

NOTICE OF WORKSHOP MEETING

Wednesday, September 11, 2024

Workshop Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

WORKSHOP MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. PRESENTATION OF THE ILLINOIS COMMUNITY SOLAR SUBSCRIPTION AGREEMENT BY SUNCENTRAL LLC VIA E4 LLC
- VI. APPROVAL OF THE OSLAD GRANT RESOLUTION OF AUTHORIZATION
- VII. CONSIDERATION TO APPROVE THE 2024 PADEL COURT PURCHASE AND INSTALLATION BID
- VIII. CONSTRUCTION PROJECT UPDATES
 - a. New Facility and Site Improvements at West Ridge Park
 - b. Club Pickle and Padel Facility project
 - c. Recreation Center of Highland Park Construction updates
 - d. Jeff Fox Baseball Field Improvements project
 - e. Deer Creek Racquet Club Locker Room Improvements project
 - f. Danny Cunniff Playground Resurfacing and Fencing project
 - g. Old Elm Playground Improvements project
 - h. Port Clinton Playground Improvements project
 - i. Lincoln Park Playground Replacement Design Concepts
 - j. Larry Fink Memorial Park Playground Replacement Design Concepts
- IX. REVIEW OF VOUCHERS
- X. OTHER BUSINESS
- XI. OPEN TO PUBLIC TO ADDRESS THE BOARD

XII. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS

ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

XIII. ACTION FROM CLOSED SESSION IF ANY

XIV. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



Memorandum

To: Park Board of Commissioners
From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director
Date: September 11, 2024
Subject: **Presentation of Illinois Community Solar Subscription Agreement by Pivot/SunCentral LLC via E4 LLC**

Summary

The Park District of Highland Park received two unsolicited proposals for Community Solar. Community Solar is a recently created program that allows Illinois small businesses and organizations to participate in savings with Community Solar. Subscribers share in the revenue generated by the solar farm delivered in the form of credits by ComEd on the electric bill. We have been offered a 20% revenue share of a Pivot/SunCentral array. Community Solar does not require any installation of any materials on subscribers' property. While this program seems to provide clear benefits for governmental organizations, it does have limited availability, and many programs have waitlists.

Pivot/SunCentral will present, provide detail regarding their proposal, and answer questions. Park District legal counsel has reviewed their proposal and agrees that the credits offered are favorable. References with other local park districts using E4 LLC were verified and we received positive feedback.

Budget Impact

After reviewing ComEd bills from 2023, the District anticipates approximately \$40,000 in credits per year. E4 is paid an origination fee directly from the Developer. E4 does not share in our savings. Please note that Deer Creek may be excluded from the program, as it has solar panels.

Recommendation

Staff recommend consideration from the Park Board to approve the Illinois Community Solar Subscription Agreement by Pivot/SunCentral LLC via E4 LLC and that the item be placed on the consent agenda at the September 25 Board Meeting.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager, Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: September 11, 2024

Subject: **Approval of OSLAD Grant Resolution of Authorization**

Summary

Staff is preparing an Illinois Department of Natural Resources Open Space Land Acquisition and Development (OSLAD) Grant Application for park improvements at West Ridge Park titled *Reimagining West Ridge Park for All*. The OSLAD grant program is administered by the Illinois Department of Natural Resources and is typically offered annually. The competitive grant program provides up to 50% funding support to develop public outdoor recreation areas. This year \$54M is available through the grant program and the maximum individual award is \$600,000. The application is due on September 13, 2024, and awards are typically announced six to eight months after the application period closes. If awarded, the Park District would have two years to complete the project.

The grant application requires that the Park Board of Commissioners approve the proposed project and commit funds for the project if awarded by approving the attached Resolution of Authorization.

Financial Impact

Below are the costs associated with the project. The application will include a requested grant amount of \$600,000 and a Park District match of \$645,000. There are an estimated \$780,000 of non-grant project-related costs including design, construction costs, and contingency which will be negotiated,

	PROJECT ESTIMATED COSTS	PDHP COMMITMENT	OSLAD GRANT REQUEST
90' FLEX BALLFIELD (BASE)	\$1,215,000	\$630,000	\$585,000
NATIVE PLANTINGS	\$30,000	\$15,000	\$15,000
TOTAL GRANT PROJECT	\$1,245,000	\$645,000	\$600,000
NON-GRANT RELATED COSTS	\$780,000		
TOTAL PROJECT COST	\$2,025,000		
CAPITAL BUDGET	\$1,750,000		
POTENTIAL OSLAD AWARD	\$600,000		
TOTAL POTENTIAL FUNDS	\$2,350,000		
W/GRANT	Under Budget \$325K		
W/OUT GRANT	Over Budget by \$275K		
*ASSUMES A \$350K CONTINGENCY			

Recommendation

Staff recommends approval from the Park District Board of Commissioners of the OSLAD Grant Resolution Authorization, allowing the Park District of Highland Park to apply for funding assistance for the *Reimagining West Ridge Park for All* project.



