

# **NOTICE OF REGULAR MEETING**

**Wednesday, March 30, 2022**

**Regular Meeting**

**6:00 pm**

Park District of Highland Park  
Board of Park Commissioners  
636 Ridge Road, Highland Park, IL 60035

[Live Stream Video Link](#)

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## **REGULAR MEETING AGENDA**

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. ADDITIONS TO THE AGENDA**

### **IV. PUBLIC COMMENT FOR ITEMS ON AGENDA**

For public comment, members of the public can attend the virtual meeting so they may have the opportunity to speak during the public comment period.

If you wish to speak during the virtual meeting, [click here to register](#).

Registrants will receive an email with meeting access information from [it@pdhp.org](mailto:it@pdhp.org).

Anyone wishing to speak during the public comment period of the virtual meeting will need to use the "Raise Hand" function in Zoom to indicate that they would like to speak. The Board President or Board Secretary will call on registrants who have activated the "Raise Hand" feature in alphabetical order.

### **V. CONSENT AGENDA**

**A. Approval of the Minutes from the February 9, 2022 Workshop Meeting**

**B. Approval of the Minutes from the February 23, 2022 Policy Committee Meeting**

**C. Approval of the Minutes from the February 23, 2022 Regular Board Meeting**

**D. Approval of the Illinois Mutual Retirement Fund (IMRF) Authorized Agent Appointment to Christine Rohr Kopka and Supporting Resolution**

**E. Approval of the Dynegy Electric Service Agreement bid via Northern Illinois Municipal Electric Collaborative (NIMEC)**

**F. Approval of the Highland Park Giants CIA Locker Room License Agreement**

**G. Approval of the 2022 Preserve Ecological Management Bid**

**H. Bills and Payroll in the amount of \$1,541,839.35**

### **VI. FINANCIAL FORECASTS TREASURER'S REPORT**

### **VII. UNFINISHED BUSINESS**

**A. Approval of Professional Services Agreement with Gewalt Hamilton Associates for Renovations to Larry Fink Baseball Field**

**B. Approval of the 2022 Hidden Creek AquaPark Pool Shell Replacement Bid**

**C. Approval of the Executive Director's Compensation**

### **VIII. NEW BUSINESS**

**A. Parks Foundation Update**

**B. Board Committee Updates**

**C. Director's Report**

**D. Board Comments**

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## **IV. OPEN TO PUBLIC TO ADDRESS THE BOARD**

## **IX. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS**

**ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

## **VII. ACTION FROM CLOSED SESSION IF ANY**

## **VIII. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF WORKSHOP MEETING  
FEBRUARY 9, 2022**

Minutes of the Workshop Meeting of the Park District of Highland Park held on February 22, 2022. Pursuant to Section 7(e) of the Open Meetings Act, The President of the Board of Park Commissioners has made a finding that it is not practical or prudent to hold in person meetings because of the COVID-19 public health emergency. Neither the elected officials nor the public will be allowed to attend Regular or Committee Meetings in person but will participate virtually. Links to the virtual meeting can be found on the Park District website <https://www.pdhp.org/park-board/meetings/>

The meeting was called to order at 6:11 p.m. by President Ruttenberg

**ROLL CALL**

**Present:** Commissioner Kaplan, Commissioner Freeman, Vice President Grossberg, President Ruttenberg

**Absent:** Commissioner Bernstein

**Staff Present:** Executive Director Romes; Director Smith; Director Voss; Director Dunn; Director Peters; Director Gogola; Director Carr; Assistant Director Maliszewski; Assistant Director Murrin; General Manager/Superintendent of Golf Operations Ochs; Manager Johnson

**Guest Speakers:** None.

**ADDITIONS TO THE AGENDA**

None.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

None.

**NEW PDHP WEBSITE AND APP**

Director Gogola shared the new website which includes a fresh new look and feel, improved functionality, and a more enjoyable viewing experience on all screen sizes. New features and a carefully organized navigation are based on user's preferences, including a newly designed home page with resources including a news blog, monthly event calendar, and seasonal "Quick Links" to the information used most, easy access to facility, program, rental venue, and event information, a new "Park Shop" featuring Highland Park swag of our iconic Park District landmarks. Proceeds from the shop benefit the Parks Foundation of Highland Park. Lastly, the seasonal program guide has been integrated into the website allowing users to search and sign-up for events, memberships, and programs.

The new mobile app is available on the Apple and Google stores and includes Virtual Passes, Sports & Group Fitness Schedules, Facility Information and Conditions, Interactive Park Map, Registration, Events and Meetings, Push Notifications, and Promotional Coupons.

President Ruttenberg would like a quick link on the home page for a staff directory along with the registration phone number.

Vice President Grossberg requested that Director Gogola navigate through the program registration steps.

Director Gogola reported that staff made front-end changes to the website so that the steps leading to the District's registration software are less and easier to navigate, however, staff does not have the ability to make changes to RecTrac.

Vice President Grossberg would like to know if feedback from the Parks Foundation was incorporated into the new site.

Director Gogola reported that the members of Parks Foundation were looking for broken links and identifying navigational issues vs. functional items.

Commissioner Kaplan and Commissioner Freeman commended Director Gogola, suggesting the new website looks great.

Commissioner Freeman would like to know how family passes work on mobile devices.

Director Gogola reported that staff will share a private tutorial with the Park Board of Commissioners so that they can better understand how to scan family passes on mobile devices.

#### **APPROVAL OF POLICY #7.13 – WEBSITE PRIVACY POLICY**

Director Gogola reported that website privacy policies inform customers what type of data our organization is collecting and what we are doing with that data. It also provides information about how customer data is collected, such as through a form or cookies on your website. The recommended Park District of Highland Park's website Privacy Policy demonstrates its firm and continuing commitment to the privacy of personal information provided by those visiting and interacting with the site. Many companies that we work with to advertise programs and services require an approved website privacy policy in order to do business with us. These relationships enable us to capture websites analytics such as which web pages are visited, how often, and by how many people. They also provide digital advertising for our programs and events on key outlets including Facebook, Google, etc. The policy has been reviewed by Park District Legal Counsel.

A motion was made by Commissioner Kaplan, seconded by Commissioner Freeman to approve Policy #7.13 – Website Privacy Policy.

**Roll Call:**

**Aye:** Commissioner Kaplan, Commissioner Freeman, Vice President Grossberg, President Ruttenberg

**Nay:** None

**Absent:** Commissioner Bernstein

**Abstain:** None

**Motion Carried**

**2021 SEASON ENDING REPORT FOR SVGC AND THE HP GOLF LEARNING CENTER**

Staff provided an overview of the 2021 Season-Ending Report including golf operations, rounds report, camp and programs report, and financials for Sunset Valley Golf Club and The Highland Park Golf Learning Center. Visuals were included.

Vice President Grossberg would like to know if staff are concerned since Heritage Oaks is reopening.

Manager Ochs reported that when Heritage Oaks closed for renovations, Sunset Valley Golf Club picked up several permanent tee-times from groups who use Heritage Oaks. He is pleased to report that Sunset Valley Golf Club was able to retain some of those groups for 2022 permanent tee times.

Vice President Grossberg would like to know if there is a benefit to having a large gap between the budgeted rounds vs. actual.

Executive Director Romes reported that seasonal outdoor facilities are volatile so staff budget conservatively which could lead to large gaps, whereas the budgeted figures for year-round facilities typically align with the actual revenues and expenses.

Commissioner Kaplan commended Manager Ochs and his team for another outstanding season.

Commissioner Freeman is pleased to see how many people utilize Sunset Valley Golf Course and the Highland Park Golf Learning Center.

**REVIEW OF VOUCHERS**

Director Peters said the District had \$550,000. \$150,000 is due to health insurance. Everything else was much smaller by comparison and not very remarkable.

President Ruttenberg would like to know if there was a significant increase in health insurance costs.

Executive Director Romes reported that the rates did not change even with the change of providers.

Workshop Meeting Minutes  
February 9, 2022

**OTHER BUSINESS**

None.

**OPEN TO THE PUBLIC TO ADDRESS THE BOARD**

None.

**ADJOURNMENT**

A motion was made by Commissioner Kaplan and seconded by Vice President Grossberg and approved by a unanimous vote. The Board Meeting adjourned at 6:53 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE POLICY COMMITTEE MEETING OF THE PARK DISTRICT OF HIGHLAND PARK HELD ON FEBRUARY 23, 2022, 5:00 PM. PURSUANT TO SECTION 7(e) OF THE OPEN MEETINGS ACT, THE PRESIDENT OF THE BOARD OF PARK COMMISSIONERS HAS MADE A FINDING THAT IT IS NOT PRACTICAL OR PRUDENT TO HOLD IN PERSON MEETINGS BECAUSE OF THE COVID-19 PUBLIC HEALTH EMERGENCY. NEITHER THE ELECTED OFFICIALS NOR THE PUBLIC WILL BE ALLOWED TO ATTEND REGULAR OR COMMITTEE MEETINGS IN PERSON BUT WILL PARTICIPATE VIRTUALLY. LINKS TO THE VIRTUAL MEETING CAN BE FOUND ON THE PARK DISTRICT WEBSITE [HTTPS://WWW.PDHP.ORG/PARK-BOARD/MEETINGS/](https://www.pdhp.org/park-board/meetings/)**

**Present:** Commissioner Bernstein, Commissioner Freeman, Vice President Grossberg, President Ruttenberg

**Absent:** Commissioner Kaplan

**Also, Present:** Executive Director Romes; Director Smith; Director Voss; Director Peters; Director Carr; Director Gogola; Assistant Director Maliszewski; Assistant Director Murrin; Manager Johnson; Coordinator Hejnowski

**Guest Speaker:** None

**Additions to the Agenda**

None.

**Public Comment for Items on the Agenda**

None.

**Renewal of the IGA with District 113 for Maintenance and Use of Park and School Property**

Director Maliszewski reported that the current intergovernmental agreement between School District 113 and the Park District for maintenance and use of certain park and school property is expiring in March 2022. Staff has been meeting with District 113 Administration to discuss updated terms and working through provisions that would be included as exhibits within the agreement. Staff will request approval from the Park Board of Commissioners after both legal counsels agree to the updated terms.

**IAPD Park Board Self-Evaluation Program**

Executive Director Romes reported that at the July 15, 2021 Policy Committee Meeting, staff, and board liaisons discussed the potential of conducting a Park Board Self-Evaluation with the Illinois Association of Park Districts (IAPD). This program evaluates the quality and effectiveness of our agency and Park Board governance. Discussions regarding the Board Self-Evaluation were postponed due to the Pandemic since this program is most effectively completed in person and Meetings have been conducted virtually. Staff will review the Self-Evaluation Program to determine the next steps. It's been 6 years since the last evaluation was facilitated, as a result, the District has tentatively scheduled an in-person evaluation for Tuesday, May 3 at 5:30 p.m. The Policy Committee liaisons support staff's recommendation and will follow up with Executive Director Romes regarding availability.

**COVID-19 Emergency Operations Planning Update**

**A. PDHP Indoor Mask Mandate**

Executive Director Romes reported that Governor Pritzker announced plans to partially lift Illinois' indoor mask mandate by February 28, assuming state COVID-19 metrics continue to decline.

While the Park District of Highland Park strongly encourages everyone to make a conscious decision regarding their own health and safety, we are following these new guidelines as we have done throughout the pandemic by moving to a "mask optional" position in Park District facilities and programs for both participants and staff beginning on Monday, February 28. Additionally, the Park District is following the North Shore School District 112 mask-optional position for all our youth programming, including pre-school-aged programs beginning on Monday, February 28.

The Policy Committee requested that the Park District follow the City's stance regarding the indoor mask mandate due to home rule.

Councilwoman Lidawer reported that the City of Highland Park will most likely follow the Governor's recommendation, however, she appreciates that the Park District will support the City's stance.

**B. PDHP Employee Vaccination and Testing Policy**

Executive Director Romes reported that the Park District's COVID-19 Vaccine Policy will remain in effect for all employees, which requires employees to be fully vaccinated as defined by the CDC, or complete weekly COVID-19 screenings, however, if the numbers continue to decline, staff would like to suspend the vaccination and testing policy. Staff will continue to monitor the numbers and will provide a recommendation in 30 days.

The Policy Committee supports staff's recommendation to lift the vaccination and testing policy if the numbers continue to decline over the next 30 days.

**C. Resume In-Person Public Meetings**

Executive Director Romes reported that the emergency order is still in effect, however, staff are recommending in-person public meetings resume in March with a hybrid option.

Commissioner Freeman is in favor of in-person public meetings, however, if people are uncomfortable, she would like to offer the virtual option for those individuals.

Commissioner Bernstein requested flexibility allowing remote participation for Committee Meetings since they are scheduled during work hours.

Executive Director Romes reported that virtual participation is only permissible under the Governor's emergency order or the guidelines outlined in the Open Meetings Act (illness, employment conflicts, or an emergency).

President Ruttenberg requested that staff follow up with legal counsel regarding exemptions for in-person attendance and share relevant guidelines from the Open Meetings Act.

**Other Business**

None.



**Open to the Public to Address the Board**

None.

**Closed Session**

A motion was made by Vice President Grossberg, seconded by President Ruttenberg, to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees.

**Roll Call:**

**Aye:** Commissioner Bernstein, Commissioner Freeman, Vice President Grossberg, President Ruttenberg

**Nay:** None

**Absent:** Commissioner Kaplan

**Abstain:** None

**Motion Carried**

The meeting adjourned into Closed Session at 5:38 p.m.

The meeting reconvened into Open Session at 5:48 p.m.

**Action From Closed Session If Any**

Commissioner Freeman reported that the Policy Committee met in Closed Session under Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees.

No action was taken.

**Adjournment**

The meeting adjourned at 5:50 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF REGULAR MEETING  
FEBRUARY 23, 2022**

Minutes of the Regular Board Meeting of the Park District of Highland Park held on February 23, 2022. Pursuant to Section 7(e) of the Open Meetings Act, The President of the Board of Park Commissioners has made a finding that it is not practical or prudent to hold in person meetings because of the COVID-19 public health emergency. Neither the elected officials nor the public will be allowed to attend Regular or Committee Meetings in person but will participate virtually. Links to the virtual meeting can be found on the Park District website <https://www.pdhp.org/government/board-of-park-commissioners-meetings/>

The meeting was called to order at 6:01 p.m. by President Ruttenberg.

**ROLL CALL**

**Present:** Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman, Vice President Grossberg, President Ruttenberg

**Absent:** None.

**Staff Present:** Executive Director Romes; Director Smith; Director Voss; Director Peters; Director Gogola; Director Carr; Assistant Director Maliszewski; Assistant Director Murrin; General Manager/Superintendent of Golf Operations Ochs; Manager Johnson; Manager Schwartz; Coordinator Hejnowski

**Guest Speakers:** None.

**ADDITIONS TO THE AGENDA**

None.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

None.

**CONSENT AGENDA**

A motion was made by Vice President Grossberg, seconded by Commissioner Kaplan, to approve the Minutes from the January 11, 2022 Workshop Meeting; the Minutes from the January 26, 2022 Regular Board Meeting; the Revised Full Time Staff Salary Schedule in the Compensation Plan; Approval to Authorize the Professional Services Agreement with Holabird and Root; Resolution 2022-01 Authorizing the Purchase of Electricity for Park District Facilities and Meters and Authorizing the Director to Approve a Contract with the Lowest Cost Electricity Provider For a Period up to 3 years; Resolution 2022-02 Authorizing a Sole Source Contract for Procurement of the Centennial Ice Arena Zamboni Replacement; Resolution 2022-03 Authorizing an Increase in the Budgeted Year-End Fund Transfer Amounts; Ordinance 2022-03 Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property; Bills and Payroll in the amount of \$1,957,967.62.

**Roll Call:**

**Aye:** Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman,  
Vice President Grossberg, President Ruttenberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

**FINANCIAL FORECASTS AND TREASURER'S REPORT**

***Operations (General and Recreation Funds) Budget vs. Actual***

Director Peters reported that actual revenue surpassed the budgeted amount by \$375,869. Concurrently, actual expenses were \$20,583 less than budgeted. Overall, the Park District had a \$396,452 surplus as of January 31, 2022. When compared to the three-year average, the Park District has a \$456,780 surplus.

***Conclusion***

As of January 31, 2022, West Ridge Center has a \$97,000 surplus due to child enrichment programs, Centennial Ice Arena has a \$60,000 surplus due to skating school and gymnastics programming as each had over 100 participants, and Athletics has an \$18,000 surplus due to travel baseball and basketball for grades 3 and 4 having more enrollment. Lastly, there is a \$21,000 savings in salaries and wages due to open positions. At the end of January, the District is in a very favorable position.

Vice President Grossberg requested Manager Nichols provide a presentation of ParkSchool and recreation programs since these programs are in high demand and helping contribute to the surplus of revenue.

**UNFINISHED BUSINESS**

**A. 2022 Highland Park Strings Stipend Request**

Director Carr reported that at the December 16, 2021 Park Board Regular Meeting, the Board of Commissioners approved an Agreement with the Highland Park Strings per the District's Affiliate and Sponsored Group Policy. The agreement did not include a financial stipend as in years past but did continue to provide free and reduced facility space and in-kind professional and administrative services.

At the request of the Park Board, Highland Park Strings founder, Larry Block, attended the January 11 Park Board Workshop Meeting to provide a short presentation regarding the organization's history, impact on the community, and request for a \$15,000 financial stipend from the Park District in support of providing services to the community.

He requested that the Park Board of Commissioners consider a Motion to amend the currently approved 2022 Highland Park Strings Agreement to include a financial stipend.

Commissioner Kaplan and Commissioner Freeman are opposed to providing a financial stipend to the Highland Park Strings. They favor other services outlined in the affiliate agreement.

Vice President Grossberg, President Ruttenberg, and Commissioner Bernstein would like to provide a \$10,000 financial stipend for one year.

Vice President Grossberg and President Ruttenberg requested that staff work directly with the Strings during the 2022 year to determine ways to utilize the Park District resources and relationships to help identify funding possibilities and/or help reduce some of the expenses for the Strings. Furthermore, Vice President Grossberg offered his time to help be a liaison this year to assist in the achievement of those goals.

A motion was made by Vice President Grossberg, seconded by Commissioner Bernstein, to approve to amend the 2022 Highland Park Strings Agreement to include a \$10,000 financial stipend for one year.

**Roll Call:**

**Aye:** Commissioner Bernstein, Vice President Grossberg, President Ruttenberg

**Nay:** Commissioner Kaplan, Commissioner Freeman

**Absent:** None

**Abstain:** None

**Motion Carried**

**NEW BUSINESS**

**A. Parks Foundation**

Vice President Grossberg reported that the President of the Foundation noted that the community group surpassed the \$300,000 mark for the lakefront effort and is now approaching \$370,000. Over 600 separate people have provided support for the project.

Vice President Grossberg reported that the Michael Goldman Golf Scholarship has not received any applications for the program this year. Looking for different outreach ways to try to find people to fill slots. Talking about a 2022-2023 strategic plan that echoes the model that is used at the Park District. They are starting elections and appointments to the Board. Creating a calendar and honing down projects that the Foundation wants to tackle, so rather than doing six small projects, two to three larger projects. There is talk about a single-day pickleball tournament or large golf outing but there are financial challenges. Thinking about having a revamped championship banquet but might look at something

different than has been done in the past. Starting to do a major gift strategy to try to get larger donors to contribute this coming year.

Director of Communications Liz Gogola plugged Sunset Woods Park Playground seating area brick sales. Currently are 19 bricks short of the goal of \$25,000. Bricks can be purchased online on the Park District website for \$200.

**B. Director's Report**

Executive Director Romes reported that Assistant Director Chris Maliszewski and Athletic Director Mike DiVincenzo are leading an effort with a group of parents who are calling themselves the Athletic Boosters and working with Parks Foundation of Highland Park. The group met, along with Commissioner Bernstein and Commissioner Freeman, to talk about a fundraising effort to carry forward some specific projects that are outlined in District's Athletic Field Management Plan. They are an extremely dedicated group of parents, coaches, etc. and are dedicated to fundraising up to \$1 million to do a renovation at Larry Fink Memorial Park with new artificial field turf that can be used for all age groups. Would be one step forward at looking at all of the improvements that are noted in the District's Athletic Field Master Plan.

Executive Director Romes reported that staff tentatively have Thursday, June 2 from 5:00 – 7:00 p.m. reserved for a VIP event for the grand opening of the Preserve of Highland Park followed by a daytime public event on Saturday, June 4.

The Park Board will follow up with Executive Director Romes regarding availability.

Additionally, staff tentatively have Saturday, June 11 reserved for a daytime public event for the grand opening of the Sunset Woods Park Playground.

The Park Board will follow up with Executive Director Romes regarding availability.

Recreation Center has new membership options along with new spin bikes.

As for upcoming meetings, Executive Director Romes reported that there is a Facility and Recreation Committee at 5:00 p.m. on March 9. The Workshop Meeting will immediately follow. There is a Lakefront, Parks, and Natural Areas Committee Meeting at 5:00 p.m. on Wednesday, March 16. The Finance Committee Meeting will immediately follow. There is a Regular Board Meeting on Wednesday, March 30 at 6:00 p.m.

**C. Board Comments**

None.

**OPEN TO THE PUBLIC TO ADDRESS THE BOARD**

None.

**CLOSED SESSION**

A motion was made by Commissioner Kaplan and seconded by Vice President Grossberg to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body.

**Roll Call:**

**Aye:** Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman,  
Vice President Grossberg, President Ruttenberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

Meeting was adjourned into closed session at 6:36 p.m.

Meeting was reconvened into open session at 7:49 p.m.

**ACTION FROM CLOSED SESSION IF ANY**

President Ruttenberg reported that the Board met in Closed Session under Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body.

No action was taken.

**ADJOURNMENT**

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan and approved by a unanimous vote. The Board Meeting adjourned at 7:52 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



# Memorandum

**To:** Board of Park Commissioners

**From:** Brian Romes, Executive Director

**Date:** March 30, 2022

**Subject:** **Illinois Mutual Retirement Fund (IMRF) Authorized Agent Appointment to Christine Rohr Kopka and Supporting Resolution**

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**Recommendation**

Staff recommends the appointment of Christine Rohr Kopka, Director of Human Resources and Workforce Strategy, as the District's IMRF authorized agent per the attached resolution.

**PARK DISTRICT OF HIGHLAND PARK  
RESOLUTION NO. 2022-04**

**A RESOLUTION APPOINTING AN AUTHORIZED AGENT  
FOR THE ILLINOIS MUNICIPAL RETIREMENT FUND**

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WHEREAS, the Park District of Highland Park (the “Park District”) is an Illinois park district organized and operating pursuant to authority granted by the Constitution and Laws of the State of Illinois; and

WHEREAS, the Park District is an employer participating in the Illinois Municipal Retirement Fund (“IMRF”); and

WHEREAS, it is necessary for the Park District to appoint an IMRF Authorized Agent; and

WHEREAS, Pursuant to Section 7-135 of the Illinois Pension Code, the Park District delegates the following powers and duties to its Authorized Agent:

1. To certify to the fund whether or not a given person is authorized to participate in the fund;
2. To certify to the fund when a participating employee is on a leave of absence authorized by the Park District;
3. To request the proper officer to cause employee contributions to be withheld from earnings and transmitted to the fund;
4. To request the proper officer to cause Park District contributions to be forwarded to the fund promptly;
5. To forward promptly to all participating employees any communications from the fund for such employees;
6. To forward promptly to the fund all applications, claims, reports and other communications delivered to him/her by participating employees;
7. To perform all duties related to the administration of this retirement system as requested by the fund and the governing body of the Park District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, as follows:



SECTION ONE: The Recitals set forth above are hereby incorporated into this Resolution.

SECTION TWO: Effective immediately, \_\_\_\_\_, is appointed as the Authorized Agent for the Park District of Highland Park.

SECTION THREE: The Executive Director is hereby authorized and directed to submit this Resolution and related IMRF form 2.20 to IMRF.

SECTION FOUR: All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this 30<sup>th</sup> day of March, 2022.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this 30<sup>th</sup> day of March, 2022.

\_\_\_\_\_  
Barnett Ruttenberg, President  
Board of Park Commissioners

Attest:

\_\_\_\_\_  
Brian Romes, Secretary  
Board of Park Commissioners



# Memorandum

**To:** Park Board of Commissioners

**From:** Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

**Date:** March 30, 2022

**Subject:** **Approval of the Dynegy Electric Service Agreement bid via Northern Illinois Municipal Electric Collaborative (NIMEC)**

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## **Summary**

On February 23, 2022, the Park Board of Commissioners approved Resolution #2022-01 authorizing a contract with the lowest cost electricity provider. On March 3, 2022, the Park District received bids via NIMEC (Northern Illinois Municipal Electric Collaborative) for electricity rates for the entire District (16 meters in total), except for Deer Creek Racquet Club and three (3) small meters. Deer Creek was excluded from the bid since that facility has a separate contract agreement with Realgy in conjunction with the solar panel installation and delivery of electricity. The other three (3) small meters were excluded from the contract since their low usage rates do not meet qualifications to deviate from ComEd. The fixed-rate for these facilities, via ComEd, is 7.780kwh.

The lowest bid was from Dynegy at 6.318 cents per kWh. Dynegy is already the current provider for the Park District through May of 2021. Per the Board Approved Resolution 2022-01, the acceptance of this bid was executed by Executive Director Romes for the 16 Park District meters for the term of May 2022 through May 2025. To note, NIMEC receives compensation from the electric supplier, and no NIMEC representative is employed by Commonwealth Edison.

## **Financial Impact**

Under the Park District's current electric contract, the average year-round rate is 6.961 cents per kWh. This new contract will be a savings of .643 cents per kWh. The District anticipates an average decrease in electric bills of 10% during this time frame. This equals approximately \$35,600 in total over each 12-month period of the three-year contract.

## **Recommendation**

Staff recommends ratification from the Park Board of Commissioners for the Dynegy Electric Service Agreement via NIMEC for 16 electric meters in the amount of 6.318 cents per kWh.



**ELECTRIC SERVICE AGREEMENT  
EXHIBIT A – Standard Large Stable  
Issued: March 2, 2022**

This offer is presented to **PARK DISTRICT OF HIGHLAND PARK** ("Customer") by **DYNEGY ENERGY SERVICES, LLC** ("Supplier") and represents a price for Customer's full requirement retail power ("Retail Power") needs at the service location(s) listed in Table 2, each service location referred to as an ("Account"). Upon acceptance, this offer will become Exhibit A of Supplier's Electric Service Agreement Terms and Conditions ("Agreement"), a copy of which is attached. By signing this Exhibit A, Customer is authorizing Supplier to enroll each Account with the Utility ("Utility") noted in Table 1.

<b>Table 1</b>					
<b>Select Term:</b>	<b>Quote #:</b>	<b>Delivery Term Begins:</b>	<b>Delivery Term Ends:</b>	<b>Power Price (/kWh):</b>	<b>Voluntary REC Quantity (%):</b>
	Q-01646733	May 2022	May 2023	\$0.07070	N/A
	Q-01646734	May 2022	May 2024	\$0.06518	N/A
<b>X</b>	Q-01646735	May 2022	May 2025	\$0.06318	N/A
	Q-01646736	May 2022	May 2023	\$0.07519	100%
	Q-01646737	May 2022	May 2024	\$0.06972	100%
	Q-01646738	May 2022	May 2025	\$0.06772	100%
<b>Utility:</b>		ComEd			
<b>Regional Transmission Organization (RTO):</b>		PJM			
<b>Broker Consultant (If blank, N/A):</b>		NIMEC			

**Power Price:** Supplier will arrange for delivery of Customer's Retail Power. The Power Price noted in Table 1 includes charges for energy, capacity, applicable Regional Transmission Operator, ancillary services and other market settlement charges, distribution and transmission energy losses, charges associated with the purchase, acquisition and delivery of renewable energy certificates (RECs) in accordance with the state-mandated Renewable Portfolio Standards ("RPS") requirements, if applicable, the charge for additional voluntary RECs, and scheduling and load forecasting associated with the delivery of Customer's Retail Power. Such RPS Charge imposed on alternative retail energy suppliers ("ARES") are due to expire as of June 1, 2019 pursuant to the Future Energy Jobs Bill (SB 2814), as amended. As of June 1, 2019, DYNEGY ENERGY SERVICES, LLC will no longer charge RPS Charge.

**Voluntary REC Quantity:** If applicable in Table 1, the Power Price in Table 1 will include a charge associated with the Voluntary REC Quantity requested by Customer. Retail Power shall be associated with the generation of electricity from a renewable energy resource such that the percentage required, when added to Customer's obligation under the RPS of this Agreement, shall equal the Voluntary REC Quantity (%) selected in Table 1.

The Parties agree and understand a REC is separate from the Retail Power being delivered but, nonetheless, constitutes value associated with the provision of Retail Power. It is understood and agreed that any RECs purchased and retired in accordance with the aforesaid state mandate is not the property of Customer and Customer has no claim, interest, or right to said RECs, or any value derived therefrom.

Customer will incur additional service and delivery charges from the Utility, and Customer is solely responsible for payments of all charges related to the delivery of electricity from the Utility.

**Net Metering. Customer must enroll, and be accepted in, as applicable by state law, Utility's net metering program in order to participate in net metering with Supplier.**

The validity, interpretation and performance of this Agreement shall be governed by and performed in accordance with the laws of the State of Illinois, together with administrative and judicial decisions construing applicable provisions of the Illinois retail choice law, 220 ILCS 5/16-101 et al, and without regard to principles of conflicts of law.

This offer is contingent on acceptance by the Utility of the enrollment of Customer with Supplier. By signing below, you certify that 1) you are authorized on behalf of Customer to enter into this Agreement with Supplier, 2) Customer has read the Terms & Conditions of this Agreement and agrees to be bound by them, and 3) Customer authorizes Supplier to enroll the Account(s) listed in Table 2 with the Utility which will allow Supplier to provide retail electricity.

IN WITNESS WHEREOF, subject to any of the foregoing execution conditions, the Parties have executed and delivered this Agreement on the date last signed by the Parties.

<b>DYNEGY ENERGY SERVICES, LLC</b> By: <u>Michael Grimes</u> Name: Michael Grimes Title: Manager, Third Party Channel Sales Date: Mar 3, 2022	<b>PARK DISTRICT OF HIGHLAND PARK</b> By: <u>[Signature]</u> Name: Brian Romes Title: Executive Director Date: 2-28-22 **Signatory certifies authorization to enter in to this Agreement
---	---

<b>BILLING AND NOTICE INFORMATION</b>			
FEIN or DUNS#: <u>36-6065927</u>			
<input checked="" type="checkbox"/> Check here if you are a local government entity as defined by 50 ILCS 505/Local Government Prompt Payment Act.			
If applicable, see Section 4 of the Terms & Conditions for below:			
<input checked="" type="checkbox"/> Check here to receive one master invoice that includes detailed usage by Account. If blank, an individual invoice for each Account will be issued.			
<input type="checkbox"/> Check here if you want invoices mailed to the Service Location, Attn: Accounts Payable. Otherwise, please complete Invoice information below.			
<b>Invoices</b>	(Complete below section)	<b>Notices</b>	
Attn:	Accounts Payable	Attn:	Mari-Lynn Peters
Address:	636 Ridge Road Highland Park IL 60035	Address:	636 Ridge Road Highland Park, IL 60035
E-mail:		E-mail:	mlpeters@pdhp.org
Phone:		Phone:	(847) 579-3138
<b>Sales Contact</b>		<b>Notices/Inquires</b>	
Name:	Angie Ward	Attn:	Customer Care
Address:	1500 Eastport Plaza Dr Collinsville IL 62234	Address:	6555 Sierra Drive Irving TX 75039
E-mail:	angie.ward@vistraenergy.com	E-mail:	ContractLegal12@vistraenergy.com
Phone:		Phone:	844-441-0716 Option-3

Upon execution and delivery to Supplier, this Agreement is binding. Please retain a copy for your records and send a signed copy to ContractLegal12@vistraenergy.com. Supplier will forward all necessary documents to the Utility.

AH  
AH

**ELECTRIC SERVICE AGREEMENT**  
**ACCOUNT INFORMATION SHEET FOR**  
**PARK DISTRICT OF HIGHLAND PARK AS OF 03/02/2022**

TABLE 2 Utility: ComEd			
	Account #	Bill Group	Service Location
1	0132423002	18	2821 RIDGE RD, HIGHLAND PARK, IL 60035
2	0203254004	13	2205 SKOKIE RD, HIGHLAND PARK, IL 60035
3	0203267001	13	3100 TRAILWAY DR, HIGHLAND PARK, IL 60035
4	1310498019	19	2501 SHERIDAN RD, HIGHLAND PARK, IL 60035
5	1478456004	19	1801 SUNSET RD, HIGHLAND PARK, IL 60035
6	1730330007	19	701 Deer Creek Pkwy, HIGHLAND PARK, IL 60035
7	1812335006	18	636 RIDGE RD, HIGHLAND PARK, IL 60035
8	1814509004	19	1 CENTRAL AVE, HIGHLAND PARK, IL 60035
9	1814510007	19	1 CENTRAL AVE,, HIGHLAND PARK, IL 60035
10	1821106004	19	1377 DEER CREEK PKWY, HIGHLAND PARK, IL 60035
11	1982062001	19	WS LINDEN AV, HIGHLAND PARK, IL 60035
12	2652617002	18	3452 KRENN AVE, HIGHLAND PARK, IL 60035
13	2822069001	19	45 ROGER-WILLIAMS, HIGHLAND PARK, IL 60035
14	2990529007	19	1201 PARK AVE W, HIGHLAND PARK, IL 60035
15	3074138009	19	1220 FREDRICKSON, HIGHLAND PARK, IL 60035
16	3158067007	19	1E STJOHNSROGERWIL, HIGHLAND PARK, IL 60035

**ELECTRIC SERVICE AGREEMENT  
GENERAL TERMS AND CONDITIONS**

This Electric Service Agreement ("Agreement") is between Supplier and Customer and is dated and effective as of the date the Exhibit A is signed by both parties. To the extent there is a conflict in the terms, interpretation or understanding of this Agreement and Exhibit A, the terms of Exhibit A shall supersede the terms of this Agreement.

**1. ELECTRIC ENERGY SERVICES**

Supplier shall supply and deliver to Customer and Customer shall exclusively purchase and receive from Supplier all Retail Power as defined in Exhibit A, pursuant to the terms and conditions which are described in the attached Exhibit A and incorporated herein for all purposes. The Retail Power will be delivered to the interconnection between the transmission system of the applicable transmission provider and the Utility's ("Utility") distribution system ("Delivery Point"). Customer's Utility will be responsible for delivery of Retail Power to Customer's meter from the Delivery Point. The delivery of Retail Power over the Utility's distribution system is subject to the terms and conditions of the Utility's tariff relating to delivery and metering. Customer's Utility will send Customer a notice confirming the switch to Supplier for electricity (the "Confirmation"). Customer shall provide written notice as soon as practicable of any changes to Customer's Account and meter numbers and/or billing locations associated with Customer's delivery services. Customer is solely responsible for payments of all charges related to the delivery of the Retail Power from the Utility whether billed to Supplier or Customer, and agrees to hold harmless and indemnify Supplier from any liability, demand or payment for same. Customer represents and warrants it is eligible to receive electric energy services from Supplier and that it has given all required notices to the supplier currently serving Customer, if applicable.

**2. TERM OF AGREEMENT**

After Supplier and the Utility process Customer's enrollment request, Retail Power delivery will begin for each Account with the first available meter reading date of the month noted under "Delivery Term Begins" in Table 1 or as soon as possible thereafter, and ends with the regularly scheduled meter reading date for the month noted under "Delivery Term Ends" in Table 1 on Exhibit A ("Term"). At the end of the Term of this Agreement, Supplier will return Customer to Utility default service, unless a written amendment has been executed to renew the Term. Notwithstanding the foregoing, the Term is subject to renewal pursuant to the conditions under Section 3, Monthly Renewal.

**3. MONTHLY RENEWAL**

This Agreement shall automatically continue on a monthly basis ("Renewal Term") at the rates determined by Supplier, which may vary from month to month. If Customer has not notified Supplier that Customer has elected to obtain Retail Power from another retail supplier, then Supplier may, in its sole discretion, place Customer on Renewal Term service or

Supplier may return Customer to Utility default service, thereby terminating this Agreement.

**4. PAYMENTS/INVOICES**

Supplier will issue an invoice via mail or e-mail based on actual usage data provided by the Utility as soon as practicable after the end of each Monthly Billing Cycle in which service was provided. Each invoice will include Supplier charges set forth in this Agreement and payments shall be received by Supplier within twenty-one (21) Calendar Days following the issue date of each Invoice, the "Due Date". Alternatively and upon mutual agreement of the Parties and approval by Utility, Supplier may issue an invoice that includes both Supplier charges set forth in this Agreement and the Utility's delivery service charges, in which case the Due Date shall be reduced to fourteen (14) days. All payments shall be made via an electronic method or check to the account specified on each invoice. Should the Utility fail to provide the customer's usage information to Supplier within five (5) Business Days after the published meter read date, Supplier reserves the right to provide the Customer with an estimated bill to be trued up in an invoice that follows receipt of the actual bill. Amounts not paid on or before the Due Date shall be deemed delinquent and a late payment charge equivalent to one and one-half percent (1.5%) will be assessed each month on the unpaid balance ("Interest Rate"). If Customer in good faith disputes the correctness of any invoice rendered under this Agreement, then Customer shall 1) provide written explanation of the basis of the dispute to Supplier no later than the Due Date and 2) pay the undisputed portion of the amount invoiced no later than the Due Date. If the disputed amount is determined to have been due by Supplier, it shall be paid to Supplier within five (5) Business Days of such determination, along with interest at the Interest Rate from and including the date such amount was due, but excluding the date paid. For purposes of this Agreement, "Business Day" shall mean any day except a Saturday, Sunday, or a Federal Reserve Bank holiday, and "Calendar Day" shall mean every day including Saturday, Sunday and Federal Reserve Bank holidays.

Alternatively, if eligible, Customer will receive a single bill from the Utility that contains Supplier charges set forth in this Agreement and Utility charges. Customer will make payments to the Utility according to the Utility's billing rules and schedules. Failure to pay Supplier charges may result in the Account(s) being returned to the Utility's standard service and forfeiture of Customer's right to choose another retail electric service provider until past due amounts are paid. Failure to pay invoice charges may result in the Account(s) being disconnected in accordance with the Utility's business practices. If, due to Utility rules, any Account(s) become ineligible for a single bill from the Utility at any time during contract, then Supplier will issue an invoice for all ineligible Account(s). Supplier's invoice will reflect the Power Price for Retail Power times the kWh each month for those accounts billed by supplier, and Customer

will make payments to Supplier in the terms described above in Supplier billing.

If Customer is a state government entity as defined by its local government Prompt Payment Requirements Act Indicated in Exhibit A, then, in such event, said Act shall control with regard to the calculation of payment due dates and late payment charges. All other provisions in this paragraph remain the same and are in effect.

#### **5. CUSTOMER INFORMATION**

Customer authorizes Supplier to receive current and historical energy billing and usage data from the Utility and such authorization shall remain in effect unless Customer rescinds such authorization in writing. Supplier reserves the right to cancel this Agreement in the event that Customer rescinds such authorization. Customer has the right to request from Supplier, twice within a twelve (12) month period without charge, up to twenty-four (24) months of Customer's payment history.

#### **6. TAXES**

Except for taxes on the gross income and property of Supplier, all federal, state, and municipal or other governmental subdivision taxes, assessments, fees, use taxes, sales taxes or excise taxes, or similar taxes or fees incurred by reason of Retail Power sold under this Agreement are the sole responsibility of Customer, and Customer agrees to hold harmless and indemnify Supplier from any liability, demand or payment for same. It is understood that Supplier is responsible for all taxes applicable prior to Supplier's delivery to the Delivery Point, and Supplier agrees to hold harmless and indemnify Customer from any liability, demand or payment for same.

#### **7. CREDIT**

Should Customer's creditworthiness or financial condition deteriorate following the date of this Agreement, Supplier may request adequate financial security from Customer in a form acceptable to Supplier as determined in a commercially reasonable manner. The failure of Customer to provide adequate financial security to Supplier within ten (10) Business Days of a written request by Supplier shall be considered an Event of Default under Section 14. For purposes of this Section, creditworthiness or financial condition shall be determined by Supplier in a commercially reasonable manner, based upon but not limited to, reasonable concern over Customer's payment pattern, discovery of negative or derogatory public information, and/or based upon a review of Customer's most recently audited annual financial statements or such other documents that may be necessary to adequately determine Customer's creditworthiness (which, if available, shall be supplied by Customer upon the reasonable request of Supplier). In addition the determination of creditworthiness or financial condition may include consideration of the market exposure assumed by Supplier relevant to the liquidation value of this Agreement under Section 14.

#### **8. CONFIDENTIALITY**

Customer and Customer's agents and Supplier and/or Supplier's agents shall treat as confidential all terms and conditions of this Agreement, including all information and documentation exchanged by the Parties during the negotiations of this Agreement. Neither Party will disclose terms and conditions of this Agreement to any other party, except as required by law. Notwithstanding the foregoing, Supplier and/or Supplier's agents and Customer and/or Customer's agents shall be allowed to acknowledge that an Agreement for Retail Power services does exist between the Parties. At Supplier's discretion, third-party agents of Customer may be asked to execute a confidentiality agreement.

#### **9. WARRANTY, DISCLAIMER AND LIMITATION OF LIABILITY**

Supplier warrants title to all Retail Power delivered hereunder, and sells such Retail Power to Customer free from liens and adverse claims to the delivery point. THIS IS SUPPLIER'S ONLY WARRANTY CONCERNING THE RETAIL POWER PROVIDED HEREUNDER, AND IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES AND REPRESENTATIONS, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY OR OTHERWISE. UTILITY WILL PROVIDE DELIVERY SERVICES UNDER THIS AGREEMENT; THEREFORE SUPPLIER IS NOT LIABLE FOR ANY DAMAGES RESULTING FROM FAILURE BY THE UTILITY OR RTO. SUPPLIER DOES NOT GUARANTEE UNINTERRUPTED SERVICE AND SHALL NOT BE LIABLE FOR ANY DAMAGES SUSTAINED BY CUSTOMER BY REASON OF ANY FAILURE, ALTERATION OR INTERRUPTION OF SERVICE. NEITHER PARTY SHALL BE RESPONSIBLE UNDER ANY CIRCUMSTANCES FOR ANY SPECIAL, INCIDENTAL, INDIRECT, EXEMPLARY, OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF PROFITS, OR OTHER BUSINESS INTERRUPTION DAMAGES, BY STATUTE, IN TORT OR CONTRACT, UNDER ANY INDEMNITY PROVISION OR OTHERWISE, INCURRED BY THE OTHER PARTY.

#### **10. FORCE MAJEURE**

If a Party is prevented by Force Majeure from carrying out, in whole or part, its obligations under this Agreement (the "Claiming Party") and gives notice and details of the Force Majeure to the other Party as soon as practicable, then the Claiming Party shall be excused from the performance of its obligations under this Agreement (other than the obligation to make payments then due or becoming due with respect to performance prior to the Force Majeure). The Claiming Party shall remedy the Force Majeure with all reasonable dispatch. During the period excused by Force Majeure, the non-Claiming Party shall not be required to perform its obligations under this Agreement. "Force Majeure" shall mean an event or circumstance which prevents the Claiming Party from performing its obligations or causes delay in the Claiming Party's performance under this Agreement, which event or circumstance was not anticipated as of the date this Agreement was agreed to, which is not within the reasonable control of, or the result of the negligence of, the

Claiming Party, and which, by the exercise of due diligence or use of good utility practice, as defined in the applicable transmission tariff, the Claiming Party is unable to overcome or avoid or cause to be avoided, such as, but not limited to: acts of God, fire, flood, earthquake, war, riots, strikes, walkouts, lockouts and other labor disputes that affect Customer or Supplier. Force Majeure shall not be based on 1) Customer's inability to economically use the Retail Power purchased hereunder; or 2) Supplier's ability to sell the Retail Power at a price greater than the price under this Agreement.

