PARK DISTRICT OF HIGHLAND PARK BOARD OF PARK COMMISSIONERS MINUTES OF REGULAR MEETING APRIL 24, 2024

The meeting was called to order at 6:00 p.m. President Grossberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice

President Freeman, President Grossberg

Absent: None

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters;

Director Voss; Director Gogola; Director Hall; Director Baird; Assistant Director Reyes; Assistant Director Acevedo; General Manager Ochs; Manager Divincenzo; Manager Schwartz; Manager Kutscheid; Manager Sassorossi; Manager Nichols;

Supervisor Hoffman; Coordinator Hejnowski

Guest Speakers: Barb Dickson, Associate, Holabird and Root; Rusty Walker, Design Principal

Holabird and Root

ADDITIONS TO THE AGENDA

A motion was made by Commissioner Bernstein, seconded by Commissioner Ruttenberg to add West Ridge Center Facility Update under Unfinished Business.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice

President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

Irene Savine

809 Highland Place, Highland Park

I am here this evening to speak about the skating rink issue. She asked the Park Board of Commissioners if there is a plan to improve West Ridge Center but also to add batting cages to Centennial Ice Arena. On behalf of an adult skater who raised two figure skaters in this community, the ice rink should be for figure skating and hockey because it creates a community, and we are very much a family at the rink. I've known

the directors, staff, and coaches for 12 years, and I am very proud to be a part of that facility I spend several hours a week at the facility, and I think adding something completely different will change the nature of the community, so she asked staff and the Park Board of Commissioners to keep that in mind as the plan progresses.

Julie Millman

440 Elm Place, Highland Park

She would like Centennial Ice Arena to have a second rink, even if it is a studio rink. My daughter has been skating there for the last 12 years. It is difficult since hockey and figure skating compete for ice so it would be nice if we had a rink for both programs. Figures skaters would not have to skate at 6:00 a.m. Many top skaters are leaving for other rinks, Glenview, and Buffalo Grove. Many coaches' careers with the Park District have shortened because of the competition for ice, so it would be nice if we could have a second rink.

Larisa Messerman

400 Central Ave, Highland Park

She would like to know if the pottery class is included in the community center at West Ridge Park.

Heather Redisch

280 Poplar Rd, Highland Park

I have 3 girls ages 14, 12, and 9 who grew up at West Ridge and all the other Park District's amazing programs. This is my final effort. I addressed the Park Board of Commissioner's a couple of years ago during the renovation of Centennial about converting the gymnastics room back to the rink it once was intended to be. Centennial was ahead of its time in the 80s housing both rinks, a pro shop, and a concession stand. Now Centennial houses 1 rink and after the rebuild has no space for concessions or a pro shop. Glenview, Northbrook, Buffalo Grove, Skokie, Evanston, Wilmette, and Pleasant Prairie are all park district rinks with two full sheets of ice where your hockey and figure skating community spend \$ 1,000's. Every week, my family skates at Glenview for 1.5 hours, Northbrook for an hour, Glacier for an hour, and Centennial twice a week for 2 hours. I spend \$50/week paying for ice at other rinks. That is \$3,000 a year at other rinks. Kimmy, who you just honored at your Gala with the Liza McElroy Legacy Coaches of the Year, coaches 38 children. That is 38 children who all go to other rinks with similar skating schedules, all spending around\$50/week (\$3,000yr) at other rinks. That does not include our other Centennial coaches who teach at other park district rinks or the amount of money you are losing from the hockey community. Some of you learn-to-skate programs start so late in the evening that the kids are getting ready for bed. These are little boys and girls who are the foundation and feeder in your figure skating and hockey programs and that is how you get them interested in the sport by allowing them to watch the older children and then stepping onto the ice themselves. This hockey and skating community deserve a studio rink, not temporary batting cages that only 2 or 3 boys, not girls, can use at a time. Dedicating that space and energy in our rink. We moved our 9-year-old daughter to DYBA because there is no real softball program for our girls in this district. She grew up playing tot ball with all of their friends, where my husband coaches, and then we were forced to the Deerfield Park District, so I know we won't be seeing any girls in those batting cages. So let us have our full space, let our programs that took such a hit over the last 4years with COVID, and the renovation build again so that we can have another Olympic skate like Jason brown. Let Carol and Stepanie show you what a robust skating rink looks like. Carol and Stephanie have had their hands tied for years meditating on ice time between freestyle, learn to skate, and hockey. We deserved our community to be unified sooner than later and not pitted against each other for one sheet of ice.