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning, Projects, and IT; Nick Baird, Director of Recreation; Brian Romes, Executive Director

Date: September 11, 2024

Subject: **Consideration to Approve the 2024 Padel Court Purchase and Installation Bid**

Summary

The Park District of Highland Park released an Invitation for Bids on August 30, 2024, for materials and labor to complete the 2024 Padel Court Purchase and Installation. The scope of work includes supplying and installing four padel courts in the new facility Club Pickle & Padel.

Bids will be received on September 10, 2024. Staff will provide a summary of the bid results at the Workshop Meeting and provide a staff recommendation to the Park Board of Commissioners.

Recommendation

The Park Board of Commissioners will consider a motion to approve the 2024 Padel Court Purchase and Installation Bid and authorize the Executive Director to enter into a contract.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager; Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Nick Baird, Director of Recreation; Mitch Carr, Deputy Director of Facilities and Operations; Brian Romes, Executive Director

Date: September 11, 2024

Subject: **Construction Project Updates**

Summary

Staff will provide updates for the following capital purchases and construction projects:

- New Facility and Site Improvements at West Ridge Park
- Club Pickle and Padel Facility project
- Recreation Center of Highland Park Construction updates
- Jeff Fox Baseball Field Improvements project
- Deer Creek Racquet Club Locker Room Improvements project
- Danny Cunniff Playground Resurfacing and Fencing project
- Old Elm Playground Improvements project
- Port Clinton Playground Improvements project
- Lincoln Park Playground Replacement Design Concepts
- Larry Fink Memorial Park Playground Replacement Design Concepts

To: Board of Park Commissioners

From: Jennifer Voss - Finance and Administrative Assistant
 Mari-Lynn Peters - Finance Director
 Brian Romes - Executive Director

Date: September 11, 2024

Subject: Bills presented for the Board's review on September 11, 2024.
 Checks written August 27, 2024 to September 5, 2024.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
August 27, 2024 Emergency Checks	\$ 1,501.72
August 28, 2024 Emergency Check	\$ 250.00
August 30, 2024 Emergency Check	\$ 10,627.20
September 3, 2024 Emergency Check	\$ 1,950.00
September 4, 2024 Emergency Check	\$ 142.00
September 5, 2024 Emergency Check	\$ 875.00
September 5, 2024	\$ 860,498.11
Void Payments	\$ (2,778.00)
Bank Drafts	\$ 5,775.68
P-Card	\$ 329,326.33
TOTAL	\$ 1,208,168.04

PAYROLL DISBURSEMENTS

TOTAL \$ -

GRAND TOTAL \$ 1,208,168.04



Park District of Highland Park, IL

Check Register

Packet: APPKT04247 - 08/27/24 Dunlop Sport Group Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10762	DUNLOP SPORTS GROUP AMERICAS	08/27/2024	Regular	0.00	1,251.72	191220
8050303 SO	Invoice	07/31/2024	TB Grand Prix Regular 3B - Qty 432	0.00	1,251.72	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,251.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,251.72

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	1,251.72
			<hr/>
			1,251.72



Park District of Highland Park, IL

Packet: APPKT04260 - 08/30/2024 North Shore Water Reclamtion
Dist Emergency Check

Check Register

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
14914	NORTH SHORE WATER RECLAMATIO	08/30/2024	Regular	0.00	10,627.20	191223
082924 Perm 29...	Invoice	08/30/2024	2205 Skokie Valley HghInd Prk/ NSWRD Pe...	0.00	10,627.20	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	10,627.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	10,627.20

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	10,627.20
			<hr/>
			10,627.20



Park District of Highland Park, IL

Check Register

Packet: APPKT04249 - 08/27/24 Illinois EPA - Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11175	ILLINOIS EPA	08/27/2024	Regular	0.00	250.00	191221

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	250.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	250.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	250.00
			<hr/> 250.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04254 - 08/28/24 Illinois EPA- Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11175	ILLINOIS EPA	08/28/2024	Regular	0.00	250.00	191222

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	250.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	250.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	250.00
			<hr/> 250.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04263 - 8/29/24 Bank Draft HealthQuity, Inc

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19658	HEALTHEQUITY INC	08/29/2024	Bank Draft	0.00	265.88	DFT0005025

