

NOTICE OF REGULAR MEETING

Wednesday, August 23, 2023

Regular Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

REGULAR MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. CONSENT AGENDA
 - A. Approval of Minutes July 12, 2023 Workshop Meeting
 - B. Approval of Minutes July 18, 2023 Finance Committee Meeting
 - C. Approval of Minutes July 26, 2023 Regular Meeting
 - D. Approval of Ordinance #2023-06: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property
 - E. Approval of the OSLAD Grant Resolution of Authorization
 - F. Approval of the 2023 Roof Improvements Project Bid
 - G. Bills and Payroll in the amount of \$2,798,348.17
- VI. FINANCIAL FORECASTS TREASURER'S REPORT
- VII. UNFINISHED BUSINESS
 - A. Consideration to Approve the Fontana-Pasquesi Donation and Naming Rights Agreement
 - B. Consideration to Approve AIA Document A133 – 2019 standard form of Agreement for construction management services for the New Community Center at West Ridge Park
- VIII. NEW BUSINESS
 - A. Parks Foundation Update
 - A. Board Committee Updates
 - B. Director's Report
 - C. Board Comments
- IX. OTHER BUSINESS
 - A. 2023 Hidden Creek Aqua Park Pool Shell Replacement Update
- X. OPEN TO PUBLIC TO ADDRESS THE BOARD

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XI. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS

ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

XII. ACTION FROM CLOSED SESSION IF ANY

XIII. ADJOURNMENT

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
July 12, 2023**

The meeting was called to order at 6:02 p.m. President Grossberg.

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Kaplan to allow Commissioner Bernstein to participate in tonight's meeting by electronic means.

ROLL CALL

Present: Commissioner Ruttenberg, Commissioner Kaplan, President Grossberg

Absent: Vice President Freeman

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Voss; Director Gogola; Director Hall; Assistant Director Acevedo; Manager Schwartz; Manager Kutscheid; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Amy Berland

215 Ridge Rd, Highland Park

She has lived in Highland Park for 45 years. She is concerned about the possibility of placing a dome on the remaining tennis courts at Danny Cunniff Park and converting those courts to pickleball. She has been playing tennis for several years, and with the pickleball court conversion at Danny Cunniff her and friends are having a tough time finding tennis courts available for play.

Ann Gaines

1165 County Line Rd, Highland Park

She has lived in Highland Park for 33 years. Is there any way the Park District can prioritize tennis and pickleball play for Highland Park residents? She recommends a reservation system, which was utilized during COVID.

Commissioner Ruttenberg requested staff put together a report of the total number of tennis and pickleball courts owned by the Park District and utilization.

CONSIDERATION TO APPROVE CENTENNIAL ICE ARENA RENOVATION AND SITE IMPROVEMENTS CHANGE ORDER #39

Director Smith provided an update on the proposed design changes to the Centennial Ice Arena locker rooms and presented a proposal from Stuckey Construction Company, Inc. to complete this work. He shared images of the existing conditions vs the proposed changes, proposed demolition, and proposed construction prints.

Commissioner Bernstein would like to know the square footage of the active space and would like to know how much additional square footage would be activated by the proposed improvements.

Director Smith reported that he will follow up and provide those figures.

President Grossberg requested abundant signage clearly marking the locker room entrance and exit.

Commissioner Kaplan would like staff to provide a breakdown of the locker room renovation costs prior to the proposed change order.

Director Smith reported that the proposed improvements would begin July 17, 2023, and are anticipated to be completed by September 1, 2023.

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Bernstein to approve the Centennial Ice Arena Renovation and Site Improvements Change Order #39 from Stuckey Construction Company, Inc in the amount of \$106,244.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, President Grossberg

Nay: Commissioner Kaplan

Absent: Vice President Freeman

Abstain: None

Motion Carried

NEW COMMUNITY CENTER AT WEST RIDGE PARK DESIGN

Manager Schwartz reported that at the Park Board Workshop Meeting on May 10, 2023, Holabird and Root presented the results of the preliminary planning phase reconciled with the market study conducted by BerryDunn. At that meeting, the Park Board of Commissioners directed staff to begin negotiating terms with Holabird and Root for a design agreement, based on the report presented to construct a new building at West Ridge Park. Staff presented a summary of terms to the Finance Committee on June 20, 2023. With feedback from the Finance Committee, staff have been working with corporate counsel and board liaisons to review and finalize the agreement. Staff are concurrently exploring construction management options to

ensure there is a global understanding of the costs associated with design and construction. She provided a budget overview which compared estimated costs with/out the PARC Grant and elements of the site master plan which includes ballfields. Staff will have a deeper discussion regarding design and construction agreements at the July 18 Finance Committee Meeting.

YOUR PARKS, YOUR PERSPECTIVES: SUMMER PLANNING INITIATIVE

Manager Schwartz reported that this summer the Park District Planning team will be visiting 26 park sites throughout the community, asking residents to share their opinions about District parks. This effort is intended to identify the District's strengths and assess opportunities to better meet community needs at our parks. The dates and locations for each visit are posted on the Park District's website. A sign will also be posted on site a few days before the visit. Two summer college interns are being trained this week to facilitate conversations and collect feedback from park patrons. There is also an online survey available to collect feedback.

The information collected will inform the Park Site Plan Initiative. The Planning Team last provided an update on the Park Site Plan Initiative at the Parks and Natural Areas Committee Meeting on September 30, 2021. At that meeting staff reported that the team would be identifying opportunities and looking at the overall level of service to identify priority improvements. The information collected through the Your Parks, Your Perspectives initiative will validate and inform improvements identified by staff.

THE PRESERVE TRAIL CONNECTION AT COMPTON AVENUE UPDATE

Director Smith reported that per the First Amendment of the Intergovernmental Agreement between the Park District of Highland Park, City of Highland Park, and Lake County Forest Preserves, the Park District has an obligation to design and construct a trail connection from the Preserve to Half Day Road along Compton Avenue making it ADA Accessible.

The Hidden Oak Development, consisting of ten new homes, is currently being constructed at the corner of Livingston Street and Compton Avenue, adjacent to the Preserve of Highland Park. As part of this project, a sidewalk is being constructed to provide pedestrian access from the development to Half Day Road. As a result, the Park District's only obligation is to reconstruct a section of trail at the Preserve of Highland Park and connect it to this new sidewalk. A portion of the sidewalk will be on Park District property. This is a significant cost savings to the Park District and staff are recommending a Plat of Dedication.

The Park Board of Commissioners supports staff's recommendation and requested that the Plat of Dedication be placed on the consent agenda at the July 26, 2023 Regular Meeting.

CONSTRUCTION PROJECT UPDATES

A. Centennial Ice Arena Facility and Site Renovations project

Manager Schwartz shared images of the exterior entrance, parking lot, and landscaping, along with interior images of the lobby, office space, and the Giants Dedicated Locker Room, reporting that the project is nearing completion.

Commissioner Ruttenberg requested staff paint the white PVC piping along the entrance.

President Grossberg requested adding floral the parking lot islands.

Manager Schwartz reported that the parking lot islands are storm sewer and pollinator gardens, however she will look to see if floral can be added.

B. The Recreation Center of Highland Park Dehumidification System project

Manager Schwartz reported that demolition will begin July 19. Installation is scheduled from July 24 – August 25. Start up and testing of the new system will occur August 28 – September 3. Assistant Director Acevedo reported that the indoor pool will be closed during this time so lap swim will be moved to Hidden Creek AquaPark.

C. Moroney Park Playground Improvements project

Manager Kutscheid shared images of the completed accessible walkway and retaining wall, the added amenities and structures that have been installed. The new park should be open and available for use on August 11.

D. Larry Fink Memorial Park Baseball Field Improvements project

Manager Kutscheid reminded the Park Board of Commissioners that the improvements include installing synthetic turf in the infield, covered dug outs and bleachers, a warning track and portable outfield fence, a scoreboard and welcome sign, and donor bricks behind the batter’s box. Staff will submit for permits in September, release the bid in October, award the bid in November, and begin construction in March of 2024. Staff estimated the project to be completed in July of 2024.

E. Park Avenue Breakwater and Boat Ramp project

Director Smith is pleased to report that the breakwater, bollards, floating dock, and parapet wall are complete, and the parking lot will be stripped this week. Seven benches will be installed next week. He shared images of the site.

REVIEW OF VOUCHERS

Due to a tornado warning, staff and patrons were asked to evacuate into the appropriate sheltering areas at West Ridge Center.

OTHER BUSINESS

None

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

ADJOURNMENT

A motion was made by Commissioner Kaplan and seconded by Commissioner Ruttenberg and approved by a unanimous vote. The Board Meeting adjourned at 7:00 p.m.

Workshop Meeting Minutes
July 12, 2023

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON JULY 18, 2023, 8:02 AM.**

Present: Commissioner Bernstein, Vice President Freeman

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr, Director Peters, Director Smith, Director Voss, Director Gogola, Manager Ochs, Manager Schwartz, Manager Kutscheid, Manager Baczek, Manager Reyes, Coordinator Hejnowski

Guest Speaker: None

Additions to the Agenda

None.

Sunset Woods Park North Project Update

Executive Director Romes provided a project summary noting that staff received the Letter of Intent from Larry Hillman, reviewed the preliminary engineering blueprints for the parking lot, and reported that staff are still negotiating parking terms and maintenance. The design, engineering, and construction costs will be covered by Hilco. The Park District’s Legal Counsel will develop an Easement Agreement.

Staff are proposing a neighborhood meeting in mid-August to highlight what is happening in the park before coming to the Park Board of Commissioners in late-August to approve the Easement Agreement.

New Community Center at West Ridge Park Design and Construction Management Agreements

Manager Schwartz reported that the staff are working towards approving a design agreement from Architects Holabird and Root and construction management agreement with Project Managers, Gilbane or W.B. Olsen. She reviewed the three proposals and reported that staff recommends the Park Board of Commissioners approve the proposal from W.B. Olsen at the July 28, 2023 Regular Meeting. Staff have worked with W.B. Olsen in the past and they were the General Managers for the construction of the Northern Suburban Special Recreation Association’s (NSSRA’s) new facility.

Commissioner Bernstein recommends staff go back to Gilbane and W.B. Olsen to develop a not to exceed or capped fee for the construction fees proposal.

Manager Schwartz provided a total project estimated cost if the Park Board of Commissioners approved the construction management agreement from W.B. Olsen.

Lastly, Manager Schwartz reviewed the project timeline. Schematic design is estimated to be completed in November 2023; design development would occur in December 2023 – March 2024. Construction documents will be developed April 2024 – June 2024. Bidding and permitting would occur in Summer 2023. Construction is estimated to take 16months and would begin in Fall 2024.

Heller Nature Center Five Year Financial Analysis Report

Assistant Director Reyes reported that the Heller Nature Center's actual expenses and revenues typically align with budgeted, the only exception was the COVID years. She is anticipating 2023 actual expenses will come in under budget due to reduced staffing costs. She provided a five-year expenses breakdown and discussed the variances and a five-year rental and programming revenue breakdown. She is anticipating 2023 actual rental and programming revenues to exceed budgeted. Lastly, she provided a five-year breakdown of camp revenues and expenses, noting that camp revenues have decreased, and staff are working with the Marketing Department to find creative ways to advertise camp to increase revenues.

Recreation Center of Highland Park Annual Closure and Quarterly Report

Supervisor Kelly compared 2023 membership revenue and expenses from Q1 to Q2. The facility brought in 62 new memberships in Q2. She also compared the 2023 net annual memberships from Q1 to Q2. Currently, the facility is 63% of 2019 figures as of today. She provided an age breakdown by pass type, noting that 53% of users are 25 – 35 years. Lastly, she reviewed the daily pass revenues from Q1 to Q2.