Jayne Greenspan

760 Sumac, Highland Park

I am in for getting the studio rink back. My husband skated there growing up. He is a Highland Park Native. My boys are there, and they are hockey players. We go to Gurnee, Lake Forest, Northbrook, and Glenview to skate. I spent \$1,000s at other rinks because we have no ice for my kids. My son practices at 10:00 p.m. for the High School team because there is no ice for him to practice, which means he does not go to bed until midnight and then wakes up at 6:00 a.m. to do it all over again. My younger son is 11 years old; he practices at 9:00 p.m. We do not get home until 11 since it is a 45-minute commute from another rink back to Highland Park. We had the ice, my husband skated on it. We need to get it back. It is for our community, for everybody to enjoy.

Jordana Greenberg

962 Chaucer Lane, Highland Park

Grew up at Centennial. I was so lucky to have my daughter skating there as well. Want to echo the crowd. I spend plenty of time in my car driving to other rinks and \$1,000's on other rinks. That money deserves to stay here in Highland Park and our kids deserve to have a second sheet of ice.

Melissa Itkin

55 Barnard Lane, Highland Park

I know several of you working together through the school board and she thanked everyone for that great collaboration. I would also like to echo the words that have already been said about the rink. One of the things we discuss on the school board is the importance of activities. Kids in activities tend to stay out of things we do not want them to be in. For my daughter that was the rink, and it was fantastic. Even during COVID coaches Becky and Dawn held outdoor off-ice training, so the kids could continue their passion for skating when they did not have access to ice that community became more and more unified and that became her friend outside of school. The value of friends outside of school in addition to your friends that are at school opens your opportunities. These friends are of different ages and went to different schools. 3 friends are graduating High School this year. They go to Lake Forest, Woodlands, and Highland Park. These are friends she has had for years from skating. I was approached by my neighbor letting me know that her daughter had skated at Highland Park She is now in her thirties with two daughters at Indian Trail. My neighbor credits skating for the wonderful career that her daughter has. The discipline, the focus, the goal setting, the getting up early, and the working hard. Skating operates in levels. You accomplish a skill, and you go to the next. You must be able to fall in front of many people at shows and get back up. A second sheet of ice would benefit that community as others have said. There is always tension between hockey and skating in terms of who is going to get the time. I took my skater there at 6:30 a.m. regularly. She has since moved on to volleyball as her primary sport. She is still working on accomplishing her moves in the field, so she is still at Centennial several times a week working on those goals. What we have found is that several of her team members on volleyball started as skaters. The characteristics learned through skating will suit kids well throughout life. I would like to see this skating community grow and thrive. There are a lot of opportunities to grow. That community is special, it is valuable, and it stays with you. When you are skating, you are not on a device. I hope you consider setting up the studio rink.

Abby Daniel

As a member of the community and a skating parent, I wanted to reach out as I understand there are plans to relocate the gymnastics in 2026. I would strongly suggest we use that space for its original intention as a studio skating rink. Many skaters and hockey players in Highland Park regularly give money to other park

districts for ice time. This is time we could spend at our home rink and money that could be spent at our park district. Additionally, it helps strengthen the community in Highland Park and build opportunities for residents who want to use and pursue these sports.

Molly Friedlich

1381 Lincoln Avenue, Highland Park

I am one of the moms of another skating coach who drives to Glenview every week so that my daughter can have ice time. I also have a son who is just starting hockey. I am dreading what my future will be without another ice rink at Centennial. I am begging you to put in another sheet of ice, so I do not have to go all over the world for ice. Also, I want to support my park district, there are opportunities to expand Centennial and reinvest in our own community.

Karen Meyer

1765 Heather Lane, Highland Park

I grew up in Highland Park, been living here for over 40 years. I have been in the ceramics program for several years. It has been a huge pleasure. It is a unique program, and I had to sign up at 7:00 a.m. on opening day to get into a class. I have been placed on a waitlist several times for signing up later in the day on opening day, so obviously the classes are popular and fill quickly. When I heard, the new building was not going to include the ceramics studio I was taken aback. Please consider this. I know there is a ceramic class at the Art Center of Highland Park, but ours is unique because of the available studio time. It would be a huge disappointment and something really missing from our community if we could not continue to have ceramics in the community center at West Ridge Park.

