

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON APRIL 16, 2024, 8:01 AM.**

Present: Commissioner Bernstein, President Grossberg

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr; Director Peters, Director Smith, Director Voss, Director Gogola, Assistant Director Acevedo, Manager Ochs, Manager Baczek, Manager Kutscheid, Manager Saunders, Managers Sassorossi

Guest Speaker: Robert Lewis, PMA Securities, LLC; Audra Braski, PMA Securities

Additions to the Agenda

None

2024 Debt Certificate Update

Mrs. Braski, PMA Securities, provided an arbitrage overview, noting the difference between what would have been earned if tax-exempt bond proceeds were invested at bond yield and the earnings on the investment of such tax exempt bond proceeds in higher yielding securities. Regarding rebate, the issuer must pay (or rebate) arbitrage profits to federal government unless the Issuer meets one or more Exceptions:

- Small Issuer Exception (\$5,000,000 or less in a calendar year)
- Spend Down Exceptions

Two-Year Construction Spend-down Exception, at least 75% of the proceeds must be spent on.

She reviewed the spend-down requirement vs. the Park District's actuals over a 24 month period.

2024 Bond Issuance Update

Robert Lewis, PMA Securities, reviewed the timeline of key events for the public hearing concerning the intent of the Board of Park Commissioners to sell \$7,000,000 General Obligation Limited Tax Park Bonds on April 24, 2024.

He reviewed the Planned General Obligation Park Bond Borrowings from 2024 through 2031, highlighting growth and levy years.

He reviewed a chart demonstrating the Park District's historical patterns, dating back to 2003, for capturing positive and negative arbitrage and the District's long-term borrowing rates vs. short-term investment rates.

The estimated arbitrage yield for the current market is 3.3%. He reviewed the Park District's projected draw schedule for the 2024 bonds, highlighting that the District will meet the spend down requirements by Quarter 1 of 2025.

Centennial Ice Arena Quarterly Report

Manager Sassorossi compared gymnastics and skating school actual vs. budgeted enrollment figures and budgeted vs. actual revenues for Q1. She compared actual vs. budgeted daily fees from Q1. She is pleased to report that winter public skate met budgeted revenue and adult skate has already reached annual budget of \$960. She compared actual vs. budgeted rental revenues from Q1. She is pleased to report both the Falcon and Highland Park Giants actual revenues aligned with budgeted ice time. She reviewed special events offered in Q1.

- 75 individuals plus 15 members from the Highland Park Giants Hockey attended Garrett Skate, a fundraiser for the Garrett Collopy Foundation.
- 108 individuals attended Neon Skate
- 101 individuals attended Family Skate Night
- 175 individuals attended Swifty Skate

She provided an overview of summer events and operations.

Lastly, she compared PRE-COVID figures to today. She is pleased to report the District 2024 actual figures are surpassing PRE-COVID figures.

Highland Park Golf Learning Center Five Year Financial Analysis Report

Manager Saunders provided a comparison of actual vs. budgeted operating revenues and expenses over the last five years. He is pleased to report revenues have steadily increased every year. He reviewed actual revenues over the last five years for the range, mini-golf, rentals, and programming. Actual Revenues have steadily increased every year across all areas, excluding programming. The decrease in 2022 and 2023 programming revenues was due to changes in golf camp structure. Staff are pivoting back to the old structure and introducing ideas from The Golf Practice.

He provided an overview of future operations, programs, and leagues; highlights include the introduction of a mini-golf league, and considerations for Toptracer Range Software, acquiring a liquor license to permit beer and wine sales, and securing food truck(s).

April Bid Results

a. 2024 Sports Courts Improvements

Director Smith reported that the 2024 Sports Courts Improvements bid is for recoloring and crack repair for a basketball court at Port Clinton Park and basketball and tennis/pickleball courts at Woodridge Park. Staff feels the bids for Port Clinton came in high. Staff are only recommending the Park Board of Commissioners approve the bid for Woodridge Park. As a result, the project is under budget.

It was the consensus of the Finance Committee Meeting to place the 2024 Sports Courts Improvements bid on the consent agenda at the April 24, 2024 Regular Meeting.

b. Old Elm and Port Clinton Playground Replacement Update

Director Smith reported that Old Elm Park and Port Clinton Park Playgrounds are scheduled for replacement in the 2024 Capital Plan. Staff have worked with Teska Associates to design the new playgrounds. Proposals have now been received for the purchase of playground equipment and bids have been received for construction. Staff secured pricing for Landscape Structure Play Equipment for the Old Elm Park and Port Clinton Park Playground Renovation Project through the Sourcewell Purchasing contract. Sourcewell is a joint purchasing cooperative for state, local and city

Finance Committee Meeting Minutes

April 16, 2024

governments. Additionally, staff received five (5) sealed bids for materials and labor to complete the 2024 Old Elm and Port Clinton Playground Replacement. These improvements include removing and installing playground equipment, re-grading to accommodate ADA accessibility, and installing new pathways and other amenities. Work also includes the ballfield conversion at Old Elm Park. The low bidder is Total Renovations, Inc. There is \$873,000 budgeted in capital funds for the playground replacements. The projects are slightly overbudget by \$5,404.91.

It was the consensus of the Finance Committee to place both items under Unfinished Business at the April 24, 204 Regular Meeting.

Equipment Purchases

a. Sourcewell Joint Purchasing Agreement for Golf Mowers

Manager Ochs reported that the District is looking at purchasing one (1) John Deere 2700 E Cut Hybrid Triplex Mower and one (1) Toro Groundsmaster 3500-D. There is \$108,500 budgeted for this expense. Through the Sourcewell Purchasing contract, staff are able to purchase both items for \$107,705.

It was the consensus of the Finance Committee to place the Joint Purchasing Agreement on the consent agenda at the April 24, 204 Regular Meeting.

Other Business

None.

Open to the Public to Address the Board

None.

Adjournment

The meeting adjourned at 9:23 a.m.

Respectfully submitted,



Roxanne Hejnowski, Assistant Secretary