Manager DiTomasso reviewed the budgeted vs. actual figures from Q1 to Q2 for personal training, noting that the personal training is 32% above the 2022 figures as of today. Personal training is trending at 10% of members. She reviewed the budgeted vs. actual figures from Q1 to Q2 for fitness floor utilization, noting that membership utilization is trending upwards. She reviewed the budgeted vs. actual figures from Q1 to Q2 for group ex utilization, noting that revenues are 58% over budget as of today, and actual expenses are less than budgeted. She reviewed the budgeted vs. actual figures from Q1 to Q2 for track utilization, noting that facility has 350 active users.

As for 2023 facility enhancements, Manager DiTomasso reported that during the annual closure turf will be installed in the functional strength area.

As for growth strategy, Supervisor Kelly reported that last quarter 377 users were entered into our Customer Relationship Management (CRM), 47% of those users were converted to members. Manager DiTomasso reported that the sales architect the District has been working with has introduced several new strategies for sales growth across all member types.

Commissioner Bernstein asked for an update on the pool closure.

Assistant Director Acevedo reported that the indoor pool will be closed for 6 weeks so staff can replace the dehumidification system.

Deer Creek Racquet Club Five Year Financial Analysis Report

Manager Zullo provided a five-year revenue breakdown of in/outdoor court utilization and memberships, noting that the facility averages 500- 600 members. She provided a five-year revenue breakdown of youth and adult programming, noting there was a significant increase in 2022 for adult programming which is attributed to tennis. Adult pickleball significantly increased in the fall of 2022 and is trending upward, with 350 spaces being available this fall due to the additional courts. She provided a five-year revenue breakdown of private lessons, noting that 2023 was significantly higher since drop-in play was not permitted due to COVID.

Commissioner Bernstein commended Manager Zullo since actual membership and programming revenues are exceeding budgeted.

Finance Committee Meeting Minutes
July 18, 2023

Other Business

None.

Open to the Public to Address the Board

None.

Adjournment

The meeting adjourned at 9:16 a.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
JULY 26, 2023**

The meeting was called to order at 6:0 p.m. President Grossberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Vice President Freeman, President Grossberg

Absent: Commissioner Ruttenberg

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Gogola; Director Voss; Director Hall; Director Baird; Assistant Director Acevedo; Assistant Director Reyes; Manager Schwartz; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSENT AGENDA

A motion was made by Commissioner Kaplan, seconded by Bernstein to approve Minutes June 7, 2023 Lakefront, Parks, & Natural Areas Committee Meeting, the Minutes June 7, 2023 Facility and Recreation Committee Meeting, the Minutes June 14, 2023 Workshop Meeting, the Minutes June 20, 2023 Finance Committee Meeting, the Minutes June 28, 2023 Regular Meeting, the Plat of Dedication for Public Right of Way, and Bills and Payroll in the amount of \$2,852,510.99

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Ruttenberg

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER'S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters reported that as of June 30, actual revenues are exceeding budgeted revenue by about \$1.7 million and actual expenses are \$1.6 million less than budgeted, for a year-to-date surplus of \$2.7 million.

Conclusion

The following Park District programs and facilities are performing better than budget: interest income has a \$273,000 surplus, youth dance has a \$26,000 surplus, tennis has an \$83,000 surplus, sponsorship revenue has a \$33,000 surplus, Recreation Center memberships has a \$137,000 surplus, and golf has a \$237,000 surplus. Also, there is a \$239,000 savings from payroll expenses.

UNFINISHED BUSINESS

A. Consideration to Approve the New Community Center at West Ridge Park Design Contract

Manager Schwartz reported at the May 10, 2023, Workshop Meeting, Holabird and Root presented the results of the preliminary planning phase reconciled with the market study conducted by BerryDunn for the West Ridge Center Building and Park Project. At that meeting, the Park Board of Commissioners directed staff to begin negotiating terms with Holabird and Root for a design agreement, based on the report presented to construct a new building at West Ridge Park. Staff are concurrently evaluating construction management contracts and expect to present a contract in August.

The proposal from Holabird and Root covers design services for program development & schematic design, design development, construction documents, permit and bidding coordination, and construction administration and project close out. The proposal is for design of the master plan including the additional building square footage if the Park District were to receive the \$2.8 Million PARC grant and proposed park site improvements such as the athletic fields. The intention is to design the full project and provide the Park District with options to proceed with part of or all the master plan at the time of bid.

Staff used project cost estimates to evaluate the fiscal impact of the design proposal fees, compared to the Park District's available funds. Additionally, staff completed an analysis to compare the average percentage of design costs from other similar projects completed by the Park District and neighboring Park Districts. Through this analysis, staff believe the design proposal fees are fair and consistent with previous projects and market comparisons. The \$1,234,356 design proposal fee is included in the chart below within the soft costs category. Also in this category are furniture, fixtures, and equipment fees, owners' costs, permitting fees, and pre-construction services costs. Estimated costs will be further refined through the design process.

The Draft AIA Document B133 – 2019 standard form of Agreement Between Owner and Architect has been reviewed by Park District Legal Counsel.

Commissioner Bernstein is looking forward to the process to design a new Community Center at West Ridge Park.

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan to authorize the Executive Director to enter into an AIA Document B133 – 2019 standard form of Agreement for design services with Holabird and Root for the lump sum amount of \$1,234,356.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Ruttenberg

Abstain: None

Motion Carried

B. Sunset Woods Park North Parking Lot Update

Executive Director Romes reported that Staff and Park Board Liaisons President Grossberg and Vice President Freeman have been working with Hilco Realty Management on a possible Agreement that would result in constructing a new shared parking lot along the northeast corner of Sunset Woods Park. The proposed parking lot includes roughly 18 spaces in addition to an ADA accessible space and would accommodate both park users and residents of the adjacent apartment complex. Staff reviewed with the Finance Committee on July 18 and again this evening the letter of intent which includes Hilco funding the parking lot design, engineering and construction for the parking lot, ongoing maintenance, and a donation to be made to the Parks Foundation of Highland Park. Staff are proposing a neighborhood meeting on August 21, 2023, to highlight what is happening in the park before coming to the Park Board of Commissioners at the August 23, 2023, Regular Meeting to request approval of the Easement Agreement.

President Grossberg would like to know the number of parking spaces North Shore School District 112 was going to provide.

Mr. Hilco reported that NSSD112 was going to provide 16 parking spaces, however, the deal fell through.

Commissioner Bernstein would like to know if the 50/50 split would require the Park District of Highland Park to cover 50% of repaving costs for a parking lot that is on private property.

Executive Director Romes reported that all costs will be split 50/50 between the Park District and Hilco.

Commissioner Kaplan and Commissioner Bernstein would like Hilco and staff to follow up with the City of Highland Park to see if lights are needed in the parking lot for safety.

The Executive Director reported that staff are seeking consensus from the Park Board regarding the letter of intent which includes Hilco funding the parking lot design and the concept engineering designs for the parking lot.

Staff received consensus from the Park Board of Commissioners to cosign the letter of intent and move forward with the concept engineering designs for the parking lot.

C. Committee on Local Government Efficiency Update

Executive Director Romes reported that At the May 24, 2023, Regular Meeting, the Park Board of Commissioners approved a resolution forming a Committee on Local Government Efficiency. The resolution was signed and submitted to the Lake County Board on May 26.

The purpose of the Efficiency Committee is to study and make recommendations on Park District efficiency, accountability, and transparency as a separate and district taxing body. This is an opportunity to educate and advocate for the benefits of operating separately from general purpose governments.

The roles of Committee members include Park District staff will prepare, distribute, and present a draft Efficiency Report, Committee Members will review the Efficiency Report and provide comments or recommendations for increased accountability, efficiency or transparency, and the Park Board President will chair the Committee Meetings.

The Committee is required to meet at least three (3) times before submitting the report to the Lake County Board. The Efficiency Report is due no later than Nov. 24, 2024. Meetings must be public and held in accordance with the Open Meetings Act (8-member committee; 5 members must be present for a quorum). Lastly, an opportunity must be provided for any person from the public in attendance to be heard at each meeting.

Executive Director Romes reviewed the proposed Committee Meeting schedule, recommending that final meeting be held in December of 2023 in which a motion will be made authorizing the Executive Director to submit the Efficiency Report to the Lake County Board. However, the Efficiency Report has until November 24, 2024, to complete and submitted the Efficiency Report to the Lake County Board.

NEW BUSINESS

A. Approval to Purchase a 2023 Capital Replacement Backhoe

Director Voss reported The Park District's 1998 John Deere backhoe, having reached its useful life, is listed on the 2023 capital plan for replacement. During 2022, Staff determined a CASE 580SN 4WD backhoe would meet the current and future needs of the District. CASE backhoes are available through Sourcewell, a joint purchasing cooperative program for state, local, and city governments.

Regular Meeting Minutes
July 26, 2023

At the December 14, 2022 Regular Meeting, the Park Board of Commissioners approved a purchase for a CASE 580SN 4WD backhoe for \$122,478.27, which included the trade-in of the District's current backhoe from Burriss Equipment Co. in Waukegan. Upon recent discussions with Burriss Equipment Co., the manufacturer CASE is not able to provide a production date for the 580SN and appears very probable the District will still be waiting well into 2024.

At a different manufacturing location, CASE is producing a newer model, the 580SV. Several of these 580SV 4WD backhoes are being delivered to our area. Staff were able to see, test, and compare this newer model and is comfortable that the differences between the two pieces of equipment are minor and would not negatively effect on our typical District uses.

The CASE 580SV 4WD backhoe is also available through Sourcewell.

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan to terminate the approved purchase order 121922-01 for a CASE 580SN 4WD backhoe in the amount of \$122,478.27 and approve the purchase of a CASE 580SV 4WD backhoe from Burriss Equipment Co. in the amount of \$116,445.31.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Ruttenberg

Abstain: None

Motion Carried

B. Parks Foundation Update

Parks Foundation President Labrador reported that the foundation has been working vigorously to raise funds to support Park District Projects. He is pleased to report that the Parks Foundation has earned new members who bring incredible energy and ideas. The Parks Foundation is composed of eleven members. Also, the website has been updated allowing for donations to be made through mobile devices. The website has generated \$30,000 in donations since the updates.

Lastly, he thanked Director Gogola and Bob Bernstein for their ongoing support to the Parks Foundation.

Commissioner Bernstein requested a joint meeting between the Parks Foundation and the Park Board of Commissioners.

C. Board Committee Updates

Executive Director Romes reported that at the July 18 Finance Committee Meeting staff reviewed the preliminary engineering blueprints for the proposed parking lot at Sunset Woods Park North. A neighborhood meeting will be scheduled in mid-August.

Staff reviewed the three proposals for the New Community Center at West Ridge Park, this included a Design Contract from Architects, Holabird and Root, and two Construction Management Agreements, one from Gilane the other from WBO.

Staff provided a five-year financial analysis report of Heller Nature Center and Deer Creek Racquet Club.

Lastly, staff provided a quarterly financial update for the Recreation Center of Highland Park and reviewed annual maintenance and new enhancements occurring during the annual closure.

D. Directors Report

Executive Director Romes reported that Sunset Valley Golf Club is hosting a two-day tournament today and tomorrow, the North Shore Amateur Tournament. Due to storms, there was a two-hour delay to kick off the first day of the tournament, but the tournament proceeded with 168 players. This is the most players the tournament has had since 1999. To accommodate all the players, 56 groups of threes will tee off both holes #1 and #10 starting at 7:00 a.m.

There are four (4) divisions this year, separating the Open and Senior which was previously combined. We saw more participation from seniors by giving them their own division.

Additionally, he is pleased to welcome Nick Baird as the Park District's new Director of Recreation. Nick has roughly 18 years in Recreation experience including 2 years as Manager at the Wilmette Park District, 4 years as Director of Revenue Services at the Bolingbrook Park District, 3 years as the Executive Director of the Buehler YMCA, and most recently as the Senior Manager of Life Strategies at the Center for Enriched Living. Nick's first day will be this coming Monday, July 24. He will be responsible for areas of Recreation including Fitness, Registration, Aquatics and Tennis.