Laura Docks

816 Kimballwood Lane, Highland Park

Because we only have one sheet of ice, our middle schoolers must leave school early to think on time because we have such a short time for lessons and hockey. If we had a second sheet of ice, we would not have this problem. Right now, we cannot accommodate everyone who wants to skate.

Executive Director Romes reported that staff should have confirmation on the construction schedule and exact scope by summer/fall 2024 for the new community center at West Ridge Park. Gymnastics will likely not be moving to West Ridge until 2026. Staff and the Park Board of Commissioners will not be planning for the long-term use of the existing gymnastics space until the new West Ridge project has been permitted and construction approved which won't be until late fall 2024.

Currently, this project is not in the Park District's Annual Work Plan and Capital Plan. This will require consensus and approval from the Park Board of Commissioners, which does not take place until budget approval occurs in December. Therefore, staff and the Park Board are not going to commit attention to this until 2025.

Conversely, the Parks Foundation board will likely only give this attention once the project is approved by the Park Board of Commissioners, so the Parks Foundation will not be able to give this attention until 2025.

This project is also not part of the Park District's Master Plan (GreenPrint). A community wide attitude and interest survey is likely to occur in 2025 and then lead into the District's Master Planning Process. Until

these steps are completed in December of 2025, staff and the Park Board of Commissioners are unable to determine if there is a need for a studio rink.

PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF PARK COMISSIONERS TO SELL \$7,000,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS FOR THE PAYMENT OF LAND CONDEMNED OR PURCHASED FOR PARKS, FOR THE BUILDING, MAINTAINING, IMPROVING AND PROTECTING OF THE SAME AND THE EXISTING LAND AND FACILITIES OF THE DISTRICT AND FOR THE PAYMENT OF THE EXPENSES INCIDENT THERETO

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to convene the public hearing concerning the intent of the Board of Park Commissioners to sell \$7,000,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintain, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice

President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

President Grossberg reported that the public hearing concerning the intent of the Board of Park Commissioners to sell \$7,000,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintain, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto for the Park District of Highland Park is now in session.

No members from the public or members from the Park Board of Commissioner's wished to speak on the public hearing and Executive Director Romes did not receive any written communications concerning the intent of the Board of Park Commissioners to sell \$7,000,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintain, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto for the Park District of Highland Park.

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to close the public hearing.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice

President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSENT AGENDA

A motion was made by Commissioner Ruttenberg, seconded by Vice President Freeman to approve the Minutes March 12, Finance Committee Meeting, Minutes March 13, 2024 Facility and Recreation Committee Meeting, Minutes March 13, 2024 Workshop Meeting, Minutes March 20, 2024 Regular Meeting, the 2024 Sport Courts Improvement Project Bid, the Sourcewell Cooperative Purchasing Agreement for Golf Maintenance Equipment, Authorization for Park District of Highland Park to Enroll in and Purchase from Cooperative Purchasing Program OMNIA Partners, Ordinance 2024-05: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, and Bills and Payroll in the amount of \$2,725,646.88

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice

President Freeman, President Grossberg

Nav: None

Absent: None

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER'S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters shared the end-of-year projections and actual figures as of March 31, 2024. She is pleased to report that Actual Revenues exceeded budgeted revenues by almost \$800,000. Actual Expenses were less than budgeted by \$700,000, for a year-to-date surplus of almost \$1.5 million.

Conclusion

The following Park District programs and facilities are performing better than budget: dance exceeded the budget by \$40,000, golf exceeded budget by \$63,000, tennis exceeded the budget by \$170,000, youth enrichment exceeded the budget by \$153,000, and interest income exceeded budget by \$209,000.

UNFINISHED BUSINESS

A. West Ridge Center Facility Update

Executive Director Romes reported that the staff and the Park Board of Commissioners began discussing a West Ridge Center Project 10 years ago, in 2014, after the Park District hired WT Engineering to conduct a comprehensive existing conditions report that assessed our mechanical, plumbing, electrical, roof, structural and civil conditions.

The discussion of West Ridge Center Conditions continued and was validated in 2015 through our 10-year master planning process that indicated West Ridge Center had significant building inefficiencies and concern for safety and accessibility. Over the past 10 years, the Park District has invested hundreds of thousands, if not over a million dollars to ensure West Ridge is safe, secure, and accessible. However, due to the building's age, condition, functionality, and poor infrastructure, serious consideration needed to be given to decommissioning, renovating, or rebuilding all or part of the facility.

In 2019, the Park District approved an update to our GreenPrint Master Plan recommending that we formally address the aging West Ridge Facility beginning with a feasibility study in 2020.

