

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
JULY 23, 2013**

The Regular Meeting of the Board of Park Commissioners of the Park District of Highland Park, was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 6:02 p.m. by President Meyers.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, President Meyers

Absent: Vice President Kaplan

Staff Present: Executive Director McElroy, Director Stumpf, Director Donahue, Director Becker, Director Behlow, Director Baker, Asst. Director Malartsik, Manager Naatz, Diane Jerklin, and Recording Secretary Jendreas

Guests: Residents Janet Bernstein, Lane Young, and David Small

ADDITIONS TO THE AGENDA – None

PUBLIC COMMENT FOR ITEMS ON AGENDA

Resident Lane Young expressed positive comments about the Rosewood Beach partnership.

CONSENT AGENDA

Minutes of June 25, 2013 Regular Meeting; Minutes of July 9, 2013 Workshop Meeting; Bills and Payroll in the amount of \$1,768,533.87; West Ridge Abatement Project Bid in the amount of \$33,290.00; Tennis Court & Ball Field Fence Replacement Bid in the amount of \$98,670.00; Resolution #13-16 – Renumbering of Surplus Property Ordinance 13-5.

Motion was made by Commissioner Bernstein, seconded by Commissioner Ruttenberg, to accept the Consent Agenda.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, and President Meyers

Nay: None

Absent: Vice President Kaplan

Abstain: None

Motion carried.

UNFINISHED BUSINESS

Approval of Policy & Procedure Manual

Commissioner Bernstein, Vice President Kaplan, and Executive Director McElroy, met with Adam Simon of Ancel Glink to review the updated Board Policy Manual. He reviewed changes that were recommended in the manual which fell under the following five main categories: statutory language, statutory compliance, incorporation by reference, historical updates, clarification, and risk reduction. In addition, there were additions/changes in Section 3.08 – Check Signing; Section 3.194 – Conference Reimbursement; Section 5.03 – Refunds; Section 5.07 – Not for Profit Policy; and Section 5.08 – Alcohol at Facilities.

Commissioners were all in favor of the recommended changes.

Commissioner Ruttenberg suggested that staff further review Section 5.07, in the future, because there are other not for profit statuses in addition to 501c3. He provided written information to Ms. McElroy.

President Meyers brought up the subject of a concealed carry policy, and Ms. McElroy said that Ancel Glink is reviewing it and staff will provide more information to the Board in the near future.

Motion was made by Commissioner Bernstein, seconded by Commissioner Ruttenberg, to approve the revised and updated Board Policy and Procedure Manual.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, and President Meyers

Nay: None

Absent: Vice President Kaplan

Abstain: None

Motion carried.

NOVA

President Meyers stated that this subject was discussed at the last Board Workshop Meeting on July 9th, and also at a City of Highland Park Council Meeting. There was consensus that NOVA is a good thing for the community, and it will be addressed further at an Intergovernmental Task Force meeting in the near future.

Commissioner Flores Weisskopf commented that the City Council suggested School District 112 be involved also. She reminded Commissioners to be mindful of other Park District sponsorships before giving any donation to NOVA.

Commissioner Bernstein said that the Park District has been working on fall athletic programs with NOVA, and he hoped that this will continue.

President Meyers suggested tabling further discussion on this matter until after the Intergovernmental Task Force meeting, and all Commissioners agreed.

Deer Creek Construction Update

Assistant Director Malartsik advised that the Board accepted a bid on June 11, 2013, from Absolute Home Improvement in the amount of \$295,870.00, with a \$55,000.00 contingency, for the Deer Creek Lobby Renovation Project. He reviewed these change orders and advised that the project is still within budget and is scheduled for completion on August 29, 2013.

NEW BUSINESS

Resolution #13-15 for Diane Jerklin

President Meyers presented Diane Jerklin with Resolution 13-15, which he read into the record, and he and the Commissioners praised her for her extraordinary vigilance, professionalism, and an inspirational display of character that resulted in the potential saving of two lives.

Motion was made by Commissioner Ruttenberg, seconded by Commissioner Flores Weisskopf to approve Resolution #13-15 for Diane Jerklin. Motion was approved by unanimous voice vote.

Rosewood Project Partnership Agreement – Moved to end of meeting after closed session

Surplus Ordinance #13-8

Director Becker said that the District is disposing of items. These items will be disposed of pursuant to State Statute 70 ILCS 1205/8-22.

Motion was made by Commissioner Bernstein, seconded by Commissioner Flores Weisskopf, to approve Ordinance 13-08 authorizing the Park District of Highland Park to dispose of surplus property as indicated in Addendum 1 of the Ordinance.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, and President Meyers

Nay: None

Absent: Vice President Kaplan

Abstain: None

Motion carried.

Director Report

Executive Director McElroy advised that there will be a community input session about GreenPrint 2024, on July 25th, from 7:00 to 9:00 p.m., at West Ridge Center. She listed some Park District future events, and said that fall registration begins on July 24, 2013.

COMMISSIONER/COMMITTEE/STAFF REPORTS

Commissioners gave positive comments about youth basketball, Sandlot Sluggers, Sunset Golf Course, Hidden Creek, and the marquee at the Country Club.

OPEN TO PUBLIC TO ADDRESS BOARD

Rick Heineman expressed his positive comments about the NOVA Program, but felt that grade school District 112 should not be involved. Janet Bernstein said the latest Park District brochure is fantastic, and the programming is outstanding.

CLOSED SESSION

Motion was made by Commissioner Flores Weisskopf, seconded by Commissioner Ruttenberg, to adjourn into Closed Session for discussion of Section 2(c)(1) – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in Section 2.06 of the Act; Section 2(c)29 – for discussions between internal or external auditors and the Board.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, President Meyers

Nay: None

Absent: Vice President Kaplan

Abstain: None

Motion carried.

Meeting was adjourned into Closed Session at 6:42 p.m.

ACTION FROM CLOSED SESSION

President Meyers reported that the Board met in Closed Session under Section 2(c)(1) – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or

lease of property owned by the District; Section 2(c)11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in Section 2.06 of the Act; Section 2(c)29 – for discussions between internal or external auditors and the Board.

Rosewood Project Partnership Agreement

President Meyers

Motion was made by Commissioner Bernstein, seconded by Commissioner Ruttenberg, to execute the Project Partnership Agreement between the Department of the Army and the Park District of Highland Park, Illinois for Design and Construction of the Rosewood Park Coastal Section 506 Great Lakes Fishery and Ecosystem Restoration Project.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, and President Meyers

Nay: None

Absent: Vice President Kaplan

Abstain: None

Motion carried.

ADJOURNMENT

There being no further business, a motion was made by Commissioner Bernstein, seconded by Commissioner Flores Weisskopf, and approved by unanimous voice vote. The Board Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Liza McElroy, Secretary