#### **11. CHANGE IN LAW OR REGULATORY EVENT**

In the event that any change in or enactment of any rule, regulation, Utility operating procedure, tariff, ordinance, statute, or law affecting the sale or transmission, distribution, or purchase or other obligation under this Agreement (including but not limited to any administrative ruling, interpretation, or judicial decision), or any new or increased charges to maintain system reliability affects Supplier's costs to deliver Retail Power, as determined in Supplier's reasonable discretion (a "Change in Law"), Supplier shall 1) provide written notice to Customer of the change, 2) specify the effect on price necessary to accommodate the Change in Law, and 3) state the date upon which such new pricing shall be effective, which date shall not be less than thirty (30) days from the date of the written notice and shall coincide with the next Monthly Billing Cycle invoice that follows the thirty (30) day period. Customer agrees that it shall be bound by the new pricing set forth in the written notice described in the foregoing provision.

#### **12. ASSIGNMENT/CUSTOMER NAME CHANGE**

This Agreement shall be binding on each Party's successors and permitted assigns. Neither Party shall assign this Agreement or its rights without the prior written consent of the other Party, which consent shall not be unreasonably withheld; provided, however, 1) Supplier may assign its rights and obligations under this Agreement to an affiliate without consent of the Customer, or 2) the assigning party ("Assignor") shall be released from all liability under this Agreement if assignee agrees in writing to be bound by the terms and conditions and assumes the liability of Assignor under this Agreement.

If Customer undergoes a change of legal name during any term of this Agreement, Customer is responsible for notifying the Utility and Supplier of such change in Customer's legal name (such new name, the "New Name") as soon as practicable. Customer further agrees to take any and all steps as may be required by the Utility to continue as Supplier's customer or to re-enroll with Supplier.

#### **13. WAIVER**

Except as otherwise set forth in this Agreement, failure or delay on the part of either Party to exercise any right, power, or privilege under this Agreement shall not operate as a waiver of such right, power or privilege of this Agreement.

#### **14. EVENTS OF DEFAULT**

**Definition:** An "Event of Default" shall mean, with respect to a defaulting party (the "Defaulting Party"), the occurrence of any of the following: (a) the failure to make, when due, any payment required pursuant to this Agreement if such failure is not remedied within five (5) Business Days (as such term is defined in Section 4 above) after written notice of such failure; (b) any representation or warranty made by such Party herein is false or misleading in any material respect when made or when deemed made or repeated; (c) the failure to perform any material covenant or obligation set forth in this Agreement (except to the extent constituting a separate Event of Default, and except for such Party's obligations to deliver or receive where such Party has made payments due for such failure to deliver or receive) if such failure is not remedied within five (5) Business Days (as such term is defined in Section 4 above) after written notice by Supplier to Customer; (d) such Party (1) files a petition or otherwise commences, authorizes or acquiesces in the commencement of a proceeding or cause of action under any bankruptcy, insolvency, reorganization or similar law, or has any such petition filed or commenced against it, (2) makes an assignment or any general arrangement for the benefit of creditors, (3) otherwise becomes bankrupt or insolvent (however evidenced), or (4) has a liquidator, administrator, receiver, trustee, conservator or similar official appointed with respect to it or any substantial portion of its property or assets as part of bankruptcy proceeding or reorganization for the benefit of creditors; (e) the failure of Customer to satisfy the creditworthiness/collateral requirements under Section 7 of this Agreement; or (f) a Party consolidates or merges with or into, or transfers all or substantially all of its assets to another entity and, at the time of such consolidation, amalgamation, merger or transfer, the resulting, surviving or transferee entity fails to assume all the obligations of such Party under this Agreement, or the resulting, surviving or transferee entity does not satisfy the creditworthiness requirements/collateral requirement set forth in Section 7 of this Agreement (each, an "Event of Default").

**Suspension and Early Termination:** If an Event of Default occurs, the non-defaulting Party ("the Non-Defaulting Party") may, at its option and in its sole discretion, 1) suspend its performance under this Agreement, or 2) terminate this Agreement ("Early Termination"), at which Early Termination, the Non-Defaulting Party shall have the right to liquidate this Agreement and to demand payment of, which the defaulting Party ("the Defaulting Party") shall pay upon invoice, a settlement amount which shall be equal to a) if Customer is the Defaulting Party, any unpaid invoices plus the positive difference (if any) of the Power Price minus the Market Price multiplied by the Total Monthly Usage kWh in the Monthly Billing Cycles remaining in the Term or Renewal Term, or b) if Supplier is the Defaulting Party, the net result of any unpaid invoices by Customer to Supplier and, the positive difference (if any) of the Market Price



minus the Power Price multiplied by the Total Monthly Usage kWh in the Monthly Billing Cycles remaining in the Term or Renewal Term. Any such calculation shall be discounted to present value, plus other costs, expenses and charges under this Agreement which the Non-Defaulting Party incurs as a result of such Early Termination, in addition to and without prejudice to any right of setoff, recoupment, combination of accounts, lien or other right to which the Non-Defaulting Party is otherwise entitled, whether by operation of law, equity, contract or otherwise as a result of the Event of Default and early termination of this Agreement, subject to any limitations on liability as set forth in Section 9 WARRANTY, DISCLAIMER AND LIMITATION OF LIABILITY. For the purposes of this section "Market Price" shall mean the amount, as determined by the Non-Defaulting Party, that a bona fide third party would pay for the subject kWh at the then current prevailing energy prices. The non-Defaulting Party may consider, among other things, quotations from the leading dealers in the wholesale energy industry, internally developed forward market prices and other bona fide third party offers as commercially available to the Non-Defaulting Party, which will be adjusted, as necessary, for the period and differences in transmission costs, volume, and other factors, as reasonably determined by the Non-Defaulting Party.

#### **15. MISCELLANEOUS**

This Agreement constitutes the entire agreement of the parties with respect to the subject matter of this Agreement and supersedes and extinguishes any and all prior oral or written agreements between the parties concerning the subject matter of this Agreement. This Agreement may only be modified or amended through a written document signed by both parties. Except as otherwise set forth in this Agreement, failure or delay on the part of Supplier to exercise any right, power, or privilege under this Agreement shall not operate as a waiver of such right, power or privilege of this Agreement.

#### **16. FORWARD CONTRACT/NON-UTILITY ACKNOWLEDGEMENT**

The Parties agree this Agreement is construed and understood to be a "forward contract" as defined by the U.S. Bankruptcy Code. Each party agrees that, for purposes of this Agreement, the other party is not a "utility" as such term is used in Section 366 of the U.S. Bankruptcy Code, and each party waives and agrees not to assert the applicability of the provisions of such Section 366 in any bankruptcy proceeding wherein such party is a debtor.

#### **17. RESOLUTION OF DISPUTES/ARBITRATION**

If a question or controversy arises between the Parties concerning the observance or performance of any of the terms, provisions or conditions contained herein or the rights or obligations of either Party under this Agreement, such question or controversy shall in the first instance be the subject of a meeting between the Parties to negotiate a resolution of such dispute. Such meeting shall be held within fifteen (15) days of a written request by either Party. If within fifteen (15) days after that meeting the Parties have not negotiated a resolution or mutually extended the period of negotiation, the question or controversy shall be resolved by arbitration in accordance with arbitration procedures established from time to time by the American Arbitration Association ("AAA"). The panel of arbitrators to be provided shall be competent in their expertise and qualifications to understand and arbitrate the dispute. In addition to the arbitration procedures established by the AAA, arbitration shall be conducted pursuant to the Federal Rules of Evidence. The arbitrators may award only damages as allowed for by this Agreement, and attorney fees and other legal costs. Any decision and award of the majority of arbitrators shall be binding upon both Parties. Judgment upon the award rendered may be entered in any court of competent jurisdiction.

#### **18. EXECUTION**

Customer may provide Supplier with an executed facsimile copy of the Agreement, or other form of an electronic execution of the Agreement, and in such event the Agreement is binding on the Parties upon acceptance and execution by Supplier, and shall be deemed an original.

#### **19. CHANGES IN CONSUMPTION**

Customer will provide Supplier advanced notification of any planned shut-downs or known or anticipated changes to Customer's operations that will have an impact on Supplier's ability to accurately forecast Customer's load and/or notice of any Account closings that may occur or may be expected to occur during the Term. Supplier may incorporate a request that Customer provide a periodic production or load forecast to aid in forecasting Customer's load requirements as part of the terms of this Agreement.

#### **20. CUSTOMER SERVICE**

For questions about your invoice or Supplier service, please contact our Customer Care Department by calling Supplier at the toll free number listed on the Notices Schedule. To report a service outage in an emergency or for any other questions, please contact your Utility directly.

**Signature:** Andres Hernandez  
Andres Hernandez (Mar 3, 2022 13:38 CST)

**Email:** contractlegal12@txu.com









# Signed Q-01646735 Park District of Highland Park

Final Audit Report

2022-03-03

Created:	2022-03-03
By:	Angie Ward (Angie.Ward@vistracorp.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAACXUoUPCn0TjtOMAUcabJ-euVS0zplv9p

## "Signed Q-01646735 Park District of Highland Park" History

-  Document created by Angie Ward (Angie.Ward@vistracorp.com)  
2022-03-03 - 7:25:58 PM GMT - IP address: 165.225.61.113
-  Document emailed to Andres Hernandez (contractlegal12@txu.com) for signature  
2022-03-03 - 7:26:43 PM GMT
-  Email viewed by Andres Hernandez (contractlegal12@txu.com)  
2022-03-03 - 7:27:31 PM GMT - IP address: 206.227.152.22
-  Document e-signed by Andres Hernandez (contractlegal12@txu.com)  
Signature Date: 2022-03-03 - 7:38:09 PM GMT - Time Source: server- IP address: 206.227.152.18
-  Document emailed to Michael Grimes (michael.grimes@vistracorp.com) for signature  
2022-03-03 - 7:38:10 PM GMT
-  Email viewed by Michael Grimes (michael.grimes@vistracorp.com)  
2022-03-03 - 7:39:02 PM GMT - IP address: 165.225.62.98
-  Document e-signed by Michael Grimes (michael.grimes@vistracorp.com)  
Signature Date: 2022-03-03 - 7:40:14 PM GMT - Time Source: server- IP address: 165.225.62.98
-  Agreement completed.  
2022-03-03 - 7:40:14 PM GMT



# Memorandum

**To:** Park Board of Commissioners

**From:** Chris Maliszewski, Assistant Director of Recreation and Facilities, Mitch Carr, Director of Recreation and Facilities; Brian Romes, Executive Director

**Date:** March 30, 2022

**Subject:** **Approval of Highland Park Giants CIA Locker Room License Agreement**

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## **Summary**

Staff provided an update to the Finance Committee on March 16, 2022 regarding the Highland Park Giants CIA Locker Room License Agreement. The update included a brief discussion of the payment, length, and naming terms of the agreement.

## **Recommendation**

Staff recommend consideration of a motion from the Park Board of Commissioners to approve the Highland Park Giants CIA Locker Room License Agreement.

## **CENTENNIAL ICE ARENA LOCKER ROOM LICENSE AGREEMENT**

This License Agreement (“Agreement”) is hereby made by and between the Park District of Highland Park, an Illinois unit of local government (the “Park District”), and the Highland Park Giants Hockey Association, NFP, an Illinois not-for-profit corporation (“HPG”).

WHEREAS, the Park District is an Illinois unit of local government organized and operating under the Illinois Park District Code, and other laws supplemental thereto; and

WHEREAS, HPG is a local, club hockey team comprised primarily by high school aged players from within the school boundaries of Highland Park High School and District 113; and

WHEREAS, the Park District owns that certain ice arena commonly referred to as the Centennial Ice Area, 3100 Trail Way, Highland Park, Illinois (the “Facility”); and

WHEREAS, the Park District is engaged in capital improvements to the Facility, including but not limited to the restoration and replacement of locker rooms; and

WHEREAS, HPG desires to license from the Park District, and the Park District desires to license to HPG, exclusive use of a seven hundred twelve (712) square foot locker room within the Facility, as more specifically depicted on Exhibit A, attached hereto and incorporated by reference (the “Licensed Premises”); and

WHEREAS, because the Licensed Premises would not otherwise be used for locker room purposes at the Facility, HPG agrees to pay for a portion of the construction of the extra locker room that will comprise the Licensed Premises, all in accordance with the terms of this Agreement; and

WHEREAS, the Park District and HPG do not intend for this Agreement to have any

effect on any other agreements between the same parties related to the use of ice time on the Rink (as herein defined); and

WHEREAS, this Agreement memorializes the Park District's and HPG's intent as herein described.

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants herein described, and other good and valuable consideration, the Park District and HPG agrees as follows:

1. Construction of the Facility; Term.

(a) The Park District hereby agrees to cause the contemplated capital improvements to the Facility, including, without limitation, the Licensed Premises, to be constructed, completed and furnished in a good and workmanlike manner and in conformity with all applicable codes, laws, regulations and ordinances, substantially in accordance with the plans and specifications for the Facility. It is acknowledged that the final plans and specifications for the capital improvements to the Facility are still under development, and that the Park District has not completed construction plans for the Facility and space design plans for the Licensed Premises, provided, however, such construction and space design plans for the Licensed Premises shall be substantially in accord Exhibit A attached hereto, subject to any revisions as are mutually acceptable to the Park District and HPG. HPG shall have the right to review and comment on the final pre-bid construction and space design plans for the Licensed Premises and the budget and estimated costs of all work to the Licensed Premises.. In the event the actual bid prices for the work herein described exceed the final good faith estimate (\$141,000) by more than 15%, HPG will be granted an opportunity to terminate this agreement within ten (10) days from notice of the final bid prices. If HPG fails to exercise the right to terminate within such ten (10) day period, such right shall be considered waived and the costs of the work approved by HPG. The actual contract costs of the work to the

Licensed Premises is hereinafter referred to the “Licensed Premises Approved Costs.”

(b) The Facility, upon completion, shall contain all of the furnishings, fixtures and equipment which are included in the plans, including but not limited to the Licensed Premises.

(c) As used herein, the term “Substantial Completion” shall occur when the Facility and each of its components (including, without limitation, the Licensed Premises), may be legally occupied by the public and on which the Facility has been completed subject only to minor “punch list” items, the non-completion of which do not materially interfere with the use and enjoyment of the Facility or any component thereof. The Park District shall use its best efforts to cause the Facility to attain Substantial Completion completed on or before April 15, 2023. Within five (5) days after Substantial Completion, representatives of the Park District and HPG shall conduct a joint walk-through of the Licensed Premises with the construction manager, and jointly prepare a punch list. The Park District shall thereafter use best efforts to cause the punch list items to be completed within thirty (30) days thereafter.

2. Term. The term (“Original Term”) of this Agreement shall commence on the date of Substantial Completion and shall end on May 31, 2032. The Parties will confirm in writing the date of Substantial Completion. The Original Term may be extended for four (4) successive five-year periods thereafter (“Extension Periods”) upon the mutual written consent of the Park District and HPG not later than two-hundred and forty (240) days prior to the end of the Original Term or Extension Period then in progress. If the parties fail to consent to an Extension Period, the Term shall end at the end of the Original Term or Extension Period then in progress. The “Term” shall consist of the Original Term and each Extension Period prior to the termination of this Agreement.

3. HPG Obligations.

(a) HPG agrees to pay the Park District the difference between (a) the Licensed Premises Approved Costs and (b) the Park District's share of the Licensed Premises Approved Cost, which Park District's share shall equal \$70,500 or 50% of the Licensed Premises Approved Costs, whichever is less (the "License Fee"), in the manner herein described.<sup>1</sup>

(b) The License Fee shall be paid according to the following schedule

1. Immediately upon the execution of this Agreement, HPG shall present the Park District with HPG's most recently ascertainable bank statements to prove HPG has on deposit an amount equal to 50% of the License Fee.
2. Upon groundbreaking for the Facility, HPG shall present the Park District with HPG's most recently ascertainable bank statements to prove HPG has on deposit an amount equal to 100% of the License Fee.
3. Upon Substantial Completion of the Facility and delivery of possession of the Licensed Premises, HPG shall pay the License Fee to the Park District.
4. Regardless of whether any litigation is required to be commenced, HPG shall pay the Park District all of its costs to enforce the payment of the License Fee, including attorneys' fees, collection costs and commissions, court costs, and any other expenses resulting from HPG's failure to pay the License Fee.

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<sup>1</sup> For clarification, the Park District's maximum contribution is \$70,500. If the Licensed Premises Approved Costs is \$150,000, the License Fee shall equal \$79,500. If the construction of the Licensed Premises costs \$138,000, the License Fee shall equal \$69,000.



(c) HPG shall be responsible for any and all ad valorem real estate taxes (including any county tax assessed as a result of the leasing of the Licensed Premises pursuant hereto) which may be assessed against the Facility by reason of the lease of the Licensed Premises contained in this Agreement. Said taxes will be paid in a timely fashion upon presentation of an appropriate tax bill to HPG by the Park District. The Park District agrees to take all steps necessary to preserve the exemption from real estate taxes for the Facility, including the Licensed Premises, to the extent that such property is entitled to such an exemption. The Park District agrees not to sell the Facility during the Term to any entity which would not be entitled to the same exemption from real estate taxes which the Park District is entitled to.

(d) HPG shall be responsible, at its sole cost and expense, for the maintenance of its own internal computer, office alarm and telephone systems, including the maintenance of all voice and data cabling desired by HPG (collectively, the "HPG Information Systems"). The Parties shall cooperate to coordinate the installation of the HPG Information Systems during the construction of the Licensed Premises. The Park District will grant any and all necessary easements to enable such service to be delivered to the Licensed Premises. All service shall be done using contractors reasonably acceptable to the Park District, said approval to not be unreasonably withheld.

#### 4. Maintenance of the Facility.

(a) HPG shall during the Term be responsible for the maintenance of, and shall keep in good condition and repair, free of vermin and debris, the interior of the Licensed Premises, subject to reasonable wear and tear and damage by fire or other casualty. HPG will store all trash and refuse in the appropriate containers within or at the Licensed Premises as designated by the Park District and will attend to the daily disposal thereof in a manner approved by the Park District. In the event HPG fail to comply with its duty to maintain the Licensed Premises as

provided herein, HPG waives any claim against the Park District should the Park District, upon providing HPG with seven (7) days' notice of its intent to do so, enter onto the Licensed Premises to bring the Licensed Premises into repair as required by this Agreement solely at HPG's cost and expense. Notwithstanding anything herein to the contrary, HPG may satisfy its obligations under this paragraph (a) by paying its allocable and/or proportionate share of the cost for service contracts awarded by the Park District applicable to the entire Facility.

(b) HPG will comply with all federal, state or local general regulations, laws and ordinances applicable to the interior of the Licensed Premises. HPG will store in the Licensed Premises only such equipment as is necessary for its operations in the Licensed Premises. HPG will receive and deliver goods and merchandise at the Licensed Premises only in the manner and areas designated by the Park District and will conform to all reasonable rules and regulations which the Park District may make in the management and operation of the Facility.

(c) The Park District shall have no responsibility for the maintenance, repair or replacement of any equipment, furnishings or installations made in the Licensed Premises or the Facility by HPG.

(d) Except as herein provided in Subparagraphs (a), (b) and (c), the Park District shall maintain the Facility and all of its other components and all adjoining parking areas, in good condition and repair during the Term, free of ice, snow, vermin and debris, and shall make any necessary repairs or replacements which are necessary to keep the Facility in good condition and repair, subject only to ordinary wear and tear and damage by fire and other casualty. The Park District will, except to the extent provided in Subparagraphs (a), (b) and (c), comply with all federal, state or local general regulations, laws and ordinances applicable to the Facility, other than matters that pertain to HPG's operations within the Licensed Premises. Nothing herein shall

be construed to create or modify any duty the Park District has to the public or any third parties, if any, or to waive any defenses and immunities available to the District is statute or common law. The Parties agree that the allocation of responsibility for maintenance and repair is solely for their own convenience and any breach of the contract duties shall not represent evidence of negligence or a waiver of the Park District's exercise of discretion regarding whether, when and how to repair or maintain its Property.

5. Operation of the Facility. At all times during the Term, the Park District will manage, operate, or cause to be managed and operated, the Facility, other than HPG's express duties within the Licensed Premises, as a first class public ice skating facility (each, a "Rink"). The Park District shall be responsible for the purchase and installation of all furnishings, fixtures and equipment, and hiring all personnel, necessary to operate the Rink in accordance with the foregoing standards and this Agreement, including all ice resurfacing vehicles.

6. Use of the Licensed Premises. HPG will not allow the Licensed Premises to be used for any purpose other than that use specified herein and will not permit any other organization to use said Licensed Premises, nor any part thereof, without in each case the written consent of the Park District, which consent shall not be unreasonably withheld, conditioned or delayed, and will not permit said Licensed Premises to be used for any unlawful purpose or for any purpose that will injure the reputation of the building or the Park District or unreasonably cause a fire hazard in the Facility. HPG will not cause or allow any sound or odor from the Licensed Premises to interfere with the Park District's use of the Facility and shall take all reasonable steps to abate promptly any sound or odor for which the Park District gives HPG notice. There shall not be kept nor used on said Licensed Premises any flammable or explosive materials or liquids unless directly related to HPG's primary business. All flammable or explosive materials or liquids shall be stored properly

and in strict conformance with all government standards. HPG shall adhere to and shall not in any manner, directly or indirectly, violate the laws, ordinances, rules or regulations of any federal, state, county, city or other governmental authority or agency, including the Park District, in connection with the use and occupancy of the Facility or the Licensed Premises. HPG will not permit any signs, cards or placards to be painted or placed on the exterior of the Licensed Premises, nor permit any alteration of or addition to any part of said Licensed Premises, (except non-structural interior changes), except upon receipt of written consent of the Park District; all alterations and additions to said Licensed Premises shall remain for the benefit of the Park District unless otherwise agreed by the parties. Notwithstanding the aforesaid, throughout the Term, HPG shall be entitled, at its sole expense and with contractors approved by the Park District: (a) to paint a portion of the cinderblock, interior wall of the Facility above the north side of the spectator stands (which stands are traditionally occupied by students) with an identifying message for HPG, in a form, size and content, reasonably acceptable to the Park District, (b) install and maintain a sign stating "Home of the Highland Park Giants" above or below the scoreboard for the Rink in a location mutually agreeable to the parties, and (c) erect a sign on the exterior of the Licensed Premises naming the Licensed Premises in form, size and content reasonably acceptable to the Park District.

7. Parties Not Liable.

(a) The Park District shall not be liable to HPG, its officers, employees, members, agents, volunteers or assigns for any damage occasioned by plumbing, gas, water, sprinkler, steam or other pipes or sewage, or the bursting, leaking or running of any tank, wash stand, water closet or water pipe in, above, upon or about the Facility, nor for any damage occasioned by water, snow or ice being upon or coming through the roof, skylights, trap door or otherwise,

except for any damages from negligent acts or omissions of the Park District, its officers, employees, agents or assigns or from breach of the Park District's obligations Section 4 hereof.

(b) HPG shall not be liable to the Park District, its officers, employees, members, agents, volunteers or assigns for any damage occasioned by plumbing, gas, water, sprinkler, steam or other pipes or sewage, or the bursting, leaking or running of any tank, wash stand, water closet or water pipe in, above, upon or about the Facility, nor for any damage occasioned by water, snow or ice being upon or coming through the roof, skylights, trap door or otherwise, except for any damages from negligent acts or omissions of HPG, its officers, employees, agents or assigns or from breach of HPG's obligations under Paragraph 4 hereof.

8. Possession at Termination; Restoration and Removal. HPG will, at the termination of this Agreement by lapse of time or otherwise, yield up immediate possession of the Licensed Premises to the Park District. HPG will, at the termination of this Agreement by lapse of time or otherwise, remove from the Licensed Premises all of its personal property, including but not limited to any non-fixtures, except such property for which the Park District has given notice that it need not be removed.

9. Hold Harmless. HPG covenants and agrees that it will protect and save and keep the Park District forever harmless and indemnified against and from any penalty or damage or charges imposed for any violation of any laws or ordinances caused by HPG's use of the Licensed Premises, and will protect, indemnify and save and keep harmless the Park District against and from any and all claims, suits, actions and proceedings and against and from any and all loss, cost, damage or expense, including attorneys' fees, arising out of any failure of HPG in any respect to comply with and perform HPG's obligations set forth in this Agreement. The Park District covenants and agrees that it will protect and save and keep HPG forever harmless and indemnified

against and from any penalty or damage or charges imposed for any violation of any laws or ordinances caused by the Park District's use of the Facility, and will protect, indemnify and save and keep harmless HPG against and from any and all claims, suits, actions and proceedings and against and from any and all loss, cost, damage or expense, including attorneys' fees, arising out of any claim for which the Park District is held liable to a third party in a final, non-appealable order..

10. Insurance.

(a) Prior to the commencement of the Term, HPG shall purchase from an insurance company reasonably acceptable to the Park District (including USA Hockey) commercial general liability insurance which specifically covers the Licensed Premises and which specifically includes bodily injury, personal injury and property damage with limits of not less than \$1,000,000 per occurrence, with a \$3,000,000 umbrella, written on an occurrence-basis policy and which names the Park District, its officials, employees, volunteers and agents as additional insureds. HPG shall further purchase renter's insurance providing property replacement coverage in amount reasonably necessary to replace HPG's personal property in the event of a casualty. A certificate of insurance demonstrating such coverage shall be submitted to the Park District by HPG no later than ten (10) days before said insurance policy is renewed each year during the term of this Agreement.

(b) The Park District shall maintain insurance in accordance with prevailing commercial custom and practice with either an insurance company licensed to do business in Illinois or an intergovernmental self-insurance pool. A certificate of insurance demonstrating such coverage shall be submitted to the HPG by the Park District no later

than ten (10) days before said insurance policy is renewed each year during the term of this Agreement. The Park District's insurance shall include property and casualty coverage in an amount reasonably necessary for the replacement of the Facility.

11. **Damage or Destruction.** If the Facility is made untenable for greater than thirty (30) days by fire or other casualty, the Park District may elect (a) to terminate this Agreement as of the date of the fire or casualty by notice to HPG, or (b) to repair, restore or rehabilitate the Facility within 270 days after the occurrence of such fire or other casualty, in which latter event this Agreement shall not terminate while the Licensed Premises are untenable, but the Original Term shall be extended on a day-for-day basis for each day the Facility is not in operation and HPG does not have access to the Licensed Premises or the Rink. If the Park District elects to terminate this Agreement prior to the last day of the Original Term pursuant to this Section 11, a prorated portion of the License Fee (determined by amortizing the full License Fee on a straight-line basis over the Original Term) shall be returned to HPG. For purposes hereof, Facility shall be considered untenable so long as (a) the Licensed Premises or any material portion thereof are untenable, or (b) the Rink is damaged or is undergoing repair or replacement to an extent that HPG will not have access thereto. The repair, restoration or rehabilitation of improvements in the Licensed Premises made by HPG shall be at the sole cost and expense of HPG. If the Park District elects so to repair, restore or rehabilitate the Facility and does not substantially complete the work within the 270-day period, either party can terminate this Agreement as of the date of the fire or casualty by notice to the other party, and upon such termination, a prorated portion of the License Fee (determined by amortizing the full License Fee on a straight-line basis over the Original Term) shall be returned to HPG.

12. **Capital Improvements.** After the completion of the Facility, the Park District shall

have the right, from time to time, at its own expense, to make all such capital alterations and improvements to the Facility or to the Licensed Premises as shall be reasonably necessary or appropriate, in the Park District's judgment, for the Park District's conduct of its business, provided that prior to the commencement of any capital alteration of any improvement of the Licensed Premises, HPG shall have approved, in all cases, in writing, the plans and specifications therefore which shall be submitted to HPG by the Park District. Such approval will not be withheld unreasonably. If within thirty (30) days after such plans and specifications have been submitted and delivered by the Park District to HPG for such approval, and if HPG shall not have given the Park District notice of disapproval thereof, then the plans and specifications shall be deemed approved by HPG.

13. Use/Quiet Enjoyment. During the term of this Agreement, including the Original Term and any extension thereof, and for so long as HPG is not in default after the giving of any notice and the passage of any applicable cure period, HPG shall have and be entitled to the quiet enjoyment with respect to the exclusive use and occupancy of the Licensed Premises and the other privileges herein granted without interruption or interference by any person, including, specifically, the Park District, except as otherwise specifically provided herein.

14. Assignment/Sub-Lease. HPG shall not assign any of its rights under this Agreement or sublet or sublicense any portion of the Licensed Premises without the written consent of the Park District which approval shall not be unreasonably withheld.

15. Default by HPG.

(a) If HPG shall materially default in any of its obligations under this Agreement, the Park District shall provide notice of default to HPG and afford HPG a period of thirty (30) days to cure such default (unless the default involves a condition which is dangerous to persons or



property, in which event such cure period shall be reduced to the minimum time necessary to correct such condition); provided, however, that if the default in question is a non-monetary default (other than a default involving dangerous conditions as aforesaid) which cannot be cured within such thirty (30) day period, then HPG shall be afforded such additional time as shall be required reasonably to cure such default, if HPG:

- (i) shall have commenced the appropriate cure within such initial thirty (30) day period; and;
- (ii) thereafter proceeds with reasonable diligence to cure such default.

(b) If HPG shall be in default hereunder beyond the expiration of the cure period stated above, Park District shall, upon written notice to HPG, have the right to cure such default on behalf of HPG, in which HPG shall, within thirty (30) days of receipt of invoice, reimburse the Park District for all reasonable sums paid to effect such cure together with interest thereon at the rate of ten percent (10%) per annum, plus reasonable attorneys' fees;

(c) The remedies described in this Section 15 shall be in addition to any other remedy that Park District may have at law or in equity, including without limitation:

- (i) An action to recover moneys then due and owing from HPG together with interest thereon at the rate of ten (10%) percent per annum from the date such moneys were due to the date of judgment, plus reasonable attorneys' fees; and
- (ii) An action for specific performance of non-monetary covenants and agreements on the part of HPG;

provided that in no event shall HPG be liable for punitive damages suffered by the Park District, and the Park District shall in all events seek to mitigate its damages to the extent required by law.

(d) The Security shall stand as security for the monetary obligations of HPG hereunder. In the event that any sum is due to be paid to the Park District hereunder and such sum is not so paid, the Park District shall be entitled, pursuant to the Security, to collect such sum from the Security.

16. General Provisions.

(a) In construing this Agreement, feminine or neuter pronouns shall be substituted for those masculine in form and vice versa, and plural terms shall be substituted for singular and singular for plural in any place in which the context so requires.

(b) The covenants, terms, conditions, provisions and undertakings of this Agreement, or in any extensions thereof, shall extend to and be binding upon the successors and assigns of the parties hereto as if they were in every case named and expressed and wherever reference is made to either of the parties hereto, it shall be held to include and apply also to the successors and assigns of such party as if in each and every case so expressed.

(c) The parties agree to execute and deliver any instruments in writing, reasonably necessary to carry out any agreement, term condition or assurance in this Agreement, whenever the occasion shall arise and requested for such instrument shall be made.

(d) This Agreement shall constitute the full and complete understanding between the Parties for the design, construction, operation and management of the Facility. There are no oral understandings, terms or conditions and neither party has relied on any representation, express or implied, not contained in this Agreement. All prior understandings, terms or conditions are deemed to merge in this Agreement, and this Agreement cannot be changed or supplemented orally, but only by an agreement in writing and signed by the parties to this Agreement.

(e) If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect unless so construing the Agreement would produce an inequitable result.

(f) The parties at all times during the term of this Agreement shall act and deal in good faith with each other.

17. Notices. Any notice required to be given hereunder shall be in writing and hand delivered, or mailed, postage prepaid, by U.S. Certified Mail, Return Receipt Requested, or sent by Federal Express or other nationally recognized air courier service, addressed to the parties as follows unless a different address is later designated by either party under this notice provision:

**For Notice to the Park District:**

Executive Director  
Park District of Highland Park  
636 Ridge  
Highland Park, Illinois 60035

**For Notice to HPG:**

Highland Park Giants Hockey Association, NFP  
Attn: President  
P.O. Box 558  
Highland Park, IL 60035

All notices shall be deemed received three (3) business days after being mailed or earlier upon proof of actual receipt.

All consents, approvals, or permissions required to be obtained in accordance with this Agreement shall be in writing.

18. Commitment to Equal Opportunity Practices. HPG shall abide by all Federal, State, and local equal opportunity employment practices.

19. Time is of the Essence. In all matters concerning or affecting this Agreement, time is of the essence.

20. Amendments. This Agreement may be amended at any time upon the written agreement of both parties.

21. Purchase of Ice Time. Throughout the Term, HPG shall have the right to purchase ice time on the Rink for 30, 60, 90 or 120 minute blocks, at the initial rate applicable to such ice time upon the effective date of this Agreement and at annual escalation of such rate not to exceed 3.5% per year.

*[The remainder of this page is intentionally blank]*

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in several counterparts, each of which shall constitute an original and all of which, taken together, shall constitute a single instrument, by the appropriate officials and the necessary seals to be affixed thereto on this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**PARK DISTRICT OF HIGHLAND PARK**

\_\_\_\_\_  
President, Board of Park Commissioners

ATTEST:

\_\_\_\_\_  
Secretary, Board of Park Commissioners

**HIGHLAND PARK GIANTS HOCKEY ASSOCIATION, NFP**

\_\_\_\_\_  
By:

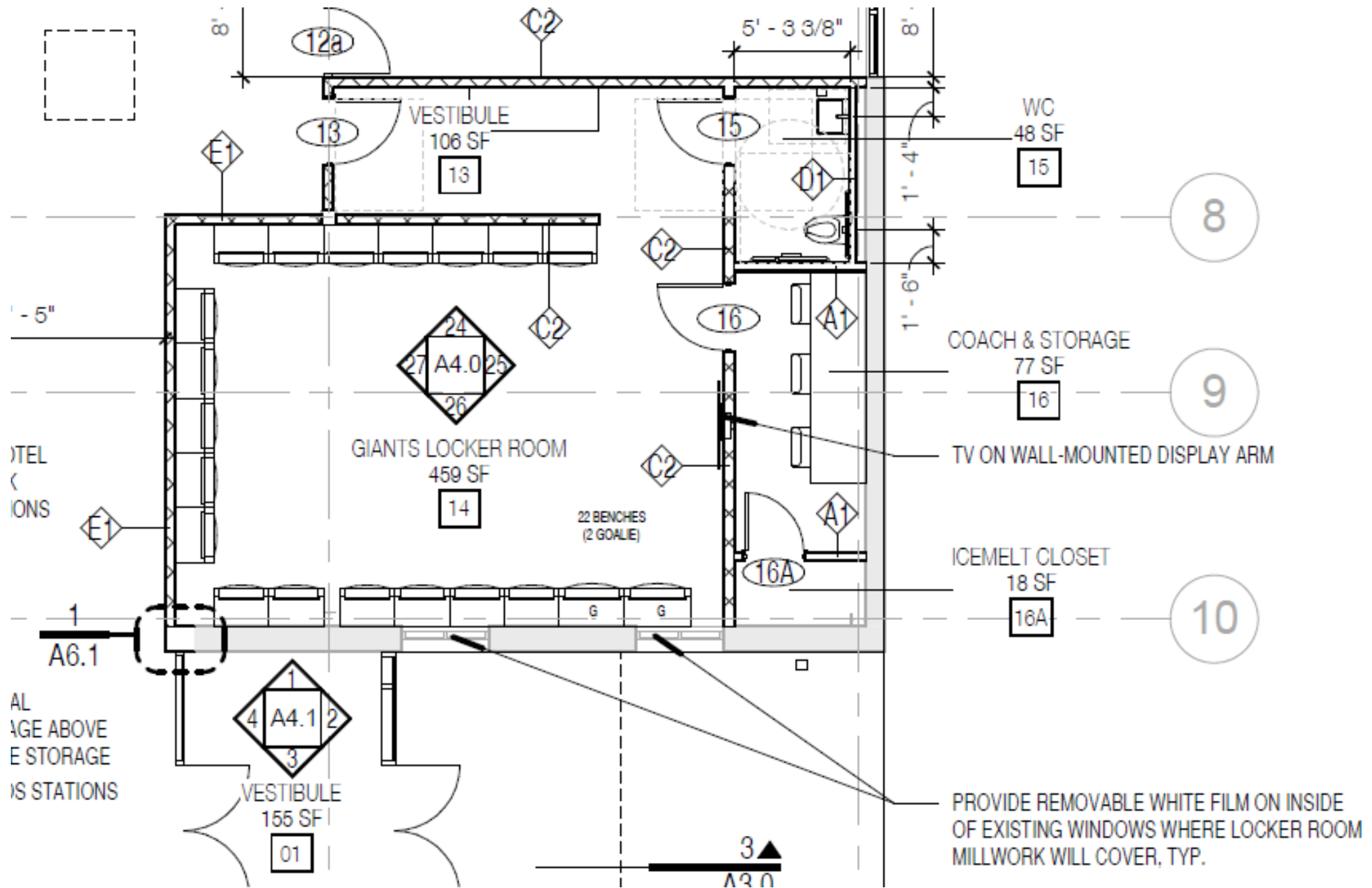
Its:

**EXHIBIT A**

**PLANS AND SPECIFICATIONS FOR  
THE FACILITY AND LICENSED PREMISES**

*[SEE ATTACHED]*

# EXHIBIT A



issue for permit  
issue for pricing  
notes

03.25.2022  
12.28.2021

notes

project team  
owner:  
Park District of Highland Park  
636 Ridge Rd  
Highland Park, IL 60035  
general contractor:  
xx  
xx  
xx  
xx

structural engineer:  
C.E. Anderson & Associates, P.C.  
175 N Franklin St Suite 410  
Chicago, IL 60606  
312.750.1701

MEP engineer:  
MGH Engineering  
409 S Highland Ave  
Arlington Heights, IL 60005  
773.314.7819

civil engineer:  
Gewalt Hamilton Associates, Inc.  
625 Forest Edge Dr  
Vernon Hills, IL 60061  
847.478.9700

Woodhouse Tinucci Architects  
230 W Superior 6th Flr Chicago IL 60654  
Tel 312 943 3120 www.woodtinarch.com



Andrew R. Tinucci  
Illinois License #001-019972  
Expires 11/30/2022

I hereby certify that these plans were prepared under my direction and to the best of my knowledge and belief conform to the applicable Building Codes and Ordinances

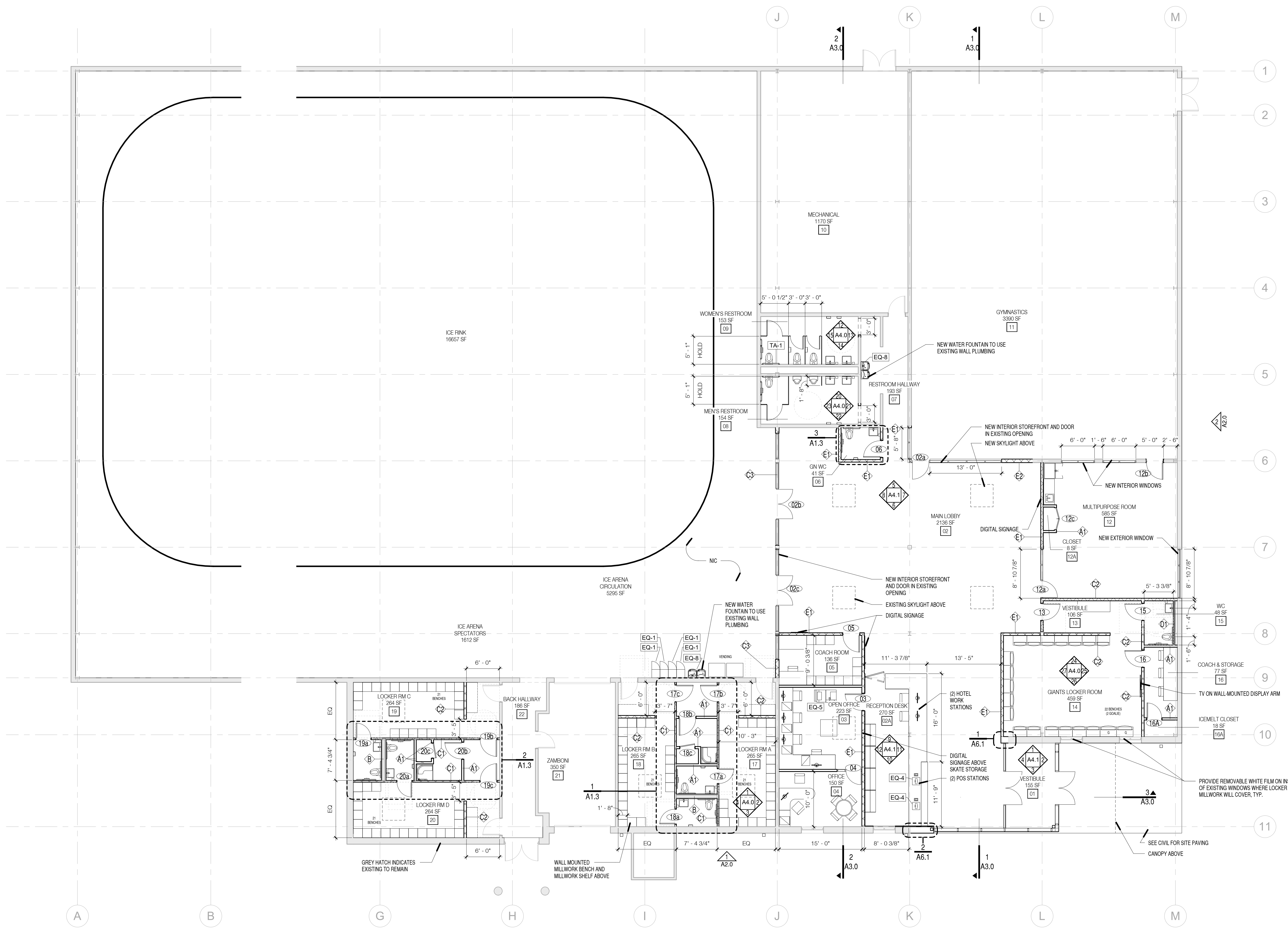
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CENTENNIAL ICE ARENA

3100 TRAIL WAY  
HIGHLAND PARK, IL 60035

floor plan

A1.0



1 1st floor plan  
A1.0 SCALE: 1/8" = 1'-0"





# Memorandum

**To:** Park Board of Commissioners

**From:** Rebecca Grill, Natural Areas Manager; Dan Voss, Director of Parks; Brian Romes, Executive Director

**Date:** March 30, 2022

**Subject:** **Approval of the 2022 Preserve Ecological Management Bid**

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## **Background**

The Preserve of Highland Park is a unique passive recreation area with approximately 50 acres of native plantings interwoven with open turf, pond, and garden areas. Starting in December 2018, these areas were seeded to restore Savanna, Wet Prairie, Vegetated Swale, and Short Grass Prairie habitats. This work was performed under an installation and maintenance contract that was subsequently renewed for two additional years. Additionally, the shoreline of the North Pond was seeded in Winter/Spring 2020-21 under The Preserve construction contract (part of the IEPA 319 grant-funded project).

Following three years of successful management, native plants are getting well established. The District has budgeted for ongoing maintenance of the property, which will include the shoreline and upland area of the North Pond, to continue to keep invasive species under control and encourage growth of desirable native plants.

Specifications for **the 2022 Preserve Ecological Management bid** were created based on monitoring reports from the 2019-2021 establishment period. The bid document was published Wednesday, March 2, 2022, with a mandatory Pre-Bid meeting held on Tuesday, March 8, 2022. Three bids were received on Tuesday, March 15, 2022.

## **Bid Results**

<b>Company</b>	<b>Base Bid</b>
Davey Resource Group	\$28,721.34
V3 Companies	\$53,600.00
ENCAP INC	\$75,900.00

The lowest responsible bidder was Davey Resource Group. This contractor has favorable references and experience working with the Park District of Highland Park, including current restoration work at Heller Nature Center, Rosewood Park, and Sunset Woods.