At the beginning of 2021, staff conducted a feasibility study to assess available funding, confirm GreenPrint findings, explore partnership opportunities, as well as options for renovation, rebuilding, or relocation. Fall of 2021, the Park District released a Request for Qualifications for visioning and design services including assessment of renovation, new construction, and site selection.

In February 2022, the Park District hired Holabird and Root to conduct a predesign study including visioning, site selection, and program design services which concluded in the summer of 2023.

In August 2023, the Park District hired Holabird and Root for design services including schematic design, design development, construction documents, permit and bid coordination, and construction administration for a new West Ridge Center and West Ridge Park Site Design including parkland and ballfields. In September of 2023, The Park District hired WB Olson for pre-construction services including cost estimating and construction management services.

Executive Director Romes reported that over the past 10 years, staff and the Park Board of Commissioners have learned that as West Ridge Center continues to deteriorate, construction costs continue to rise, and participation in our programs continues to grow. Additionally, information that Staff and the Park Board have today can change at any moment and we have to be prepared to adapt to change, while also managing realistic expectations that are congruent with the District's Mission, Vision, and Values, and ensure the Park Board is informed with the most accurate and timely information to make decisions that are in the best interest of our community.

Mr. Walker, Holabird and Root, presented the schematic design that is based on a schematic budget prepared by WB Olson. Although the full scope includes the entire West Ridge site, including parkland and ballfields, tonight's discussion was focused on the schematic design for the proposed new building, which in working with WB Olson will include a base scope that is within the park district's funding model of \$17,678,727.

Mr. Walker also presented a variety of alternate scope additions that may or may not fall within the Park District's funding, however, those alternates can be contemplated by staff and the Park Board when competitive bids are received for construction, as well as considered for future construction, if and when funding becomes available.

The Park Board of Commissioners requested digital and print copies of Holabird and Root schematic designs for review. A Facility and Recreation Committee Meeting will be scheduled so Holabird and Root could gather feedback from the Park Board.

Commissioner Kaplan left the meeting at 7:30 p.m.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

Jennifer Klein

1086 Andean Place, Highland Park

I'm here this evening to speak on behalf of the ceramics program. Chris is an amazing teacher. It is a community. Everyone knows each other, everyone is so helpful. Everyone was helping me learn. Art is therapy. It's such a wonderful program. She hears the kids in the hallway, excited to start class. It's such a wonderful program. Instead of eliminating it, it should become a HUB. A lot of the people in the program come from Northbrook and Lake Forest. Let's take advantage of that. We have a great teacher and experienced students in the program. I moved from California four years ago, and I have been so welcomed by the Park District's ceramics community. Please if you can keep it in the new community center. It's a wonderful thing for our community that attracts people from neighboring communities.

B. Consideration for a Consensus of a 60-day Waiting Period for Proposed Rename of the Recreation Center of Highland Park

Director Gogola reported that as part of the Park District's ongoing branding initiative to build strong and clear connections with our residents, customers, and potential customers; to maintain a competitive presence in the marketplace; and to provide a fresh interpretation for our fitness and related operations, staff is recommending renaming the Recreation Center of Highland Park to Park Fitness.

A verbal presentation of the recommended Recreation Center re-naming was made by Director Gogola and Supervisor Sanchez at the March 13, 2024, Board of Park Commissioners Facility and Recreation Committee Meeting and again by Director Gogola and Manager DiTomasso at the Board of Park Commissioners Facility and Recreation Committee Meeting on April 10, 2024.

Section 4.02.2 of the Park District of Highland Park Policy & Procedure Manual authorizes the naming of a Park District facility or park by the affirmative vote of a four-fifths majority of the Board of Commissioners after discussion and a wait of at least sixty days before voting. The Park Board's

approval for re-naming the Recreation Center to Park Fitness would occur at the June 26, 2024, Regular Board Meeting.

Staff received consensus from the Park Board of Commissioners to allow the recommended new name for the Recreation Center of Highland Park to wait for a sixty-day period, as required by Section 4.02.2 of the Park District of Highland Park Policy & Procedure Manual, and a vote be taken to re-name the Recreation Center of Highland Park to Park Fitness at the June 26, 2024 Regular Meeting of the Park Board.