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	265.88
EFT's	0	0	0.00	0.00
	1	1	0.00	265.88

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	265.88
			<hr/> 265.88



Park District of Highland Park, IL

Check Register

Packet: APPKT04265 - 08/29/2024 Bank Draft Illinois Dept of Revenue Aug

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11188	ILLINOIS DEPT OF REVENUE	08/29/2024	Bank Draft	0.00	302.00	DFT0005027

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	302.00
EFT's	0	0	0.00	0.00
	1	1	0.00	302.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	302.00
			<hr/>
			302.00



By Vendor DBA Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK						
20929	A GHAZARIAN HARDY	09/05/2024	Regular	0.00	485.00	191230
15147	ABC BUSINESS FORMS INC	09/05/2024	Regular	0.00	2,311.17	191231
10034	ABSOLUTE HOME IMPROVEMENTS	09/05/2024	Regular	0.00	83,239.87	191232
10055	AEREX PEST CONTROL	09/05/2024	Regular	0.00	73.00	191233
11340	JOE PENAR	09/05/2024	Regular	0.00	1,450.00	191264
17039	AIR COMFORT, LLC	09/05/2024	Regular	0.00	1,095.00	191234
10120	AMERICAN GASES CORP	09/05/2024	Regular	0.00	48.00	191237
20813	ANCHOR INDUSTRIES INC	09/05/2024	Regular	0.00	942.00	191238
19172	AQUAMOON LLC	09/05/2024	Regular	0.00	640.00	191239
10185	AQUATIC ECOSYSTEMS MANAGEME	09/05/2024	Regular	0.00	315.00	191240
20071	AVALON PETROLEUM COMPANY	09/05/2024	Regular	0.00	8,822.05	191241
19974	ALICE M HOLT	09/05/2024	Regular	0.00	3,600.00	191235
10446	CHICAGO DIST GOLF ASSOC	09/05/2024	Regular	0.00	2,000.00	191242
10473	CHICAGOLAND PAVING CONTRACTO	09/05/2024	Regular	0.00	143,041.50	191243
10502	CITY OF HIGHLAND PARK	09/05/2024	Regular	0.00	11,905.57	191244
19725	CLIFTON TURNER	09/05/2024	Regular	0.00	80.00	191245
10537	COMMONWEALTH EDISON COMPAN	09/05/2024	Regular	0.00	9,657.24	191246
18393	COPENHAVER CONSTRUCTION INC	09/05/2024	Regular	0.00	31,009.83	191247
20076	COUNSILMAN/HUNSAKER & ASSOCI	09/05/2024	Regular	0.00	1,168.00	191248
20330	CSYBA	09/05/2024	Regular	0.00	400.00	191249
18562	DAVIS BANCORP INC	09/05/2024	Regular	0.00	1,738.00	191250
20418	ELENA VICTORIA SWINGLER	09/05/2024	Regular	0.00	4,335.50	191251
19618	EUGENE O'MALLEY	09/05/2024	Regular	0.00	225.00	191252
10887	FIRST STUDENT, INC.	09/05/2024	Regular	0.00	50,197.77	191253
20316	FLECK'S LANDSCAPING	09/05/2024	Regular	0.00	8,178.00	191254
18159	GARY FULLETT	09/05/2024	Regular	0.00	160.00	191255
10974	GEWALT HAMILTON ASSOCIATES INC	09/05/2024	Regular	0.00	23,143.98	191256
17302	HEAD/PENN RACQUET SPORTS	09/05/2024	Regular	0.00	946.66	191257
17708	INTEGRATED LAKES MANAGEMENT I	09/05/2024	Regular	0.00	199.50	191258
14419	INVEX DESIGN	09/05/2024	Regular	0.00	4,200.00	191259
20426	IT1 SOURCE, LLC	09/05/2024	Regular	0.00	14,451.17	191260
11274	JAY BACH	09/05/2024	Regular	0.00	480.00	191261
16866	JEFF COHEN CREATIVE LTD	09/05/2024	Regular	0.00	250.00	191262
13391	JIM STATZA	09/05/2024	Regular	0.00	240.00	191263
15821	JOHN ANDERSON	09/05/2024	Regular	0.00	210.00	191265
18140	JOHN MADDEN	09/05/2024	Regular	0.00	160.00	191266
20810	TUSHAR SHAH	09/05/2024	Regular	0.00	3,268.20	191284
20272	LANGTON SNOW SOLUTIONS INC	09/05/2024	Regular	0.00	6,712.00	191267
20108	LUMOS HOLDINGS US ACQUISITION	09/05/2024	Regular	0.00	81,633.24	191270
18474	LRS, LLC	09/05/2024	Regular	0.00	4,938.68	191269
20555	METROPOLITAN INDUSTRIES, INC.	09/05/2024	Regular	0.00	6,295.00	191271
20829	MINT GREEN GROUP USA	09/05/2024	Regular	0.00	83.20	191272
13604	NORTH SHORE GAS	09/05/2024	Regular	0.00	2,074.77	191273
12057	PHILLIP FOLINO	09/05/2024	Regular	0.00	160.00	191274
15385	ROBERT HALF INC	09/05/2024	Regular	0.00	2,800.00	191275
20423	ROSS DEUTSCH	09/05/2024	Regular	0.00	8,390.98	191276
16459	SANTO SPORT STORE	09/05/2024	Regular	0.00	16,773.50	191277
12408	SPECIALTIES DIRECT DIV OF ACCURA	09/05/2024	Regular	0.00	3,753.00	191278
12458	STEVE BUTI	09/05/2024	Regular	0.00	1,444.40	191279
20283	LDV CLEANING INC	09/05/2024	Regular	0.00	2,370.00	191268
18900	STUCKEY CONSTRUCTION COMPANY	09/05/2024	Regular	0.00	134,382.60	191280
18411	STUDIO E 16, LLC	09/05/2024	Regular	0.00	250.00	191281
20832	SUTTON FORD INC	09/05/2024	Regular	0.00	112,123.00	191282
20709	THE LAMAR JOHNSON COLLABORAT	09/05/2024	Regular	0.00	9,750.00	191283