**Financial Impact**

Approved 2022 Budgeted Funds	\$ 50,000.00
Davey Resource Group bid proposal	\$ 28,721.34
<hr/>	
<b>Anticipated Amount under budget</b>	<b>\$ 21,278.66</b>

**Recommendation**

Staff recommends approval of the Park Board of Commissioners to accept the 2022 Preserve Ecological Maintenance bid proposal from Davey Resource Group in the total amount of \$28,721.34.



# Memorandum

To: Board of Park Commissioners

From: Les Pauls - Temporary Accounts Payable Administrator  
Mari-Lynn Peters - Finance Director  
Brian Romes - Executive Director

Date: March 30, 2022

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written February 19, 2022 through March 24, 2022 to be presented to the Board for approval on March 30, 2022.

## **BILLS**

<b><u>DATE</u></b>	<b><u>AMOUNT</u></b>
March 3, 2022	\$ 349,271.52
March 18, 2022	\$ 9,377.13
March 24, 2022	\$ 376,478.77
Void Payments	
Bank Drafts	\$ 49,509.33
P-Card	\$ 114,036.06
<b>TOTAL</b>	<b>\$ 898,672.81</b>

## **PAYROLL DISBURSEMENTS**

February 25, 2022	\$ 314,320.30
March 11, 2022	\$ 328,846.24
<b>TOTAL</b>	<b>\$ 643,166.54</b>

<b>GRAND TOTAL</b>	<b>\$ 1,541,839.35</b>
--------------------	------------------------

To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 3-30-22 and you are hereby authorized to release the checks from the appropriate funds.

\_\_\_\_\_  
Finance Committee Member

ATTEST: \_\_\_\_\_  
Secretary



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
15147	ABC PRINTING COMPANY	03/03/2022	Regular	0.00	3,239.94	187618
<a href="#">262735</a>	Invoice	02/15/2022	Golf Club Brochure	0.00	394.24	
<a href="#">262739</a>	Invoice	02/15/2022	Business Cards	0.00	132.26	
<a href="#">262790</a>	Invoice	02/17/2022	Decals	0.00	2,713.44	
10034	ABSOLUTE HOME IMPROVEMENTS	03/03/2022	Regular	0.00	6,110.10	187619
<a href="#">#2</a>	Invoice	12/31/2021	Sunset Woods Concrete/Masonry	0.00	1,340.10	
<a href="#">3</a>	Invoice	12/31/2021	Sunset Woods Park General Construction	0.00	4,770.00	
16398	ADDISON GROUP	03/03/2022	Regular	0.00	1,165.50	187620
<a href="#">10363582</a>	Invoice	02/12/2022	Temp for Finance Dept	0.00	1,165.50	
19724	AMERICAN TEST CENTER	03/03/2022	Regular	0.00	880.00	187621
<a href="#">2220343</a>	Invoice	02/15/2022	1390 Sunset Road Safety Inspection	0.00	880.00	
19626	B. H. SUHR & COMPANY INC	03/03/2022	Regular	0.00	2,000.00	187622
<a href="#">1451</a>	Invoice	11/10/2021	Moronay Park Boundary Survey	0.00	2,000.00	
19583	BRENDA MENDOZA ILLESCAS	03/03/2022	Regular	0.00	222.00	187623
<a href="#">022422</a>	Invoice	02/24/2022	Basketball Official Jan 2022	0.00	222.00	
19563	BUILDERS PAVING, LLC	03/03/2022	Regular	0.00	30,082.78	187624
<a href="#">2105003</a>	Invoice	12/31/2021	Golf Learning Center Parking Lot Imp	0.00	30,082.78	
10463	CHICAGO TRIBUNE	03/03/2022	Regular	0.00	217.72	187625
<a href="#">048619835000</a>	Invoice	01/31/2021	Jan 2022 Classified Listing	0.00	217.72	
10502	CITY OF HIGHLAND PARK	03/03/2022	Regular	0.00	8.50	187626
<a href="#">030222 024593</a>	Invoice	03/02/2022	1755 St Johns Ave 02/01/22-02/28/22	0.00	8.50	
19725	CLIFTON TURNER	03/03/2022	Regular	0.00	100.00	187627
<a href="#">022422</a>	Invoice	02/24/2022	Girls Feeder Official Jan 2022	0.00	100.00	
10537	COMMONWEALTH EDISON COMPANY	03/03/2022	Regular	0.00	5,433.49	187628
<a href="#">021622 02032300...</a>	Invoice	02/16/2022	1390 Sunset 01/18/22-02/16/22	0.00	2,107.53	
<a href="#">022322 18122640...</a>	Invoice	02/23/2022	636 Ridge Rd 01/25/22-02/23/22	0.00	2,276.86	
<a href="#">022322 18147670...</a>	Invoice	02/23/2022	1 N Park 01/25/22-02/23/22	0.00	172.94	
<a href="#">022422 72610440...</a>	Invoice	02/24/2022	1240 Fredrickson Place 01/26/22-02/24/22	0.00	876.16	
10624	DANIEL CREANEY COMPANY	03/03/2022	Regular	0.00	1,340.00	187629
<a href="#">44589</a>	Invoice	02/08/2022	January 2022 Moraine Park Path	0.00	1,340.00	
15485	DAVID MANNA	03/03/2022	Regular	0.00	111.00	187630
<a href="#">022422</a>	Invoice	02/24/2022	Basketball Official Jan 2022	0.00	111.00	
18562	DAVIS BANCORP INC	03/03/2022	Regular	0.00	1,406.00	187631
<a href="#">102605</a>	Invoice	02/28/2022	FEB 2022	0.00	1,406.00	
19586	DONALD LIEBENSON	03/03/2022	Regular	0.00	157.50	187632
<a href="#">022422</a>	Invoice	02/24/2022	Environmental Management Park District Pa...	0.00	157.50	
10756	DRUE HOFFMAN	03/03/2022	Regular	0.00	37.00	187633
<a href="#">022422</a>	Invoice	02/24/2022	Basketball Official Jan 2022	0.00	37.00	
17122	DYNEGY ENERGY SERVICES	03/03/2022	Regular	0.00	28,961.99	187634
<a href="#">331665722021</a>	Invoice	02/28/2022	Electricity 01/25/22-02/22/22	0.00	28,961.99	
19727	EMILY RICE	03/03/2022	Regular	0.00	50.00	187635

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">147861</a>	Invoice	03/02/2022	REFUND	0.00	50.00	
17719	CONSTELLATION NEWENERGY - GAS D	03/03/2022	Regular	0.00	13,149.92	187636
<a href="#">3406074</a>	Invoice	02/15/2022	1201 Park Ave W Jan 2022	0.00	3,419.74	
<a href="#">3406742</a>	Invoice	02/15/2022	Jan 2022 1240 Fred,3100 Trail,636 Ridge	0.00	9,730.18	
19723	FRONTARRO RICE	03/03/2022	Regular	0.00	100.00	187637
<a href="#">022422</a>	Invoice	02/24/2022	Girls Feeder Official Jan 2022	0.00	100.00	
10974	GEWALT HAMILTON ASSOCIATES INC	03/03/2022	Regular	0.00	5,135.90	187638
<a href="#">5121.250-12</a>	Invoice	12/31/2021	SVGC Bridge Replacement 12/31/21	0.00	2,716.00	
<a href="#">5121.250-12-1</a>	Invoice	02/15/2022	SVGC Bridge Replacement 01/30/22	0.00	2,419.90	
11121	HIGHLAND PARK STRINGS	03/03/2022	Regular	0.00	10,000.00	187639
<a href="#">022822</a>	Invoice	02/28/2022	Sponsored Organization Stipend	0.00	10,000.00	
11192	ILLINOIS PUMP, INC.	03/03/2022	Regular	0.00	2,595.00	187640
<a href="#">S-14132</a>	Invoice	12/09/2021	Cunniff Basin Pump Float Controls	0.00	2,595.00	
11274	JAY BACH	03/03/2022	Regular	0.00	148.00	187641
<a href="#">022422</a>	Invoice	02/24/2022	Basketball Official Jan 2022	0.00	148.00	
16981	KONE	03/03/2022	Regular	0.00	2,550.84	187642
<a href="#">962104964</a>	Invoice	01/01/2022	HPCC Maintenance 2022	0.00	2,550.84	
19677	LASALLE NETWORK	03/03/2022	Regular	0.00	1,925.01	187643
<a href="#">505865</a>	Invoice	02/14/2022	Temp Emp Finance Dept	0.00	933.63	
<a href="#">506574</a>	Invoice	02/21/2022	Finace Temp week ending 02/20/22	0.00	991.38	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	03/03/2022	Regular	0.00	1,480.10	187644
<a href="#">0004912874</a>	Invoice	02/28/2022	883 SHERIDAN RD	0.00	74.11	
<a href="#">0004912876</a>	Invoice	02/28/2022	2821 RIDGE RD, MARCH 2/2022	0.00	74.11	
<a href="#">0004912877</a>	Invoice	02/28/2022	701 DEER CREEK PKWY MARCH,2/2022	0.00	129.43	
<a href="#">0004912878</a>	Invoice	03/02/2022	636 RIDGE RD MARCH,2/2022	0.00	194.69	
<a href="#">0004912879</a>	Invoice	02/28/2022	3100 TRAIL WAY MARCH,2/2022	0.00	309.74	
<a href="#">0004912881</a>	Invoice	02/28/2022	1240 Fredrickson PI 03/01/22-03/31/22	0.00	360.63	
<a href="#">0004913118</a>	Invoice	02/28/2022	1201 PARK AVE W MARCH,2/2022	0.00	337.39	
17948	MAJESTIC OAKS NURSERY LLC	03/03/2022	Regular	0.00	32.00	187645
<a href="#">132993</a>	Invoice	10/13/2021	2 Fall Shrubs	0.00	32.00	
19703	MARI-LYNN PETERS	03/03/2022	Regular	0.00	150.31	187646
<a href="#">020222</a>	Invoice	02/22/2022	IPRA Membership	0.00	150.31	
19722	MARK DEVEREUX	03/03/2022	Regular	0.00	9.00	187647
<a href="#">022822</a>	Invoice	02/28/2022	REFUND	0.00	9.00	
11805	MIKE CORRIGAN	03/03/2022	Regular	0.00	250.00	187648
<a href="#">022422</a>	Invoice	02/24/2022	Basketball Official Jan 2022	0.00	250.00	
11809	MIKE FRAGIAS	03/03/2022	Regular	0.00	100.00	187649
<a href="#">022422</a>	Invoice	02/24/2022	Basketball Official Jan 2022	0.00	100.00	
17710	MNJ TECHNOLOGIES DIRECT, INC	03/03/2022	Regular	0.00	776.29	187650
<a href="#">0003827946</a>	Invoice	02/16/2022	3 year Premier Support	0.00	148.23	
<a href="#">0003829540</a>	Invoice	02/25/2022	Logitech Webcam	0.00	128.94	
<a href="#">0003829541</a>	Invoice	02/25/2022	Lenovo Think Vision	0.00	469.14	
<a href="#">0003829711</a>	Invoice	02/25/2022	Axiom Display Port Cable	0.00	29.98	
11841	MORRIS SCHWARTZ	03/03/2022	Regular	0.00	250.00	187651
<a href="#">022422</a>	Invoice	02/24/2022	Basketball Official Jan 2022	0.00	250.00	
10006	NCPERS GROUP LIFE INSURANCE	03/03/2022	Regular	0.00	80.00	187652
<a href="#">022422 NCPERS</a>	Invoice	02/24/2022	02/24/22 NCPERS Group Life Insurance	0.00	80.00	
13604	NORTH SHORE GAS	03/03/2022	Regular	0.00	9,669.64	187653

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">021622 06011450...</a>	Invoice	02/16/2022	701 Deer Creek Pkwy 01/13/22-02/11/22	0.00	4,187.48	
<a href="#">021622 06011450...</a>	Invoice	02/16/2022	1240 Frederickson 01/14/22-02/11/22	0.00	1,800.10	
<a href="#">021622 06011450...</a>	Invoice	02/16/2022	1201 Park Ave W 01/15/22-02/14/22	0.00	2,718.24	
<a href="#">021622 060225773</a>	Invoice	02/16/2022	1390 Sunset Road 01/14/22-02/11/22	0.00	59.30	
<a href="#">021622 06024054...</a>	Invoice	02/16/2022	1240 Frederickson 01/14/22-02/11/22	0.00	314.56	
<a href="#">021622 06024054...</a>	Invoice	02/16/2022	2900 Trailway 01/14/22-02/14/22	0.00	213.43	
<a href="#">021622 06024054...</a>	Invoice	02/16/2022	701 Deer Creek Pkwy 01/14/22-02/11/22	0.00	197.73	
<a href="#">021622 06024054...</a>	Invoice	02/16/2022	3100 Trailway 01/13/22-02/11/22	0.00	178.80	
14914	NORTH SHORE WATER RECLAMATION	03/03/2022	Regular	0.00	20.36	187654
<a href="#">4739452</a>	Invoice	12/31/2021	0 Cavell Ave 07/15/21-10/18/21	0.00	10.18	
<a href="#">4740641</a>	Invoice	12/31/2021	750 Lincoln Ave 07/15/21-10/18/21	0.00	10.18	
11962	NUTOYS LEISURE PRODUCTS	03/03/2022	Regular	0.00	4,830.00	187655
<a href="#">52550</a>	Invoice	02/16/2022	5 Log Steppers	0.00	4,830.00	
11998	PARK DISTRICT RISK MGMT AGCY	03/03/2022	Regular	0.00	175,535.37	187656
<a href="#">0222133</a>	Invoice	02/28/2022	Prop/Liab/WC/Emplmnt/Pollution	0.00	24,117.57	
<a href="#">0222133H</a>	Invoice	02/28/2022	Monthly Health Premium Feb 2022	0.00	151,417.80	
16344	PARKS FOUNDATION OF HIGHLAND PA	03/03/2022	Regular	0.00	13,572.00	187657
<a href="#">022622</a>	Invoice	02/26/2022	Reimburse Foundation for Funds Collected	0.00	13,572.00	
12184	REINDERS, INC.	03/03/2022	Regular	0.00	1,939.34	187658
<a href="#">4067483-00</a>	Invoice	01/06/2022	Repair GM 4700 30882	0.00	1,939.34	
12211	RICOH USA, INC	03/03/2022	Regular	0.00	969.62	187659
<a href="#">5063922548</a>	Invoice	02/17/2022	Copies 01/17/22-02/16/22	0.00	969.62	
16459	SANTO SPORT STORE	03/03/2022	Regular	0.00	18,719.75	187660
<a href="#">707348</a>	Invoice	02/22/2022	198 Caps	0.00	2,920.50	
<a href="#">707374</a>	Invoice	02/14/2022	132 Uniform Jerseys	0.00	2,777.00	
<a href="#">707415</a>	Invoice	02/14/2022	205 Pants	0.00	3,047.00	
<a href="#">707416</a>	Invoice	02/14/2022	Socks and Belts	0.00	914.25	
<a href="#">707452</a>	Invoice	02/14/2022	228 Baseball Jerseys	0.00	8,601.00	
<a href="#">707689</a>	Invoice	02/14/2022	115 Uniform Packing	0.00	460.00	
19657	SCOTT FINE	03/03/2022	Regular	0.00	37.00	187661
<a href="#">022422</a>	Invoice	02/24/2022	Basketball Official Jan 2022	0.00	37.00	
12607	TIM GIBSON	03/03/2022	Regular	0.00	100.00	187662
<a href="#">022422</a>	Invoice	02/24/2022	Basketball Official Jan 2022	0.00	100.00	
12703	UNITED WAY OF METRO CHICAGO	03/03/2022	Regular	0.00	26.00	187663
<a href="#">022422 United way</a>	Invoice	02/24/2022	02/24/22 United Way	0.00	26.00	
17590	V3 CONSTRUCTION GROUP LTD	03/03/2022	Regular	0.00	1,090.00	187664
<a href="#">122442</a>	Invoice	02/11/2022	Millard Bluff Final Design and Permit	0.00	1,090.00	
17515	WINDSTREAM	03/03/2022	Regular	0.00	2,506.55	187665

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">74593046</a>	Invoice	02/22/2022	February 2021	0.00	2,506.55	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	80	48	0.00	349,271.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>80</b>	<b>48</b>	<b>0.00</b>	<b>349,271.52</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2022	349,271.52
			<u>349,271.52</u>





By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
15147	ABC BUSINESS FORMS INC	03/24/2022	Regular	0.00	595.98	187672
<a href="#">261726</a>	Invoice	01/05/2022	20 Yard Signs	0.00	280.00	
<a href="#">261794</a>	Invoice	01/10/2022	8 Yard Signs	0.00	112.00	
<a href="#">262715</a>	Invoice	02/14/2022	250 Business cards	0.00	52.00	
<a href="#">263294</a>	Invoice	03/08/2022	250 Brochures	0.00	151.98	
10039	ACME AWNING CO	03/24/2022	Regular	0.00	2,820.00	187673
<a href="#">031422</a>	Invoice	03/23/2022	Repair 6 umbrellas	0.00	2,820.00	
19735	ACOUSTIBLOK INC	03/24/2022	Regular	0.00	16,672.56	187674
<a href="#">10028538</a>	Invoice	02/09/2022	Black Vertical Curtain 3100 Trail Way	0.00	16,672.56	
19734	AECOM TECHNICAL SERVICES INC.	03/24/2022	Regular	0.00	5,451.25	187675
<a href="#">2000598876</a>	Invoice	03/03/2022	Project #60676728 Park Ave Boat Launch	0.00	5,451.25	
10111	AMALGAMATED BANK OF CHICAGO	03/24/2022	Regular	0.00	475.00	187676
<a href="#">030122</a>	Invoice	03/01/2022	Administrative Fee 03/01/22-02/28/23	0.00	475.00	
14293	AMAZING MINDS 2 LLC	03/24/2022	Regular	0.00	2,244.00	187677
<a href="#">031422</a>	Invoice	03/14/2022	Winter 2022 Class Pmt	0.00	2,244.00	
17048	AMY GREGOR	03/24/2022	Regular	0.00	892.67	187678
<a href="#">1490695</a>	Invoice	03/16/2022	Refund	0.00	892.67	
10149	ANCEL,GLINK,DIAMOND,BUSH,DICIAN	03/24/2022	Regular	0.00	2,468.25	187679
<a href="#">87611</a>	Invoice	03/08/2022	Legal Services Feb 2022	0.00	2,468.25	
19172	AQUAMOON LLC	03/24/2022	Regular	0.00	3,736.00	187680
<a href="#">22-0317</a>	Invoice	02/28/2022	Aquarium Service	0.00	3,736.00	
19747	BASS SCHULER ENTERTAINMENT	03/24/2022	Regular	0.00	1,000.00	187681
<a href="#">032122</a>	Invoice	03/21/2022	July 4th Band Deposit	0.00	1,000.00	
18891	BLOOMINGDALE PARK DISTRICT	03/24/2022	Regular	0.00	10,001.70	187682
<a href="#">031122</a>	Invoice	03/11/2022	Share of Cost Safety Manager 12/03/21-02/...	0.00	10,001.70	
19732	BRAD ZENNER	03/24/2022	Regular	0.00	345.42	187683
<a href="#">1485198</a>	Invoice	03/09/2022	Refund	0.00	345.42	
10348	BRUCE CARLSEN	03/24/2022	Regular	0.00	37.00	187684
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	37.00	
10387	CAREY DOWDLE	03/24/2022	Regular	0.00	750.00	187685
<a href="#">031122</a>	Invoice	03/11/2022	Basketball Official	0.00	300.00	
<a href="#">032022</a>	Invoice	03/22/2022	Athletic Official Feb 2022	0.00	450.00	
10450	CHICAGO KIDS CO.	03/24/2022	Regular	0.00	348.00	187686
<a href="#">032222</a>	Invoice	03/22/2022	Rapunzel Field Trip	0.00	348.00	
10463	CHICAGO TRIBUNE	03/24/2022	Regular	0.00	108.86	187687
<a href="#">050004835000</a>	Invoice	02/25/2022	Moraine Park Path and bid notice classified li...	0.00	108.86	
10502	CITY OF HIGHLAND PARK	03/24/2022	Regular	0.00	4,630.38	187688
<a href="#">030722 006468</a>	Invoice	03/07/2022	O Cloverdale Ave 12/01/21-02/28/22	0.00	63.10	
<a href="#">030722 007039</a>	Invoice	03/07/2022	3420 Krenn Ave 12/01/21-02/28/22	0.00	62.77	
<a href="#">030722 007271</a>	Invoice	03/07/2022	0 Kent Ave 12/01/21-02/28/22	0.00	25.50	
<a href="#">030722 008032</a>	Invoice	03/07/2022	636 Ridge Road 12/01/21-02/28/22	0.00	1,155.67	
<a href="#">030722 008037</a>	Invoice	03/07/2022	636 Ridge Road 12/01/21-02/28/22	0.00	657.74	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">030722 008912</a>	Invoice	03/07/2022	150 Barberry Rd 12/01/21-02/28/22	0.00	144.26	
<a href="#">030722 009261</a>	Invoice	03/07/2022	2821 Ridge Rd 12/01/21-02/28/22	0.00	634.71	
<a href="#">030722 026564</a>	Invoice	03/07/2022	2755 Trail Way 12/01/21-02/28/22	0.00	25.50	
<a href="#">030722 026583</a>	Invoice	03/07/2022	1556 Grove Ave 12/01/21-02/28/22	0.00	25.50	
<a href="#">030722 026585</a>	Invoice	03/07/2022	1240 Fredrickson Pl 12/01/21-02/28/22	0.00	1,810.13	
<a href="#">030722 026603</a>	Invoice	03/07/2022	850 Clavey Rd 12/01/21-02/28/22	0.00	25.50	
19725	CLIFTON TURNER	03/24/2022	Regular	0.00	50.00	187689
<a href="#">031122</a>	Invoice	03/11/2022	Athletic Official	0.00	50.00	
10520	CLOWNING AROUND ENTERTAINMEN	03/24/2022	Regular	0.00	4,025.00	187690
<a href="#">39379</a>	Invoice	02/22/2022	07/04/22 Trampoline/Climbing wall	0.00	4,025.00	
18393	COPENHAVER CONSTRUCTION INC	03/24/2022	Regular	0.00	175,087.89	187691
<a href="#">031422-1</a>	Invoice	03/14/2022	2022 Sunset Valley Cart path Bridge	0.00	175,087.89	
18714	CYRUS KHAZAI	03/24/2022	Regular	0.00	204.17	187692
<a href="#">031422</a>	Invoice	03/14/2022	Certification employee reimbursement	0.00	204.17	
10637	DAVID DILLION	03/24/2022	Regular	0.00	100.00	187693
<a href="#">032022</a>	Invoice	03/21/2022	Basketball Official Feb 2022	0.00	100.00	
10642	DAVID LAYMAN	03/24/2022	Regular	0.00	3,560.99	187694
<a href="#">72 2022</a>	Invoice	03/10/2022	Heller replacement panel design	0.00	3,480.00	
<a href="#">73 2022</a>	Invoice	03/10/2022	Heller Panel replacement materials	0.00	80.99	
15485	DAVID MANNA	03/24/2022	Regular	0.00	261.00	187695
<a href="#">032122</a>	Invoice	03/21/2022	Basketball Official Feb-March 2022	0.00	150.00	
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	111.00	
17661	DIEGO LARCO	03/24/2022	Regular	0.00	74.00	187696
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	74.00	
10756	DRUE HOFFMAN	03/24/2022	Regular	0.00	195.00	187697
<a href="#">031522</a>	Invoice	03/15/2022	Basketball Official	0.00	195.00	
19729	ELIZABETH FAJARDO	03/24/2022	Regular	0.00	41.01	187698
<a href="#">1479731</a>	Invoice	03/03/2022	Refund	0.00	41.01	
19585	ELIZABETH J FINLAYSON	03/24/2022	Regular	0.00	4,200.00	187699
<a href="#">209</a>	Invoice	03/11/2022	Consulting and Advising Jan 2022	0.00	4,200.00	
17719	EXELON CORPORATION	03/24/2022	Regular	0.00	12,281.41	187700
<a href="#">3429122</a>	Invoice	03/14/2022	1201 Park Ave W Feb 2022	0.00	3,579.38	
<a href="#">3429433</a>	Invoice	03/14/2022	Feb 2022 Account BG-306015	0.00	8,702.03	
18495	FALCONS HOCKEY ASSOC	03/24/2022	Regular	0.00	3,547.29	187701
<a href="#">031822</a>	Invoice	03/23/2022	Winter 2022 Little Falcon hockey classes	0.00	3,547.29	
15486	GARY DYSON	03/24/2022	Regular	0.00	150.00	187702
<a href="#">031122</a>	Invoice	03/11/2022	Athletic Official	0.00	150.00	
10954	GARY KANTOR	03/24/2022	Regular	0.00	204.75	187703
<a href="#">031422</a>	Invoice	03/14/2022	03/10/22 Magic class	0.00	204.75	
10974	GEWALT HAMILTON ASSOCIATES INC	03/24/2022	Regular	0.00	8,307.70	187704
<a href="#">5818.002-4</a>	Invoice	02/21/2022	Centennial Ice Arena Topo Survey	0.00	1,232.50	
<a href="#">5818.200-5</a>	Invoice	02/21/2022	Centennial Ice Arena Site Improvements	0.00	7,075.20	
17541	GOVTEMPS USA, LLC	03/24/2022	Regular	0.00	32,943.96	187705
<a href="#">3894997</a>	Invoice	01/27/2022	Finance Dept Temporary Help ending 01/16...	0.00	4,625.46	
<a href="#">3903532</a>	Invoice	02/10/2022	Temp Help Finance dept ending 01/30 +02/...	0.00	4,278.96	
<a href="#">3911986</a>	Invoice	02/24/2022	Temp Help Finance dept ending 02/12+02/2...	0.00	4,630.50	
<a href="#">3911987</a>	Invoice	02/24/2022	Temp Help week ending 02/13/22 and 02/20...	0.00	7,980.00	
<a href="#">3920609</a>	Invoice	03/10/2022	Temp Help Finance Dept ending 02/27/+03/...	0.00	3,911.04	

## Check Register

Packet: APPKT03074-03/24/22 Check Print

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">3920610</a>	Invoice	03/10/2022	Temporary Help weeks ending 02/27/22 and...	0.00	7,518.00	
11049	HIGHLAND PARK GIANTS HOCKEY ASSN	03/24/2022	Regular	0.00	225.00	187706
<a href="#">031422</a>	Invoice	03/14/2022	2021-22 Yearbook Advertising	0.00	225.00	
11194	ILLINOIS SHOTOKAN KARATE CLUBS	03/24/2022	Regular	0.00	4,939.35	187707
<a href="#">747</a>	Invoice	03/15/2022	Winter 2022 Karate Classes	0.00	4,939.35	
18561	J MILLER MARKETING INC	03/24/2022	Regular	0.00	3,000.00	187708
<a href="#">18374</a>	Invoice	03/04/2022	March 2022 Advertising	0.00	3,000.00	
11274	JAY BACH	03/24/2022	Regular	0.00	400.00	187709
<a href="#">031122</a>	Invoice	03/11/2022	Athletic Official	0.00	200.00	
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	200.00	
11276	JAY ZIMMERMAN	03/24/2022	Regular	0.00	3,178.00	187710
<a href="#">032022</a>	Invoice	03/21/2022	Basketball Official	0.00	1,455.00	
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official and signer fee	0.00	1,723.00	
17929	JEFFREY A. SCHELL	03/24/2022	Regular	0.00	217.00	187711
<a href="#">031122</a>	Invoice	03/11/2022	Athletic Official	0.00	117.00	
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	100.00	
19730	KATE LEVINSON LOCATIONS	03/24/2022	Regular	0.00	45.00	187712
<a href="#">1482790</a>	Invoice	03/08/2022	Refund	0.00	45.00	
19673	KH KIM TAEKWONDO	03/24/2022	Regular	0.00	3,797.00	187713
<a href="#">031422</a>	Invoice	03/14/2022	Winter Taekwondo session	0.00	3,797.00	
19677	LASALLE NETWORK	03/24/2022	Regular	0.00	1,588.13	187714
<a href="#">507236</a>	Invoice	02/28/2022	Temp Help finance dept	0.00	693.00	
<a href="#">507887</a>	Invoice	03/07/2022	Temp Help week ending 03/06/22	0.00	895.13	
16031	LONNIE SPRINGMAN	03/24/2022	Regular	0.00	100.00	187715
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	100.00	
18474	LRS HOLDINGS, LLC	03/24/2022	Regular	0.00	74.11	187716
<a href="#">0001912759</a>	Invoice	02/28/2022	Garbage and Recycling 03/01/22-03/31/22	0.00	74.11	
14647	MIDWEST FENCING CLUB	03/24/2022	Regular	0.00	3,523.00	187717
<a href="#">45</a>	Invoice	03/14/2022	Fencing Class 01/07/22-02/04/22	0.00	1,768.00	
<a href="#">46</a>	Invoice	03/14/2022	Fencing Class 02/11/22-03/11/22	0.00	1,755.00	
11805	MIKE CORRIGAN	03/24/2022	Regular	0.00	767.00	187718
<a href="#">031122</a>	Invoice	03/11/2022	Athletic Official	0.00	117.00	
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	650.00	
11809	MIKE FRAGIAS	03/24/2022	Regular	0.00	265.00	187719
<a href="#">032022</a>	Invoice	03/20/2022	Basketball Official Feb 2022	0.00	117.00	
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	148.00	
17710	MNJ TECHNOLOGIES DIRECT, INC	03/24/2022	Regular	0.00	17,797.73	187720
<a href="#">0003830830</a>	Invoice	02/28/2022	76 Microsoft Cloud Office 365	0.00	17,537.00	
<a href="#">0003830831</a>	Invoice	02/28/2022	Microsoft Office 365	0.00	230.75	
<a href="#">0003831521</a>	Invoice	03/08/2022	Axiom Display Port Cable	0.00	29.98	
11841	MORRIS SCHWARTZ	03/24/2022	Regular	0.00	37.00	187721
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	37.00	
11915	NICK STAMOS	03/24/2022	Regular	0.00	137.00	187722
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	137.00	
13818	PAMELA MASON	03/24/2022	Regular	0.00	100.00	187723
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	100.00	
19648	PARKSIDE RESTORATION SERVICES, LL	03/24/2022	Regular	0.00	11,179.61	187724

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">2021-0653</a>	Invoice	11/16/2021	Heller Nature Center Repairs	0.00	11,179.61	
12057	PHIL FOLINO	03/24/2022	Regular	0.00	74.00	187725
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	74.00	
19733	PLAYGROUND GAMES	03/24/2022	Regular	0.00	4,064.00	187726
<a href="#">4106</a>	Invoice	03/14/2022	07/04/22 inflatable/game rental	0.00	4,064.00	
12211	RICOH USA, INC	03/24/2022	Regular	0.00	747.84	187727
<a href="#">5064166655</a>	Invoice	03/16/2022	Copies 02/17/22-03/16/22	0.00	747.84	
19746	ROBERT BERNARDI	03/24/2022	Regular	0.00	800.00	187728
<a href="#">1492076</a>	Invoice	03/18/2022	REFUND	0.00	800.00	
12284	RYDIN DECAL	03/24/2022	Regular	0.00	1,141.76	187729
<a href="#">389134</a>	Invoice	02/23/2022	Boat Storage Permits and Beach Decals	0.00	1,141.76	
16459	SANTO SPORT STORE	03/24/2022	Regular	0.00	1,398.00	187730
<a href="#">031022</a>	Invoice	03/21/2022	5 Shorts	0.00	75.00	
<a href="#">707645</a>	Invoice	03/03/2022	12 Baseball Caps	0.00	192.00	
<a href="#">707741</a>	Invoice	02/28/2022	1 shirt	0.00	33.00	
<a href="#">707769</a>	Invoice	03/02/2022	52 Tee Shirts	0.00	909.00	
<a href="#">707783</a>	Invoice	03/10/2022	9 shirts	0.00	189.00	
18132	SCOTT TRICE	03/24/2022	Regular	0.00	50.00	187731
<a href="#">032722</a>	Invoice	03/22/2022	Basketball Official	0.00	50.00	
12335	SCOTT ZACHAR	03/24/2022	Regular	0.00	37.00	187732
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	37.00	
17860	THE SEGAL CO INC	03/24/2022	Regular	0.00	2,250.00	187733
<a href="#">431835-15</a>	Invoice	03/07/2022	For Professional Actuarial services	0.00	2,250.00	
12606	TIM GALASSINI	03/24/2022	Regular	0.00	550.00	187734
<a href="#">031222</a>	Invoice	03/12/2022	Athletic Official	0.00	250.00	
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	300.00	
12607	TIM GIBSON	03/24/2022	Regular	0.00	900.00	187735
<a href="#">031422</a>	Invoice	03/14/2022	Athletic Official	0.00	800.00	
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	100.00	
12631	TONY ROSS	03/24/2022	Regular	0.00	1,440.00	187736
<a href="#">031122</a>	Invoice	03/11/2022	Athletic Official	0.00	1,181.00	
<a href="#">032222</a>	Invoice	03/23/2022	Basketball Official	0.00	259.00	
17590	V3 CONSTRUCTION GROUP LTD	03/24/2022	Regular	0.00	10,595.00	187737
<a href="#">222362RVD</a>	Invoice	03/11/2022	Millard Bluff Final Design and Permit to 02/2...	0.00	525.00	
<a href="#">222564</a>	Invoice	03/11/2022	Millard Bluff Repackaging to 02/26/22	0.00	10,070.00	
16912	WISS,JANNEY,ELSTNER ASSOC, INC	03/24/2022	Regular	0.00	3,250.00	187738
<a href="#">0506353</a>	Invoice	02/21/2022	Boat Ramp Field Inspection as of 01/30/22	0.00	500.00	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">0506868</a>	Invoice	02/25/2022	West Ridge Ballfield Light Pole 1+2 Assessm...	0.00	2,750.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	108	67	0.00	376,478.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>108</b>	<b>67</b>	<b>0.00</b>	<b>376,478.77</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2022	376,478.77
			<u>376,478.77</u>



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
15147	ABC BUSINESS FORMS INC	03/18/2022	Regular	0.00	2,193.17	187666
<a href="#">263184</a>	Invoice	03/04/2022	Fitness Postcards and mailing	0.00	2,193.17	
19586	DONALD LIEBENSON	03/18/2022	Regular	0.00	270.00	187667
<a href="#">15</a>	Invoice	02/15/2022	Environmental Management /Park District P...	0.00	270.00	
13604	NORTH SHORE GAS	03/18/2022	Regular	0.00	641.54	187668
<a href="#">030222 06081976...</a>	Invoice	03/02/2022	1801 Sunset Rd 02/01/22-02/28/22	0.00	641.54	
14914	NORTH SHORE WATER RECLAMATION	03/18/2022	Regular	0.00	710.22	187669
<a href="#">4745704</a>	Invoice	02/26/2022	3240 Krenn 08/16/21-11/16/21	0.00	6.11	
<a href="#">4747353</a>	Invoice	02/26/2022	636 Ridge Rd 05/26/21-11/30/21	0.00	704.11	
19484	PLANSOURCE BENEFITS ADMINISTRAT	03/18/2022	Regular	0.00	5,112.20	187670
<a href="#">031422</a>	Invoice	03/14/2022	IMRF Retiree Insurance	0.00	5,112.20	
18411	STUDIO E 16, LLC	03/18/2022	Regular	0.00	450.00	187671
<a href="#">PDHP-RECC</a>	Invoice	03/07/2022	Rec Center Videos Voice and editing	0.00	450.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	7	6	0.00	9,377.13
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>7</b>	<b>6</b>	<b>0.00</b>	<b>9,377.13</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2022	9,377.13
			<hr/>
			<b>9,377.13</b>





Park District of Highland Park, IL

# Check Register

Packet: APPKT03048 - 02/23/22 NIKE Pmt

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 16898	NIKE USA, INC	02/24/2022	Bank Draft	0.00	209.34	DFT0003372

### Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	209.34
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>209.34</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2022	209.34
			<hr/>
			<b>209.34</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03047 - 02/24/22 Payroll Wire transfers

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
19658	HEALTHEQUITY INC	02/24/2022	Bank Draft	0.00	192.30	DFT0003366
10058	AFLAC	02/24/2022	Bank Draft	0.00	691.50	DFT0003367
11177	ILL MUNICIPAL RETIREMENT FUND	02/24/2022	Bank Draft	0.00	4,649.27	DFT0003368
11177	ILL MUNICIPAL RETIREMENT FUND	02/24/2022	Bank Draft	0.00	24,327.69	DFT0003369
11177	ILL MUNICIPAL RETIREMENT FUND	02/24/2022	Bank Draft	0.00	8,383.27	DFT0003370

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	5	0.00	38,244.03
EFT's	0	0	0.00	0.00
	<b>5</b>	<b>5</b>	<b>0.00</b>	<b>38,244.03</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2022	38,244.03
			<hr/>
			<b>38,244.03</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03049 - 02/28/22 Payroll Wire Transfers

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
19658	HEALTHEQUITY INC	02/28/2022	Bank Draft	0.00	3.85	DFT0003373
19658	HEALTHEQUITY INC	02/28/2022	Bank Draft	0.00	57.75	DFT0003374
19658	HEALTHEQUITY INC	02/28/2022	Bank Draft	0.00	11.55	DFT0003375

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	73.15
EFT's	0	0	0.00	0.00
	<b>3</b>	<b>3</b>	<b>0.00</b>	<b>73.15</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2022	73.15
			<hr/>
			<b>73.15</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03065 - 03/10/22 Bank Draft Sales Tax

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 11188	ILLINOIS DEPT OF REVENUE	03/10/2022	Bank Draft	0.00	82.00	DFT0003389

### Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	82.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>82.00</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2022	82.00
			<hr/>
			<b>82.00</b>





Park District of Highland Park, IL

# Check Register

Packet: APPKT03059 - Bank Draft Quadrient 03/08/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18904	QUADIENT FINANCE USA, INC	03/07/2022	Bank Draft	0.00	506.61	DFT0003380
<a href="#">030822</a>	Invoice	03/08/2022	Quadrient Postage Meter	0.00	506.61	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	506.61
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>506.61</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2022	506.61
			<hr/>
			<b>506.61</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03058 - Bank Draft Nike 03/08/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16898	NIKE USA, INC	03/04/2022	Bank Draft	0.00	48.37	DFT0003378
<a href="#">96344948506</a>	Invoice	03/08/2022	SVGC Accessories	0.00	48.37	
16898	NIKE USA, INC	03/04/2022	Bank Draft	0.00	94.48	DFT0003379
<a href="#">9635389004</a>	Invoice	03/08/2022	SVGC Accessories	0.00	94.48	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	142.85
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>142.85</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2022	142.85
			<hr/>
			<b>142.85</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03060 - Bank Draft 03/08/22 Health Equity

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
19658	HEALTHEQUITY INC	03/08/2022	Bank Draft	0.00	75.09	DFT0003381
19658	HEALTHEQUITY INC	03/08/2022	Bank Draft	0.00	10.00	DFT0003382

### Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	85.09
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>85.09</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2022	85.09
			<hr/>
			<b>85.09</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03066 - 03/14/22 Bank Draft ICMA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
12825	ICMA RETIREMENT TRUST #705568	03/14/2022	Bank Draft	0.00	350.00	DFT0003390
12825	ICMA RETIREMENT TRUST #705568	03/14/2022	Bank Draft	0.00	4,359.18	DFT0003391

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,709.18
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>4,709.18</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2022	4,709.18
			<hr/>
			<b>4,709.18</b>





Park District of Highland Park, IL

# Check Register

Packet: APPKT03057 - 03/07/22 Bank Draft

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
12825	ICMA RETIREMENT TRUST #705568	03/04/2022	Bank Draft	0.00	350.00	DFT0003376
11161	ICMA RETIREMENT TRUST #302037	03/04/2022	Bank Draft	0.00	5,107.08	DFT0003377

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	5,457.08
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>5,457.08</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2022	5,457.08
			<hr/>
			<b>5,457.08</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03046 - BofA 01/08/22-02/07/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	02/25/2022	Bank Draft	0.00	114,036.06	DFT0003353

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	1	0.00	114,036.06
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>1</b>	<b>0.00</b>	<b>114,036.06</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2022	114,036.06
			<u>114,036.06</u>

Vendor Name	Item Total	Item Description
HYATT REGENCY CHICAGO	\$381.86	Hotel for IPRA conference
JEWEL OSCO 3459	\$21.22	Candy prizes
SQ DEVILS LAKE CLIMBI	\$1,141.47	Rock climbing trip devils lake
DNR LICENSE OR CAMP SA	\$66.44	Campsite at Mississippi Palisades
DNR WS2 PRK PARKS EPAY	\$167.95	Campsite at Mirror Lake
SQ DEVILS LAKE CLIMBI	\$1,606.32	Rock climbing trip Mississippi Palisades
ILLINOIS ASSOCIATION O	(\$285.00)	refund for IPRA conference
VARIDESK 1800 207 258	\$395.00	New Desk stand
THE DOCK DOCTORS, LLC	\$2,359.48	New rack system for small craft storage
CRAFTWOOD LUMBER & HAR	\$14.99	Work Glove.
BURRIS EQUIPMENT CO.	\$44.60	motor oil, filters .
CRAFTWOOD LUMBER & HAR	\$169.99	Ford-Key
MUTUAL ACE HARDWARE &	\$28.42	carburetor cleaner supplies.
AMZN MKTP US CP3TH24N3	\$12.99	Filter & spark plug.
CRAFTWOOD LUMBER & HAR	\$89.99	Ford F-150 Key.
AMAZON.COM PX4SE1R33 A	\$33.05	Youth Clay class supplies
AMZN MKTP US 687S26Z33	\$23.98	Clay Play class supplies
AMZN Mktp US RB7R242C3	\$19.24	Art supplies
AMZN MKTP US 687S26Z33	\$73.53	Art class supplies
ILLINOIS ASSOCIATION O	(\$310.00)	ILLINOIS ASSOCIATION O - Credit
AMZN MKTP US RO00C38O3	\$341.10	Travel Baseball Med Kits AMZN MKTP - Purchase
MENARDS 3327	\$10.13	Fuel
MUTUAL ACE HARDWARE &	\$23.12	Gloves
MUTUAL ACE HARDWARE &	\$69.93	Micro Chain _ Purchase
MUTUAL ACE HARDWARE &	\$2.27	Keys
MENARDS 3327	\$12.74	Gloves
BURRIS EQUIPMENT CO.	\$20.95	Chain Saw chain
MUTUAL ACE HARDWARE &	(\$69.93)	Micro Chain__Return
MUTUAL ACE HARDWARE &	\$92.45	Propane Fuel
MUTUAL ACE HARDWARE &	\$8.32	Motor Oil
MUTUAL ACE HARDWARE &	\$14.52	Keys and Sponges
TSZ TRAFFIC SAFETY ZON	\$156.56	TSZ TRAFFIC SAFETY ZON - Security building
DTV DIRECTV SERVICE	\$278.99	DTV DIRECTV SERVICE for RCHP
INTERNATIONAL TRANSACTION	\$0.44	INTERNATIONAL TRANSACTION -transaction verification for marketing software
AFFINITY	\$54.99	AFFINITY software marketing
INTERNATIONAL TRANSACTION	\$1.25	INTERNATIONAL bANK TRANSACTION VERIFICATION FOR MARKETING SOFTWARE
GRUBHUBBACKYARDGRILL	\$137.96	GRUBHUBBACKYARDGRILL -Stages Education training Lunch
AMZN MKTP US 5L4HH8KH3	\$242.10	AMZN MKTP US 5L4HH8KH3 - Office supplies membership
AMZN Mktp US 3B11Q9GT3	\$10.57	AMZN Mktp US 3B11Q9GT3 - office supplies membership
AMAZON.COM 2631V6GP3 A	\$7.79	AMAZON.COM 2631V6GP3 A - office supplies
AMZN Mktp US WO0P76FY3	\$7.99	AMZN Mktp US WO0P76FY3 - Office supplie
AMZN MKTP US LE5HC2OY3	\$14.99	AMZN MKTP US LE5HC2OY3 - office supplies
AMAZON.COM JF81C7J73 A	\$32.99	AMAZON.COM JF81C7J73 A - laminate sheets
AMZN MKTP US 3O10X5VO3	\$19.99	AMZN MKTP US 3O10X5VO3 - 19.99
AMZN MKTP US FP4EC1X83	\$361.23	AMZN MKTP- Spin room media replacements/repairs
AMZN MKTP US D16YZ5IS3	\$79.08	AMZN MKTP US D16YZ5IS3 - Spjn Room Media repairs
AMZN MKTP US 3O10X5VO3	\$14.20	AMZN MKTP - 14.20 Cable equipment for stereo
AMZN MKTP US AMZN.COM/	(\$285.00)	AMZN MKTP US AMZN.COM/ - Credit (returned mixer)
AMZN Mktp US 7X34X7403	\$149.99	AMZN Mktp US 7X34X7403 - Timer for Studio 1
AMZN MKTP US ND1ZS4UT3	\$74.56	AMZN MKTP US ND1ZS4UT3 - Spin Room media components
AMZN MKTP US P12JD47X3	\$132.19	AMZN MKTP US P12JD47X3 - Group Ex Accessories
AMZN MKTP US IN4M23SP3	\$12.86	AMZN MKTP US IN4M23SP3 - Group Ex spin room accessories
DK ORGANICS	\$796.40	2021 Top Dressing for Cunniff Fields
MARK VEND CO.	\$20.49	Vending Machines - Parks
MARK VEND CO.	\$6.96	Vending Machines - Golf
AMERICAN SOCIETY OF LA	\$495.00	AMERICAN SOCIETY OF LA - Annual Dues (National & Illinois)