E. Board Comments

President Grossberg commended Director Gogola for the Park Avenue Grand Opening Event, noting it was a remarkable event.

Executive Director Romes commended Director Smith for working tirelessly with engineers and contractors to renovate the site, construct the new breakwater, and boat ramp.

The Park Board echoes President Grossberg and Executive Director Romes' sentiments.

Commissioner Bernstein commended staff for everything they did regarding the July Fourth Events. He was amazed by the Highland Park community and their support.

Executive Director Romes thanked the Park Board of Commissioners for allowing staff the opportunity to not work the event. He thanked Coordinator Hejnowski for orchestrating the Community Picnic since this is not in her typical job description to coordinate events, but she saw the need and provided support.

OTHER BUSINESS

None.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

Rick Heinemann

1449 Glencoe Ave, Highland Park

There is a contingent buyer for the property at Lincoln School. He reviewed the minutes from the June 7 Lakefront, Parks, and Natural Areas Committee and thanked the Park Board of Commissioners and Park District staff for inviting community members to complete a survey and attend open houses to gather feedback regarding the proposed playground renovation at Lincoln. He is pleased with the four playground renovation concepts developed by Park District staff.

CLOSED SESSION

A motion was made by Commissioner Kaplan, seconded by Commissioner Bernstein, to adjourn into Closed Session for discussion of Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.

Roll Call:

Aye: Commissioner Bernstein; Commissioner Kaplan, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Ruttenberg

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 7:04 p.m.

The meeting reconvened into Open Session at 7:07 p.m.

Action From Closed Session If Any

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.

Regular Meeting Minutes
July 26, 2023

A motion was made by Commissioner Bernstein, seconded by Commissioner Kaplan that the Closed Session minutes from January 11, 2023 Workshop Meeting; January 18, 2023 Facility and Recreation Committee Meeting; February 1, 2023 Special meeting; February 7, 2023 Special meeting, February 8, 2023 Workshop Meeting; February 22, 2023 Regular Meeting; March 8, 2023 Workshop Meeting; March 20, 2023 Special meeting; April 3, 2023 Regular Meeting; April 12, 2023 Workshop meeting; May 10, 2023 Workshop meeting; May 24, 2023 Regular Meeting, June 14, 2023 Workshop Meeting; and June 28, 2023 Regular Meeting; that the need for confidentiality still exists as to all or part of those minutes and shall not be released for public inspection.

Roll Call:

Aye: Commissioner Bernstein; Commissioner Kaplan, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Ruttenberg

Abstain: None

Motion Carried

ADJOURNMENT

A motion was made by Commissioner Bernstein, seconded by Commissioner Kaplan, and approved by a unanimous vote. The Board Meeting adjourned at 7:08p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Finance Committee

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: August 23, 2023

Subject: **Approval of Ordinance 2023-06: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property**

Summary

Pursuant to 70 ILCS 1205/8-22 the Park District of Highland Park disposes of property it deems to be of no use to the Agency. With each item disposed of, the District will determine which method of disposal is in its best interests. As indicated in the ordinance, this could be through sale to the highest bidder, trade-in, or donation. Most of the property has some value, although in most cases it is minimal. If the property cannot be sold or donated, the District will dispose of it in the most economical method possible. Also, pursuant to 70 ILCS 1205/8-22 the District must pass the attached ordinance by approval of at least three-fifths of the Park Board.

Recommendation

Staff and the Park District Finance Committee recommend approval from the Park Board of Commissioners of Ordinance 2023-06: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, so that the Park District of Highland Park can dispose of surplus property as indicated in Addendum 1 of the Ordinance.

**PARK DISTRICT OF HIGHLAND PARK
ORDINANCE #2023-06**

**AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR
SALE OF SURPLUS PERSONAL PROPERTY OF THE PARK DISTRICT OF
HIGHLAND PARK
LAKE COUNTY, ILLINOIS**

WHEREAS, the Park District of Highland Park, Lake County, Illinois (“Park District”) owns personal property as described in Addendum A. hereinafter known as the “Property,” and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)(“Code”), the Park District is authorized to sell, convey or donate any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the Park District; and

WHEREAS, the Board of Park Commissioners (“Board”) has reviewed a staff report finding that the Property is no longer useful to the Park District and recommending its sale, donation or disposal and the Board concurs with that recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them into this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary and useful to the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the Property in the following manner:

Sell the Property to the highest bidder

or

Trade-In the Property

or

Donate the Property to such person or entity that will make use of the equipment.

or

Dispose of the Property if the District is unable to sell or donate identified equipment.

Section 3. The seller, Park District of Highland Park, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. The Park District of Highland Park neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said items.

The buyer agrees to purchase said items in an “**as is**” condition with all faults. The buyer understands that the seller does not expressly or implicitly warrant that the said items meet or comply with any applicable safety standards (examples: ASTM, OSHA, CPSC). The buyer is solely responsible for determining that the said items are appropriate for any and all particular uses.

The buyer further agrees to indemnify, hold harmless and defend the Park District of Highland Park and its officers, agents and employees from any and all claims resulting from injuries, damages and losses arising out of, connected with, or in any other way associated with the use of said items.

Section 4. The Board authorizes and directs the Executive Director take such action necessary to sell, donate or dispose of the Property as herein authorized.

Section 5. This ordinance shall be in full force and effect from and after its adoption as provided by law.

Adopted this 23rd day of August 2023.

Ayes: _____

Nays: _____

Absent: _____

President, Board of Park Commissioners
Park District of Highland Park

ATTEST:

Secretary, Board of Park Commissioners
Park District of Highland Park

STATE OF ILLINOIS)
)
COUNTY OF LAKE) SS.

SECRETARY’S CERTIFICATE

I, Brian Romes, do hereby certify that I am Secretary of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, and as such official I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of:

AN ORDINANCE authorizing and providing for the conveyance or sale of surplus personal property of the Park District of Highland Park, Lake County, Illinois

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Park District, held by said District at 6:00 p.m. on the 23rd day of August.

I FURTHER CERTIFY that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, and with the provisions of the Park District Code of the State of Illinois, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Park District of Highland Park, Illinois this 23rd day of August 2023.

Brian Romes, Secretary
Board of Park Commissioners
Park District of Highland Park

(SEAL)

Park District of Highland Park
Ordinance 2023-06
Surplus Property Ordinance
Addendum 1
List of Surplus Property

ID	Brand	Description	Model	Serial No.	Condition	Location	Est. Value	Notes
1	Gliden	Camp Staff T-shirts			new	West Ridge	\$1,500.03	misprinted shirts
2	Port & Company	Camp Staff Hooded Sweatshirt			new	West Ridge	\$3,621.06	misprinted sweatshirts
3	Anchor	Speakers	Explorer Pro		Broken	Heller Nature Center	\$0.00	
4	LG	EZ Sign Monitor	32LT560E	304RMFP3U963	Broken	Heller Nature Center	\$0.00	
5	LG	EZ Sign Monitor	32LN549E	403RMDZ5G186	Broken	Heller Nature Center	\$0.00	
6		Flying Squirrel Exhibit			Old	Heller Nature Center	\$0.00	Exhibit Panel
7	Dell	Voicemail Server	Precision R7610	6NF6Q22	Obsolete	West Ridge	\$100.00	
8	MiTel	Phone Equipment	3300 CX Controller	AVEEA7451	Obsolete	Heller Nature Center	\$75.00	
9	Various	Old Computer Monitors x	Misc		Obsolete	Various	\$0.00	
10	Dell	Voicemail Server	Precision R7610	6NF6Q22	Obsolete	West Ridge	\$100.00	
11	MiTel	Phone Equipment	3300 CX Controller	AVEEA7451	Obsolete	Heller Nature Center	\$75.00	
12	MiTel	Phone Equipment	3300 CX Controller	AVEEA7316	Obsolete	Heller Nature Center	\$75.00	
13	Various	Old Computer Monitors x	Misc		Obsolete	Various	\$0.00	
14	Dell	Old Desktop Computer	Optiplex 360		Obsolete	Westridge	\$0.00	
15	Lucent	T1 modem x5	Lucent P50-1UBRI-ASA		Obsolete	Westridge	\$0.00	
16	Adtran	T1 Router	NetVanta	4305	Obsolete	Westridge	\$0.00	
17	Dell	Monitors x 6	Various		Obsolete / Broken		\$0.00	
18	Viewsonic	Monitors x 3	Various		Obsolete / Broken		\$0.00	
19	Planar	Monitors x 2	Various		Obsolete / Broken		\$0.00	
20	Asus	Monitors x 2	Various		Obsolete / Broken		\$0.00	
21	LG	Monitor			Obsolete		\$0.00	
22	Acer	Monitor x3	Various		Obsolete		\$0.00	
23	Asus	Laptop	TP501UQ-IH74T	G9N0CX11E181376	Broken		\$0.00	
24	Richoh	Finisher	MPC3504-C	C84185864	Broken		\$0.00	Part of a copier we own but cost too much to fix



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: August 23, 2023

Subject: **Approval of OSLAD Grant Resolution of Authorization**

Summary

Staff is preparing an Illinois Department of Natural Resources Open Space Land Acquisition and Development (OSLAD) Grant Application for the Lincoln Park Improvement Project. The OSLAD grant program is administered by the Illinois Department of Natural Resources and is typically offered annually. The competitive grant program provides up to 50% funding support to develop public outdoor recreation areas. This year \$56M is available through the grant program and the maximum individual award is \$600,000. The application is due on August 31, 2023, and awards are typically announced six to eight months after the application period closes. If awarded, the Park District would have two years to complete the project.

The grant application requires that the Park Board of Commissioners approve the proposed project and commit funds for the project if awarded by approving the attached Resolution of Authorization.

Financial Impact

Below are the costs associated with the Lincoln Park Improvement Project. The application will include a requested grant amount of \$528,500 and a Park District match of \$528,500.

Development Project Component	Estimated Costs
Lincoln Park Improvement	\$ 77,000
Full-Court Basketball	\$ 35,000
Diamond Fields Improvements	\$ 210,000
Walking Path Improvements/Reconfiguration	\$ 126,500
Site Furniture Replacements	\$ 24,000
2-5 Playground	\$ 151,000
5-12 Playground	\$ 277,000
Picnic Shelter	\$ 66,000
Mixed-Use Field Improvements	\$ 16,500
Landscaping	\$ 26,000
A/E Design Fees	\$ 45,000
CPA Report Costs	\$ 3,000
Total Estimated Cost	\$1,057,000

Recommendation

Staff recommend approval from the Park District Board of Commissioners of the OSLAD Grant Resolution Authorization, allowing the Park District of Highland Park to apply for funding assistance for the Lincoln Park Improvement Project.

The above named Sponsor hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending OSLAD project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.

The Sponsor further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 8) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the Sponsor certifies to the best of its knowledge that the information provided within the attached application is true and correct.

Resolution Adoption Date:

Attested by (Name):

Attested by (Title):

Attestation Date:

Applicant Certification

By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(")The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

Applicant Certification

I agree

DRAFT



Memorandum

To: Park Board of Commissioners

From: Mike Evans, Landscape Architect; Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: August 23, 2023

Subject: **Approval of the 2023 Roof Improvements Project Bid**

Summary

The Park District of Highland Park received seven (7) sealed bids on Thursday, August 3, 2023, for materials and labor to complete the 2023 Roof Improvements Project. Work is scheduled to occur October and November 2023.