Check Register

Packet: APPKT04279-09/05/2024 AP Packet

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
18398	WE GOT GAME, LLC	09/05/2024	Regular	0.00	850.00	191285
17301	AMER SPORTS	09/05/2024	Regular	0.00	1,600.85	191236
17515	WINDSTREAM HOLDINGS, INC	09/05/2024	Regular	0.00	3,356.79	191286
10650	WOODHOUSE TINUCCI ARCHITECTS	09/05/2024	Regular	0.00	45,801.09	191287

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	128	58	0.00	860,210.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	128	58	0.00	860,210.11

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	860,210.11
			<hr/>
			860,210.11



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20930	CHRIS RUSH	09/05/2024	Regular	0.00	101.00	191288
2530134	Invoice	08/30/2024	Refund- Receipt # 2530134 Volleyball Skills..	0.00	101.00	
20827	JAIME GOODMAN	09/05/2024	Regular	0.00	127.00	191289
2527394	Invoice	08/28/2024	Refund- Girls Feeder Flag Football League	0.00	127.00	
20928	STEVE NAGLE	09/05/2024	Regular	0.00	60.00	191290
2526106	Invoice	08/27/2024	Refund_ Pass Visit for All-Inclusive Day Pass	0.00	60.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	288.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	288.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	288.00
			<hr/>
			288.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04270 - 09/03/2024 Wallesca Reyes Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
20931	WALLESCA REYES	09/04/2024	Regular	0.00	1,950.00	191225

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,950.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,950.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	1,950.00
			<hr/>
			1,950.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04278 - 09/05/2024 Studio E 16, LLC Emergency Check

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
18411	STUDIO E 16, LLC	09/05/2024	Regular	0.00	875.00	191229

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	875.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	875.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	875.00
			<hr/>
			875.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04252 - Bank Draft 08/26/24 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	08/26/2024	Bank Draft	0.00	285.00	DFT0005021
082624 ICMA	Invoice	08/26/2024	Pay Period 8/26/24 ICMA Roth Plane # 70...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	285.00
			<hr/>
			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04246 - Bank Draft 8/26/24 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11161	ICMA RETIREMENT TRUST #302037	08/26/2024	Bank Draft	0.00	3,835.62	DFT0005019

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	3,835.62
EFT's	0	0	0.00	0.00
	1	1	0.00	3,835.62

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	3,835.62
			<hr/>
			3,835.62



Park District of Highland Park, IL

Check Register

Packet: APPKT04265 - 08/29/2024 Bank Draft Illinois Dept of Revenue Aug

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
11188	ILLINOIS DEPT OF REVENUE	08/29/2024	Bank Draft	0.00	302.00	DFT0005027

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	302.00
EFT's	0	0	0.00	0.00
	1	1	0.00	302.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	302.00
			<hr/>
			302.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04262 - 8/29/24 Bank Draft HealthQuity, Inc

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19658	HEALTHEQUITY INC	08/29/2024	Bank Draft	0.00	728.13	DFT0005024

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	728.13
EFT's	0	0	0.00	0.00
	1	1	0.00	728.13