ILLINOIS ASSOCIATION O	(\$285.00)	ILLINOIS ASSOCIATION O - Credit IRPA Conference registration
RENAISSANCE SCHAUMB F&	\$26.84	landscape Conf - Lunch (Wed) ME
RENAISSANCE SCHAUMB F&	\$25.72	ILandscape conference Friday lunch ME
RENAISSANCE SCHAUMB F&	\$26.84	ILandscape conference - thursday lunch ME
CLIFFORD WALD AND COMP	\$345.00	Plotter ink for canon 8300 plotter
FIORE NURSERY AND LAND	\$69.00	FIORE NURSERY AND LAND - Purchase
FIORE NURSERY AND LAND	(\$69.00)	FIORE NURSERY AND LAND - Credit
IPRA	\$45.00	CPRP Test Prep
POTBELLY #8	\$63.86	Parks Lunch
SPOTHERO 844-356-8054	\$43.75	Parking for Conference
NTLREST SERVSAFE	\$15.00	Food Handler
BARNABYS OF NORTHBROOK	\$87.25	BARNABYS OF NORTHBROOK - Purchase
AMZN MKTP US W46JQ5CJ3	\$37.36	HP Trivia
AMAZON US RETAIL	\$23.51	HP Trivia
PARTY CITY 168	\$25.00	HP Trivia
JEWEL OSCO 3459	\$18.65	HP Trivia
MSI CHICAGO	\$147.50	Adventure Camp
TARGET 00011684	\$15.99	HP Trivia
THE HOME DEPOT #1926	\$15.16	Foam
CRAFTWOOD LUMBER & HAR	\$33.04	Materials to Refinish sink
ILLINOIS ASSOCIATION O	(\$285.00)	ILLINOIS ASSOCIATION O - Credit
MailChimp	\$220.00	MailChimp - Purchase
PAYPAL RAINOUTLINE	\$399.00	PAYPAL RAINOUTLINE - Purchase
DROPBOX 6MH7W7ZMBTQV	\$11.99	DROPBOX 6MH7W7ZMBTQV - Purchase
IN THE LOCAL MOMS NET	\$500.00	Summer Camp Guide Listings
STAPLES 00116616	\$11.98	office supplies
TEAMSNAPO.COM	\$9.99	Basketball Schedule Software
ONE DAY SHOOTOUTS	\$149.00	Basketball Tournament
ONE DAY SHOOTOUTS	\$249.00	Basketball Shootout
ONE DAY SHOOTOUTS	\$149.00	Basketball Tournament
FRIENDS OF THE FOREST	\$300.00	Chicago Wilderness Dues
IN TGF FORESTRY & FIR	\$1,560.00	Prescribed Burn __ Heller
HEY AND ASSOCIATES INC	\$1,920.00	HPCC Planning
HEY AND ASSOCIATES INC	\$435.00	Construction Phase Services Preserve
POTBELLY # 8	\$60.58	West Ridge Interviews/Working Lunch
ILLINOIS ASSOCIATION O	(\$335.00)	ILLINOIS ASSOCIATION O - Credit R. Hejnowski Refund and 1 legislative table
ILLINOIS ASSOC OF PARK	\$419.00	IAPD - 4 digital & print copies of 8th edition Park District Law
ILLINOIS ASSOC OF PARK	\$110.00	IAPD - 2 digital copies 8th Edition Park District Law
ILLINOIS ASSOC OF PARK	\$239.00	IAPD - 4 print copies 8th edition park district law
AMZN MKTP US IW6JK7XN3	\$274.72	AMZN MKTP US IW6JK7XN3 - office supplies
AMZN MKTP US W06NB3103	\$28.32	AMZN MKTP US W06NB3103 - office supplies
AMZN MKTP US Q111B9QX3	\$42.79	AMZN MKTP - wrc office supplies
AMAZON.COM 1Z2T55RE3 A	\$14.69	AMAZON.COM - coffee supplies
AMZN MktP US G132E3BI3	\$20.54	AMZN - wrc office supplies
AMZN MKTP US LW3554MT3	\$138.96	AMZN - wrc office supplies
AMAZON.COM J175B2VR3 A	\$19.99	AMAZON.COM wrc office supplies
ILLINOIS ASSOCIATION O	\$310.00	IPRA Conference - Hilary Opland
ILLINOIS ASSOCIATION O	(\$401.00)	IPRA Conference Return
ONE DAY SHOOTOUTS	\$298.00	Girls Feeder 1 day shootout 7th and 8th grade entry fee
ONE DAY SHOOTOUTS	\$149.00	Girls Feeder 1 day shootout
SUPREME COURTS	(\$135.00)	Girls Feeder Return on Cancelled Shootout
CHICAGO DOGS I	\$100.00	Chicago Dogs Game Deposit Field Trips-Varsity and JV
CRAFTWOOD LUMBER & HAR	\$17.67	PROPANE CYLINDER
CRAFTWOOD LUMBER & HAR	\$33.27	Blades for picnic table repairs
MUTUAL ACE HARDWARE &	\$27.74	Lock for Cunniff Door
PARK DISTRICT OF HIGHL	\$1.00	POS Test
AMAZON.COM 1T8EP1XR0 A	\$99.96	Wireless Keyboard ans Mouse (4)

AMZN MKTP US WV3U08EX3	\$35.99	AC/DC Power Converter
AMAZON.COM W75BE4TK3 A	\$33.12	Power Strips (3)
AMZN Mktp US MF1ZV25D3	\$70.16	Display Port Cables (8)
AMAZON.COM SQ3Y72R63 A	\$88.63	Display Port to DVI cables (10)
FEDEX 289192662638	\$46.80	FEDEX 289192662638 - Purchase
AMZN MKTP US 8A3MM4C33	\$65.25	Lenovo Tablet Charger(3)
AMZN MKTP US 4661S3C03	\$115.00	Ricoh Toner
ZOOM.US 888-799-9666	\$114.95	Zoom Monthly
AMAZON.COM BV00A8613 A	\$189.99	Bryant's Bluetooth Adaptor
AMAZON.COM 0H4US8QQ3 A	\$189.99	Dan's Bluetooth Adaptor
AMZN MKTP US 0Q6PH6TR3	\$34.98	USB C to Ethernet Adaptor
JAMF	\$717.50	iPad MDM
JAMF	\$143.50	iPad MDM Support
KERI SYSTEMS INC	\$119.50	Doors.Net Support Yearly
GOOGLE GSUITE PDHP.ORG	\$6.00	Google Apps -Monthly
ADOBE ACROPRO SUBS	\$78.76	Adobe Pro - Donna Ray (pro rated until renewal)
KERI SYSTEMS INC	\$47.80	Doors.Net Support Yearly
KERI SYSTEMS INC	\$131.45	Doors.Net Support Yearly
APPLE.COM/US	\$1,381.20	Monitor for Ryca
APPLE.COM/US	\$83.94	Apple Mouse for Ryca
KERI SYSTEMS INC	\$71.70	Doors.Net Support Yearly
AMAZON.COM OP3EI5KT3 A	\$189.99	Bluetooth for Tony (also getting a PD Cell Phone) per Mitch
KERI SYSTEMS INC	\$227.05	Doors.Net Support Yearly
KERI SYSTEMS INC	\$47.80	Doors.Net Support Yearly
KERI SYSTEMS INC	\$47.80	Doors.Net Support Yearly
ZOOM.US 888-799-9666	\$7.73	Zoom - Added License for Liz V for Rec for Interviews
KERI SYSTEMS INC	\$11.95	Doors.Net Support Yearly
KERI SYSTEMS INC	\$11.95	Doors.Net Support Yearly
KERI SYSTEMS INC	\$11.95	Doors.Net Support Yearly
KERI SYSTEMS INC	\$11.95	Doors.Net Support Yearly
KERI SYSTEMS INC	\$11.95	Doors.Net Support Yearly
KERI SYSTEMS INC	\$83.65	Doors.Net Support Yearly
KERI SYSTEMS INC	\$23.90	Doors.Net Support Yearly
B&H PHOTO 800-606-6969	\$96.12	Camera Extension Arm for SVGC Cart Barn
Chicago Communications	\$587.00	SVGC Camera Replacement of Bad Camera
B&H PHOTO 800-606-6969	(\$7.12)	Tax Credit
KERI SYSTEMS INC	\$23.90	Doors.Net Support Yearly
KERI SYSTEMS INC	\$71.70	Doors.Net Support Yearly
KERI SYSTEMS INC	\$47.80	Doors.Net Support Yearly
KERI SYSTEMS INC	\$23.90	Doors.Net Support Yearly
KERI SYSTEMS INC	\$59.75	Doors.Net Support Yearly
KERI SYSTEMS INC	\$71.70	Doors.Net Support Yearly
KERI SYSTEMS INC	\$35.85	Doors.Net Support Yearly
CRAFTWOOD LUMBER & HAR	\$18.25	Duct Tape and hose clamps
CRAFTWOOD LUMBER & HAR	\$38.97	Primer and Paint Rec Office
CRAFTWOOD LUMBER & HAR	\$17.49	Primer for Rec office
NTLREST SERVSFAE	\$15.00	Food Handler
AMZN MKTP US WM1566TH3	\$8.89	Saplings Supplies
JEWEL OSCO 3459	\$61.55	Saplings Supplies
AMZN MKTP US T10K03QX3	\$29.80	Saplings Supplies
AMZN MKTP US 1T8DZ1MR2	\$26.28	Saplings Supplies
JEWEL OSCO 3459	\$23.42	Saplings Supplies
TARGET 00011684	\$32.61	Saplings Supplies
AMZN MKTP US W15M02G93	\$17.88	Saplings Supplies
TARGET 00011684	(\$1.79)	Saplings Supplies
TARGET 00011684	\$20.31	Saplings Supplies
AMZN Mktp US NS7Q93SM3	\$10.49	Saplings Supplies

AMZN MKTP US D64GS4C33	\$14.89	Saplings Supplies
JEWEL OSCO 3459	\$21.96	Saplings Supplies
TARGET 00011684	\$11.48	Mighty Oaks Supplies
JEWEL OSCO 3459	\$64.00	Saplings Supplies
STAPLES 00116616	\$8.79	Saplings Supplies
AMAZON.COM H71284HE3 A	\$25.49	Saplings Supplies
DOLLARTREE	\$17.50	Saplings Supplies
TARGET 00011684	\$35.13	Saplings Supplies
THE HOME DEPOT #1926	\$99.08	Painting Materials
CRAFTWOOD LUMBER & HAR	\$134.54	Hardware for picnic table repairs
THE HOME DEPOT #1926	\$332.16	Picnic Table Lumber
CRAFTWOOD LUMBER & HAR	\$45.95	Paint Materials for Rec Office
NRPA OPERATING	\$327.05	AF CPRP
READYREFRESH BY NESTLE	\$79.93	WRC Water
NRPA OPERATING	\$325.00	EK CPRP
NRPA OPERATING	\$650.00	MM JR CPRP
CRAFTWOOD LUMBER & HAR	\$5.79	Deep Socket Set
MUTUAL ACE HARDWARE &	\$217.00	Hardware for picnic tables
CRAFTWOOD LUMBER & HAR	\$93.98	Hardware for picnic Tables
AMAZON.COM G227F2J73 A	\$39.95	AMAZON.COM G227F2J73 A - Case for PDHP phone
AMZN MKTP US 7S5WQ7O53	\$9.99	AMZN MKTP US 7S5WQ7O53 - WRC door dogging keys
IN CANNONBALL POOL SE	\$4,844.98	IN CANNONBALL POOL SE - HCAP Pool winterization
WWP SMITHEREEN PEST MA	\$62.00	WWP SMITHEREEN PEST MA - Purchase pest control
JORSON AND CARLSON COM	\$35.76	JORSON AND CARLSON COM - Purchase - Zam blade sharpening.
THE HOME DEPOT #1926	\$221.98	THE HOME DEPOT #1926 - Purchase
THE HOME DEPOT #1926	\$15.77	lock
THE TRANE COMPANY	\$1,016.00	THE TRANE COMPANY
THE HOME DEPOT #1926	\$38.64	Staple gun
MENARDS 3327	\$109.40	Insulation
GRAINGER	\$498.08	filters
G.W. BERKHEIMER AH	\$362.84	board
GRAINGER	\$198.49	circuit board
G&O THERMAL SUPPLY CO	\$1,323.00	heat exchanger
CRAFTWOOD LUMBER & HAR	\$17.98	rope
MUTUAL ACE HARDWARE &	\$9.15	rtv gasket
G&O THERMAL SUPPLY CO	\$1,323.00	heat exchanger
G.W. BERKHEIMER AH	\$1,012.81	blower assembly
CRAFTWOOD LUMBER & HAR	\$23.54	cut off wheel
MUTUAL ACE HARDWARE &	\$60.06	Sawzall blades
JOHNSTONE SUPPLY - 564	\$104.31	thermostats
SUPPLYHOUSE.COM	\$389.99	Bearing assembly
MUTUAL ACE HARDWARE &	\$14.76	Cut off discs
THE HOME DEPOT #1926	\$9.48	Joint compound
SPOTHERO 844-356-8054	\$17.25	Parking for IPRA
MICHAELS STORES 9048	\$14.97	RIT Dye for Tie Dye
JEWEL OSCO 3459	\$20.54	baking soda, food coloring, alkasetzer, balloons
ACT Dupage Forest	\$30.00	Blackwell Campout fee
DNR LICENSE OR CAMP SA	\$107.31	Rock Cut State Park Campsite
SCP- DISTRIBUTORS- 678	\$5,399.00	SCP- DISTRIBUTORS- 678 - Purchase SWIM DOLPHIN
SPOTHERO 844-356-8054	\$55.25	Parking for IPRA Conference
NRPA OPERATING	\$65.00	CPRP Renewal
NTLREST SERVSAFE	\$15.00	Food Handler Certification
HYATT REGENCY CHICAGO	\$302.86	Lodging for IPRA Conference
AMAZON.COM VB0VC9JX3 A	\$99.00	Cart for Rec Office
AMZN MKTP US RW8JG1UM3	\$12.99	Office supplies
AMZN MKTP US VD5IA1JW3	\$179.86	Office supplies
AMERICAN OUTFITTERS LT	\$258.00	Staff Apparel



AMZN MKTP US WH1D94U23	\$83.86	Supplies for pop up program
AMZN MKTP US TL0HU13F3	\$34.98	Supplies for Music Room
AMZN MKTP US 0W8GI6JE3	\$145.82	Supplies for New Programs
PARTY CITY 168	\$127.80	Supplies for new programs
AMZN Mktp US DA2EQ8RO3	\$16.00	Supplies for pop up program
JEWEL OSCO 3465	\$93.21	Supplies for pop up program
INTERNATIONAL TRANSACTION	\$25.60	Bank fee for EPACT
EPACT NETWORK LTD	\$3,200.00	EPACT Program for Camps
IN SALVI SPORTS ENTER	\$100.00	Deposit for Camp Trip CIT
PAYPAL MIKEJANSEN MUSI	\$500.00	Music for Holiday Party - 2021
SITEONE LANDSCAPE SUPP	\$91.14	Sod Staples - 2021
SITEONE LANDSCAPE SUPP	\$491.70	Green and White Directional Markers - 2021
LCHD FINANCE	\$288.00	Lake County Food Permit
NATIONAL PEN CO LLC	\$2,187.63	Golf Pencils - Sunset Valley
NATIONAL PEN CO LLC	\$309.67	Golf Pencils - Highland Park Learning Center
SPOTHERO 844-356-8054	\$75.75	IPRA Parking
SPOTHERO 844-356-8054	(\$75.75)	IPRA Parking Refund
HYATT REG CHICAGO PRK	\$79.00	IPRA Parking
HYATT REG CHICAGO PRK	\$45.00	IPRA Parking
SQ A AND C TAXI COMPA	\$17.00	IPRA Taxi
WWP ROSE PEST SOLUTION	\$114.00	WWP ROSE PEST SOLUTION - Purchase
CRAFTWOOD LUMBER & HAR	\$41.48	CRAFTWOOD LUMBER & HAR - Purchase
BATTERIES PLUS #0576	\$657.60	BATTERIES PLUS #0576 - Purchase
HD SUPPLY FACILITIES	\$45.00	HD SUPPLY FACILITIES - Purchase
BATTERIES PLUS #0576	(\$657.60)	BATTERIES PLUS #0576 - Credit
ZORO TOOLS INC	\$41.24	ZORO TOOLS INC - Purchase
AMZN Mktp US AW0UW7Z03	\$48.97	AMZN Mktp US AW0UW7Z03 - Purchase
THE HOME DEPOT #1926	\$148.15	THE HOME DEPOT #1926 - Purchase
GRAINGER	\$139.83	GRAINGER - Purchase
GRAINGER	\$16.08	GRAINGER - Purchase
GRAINGER	\$457.68	GRAINGER - Purchase
GRAINGER	\$34.68	GRAINGER - Purchase
GRAINGER	\$16.73	GRAINGER - Purchase
GRAINGER	\$141.32	GRAINGER - Purchase
GRAINGER	\$115.50	GRAINGER - Purchase
GRAINGER	\$103.90	GRAINGER - Purchase
MUTUAL ACE HARDWARE &	\$62.86	MUTUAL ACE HARDWARE & - Purchase
ACE HARDWARE	\$19.77	ACE HARDWARE - Purchase
MUTUAL ACE HARDWARE &	\$19.04	MUTUAL ACE HARDWARE & - Purchase
HALOGEN SUPPLY COMPANY	\$140.16	HALOGEN SUPPLY COMPANY - pool chemicals
HALOGEN SUPPLY COMPANY	\$983.72	HALOGEN SUPPLY COMPANY - pool chemicals
HALOGEN SUPPLY COMPANY	\$639.44	HALOGEN SUPPLY COMPANY - Replacement acid pump
HALOGEN SUPPLY COMPANY	\$154.04	HALOGEN SUPPLY COMPANY - Pulsar parts
HP CHAMBER OF COMMERCE	\$1,250.00	HP CHAMBER OF COMMERCE - annual membership
HYATT REGENCY CHICAGO	\$572.79	ipra conference lodging
DD/BR #336980	\$15.53	FINANCE MEETING WITH GLENVIEW PD / Misc. beverages
USPS PO 1636060035	\$5.31	irs 1096/1099 postage
TRIBUNE PUBLISHING COM	\$285.00	legal notice 12/14/21
AT&T PREMIER EBILL	\$49.98	service dates 1/5/22-2/4/22
AT&T PAYMENT	\$4.39	service dates 12/17/21-1/16/22
COMCAST CHICAGO	\$322.75	WEstridge Center service from 1/13/22-2/12/22
COMCAST BUSINESS	\$1,041.91	service from 1/15/22-2/14/22
AT&T PAYMENT	\$1.76	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$462.65	service from 1/15/22-2/14/22
AT&T PREMIER EBILL	\$301.55	service dates from 1/5/22-2/4/22
AT&T PAYMENT	\$4.83	service from 12/17/22-1/16/22
COMCAST BUSINESS	\$1,019.69	service from 1/15/22-2/14/22

BHFX #10	\$70.00	canon 8400 seervice jan 2022
BHFX #10	\$20.00	cannon service Jan 2022
AT&T PAYMENT	\$2.63	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$493.18	service from 1/15/22-2/14/22
AT&T PREMIER EBILL	\$102.26	service dates from 1/5/22-2/4/22
AT&T PAYMENT	\$8.31	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$1,437.45	service from 1/15/14-2/14/22
AT&T PAYMENT	\$1.76	service from 112/17/21-1/16/22
COMCAST BUSINESS	\$462.65	service from 1/15/22-2/14/22
AT&T PREMIER EBILL	\$24.88	service dates from 1/5/22-2/4/22
AT&T PAYMENT	\$1.76	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$462.65	service from 1/15/22-2/14/22
AT&T PREMIER EBILL	\$109.58	service from 1/5/22-2/4/22
AT&T PAYMENT	\$0.44	service from 12/17//21-1/16/22
COMCAST BUSINESS	\$330.80	service from 1/15/22-2/14/22
AT&T PAYMENT	\$0.44	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$43.95	service from 1/15/22-2/14/22
AT&T PAYMENT	\$0.44	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$293.33	service from 1/15/22-2/14/22`
AT&T PAYMENT	\$0.44	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$542.71	service from 1/15/22-2/14/22
AT&T PAYMENT	\$0.44	service from 12/17/21/1/16/22
COMCAST BUSINESS	\$542.71	service from 1/15/22-2/14/22
CALL ONE	\$73.96	service dates 1/15/21-1/14/22
AT&T PAYMENT	\$3.07	service from 12/17/16-1/16/22
COMCAST CHICAGO	\$299.85	Centennial service date 1/9/22-2/8/22
COMCAST BUSINESS	\$307.65	service from 1/15/22-2/14/22
AT&T PAYMENT	\$0.88	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$337.28	SERVICE FROM 1/15/22-2/14/22
AT&T PAYMENT	\$0.88	service from 12/17/21-1/16/22
COMCAST CHICAGO	\$151.85	svgc wifi service 1/7/22-2/6/22
COMCAST BUSINESS	\$337.28	service from 1/15/22-2/14/22
AT&T PREMIER EBILL	\$28.97	service from 1/5/22-2/4/22
AT&T PAYMENT	\$2.63	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$862.21	service from 1/15/22-2/14/22
AT&T PREMIER EBILL	\$43.23	service from 1/5/22-2/4/22
AT&T PAYMENT	\$1.76	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$375.31	service from 1/15/22-2/14/22
AT&T PAYMENT	\$0.88	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$287.40	service from 1/15/22-2/14/22
AT&T PAYMENT	\$2.19	service fro 12/17/21-1/16/22
COMCAST BUSINESS	\$1,217.27	SERVICE FROM 1/15/22-2/14/22
AT&T PREMIER EBILL	\$71.05	service from 1/5/22-2/4/22
AT&T PAYMENT	\$2.63	service from 12/17/21-1/16/22
COMCAST BUSINESS	\$1,261.22	SERVICE FROM 1/15/22-2/14/22
AT&T PREMIER EBILL	\$69.09	service from 1/5/22-2/4/22
AT&T PAYMENT	\$1.32	service from 12/17/21-1/16/22
COMCAST CHICAGO	\$293.49	service dates 1/14/22-2/13/22Purchase
COMCAST BUSINESS	\$131.85	SERVICE FROM 1/15/22-2/14/22
CRAFTWOOD LUMBER & HAR	\$9.99	SUNSET PARK GFI COVERS
AMAZON.COM IS76G8SJ3 A	\$149.95	Work Boots
CRAFTWOOD LUMBER & HAR	\$15.18	Sunset Field House
AMAZON.COM E23VW5P93 A	\$90.61	Wet light
AMAZON.COM AMZN.COM/BI	(\$90.61)	Wet Light return credit
IDLEWOOD ELECTRIC SUPP	\$101.88	West Ridge Bulbs Marketing Office
IDLEWOOD ELECTRIC SUPP	\$728.47	Sunset Golf cart Barn security light
GRAINGER	\$175.61	GRAINGER - Purchase

IDLEWOOD ELECTRIC SUPP	\$345.00	Deer Creek EM Lights
IDLEWOOD ELECTRIC SUPP	\$82.02	Deercreek Bulbs
IDLEWOOD ELECTRIC SUPP	\$122.91	Dean Creek Light -EM Door
CRAFTWOOD LUMBER & HAR	\$5.99	Caulk for Deer Creek Light
GRAINGER	\$112.47	Deercreek Light fixture
IDLEWOOD ELECTRIC SUPP	\$111.24	Deer Creek Men's Bath area Light fixture
CRAFTWOOD LUMBER & HAR	\$9.58	Heller Light Fixture
AMZN Mktp US E52206CK3	\$11.45	Desk Calendar
AMZN MKTP US 808JO7IH3	\$43.77	Outdoor Pens, planner
PAYPAL MAGCS INC MAGC	\$125.00	Membership Renewal
MUTUAL ACE HARDWARE &	\$78.11	Supplies
SPRAYER SUPPLIES	\$77.20	Hose Clamp and Hose
NAPA AUTO PRTS HIGHLAN	\$147.13	Oil Filter and Gauges
AMAZON.COM H36Z55Q03 A	\$42.00	Textron torque wrench
CERAMIC SUPPLY CHICAGO	\$236.50	ceramics supplies
CERAMIC SUPPLY CHICAGO	(\$33.00)	RETURN - Ceramics supplies
CERAMIC SUPPLY CHICAGO	\$27.50	ceramics supplies
AMZN MKTP US UL5UP2913	\$23.47	POGO Breakroom clock
THE HOME DEPOT #1926	\$18.87	Batteries for Doors
BANNER PLUMBING SUPPLY	(\$87.31)	Return Faucet sensor cunniff
BANNER PLUMBING SUPPLY	\$49.44	Bathroom Faucet Refund
MENARDS 3327	\$62.98	Rosewood Shed Roof
BANNER PLUMBING SUPPLY	(\$49.44)	Bathroom Faucet Refund
AMZN MKTP US 236HD7443	\$109.99	Cunniff Bathroom Faucet Replacement
CRAFTWOOD LUMBER & HAR	\$5.99	Sunset Woods Fence Repair
METAL SUPERMARKETS NIL	\$69.69	Sunset Woods Fence Repair
SQ LAKESIDE GLASS & M	\$225.00	SUNSET ENTRANCE DOOR WINDOW
CRAFTWOOD LUMBER & HAR	\$9.49	Rosewood Shower Tower
CRAFTWOOD LUMBER & HAR	(\$3.50)	Shower Return Credit
AMZN MKTP US 296V93803	\$9.99	Deer Creek Stand off for Banner
NAPA AUTO PRTS HIGHLAN	\$63.68	WD-40
NAPA AUTO PRTS HIGHLAN	\$37.80	Washer Fluid
NAPA AUTO PRTS HIGHLAN	\$44.95	Wash Towels for Trucks
NAPA AUTO PRTS HIGHLAN	\$84.84	Car Wash Brush interior cleaner
NAPA AUTO PRTS HIGHLAN	\$94.30	All Trucks Snow Brushes
NAPA AUTO PRTS HIGHLAN	\$30.90	Shop Towels
NAPA AUTO PRTS HIGHLAN	\$58.02	WD-40
NAPA AUTO PRTS HIGHLAN	\$15.33	Electric Tape
NAPA AUTO PRTS HIGHLAN	\$35.77	Electric Tape
NAPA AUTO PRTS HIGHLAN	\$12.84	Utility Knife Blades
AMZN MKTP US KK8S890M3	\$47.98	Dual Drive Ratchet for Truck #143
NAPA AUTO PRTS HIGHLAN	\$70.14	Propane Gas Little Torches
AMZN Mktp US VW68Z1BX3	\$80.97	Propane Torch Head's
AMZN MKTP US BG42Q0YH3	\$152.88	Steel Toe Shoes
NAPA AUTO PRTS HIGHLAN	\$28.84	Van #112 Filters
NAPA AUTO PRTS HIGHLAN	\$68.94	Van #112 Wiper Blades
NAPA AUTO PRTS HIGHLAN	\$46.72	Van #111 Headlights
NAPA AUTO PRTS HIGHLAN	\$44.88	Truck #820 Wiper Blades
NAPA AUTO PRTS HIGHLAN	\$222.74	First Aid Kits/Fire Extinguisher
NAPA AUTO PRTS HIGHLAN	\$72.41	Truck #143 Tailgate Cables
NAPA AUTO PRTS HIGHLAN	\$56.30	Truck #143 Filters
NAPA AUTO PRTS HIGHLAN	\$33.00	Truck #142 Silicone
NAPA AUTO PRTS HIGHLAN	\$57.15	15 Oil Drain Plugs
EXTREME TOWING	\$225.00	Ford Pickup Stuck
NAPA AUTO PRTS HIGHLAN	\$51.96	#143 Oil Switches
NAPA AUTO PRTS HIGHLAN	(\$41.48)	Wrong wiiper blades credit
NAPA AUTO PRTS HIGHLAN	\$55.38	NAPA AUTO PRTS HIGHLAN - Purchase

NAPA AUTO PRTS HIGHLAN	\$51.58	Truck #147 Wiper's
NAPA AUTO PRTS HIGHLAN	\$77.52	Truck #191 Filters
NAPA AUTO PRTS HIGHLAN	\$74.83	Truck #835 Wiper Blades
AMZN MKTP US KY5O40CG3	\$50.96	Snowblower and carburator relay
NAPA AUTO PRTS HIGHLAN	\$86.46	Kubota ATV Filters
NAPA AUTO PRTS HIGHLAN	\$23.04	Blowers Spark Plug
NAPA AUTO PRTS HIGHLAN	\$103.11	Rosewood #303 Kubota ATV X900
NAPA AUTO PRTS HIGHLAN	\$159.53	#816 Air Compressor
POWER MOWER SALES WEB	\$364.99	Husqvarna seeder PT22 #530
AMZN MKTP US V84TV23G3	\$63.96	Carburetor for Tamper
NAPA AUTO PRTS HIGHLAN	\$148.39	Chipper Filters
NAPA AUTO PRTS HIGHLAN	\$60.66	#304 Kubota ATV 500
NAPA AUTO PRTS HIGHLAN	\$61.34	Filters Baseball Machine
NAPA AUTO PRTS HIGHLAN	\$48.54	Fuel Treatment
NAPA AUTO PRTS HIGHLAN	\$24.49	TRUCK #131 FIRST AID
NAPA AUTO PRTS HIGHLAN	\$141.47	TRUCK #124 BRAKES
NAPA AUTO PRTS HIGHLAN	\$11.02	Truck #124 Muffler Clamps
NAPA AUTO PRTS HIGHLAN	\$47.80	Brake Fluid
NAPA AUTO PRTS HIGHLAN	\$102.46	Truck #129 #128 Wiper Blades
NAPA AUTO PRTS HIGHLAN	\$41.36	Truck #124 Wiper Blades
NAPA AUTO PRTS HIGHLAN	\$119.75	Truck #131,#130 Wiper Blades
NAPA AUTO PRTS HIGHLAN	\$68.17	Truck #124 Wiper Blades
NAPA AUTO PRTS HIGHLAN	\$71.92	Truck #128 Wiper Blades
NAPA AUTO PRTS HIGHLAN	\$95.46	Truck #126 Taillights
NAPA AUTO PRTS HIGHLAN	\$54.88	Truck #130 Wiper Blades
AMZN MKTP US OZ9PW8JN3	\$65.92	Warning Light Beacon truck \$123
NAPA AUTO PRTS HIGHLAN	\$90.60	Truck #127 Headlights
NAPA AUTO PRTS HIGHLAN	\$203.45	Toro Z Filters
FARM PARTS STORE	\$126.92	Kubota Mower Front wheel
NAPA AUTO PRTS HIGHLAN	\$60.50	Filters #397 Kubota Mower
AMZN MktP US 145A81523	\$103.96	Echo Brush Blades
ILLINOIS ASSOCIATION O	(\$430.00)	Refund for IPRA Conference Cancellation
ILLINOIS ASSOCIATION O	(\$430.00)	Refund for IPRA Conference Cancellation
ILLINOIS ASSOCIATION O	(\$215.00)	Refund for IPRA Conference Cancellation
AMAZON.COM KY2KN69Y3 A	\$49.16	Registration office supplies
AMZN MKTP US 3J9G04XW3	\$6.99	Registration supplies for front desk
AMZN MKTP US PP13312V3	\$13.50	Member experience decor
AMZN MKTP US H63M23053	\$8.49	Member experience decor
AMZN MKTP US KF1WO3063	\$31.37	Member experience decor
AMZN MKTP US D79FP7QG3	\$13.09	folders
AEREX PEST CONTROL SER	\$69.00	AEREX PEST CONTROL
AMZN MKTP US 0D99T70D3	\$63.00	ski boot sole inserts
AMZN MKTP US D79FP7QG3	\$135.51	write out, envelopes, pens, tape, staples
AMZN MKTP US D79FP7QG3	\$14.94	markers
AMZN MKTP US D79FP7QG3	\$10.99	tape
AMZN MKTP US D79FP7QG3	\$14.94	marker
NATIVE RESTORATION ...	\$2,473.35	4th quarterly invoice for 2021 EcoRest at Highmoor
BURRIS EQUIPMENT CO.	\$20.95	Chain for MS261
BURRIS EQUIPMENT CO.	\$1,042.49	Clearing saw FS560C-EM
CRAFTWOOD LUMBER & HAR	\$30.34	Painting Materials
JUST TIRES #1270	\$90.00	Tire Recycling
JUST TIRES #1270	\$117.00	Tire Recycling
JUST TIRES #1270	\$49.50	Tire Recycling
HYATT REGENCY CHICAGO	\$11.18	IPRA CONFERENCE ACCOMMODATIONS
GIFTSHOPHYATTREGENCYCH	\$6.12	incidental water
HYATT REGENCY CHICAGO	\$7.82	incidental water
HYATT REGENCY CHICAGO	\$64.20	ipra conference lunch meeting - peters/romes

HYATT REGENCY CHICAGO	\$3.35	IPRA/IAPD ANNUAL CONFERENCE
TST MERCADITO - CHICA	\$126.47	conference dinner meeting - 6 staff (rec, finance, aquatics, ed)
HYATT REGENCY CHICAGO	\$625.62	ipra conference lodging
BED BATH & BEYOND #32	\$159.99	Vaccume Cleaner for Offices
NORTHSHORE PHYSICIAN	\$234.00	Preemployment Screenings
NORTHSHORE PHYSICIAN	\$106.00	Preemployment Screenings
J2 EFAX SERVICES	\$16.95	EFAX SERVICES
AMZN MKTP US 3X39692R3	\$42.58	Amazon Office Supplies (Folders)
ILIPRA.ORG	\$180.00	Job Posting : Building Coordinator
ILIPRA.ORG	\$305.00	IPRA Job Posting: Facility Engineer - District Wide
OFFICESUPPLY.COM	\$428.14	Trash Bags, Soap, Toilet Paper, Paper Towels,
EFAVORMART.COM	\$127.97	EFAVORMART.COM -KN 95 Masks
EFAVORMART.COM	\$279.60	EFAVORMART.COM - Face mask
OFFICESUPPLY.COM	\$250.16	Gojo Soap, Toilet Paper, Multyfoldtowels
OFFICESUPPLY.COM	\$244.49	Windex, Steel Cleaner, trash Bags and Pink Soap
OFFICESUPPLY.COM	\$299.49	Gym Wipes
BODY ONE PRODUCTS	\$1,258.00	BODY ONE PRODUCTS -Gym Wipes
OFFICESUPPLY.COM	\$146.70	OFFICESUPPLY.COM -Wipes
OFFICESUPPLY.COM	\$217.01	Vacuum Cleaner, Toilet Paper and Multyfoldtowels
CRAFTWOOD LUMBER & HAR	\$9.99	Hand warmers
WAREHOUSE DIRECT	\$394.14	Custodial Supplies
MUTUAL ACE HARDWARE &	\$13.82	Polebarn Keys
CRAFTWOOD LUMBER & HAR	\$4.99	Stain Remover
CRAFTWOOD LUMBER & HAR	\$45.04	Bench Refinishing Supplies
CRAFTWOOD LUMBER & HAR	\$20.99	Sanding Disks
MUTUAL ACE HARDWARE &	\$27.74	Bench Refinishing supplies
CRAFTWOOD LUMBER & HAR	\$86.97	Bench Refinishing Supplies
CRAFTWOOD LUMBER & HAR	\$15.99	Bench Refinishing Supplies
MUTUAL ACE HARDWARE &	\$55.47	Trash Can Refinishing supplies
CRAFTWOOD LUMBER & HAR	\$11.59	Supplies for Sunset Outdoor Ice
CRAFTWOOD LUMBER & HAR	\$77.97	Countertop Finish
SHERWIN WILLIAMS 70190	\$304.08	Paint for Rec Office
MUTUAL ACE HARDWARE &	\$19.55	Westridge Painting Supplies
CRAFTWOOD LUMBER & HAR	\$62.69	Westridge Painting supplies
CRAFTWOOD LUMBER & HAR	\$28.18	Westridge Paint supplies
CRAFTWOOD LUMBER & HAR	\$50.15	Drywall Repair Supplies
CRAFTWOOD LUMBER & HAR	\$16.37	Westridge Painting Supplies
CRAFTWOOD LUMBER & HAR	\$63.25	westridge Painting supplies
CRAFTWOOD LUMBER & HAR	\$31.57	Drywall Repair Tools-Rec Offices
SHERWIN WILLIAMS 70190	\$59.65	Westridge Paint
CRAFTWOOD LUMBER & HAR	\$17.97	Westridge Paint supplies
CRAFTWOOD LUMBER & HAR	\$18.99	Westridge Painting Supplies
MUTUAL ACE HARDWARE &	\$221.86	Club House
AMAZON.COM JB5W291J3 A	\$24.98	Golf Course office supplies
CRAFTWOOD LUMBER & HAR	\$33.95	Golf Course Tee Markers
CRAFTWOOD LUMBER & HAR	\$236.79	Golf Course Tee markers
CRAFTWOOD LUMBER & HAR	\$332.06	Tee Markers
BURRIS EQUIPMENT CO.	\$466.00	Skidster Golf Course
BURRIS EQUIPMENT CO.	\$466.00	Skid Ster Golf Course
NAPA AUTO PRTS HIGHLAN	\$499.00	Solo cart Batteries
NAPA AUTO PRTS HIGHLAN	\$79.97	Solo cart batteries
NAPA AUTO PRTS HIGHLAN	(\$27.00)	Solo Rider cart battery credit
NAPA AUTO PRTS HIGHLAN	\$159.99	Golf Course Utility Carts
REVELS TURF & TRACTOR	\$219.11	Golf Course Green Mowers
NAPA AUTO PRTS HIGHLAN	\$471.97	Solo Golf Cart Club house
NAPA AUTO PRTS HIGHLAN	\$473.00	Solo Golf Cart Club house
NAPA AUTO PRTS HIGHLAN	(\$519.17)	Cart credit for Batteries



AMZN Mktp US LQ4R081S3	\$129.88	Golf Course Mower tires
NAPA AUTO PRTS HIGHLAN	\$105.59	Oil Filters
REVELS TURF & TRACTOR	\$151.23	HPCC Range Sprayers
REINDERS SUSSEX CUSTOM	\$277.61	Rotating disc
THE HOME DEPOT #1941	\$185.12	Golf Course shop supplies
ILLINOIS ASSOCIATION O	(\$285.00)	Conference Refund
GoPro Inc.	\$506.44	GoPro Inc. - Purchase
GoPro Subscription	\$49.99	GoPro Subscription - Purchase
MUTUAL ACE HARDWARE &	\$36.99	Paint for Trash Cans
CRAFTWOOD LUMBER & HAR	\$62.30	PAint Supplies for Rec Offices
WAREHOUSE DIRECT	\$132.58	gloves and face masks
ALLIANZ TRAVEL INS	\$25.97	travel insurance for Florida seminar
PGAMERCHANDISESHOW	\$450.00	Educational Seminars
AMERICAN 00123240685198	\$152.20	airfare to educational seminar in Florida
PUB ORLANDO	\$19.25	PGA Conference Meal
ORANGE COUNTY C C CONC	\$19.00	PGA Conference Meal
ROSEN INN PT ZEBRA BAR	\$17.82	PGA Conference Meal
ROSEN INN PT PLAZA GDN	\$17.66	PGA Conference Meal
ROSEN INN PT ORLANDO	\$371.25	PGA Conference Hotel Accommodations
RENTOKIL NA, INC	\$68.00	pest control
RENTOKIL NA, INC	\$68.00	pest control
HORNUNG S GOLF PRODS	\$612.40	ball markers
FOREUP - BILLING - MOT	\$590.00	POS software monthly payment
IN GALLUS GOLF LLC	\$1,475.00	sunset valley golf app yearly subscription 1 of 2
STAPLES DIRECT	\$49.99	postal scale
EMPIRE COOLER SERVICE	\$150.00	monthly ice machine rental
EMPIRE COOLER SERVICE	\$150.00	monthly ice machine rental
HORNUNG S GOLF PRODS	\$168.78	tees
The Webstaurant Store	\$50.74	16 oz glasses for restaurant use
STAPLES DIRECT	\$38.99	wall calendar
STAPLES DIRECT	\$7.29	air fresheners
STAPLES DIRE	\$60.99	magic eraser
ACUSHNET BILLTRUST	\$513.00	winter hats for staff
DTV DIRECTV SERVICE	\$242.98	cable
DTV DIRECTV SERVICE	\$242.98	cable
CALLAWAY	\$178.20	golf gloves for pro shop
CALLAWAY	\$50.00	golf gloves for pro shop
ACUSHNET BILLTRUST	\$130.31	golf bag for pro shop
ACUSHNET BILLTRUST	\$132.30	winter hats for golf shop
ACUSHNET BILLTRUST	\$388.08	golf gloves for golf learning center
ILLINOIS ASSOCIATION O	(\$310.00)	IPRA Conference Refund 2022
DTV DIRECTV SERVICE	\$184.98	Direct TV
WAREHOUSE DIRECT	\$138.55	cleaning supplies
SANTO SPORT STORE	\$209.00	Staff Apparel
EXPERIENTIAL SYSTEMS	\$104.98	Skate Harness Extender
AAU	\$17.56	AAU Membership
SANTO SPORT STORE	\$674.35	Gymnastics Team warmups and bags
THE ATHLETIC EQUIPMENT	\$185.00	Gymnastics Chalk
NTLREST SERVSAFE	\$15.00	Food Handler
PARTY CITY 168	\$46.00	Mighty Oaks Supplies
AMZN MKTP US 1V1152G03	\$80.89	Mighty Oaks Supplies
AMZN Mktp US	(\$90.98)	Saplings Supplies
WM SUPERCENTER #3893	\$112.51	Mighty Oaks Supplies
USPS PO 1636060035	\$11.60	Mighty Oaks Supplies
AMAZON.COM LB7S30CS3 A	\$41.80	Mighty Oaks Supplies
AMAZON.COM AJ5T56KY3 A	\$5.91	Mighty Oaks Supplies
AMZN MKTP US IL0MT9KD3	\$49.80	Mighty Oaks Supplies