C. Old Elm and Port Clinton Playground Replacement Update

Director Smith reported that Old Elm Park and Port Clinton Park Playgrounds are scheduled for replacement in the 2024 Capital Plan. Staff have worked with Teska Associates to design the new playgrounds. Proposals have now been received for the purchase of playground equipment and bids have been received for construction. Staff secured pricing for Landscape Structure Play Equipment for the Old Elm Park and Port Clinton Park Playground Renovation Project through the Sourcewell Purchasing contract. Sourcewell is a joint purchasing cooperative for state, local and city governments. Additionally, staff received five (5) sealed bids for materials and labor to complete the 2024 Old Elm and Port Clinton Playground Replacement. These improvements include removing and installing playground equipment, re-grading to accommodate ADA accessibility, and installing new pathways and other amenities. Work also includes the ballfield conversion at Old Elm Park. The low bidder is Total Renovations, Inc. There is \$873,000 budgeted in capital funds for the playground replacements. The projects are slightly overbudget by \$5,404.91.

a. Approval of the 2024 Old Elm and Port Clinton Playground Replacement Bid

A motion was made by Vice President Freeman and seconded by Commissioner Ruttenberg to approve Base Bid, Alternate #3 and Alternate #4 from Total Renovations, inc. for the 2024 Old Elm and Port Clinton Playground Replacement Project and authorize the Executive Director to enter into an agreement in the amount of \$612,282.00.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman,

President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

b. Approval of the Sourcewell Cooperative Purchasing Contract for Playground Equipment A motion was made by Vice President Freeman and seconded by Commissioner Ruttenberg to approve the purchase of playground equipment for Old Elm and Port Clinton Parks from the Sourcewell Purchasing Contract for the amount of \$249,415.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman,

President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

NEW BUSINESS

A. Parks Foundation

Vice President Freeman reported that the Parks Foundation met to evaluate the 2024 Champions Gala and Charity Auction.

B. Board Committee Updates

Executive Director Romes reported that at the April 10 Facility and Recreation Committee Meeting staff recommended renaming the Recreation Center of Highland Park to Park Fitness to better promote the brand and all the amenities and programs the facility has to offer.

Architects Holabird and Root reviewed the updated schematic layout for the new community center at West Ridge Park and the site changes.

At the April 16 Financer Committee Meeting PMA Securities, LLC, provided an overview of the Park District's draw schedule for 2024 bonds and the spend down requirements over a 24 month period.

Staff provided a quarterly financial report for Centennial Ice Arena comparing budgeted vs actual revenues and participation figures.

Staff provided a five-year financial analysis report comparing budgeted vs operational and programming revenues and expenses.

Staff reviewed the bid results for the 2024 Sports Courts Improvements project and the Old Elm and Port Clinton Park Playground Replacement project.

Staff reviewed the Sourcewell Cooperative Purchasing Agreement for Golf Maintenance Equipment and Playground Equipment.

C. Athletics Annual Report

Manager Divincenzo and Supervisor Hoffmann compared actual vs. budgeted revenues and expenses for travel basketball, house basketball, travel baseball, house baseball, private lessons, camps, and flag football.

D. Directors Report

Upcoming Special Events include Under the Big Top Dance on April 27 from 5:30 – 7:30 p.m. at Recreation Center of Highland Park where 200 participants will indulge in a delectable array of carnival-inspired treats between dancing and games; Chicago River Day on May 11 from 9:00 – 12:00 p.m. at the Preserve where volunteers and natural areas staff will clean up trash and debris from the site as it occurs in the floodplain of the North Branch of the Skokie River; Mother's Day Yoga and Mimosas, on May 12 from 8:30 – 10:00 a.m. at Rosewood Beach where mothers can enjoy; Mother's Day Miniature Golf, on May 12 from 9:00 – 6:00 p.m. at River's Edge Mini Golf, where mothers can enjoy a free game of mini golf; and the 2024 Ice Show, on May 17 and May 18 at Centennial Ice Arena. Performances begin at 7:00 p.m. on May 17 and 11:00 a.m. on May 18.

E. Board Comments

None.

OTHER BUSINESS

None.

CLOSED SESSION

A motion was made by Commissioner Ruttenberg, seconded by Vice President Freeman to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)6: the setting of a price for sale or lease of property owned by the District;

Roll Call:

Aye: Commissioner Bernstein; Commissioner Ruttenberg, Vice President Freeman, President

Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 8:06 p.m.

The meeting reconvened into Open Session at 9:15 p.m.

ACTION FROM CLOSED SESSION IF ANY

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)6: the setting of a price for sale or lease of property owned by the District.

No action was taken.

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 9:23 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

Rojanne Hejnowski