Bid Results

<i>Base Bid/Alternate Items</i>	<i>All American Exterior Solutions</i>	<i>Absolute Home Improvements</i>	<i>Filotto Roofing</i>	<i>J & J Chiattello Construction</i>	<i>Pirate Roofing</i>	<i>L. Marshall Inc.</i>	<i>Dardon Construction</i>
Base Bid 1: Cunniff Park Maintenance Building	\$12,950	\$12,820	\$14,145	\$17,550	\$17,850	\$21,800	\$25,000
Base Bid 2: The Preserve Shelter	\$3,350	\$4,000	\$3,050	\$4,000	\$4,040	\$7,200	\$6,000
Total Base Bid	\$16,300	\$16,820	\$17,195	\$21,580	\$21,890	\$29,000	\$31,000
Alternate 1: Roof Replacement Deck – Plywood (Unit Cost/Square Foot)	\$5.00	\$4.69	\$4.50	\$5.00	\$180/Per sht	\$10.00	\$2.75
Alternate 2: Wood Facia Replacement (Unit Cost/Linear Foot)	\$15.00	\$14.00	\$8.00	\$5.00	\$10.00	\$11.00	\$15.00
Alternate 3: Flashing Replacement (Unit Cost/Linear Foot)	\$6.00	\$9.00	\$12.00	\$10.00	\$8.00	\$11.00	\$25.00
Alternate 4: Roof Replacement Deck (Unit Cost/Square Foot)	\$23.00	NA	8.50	\$30.00	\$15.00	\$12.50	NA

The low bidder is All American Exterior Solutions. This contractor has favorable references and experience working with the Park District.

Budget Impact

Total Approved Budget	\$18,500
<u>Bid Recommendation</u>	<u>\$16,300</u>
Amount Under Budget	\$ 2,200

Recommendation

Staff and the Finance Committee recommend approval from the Park Board of Commissioners for base bid items 1 & 2 and Alternates 1,2, 3, & 4 from All American Exterior Solutions for the 2023 Roof Improvements Project and authorize the Executive Director to enter into an agreement in the amount of \$16,300.



Memorandum

To: Board of Park Commissioners

From: Samantha Santizo - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: August 23, 2023

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written July 26, 2023 through August 17, 2023 to be presented to the Board for approval on August 23, 2023.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
July 26, 2023 Emergency Checks	\$ 3,215.78
August 03, 2023	\$ 426,747.85
August 08, 2023 Emergency Check	\$ 6,711.25
August 09, 2023 Emergency Check	\$ 500.00
August 17, 2023	\$ 936,996.29
Void Payments	\$ (23,829.01)
Bank Drafts	\$ 58,321.36
P-Card	\$ 230,816.19
TOTAL	\$ 1,639,479.71

PAYROLL DISBURSEMENTS

July 28, 2023	\$ 578,543.98
August 11, 2023	\$ 580,324.48
TOTAL	\$ 1,158,868.46
GRAND TOTAL	\$ 2,798,348.17

To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 08-23-23 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____
Secretary



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16895	312 COMMUNICATIONS INC	08/17/2023	Regular	0.00	15,960.00	189611
97788	Invoice	04/26/2023	312 Professional Services April 2023	0.00	8,400.00	
97789	Invoice	05/26/2023	312 Professional Services May 2023	0.00	7,560.00	
15147	ABC PRINTING COMPANY	08/17/2023	Regular	0.00	194.20	189612
277145	Invoice	07/31/2023	Duck Derby Vinyl Banners	0.00	194.20	
10034	ABSOLUTE HOME IMPROVEMENTS	08/17/2023	Regular	0.00	1,980.00	189613
Invoice #3	Invoice	07/20/2023	Install railing at stairs	0.00	1,980.00	
10149	ANCEL, GLINK, DIAMOND, BUSH	08/17/2023	Regular	0.00	6,803.50	189614
98314	Invoice	08/08/2023	Legal Services July 2023	0.00	6,803.50	
20427	ANNA MIESZANIEC	08/17/2023	Regular	0.00	480.00	189615
2045743	Invoice	08/14/2023	Refund	0.00	480.00	
14716	AQUA PURE ENTERPRISES, INC	08/17/2023	Regular	0.00	561.00	189616
0145596-IN	Invoice	06/21/2023	Order for Aquaperl 25	0.00	561.00	
19172	AQUAMOON LLC	08/17/2023	Regular	0.00	640.00	189617
23-1175	Invoice	07/31/2023	Aquarium Service	0.00	640.00	
20071	AVALON PETROLEUM COMPANY	08/17/2023	Regular	0.00	5,560.01	189618
031142	Invoice	07/14/2023	Diesel Fuel 7/14/23	0.00	769.86	
474855	Invoice	07/14/2023	Unleaded Fuel 7/14/23	0.00	1,490.51	
474890	Invoice	07/19/2023	Unleaded Fuel 7/19/23	0.00	1,702.08	
475869	Invoice	07/10/2023	Unleaded Fuel 7/10/23	0.00	1,597.56	
10880	CHARLES J FIORE COMPANY, INC.	08/17/2023	Regular	0.00	750.00	189619
254144	Invoice	05/25/2023	Hydrangea macrophylla - Quantity 15	0.00	750.00	
20147	CHICAGO COMMUNICATIONS LLC	08/17/2023	Regular	0.00	22,449.00	189620
344873	Invoice	06/26/2023	Contract Total	0.00	22,449.00	
10446	CHICAGO DIST GOLF ASSOC	08/17/2023	Regular	0.00	2,000.00	189621
1295	Invoice	08/09/2023	4th Installment-2023 CDGA Member Club M...	0.00	2,000.00	
20425	CHICAGO RIVER CANOE & KAYAK. LLC	08/17/2023	Regular	0.00	257.00	189622
081623	Invoice	08/16/2023	8/10/23 Canoe Trip for Camp	0.00	257.00	
10463	CHICAGO TRIBUNE COMPANY	08/17/2023	Regular	0.00	53.14	189623
077077606000	Invoice	07/31/2023	7/19/23 Online Classified Listings	0.00	53.14	
20424	CHRISTIE RUSSERT	08/17/2023	Regular	0.00	250.00	189624
081123	Invoice	08/11/2023	Moraine Beach Art Project-Artist Stipend	0.00	250.00	
10502	CITY OF HIGHLAND PARK	08/17/2023	Regular	0.00	207.86	189625
070523 035453	Invoice	07/05/2023	640 Ridge Rd 4/4/23-6/30/23	0.00	207.86	
19725	CLIFTON TURNER	08/17/2023	Regular	0.00	150.00	189626
080823	Invoice	08/08/2023	Payment for 3 travel basketball games	0.00	150.00	
10589	CROWN TROPHY	08/17/2023	Regular	0.00	1,360.00	189627
22362	Invoice	08/14/2023	Trophies for T-Ball and Sluggers Summer Sea...	0.00	1,360.00	
10624	DANIEL CREANEY COMPANY	08/17/2023	Regular	0.00	225.00	189628
45922	Invoice	07/19/2023	June 2023-Moroney Playground Site Visit, C...	0.00	225.00	
10756	DRUE HOFFMAN	08/17/2023	Regular	0.00	74.00	189629

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
080823	Invoice	08/08/2023	Payment for 2 basketball games officiated	0.00	74.00	
17122	DYNEGY ENERGY SERVICES	08/17/2023	Regular	0.00	20,608.05	189630
331665723061	Invoice	08/03/2023	May 2023-June 2023	0.00	20,608.05	
20138	EFACTORY, INC.	08/17/2023	Regular	0.00	176.25	189631
20230805-1	Invoice	08/05/2023	Varsity & JV Camps Photography	0.00	176.25	
19585	ELIZABETH J FINLAYSON	08/17/2023	Regular	0.00	1,950.00	189632
303	Invoice	06/01/2023	Consultation-5/22/23, 5/24/23, 5/25/23 & 5...	0.00	1,575.00	
304	Invoice	07/01/2023	Consultation on 6/5/23 & 6/26/23	0.00	375.00	
20421	EUGENE BROWN	08/17/2023	Regular	0.00	300.00	189633
080823	Invoice	08/08/2023	Payment for 6 travel basketball games	0.00	300.00	
20377	FLASHPARKING INC.	08/17/2023	Regular	0.00	99.00	189634
INV959441	Invoice	08/01/2023	Tower HaaS	0.00	99.00	
18159	GARY FULLET	08/17/2023	Regular	0.00	150.00	189635
080823	Invoice	08/08/2023	Payment for 3 basketball games officiated	0.00	150.00	
10954	MAGIC OF GARY KANTOR	08/17/2023	Regular	0.00	2,715.00	189636
05122023	Invoice	05/12/2023	7/18/23 Magic Event-Junior Crew	0.00	1,020.00	
051223	Invoice	05/12/2023	6/20/23 Magic Event - Senior XL group	0.00	525.00	
081323	Invoice	08/13/2023	\$2 take home tricks for 6/20, 7/18 & 8/1 ca...	0.00	350.00	
5122023	Invoice	05/12/2023	8/1/23 Magic Event-Senior Crew	0.00	820.00	
17112	GEORGE JIMENEZ	08/17/2023	Regular	0.00	150.00	189637
080823	Invoice	08/08/2023	Payment for 3 basketball games officiated	0.00	150.00	
10974	GEWALT HAMILTON ASSOCIATES INC	08/17/2023	Regular	0.00	9,213.24	189638
5121.000-10	Invoice	05/12/2023	Hidden Creek Aquatic Center Pool Deck 4/1-...	0.00	3,606.08	
518.200 - 19	Invoice	05/12/2023	Remaining Balance Owed-Centennial Ice Are...	0.00	1,232.50	
5818.200-22	Invoice	08/04/2023	Centennial Ice Arena Site Improvements 7/1...	0.00	4,374.66	
11042	GROWER EQUIPMENT & SUPPLY CO.	08/17/2023	Regular	0.00	26,000.00	189639
39261	Invoice	07/31/2023	Electric Mower	0.00	26,000.00	
11125	HITCHCOCK DESIGN GROUP	08/17/2023	Regular	0.00	15,392.50	189640
30927	Invoice	07/31/2023	Park Ave Beach Phase One Final Design	0.00	15,392.50	
11196	ILLINOIS STATE POLICE	08/17/2023	Regular	0.00	1,240.00	189641
20230600686	Invoice	06/30/2023	6/1/23-6/30/23 Background Checks	0.00	1,240.00	
20426	IT1 SOURCE, LLC	08/17/2023	Regular	0.00	12,768.96	189642
00905563	Invoice	07/31/2023	Cisco Meraki MR Series Enterprise Subscripti...	0.00	12,768.96	
18561	J MILLER MARKETING INC	08/17/2023	Regular	0.00	2,990.00	189643
23781	Invoice	07/05/2023	July 2023 Online Management	0.00	1,530.00	
24495	Invoice	08/04/2023	August 2023 Online Management	0.00	1,460.00	
11276	JAY ZIMMERMAN	08/17/2023	Regular	0.00	617.00	189644
080823	Invoice	08/08/2023	Payment-8 basketball games & 94 assigning ...	0.00	617.00	
11294	JEREMY FRIEDMAN	08/17/2023	Regular	0.00	154.89	189645
081123	Invoice	08/11/2023	2023 Travel Baseball Overnight Trip 6/25-6/...	0.00	154.89	
11363	JOHN KENO AND CO., INC.	08/17/2023	Regular	0.00	6,514.98	189646
2300.03-02	Invoice	07/26/2023	Provide PC360 hydraulic excavator w/operat...	0.00	6,514.98	
19934	ZIPLINE CORPORATION	08/17/2023	Regular	0.00	960.00	189647
5-022HP	Invoice	08/07/2023	Photography & Editing of Photos-Summer C...	0.00	960.00	
19677	LASALLE NETWORK	08/17/2023	Regular	0.00	868.92	189648
643566	Invoice	08/03/2023	Suzan Pero-Reimbursable Expenses	0.00	107.67	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
644061	Invoice	08/14/2023	8/13/23 Regular-Suzan Pero: IT Specialist	0.00	761.25	
20283	STRATUS BUILDING SOLUTIONS OF CH	08/17/2023	Regular	0.00	1,145.93	189649
6200551	Invoice	08/01/2023	Janitorial Service for August 2023	0.00	1,145.93	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	08/17/2023	Regular	0.00	3,790.60	189650
LR5410771	Invoice	07/31/2023	2205 Skokie Rd 8/1/23-8/31/23	0.00	84.24	
LR5410880	Invoice	07/31/2023	883 Sheridan Rd 8/1/23-8/31/23	0.00	84.24	
LR5410881	Invoice	07/31/2023	31 Park Ave 11/13/22-8/31/23	0.00	446.02	
LR5410881 credit	Credit Memo	07/31/2023	31 Park Ave 11/13/22-8/31/23 Credit on Ac...	0.00	-27.17	
LR5410882	Invoice	07/31/2023	2821 Ridge Rd 8/1/23-8/31/23	0.00	84.24	
LR5410883	Invoice	07/31/2023	701 Deer Creek Pkwy 8/1/23-8/31/23	0.00	145.91	
LR5410884	Invoice	07/31/2023	636 Ridge Rd 8/1/23-8/31/23	0.00	216.14	
LR5410886	Invoice	07/31/2023	1390 Sunset Rd 8/1/23-8/31/23	0.00	165.36	
LR5410887	Invoice	07/31/2023	1220 Fredrickson Pl 8/1/23-8/31/23	0.00	460.41	
LR5410888	Invoice	07/31/2023	1240 Fredrikson Pl 8/1/23-8/31/23	0.00	396.73	
LR5411111	Invoice	07/31/2023	1201 Park Ave W 8/1/23-8/31/23	0.00	381.76	
PS551275	Invoice	07/27/2023	POP units-Woodridge,WR/Wolters,Cunniff, P...	0.00	1,352.72	
11653	MAG CONSTRUCTION CO.	08/17/2023	Regular	0.00	1,950.00	189651
17-903	Invoice	08/01/2023	Sunset Woods 1 sign Install/The Preserve 2 s...	0.00	1,950.00	
11801	MIDWEST GROUNDCOVERS LLC	08/17/2023	Regular	0.00	6,349.96	189652
1738629	Invoice	05/18/2023	Greenery planted	0.00	6,349.96	
15482	NAOMI BEN-ISRAEL OLIVE	08/17/2023	Regular	0.00	192.00	189653
2043415	Invoice	08/11/2023	Refund	0.00	192.00	
13604	NORTH SHORE GAS	08/17/2023	Regular	0.00	1,043.51	189654
080123 06081976...	Invoice	08/01/2023	1801 Sunset Rd 7/1/23-7/31/23	0.00	68.34	
080423 06011450...	Invoice	08/04/2023	3100 Trail Way (Centennial Ice) 7/1/23-7/31...	0.00	975.17	
14914	NORTH SHORE WATER RECLAMATION	08/17/2023	Regular	0.00	225.89	189655
5080992	Invoice	04/29/2023	3420 Krenn Ave 11/15/22-2/22/23	0.00	4.07	
5129992	Invoice	07/29/2023	3420 Krenn Ave 2/22/23-5/55/23	0.00	8.14	
5131610	Invoice	07/29/2023	636 Ridge Rd 2/16/23-5/11/23	0.00	207.57	
5132755	Invoice	07/29/2023	0 Cavell Ave 1/24/23-4/26/23	0.00	6.11	
11998	PARK DISTRICT RISK MGMT AGCY	08/17/2023	Regular	0.00	25,743.70	189656
0723133	Invoice	07/31/2023	July 2023-Liability Insurance	0.00	25,743.70	
11998	PARK DISTRICT RISK MGMT AGCY	08/17/2023	Regular	0.00	185,787.61	189657
0723133H	Invoice	07/31/2023	July 2023-Employee Health Insurance	0.00	185,787.61	
15146	PETER E HERNANDEZ	08/17/2023	Regular	0.00	450.00	189658
072723042	Invoice	07/27/2023	North Shore AM Golf Tournament Photogra...	0.00	265.00	
072823043	Invoice	07/27/2023	Duck Derby Photography	0.00	185.00	
17425	PNC EQUIPMENT FINANCE	08/17/2023	Regular	0.00	33,523.55	189659
1754370	Invoice	07/31/2023	SVGC Golf Cart Lease 8/30/23-9/29/23	0.00	10,561.00	
1754371	Invoice	07/31/2023	GPS for Carts	0.00	22,962.55	
12157	RAY AMIDEI	08/17/2023	Regular	0.00	700.00	189660
080723	Invoice	08/07/2023	8/7/23 CPR/AED class-14 participants	0.00	700.00	
20423	ROSS DEUTSCH	08/17/2023	Regular	0.00	6,669.00	189661
081423	Invoice	08/14/2023	Payment 8/21-8/23 HP Youth Basketball Ca...	0.00	6,669.00	
16459	SANTO SPORT STORE	08/17/2023	Regular	0.00	132.50	189662
108969	Invoice	08/02/2023	Champro Youth & Adult Pants	0.00	132.50	
18132	SCOTT TRICE	08/17/2023	Regular	0.00	300.00	189663
080823	Invoice	08/08/2023	Payment for 6 travel basketball games	0.00	300.00	
12335	SCOTT ZACHAR	08/17/2023	Regular	0.00	150.00	189664