AMZN MKTP US GY9F24IU3	\$35.96	Mighty Oaks Supplies
TARGET 00013854	\$20.97	Mighty Oaks Supplies
#33 LAKESHORE LEARNING	\$215.93	Mighty Oaks Supplies
WAL-MART #5276	\$50.30	Mighty Oaks Supplies
#33 LAKESHORE LEARNING	\$39.99	Mighty Oaks Supplies
AMZN MKTP US J33JD44O3	\$64.86	Mighty Oaks Supplies
TARGET 00010702	(\$20.97)	Mighty Oaks Supplies
AMZN MKTP US 288LL19B3	\$57.96	Mighty Oaks Supplies
AMZN Mktp US PM5BJ9VC3	\$17.78	Mighty Oaks Supplies
CRAFTWOOD LUMBER & HAR	\$33.46	Mighty Oaks Supplies
AMERICAN TAXI DISPATCH	\$60.00	IPRA Conference transportation AS
ILLINOIS ASSOCIATION O	(\$285.00)	Conference - Credit
FELLERS INC	\$127.49	Grommets
THREADLESS	\$254.04	Online Store Sample Order
THREADLESS	(\$151.67)	Online Store Sample Order
USPS PO 1636060035	\$59.78	New Resident Mailer
QR-CODE-GENERATOR.COM	\$168.28	QR Code Subscription
INTERNATIONAL TRANSACTION	\$1.68	QR Code Subscription
CLIFFORD WALD AND COMP	\$446.22	Vinyl
CLIFFORD WALD AND COMP	\$732.04	Vinyl and Adhesive Vinyl
AMZN MKTP US KT6MF79J3	\$23.99	Extension Cord
THREADLESS	\$194.97	Park Shop
THREADLESS	(\$11.47)	Sales tax refund - Park Shop
THREADLESS	(\$11.47)	Sales tax refund - Park Shop
FELLERS INC	\$38.97	Banner Tape
ZOOM.US 888-799-9666	\$14.99	Zoom membership
TARGET 00011684	\$39.99	digital voice recorder
LEARN TO SKATE USA	\$17.25	LTS staff membership
ILLINOIS ASSOCIATION O	(\$285.00)	IPRA Refund
Park District Risk Man	\$199.00	HELP training - Erik K
MARIANOS #542	\$8.98	EAP supplies
MARIANOS #542	\$30.00	EAP Supplies
AMZN MKTP US 3U6HJ5NZ3	\$19.79	cleaning supplies
AMAZON.COM TS5G506K3 A	\$49.57	fabuloso
AMAZON.COM B64CZ6CR3 A	\$23.81	paper towels
AMZN MKTP US 0L9727PK3	\$88.88	music and aux cords
AMZN MKTP US 128CJ1LX1	\$59.63	office supplies
THE GRAPHIC EDGE INC	\$176.76	TOI jackets
WEISSMAN'S THEATRICAL	\$300.65	TOI costume
AMZN MKTP US JK09N2A83	\$47.96	olympic week supplies - skating
AMZN MKTP US HS40N6IK3	\$20.97	olympic week supplies - skating
AMZN MKTP US UD6AE0JX3	\$13.99	olympic week supplies - skating
CHICAGO FSC	\$85.00	TOI Team competition registration
AMZN MKTP US ZI3G88FZ3	\$26.87	Little Gymnasts craft supplies
REVDANCE.TENTH HOUSE	\$64.99	Ice show costumes
DANSCO	\$54.99	Ice show costumes
REVDANCE.TENTH HOUSE	\$114.55	ice show costume
DANSCO	\$49.99	show costume
WHIRLYBALL VERNON HILL	\$420.00	Camp field trip deposit - Whirleyball/Lasertag
CHICAGO SKY	\$128.00	GPS Field trip deposit
DOLLARTREE	\$96.25	Sprouts supplies
NTLREST SERVSAFE	\$15.00	Sprouts supplies
JEWEL OSCO 3475	\$13.98	Sprouts supplies
DOLLARTREE	\$22.50	Sprouts supplies
AMZN MKTP US TZ5T26YS3	\$52.13	Sprouts supplies
HOBBY-LOBBY #0195	\$9.96	Sprouts supplies
JEWEL OSCO 3459	\$30.23	Sprouts supplies

OFFICEMAX/OFFICEDEPT#3	\$8.99	Sprouts supplies
JEWEL OSCO 3475	\$26.93	Sprouts supplies
WHOLEFDS DRF 10116	\$12.57	Sprouts supplies
CRAFTWOOD LUMBER & HAR	\$29.35	Garbage Can
CRAFTWOOD LUMBER & HAR	\$18.98	NozZles for Fink Garage
ROGANS SHOES INC BUFFA	\$150.00	Kai Tobin work Boots
HYATT REGENCY CHICAGO	\$302.86	Hotel - IPRA Conference 2022_Liz Visteen & Angie Fee
NTLREST SERVSAFE	\$15.00	ServSafe Food Handlers Course - L. Vlsteen
AMZN MKTP US O84I68QD3	\$141.67	Office supplies - shelves, storage bins, bulletin board
AMZN MKTP US MD7W11ZM3	\$19.99	Office supplies - Phone Stand
AMZN MKTP US YY8LR9SJ3	\$52.34	Office supplies - phone stand, self adhesive paper, tools
HOMEDEPOT.COM	\$479.64	Glaze bucket dollies for Ceramics Studio
AMAZON.COM OH9J56CM3 A	\$19.98	Babysitting class supplies
AMZN MKTP US 1B61O3OU3	\$90.53	Babysitting class supplies
AMERICAN RED CROSS	\$181.45	Babysitter Manuals for participants
S&S WORLDWIDE, INC.	\$52.87	Leprechaun Hunt supplies
AMZN MKTP US T239Q1X43	\$86.70	Leprechaun Hunt supplies
FUN EXPRESS	\$121.04	Leprechaun Hunt supplies
TARGET 00011684	\$18.58	Pop-up event supplies - bins
AMERICAN RED CROSS	\$120.00	Babysitting certificates
AMZN MKTP US 6D0RG80B3	\$6.99	HeArts & Crafts supplies
AMZN MKTP US NG2OB5YE3	\$181.61	HeArts & Crafts Supplies
JEWEL OSCO 3459	\$8.67	Harry Potter Trivia supplies
RUSH TRK CTR HUNTLEY	\$3,751.00	#835 hydraulic tank rebuild
RUSH TRK CTR HUNTLEY	\$1,416.71	#835 alignment, repairs
MUTUAL ACE HARDWARE &	\$15.70	supplies
ILLINOIS ASSOCIATION O	(\$285.00)	ILLINOIS ASSOCIATION O - Credit
FACEBK 7RWB8BTFW2	\$128.90	Facebook - Camp DECEMBER
FACEBK 7RWB8BTFW2	\$99.90	Facebook - Camp JANUARY
FACEBK 7RWB8BTFW2	\$65.29	Facebook - Fitness DECEMBER
COMCAST CHICAGO	\$57.88	Comcast Service
AMZN MKTP US ZE3LZ15Z3	\$171.98	Court Clocks
WAREHOUSE DIRECT	\$48.52	Envelopes
YOUR ADVANTAGE II LT	\$549.00	Stringing Service
PICKLEBALLCENTRAL	\$129.99	Pickleball Paddles
	<u>\$114,036.06</u>	





Park District of Highland Park, IL

DISTRICT WIDE

# Income Statement

Current Period Ending 02/28/2022

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
100 - PROGRAMS	128,165.49	123,327.39	1,112,454.91	730,863.91	381,591.00	2,795,872.75	23,503.70	567,258.07
110 - CAMPS	50.00	0.00	17.00	0.00	17.00	1,960,724.10	80.00	80.00
120 - LESSONS	55,197.02	43,323.68	100,688.46	88,444.82	12,243.64	471,319.00	59,432.80	121,632.35
130 - SPECIAL EVENTS	506.40	468.55	507.85	11,002.61	-10,494.76	118,640.00	24.00	24.00
410 - TAX	0.00	0.00	54,063.75	17,175.00	36,888.75	13,826,335.90	0.00	26,878.62
420 - FEES & CHARGES	57,430.93	36,934.81	105,401.11	81,924.36	23,476.75	2,426,544.00	27,655.64	59,537.39
440 - MEMBERSHIPS	33,201.42	74,794.73	67,033.55	143,681.21	-76,647.66	1,230,080.00	40,847.07	77,378.87
450 - RENTALS	91,136.55	90,970.89	205,202.25	214,078.37	-8,876.12	1,442,465.20	84,288.28	115,672.59
460 - MERCHANDISING	1,685.86	3,700.55	18,899.60	7,428.58	11,471.02	114,913.50	545.68	868.28
470 - INTEREST INCOME	-198.52	499.80	-1,005.68	999.60	-2,005.28	6,000.00	907.22	1,995.72
480 - MISCELLANEOUS INCOME	25,275.00	6,729.68	31,994.30	12,089.18	19,905.12	793,776.00	5,433.56	34,319.56
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	106,724.58	1,137.63	1,137.63
520 - BOND/DEBT PROCEEDS	408.64	0.00	866.80	0.00	866.80	0.00	141.24	399.16
<b>Total Revenue:</b>	<b>392,858.79</b>	<b>380,750.08</b>	<b>1,696,123.90</b>	<b>1,307,687.64</b>	<b>388,436.26</b>	<b>25,293,395.03</b>	<b>243,996.82</b>	<b>1,007,182.24</b>
<b>Expense</b>								
100 - PROGRAMS	166,115.20	141,583.66	285,315.77	267,308.32	-18,007.45	1,559,749.95	91,672.77	129,955.49
110 - CAMPS	4,082.63	2,760.06	11,230.77	8,476.77	-2,754.00	1,126,808.01	0.00	7,735.81
120 - LESSONS	21,945.45	23,700.51	32,075.61	47,556.15	15,480.54	267,389.33	25,072.67	50,948.85
130 - SPECIAL EVENTS	1,262.98	11,499.97	6,453.02	18,332.76	11,879.74	146,101.52	3,296.33	4,983.19
440 - MEMBERSHIPS	12,400.17	10,705.92	16,601.82	21,411.84	4,810.02	157,219.17	0.00	0.00
610 - SALARIES & WAGES	489,344.37	596,735.56	861,404.03	1,050,174.29	188,770.26	8,363,084.03	471,412.27	824,118.77
620 - CONTRACTUAL SERVICES	98,001.68	403,871.95	230,392.31	698,008.81	467,616.50	4,471,645.39	72,155.72	483,196.37
630 - INSURANCE	154,829.04	200,295.45	324,973.59	179,824.05	-145,149.54	2,376,181.41	-19,135.89	142,340.12
640 - MATERIALS & SUPPLIES	21,214.08	26,242.55	24,523.33	45,820.24	21,296.91	518,906.30	12,155.42	14,487.93
650 - MAINTENANCE & LANDSCAPING CONTRACTS	25,091.88	20,420.29	32,901.28	37,487.28	4,586.00	447,428.72	11,072.17	15,654.08
660 - UTILITIES	108,788.19	63,361.39	120,441.43	122,116.51	1,675.08	926,073.41	24,811.71	63,674.96
670 - PENSION CONTRIBUTIONS	35,620.69	51,156.77	74,349.45	89,329.74	14,980.29	719,322.10	49,864.60	87,847.27
680 - COST OF GOODS SOLD	1,982.76	771.76	2,930.84	1,543.52	-1,387.32	54,765.00	105.00	1,007.93
710 - DEBT RETIREMENT	475.00	0.00	475.00	0.00	-475.00	3,315,035.00	475.00	475.00
720 - CAPITAL OUTLAY	30,776.41	83,069.65	255,495.33	83,394.65	-172,100.68	10,760,955.00	2,324.88	-38,521.24
<b>Total Expense:</b>	<b>1,171,930.53</b>	<b>1,636,175.49</b>	<b>2,279,563.58</b>	<b>2,670,784.93</b>	<b>391,221.35</b>	<b>35,210,664.34</b>	<b>745,282.65</b>	<b>1,787,904.53</b>
<b>Report Total:</b>	<b>-779,071.74</b>	<b>-1,255,425.41</b>	<b>-583,439.68</b>	<b>-1,363,097.29</b>	<b>779,657.61</b>	<b>-9,917,269.31</b>	<b>-501,285.83</b>	<b>-780,722.29</b>

## Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	-326,047.64	-519,563.65	-565,078.90	-771,944.14	206,865.24	-126,867.61	-246,633.91	-473,665.38
25 - SPECIAL RECREATION	0.00	0.00	0.00	0.00	0.00	517,482.58	-27.16	-346,768.16
29 - RECREATION	-425,089.91	-536,318.61	233,834.17	-262,911.50	496,745.67	3,121,446.02	-251,976.83	3,755.14
60 - DEBT SERVICE	-475.00	0.00	-475.00	0.00	-475.00	-1,664,375.30	-475.00	-475.00
70 - CAPITAL PROJECTS	-27,459.19	-199,543.15	-251,719.95	-328,241.65	76,521.70	-11,764,955.00	-2,172.93	36,431.11
<b>Report Total:</b>	<b>-779,071.74</b>	<b>-1,255,425.41</b>	<b>-583,439.68</b>	<b>-1,363,097.29</b>	<b>779,657.61</b>	<b>-9,917,269.31</b>	<b>-501,285.83</b>	<b>-780,722.29</b>

Special rec and debt service are trending as expected.

General has a positive variance due to replacement taxes coming in much larger than budgeted. Additionally, salary and wages are under budget in several areas, including finance, parks and HR, as PDHP continues to be understaffed with several open positions. Contractual services are under budget in several areas, including professional fees, the Albion project is under budget by \$23,000 and is a timing difference, training and education due to many staff not attending the IPRA annual conference, computer expense coming in light, and minimal maintenance costs and staff development coming through. Materials and supplies are under budget, largely due to less gas used than budgeted, and no uniforms coming through.

Recreation favorable variance is inflated by several things, however baseball boys travel next month's end should show a \$10,000 surplus. Basketball grade 3-4 is doing well; it is expected that the \$12,000 surplus will carry through the year. Martial Arts has a surplus of \$10,000. At CIA, recreation program fees are \$51,000 above budget due to skating school and gymnastics having greater than expected attendance. Childhood enrichment program has exploded with an \$85,000 positive variance. Variety also came in with an \$11,000 surplus. Lessons are showing a surplus of \$12,000 due to learn to swim. Fees and charges are showing a surplus. \$20,000 of the favorable variance in miscellaneous income is due to the advertising/ sponsorship from Highland Park Bank & Trust. Salaries, wages and pensions are under budget in several areas as PDHP continues to be understaffed with several open positions. Contractual services is under budget by \$53,000.

Capital is under budget and this is a timing difference that should correct itself by year-end.



Park District of Highland Park, IL

01 - GENERAL FUND

# Income Statement

Current Period Ending 02/28/2022

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
410 - TAX	0.00	0.00	54,063.75	17,175.00	36,888.75	5,894,569.01	0.00	26,878.62
420 - FEES & CHARGES	2,486.61	1,999.50	4,505.68	4,138.50	367.18	27,600.00	1,254.34	2,780.02
460 - MERCHANDISING	0.00	32.59	0.00	52.66	-52.66	396.00	36.58	54.42
470 - INTEREST INCOME	-198.52	499.80	-1,005.68	999.60	-2,005.28	6,000.00	907.22	1,995.72
480 - MISCELLANEOUS INCOME	0.00	1,348.82	2,039.25	4,481.62	-2,442.37	36,601.00	0.00	10,800.00
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	7,850.00	568.82	568.82
<b>Total Revenue:</b>	<b>2,288.09</b>	<b>3,880.71</b>	<b>59,603.00</b>	<b>26,847.38</b>	<b>32,755.62</b>	<b>5,973,016.01</b>	<b>2,766.96</b>	<b>43,077.60</b>
<b>Expense</b>								
610 - SALARIES & WAGES	181,752.95	224,859.64	322,168.29	393,028.87	70,860.58	2,941,016.42	185,834.31	322,087.48
620 - CONTRACTUAL SERVICES	21,767.12	148,284.24	69,051.50	230,300.03	161,248.53	1,223,602.24	34,646.66	58,211.10
630 - INSURANCE	78,684.39	103,032.40	165,200.11	98,472.88	-66,727.23	1,224,731.28	-7,402.17	76,469.74
640 - MATERIALS & SUPPLIES	6,663.57	13,903.54	8,393.84	18,846.21	10,452.37	230,937.30	5,461.65	6,355.37
650 - MAINTENANCE & LANDSCAPING CONTRACTS	10,878.12	6,760.82	12,284.76	11,332.76	-952.00	92,920.04	5,469.36	6,721.56
660 - UTILITIES	15,532.49	7,916.58	19,612.50	14,144.42	-5,468.08	143,726.03	5,332.62	11,892.06
670 - PENSION CONTRIBUTIONS	13,057.09	18,687.14	27,970.90	32,666.35	4,695.45	242,950.31	20,058.44	35,005.67
<b>Total Expense:</b>	<b>328,335.73</b>	<b>523,444.36</b>	<b>624,681.90</b>	<b>798,791.52</b>	<b>174,109.62</b>	<b>6,099,883.62</b>	<b>249,400.87</b>	<b>516,742.98</b>
<b>Report Total:</b>	<b>-326,047.64</b>	<b>-519,563.65</b>	<b>-565,078.90</b>	<b>-771,944.14</b>	<b>206,865.24</b>	<b>-126,867.61</b>	<b>-246,633.91</b>	<b>-473,665.38</b>

January replacement taxes came in much larger than budgeted. Salary and wages are under budget in several areas, including finance, parks and HR, as PDHP continues to be understaffed with several open positions. Insurance appears to be over budget as the first payment of the year hit in late January and insurance was budgeted for the year with monthly expense hitting in February and 2 payments hitting in December. Contractual services are under budget in several areas, including professional fees, the Albion project is under budget by \$23,000 and is a timing difference, training and education due to many staff not attending the IPRA annual conference, computer expense coming in light, and minimal maintenance costs and staff development coming through. Materials and supplies are under budget, largely due to less gas used than budgeted, and no uniforms coming through.



Park District of Highland Park, IL

25 - SPECIAL RECREATION FUND

# Income Statement

Current Period Ending 02/28/2022

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
<b>Revenue</b>								
410 - TAX	0.00	0.00	0.00	0.00	0.00	932,237.46	0.00	0.00
<b>Total Revenue:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>932,237.46</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense</b>								
620 - CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	414,754.88	27.16	346,768.16
<b>Total Expense:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>414,754.88</b>	<b>27.16</b>	<b>346,768.16</b>
<b>Report Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>517,482.58</b>	<b>-27.16</b>	<b>-346,768.16</b>

This fund is trending as expected.



Park District of Highland Park, IL

29 - RECREATION FUND

# Income Statement

Current Period Ending 02/28/2022

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
100 - PROGRAMS	128,165.49	123,327.39	1,112,454.91	730,863.91	381,591.00	2,795,872.75	23,503.70	567,258.07
110 - CAMPS	50.00	0.00	17.00	0.00	17.00	1,960,724.10	80.00	80.00
120 - LESSONS	55,197.02	43,323.68	100,688.46	88,444.82	12,243.64	471,319.00	59,432.80	121,632.35
130 - SPECIAL EVENTS	506.40	468.55	507.85	11,002.61	-10,494.76	118,640.00	24.00	24.00
410 - TAX	0.00	0.00	0.00	0.00	0.00	5,348,869.73	0.00	0.00
420 - FEES & CHARGES	54,944.32	34,935.31	100,895.43	77,785.86	23,109.57	2,398,944.00	26,401.30	56,757.37
440 - MEMBERSHIPS	33,201.42	74,794.73	67,033.55	143,681.21	-76,647.66	1,230,080.00	40,847.07	77,378.87
450 - RENTALS	91,136.55	90,970.89	205,202.25	214,078.37	-8,876.12	1,442,465.20	84,288.28	115,672.59
460 - MERCHANDISING	1,685.86	3,667.96	18,899.60	7,375.92	11,523.68	114,517.50	509.10	813.86
480 - MISCELLANEOUS INCOME	25,275.00	5,380.86	29,955.05	7,607.56	22,347.49	57,175.00	5,433.56	23,519.56
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	58,874.58	568.81	568.81
<b>Total Revenue:</b>	<b>390,162.06</b>	<b>376,869.37</b>	<b>1,635,654.10</b>	<b>1,280,840.26</b>	<b>354,813.84</b>	<b>15,997,481.86</b>	<b>241,088.62</b>	<b>963,705.48</b>
<b>Expense</b>								
100 - PROGRAMS	166,115.20	141,583.66	285,315.77	267,308.32	-18,007.45	1,559,749.95	91,672.77	129,955.49
110 - CAMPS	4,082.63	2,760.06	11,230.77	8,476.77	-2,754.00	1,126,808.01	0.00	7,735.81
120 - LESSONS	21,945.45	23,700.51	32,075.61	47,556.15	15,480.54	267,389.33	25,072.67	50,948.85
130 - SPECIAL EVENTS	1,262.98	11,499.97	6,453.02	18,332.76	11,879.74	146,101.52	3,296.33	4,983.19
440 - MEMBERSHIPS	12,400.17	10,705.92	16,601.82	21,411.84	4,810.02	157,219.17	0.00	0.00
610 - SALARIES & WAGES	307,591.42	371,875.92	539,235.74	657,145.42	117,909.68	5,422,067.61	285,577.96	502,031.29
620 - CONTRACTUAL SERVICES	71,384.66	126,889.21	156,490.91	210,311.78	53,820.87	1,026,288.27	37,481.90	75,717.11
630 - INSURANCE	76,144.65	97,263.05	159,773.48	81,351.17	-78,422.31	1,151,450.13	-11,733.72	65,870.38
640 - MATERIALS & SUPPLIES	14,550.51	12,339.01	16,129.49	26,974.03	10,844.54	287,969.00	6,693.77	8,132.56
650 - MAINTENANCE & LANDSCAPING CONTRACTS	14,213.76	13,659.47	20,616.52	26,154.52	5,538.00	354,508.68	5,602.81	8,932.52
660 - UTILITIES	93,255.70	55,444.81	100,828.93	107,972.09	7,143.16	782,347.38	19,479.09	51,782.90
670 - PENSION CONTRIBUTIONS	22,563.60	32,469.63	46,378.55	56,663.39	10,284.84	476,371.79	29,806.16	52,841.60
680 - COST OF GOODS SOLD	1,982.76	771.76	2,930.84	1,543.52	-1,387.32	54,765.00	105.00	1,007.93
720 - CAPITAL OUTLAY	7,758.48	12,225.00	7,758.48	12,550.00	4,791.52	63,000.00	10.71	10.71
<b>Total Expense:</b>	<b>815,251.97</b>	<b>913,187.98</b>	<b>1,401,819.93</b>	<b>1,543,751.76</b>	<b>141,931.83</b>	<b>12,876,035.84</b>	<b>493,065.45</b>	<b>959,950.34</b>
<b>Report Total:</b>	<b>-425,089.91</b>	<b>-536,318.61</b>	<b>233,834.17</b>	<b>-262,911.50</b>	<b>496,745.67</b>	<b>3,121,446.02</b>	<b>-251,976.83</b>	<b>3,755.14</b>

**Fund Summary**

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
29 - RECREATION	-425,089.91	-536,318.61	233,834.17	-262,911.50	496,745.67	3,121,446.02	-251,976.83	3,755.14
<b>Report Total:</b>	<b>-425,089.91</b>	<b>-536,318.61</b>	<b>233,834.17</b>	<b>-262,911.50</b>	<b>496,745.67</b>	<b>3,121,446.02</b>	<b>-251,976.83</b>	<b>3,755.14</b>

Programs are doing well in February versus budget. Baseball boys travel is inflated as uniforms will not be paid for until March at a cost of \$30,000. Next month's end should show a \$10,000 surplus in this account. Basketball grade 3-4 is doing well. With an annual budget of \$62,000, and revenue at \$36,000, it is expected that the \$12,000 surplus will carry through the year, if fall performs as budgeted. Martial Arts has a surplus of \$10,000 as the program has rebounded with lessened COVID restrictions and a 2nd pre-karate class and fencing have been added to meet demand. At CIA, recreation program fees are \$51,000 above budget due to skating school having 379 participants vs. the budget of 250 participants and due to gymnastics having 305 participants vs. a budget of 192 participants. Youth and adult tennis show significant positive differences of \$205,000 due to timing difference. The variances will diminish over the next 2 months. Childhood enrichment program has exploded with consistent enrollment of participants causing an \$85,000 positive variance from budget. Variety also came in with an \$11,000 surplus due to new one hour pop up programs. With all the additional program fees, program expenses are slightly exceeding budget. Lessons are showing a surplus of \$12,000 due to learn to swim gaining traction with less COVID restrictions and outbreaks. Special events is behind budget by \$10,000 as Parent Dances (Daddy Daughter Dance) was moved from February to April due to COVID mitigations. Revenue will be collected through spring registration. Concurrently, expenses related to the dance are also under budget, but will catch up in April. Fees and charges are showing a surplus due to open gyms with a \$6,000 surplus due to reduced mitigations and daily fees at CIA, with a surplus of \$6,000, is also showing greater attendance with less restrictions. January was budgeted for fitness's largest growth month in membership. Unfortunately, the Omicron variant caused delays and significant impact on new resident and group exercise memberships. We currently have 35 memberships on a 90-Day free extension causing no revenue under resident memberships. New membership, Fitness Your Way transfers are in process. Prorated amounts for first month of new memberships and refunds for over payment will cause a temporary decrease in revenue. All this combined has negatively impacted the budget by \$68,000. This has affected aquatics memberships as well, by \$5,000. Open Kitchens paid it's invoice for 6 months in January, vs. the budgeted monthly amount, thus causing the favorable variance in merchandising of \$12,000. Variance is a timing difference and will correct itself gradually over the next few months. \$20,000 of the favorable variance in miscellaneous income is due to the advertising/sponsorship from Highland Park Bank & Trust. Lessons expense salaries are under budget by \$8,000 at DCRC due to budget allocations of the accounts. Timing difference will not be corrected until year end. Athletics is also under budget by roughly \$4,300 for private lessons wages. Salaries, wages and pensions are under budget in several areas as PDHP continues to be understaffed with several open positions. Contractual services is under budget by \$53,000. It is largely made up of several staff not attending IPRA conference, advertising dollars not spent, computer expenses not coming to fruition, and bank charges and fees being less due to fewer refunds being processed than last year. Insurance appears to be over budget as the first payment of the year hit in late January and insurance was budgeted for the year with monthly expense hitting in February and 2 payments hitting in December. Materials and supplies are under budget in February largely due to staff allocating expenses evenly over the year, but having minimal p-card usage hit in January.



Park District of Highland Park, IL

60 - DEBT SERVICE

# Income Statement

Current Period Ending 02/28/2022

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
<b>Revenue</b>								
410 - TAX	0.00	0.00	0.00	0.00	0.00	1,650,659.70	0.00	0.00
<b>Total Revenue:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,650,659.70</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense</b>								
710 - DEBT RETIREMENT	475.00	0.00	475.00	0.00	-475.00	3,315,035.00	475.00	475.00
<b>Total Expense:</b>	<b>475.00</b>	<b>0.00</b>	<b>475.00</b>	<b>0.00</b>	<b>-475.00</b>	<b>3,315,035.00</b>	<b>475.00</b>	<b>475.00</b>
<b>Report Total:</b>	<b>-475.00</b>	<b>0.00</b>	<b>-475.00</b>	<b>0.00</b>	<b>-475.00</b>	<b>-1,664,375.30</b>	<b>-475.00</b>	<b>-475.00</b>

This fund is trending as expected.



Park District of Highland Park, IL

70 - CAPITAL FUND

# Income Statement

Current Period Ending 02/28/2022

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
<b>Revenue</b>								
480 - MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	700,000.00	0.00	0.00
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	40,000.00	0.00	0.00
520 - BOND/DEBT PROCEEDS	408.64	0.00	866.80	0.00	866.80	0.00	141.24	399.16
<b>Total Revenue:</b>	<b>408.64</b>	<b>0.00</b>	<b>866.80</b>	<b>0.00</b>	<b>866.80</b>	<b>740,000.00</b>	<b>141.24</b>	<b>399.16</b>
<b>Expense</b>								
620 - CONTRACTUAL SERVICES	4,849.90	128,698.50	4,849.90	257,397.00	252,547.10	1,807,000.00	0.00	2,500.00
720 - CAPITAL OUTLAY	23,017.93	70,844.65	247,736.85	70,844.65	-176,892.20	10,697,955.00	2,314.17	-38,531.95
<b>Total Expense:</b>	<b>27,867.83</b>	<b>199,543.15</b>	<b>252,586.75</b>	<b>328,241.65</b>	<b>75,654.90</b>	<b>12,504,955.00</b>	<b>2,314.17</b>	<b>-36,031.95</b>
<b>Report Total:</b>	<b>-27,459.19</b>	<b>-199,543.15</b>	<b>-251,719.95</b>	<b>-328,241.65</b>	<b>76,521.70</b>	<b>-11,764,955.00</b>	<b>-2,172.93</b>	<b>36,431.11</b>

Significantly under budget are contractual services total costs as the budget was allocated roughly equally across the year. This is a timing difference that should correct itself by year-end. Capital outlay is trending over budget due to more work being performed in the winter than anticipated. Spending is a timing difference and will level out by year end.





**RECREATION BY CENTER**  
Park District of Highland Park, IL

**Y-T-D FEBRUARY 2022**

Account Type	2021 Total Budget	2021 YTD Activity	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity
<b>Fund: 29 - RECREATION</b>				
<b>Center: 11 - ADMINISTRATIVE</b>				
Revenue	5,389,431.98	568.81	5,390,269.73	(5.00)
Expense	4,665,661.35	244,272.52	5,420,948.66	312,018.03
<b>Center: 11 - ADMINISTRATIVE Surplus (Deficit):</b>	<b>723,770.63</b>	<b>(243,703.71)</b>	<b>(30,678.93)</b>	<b>(312,023.03)</b>
<b>Net Revenue:</b>	<b>13.43%</b>	<b>-42,844.48%</b>	<b>-0.57%</b>	<b>6,240,460.60%</b>
<b>Center: 24 - WEST RIDGE CENTER</b>				
Revenue	405,688.00	140,817.87	512,901.00	195,942.82
Expense	701,597.81	72,901.24	712,673.10	94,986.68
<b>Center: 24 - WEST RIDGE CENTER Surplus (Deficit):</b>	<b>(295,909.81)</b>	<b>67,916.63</b>	<b>(199,772.10)</b>	<b>100,956.14</b>
<b>Net Revenue:</b>	<b>-72.94%</b>	<b>48.23%</b>	<b>-38.95%</b>	<b>51.52%</b>
<b>Center: 26 - ATHLETICS</b>				
Revenue	655,670.00	233,822.78	1,011,527.00	402,581.35
Expense	681,023.30	81,696.04	963,107.28	171,918.02
<b>Center: 26 - ATHLETICS Surplus (Deficit):</b>	<b>(25,353.30)</b>	<b>152,126.74</b>	<b>48,419.72</b>	<b>230,663.33</b>
<b>Net Revenue:</b>	<b>-3.87%</b>	<b>65.06%</b>	<b>4.79%</b>	<b>57.30%</b>
<b>Center: 28 - CAMPS</b>				
Revenue	359,345.00	-	1,057,804.00	100.00
Expense	344,057.02	9,703.09	759,992.47	18,652.25
<b>Center: 28 - CAMPS Surplus (Deficit):</b>	<b>15,287.98</b>	<b>(9,703.09)</b>	<b>297,811.53</b>	<b>(18,552.25)</b>
<b>Net Revenue:</b>	<b>4.25%</b>	<b>0.00%</b>	<b>28.15%</b>	<b>-18,552.25%</b>
<b>Center: 29 - SPECIAL EVENTS</b>				
Revenue	29,200.00	2,400.00	67,170.00	10,000.00
Expense	113,562.03	2,283.49	161,006.41	5,139.24
<b>Center: 29 - SPECIAL EVENTS Surplus (Deficit):</b>	<b>(84,362.03)</b>	<b>116.51</b>	<b>(93,836.41)</b>	<b>4,860.76</b>
<b>Net Revenue:</b>	<b>-288.91%</b>	<b>4.85%</b>	<b>-139.70%</b>	<b>48.61%</b>
<b>Center: 31 - HIDDEN CREEK AQUAPARK</b>				
Revenue	269,500.99	287.21	398,865.00	522.59
Expense	413,114.97	11,262.02	543,764.76	21,951.91
<b>Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):</b>	<b>(143,613.98)</b>	<b>(10,974.81)</b>	<b>(144,899.76)</b>	<b>(21,429.32)</b>
<b>Net Revenue:</b>	<b>-53.29%</b>	<b>-3,821.18%</b>	<b>-36.33%</b>	<b>-4,100.60%</b>
<b>Center: 32 - ROSEWOOD INTERPRETIVE CENTER</b>				
Revenue	84,460.00	4,203.00	167,507.00	4,520.50
Expense	103,900.95	3,809.21	126,823.89	9,224.41
<b>Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):</b>	<b>(19,440.95)</b>	<b>393.79</b>	<b>40,683.11</b>	<b>(4,703.91)</b>
<b>Net Revenue:</b>	<b>-23.02%</b>	<b>9.37%</b>	<b>24.29%</b>	<b>-104.06%</b>

Account Type	2021 Total Budget	2021 YTD Activity	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity
<b>Center: 33 - ROSEWOOD BEACH</b>				
Revenue	104,600.00	3,040.00	193,825.00	315.00
Expense	198,218.76	6,424.59	280,643.81	10,905.77
<b>Center: 33 - ROSEWOOD BEACH Surplus (Deficit):</b>	<b>(93,618.76)</b>	<b>(3,384.59)</b>	<b>(86,818.81)</b>	<b>(10,590.77)</b>
<b>Net Revenue:</b>	<b>-89.50%</b>	<b>-111.34%</b>	<b>-44.79%</b>	<b>-3,362.15%</b>
<b>Center: 34 - PARK AVENUE</b>				
Revenue	116,586.00	9,943.49	268,507.00	12,039.25
Expense	124,209.44	2,815.82	260,750.62	8,344.94
<b>Center: 34 - PARK AVENUE Surplus (Deficit):</b>	<b>(7,623.44)</b>	<b>7,127.67</b>	<b>7,756.38</b>	<b>3,694.31</b>
<b>Net Revenue:</b>	<b>-6.54%</b>	<b>71.68%</b>	<b>2.89%</b>	<b>30.69%</b>
<b>Center: 38 - ICE ARENA</b>				
Revenue	1,033,532.85	170,456.47	1,068,717.20	316,774.90
Expense	880,069.25	82,605.70	883,225.72	143,693.56
<b>Center: 38 - ICE ARENA Surplus (Deficit):</b>	<b>153,463.60</b>	<b>87,850.77</b>	<b>185,491.48</b>	<b>173,081.34</b>
<b>Net Revenue:</b>	<b>14.85%</b>	<b>51.54%</b>	<b>17.36%</b>	<b>54.64%</b>
<b>Center: 41 - MAINTENANCE</b>				
Expense	755,106.50	51,811.52	834,343.54	69,268.28
<b>Center: 41 - MAINTENANCE Total:</b>	<b>755,106.50</b>	<b>51,811.52</b>	<b>834,343.54</b>	<b>69,268.28</b>
<b>Net Revenue:</b>				
<b>Center: 42 - PRO SHOP</b>				
Revenue	1,523,335.00	12,268.35	1,689,725.00	51,993.43
Expense	536,701.89	28,884.09	613,503.82	48,729.22
<b>Center: 42 - PRO SHOP Surplus (Deficit):</b>	<b>986,633.11</b>	<b>(16,615.74)</b>	<b>1,076,221.18</b>	<b>3,264.21</b>
<b>Net Revenue:</b>	<b>64.77%</b>	<b>-135.44%</b>	<b>63.69%</b>	<b>6.28%</b>
<b>Center: 49 - RECREATION CENTER ADMIN</b>				
Revenue	53,972.00	(525.63)	100,827.50	18,515.96
Expense	571,214.56	53,664.80	732,834.67	89,801.17
<b>Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):</b>	<b>(517,242.56)</b>	<b>(54,190.43)</b>	<b>(632,007.17)</b>	<b>(71,285.21)</b>
<b>Net Revenue:</b>	<b>-958.35%</b>	<b>10,309.62%</b>	<b>-626.82%</b>	<b>-384.99%</b>
<b>Center: 51 - RECREATION CENTER FITNESS</b>				
Revenue	760,761.00	88,296.38	1,360,180.00	95,119.12
Expense	698,385.79	64,487.94	854,874.59	80,659.28
<b>Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):</b>	<b>62,375.21</b>	<b>23,808.44</b>	<b>505,305.41</b>	<b>14,459.84</b>
<b>Net Revenue:</b>	<b>8.20%</b>	<b>26.96%</b>	<b>37.15%</b>	<b>15.20%</b>
<b>Center: 53 - RECREATION CENTER AQUATICS</b>				
Revenue	101,951.00	27,131.57	184,612.50	45,623.36
Expense	239,462.32	27,803.79	308,079.11	40,691.76
<b>Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):</b>	<b>(137,511.32)</b>	<b>(672.22)</b>	<b>(123,466.61)</b>	<b>4,931.60</b>
<b>Net Revenue:</b>	<b>-134.88%</b>	<b>-2.48%</b>	<b>-66.88%</b>	<b>10.81%</b>

Account Type	2021 Total Budget	2021 YTD Activity	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity
<b>Center: 55 - INDOOR TENNIS</b>				
Revenue	966,750.50	236,903.54	1,278,727.00	450,576.63
Expense	941,006.58	128,109.24	1,063,959.35	155,186.73
<b>Center: 55 - INDOOR TENNIS Surplus (Deficit):</b>	<b>25,743.92</b>	<b>108,794.30</b>	<b>214,767.65</b>	<b>295,389.90</b>
<b>Net Revenue:</b>	<b>2.66%</b>	<b>45.92%</b>	<b>16.80%</b>	<b>65.56%</b>
<b>Center: 56 - OUTDOOR TENNIS</b>				
Revenue	261,680.25	40.00	263,561.10	-
Expense	192,786.66	4,405.43	204,743.97	4,260.55
<b>Center: 56 - OUTDOOR TENNIS Surplus (Deficit):</b>	<b>68,893.59</b>	<b>(4,365.43)</b>	<b>58,817.13</b>	<b>(4,260.55)</b>
<b>Net Revenue:</b>	<b>26.33%</b>	<b>-10,913.58%</b>	<b>22.32%</b>	<b>0.00%</b>
<b>Center: 61 - HELLER NATURE CENTER</b>				
Revenue	186,872.00	17,921.67	357,928.25	13,455.93
Expense	494,471.27	43,643.96	625,442.22	72,312.66
<b>Center: 61 - HELLER NATURE CENTER Surplus (Deficit):</b>	<b>(307,599.27)</b>	<b>(25,722.29)</b>	<b>(267,513.97)</b>	<b>(58,856.73)</b>
<b>Net Revenue:</b>	<b>-164.60%</b>	<b>-143.53%</b>	<b>-74.74%</b>	<b>-437.40%</b>
<b>Center: 74 - HPCC LEARNING CENTER</b>				
Revenue	443,830.00	16,129.97	585,953.00	17,578.26
Expense	440,395.37	35,921.66	538,786.24	39,856.26
<b>Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):</b>	<b>3,434.63</b>	<b>(19,791.69)</b>	<b>47,166.76</b>	<b>(22,278.00)</b>
<b>Net Revenue:</b>	<b>0.77%</b>	<b>-122.70%</b>	<b>8.05%</b>	<b>-126.74%</b>
<b>Center: 76 - HPCC BUILDING</b>				
Revenue	36,703.68	-	38,874.58	-
Expense	36,703.68	3,444.19	38,872.78	4,219.21
<b>Center: 76 - HPCC BUILDING Surplus (Deficit):</b>	<b>-</b>	<b>(3,444.19)</b>	<b>1.80</b>	<b>(4,219.21)</b>
<b>Net Revenue:</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Fund: 29 - RECREATION Surplus (Deficit):</b>	<b>(347,779.25)</b>	<b>3,755.14</b>	<b>69,104.85</b>	<b>233,834.17</b>
<b>Net Revenue:</b>	<b>-2.72%</b>	<b>0.39%</b>	<b>0.43%</b>	<b>14.30%</b>
<b>Report Surplus (Deficit):</b>	<b>(347,779.25)</b>	<b>3,755.14</b>	<b>69,104.85</b>	<b>233,834.17</b>
<b>Net Revenue:</b>	<b>-2.72%</b>	<b>0.39%</b>	<b>0.43%</b>	<b>14.30%</b>



Sunset Valley Golf Course

	<b>2021 Budget</b>	<b>2021 YTD Activity</b>	<b>2022 Budget</b>	<b>2022 YTD Activity</b>
Revenue	1,523,335.00	12,268.35	1,689,725.00	51,993.43
Expense	1,291,808.39	80,695.61	1,447,847.36	117,997.50
<b>Report Surplus (Deficit):</b>	<b>231,526.61</b>	<b>(68,427.26)</b>	<b>241,877.64</b>	<b>(66,004.07)</b>

Recreation Center of HP

	<b>2021 Budget</b>	<b>2021 YTD Activity</b>	<b>2021 Budget</b>	<b>2021 YTD Activity</b>
Revenue	916,684.00	114,902.32	1,645,620.00	159,258.44
Expense	1,509,062.67	145,956.53	1,895,788.37	211,152.21
<b>Report Surplus (Deficit):</b>	<b>(592,378.67)</b>	<b>(31,054.21)</b>	<b>(250,168.37)</b>	<b>(51,893.77)</b>

Deer Creek Raquet Club

	<b>2021 Budget</b>	<b>2021 YTD Activity</b>	<b>2021 Budget</b>	<b>2021 YTD Activity</b>
Revenue	1,228,430.75	236,943.54	1,542,288.10	450,576.63
Expense	1,133,793.24	132,514.67	1,268,703.32	159,447.28
<b>Report Surplus (Deficit):</b>	<b>94,637.51</b>	<b>104,428.87</b>	<b>273,584.78</b>	<b>291,129.35</b>