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	728.13
			<hr/>
			728.13



Park District of Highland Park, IL

Check Register

Packet: APPKT04264 - 8/29/24 Bank Draft HealthQuity, Inc

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19658	HEALTHEQUITY INC	08/29/2024	Bank Draft	0.00	115.50	DFT0005026

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	115.50
EFT's	0	0	0.00	0.00
	1	1	0.00	115.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	115.50
			<hr/>
			115.50



Park District of Highland Park, IL

Check Register

Packet: APPKT04250 - P-Card Statement 7/8/24-8/7/24

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	08/07/2024	Bank Draft	0.00	329,326.33	DFT0005020
80724	Invoice	08/07/2024	P-Card with PA	0.00	329,326.33	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	329,326.33
EFT's	0	0	0.00	0.00
	1	1	0.00	329,326.33

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	329,326.33
			<hr/>
			329,326.33



Park District of Highland Park, IL

Check Register

Packet: APPKT04269 - 08/29/2024 Ron Shapiro Reversal Voided
Stale Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
20468	RON SHAPIRO	09/04/2024	Regular	0.00	142.00	191224

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	142.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	142.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	142.00
			<hr/>
			142.00



Park District of Highland Park, IL

Payment Reversal Register

APPKT04251 - 08/27/24 Illinois EPA 8/28/224 Void Check # 191221

Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
11175	ILLINOIS EPA				-250.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	191221	08/27/2024	08/28/2024	08/28/2024	-250.00
Payable Number:	Description	Payable Date	Due Date	Payable Amount	
ILR10ZE06-R	General Permit to Discharge Stom Water ILR10ZE06	08/27/2024	08/27/2024	250.00	

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-250.00	0.00	-250.00
Report Total:	-250.00	0.00	-250.00



Park District of Highland Park, IL

Payment Reversal Register

APPKT04258 - 8/29/24 Ron Shapiro Void Stale Check 189780

Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
20468	RON SHAPIRO				-142.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	189780	09/21/2023	08/29/2024	08/29/2024	-142.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
2076674	Refund	09/12/2023	09/21/2023		142.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-142.00	0.00	-142.00
Report Total:	-142.00	0.00	-142.00



Park District of Highland Park, IL

Payment Reversal Register

APPKT04257 - 08/30/24 Minga Gonzalez Void Stale Check 190318

Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number **Vendor Name**
[20617](#) MINGA GONZALEZ

Total Vendor Amount
-148.00

Payment Type **Payment Number**
Check [190318](#)

Original Payment Date **Reversal Date** **Cancel Date** **Payment Amount**
02/08/2024 08/30/2024 08/30/2024 -148.00

Payable Number: **Description**
[2237367](#) Refund

Payable Date **Due Date** **Payable Amount**
02/05/2024 02/08/2024 148.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-148.00	0.00	-148.00
Report Total:	-148.00	0.00	-148.00



Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number 20827	Vendor Name JAIME GOODMAN				Total Vendor Amount
					-127.00
Payment Type Check	Payment Number 191227	Original Payment Date 09/04/2024	Reversal Date 09/05/2024		Payment Amount -127.00
Payable Number: 2527394	Description Refund- Girls Feeder Flag Football League	Payable Date 08/28/2024	Due Date 09/04/2024	Payable Amount	127.00

Vendor Number 20928	Vendor Name STEVE NAGLE				Total Vendor Amount
					-60.00
Payment Type Check	Payment Number 191228	Original Payment Date 09/04/2024	Reversal Date 09/05/2024		Payment Amount -60.00
Payable Number: 2526106	Description Refund_ Pass Visit for All-Inclusive Day Pass	Payable Date 08/27/2024	Due Date 09/04/2024	Payable Amount	60.00

Vendor Number 20930	Vendor Name CHRIS RUSH				Total Vendor Amount
					-101.00
Payment Type Check	Payment Number 191226	Original Payment Date 09/04/2024	Reversal Date 09/05/2024		Payment Amount -101.00
Payable Number: 2530134	Description Refund- Receipt # 2530134 Volleyball Skills Clinic	Payable Date 08/30/2024	Due Date 09/04/2024	Payable Amount	101.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-288.00	-288.00
Report Total:	0.00	-288.00	-288.00



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount	
20806	WALLESCA REYES				-1,950.00	
Payment Type	Payment Number		Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	190876		06/20/2024	09/03/2024	09/03/2024	-1,950.00
Payable Number:	Description		Payable Date	Due Date		Payable Amount
061124	8/31/24 Park Pop Up Band		06/11/2024	06/20/2024		1,950.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-1,950.00	0.00	-1,950.00
Report Total:	-1,950.00	0.00	-1,950.00