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
080823	Invoice	08/08/2023	Payment for 3 basketball games officiated	0.00	150.00	
20282	SHRUTHI POTOCEK	08/17/2023	Regular	0.00	246.00	189665
2045976	Invoice	08/15/2023	Refund	0.00	246.00	
19985	SOUND OF MUSIC SYSTEMS	08/17/2023	Regular	0.00	98,709.50	189666
14517	Invoice	07/05/2023	Installation of Audio Systems	0.00	5,408.27	
14518	Invoice	07/05/2023	Centennial-LED LCD Displays/Wall Mounts	0.00	21,897.21	
14519	Invoice	07/05/2023	Install LED LCD Displays & Wall Mounts	0.00	8,500.00	
14520	Invoice	07/05/2023	Centennial-Sound Systems	0.00	3,457.89	
14522	Invoice	07/05/2023	Centennial Audio/Video Systems	0.00	59,446.13	
12458	STEVE BUTI	08/17/2023	Regular	0.00	848.90	189667
081423	Invoice	08/14/2023	Payment for Distance Running Camp	0.00	848.90	
18900	STUCKEY CONSTRUCTION CO., INC.	08/17/2023	Regular	0.00	227,044.09	189668
Application No. 10	Invoice	08/14/2023	Centennial Arena Project#22-039	0.00	227,044.09	
12493	SUNSET FOOD MART INC	08/17/2023	Regular	0.00	173.85	189669
13684 072423	Invoice	07/24/2023	Gatorade & Water for parks crew	0.00	101.97	
13689 072723	Invoice	07/27/2023	Gatorade & Water	0.00	71.88	
20422	WAYNE WILLIAMS	08/17/2023	Regular	0.00	150.00	189670
080923	Invoice	08/09/2023	Payment for 3 basketball games officiated	0.00	150.00	
10921	ZAMBONI COMPANY USA, INC.	08/17/2023	Regular	0.00	178,846.20	189671
114717	Invoice	07/31/2023	Zamboni Model 552AC Ice Resurfacer	0.00	178,846.20	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	95	61	0.00	936,996.29
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	95	61	0.00	936,996.29

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	936,996.29
			<u>936,996.29</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03734 - 7/26/23 Windstream-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
17515	WINDSTREAM	07/26/2023	Regular	0.00	2,802.75	189538
75820324	Invoice	07/22/2023	July 2023	0.00	2,802.75	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	2,802.75
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	2,802.75

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2023	2,802.75
			<hr/>
			2,802.75