Park District of Highland Park  
Investment Schedule  
February 1, 2022

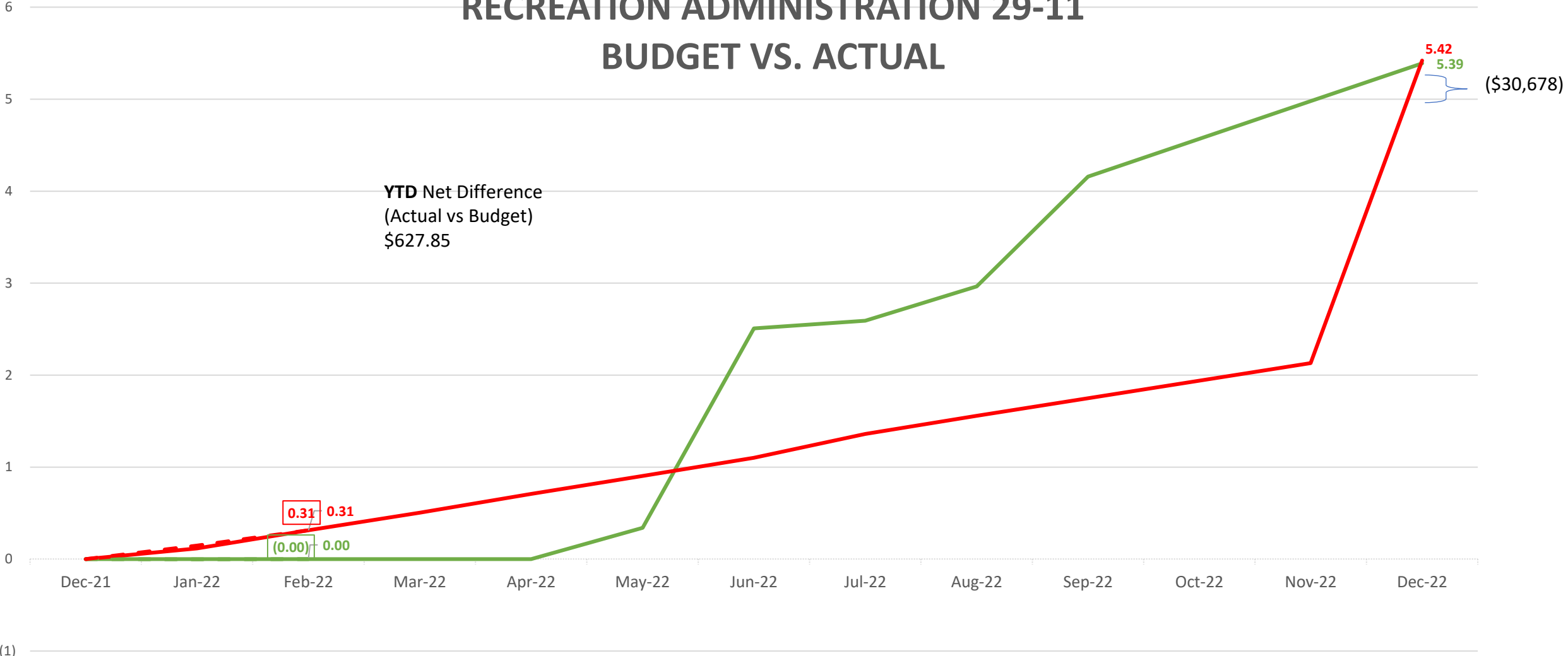
Security	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
First Bank of Highland Park	CD	1,000,000.00	7/25/21	6/26/22	0.35%	1,000,000.00	291.67	3,208.33
PMA Financial Securities	Limited Series	1,000,000.00	7/29/21	7/29/22	0.30%	1,000,000.00	250.00	3,000.00
		2,000,000.00				2,000,000.00	541.67	6,208.33



# Revenue and Expense Charts by Center – February 2022

# RECREATION ADMINISTRATION 29-11

## BUDGET VS. ACTUAL

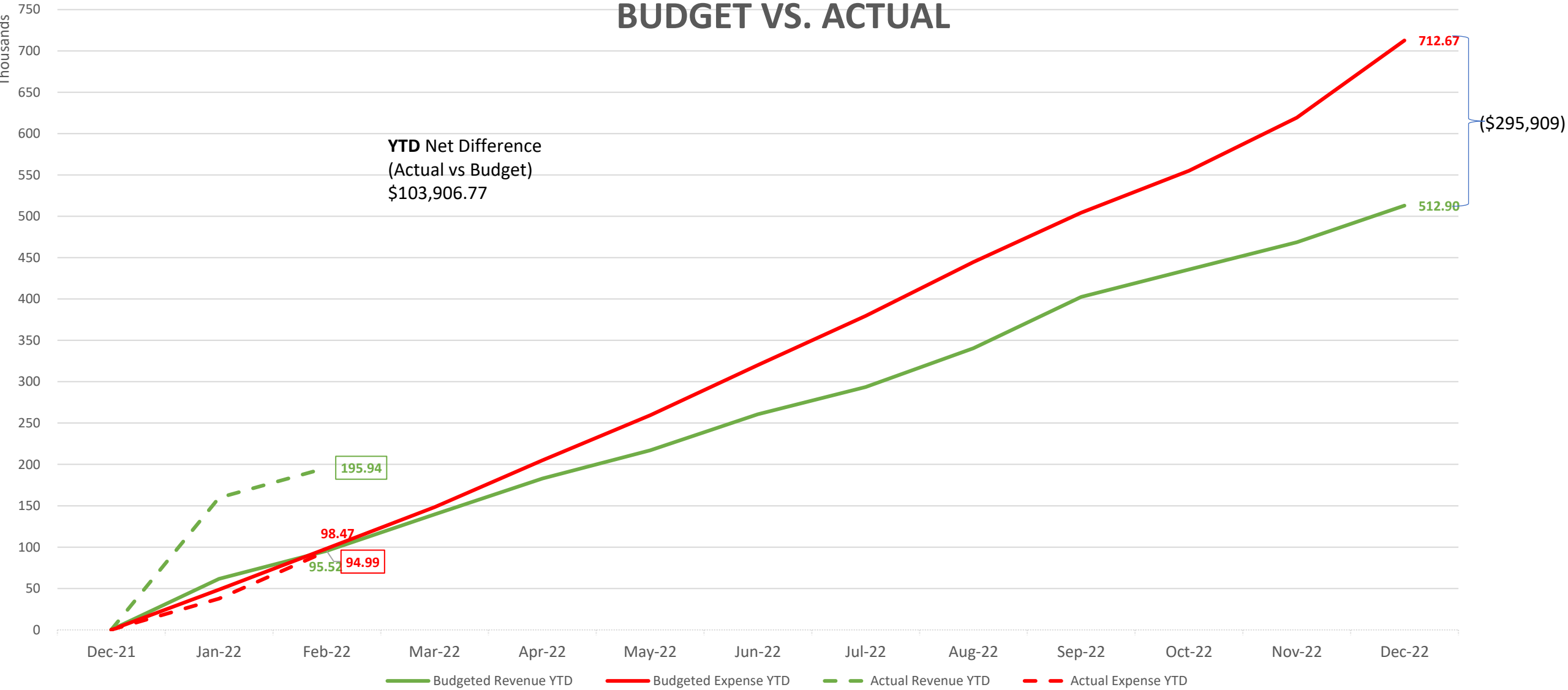


— Budgeted Revenue YTD    
 — Budgeted Expense YTD    
 - - - Actual Revenue YTD    
 - - - Actual Expense YTD

(1)

# WEST RIDGE CENTER 29-24

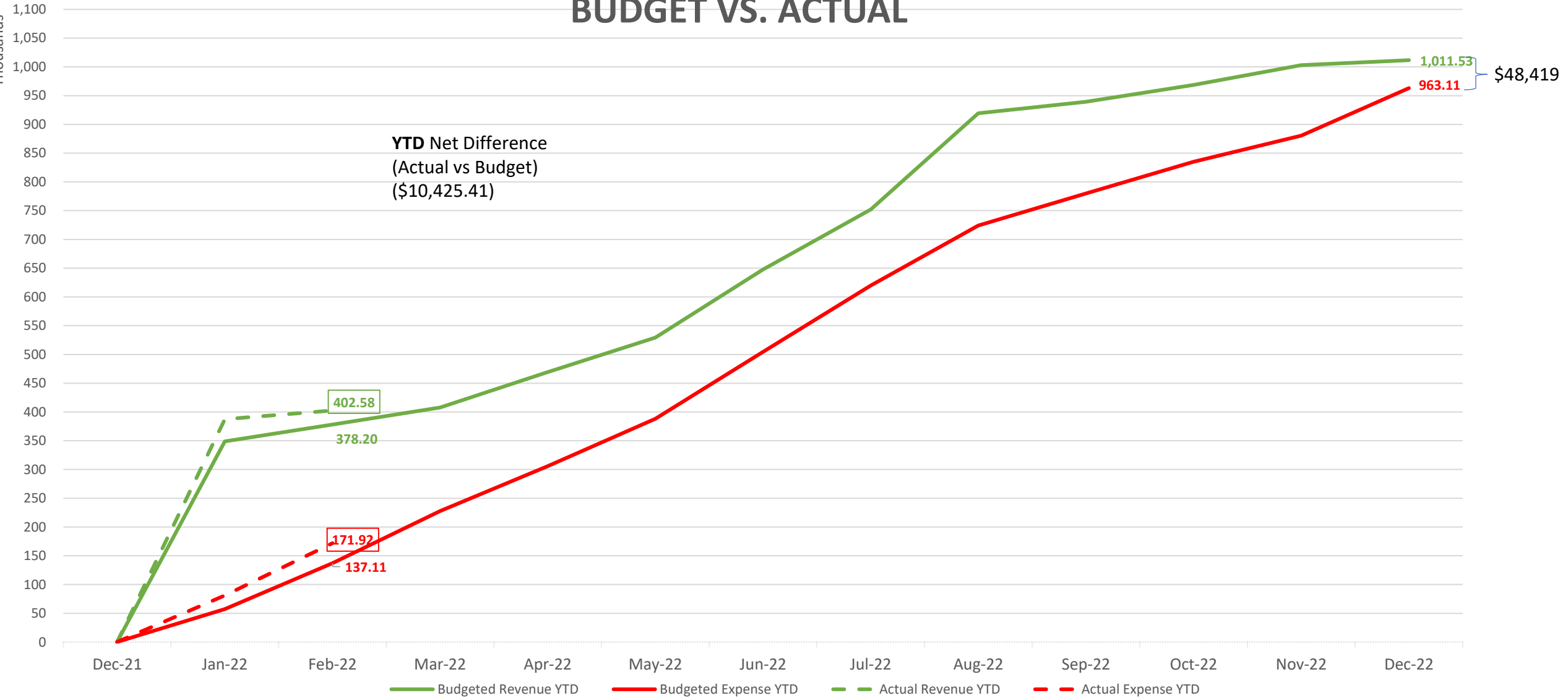
## BUDGET VS. ACTUAL





# ATHLETICS 29-26

## BUDGET VS. ACTUAL

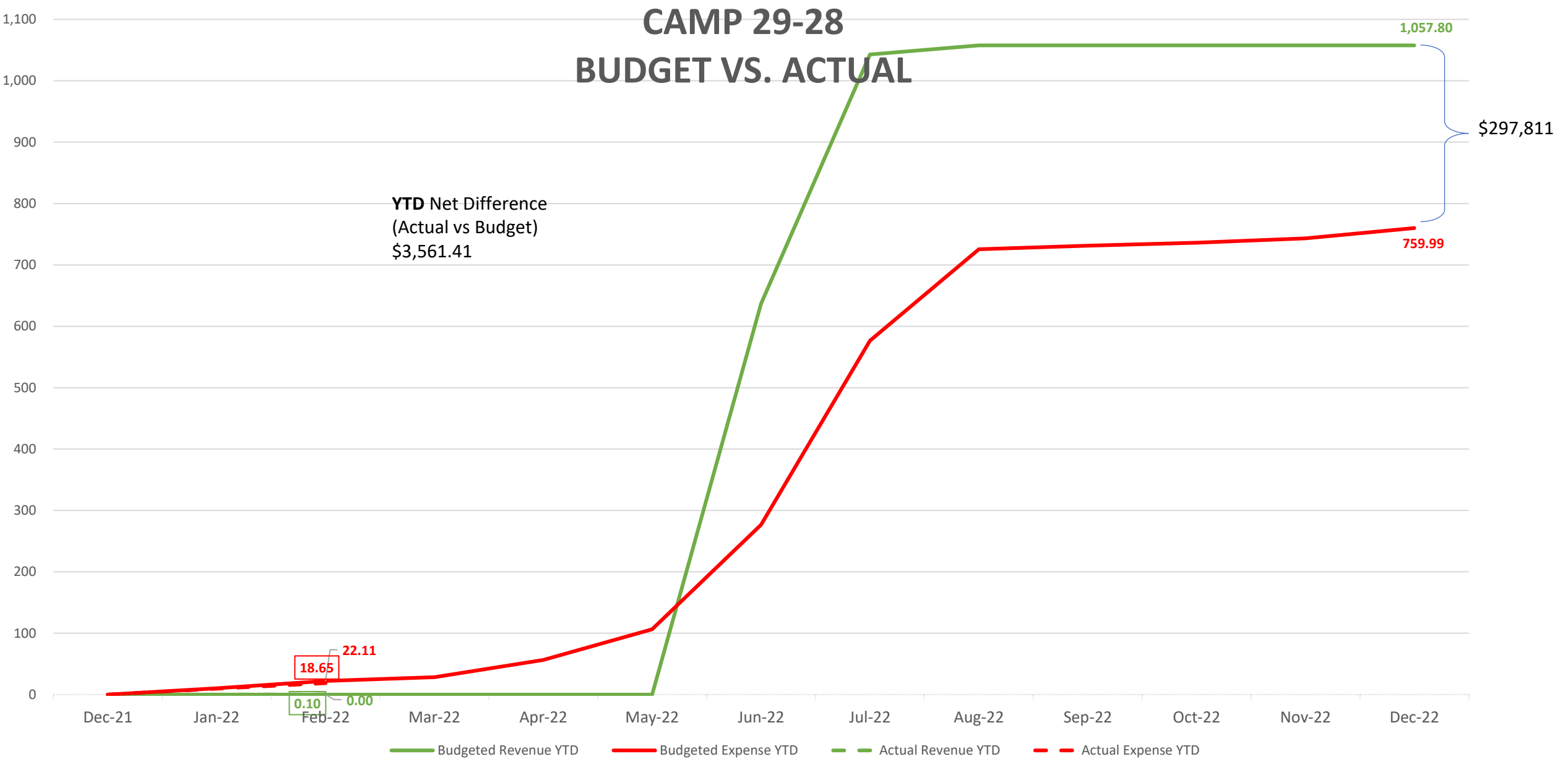


**YTD Net Difference**  
 (Actual vs Budget)  
 (\$10,425.41)

\$48,419

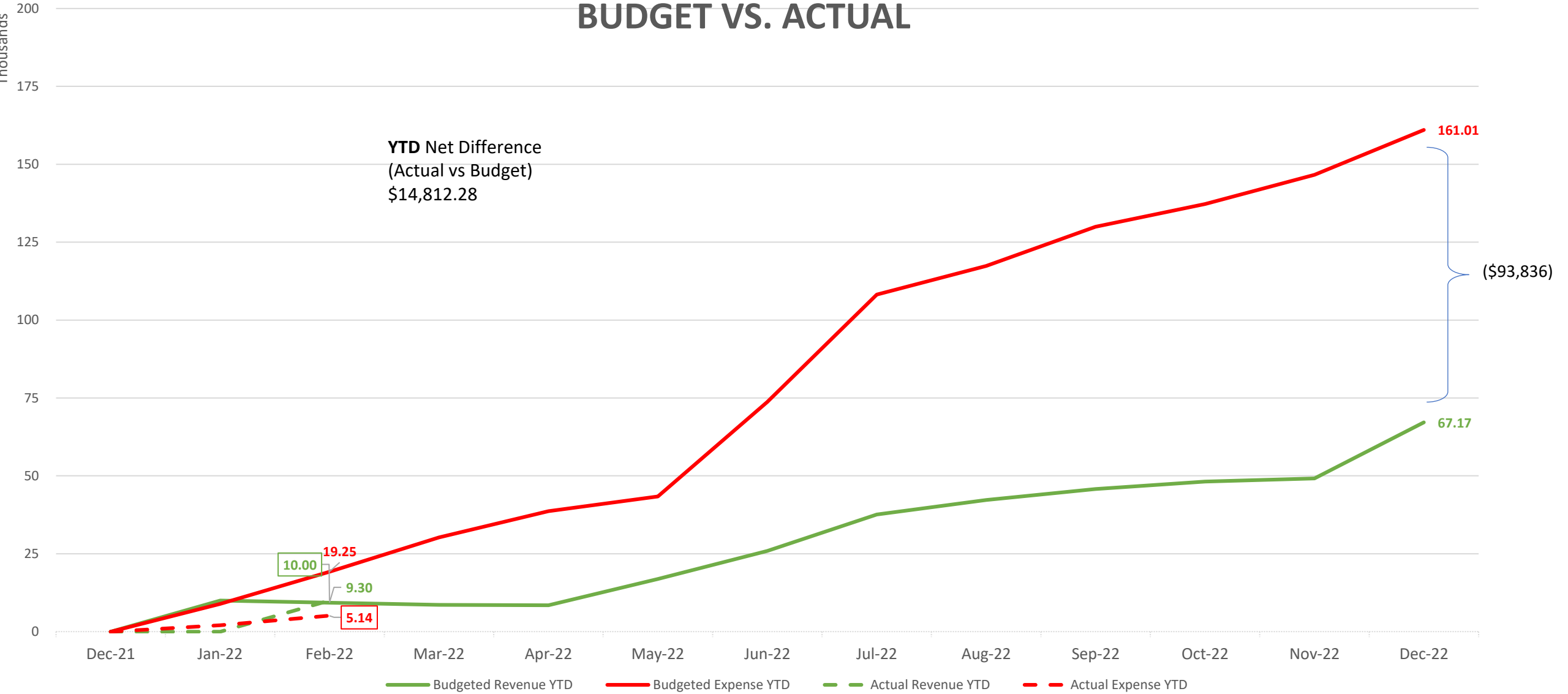
# CAMP 29-28

## BUDGET VS. ACTUAL



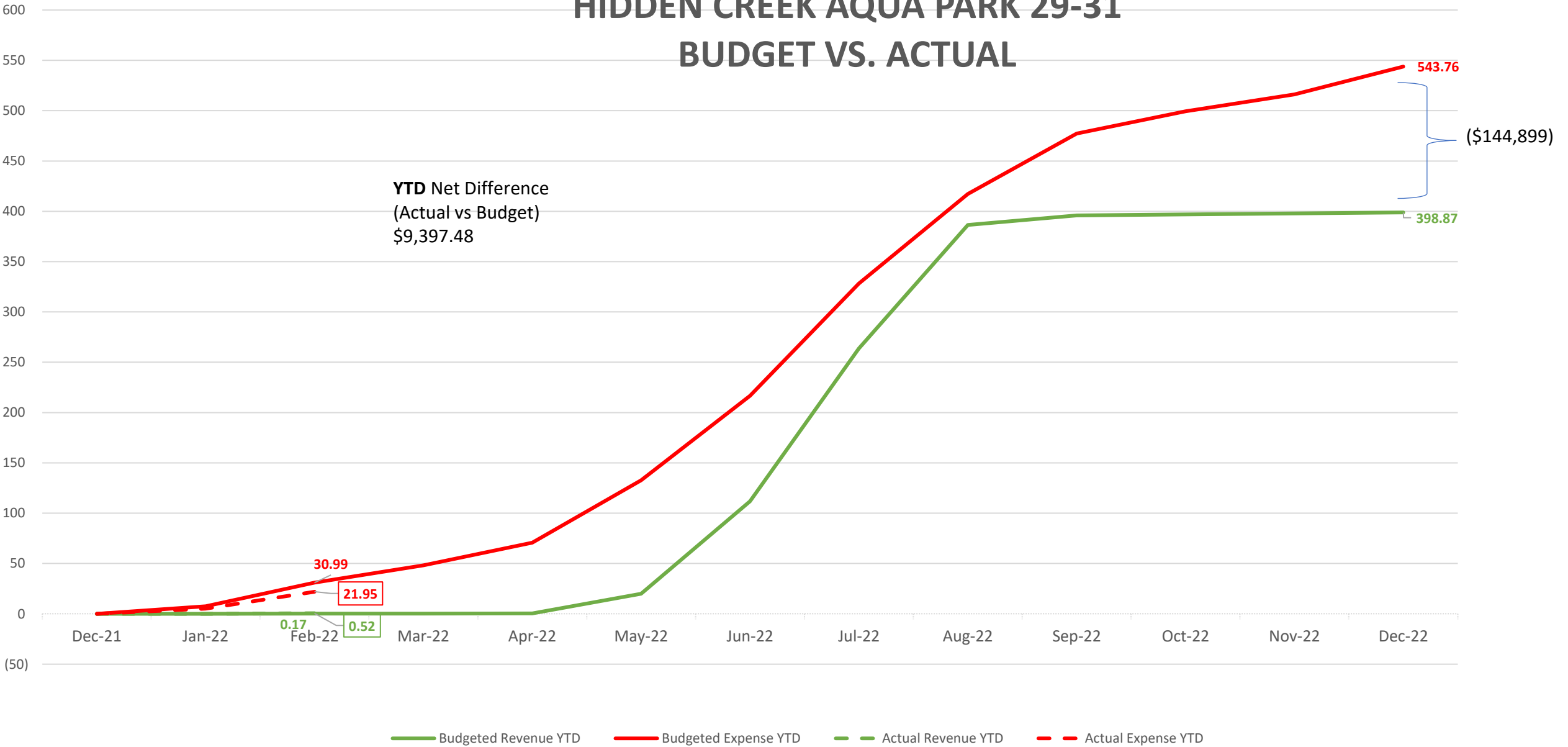
# SPECIAL EVENTS 29-29

## BUDGET VS. ACTUAL



# HIDDEN CREEK AQUA PARK 29-31

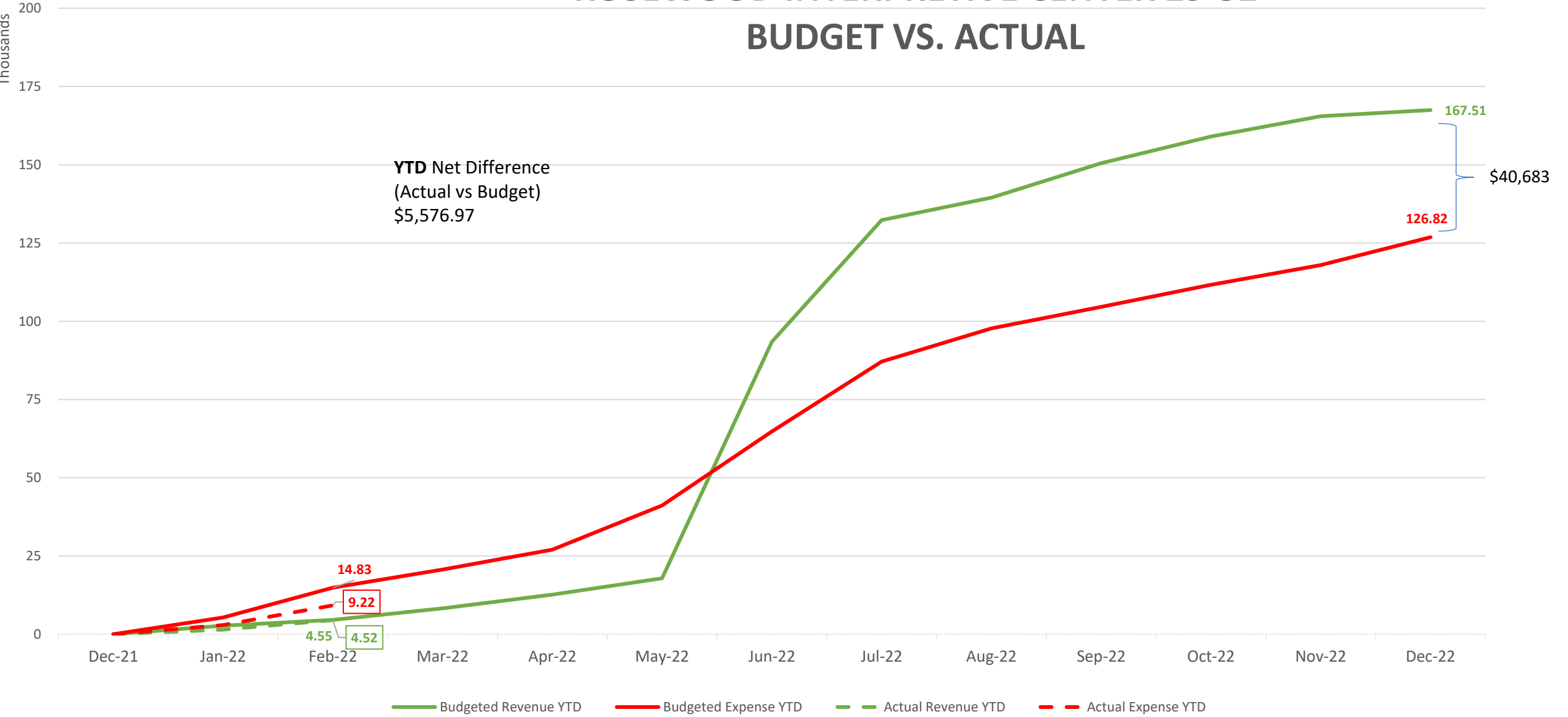
## BUDGET VS. ACTUAL



# ROSEWOOD INTERPRETIVE CENTER 29-32

## BUDGET VS. ACTUAL

Thousands



**YTD Net Difference**  
(Actual vs Budget)  
\$5,576.97

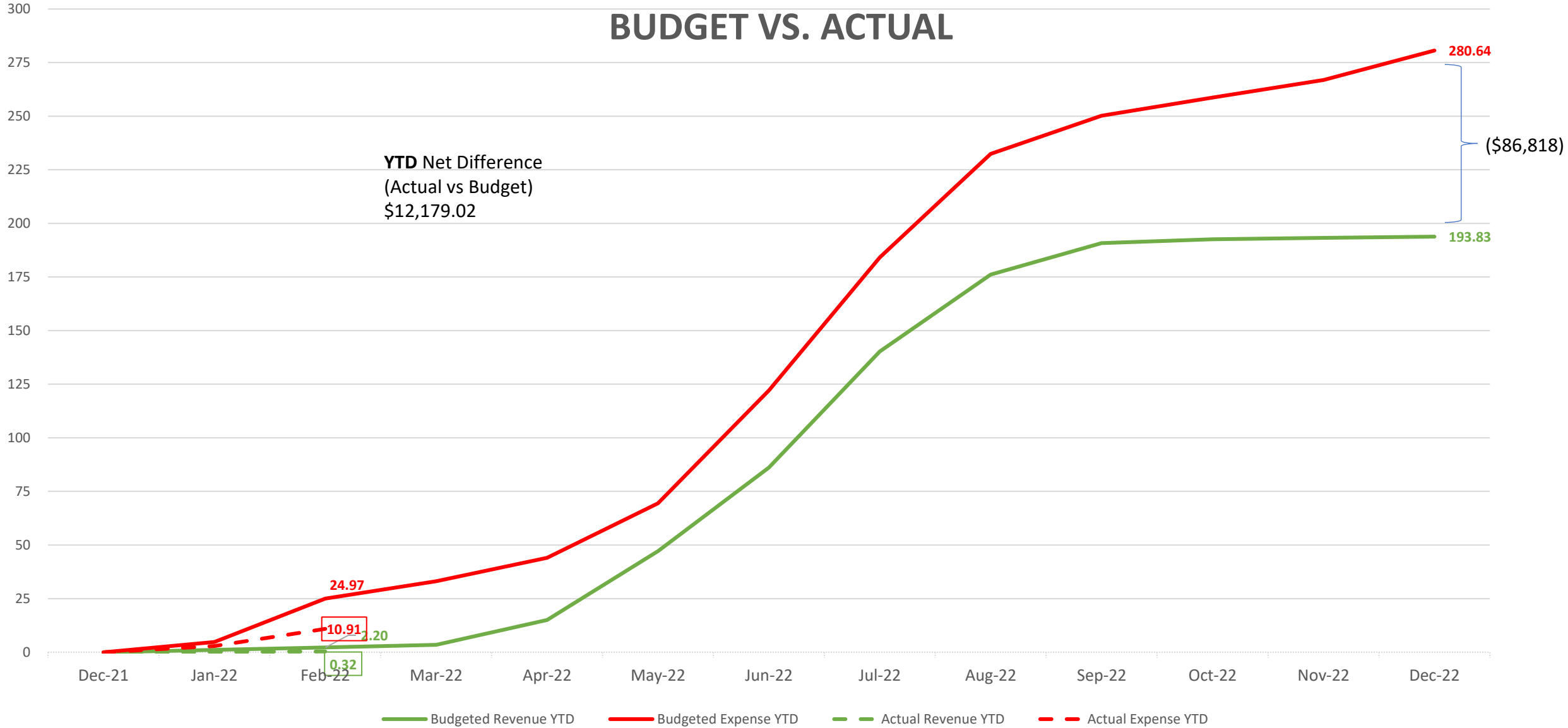
\$40,683

— Budgeted Revenue YTD    — Budgeted Expense YTD    - - Actual Revenue YTD    - - Actual Expense YTD

# ROSEWOOD BEACH 29-33

## BUDGET VS. ACTUAL

Thousands



**YTD Net Difference**  
 (Actual vs Budget)  
 \$12,179.02

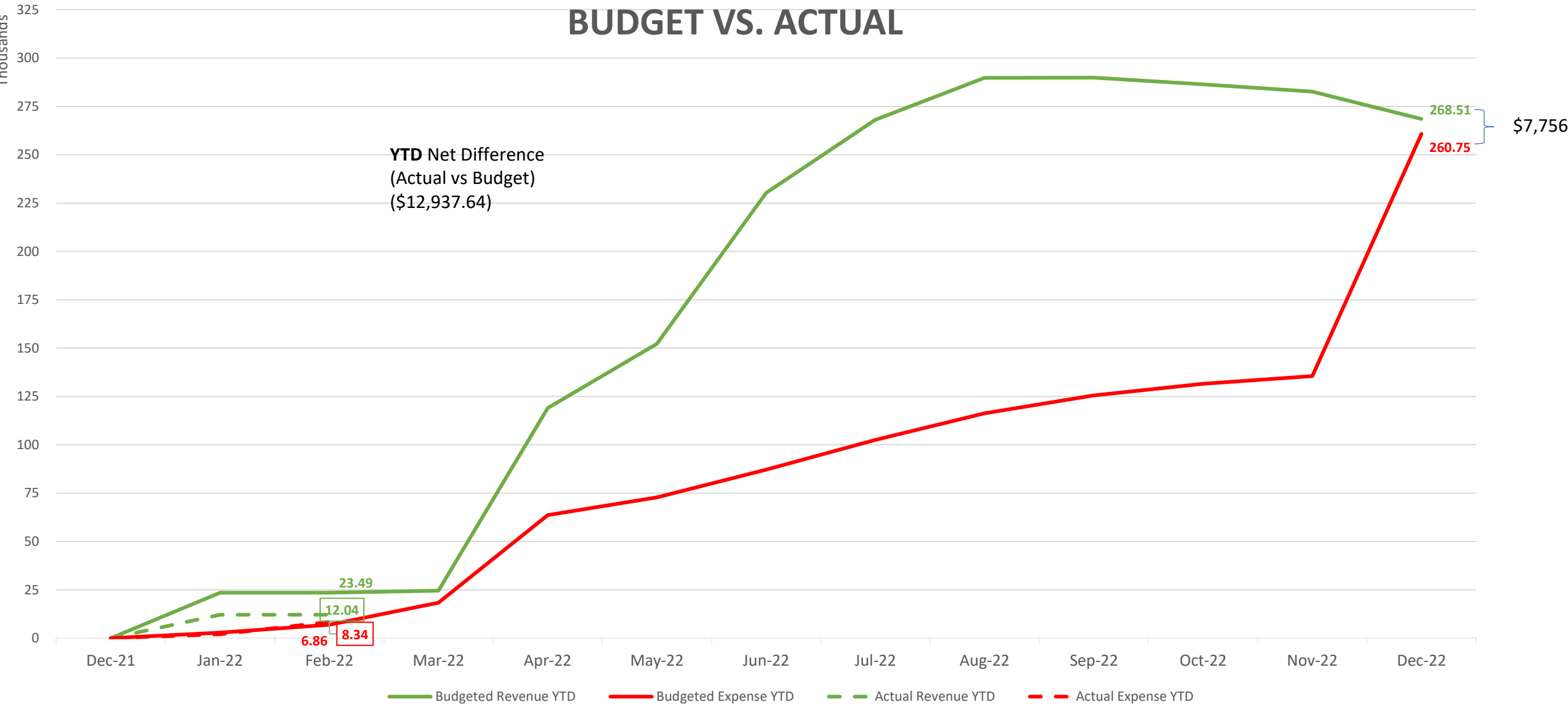
(\$86,818)

— Budgeted Revenue YTD    — Budgeted Expense YTD    - - Actual Revenue YTD    - - Actual Expense YTD

# PARK AVENUE 29-34

## BUDGET VS. ACTUAL

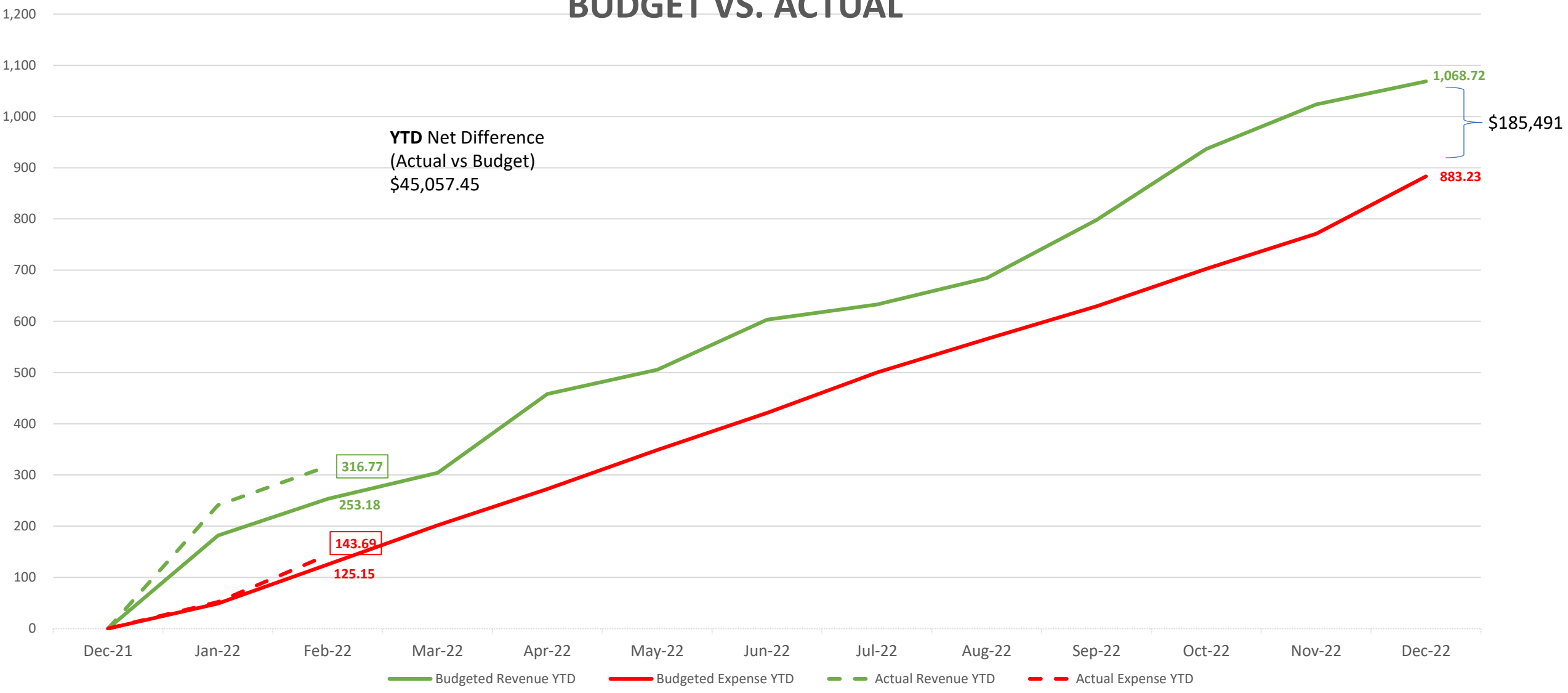
Thousands



— Budgeted Revenue YTD   
 — Budgeted Expense YTD   
 - - - Actual Revenue YTD   
 - - - Actual Expense YTD

# CENTENNIAL 29-38

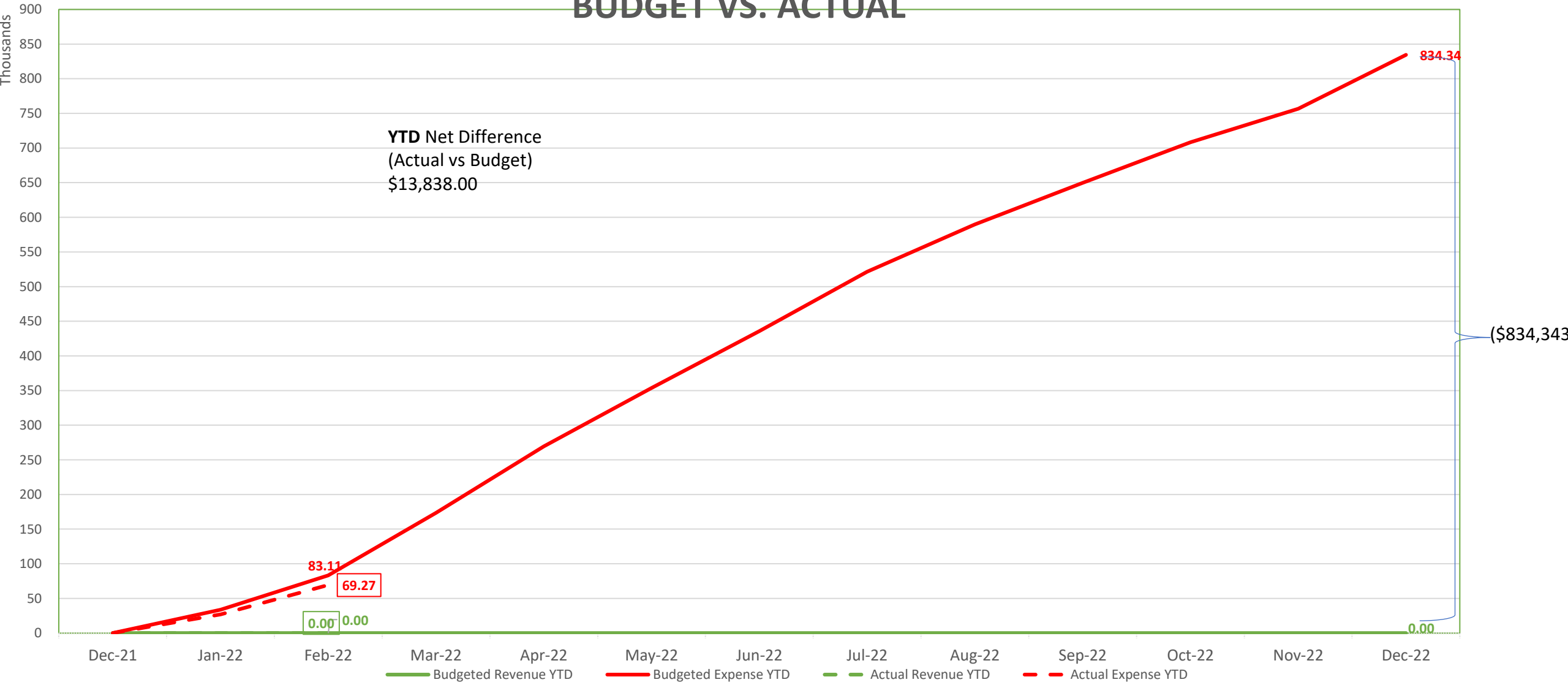
## BUDGET VS. ACTUAL





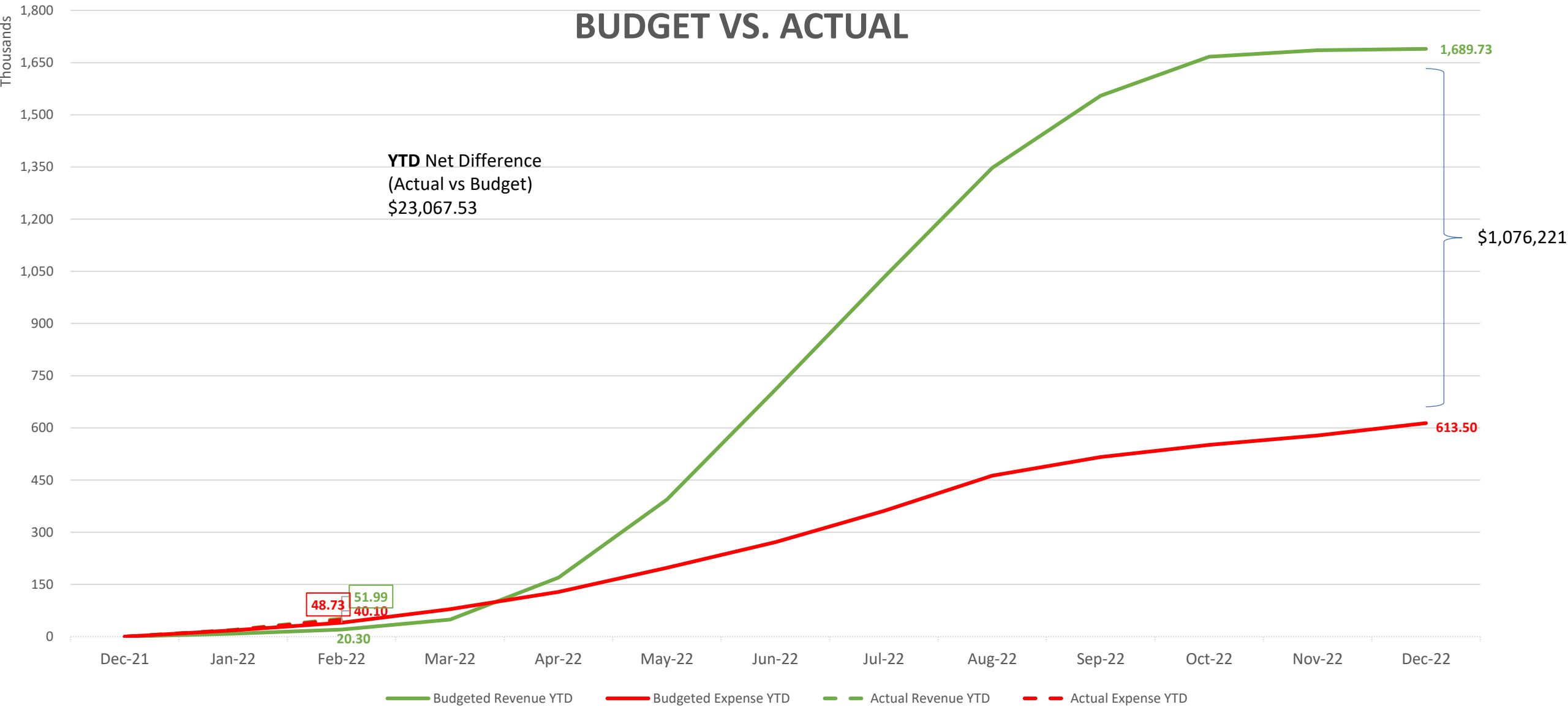
# MAINTENANCE 29-41

## BUDGET VS. ACTUAL



# SUNSET VALLEY 29-42

## BUDGET VS. ACTUAL



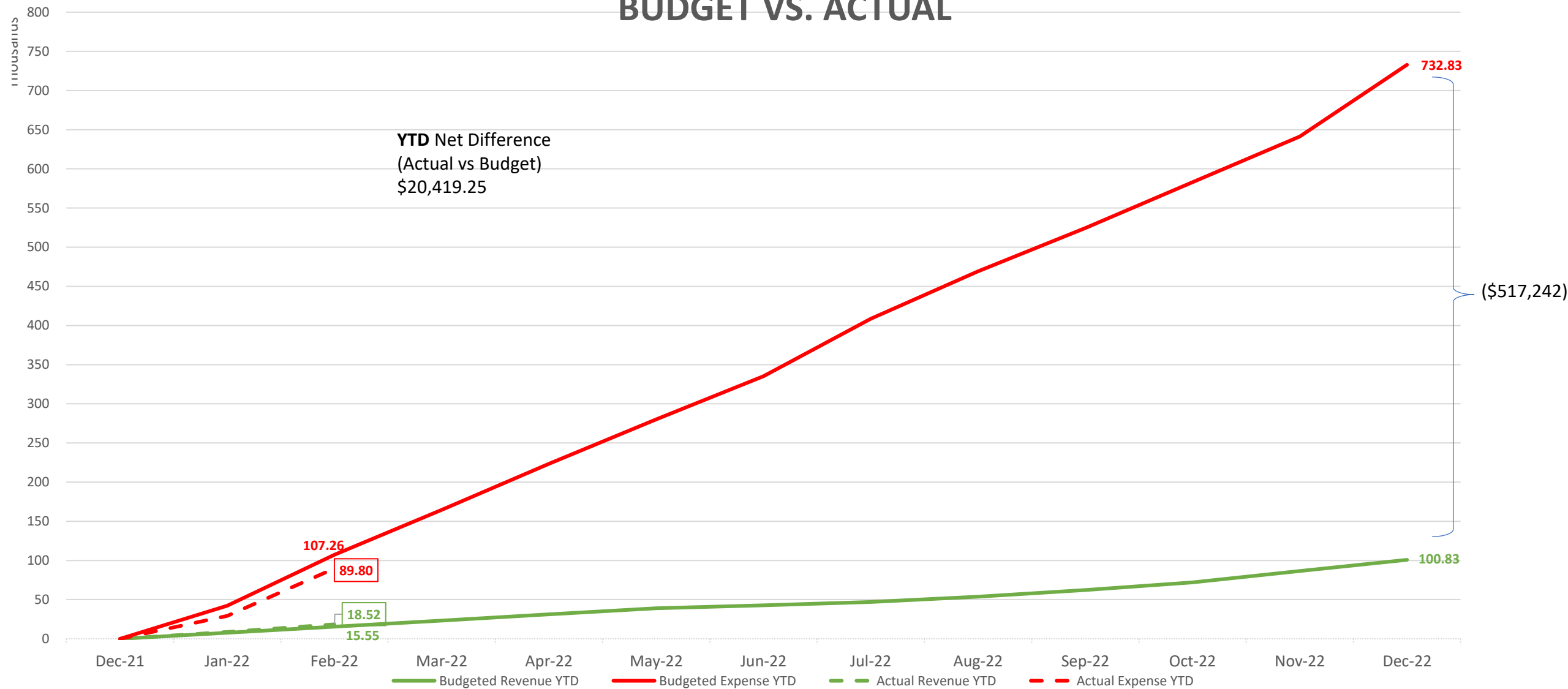
**YTD Net Difference**  
(Actual vs Budget)  
\$23,067.53

\$1,076,221

— Budgeted Revenue YTD    — Budgeted Expense YTD    - - Actual Revenue YTD    - - Actual Expense YTD

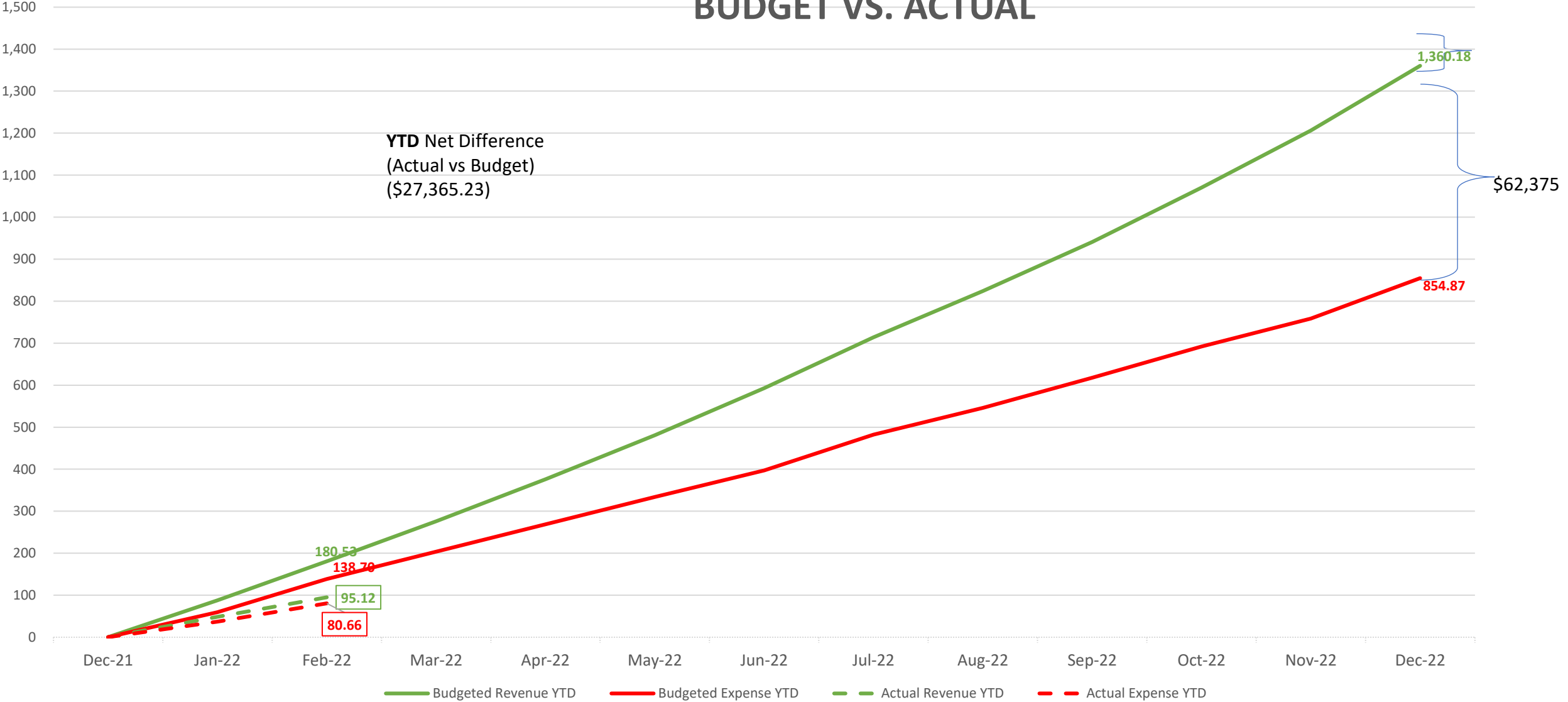
# REC CENTER ADMIN 29-49

## BUDGET VS. ACTUAL



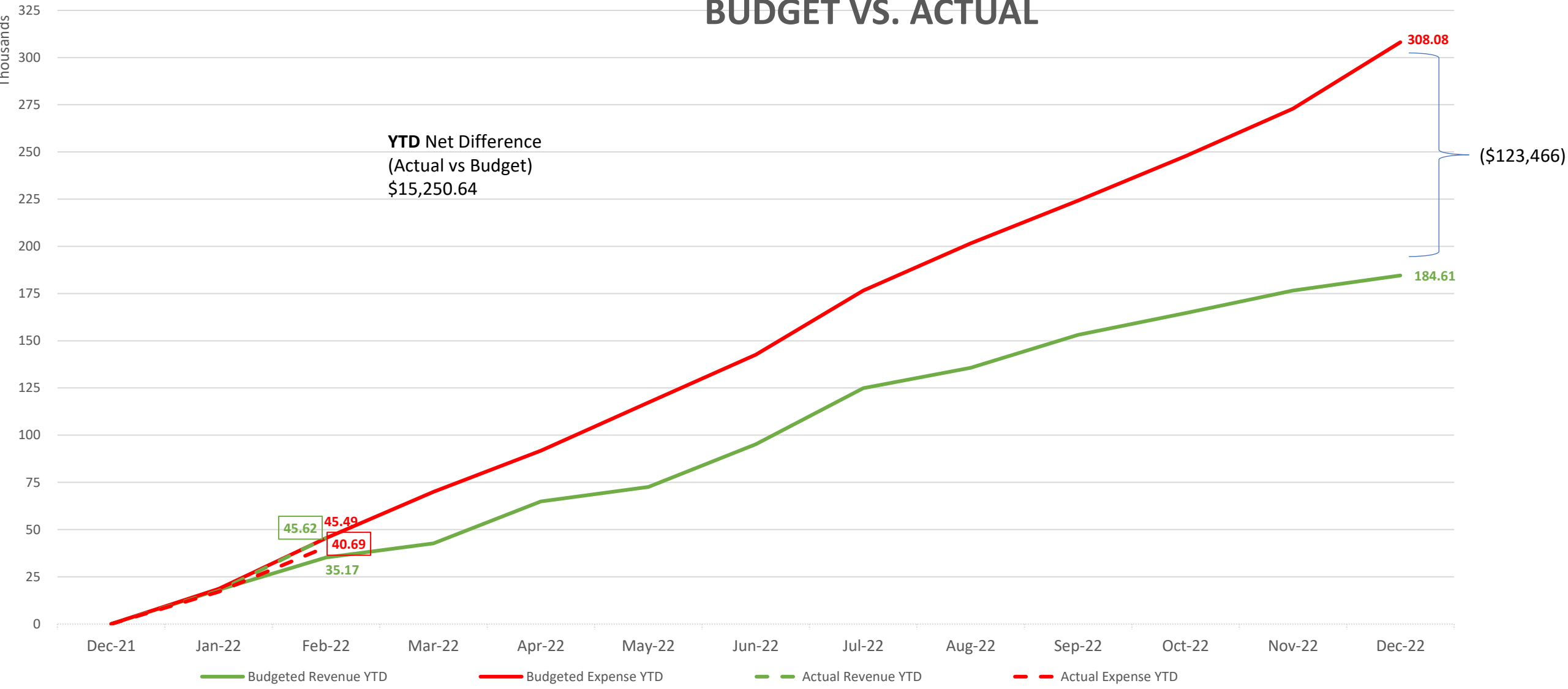
# RECREATION CENTER FITNESS 29-51

## BUDGET VS. ACTUAL



# RECREATION CENTER AQUATICS 29-53

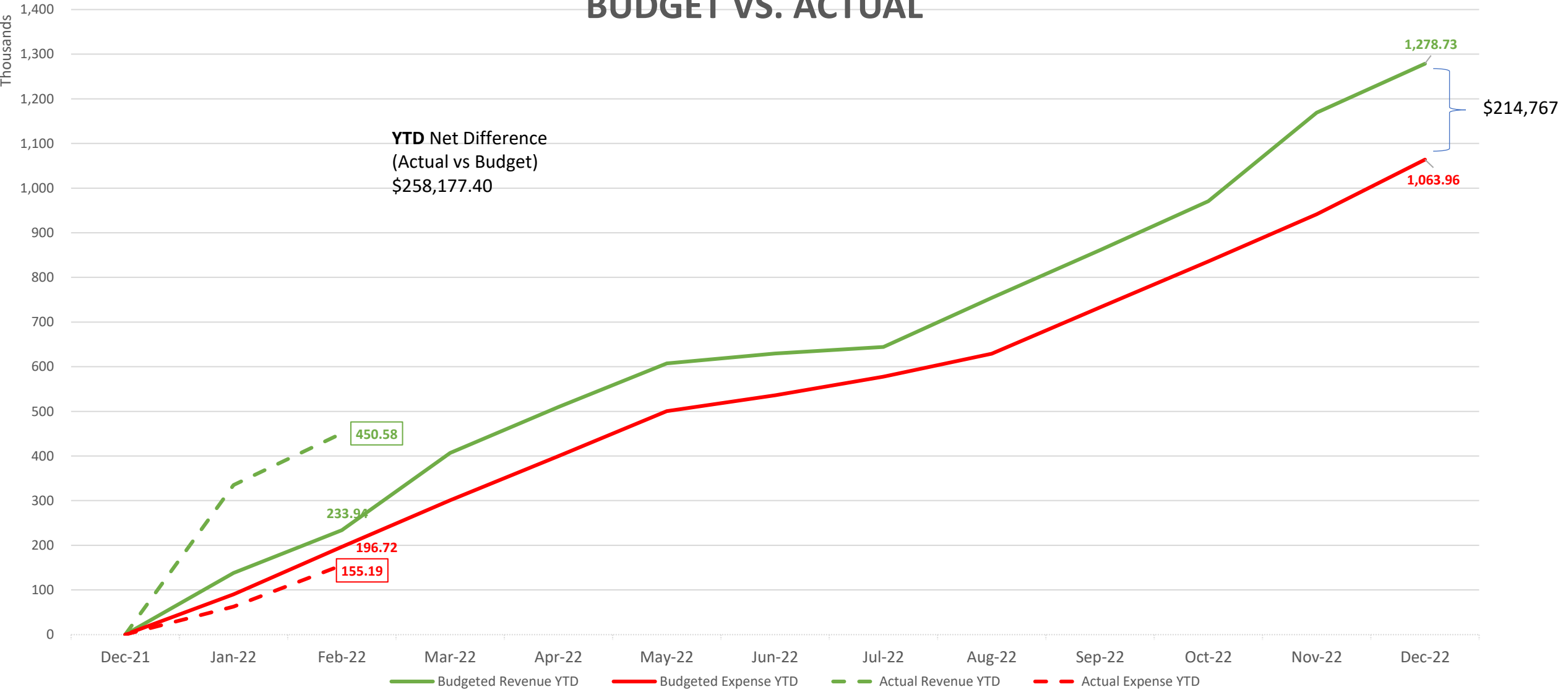
## BUDGET VS. ACTUAL



# INDOOR TENNIS 29-55

## BUDGET VS. ACTUAL

Thousands



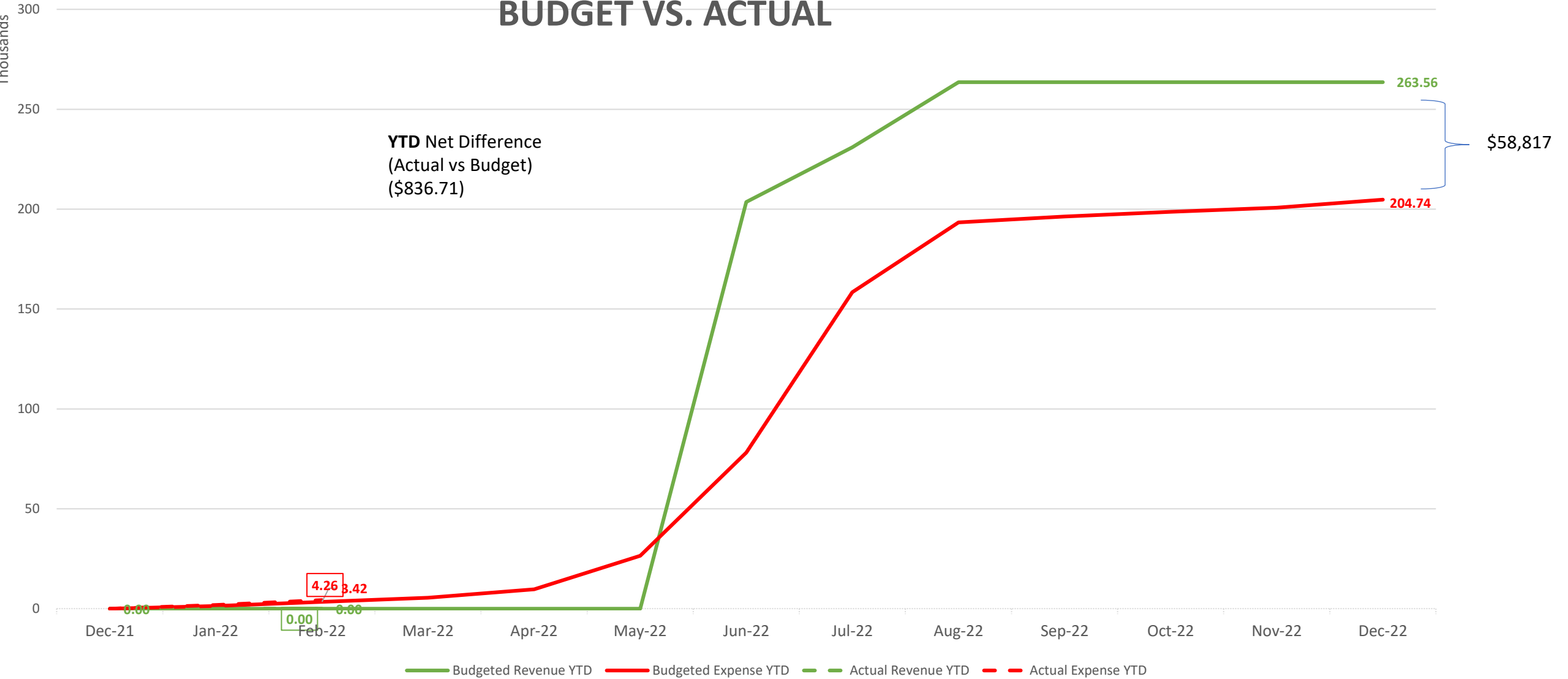
**YTD Net Difference**  
(Actual vs Budget)  
\$258,177.40

\$214,767

— Budgeted Revenue YTD    — Budgeted Expense YTD    - - - Actual Revenue YTD    - - - Actual Expense YTD

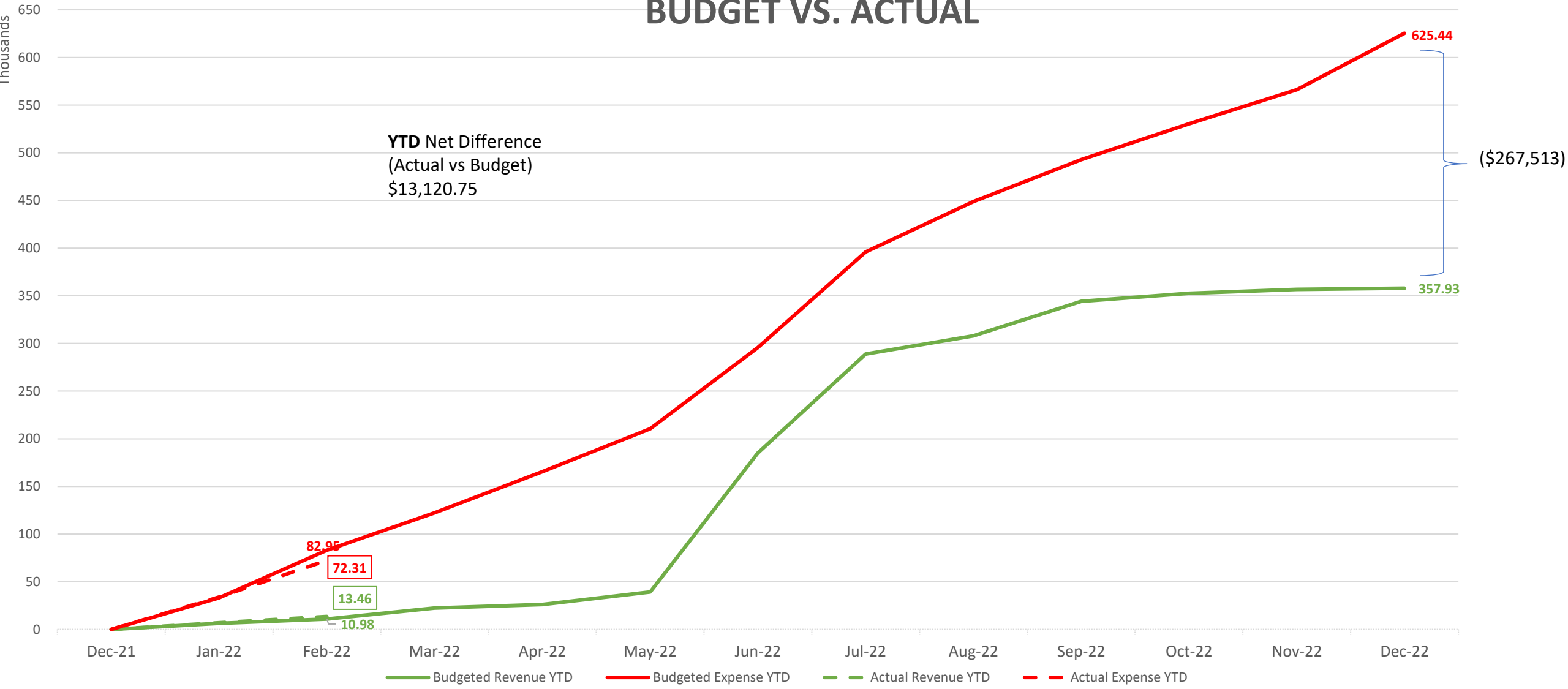
# OUTDOOR TENNIS 29-56

## BUDGET VS. ACTUAL



# HELLER NATURE CENTER 29-61

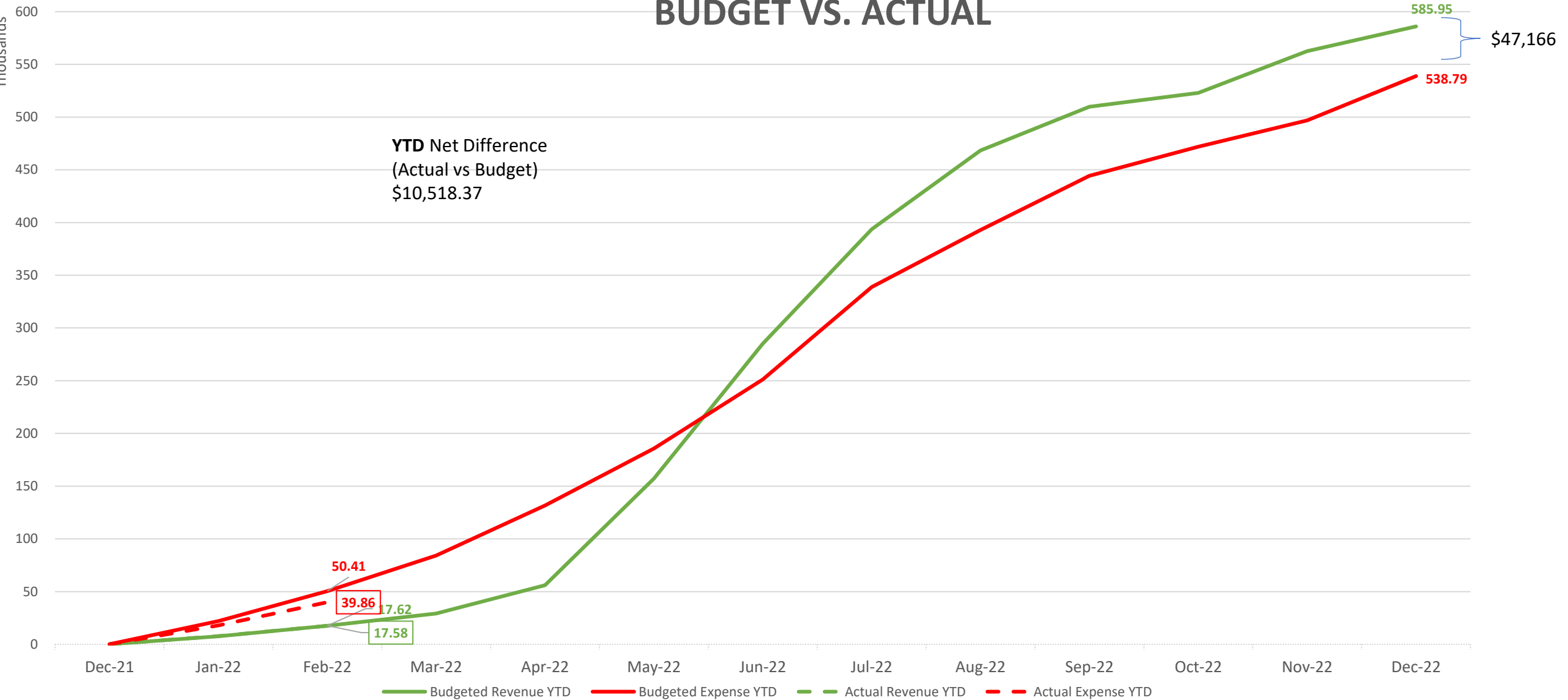
## BUDGET VS. ACTUAL





# HPCC LEARNING CENTER 29-74

## BUDGET VS. ACTUAL

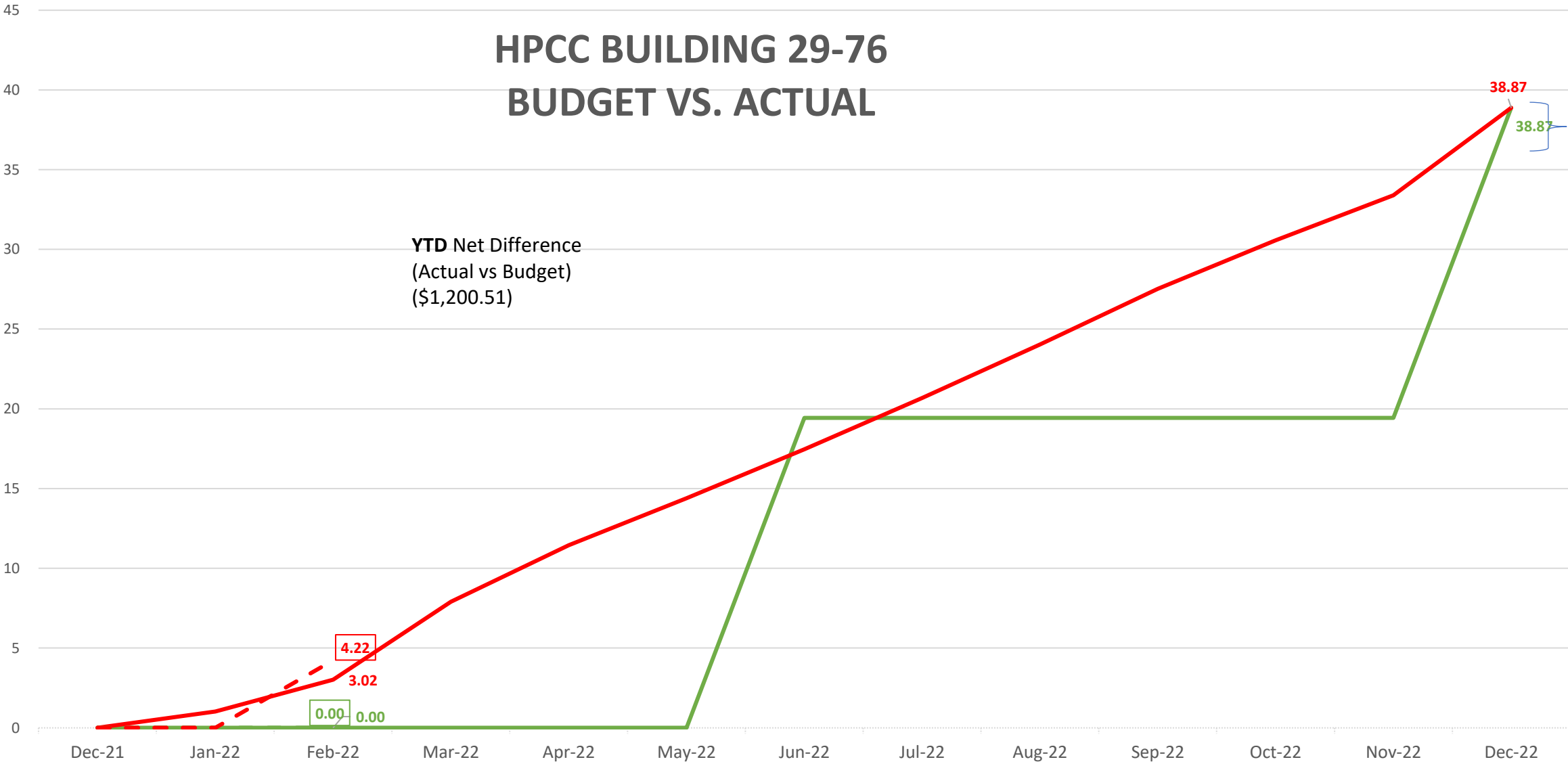


# HPCC BUILDING 29-76

## BUDGET VS. ACTUAL

Thousands

**YTD Net Difference**  
(Actual vs Budget)  
(\$1,200.51)

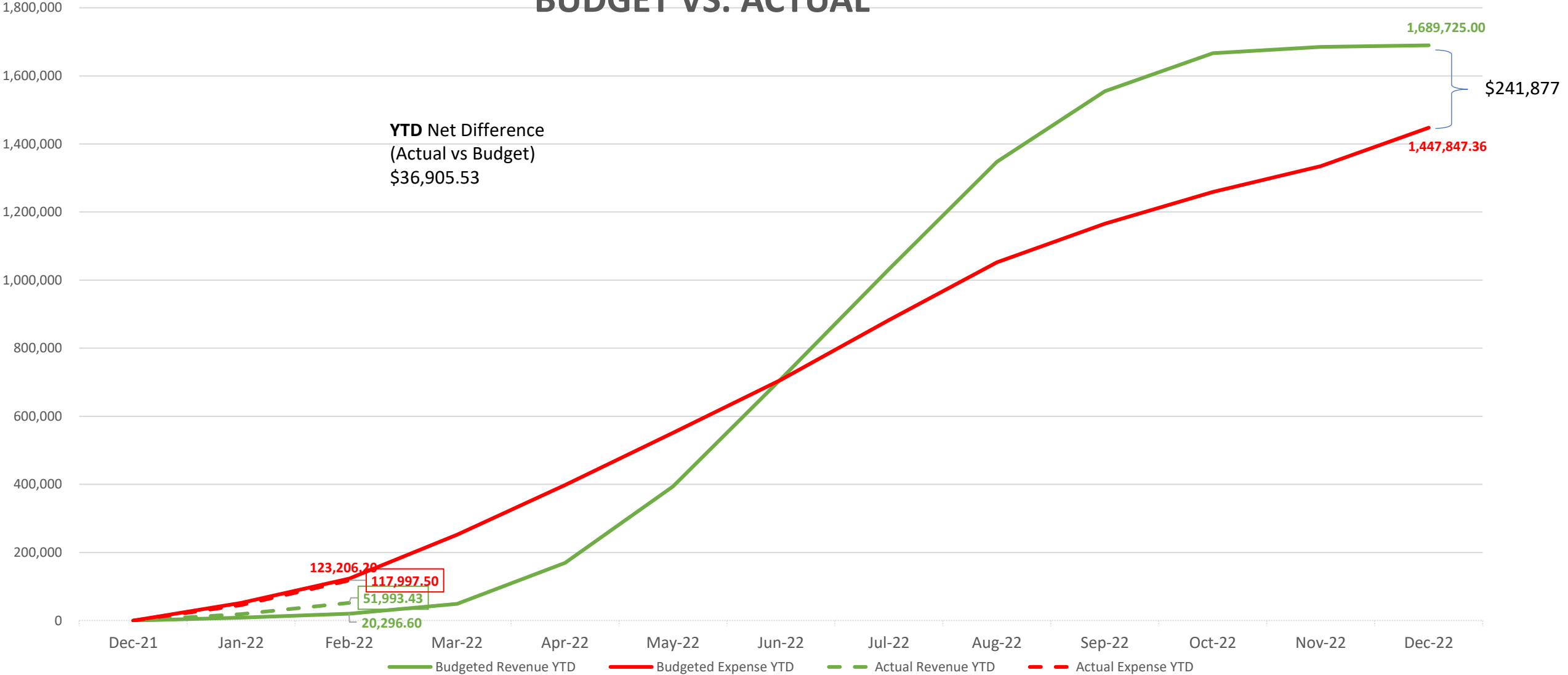


— Budgeted Revenue YTD 
 — Budgeted Expense YTD 
 - - - Actual Revenue YTD 
 - - - Actual Expense YTD

\$1.80

# SUNSET VALLEY 29-41 and 42

## BUDGET VS. ACTUAL



**YTD Net Difference**  
(Actual vs Budget)  
\$36,905.53

\$241,877

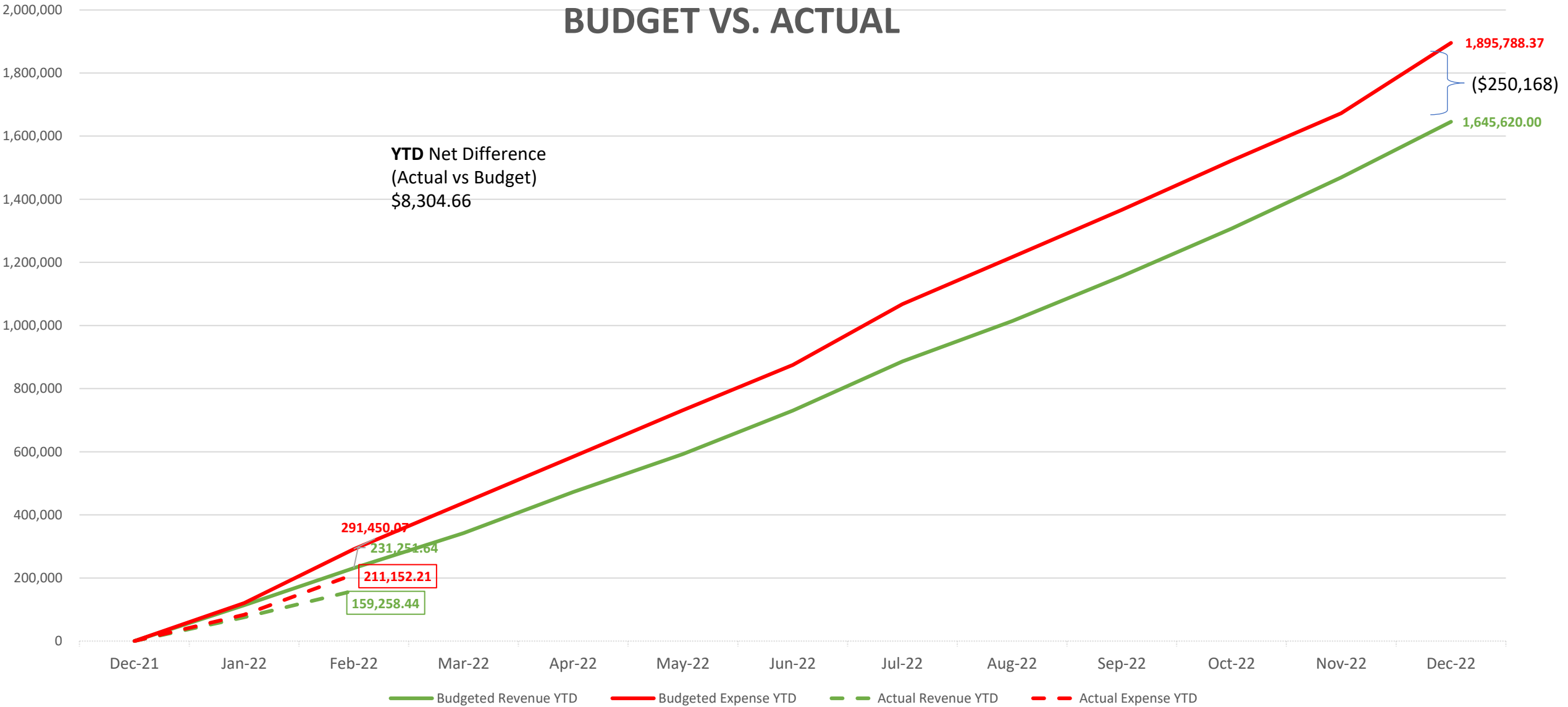
1,689,725.00

1,447,847.36

— Budgeted Revenue YTD    — Budgeted Expense YTD    - - Actual Revenue YTD    - - Actual Expense YTD

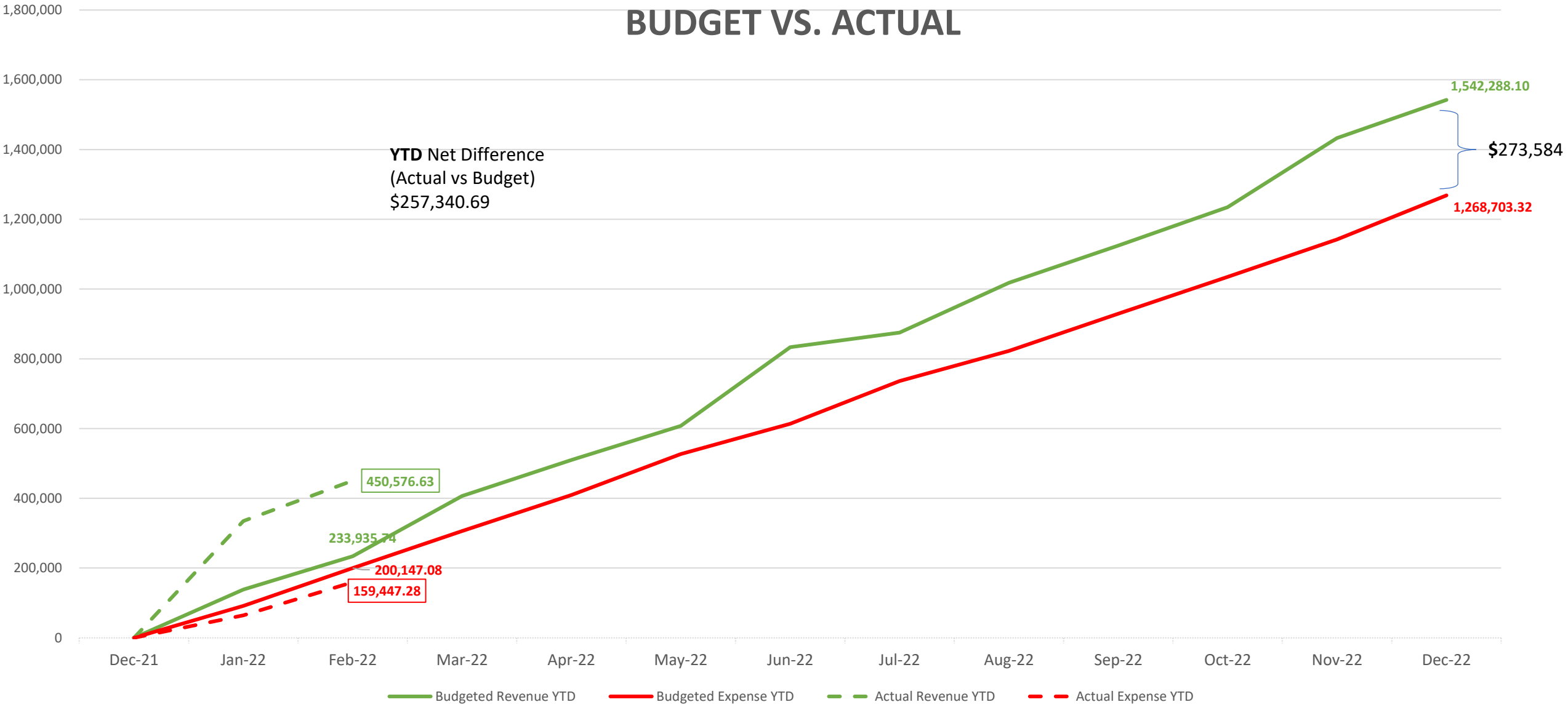
# RECREATION 29-49, 29-51, 29-53

## BUDGET VS. ACTUAL



# DEER CREEK RAQUET CLUB 29-55 and 56

## BUDGET VS. ACTUAL





**2022**

**FINANCIAL  
FORECASTS  
AND  
TREASURER'S  
REPORT**

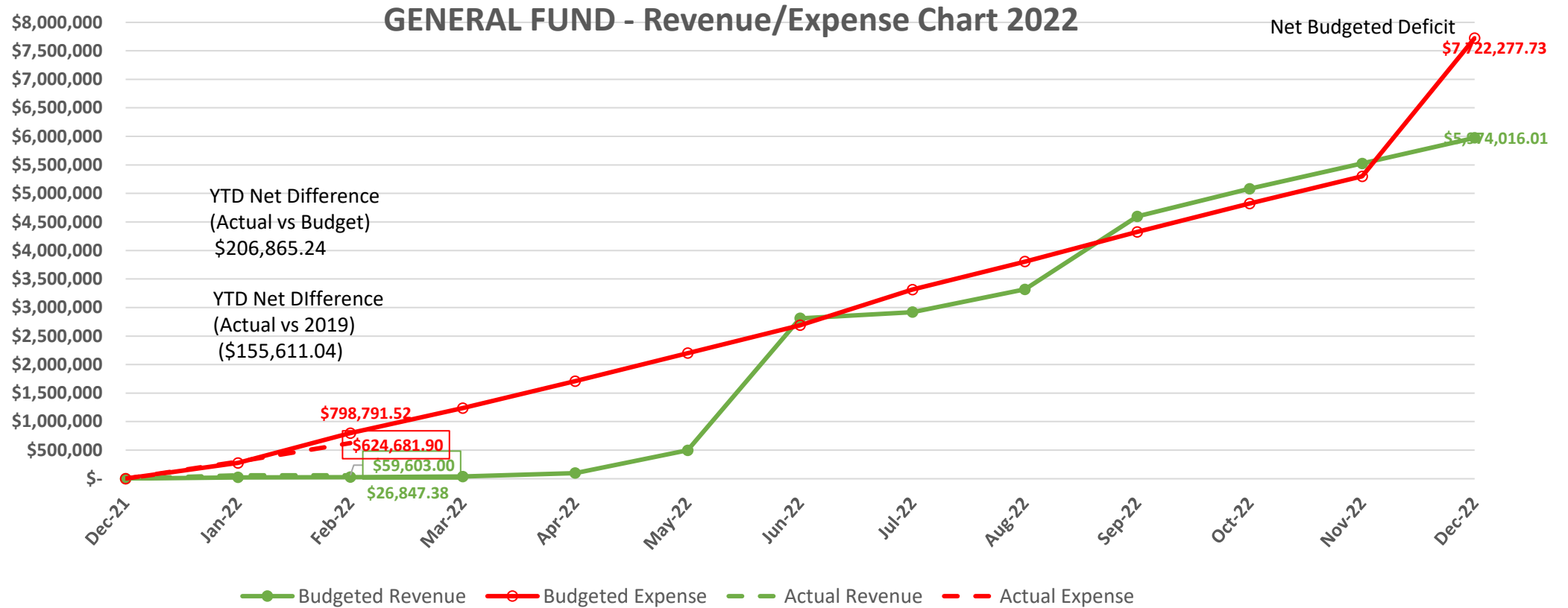
**2/28/22**







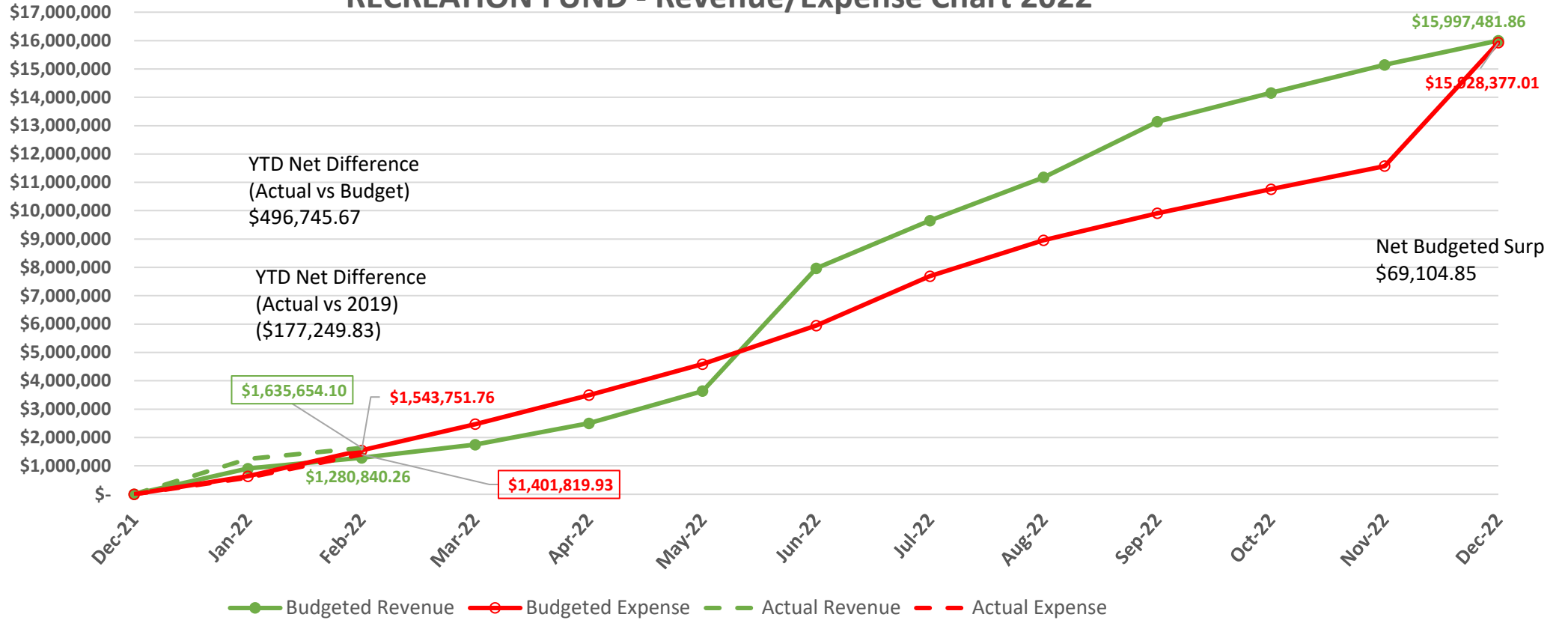
# Actuals 2/28/22



<b>Budgeted Revenue</b>	-	22,966.67	26,847.38	37,788.99	98,114.44	497,621.28	2,809,701.68	2,920,106.96	3,318,110.04	4,597,819.02	5,082,545.88	5,524,117.79	5,974,016.01
<b>Budgeted Expense</b>	-	275,347.16	798,791.52	1,236,422.04	1,708,504.66	2,199,381.25	2,689,487.43	3,314,156.79	3,805,645.92	4,326,474.89	4,823,232.36	5,299,872.97	7,722,277.73
<b>Actual Revenue</b>	-	57,314.91	59,603.00	-	-	-	-	-	-	-	-	-	-
<b>Actual Expense</b>	-	298,383.06	624,681.90	-	-	-	-	-	-	-	-	-	-
<b>2019 Actual Revenue</b>		48,658.45	95,247.28	138,216.90	212,264.18	408,938.82	3,057,700.66	3,224,233.65	3,207,481.41	5,477,557.73	5,641,831.58	5,769,016.09	6,779,987.11
<b>2019 Actual Expense</b>		118,936.38	504,715.14	972,784.18	1,337,124.37	1,749,436.73	2,152,071.28	2,527,758.40	3,065,852.26	3,436,125.92	3,918,961.61	4,329,423.72	5,856,010.99