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
15147	ABC PRINTING COMPANY	08/03/2023	Regular	0.00	142.39	189540
276531	Invoice	07/12/2023	Knitting Yard Signs	0.00	142.39	
10034	ABSOLUTE HOME IMPROVEMENTS	08/03/2023	Regular	0.00	79,903.20	189541
Invoice #1	Invoice	07/24/2023	Heller-BlueTrail Improvements/Payment App..	0.00	37,270.00	
Invoice#3	Invoice	07/18/2023	Moroney Park-Payment Application 3	0.00	37,123.20	
Quote 3	Invoice	07/20/2023	Railing in gymnasium room-Centennial Ice A...	0.00	5,510.00	
19993	ACP CREATIVIT, LLC	08/03/2023	Regular	0.00	1,140.00	189542
INV146396	Invoice	06/26/2023	Inovonics EchoStream Zone Expansion Modu...	0.00	190.00	
INV153425	Invoice	07/26/2023	Inovonics EchoStream Zone Expansion Modu...	0.00	950.00	
16788	ADVANCED TURF SOLUTIONS INC	08/03/2023	Regular	0.00	3,391.00	189543
SO1110411	Invoice	07/26/2023	Athletic blue rye/Advanced TTF w/XCD	0.00	3,391.00	
19734	AECOM TECHNICAL SERVICES INC.	08/03/2023	Regular	0.00	3,153.57	189544
2000782589	Invoice	07/25/2023	Park Ave Boat Launch Parking Lot Restoration	0.00	3,153.57	
17039	AIR COMFORT, LLC	08/03/2023	Regular	0.00	39,862.00	189545
187607	Invoice	07/31/2023	Remove/Rebuild/Furnish & Install desiccant...	0.00	39,862.00	
17720	ALAN SPECTOR	08/03/2023	Regular	0.00	400.00	189546
072523	Invoice	07/25/2023	Payment for 5 games umpired in July 2023	0.00	400.00	
19871	ALEXANDER NATHAN	08/03/2023	Regular	0.00	166.00	189547
071823	Invoice	07/18/2023	South Bend trip-14U Travel Baseball Reimbu...	0.00	166.00	
19873	ALEXANDRIA WHITE	08/03/2023	Regular	0.00	99.00	189548
2027772	Invoice	07/31/2023	Refund	0.00	99.00	
14293	AMAZING MINDS 2 LLC	08/03/2023	Regular	0.00	405.00	189549
071923	Invoice	07/19/2023	After Camp Visit on 7/18/23	0.00	405.00	
17301	WILSON SPORTING GOODS CO.	08/03/2023	Regular	0.00	9,984.00	189550
4542411658	Invoice	07/12/2023	W/S Prem Range White Balls	0.00	4,992.00	
4542411659	Invoice	07/12/2023	W/S Prem Range White Balls	0.00	4,992.00	
20417	ANGELICA KNAPP	08/03/2023	Regular	0.00	12.00	189551
2027501	Invoice	07/31/2023	Refund	0.00	12.00	
20414	ANN MILLER	08/03/2023	Regular	0.00	250.00	189552
2017397	Invoice	07/24/2023	Refund	0.00	250.00	
10185	AQUATIC ECOSYSTEMS MANAGEMEN	08/03/2023	Regular	0.00	305.00	189553
20231105	Invoice	07/21/2023	July 2023 Algaecide & Vegetation Herbicide-...	0.00	305.00	
20071	AVALON PETROLEUM COMPANY	08/03/2023	Regular	0.00	1,752.30	189554
031096	Invoice	07/05/2023	Diesel Fuel 7/5/23	0.00	606.64	
474754	Invoice	07/05/2023	Unleaded Gas 7/5/23	0.00	1,145.66	
19626	B. H. SUHR & COMPANY INC	08/03/2023	Regular	0.00	7,200.00	189555
2059	Invoice	07/13/2023	Boundary Survey for Old Elm Park	0.00	2,450.00	
2060	Invoice	07/13/2023	Boundary Survey for Port Clinton Park	0.00	4,750.00	
10502	CITY OF HIGHLAND PARK	08/03/2023	Regular	0.00	573.75	189556
080123 003875	Invoice	08/01/2023	0 Burton Ave 5/1/23-7/31/23	0.00	51.08	
080123 004546	Invoice	08/01/2023	750 Lincoln Ave 5/1/23-7/31/23	0.00	144.47	
080123 005735	Invoice	08/01/2023	0 Cavell Ave 5/1/23-7/31/23	0.00	26.02	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
080123 006536	Invoice	08/01/2023	1800 Spruce Ave 5/1/23-7/31/23	0.00	26.34	
080123 026489	Invoice	08/01/2023	2255 Ridge Rd 5/1/23-7/31/23	0.00	150.50	
080123 026496	Invoice	08/01/2023	1160 Cavell Ave 5/1/23-7/31/23	0.00	149.84	
080123 026500	Invoice	08/01/2023	1435 Arbor Ave 5/1/23-7/31/23	0.00	25.50	
10537	COMMONWEALTH EDISON COMPANY	08/03/2023	Regular	0.00	16,596.26	189557
071723 02032300...	Invoice	07/17/2023	1390 Sunset Rd 6/14/23-7/14/23	0.00	3,824.87	
072423 18122640...	Invoice	07/24/2023	636 Ridge Rd 6/21/23-7/21/23	0.00	5,471.38	
072423 18147670...	Invoice	07/24/2023	ES Egandale 1N Park 6/21/23-7/21/23	0.00	74.74	
072523 72310440...	Invoice	07/25/2023	1240 Fredrickson Pl (POGO) 6/22/23-7/24/23	0.00	2,341.19	
072623 17303300...	Invoice	07/26/2023	NS Clavey 1E Rt 41 6/22/23-7/24/23	0.00	4,884.08	
10624	DANIEL CREANEY COMPANY	08/03/2023	Regular	0.00	14,765.00	189558
45688	Invoice	04/14/2023	March 2023-Moraine Path Stairs	0.00	375.00	
45796	Invoice	05/12/2023	April 2023-Moraine Path Stairs	0.00	225.00	
45815	Invoice	06/12/2023	June 2023-Old Elm Park	0.00	4,500.00	
45816	Invoice	06/12/2023	June 2023-Port Clinton Park	0.00	7,250.00	
45831	Invoice	06/14/2023	May 2023-Topo Lincoln Park	0.00	1,740.00	
45848	Invoice	06/14/2023	May 2023-Moraine Path Stairs	0.00	675.00	
20408	DAVID MUNIZ	08/03/2023	Regular	0.00	250.00	189559
2011755	Invoice	07/20/2023	Refund	0.00	250.00	
18562	DAVIS BANCORP INC	08/03/2023	Regular	0.00	1,639.00	189560
115288	Invoice	07/31/2023	Armored Transportation July 2023	0.00	1,639.00	
19457	JOHN DEERE AG & TURF CORPORATE	08/03/2023	Regular	0.00	20,721.40	189561
117496150	Invoice	07/20/2023	Ballfield Groomer	0.00	20,721.40	
20407	DIANA DARDUGNO	08/03/2023	Regular	0.00	60.00	189562
2011373	Invoice	07/20/2023	Refund	0.00	60.00	
20075	DIRECT ENERGY BUSINESS	08/03/2023	Regular	0.00	5,003.98	189563
HS33729937	Invoice	07/13/2023	636 Ridge Rd 6/1/23-6/30/23	0.00	100.50	
HS33737598	Invoice	07/18/2023	1240 Fredrickson Pl (Hidden Creek) 6/1/23-6...	0.00	3,054.40	
HS33743610	Invoice	07/21/2023	3100 Trail Way(Centennial Ice) 6/1/23-6/30/...	0.00	1,849.08	
20420	DONALD WINGER	08/03/2023	Regular	0.00	761.50	189564
080323	Invoice	08/03/2023	Travel, Meal & Lodging Expense Reimburse 6...	0.00	761.50	
17122	DYNEGY ENERGY SERVICES	08/03/2023	Regular	0.00	30,363.42	189565
331665723041	Invoice	08/01/2023	March 2023-April 2023	0.00	13,889.19	
331665723051	Invoice	08/01/2023	April 2023-May 2023	0.00	16,474.23	
20418	ELENA VICTORIA LLC	08/03/2023	Regular	0.00	4,125.00	189566
62023	Invoice	08/01/2023	6/19/23-6/23/23 EV Sewing Camp	0.00	4,125.00	
20416	ELLEN ELISCU	08/03/2023	Regular	0.00	100.00	189567
2027939	Invoice	07/31/2023	Refund	0.00	100.00	
19618	EUGENE O'MALLEY	08/03/2023	Regular	0.00	160.00	189568
080123	Invoice	08/01/2023	Payment-2 baseball games officiated on 7/17..	0.00	160.00	
17719	CONSTELLATION NEWENERGY - GAS D	08/03/2023	Regular	0.00	496.41	189569
3805536	Invoice	07/21/2023	1201 Park Ave W-June 2023	0.00	496.41	
16915	FALCONS HOCKEY ASSOCIATION	08/03/2023	Regular	0.00	1,426.10	189570
080123	Invoice	08/01/2023	Summer Session 2023-Little Falcons	0.00	1,426.10	
10954	MAGIC OF GARY KANTOR	08/03/2023	Regular	0.00	100.10	189571
071723	Invoice	07/17/2023	7/17/23 Summer Magic Class	0.00	100.10	
20080	GEORGE GRUNDITZ	08/03/2023	Regular	0.00	240.00	189572
072523	Invoice	07/25/2023	Payment for 3 games on 7/8/23 & 7/20/23	0.00	240.00	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10974	GEWALT HAMILTON ASSOCIATES INC	08/03/2023	Regular	0.00	12,589.80	189573
5121.002-1	Invoice	07/13/2023	PDHP Deck Replacement CA Sevices 5/29/23...	0.00	630.00	
5121.051-1	Invoice	07/10/2023	Fink Park Baseball Field II Services thru 6/30...	0.00	9,000.00	
5121.250-27	Invoice	07/27/2023	SVGC Bridge Replacement-Services from 5/2...	0.00	1,470.00	
5974.000-3	Invoice	07/10/2023	Preserve Trail-Services 5/29/23-6/30/23	0.00	1,489.80	
17541	GOVTEMPS USA, LLC	08/03/2023	Regular	0.00	1,008.00	189574
4224621	Invoice	07/27/2023	Barb Cremin HR help Period Ending 7/23/23	0.00	1,008.00	
20327	HENRY BESANT	08/03/2023	Regular	0.00	195.00	189575
072523	Invoice	07/25/2023	Payment for 3 games umpired on 7/14/23	0.00	195.00	
19645	HOLABIRD & ROOT, LLC	08/03/2023	Regular	0.00	5,787.00	189576
0133847B	Invoice	07/24/2023	Professional Services 1/1/23-5/31/23	0.00	5,787.00	
20060	HPAC	08/03/2023	Regular	0.00	50.00	189577
2027338	Invoice	07/31/2023	Refund	0.00	50.00	
18372	HUGO ANAYA	08/03/2023	Regular	0.00	78.20	189578
2009690	Invoice	07/19/2023	Refund	0.00	39.10	
2012759	Invoice	07/21/2023	Refund	0.00	39.10	
12440	ILLINOIS OFFICE OF THE STATE FIRE M.	08/03/2023	Regular	0.00	400.00	189579
9677083	Invoice	04/07/2023	Centennial Ice Arena Boiler Inspections/Fees	0.00	400.00	
20406	JACK CLEVELAND	08/03/2023	Regular	0.00	14.00	189580
2011366	Invoice	07/20/2023	Refund	0.00	14.00	
16866	JEFF COHEN CREATIVE LTD	08/03/2023	Regular	0.00	2,662.50	189581
072023	Invoice	07/20/2023	Photography at PDHP 5/2/23-7/19/23	0.00	2,662.50	
11338	JOE FIDDLER	08/03/2023	Regular	0.00	320.00	189582
080123	Invoice	08/01/2023	Payment for 4 games umpired on 7/8, 7/28 ...	0.00	320.00	
15821	JOHN ANDERSON	08/03/2023	Regular	0.00	720.00	189583
072723	Invoice	07/27/2023	Payment for 9 baseball games umpired	0.00	720.00	
20415	KEVIN BIELET	08/03/2023	Regular	0.00	480.00	189584
071223	Invoice	07/12/2023	Payment for 6 baseball games officiated Jun...	0.00	480.00	
19405	KORDICK ELECTRIC CO.	08/03/2023	Regular	0.00	4,510.00	189585
4082	Invoice	04/27/2023	Centennial Ice Rink Transformers-Electrical ...	0.00	3,252.00	
4083	Invoice	04/27/2023	Park Ave Beach Grounding-Electrical Work	0.00	1,258.00	
20272	LANGTON GROUP	08/03/2023	Regular	0.00	19,071.00	189586
56487	Invoice	06/26/2023	North Route Service Week 6/26/23 Mowing	0.00	3,169.00	
56488	Invoice	06/26/2023	South Route Service Week 6/26/23 Mowing	0.00	3,188.00	
56654	Invoice	07/10/2023	North Route Service Week 7/10/23 Mowing	0.00	3,169.00	
56655	Invoice	07/10/2023	South Route Service Week 7/10/23 Mowing	0.00	3,188.00	
56678	Invoice	07/17/2023	North Route Service Week 7/17/23 Mowing	0.00	3,169.00	
56679	Invoice	07/17/2023	South Route Service Week 7/17/23 Mowing	0.00	3,188.00	
20405	LINDA BARBERA-STEIN	08/03/2023	Regular	0.00	42.00	189587
2011294	Invoice	07/20/2023	Refund	0.00	42.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	08/03/2023	Regular	0.00	354.65	189588
PS504303	Invoice	01/01/2023	Past Due Balance-Portable Potties	0.00	354.65	
20413	MATTHEW ARBIT	08/03/2023	Regular	0.00	30.00	189589
2020444	Invoice	07/26/2023	Refund	0.00	30.00	
19997	JUST IN TIME POOL & SPA SERVICE	08/03/2023	Regular	0.00	5,000.00	189590
19876	Invoice	05/22/2023	Remove pool cover, power wash/clean, add ...	0.00	5,000.00	
20077	MELISSA PARKER	08/03/2023	Regular	0.00	1,080.00	189591

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
20234	Invoice	06/26/2023	2023 Spring Session-6 participants	0.00	1,080.00	
20367	MICHELLE KALLICK	08/03/2023	Regular	0.00	24.00	189592
2027439	Invoice	07/31/2023	Refund	0.00	24.00	
11841	MORRIS SCHWARTZ	08/03/2023	Regular	0.00	160.00	189593
072523	Invoice	07/25/2023	Payment for 2 games 5/21/23 & 6/5/23	0.00	160.00	
13604	NORTH SHORE GAS	08/03/2023	Regular	0.00	2,954.14	189594
070623 06081976...	Credit Memo	07/06/2023	1801 Sunset Rd-Credit on Account 7/6/23	0.00	-419.53	
071323 06011450...	Invoice	07/13/2023	3100 Trail Way(Centennial Ice) 6/1/23-6/30/...	0.00	859.00	
071423 06024054...	Invoice	07/14/2023	1240 Fredrickson 6/1/23-6/30/23 Remaining...	0.00	395.73	
071723 06011450...	Invoice	07/17/2023	RCHP 6/15/23-7/13/23	0.00	561.36	
071923 06081976...	Invoice	07/19/2023	1801 Sunset Rd 4/2/23-6/30/23	0.00	434.18	
072123 06011450...	Invoice	07/21/2023	Deer Creek 6/16/23-7/14/23	0.00	340.14	
072123 06011450...	Invoice	07/21/2023	1240 Fredrickson Pl 6/16/23-7/14/23	0.00	214.40	
072123 06022257...	Invoice	07/21/2023	1390 Sunset Rd 6/16/23-7/14/23	0.00	284.26	
072123 06024054...	Invoice	07/21/2023	2900 TrailWay Cunniff Park Shelter 6/16/23-...	0.00	45.14	
072123 06024054...	Invoice	07/21/2023	1377 Clavey Rd 6/16/23-7/14/23	0.00	48.82	
072123 06024054...	Invoice	07/21/2023	3100 Trail Way 6/16/23-7/14/23	0.00	39.95	
072123 06024054...	Invoice	07/21/2023	Aquatic Park 6/16/23-7/14/23	0.00	150.69	
18412	PATRICK GOSS	08/03/2023	Regular	0.00	80.00	189595
072523	Invoice	07/25/2023	Payment for one game umpired on 6/26/23	0.00	80.00	
20323	REBECCA MUELLER	08/03/2023	Regular	0.00	78.00	189596
2012757	Invoice	07/21/2023	Refund	0.00	78.00	
18997	ROBERTA MOCOJNI	08/03/2023	Regular	0.00	50.00	189597
2027974	Invoice	07/31/2023	Refund	0.00	50.00	
20409	ROCHELLE CUMMINS	08/03/2023	Regular	0.00	61.00	189598
2009460	Invoice	07/19/2023	Refund	0.00	22.00	
2019949	Invoice	07/26/2023	Refund	0.00	39.00	
12264	ROTARY CLUB OF HIGHLAND PARK	08/03/2023	Regular	0.00	201.00	189599
336	Invoice	07/12/2023	Membership Dues-Brian Romes	0.00	201.00	
16459	SANTO SPORT STORE	08/03/2023	Regular	0.00	2,580.65	189600
709525	Invoice	07/13/2023	93 Outdoor Cap MLB-350 Replica Caps	0.00	697.50	
709545	Invoice	07/27/2023	63 Champro Youth Jerseys & 24 Adult Jerseys	0.00	1,474.65	
709547	Invoice	07/27/2023	30 Outdoor Premium Mesh Trucker Caps	0.00	408.50	
12321	SCHAEFGES BROTHERS, INC	08/03/2023	Regular	0.00	76,395.01	189601
3411	Invoice	07/13/2023	Sunset Valley GC Cart Path Bridge	0.00	76,395.01	
12362	SHEILA LONERGAN	08/03/2023	Regular	0.00	43.95	189602
072723	Invoice	07/27/2023	Reimbursement for music downloads for the...	0.00	43.95	
12393	SMITHGROUP, INC.	08/03/2023	Regular	0.00	945.00	189603
0172510	Invoice	07/25/2023	Park Ave Boat Launch Constrution Admn 5/2...	0.00	945.00	
12549	THE ATHLETIC EQUIPMENT SOURCE, II	08/03/2023	Regular	0.00	5,295.00	189604
34059	Invoice	08/01/2023	Installation of equipment back at Centennial	0.00	5,295.00	
18306	TROCH-MCNEIL PAVING COMPANY, IN	08/03/2023	Regular	0.00	32,458.50	189605
13844	Invoice	07/20/2023	2023 Asphalt Improvements Project	0.00	32,458.50	
20410	TRUENORTH EDUCATIONAL COOPERA	08/03/2023	Regular	0.00	40.00	189606
1964888	Invoice	06/19/2023	Refund	0.00	40.00	
20411	DEPIDY DAWG	08/03/2023	Regular	0.00	331.00	189607

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
5-1904	Invoice	06/17/2023	Ice Cream for event on 5/24/23	0.00	331.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	116	68	0.00	421,636.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	116	68	0.00	421,636.78

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	421,636.78
			<u>421,636.78</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03749 - 8/3/23 Plansource-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19484	PLANSOURCE	08/03/2023	Regular	0.00	5,111.07	189608
08323	Invoice	08/03/2023	IMRF Retiree Insurance Aiugust 2023 Premi...	0.00	5,111.07	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	5,111.07
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	5,111.07

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	5,111.07
			<hr/> 5,111.07



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19677	LASALLE NETWORK	08/08/2023	Regular	0.00	6,711.25	189609
636494	Invoice	05/22/2023	5/21/23 Regular-Suzan Pero: IT Specialist	0.00	761.25	
637116	Invoice	05/29/2023	5/28/23 Regular-Suzan Pero: IT Specialist	0.00	770.00	
637739	Invoice	06/05/2023	6/4/23 Regular-Suzan Pero: IT Specialist	0.00	770.00	
639599	Invoice	06/26/2023	6/25/23 Regular-Suzan Pero: IT Specialist	0.00	761.25	
640224	Invoice	07/03/2023	7/2/23 Regular-Suzan Pero: IT Specialist	0.00	770.00	
640842	Invoice	07/10/2023	7/9/23 Regular-Suzan Pero: IT Specialist	0.00	516.25	
641449	Invoice	07/17/2023	7/16/23 Regular-Suzan Pero: IT Specialist	0.00	787.50	
642120	Invoice	07/24/2023	7/23/23 Regular-Suzan Pero: IT Specialist	0.00	787.50	
642768	Invoice	07/31/2023	7/30/23 Regular-Suzan Pero: IT Specialist	0.00	787.50	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	9	1	0.00	6,711.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	9	1	0.00	6,711.25

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	6,711.25
			<hr/>
			6,711.25



Park District of Highland Park, IL

Check Register

Packet: APPKT03752 - 8/8/23 Void Check# 189267

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10149	ANCEL,GLINK,DIAMOND,BUSH	08/08/2023	Regular	0.00	-10,379.01	189267

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-10,379.01
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	0	1	0.00	-10,379.01

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	-10,379.01
			<hr/>
			-10,379.01



Park District of Highland Park, IL

Check Register

Packet: APPKT03754 - 8/9/23 Studio E 16-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18411	STUDIO E 16, LLC	08/09/2023	Regular	0.00	500.00	189610
PDHP_MG	Invoice	08/09/2023	Mini Golf Commercial	0.00	500.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	500.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	500.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	500.00
			<hr/> 500.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03731 - Bank Draft 7/25/23 Health Equity INV5431122

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	07/25/2023	Bank Draft	0.00	462.85	DFT0004324
INV5431122	Invoice	07/25/2023	PMB Payments DCFSA 2023/Visa Card Paym...	0.00	462.85	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	462.85
EFT's	0	0	0.00	0.00
	1	1	0.00	462.85

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2023	462.85
			<hr/>
			462.85



Park District of Highland Park, IL

Check Register

Packet: APPKT03739 - Bank Draft 7/28/23 Health Equity INV5448565

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	07/28/2023	Bank Draft	0.00	103.95	DFT0004349
INV5448565	Invoice	07/28/2023	July 2023 HCFS/DCFS/HCDCFS Admin Fe...	0.00	103.95	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	103.95
EFT's	0	0	0.00	0.00
	1	1	0.00	103.95

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2023	103.95
			<hr/>
			103.95



Park District of Highland Park, IL

Check Register

Packet: APPKT03741 - Bank Draft 7/31/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	07/31/2023	Bank Draft	0.00	4,133.44	DFT0004351
072823 ICMA 457	Invoice	07/31/2023	7/28/23 ICMA 457 Deductions Plan#302037	0.00	4,133.44	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,133.44
EFT's	0	0	0.00	0.00
	1	1	0.00	4,133.44

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2023	4,133.44
			<hr/>
			4,133.44



Park District of Highland Park, IL

Check Register

Packet: APPKT03740 - Bank Draft 7/31/23 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	07/31/2023	Bank Draft	0.00	285.00	DFT0004350
072823 ICMA Roth	Invoice	07/31/2023	Pay Period 7/28/23 ICMA Roth IRA Plan#705...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2023	285.00
			<hr/>
			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03746 - Bank Draft 8/3/23 Health Equity INV5468270

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	08/03/2023	Bank Draft	0.00	2,157.06	DFT0004359
INV5468270	Invoice	08/03/2023	PMB Payments-DCFSA 2023/Visa Card Paym...	0.00	2,157.06	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	2,157.06
EFT's	0	0	0.00	0.00
	1	1	0.00	2,157.06

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	2,157.06
			<hr/>
			2,157.06



Park District of Highland Park, IL

Check Register

Packet: APPKT03755 - Bank Draft 8/9/23 Health Equity INV5501149

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	08/09/2023	Bank Draft	0.00	307.31	DFT0004360
INV5501149	Invoice	08/09/2023	PMB Payments-DCFSA /Visa Card Payments ...	0.00	307.31	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	307.31
EFT's	0	0	0.00	0.00
	1	1	0.00	307.31

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	307.31
			<hr/>
			307.31



Park District of Highland Park, IL

Check Register

Packet: APPKT03756 - Bank Draft 8/9/23 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11177	ILL MUNICIPAL RETIREMENT FUND	08/09/2023	Bank Draft	0.00	44,333.35	DFT0004361
073123	Invoice	08/09/2023	July 2023 IMRF Contributions	0.00	44,333.35	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	44,333.35
EFT's	0	0	0.00	0.00
	1	1	0.00	44,333.35

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	44,333.35
			<hr/>
			44,333.35



Park District of Highland Park, IL

Check Register

Packet: APPKT03757 - Bank Draft 8/10/23 AFLAC

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10058	AFLAC	08/10/2023	Bank Draft	0.00	438.56	DFT0004362
073123 AFLAC	Invoice	08/10/2023	AFLAC Deduction Period Ending 7/31/2023	0.00	438.56	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	438.56
EFT's	0	0	0.00	0.00
	1	1	0.00	438.56

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	438.56
			<hr/>
			438.56



Park District of Highland Park, IL

Check Register

Packet: APPKT03759 - Bank Draft 8/11/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	08/11/2023	Bank Draft	0.00	4,160.84	DFT0004364
081123 ICMA 457	Invoice	08/11/2023	8/11/23 ICMA 457 Deductions Plan#302037	0.00	4,160.84	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,160.84
EFT's	0	0	0.00	0.00
	1	1	0.00	4,160.84

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	4,160.84
			<hr/>
			4,160.84



Park District of Highland Park, IL

Check Register

Packet: APPKT03758 - Bank Draft 8/11/23 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	08/11/2023	Bank Draft	0.00	285.00	DFT0004363
081123 ICMA Roth	Invoice	08/11/2023	Pay Period 8/11/23 ICMA Roth IRA Plan#705...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	285.00
			<hr/>
			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03760 - Bank Draft 8/11/23 Illinois Department of Revenue Sales Tax

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11188	ILLINOIS DEPT OF REVENUE	08/11/2023	Bank Draft	0.00	1,654.00	DFT0004365
073123	Invoice	08/11/2023	July 2023 ST-1 Sales/Use Tax - ST-1 Payment	0.00	1,654.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,654.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,654.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2023	1,654.00
			<u>1,654.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03743 - P-Card Statement 6.8.23-7.7.23 Payment

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	07/07/2023	Bank Draft	0.00	230,816.19	DFT0004358
7072023	Invoice	07/07/2023	P-Card with PA	0.00	230,816.19	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	230,816.19
EFT's	0	0	0.00	0.00
	1	1	0.00	230,816.19

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2023	230,816.19
			<u>230,816.19</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03745 - Void Check#189519 Little Tommy's Plumbing Shop

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK 11612	LITTLE TOMMY'S PLUMBING SHOP INC	07/31/2023	Regular	0.00	-13,450.00	189519

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-13,450.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	0	1	0.00	-13,450.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2023	-13,450.00
			<u>-13,450.00</u>