# Actuals 2/28/22

## RECREATION FUND - Revenue/Expense Chart 2022



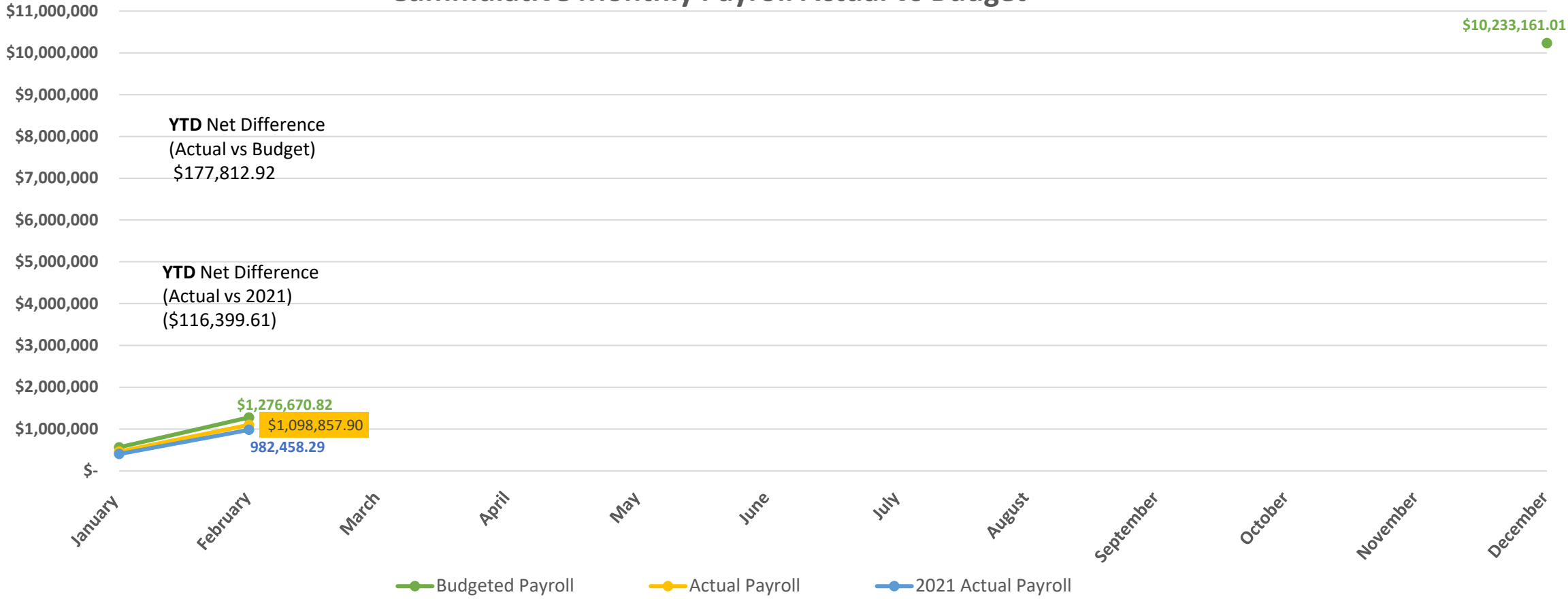
Budgeted Revenue	-	903,970.89	1,280,840.26	1,746,184.16	2,500,006.26	3,635,747.11	7,966,968.57	9,650,384.43	11,176,145.14	13,139,563.20	14,153,873.13	15,146,274.04	15,997,481.86
Budgeted Expense	-	630,563.78	1,543,751.76	2,471,816.22	3,491,881.13	4,586,787.76	5,948,928.33	7,688,452.72	8,956,174.35	9,908,788.15	10,756,609.87	11,573,657.80	15,928,377.01
Actual Revenue	-	1,245,492.04	1,635,654.10	-	-	-	-	-	-	-	-	-	-
Actual Expense	-	586,944.39	1,401,819.93	-	-	-	-	-	-	-	-	-	-
2019 Actual Revenue		1,027,183.23	1,390,300.09	1,893,184.96	2,592,563.52	3,188,145.22	7,850,592.44	9,011,638.62	10,127,852.11	13,134,469.11	13,825,214.20	14,393,105.77	14,885,818.56
2019 Actual Expense		259,055.89	979,216.09	1,960,141.11	2,746,195.98	3,652,206.23	4,691,070.11	5,883,548.70	7,416,436.29	8,347,106.21	9,223,077.02	10,020,795.25	14,830,318.77







# Cummulative Monthly Payroll Actual vs Budget



<b>Total Payroll (Budget)</b>	<b>560,918.94</b>	<b>1,276,670.82</b>	<b>10,233,161.01</b>
Payroll 1	143,939.11	324,477.42	
Payroll 2	316,121.07	314,320.30	
Payroll 3			
<b>Total Payroll (Actual)</b>	<b>460,060.18</b>	<b>1,098,857.90</b>	
2021 Payroll 1	148,568.50	293,469.53	
2021 Payroll 2	254,024.61	286,395.65	
2021 Payroll 3			
<b>2021 Total Payroll (Actual)</b>	<b>402,593.11</b>	<b>982,458.29</b>	





# Memorandum

**To:** Park Board of Commissioners

**From:** Chris Maliszewski, Assistant Director of Recreation and Facilities, Mitch Carr, Director of Recreation and Facilities; Brian Romes, Executive Director

**Date:** March 30, 2022

**Subject:** **Approval of Professional Services Agreement with Gewalt Hamilton Associates for Renovations to Larry Fink Baseball Field**

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## **Summary**

Staff provided an update on the Sports Field Master Plan to the Lakefront, Parks, and Natural Areas Committee on March 16, 2022. The update included a presentation of past Sports Field Master Planning efforts, the creation of the Athletic Boosters who are working with the Parks Foundation of Highland Park, and current planning process for an identified renovation project at Larry Fink Baseball Field. The presentation also described a proposal from Gewalt Hamilton Associates for engineering and professional services, an estimate timeline for planning, design, permitting and construction, and prospective funding mechanisms for the Fink Baseball Field renovation project including fundraising efforts from the Parks Foundation and Athletic Boosters.

Per the recommendation of the Lakefront, Parks and Natural Areas Committee, staff will present details of the Professional Services Agreement with Gewalt Hamilton in the amount of \$84,900.

## **Recommendation**

The Park Board will consider a motion to approve authorization for the Executive Director to enter into a professional services agreement with Gewalt Hamilton Associates for renovations to Larry Fink Baseball Field in the amount of \$84,900.



March 14, 2022

Mr. Brian Romes  
Executive Director  
Park District of Highland Park  
636 Ridge Road,  
Highland Park, IL 60035

Re: Agreement for Professional Services  
Larry Fink Park Baseball Field Improvements  
GHA Proposal No. 2022.SD030

Dear Mr. Romes:

Thank you for considering Gewalt Hamilton Associates, Inc. (GHA) for the professional services associated with the Larry Fink Park Baseball Field Improvements in Highland Park, Illinois.

After reviewing the attached proposal, please feel free to contact me if you have any questions. We appreciate the opportunity to work with your team on this important project.

Sincerely,

Gewalt Hamilton Associates, Inc.



Tom Rychlik, P.E.  
Senior Engineer  
[trychlik@gha-engineers.com](mailto:trychlik@gha-engineers.com)

Encl.: GHA Proposal No. 2022.SD030

Agreement for Professional Services  
Park District of Highland Park  
636 Ridge Road, Highland Park, IL 60035  
GHA Proposal No. 2022.SD030



625 Forest Edge Drive, Vernon Hills, IL 60061  
TEL 847.478.9700 ■ FAX 847.478.9701

[www.gha-engineers.com](http://www.gha-engineers.com)

Park District of Highland Park (Client), 636 Ridge Road, Highland Park, IL 60035 and Gewalt Hamilton Associates, Inc. (GHA), 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

## **I. Project Understanding**

Based on our concept design meetings with PDHP Staff, the District is seeking to improve the drainage, backstop, dugouts, outfield turf condition, and install synthetic turf for the infield of the main baseball field at Fink Park, located just southeast of the Racket Club on this project site.

As we understand the improvement and the City of Highland Park's zoning ordinance, this improvement is not subject to a special use evaluation. Based on a preliminary call with the City's Planning department, the baseball field is a permitted use. The only trigger in our potential design would be any modifications to the existing lighting may trigger a public hearing, but ideally would be approved at staff level through an administrative review. Our scope below anticipates that no public hearings are included.

The project has a notable engineering challenge as the baseball field lies within the Regulatory Floodplain for the Skokie River, located northeast of the outfield. In addition to adhering to the regulatory guidelines for the design grading, engineering approval will be required from the City, County, and State agencies to complete the improvements.

### **A. Schematic Design Rendering**

1. GHA will provide a color rendered 'photo-match' for the baseball field improvements to the existing drone photos taken of the facility. The exhibit will show the proposed improvements with keyed notes and definitions listing out the details of the project.
2. Schematic Design Cost Opinion – GHA will update the concept projected hard construction and soft engineering costs for the project, to provide a fundraising target cost.

## **B. Geotechnical Investigation**

1. GHA will coordinate with Soil Material Consultants, to obtain soil borings for the project area.

## **C. Existing Conditions Topographic Survey**

The topographic limits extend to the streambank to the northeast, the near side of racket club parking lot to the northwest, and the far side of the entry drive to the south.

1. The topography will need to be tied to the NGVD 1988 datum to correlate with the FEMA stream report for the Skokie River. Spot elevations will be provided on a roughly 25-foot grid covering the area.
2. Establish permanent site benchmark (s) (i.e. crosses or boxes cut on concrete, flange bolts on fire hydrants, etc.) on site.
3. Contours will be provided at 1'-0" maximum vertical intervals; error shall not exceed one-half the contour interval.
4. The survey will show the location of the visible, physical improvements on the site (e.g. structures, fencing, site furniture, walks, curbing, etc.).
5. The location of underground utilities, both observed and from available record information, will be provided, including location and size of water mains, fire hydrants and valves. The survey will show depth, size, and direction of flow for all sanitary, storm drains, and culverts serving the property. The location of all manholes, catch basins and all pipe inverts that are accessible will be depicted. The cost for marking of private utilities is not included in this proposal, but GHA will include this information if the Client arranges to have private utilities marked in the field.
6. Location of "dry" utilities such as telephone, electric, gas and cable T.V. lines, etc. will be depicted based on visual surface evidence and available utility atlas information from the respective utility companies. The cost for marking of private utilities is not included in this proposal, but GHA will include this information if the Client arranges to have private utilities marked in the field prior to our field visit.
7. Individual free-standing trees 6" caliper or greater will be shown as deciduous or coniferous. Tagging and species/condition report is not included. Groupings of trees or landscaped areas will be shown in mass.

## **D. Final Engineering**

Assistance to the Client and design team in developing a Preliminary Site Plan:

1. Coordinate with the Client and the City to discuss project scope, schedule, and entitlement process
2. Preparation of Design Development (DD) plans to include preliminary civil site design and preliminary engineering drawings including onsite grading, sewer and water utilities, roadways, and stormwater management. It is assumed that we will prepare one set of plans containing both demolition and proposed improvements.
3. Preparation and submission of a Preliminary Stormwater Management Plan and Report. This plan will verify compliance with the Lake County Watershed Management Ordinance
4. Consultation with the Design Team as required, including 2 meetings with District staff at the project site. Also includes participation in periodic phone conferences with the Client and design team. In addition, GHA shall assist the Client and the design team in the coordination between the civil design and other aspects of the design of the development. Additional meetings shall be considered beyond the scope of services and will be invoiced as an additional service in accordance with the attached GHA Hourly Rates.
5. Consultation services to the Client on such issues pertaining to applicable civil site design codes, costs, and quality implications. This EOPC update will also serve as the schedule of quantities for bidding.
6. Coordination with the geotechnical engineering firm with respect to the location of soil borings necessary for the site improvements
7. Plan revisions required by the City after our initial submission shall be considered an additional service
8. GHA will coordinate with subconsultant Berg Engineering design to prepare construction documents for the revising the athletic lights.
9. Based on discussions the desire is balance between athletic field lighting and minimizing visible light spill to the adjacent properties.

### **Floodplain Management**

GHA will prepare a Stormwater Management Report that accommodates the stormwater requirements for the improvements shown on the project grading Plan. This system will be designed under the current LCSMC WDO, the design standards of the City of Highland Park, and IDNR-OWR floodway construction requirements.

1. As required by ordinance, the stormwater plan will prepare cross sections at 50 foot spacing across the Skokie River frontage.
2. Each section will measure the regulatory floodplain as described in the 0-10-year FEMA, 10-100-year FEMA, and 100-year FEMA to 100-year City strata.
3. Further, each section will depict the conveyance within the floodway. This conveyance parameter depicts the relative flow past each cross-section during a flood and is required to be maintained or improved from the existing conditions.
4. A summary stormwater report will be provided to accompany the plans for the regulatory reviews.

#### **E. Permitting Coordination**

Upon completion of the final engineering plans, GHA will submit plans and permit applications to the following agencies:

1. City of Highland Park Engineering Approval
2. Lake County Stormwater Management Commission (LCSMC) for Watershed Development (WD) permit. As a public improvement in the floodplain the city is not authorized to approve this project's WD application.
3. Illinois Department of Natural Resources - Office of Water Resources (IDNR / OWR) permit for improvement in the floodway
4. U.S. Army Corps of Engineers for temporary impacts within the Waters of the U.S.
5. NPDES Permit to Illinois Environmental Protection Agency (IEPA) Division of Water Pollution Control

#### **F. Bid Coordination**

1. Assist Client by preparing technical specifications and special provisions.
2. Assist the Client in encouraging qualified contractors to bid the project.
3. Provide addenda and clarification related to civil site improvements as needed.
4. Review results related to civil site improvements and comment as required. This may include one meeting at the office of the Client to propose and review system costing and value engineering.

#### **G. Construction Administration**

GHA shall assist the Client through the construction phase. Our firm will provide construction oversight for the site civil improvements and coordinate the efforts of the owner provided material testing. Our scope is anticipated to include the following:

1. Coordinate, attend, and provide minutes for a preconstruction meeting.
2. Assist with creation of one "for construction" set of drawings, incorporating, and identifying addendum items prior to start of construction. Further plan reissuances will be considered an additional service.
3. Review of shop drawings and contractor submittals pertaining to civil site improvements.
4. Construction Material testing is anticipated to be provided by the owner. GHA will coordinate the schedule for material testing of the concrete and asphalt on the project.
5. Coordination with the Design Team throughout the active construction durations providing field orders, change orders, and clarification related to the civil site improvements as needed during construction.
6. Project management through the course of construction is assumed to be 2 hours per week during the 12-week active construction period (on average) per construction season for a total of 72 hours.
7. It is assumed that a total of 12 weeks of active site construction will be incurred; some weeks requiring more attention and others less, for a total of 30 site visits.
8. Construction Layout is not included, anticipated to be provided by the contractor.
9. If additional site visits are required, they will be provided on a time-and-material (T&M) basis as an additional service.
10. Upon completion of construction, we will coordinate a final inspection of the work with the Client, prepare a punch list of civil related items, and issue a final opinion for the work.
11. GHA anticipates two punch list site visits.
12. Review and comment on contractor provided close out documents related to the civil and structural site improvements. It is anticipated the contractor's scope will include providing as-constructed elevations of the finished work within the floodplain area.

## II. Services not Included

The following are **not** included in the Scope of Services:

1. Construction staking or plat preparation
2. Boundary survey, ALTA/NSPS Land Title Survey

3. Field work for as-built surveys, or other surveying services not specified in *Scope of Services* (NOTE: our scope includes utilizing contractor provided field data to prepare the required As-Built Plan)
4. Additional topography of property above the scope indicated
5. Wetland determination, delineation, environmental testing, or environmental engineering services (none are anticipated)
6. Engineering services required by revisions to the approved site plan(s)
7. Meetings with public officials, agencies, or architects
8. Attendance at or preparation for public hearings or testimony at City Council, Plan Commission, or County Engineering meetings
9. Permit fees or review fees Phased bidding documents or design of alternate improvements not included in the scope of services, above;
10. Construction material testing;
11. Preparation and tree inventory report or tree protection plan (not anticipated);
12. Coordination with IDOT or Lake County Engineering (not anticipated);
13. Conditional Use Permit preparation of exhibits and attendance at meetings.

### **III. Project Timeline**

To help facilitate operations for the Fall of 2023, we are proposing the schedule listed below:

- Schematic Design complete May 2022
- Topography July 2022
- Design Engineering November 2022
- Submit for Permit December 2022
- Bid Schedule April 2023 > Award May 2023 Board Meeting
- Construction starts July 2023 with completion October 2023

### **IV. Key Personnel**

Thomas A. Rychlik, P.E., will serve as the Project Manager. John Bradley, P.E.I. will serve as Design Engineer. Additional professional and technical staff will provide support as needed.

### **V. Compensation for Services**

Based upon the scope of services noted above, GHA proposes a lump sum fee as shown below.

<b>Phase</b>	<b>Cost</b>
A. Schematic Design	\$7,000.00
B. Geotechnical Investigation	\$2,600.00
C. Topography	\$5,800.00
D. Final Engineering and Floodplain Sections	\$32,000.00
E. Permit Coordination	\$8,800.00
F. Bid Coordination	\$2,500.00
G. Construction Administration & As-Built	\$25,000.00
<b>Lump Sum Fee</b>	<b>\$83,700.00</b>
Estimated Reimbursable Expenses	\$1,200.00
<b>Lump Sum + Reimbursables</b>	<b>\$84,900.00</b>

Invoices will be submitted monthly and will detail services performed. Reimbursable expenses, including items such as printing, mileage, messenger service, record documents, are all included.

For any additional services beyond those outlined in *Section II: Scope of Services*, the Client shall pay GHA in accordance with the attached *GHA Hourly Rates*. Invoices will be submitted monthly and will detail services performed. This permits the Client to review the status of the work in progress and the charges made.

## **VI. General Conditions of this Agreement**

The delineated services provided by GHA under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

GHA shall not have control of and shall not be responsible for construction means, methods, techniques, sequences, or procedures, or for job site safety measures. Such control is the sole responsibility of the Client's contractor.



GHA shall not have control of and shall not be responsible for construction means, methods, techniques, sequences, or procedures, or for job site safety measures. Such control is the sole responsibility of the Client's contractor.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement, or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below, you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

Park District of Highland Park



Thomas A. Rychlik, P.E., LEED-AP  
Senior Engineer

\_\_\_\_\_  
Brian Romes  
Executive Director

Date: \_\_\_\_\_

encl.: 2022 Billing Rates  
Attachment A

**GHA PROFESSIONAL SERVICES HOURLY RATE GUIDE:**  
**2022**

The following rates will remain in effect until December 31, 2022, at which time they are subject to an annual increase:

PRINCIPAL	\$ 240.00
CIVIL ENGINEER VI	\$ 205.00
CIVIL ENGINEER V	\$ 201.00
CIVIL ENGINEER IV	\$ 199.00
CIVIL ENGINEER III	\$ 178.00
CIVIL ENGINEER II	\$ 167.00
CIVIL ENGINEER I	\$ 146.00
LAND SURVEYOR IV	\$ 171.00
LAND SURVEYOR III	\$ 147.00
LAND SURVEYOR II	\$ 143.00
LAND SURVEYOR I	\$ 134.00
GIS PROFESSIONAL III	\$ 178.00
GIS PROFESSIONAL II	\$ 156.00
GIS PROFESSIONAL I	\$ 145.00
ENVIRONMENTAL CONS. II	\$ 151.00
ENVIRONMENTAL CONS. I	\$ 138.00
ENGINEERING TECHNICIAN V	\$ 199.00
ENGINEERING TECHNICIAN IV	\$ 151.00
ENGINEERING TECHNICIAN III	\$ 138.00
ENGINEERING TECHNICIAN II	\$ 121.00
ENGINEERING TECHNICIAN I	\$ 91.00
ADMINISTRATIVE I	\$ 73.00

Services provided under this Agreement will be billed according to the rates in effect at the time services are rendered.

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.  
PROFESSIONAL SERVICES AGREEMENT**

**1. Standard of Care.** The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

**2. Duration of Proposal.** The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

**3. Client Information.** Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

**4. Payment.** Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

**5. Instruments of Service.** The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

**6. Electronic Files.** The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

**7. Applicable Codes.** The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

**8. Utilities and Soils.** When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

**9. Opinion of Probable Construction Costs.** GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

**10. Contractor's Work.** Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

**11. Contractor Submittals.** Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

**12. Hazardous Materials.** Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

**13. Record Drawings.** If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

**14. Disputes.** Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

**15. Miscellaneous.** Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.



# Memorandum

**To:** Park Board of Commissioners

**From:** Mitch Carr, Director of Recreation and Facilities; Brian Romes, Executive Director

**Date:** March 30, 2022

**Subject:** **Approval of the 2022 Hidden Creek AquaPark Pool Shell Replacement Bid**

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## **Summary**

Staff will provide a short presentation regarding the project to replace the shell of the Hidden Creek Aquapark. The bid opening for this project is scheduled for Monday, March 28, 2022.

## **Recommendation**

Staff recommends consideration of a motion from the Park Board of Commissioners to approve the 2022 Hidden Creek AquaPark Pool Shell Replacement Bid.



# Memorandum

**To:** Park Board of Commissioners  
**From:** Brian Romes, Executive Director  
**Date:** March 30, 2022  
**Subject:** **Approval of the Executive Directors Compensation**

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## **Summary**

Consistent with the Executive Director's Employment Agreement, The Park Board of Commissioners will consider a motion to approve the Executive Director's salary increase of 3% retroactive to January 1, 2022 to \$154,500.



# Memorandum

**To:** Park Board of Commissioners  
**From:** Brian Romes, Executive Director  
**Date:** March 30, 2022  
**Subject:** **Board Committee Updates**

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**Summary**

Executive Director Romes will provide a summary of the items discussed at the March Committee Meetings.

# EXECUTIVE DIRECTOR'S MONTHLY REPORT

## MARCH 30, 2022

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### UPCOMING MEETINGS

- Wednesday, April 13, 2022 / 5:00 p.m. / Facility & Recreation Committee Meeting
- Wednesday, April 13, 2022 / 6:00 p.m. / Workshop Meeting
- Wednesday, April 20, 2022 / 5:00 p.m. / Lakefront, Parks, and Natural Areas Committee Meeting
- Wednesday, April 20, 2022 / Finance Committee (*Immediately following the Committee Meeting*)
- Wednesday, April 27, 2022 / 5:00 p.m. / Policy Committee Meeting
- Wednesday, April 27, 2022 / 6:00 p.m. / Regular Board Meeting

### UPCOMING EVENTS

#### **Sunset Valley Golf Club Fish Fry, Every Friday from April 1 – 15, from 4:30 – 8:00 p.m.**

“Wisconsin Style” Fish Fry includes plated fish, plated penne pasta with shrimp, or plated caesar salad with shrimp. Reservations are taken for groups of 8 or more.

#### **Mad Hatter Tea Party, Saturday, April 2, from 9 – 12:00 p.m.**

Hop through our Spring Garden Storywalk and photo stations as you make your way into the Bunny Hut where you will find a delicious breakfast with Highland Park’s favorite fluffy friend!

#### **Doggie Egg Hunt, Saturday, April 9, from 9 – 9:15 a.m.**

Your dog will sniff out eggs that are filled with treats special for pups! All dogs must remain on-leash for the entire event, be at least 4 months old, and wear current rabies tag. After the event make sure to grab a picture with the Easter Bunny!

#### **Wonderland Egg Hunt, Saturday, April 9, from 10 – 11:15 a.m.**

Featuring scenes and characters from Alice’s Adventures in Wonderland and over 60,000 plastic eggs filled with treats, the Wonderland Egg Hunt is family fun for children and their parents. This event for families is free, however, registration is required to receive the detailed information.

- 10 – 10:15 am: Ages 1-2
- 10:30 – 10:45 am: Ages 3-5
- 11 – 11:15 am: Ages 6 - 9

#### **Family Golf Day, Saturday, April 30 – Sunday, May 1, from 10 – 12:00 p.m. at the HPGLC**

Take part in free “Try Golf” clinics, ask questions about short game techniques, full swing, rules of the game, and getting started in golf, weather permitting.

#### **Daddy Daughter Dance, Saturday, April 30, from 5:30 – 7:00 p.m.**

Dress your best for our “Love You to the Moon and Back” Daddy Daughter Dance! This unforgettable evening will have you dancing all night long and snacking on some appetizers and sweet treats! This real-life fairytale will be complete with a visit from some VERY special guests. Commemorate your evening together with your brightest smiles in the photo booth! Guests will receive a goody bag.



## DEER CREEK RACQUET CLUB – FEBRUARY 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
<b>Daily Court Rentals (Hours)</b>			
Tennis	319	160	236.25
Racquetball	11	25	15.25
<b>Private Lessons (Hours)</b>	401	295	301.75
<b>Drop-Ins</b>	153	209	187
<b>Memberships</b>	285	384	580

### News & Events

- “Cardio Drop In” expanded due to demand.
- “Senior Drop In” has a waitlist for the first time. 10 participants are permitted per day (M, W, F).
- Customers continue to call regarding private lesson and court availability with lack of opportunities for customers to play.

## CENTENNIAL ICE ARENA – FEBRUARY 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
<b>Daily Drop-in Fees</b>			
Public Skate and Adult Skate	<i>Not Available due to COVID-19</i>		676
Freestyle and Package Ice	584		492
Open Hockey	<i>Not Available due to COVID-19</i>		11
Open Gymnastics	<i>Not Available due to COVID-19</i>		32
Skate Rental	22 long term rentals for Winter Session		670
<b>Punch Passes Sold</b>			
Public Skate	<i>Not Available due to COVID-19</i>		5
Freestyle	<i>Not Available due to COVID-19</i>		0
Skate Rental	<i>Not Available due to COVID-19</i>		0
<b>Total Hours for Facility Rentals</b>	<b>160.14</b>	<b>175</b>	<b>177.56</b>

### News & Events

- Winter session started January 3 and runs through March 19.
- 198 skaters attended public skate, when local schools were off on February 21 and 22.
- Our competitive gymnastics team had our second competitive meet of the season at Gymnastics Factory in Grayslake, IL. This year the District has two divisions, Level 3 and Level 4.
- Rental total hours are trending in line with 2019.
- Spring registration began February 16 with many gymnastics and skating classes filling up.

## RECREATION CENTER OF HIGHLAND PARK – FEBRUARY 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Group Exercise Classes Conducted	85	194	164
Group Exercise Participation/Visits	716	1,552	1,593
Fitness Floor Visits	3,220	N/A	3,384
Track Visits	Opened in July	N/A	971
Personal Training Participation	313	475	493
Personal Training Sales (Units)	127	300	216.75
Private Swim Lesson Participation	101	98	120
Private Swim Lesson Sales (Units)	35	32	72
<b>Private Swim Lesson Revenue</b>	<b>\$3,697.50</b>	<b>\$3,236.50</b>	<b>\$7,537.50</b>

MEMBERS	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Core	N/A	1,131	459
Core Plus	N/A	231	112
Group Exercise only	N/A	363	77
Month to Month	(Added in Annual)	N/A	166
30 Day	(Added in Non-Annual)	10	19
Annual 2021	716	N/A	35
Non-Annual 2021	91	N/A	N/A
<b>Total Members</b>	<b>807</b>	<b>1,735</b>	<b>868</b>

### Fitness and Membership

- The membership team continues to transfer all previous annual and non-annual members into their new Fitness Your Way memberships. The fitness team is encouraged and excited for the membership marketing campaign launch in February along with hopes for mask mandates to be lifted.
- A Personal Training Promotion package was offered with every new or converted membership resulting in increased sales units. The promotion resulted in increased unit sales at discounted revenue for February with anticipation retention and growth as seen in participation.

### Aquatics

- Swim lessons have seen an increase in participation for Winter session 2 with COVID cases going down and mask restrictions being lifted. Additionally, 20 swimmers have been able to take swim lessons through the FYI program.
- Private lessons continue to do well and have seen an increase in participants coming from recommendations from HPAC coaches and current participants.

# HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE CENTER – FEBRUARY 22

## Cross-Country Ski Rentals

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Number of Rentals	905	437	352
Revenue	\$9,053.50	\$4,375	\$3,527

## Community Programs

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
<b>HELLER NATURE CENTER</b>			
Participants/ Programs	204/13		172/14
<b>ROSEWOOD INTERPRETIVE CENTER</b>			
Participants/ Programs	62/3		38/2

### News & Events

- Cross Country Ski Rentals closed for the season on March 1.
- School's Days out programs were well attended.

## SUNSET VALLEY GOLF CLUB – FEBRUARY 2022

GOLF	2021 Actual	2022 Budget	2022 Actual
<b>Golf Shop Sales</b>			
Golf Balls	0	0	0
Accessories	0	0	10
<b>Total Golf Shop Sales</b>	<b>0</b>	<b>0</b>	<b>10</b>
<b>Golf Rentals</b>			
Carts	0	0	0
<b>Golf Greens Fees</b>			
Resident	0	0	0
Nonresident	0	0	0
Outing/Tournaments	0	0	0
Other	0	0	0
<b>Total Golf Greens Fees</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Misc. Sales</b>			
Sapphire Club	28	20	65
Permanent Tee Time	43	42	151
<b>Total Misc. Sales</b>	<b>71</b>	<b>62</b>	<b>216</b>

### News & Events – February 2022

- 2022 Tournament and Event Dates Finalized
  - Fish Frys, every Friday through April 15
  - IJGA Tournaments, April 2 and October 1 - 2
  - CDGA Mid-Amateur Qualifying, April 25
  - First Weekend of Permanent Tee Time, April 30 - May 1
  - PFP Tour Event, May 25 - 26
  - Illinois Open Qualifier, July 18
  - North Shore Amateur, July 27 - 28
  - Western Amateur Qualifier, July 31
  - SVGC Club Championship, August 20-21
  - CDGA Four-Person Scramble Qualifier, August 25
  - CDGA Super Senior Championship, September 8
  - Last Weekend of Permanent Tee Time, September 10-11
  
- Anticipated golf course open date, March 18

## HIGHLAND PARK LEARNING CENTER – FEBRUARY 2022

### Driving Range Monthly Sales Report (buckets sold)

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
January	333	543	428
February	494	750	567
March	521	848	
April	1,514	1,390	
May	2,591	3,269	
June	2,942	3,632	
July	3,109	3,793	
August	2,635	3,462	
September	1,728	2,083	
October	732	693	
November	78	167	
December	315	292	
<b>Totals</b>	<b>16,992</b>	<b>20,922</b>	<b>995</b>

### Mini Golf Monthly Sales Report (rounds sold)

	2021 ACTUAL	2021 BUDGET	2022 ACTUAL
March	-	-	
April	680	786	
May	1,152	1,357	
June	1,663	1,914	
July	2,054	2,143	
August	1,958	2,286	
September	1,316	1,514	
October	346	714	
November	0		
<b>Totals</b>	<b>9,169</b>	<b>10,714</b>	

#### News & Event

- 2022 Participation in the fieldhouse continues to be higher than 2021.

## DISTRICT WIDE RENTALS – FEBRUARY 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
<b>Heller Nature Center</b>			
Rentals	0	2	5
Party Package	0	0	0
<b>Rosewood Interpretive Center</b>			
Rentals	0	3	3
Party Package	0	0	0
<b>Recreation Center of Highland Park</b>			
Rentals	0	74	26.55
Party Packages	0	1	2
Athletic Dept. Usage	0	33.33	128.5
<b>West Ridge Center</b>			
Rentals	0	10	8
Party Packages	0	0	0
<b>Centennial Ice Arena</b>			
Party Packages	0	0	0
<b>Hidden Creek Aqua Park</b>			
Party Packages	0	0	0
<b>Park Avenue Yacht Club</b>			
Rentals	0	0	0
<b>Total Rentals</b>	<b>0</b>	<b>89</b>	<b>42.55</b>
<b>Total Party Packages</b>	<b>0</b>	<b>1</b>	<b>2</b>

*Rentals listed as number of rental hours; Party Packages listed as number of packages*

### News & Events

- With COVID mitigations relaxing and masks now being optional we have reached out to our long-term rental groups and begun to book times for them. These long-term commitments should continue to assist with the increase in rentals and revenue.

## GRANT-IN-AID – FEBRUARY 2022

	2020	2021	2022
<b>Total YTD Subsidy</b>	<b>\$27,444</b>	<b>\$11,764</b>	<b>\$73,500</b>
<b>Households</b>			
100% Subsidy YTD	40	18	32
50% Subsidy YTD	3	2	1
<b>Total YTD</b>	<b>43</b>	<b>20</b>	<b>33</b>



# COMMUNICATIONS AND MARKETING

## Marketing Board Report (Feb 4 – Mar 11)

### SOCIAL MEDIA



**5,158**  
FOLLOWERS



**1,883**  
FOLLOWERS



**28,773**  
TOTAL AUDIENCE

### PDHP.ORG



### DIGITAL GUIDE

SPRING  
2022  
**1,850**  
VIEWS

### APP



**358**  
INSTALLATIONS

## Updates

- On February 11, the new website and app launched to the public.
- Traffic to our website is up by 19% in visitors and 20% in visits when compared to the previous month. When compared to last year there was an increase of 54% in visitors and 44% in visits.
- This month, we reached over 80,000 Facebook accounts with our content and had 3,100 engagements. Our Instagram content reached over 5,500 Instagram accounts.
- Since the release of the 2022 summer camp online guide, there have been over 950 camp registrants.
- New advertising campaigns are running for summer camp, RCHP, summer recruitment, HCAP memberships, and Deer Creek. In the first two weeks of the RCHP campaign, 86 new members signed up and several of our summer camp sessions are full. Next month, our SVGC, HPGLC, and lakefront parking and beach pass campaigns kick-off.
- Final work is being completed on wayfinding signage for The Preserve and new holes signs for the River's Edge Mini Golf Course.
- Plans are in the works for the grand opening events for The Preserve and Sunset Woods Playground.
- Work with the Parks Foundation includes phase 2 fundraising for the Park Ave breakwater project, starting work with the Athletics Boosters, and recruitment of three new Board members to be sworn in at the April annual meeting.

# Graphics

**NEW**  
**FITNESS your WAY**

Annual membership options keep you moving on your own fitness path without paying for services you don't use.

Choose the plan that works for your goals, schedule, and budget!

<b>CORE</b> Fitness Floor, Lap Pool, Track, Open Gym	<b>GROUP EXERCISE</b> Unlimited Group Exercise Classes	<b>CORE PLUS</b> Everything Included!
---	---	--

See back for prices and more information.

**Get In. Get Fit. Get Happy.**

**RECREATION CENTER**  
of Highland Park  
1207 Park Ave West • 907.714.0101

**SUMMER JOB FAIR**

**Saturday March 5 • 9am-Noon**  
Recreation Center of Highland Park  
1207 Park Avenue West

Have An Amazing Summer & Get Paid Perks Include:

- \$12 - \$17 per hour
- Core Plus fitness membership to the Recreation Center of Highland Park\*
- Season membership to Hidden Creek AquaPark\*
- Rosewood Beach pass, plus 10 additional passes for friends!
- Free round of golf and cart after 4pm, Mon - Thu at Sunset Valley Golf Club\*
- Refer a friend and you both receive a \$50 bonus\*\*
- Work outdoors all summer
- Build your resume!

\*Valid for one Memorial Day weekend through Labor Day. Holidays not included.  
\*\*\$50 bonus, friend must be hired, and you both must remain in your job for at least 60 days.

**EARLY BIRD SAVINGS**

**Mar 1-Apr 30**

**Save 10%**  
On Outdoor Pool Memberships!  
& Get 5 FREE Guest Passes

Don't Miss Out, register at [pdhp.org](http://pdhp.org)

**Hidden Creek AQUAPARK**

1220 Fredrickson Place

**SAY HELLO**

to your new Park District Website & App

**SPRING**  
REGISTRATION GOING ON NOW

**SPRING REGISTRATION**  
BEGINS AT 7AM  
RESIDENTS | WED FEB 16  
NON-RESIDENTS | WED FEB 23

**SPRING 2022**  
REGISTER FOR SPRING PROGRAMS

**All Programming in One Place**

**Important Registration Links**

**Easy Access to All Facility Pages**

**Season Events**

**Season Specific Updates**

**Section Shortcuts**

**PROGRAMS**

- Arts and Crafts
- Baseball
- Basketball
- Chess
- Clubs
- Flag Football
- Golf
- Gymnastics
- Ice Skating
- Indoor Soccer
- Netball
- Open House
- Softball
- Tennis
- Volleyball
- Water Polo
- Winter Sports

**REGISTRATION**

- Arts and Crafts
- Baseball
- Basketball
- Chess
- Clubs
- Flag Football
- Golf
- Gymnastics
- Ice Skating
- Indoor Soccer
- Netball
- Open House
- Softball
- Tennis
- Volleyball
- Water Polo
- Winter Sports

**FACILITIES**

- CLUBHOUSE
- FIELDHOUSE
- INDOOR SOCCER
- NETBALL
- OPEN HOUSE
- SOFTBALL
- TENNIS
- VOLLEYBALL
- WATER POLO
- WINTER SPORTS

**REGISTER FOR SPRING PROGRAMS**

**UPCOMING SPRING EVENTS**

MONTH	DATE	EVENT	LOCATION
MARCH	APRIL 16-17	SPRING OPEN HOUSE	RECREATION CENTER OF HIGHLAND PARK
MARCH	APRIL 16-17	SPRING OPEN HOUSE	RECREATION CENTER OF HIGHLAND PARK
MARCH	APRIL 16-17	SPRING OPEN HOUSE	RECREATION CENTER OF HIGHLAND PARK
MARCH	APRIL 16-17	SPRING OPEN HOUSE	RECREATION CENTER OF HIGHLAND PARK
MARCH	APRIL 16-17	SPRING OPEN HOUSE	RECREATION CENTER OF HIGHLAND PARK
MARCH	APRIL 16-17	SPRING OPEN HOUSE	RECREATION CENTER OF HIGHLAND PARK
MARCH	APRIL 16-17	SPRING OPEN HOUSE	RECREATION CENTER OF HIGHLAND PARK
MARCH	APRIL 16-17	SPRING OPEN HOUSE	RECREATION CENTER OF HIGHLAND PARK
MARCH	APRIL 16-17	SPRING OPEN HOUSE	RECREATION CENTER OF HIGHLAND PARK
MARCH	APRIL 16-17	SPRING OPEN HOUSE	RECREATION CENTER OF HIGHLAND PARK

[VIEW ALL EVENTS](#)

Page ?	Pageviews ? ↓		
	<b>79,770</b> % of Total: 100.00% (79,770)		
1. /	<b>14,264</b> (17.88%)	22. /recreation-center-of-highland-park/learn-to-swim-programs/	<b>604</b> (0.76%)
2. /recreation-center-of-highland-park/	<b>2,295</b> (2.88%)	23. /heller-nature-center/cross-country-skiing/	<b>554</b> (0.69%)
3. /centennial-ice-arena/	<b>2,058</b> (2.58%)	24. /heller-nature-center/cross-country-ski-rentals/	<b>546</b> (0.68%)
4. /spring-2022/	<b>1,858</b> (2.33%)	25. /recreation-center-highland-park-fitness-center-health-club-aquatics/	<b>532</b> (0.67%)
5. /heller-nature-center/	<b>1,774</b> (2.22%)	26. /baseball-programs/	<b>526</b> (0.66%)
6. /get-involved/jobs/	<b>1,315</b> (1.65%)	27. /recreation-center-of-highland-park	<b>523</b> (0.66%)
7. /deer-creek-racquet-club/	<b>1,234</b> (1.55%)	28. /our-story/staff-directory/	<b>514</b> (0.64%)
8. /recreation-center-of-highland-park/group-exercise-2/	<b>1,136</b> (1.42%)	29. /programs/	<b>514</b> (0.64%)
9. /2022-camps/	<b>1,115</b> (1.40%)	30. /2022-camps/sports-camps/	<b>461</b> (0.58%)
10. /recreation-center-of-highland-park/open-gym-2/	<b>1,102</b> (1.38%)	31. /heller-nature-center/nature-programs/	<b>461</b> (0.58%)
11. /recreation-center-of-highland-park/membership-passes/	<b>1,031</b> (1.29%)	32. /rosewood-beach/	<b>437</b> (0.55%)
12. /bids-rfps/	<b>910</b> (1.14%)	33. /rosewood-beach-passes/	<b>414</b> (0.52%)
13. /centennial-ice-arena/figure-skating-hockey-programs/	<b>888</b> (1.11%)	34. /rosewood-beach	<b>407</b> (0.51%)
14. /hidden-creek-aquapark/	<b>840</b> (1.05%)	35. /lakefront-parking-decals/	<b>403</b> (0.51%)
15. /centennial-ice-arena/gymnastics-programs/	<b>809</b> (1.01%)	36. /recreation-center-of-highland-park/lap-open-swim/	<b>402</b> (0.50%)
16. /events	<b>792</b> (0.99%)	37. /rosewood-beach/interpretive-center-rentals/	<b>395</b> (0.50%)
17. /centennial-ice-arena	<b>706</b> (0.89%)	38. /highland-park-golf-learning-center	<b>382</b> (0.48%)
18. /rentals	<b>678</b> (0.85%)	39. /west-ridge-center/art-programs/	<b>382</b> (0.48%)
19. /deer-creek-racquet-club/junior-tennis-programs/	<b>669</b> (0.84%)	40. /highland-park-golf-learning-center/	<b>374</b> (0.47%)
20. /deer-creek-racquet-club/adult-tennis-programs/	<b>640</b> (0.80%)	41. /government/board-of-park-commissioners-meetings/	<b>347</b> (0.44%)
21. /contact/	<b>619</b> (0.78%)	42. /events/	<b>341</b> (0.43%)
		43. /projects	<b>336</b> (0.42%)
		44. /interactive-map/	<b>335</b> (0.42%)
		45. /program-guides/	<b>329</b> (0.41%)
		46. /west-ridge-center/music-programs/	<b>321</b> (0.40%)
		47. /government/	<b>318</b> (0.40%)