Park District of Highland Park, IL

DISTRICT WIDE

Income Statement

Current Period Ending 07/31/2023

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	115,757.57	121,173.36	2,169,349.05	1,907,155.81	262,193.24	3,191,011.99	86,738.36	2,076,055.29
110 - CAMPS	580,732.16	661,684.41	1,632,860.87	1,785,087.12	-152,226.25	1,892,552.79	313,592.79	1,670,608.89
120 - LESSONS	32,845.09	39,342.46	325,115.14	307,154.94	17,960.20	492,376.50	37,583.69	315,980.50
130 - SPECIAL EVENTS	300.00	12,184.82	54,554.59	80,234.98	-25,680.39	131,853.00	1,662.56	55,859.91
410 - TAX	640,946.57	1,202,560.07	7,939,627.33	8,028,605.35	-88,978.02	14,720,156.20	1,109,017.79	7,753,214.16
420 - FEES & CHARGES	561,533.32	515,603.25	1,923,506.23	1,629,747.45	293,758.78	2,582,599.57	459,934.21	1,684,778.48
440 - MEMBERSHIPS	157,021.19	110,341.34	737,088.16	526,797.63	210,290.53	893,518.36	115,347.60	445,920.06
450 - RENTALS	144,049.83	122,487.29	812,555.48	630,848.40	181,707.08	1,268,593.98	96,696.44	868,829.10
460 - MERCHANDISING	22,895.51	29,536.67	109,853.46	79,178.39	30,675.07	119,463.50	19,519.09	84,300.94
470 - INTEREST INCOME	81,444.56	3,581.90	419,398.52	25,073.30	394,325.22	43,000.00	17,406.93	35,096.36
480 - MISCELLANEOUS INCOME	13,669.82	5,615.14	152,631.62	853,130.95	-700,499.33	1,809,883.22	2,384.10	534,556.80
510 - OTHER INCOME	0.00	0.00	28,183.50	24,639.00	3,544.50	368,078.00	0.00	148,866.08
520 - BOND/DEBT PROCEEDS	22,074.46	0.00	209,412.48	0.00	209,412.48	0.00	17,527.68	40,365.42
Total Revenue:	2,373,270.08	2,824,110.71	16,514,136.43	15,877,653.32	636,483.11	27,513,087.11	2,277,411.24	15,714,431.99
Expense								
100 - PROGRAMS	86,809.15	116,063.94	986,576.07	1,062,879.52	76,303.45	1,717,096.49	110,763.30	926,372.05
110 - CAMPS	308,467.87	438,299.71	477,473.62	773,914.93	296,441.31	1,015,437.03	355,158.65	447,936.36
120 - LESSONS	22,361.90	23,661.45	161,617.12	165,152.13	3,535.01	270,640.47	30,513.23	149,212.71
130 - SPECIAL EVENTS	5,112.27	42,756.84	79,279.11	133,449.81	54,170.70	185,843.88	23,162.12	109,723.19
440 - MEMBERSHIPS	551.64	1,751.74	7,517.19	12,262.18	4,744.99	21,029.47	792.06	4,756.74
610 - SALARIES & WAGES	797,558.70	953,740.19	4,892,701.36	5,244,752.75	352,051.39	9,281,374.46	1,110,411.29	4,336,475.47
620 - CONTRACTUAL SERVICES	204,297.71	304,570.92	1,461,655.22	2,353,421.24	891,766.02	4,200,987.52	449,651.00	1,700,413.07
630 - INSURANCE	195,515.76	249,222.45	1,099,662.96	1,269,719.02	170,056.06	2,308,794.17	-14,518.26	755,854.81
640 - MATERIALS & SUPPLIES	64,183.40	78,077.35	330,442.07	406,020.29	75,578.22	637,723.01	77,615.42	279,443.49
650 - MAINTENANCE & LANDSCAPING CONTRACTS	48,529.82	53,287.73	281,887.39	341,170.71	59,283.32	514,617.04	39,873.52	273,520.56
660 - UTILITIES	40,342.21	86,787.67	427,252.48	553,303.45	126,050.97	1,028,048.56	63,524.28	459,846.84
670 - PENSION CONTRIBUTIONS	64,154.77	66,955.65	398,067.27	442,376.13	44,308.86	791,637.20	89,016.83	352,054.95
680 - COST OF GOODS SOLD	12,484.74	9,112.61	57,205.86	43,515.27	-13,690.59	57,835.00	11,619.26	63,356.50
710 - DEBT RETIREMENT	0.00	0.00	541,300.00	541,350.00	50.00	3,342,200.00	0.00	619,310.27
720 - CAPITAL OUTLAY	846,261.97	512,713.68	4,676,745.86	7,025,248.76	2,348,502.90	12,044,232.00	172,284.73	1,332,592.91
Total Expense:	2,696,631.91	2,937,001.93	15,879,383.58	20,368,536.19	4,489,152.61	37,417,496.30	2,519,867.43	11,810,869.92
Report Total:	-323,361.83	-112,891.22	634,752.85	-4,490,882.87	5,125,635.72	-9,904,409.19	-242,456.19	3,903,562.07

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	-132,039.48	-60,232.51	701,476.00	-101,423.12	802,899.12	-298,061.52	40,581.49	829,332.56
25 - SPECIAL RECREATION	37,117.81	65,228.96	301,648.85	305,101.00	-3,452.15	502,044.64	69,356.81	327,683.36
29 - RECREATION	490,235.85	385,059.57	3,860,007.66	1,901,054.31	1,958,953.35	2,863,500.69	-227,729.33	3,577,192.65
60 - DEBT SERVICE	63,402.43	121,459.76	317,846.03	302,669.72	15,176.31	-1,664,778.22	121,507.62	209,953.01
70 - CAPITAL PROJECTS	-782,078.44	-624,407.00	-4,546,225.69	-6,898,284.78	2,352,059.09	-11,307,114.78	-246,172.78	-1,040,599.51
Report Total:	-323,361.83	-112,891.22	634,752.85	-4,490,882.87	5,125,635.72	-9,904,409.19	-242,456.19	3,903,562.07

For the General Fund: Interest income is above budget with continued increasing rates. This is a permanent difference. Salary and wages, insurance and pension costs are trending low due to open positions. Furthermore, insurance distribution is incorrect. This is both a permanent and timing difference. Contractual services were largely under-budget due to professional fees being allocated across the year and not using such services much, thus far. Safety services are also under budget. In Parks, maintenance contracts and ecological restoration are \$30,500 under budget due to timing differences. Contingencies, marketing/special projects, grant & aid SMILE and computer expense are also under budget and are timing differences. Maintenance and landscaping contracts are under budget largely due to miscellaneous equipment not yet being purchased. Several utility bills are trending late. This favorable variance is largely a timing difference.

For Special Recreation Fund and Debt Service Fund: Fund is tracking as expected.

For the Capital Fund: Budgeted revenue in miscellaneous income is \$200,000 for Park Ave grants and \$50,000 for Cunniff pickle-ball donations. \$500,000 of the budget is for Fink Memorial. The grant dollars will come in later in 2023 and the pickle-ball donations have yet to come to fruition. The Fink Memorial project and related cost have not yet been approved by the Board. Interest on the bond money is not budgeted for in the 520 account. Significantly under budget is contractual services as estimated cost of such services is spread across the year and often does not align with work and when invoices are received. Finally, capital projects and invoicing thereof are moving more slowly than anticipated. These are largely timing differences, however projected capital expenditures are at least \$2M less than the annual budget.

For the Recreation Fund: Program revenue is showing a favorable variance due to childhood enrichment programming (\$46,000 timing), new programs at WRC (\$13,000 permanent), and youth dance (\$26,000 permanent). Additionally, tennis is showing a \$167,000 favorable timing variance at 7/31 with \$83,000 being a permanent difference. Athletics is showing a \$30,000 surplus in boys travel baseball. Finally, personal training is \$27,000 permanent surplus. Fees and charges are showing a surplus due to permanent tee times at SVGC for \$17,000, greens fees of \$272,000, and loyalty club at \$13,000. Congruently, range buckets are at a \$28,000 surplus. Finally, daily fees at the rec center for the gym have a surplus of \$13,000. Membership favorable variance is largely due to the rec center and new memberships at \$125,000 and group exercise at \$49,000. Additionally, memberships at tennis are \$16,000 more than budget. Season memberships at HCAP are at a \$14,000 surplus. Rentals are showing a favorable variance. This is largely due to prime tennis at \$20,000 (timing), Park Ave \$25,000 (timing), CIA with Falcons and Giants using more ice than budgeted (\$26,000 permanent), golf carts at \$66,000 (permanent), building rental at the Rec Center (\$12,000 permanent), and Rosewood Interpretive Center at \$11,000 more than budget. Merchandising is showing a surplus due to the high level of golf ball sales (\$16,000) and \$13,000 in golf accessory sales with surplus visitors. Interest income was not budgeted for in this fund, but must be allocated between the rec and general funds. This \$276,000 variance is permanent. Miscellaneous income has a permanent difference of \$37,000 over budget due to unbudgeted sponsorships at several facilities. SMILE donations of \$27,000 were collected from the Foundation that were not budgeted. Camp expense is under budget due to camp revenue and programming falling short. Savings are in wages for beach camps by \$16,000, \$23,000 at CIA, \$133,000 in general camps, \$11,000 in athletics, \$21,000 in tennis, and a \$74,000 difference at Heller. Special events expenses are largely under budget due to the minimal expenses for the independence day event (\$54,000). Contractual Services are under budget due to computer expense, Grant & aid SMILE, bank charges and fees, and advertising and promotion being under budget due to timing differences. Materials and supplies are showing a favorable variance largely due to \$16,000 of chemical invoices not yet being paid, and a water bottle station at \$5,000 not yet being ordered for the water park. Additionally, SVGC has not spent all of it's budget including hand tools (\$10,000) and gasoline (\$10,000). Maintenance and landscaping contracts are under budget as many facilities budget for emergencies each month, but the expenses do not always come to fruition. Maintenance and landscaping is under budget due mostly to a timing difference for golf turf materials and landscaping for \$32,000 and another \$11,000 at the golf learning center. Several utility bills are trending late. This favorable variance is largely a timing difference.



Park District of Highland Park, IL

01- GENERAL FUND

Income Statement

Current Period Ending 07/31/2023

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	316,700.40	560,567.34	3,550,768.67	3,590,383.67	-39,615.00	6,419,591.85	511,158.37	3,480,690.25
420 - FEES & CHARGES	4,927.34	3,830.28	23,661.99	18,613.32	5,048.67	35,400.00	4,904.16	22,147.83
450 - RENTALS	0.00	0.00	7,370.60	0.00	7,370.60	0.00	0.00	0.00
460 - MERCHANDISING	0.00	48.51	0.00	208.95	-208.95	396.00	0.00	0.00
470 - INTEREST INCOME	26,814.11	3,581.90	143,372.29	25,073.30	118,298.99	43,000.00	17,406.93	35,096.36
480 - MISCELLANEOUS INCOME	1,500.00	1,727.25	48,121.35	42,813.49	5,307.86	54,551.00	1,199.10	44,199.91
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.53
Total Revenue:	349,941.85	569,755.28	3,773,294.90	3,677,092.73	96,202.17	6,552,938.85	534,668.56	3,582,187.88
Expense								
610 - SALARIES & WAGES	237,907.34	302,714.29	1,644,904.23	1,929,780.36	284,876.13	3,471,802.45	352,126.88	1,531,372.73
620 - CONTRACTUAL SERVICES	86,828.40	101,987.31	484,733.04	674,248.28	189,515.24	1,229,881.08	41,451.55	443,359.42
630 - INSURANCE	89,742.03	135,579.02	553,584.49	703,920.79	150,336.30	1,292,998.04	6,800.59	399,390.55
640 - MATERIALS & SUPPLIES	29,408.06	38,930.33	140,221.34	147,909.51	7,688.17	283,165.50	43,654.61	129,723.35
650 - MAINTENANCE & LANDSCAPING CONTRACTS	8,123.74	14,140.15	54,391.33	73,123.91	18,732.58	122,788.04	9,097.77	43,541.67
660 - UTILITIES	10,133.88	14,795.52	55,533.22	92,380.64	36,847.42	165,099.16	11,805.44	78,047.38
670 - PENSION CONTRIBUTIONS	19,837.88	21,841.17	138,451.25	157,152.36	18,701.11	285,266.10	29,150.23	127,420.22
Total Expense:	481,981.33	629,987.79	3,071,818.90	3,778,515.85	706,696.95	6,851,000.37	494,087.07	2,752,855.32
Report Total:	-132,039.48	-60,232.51	701,476.00	-101,423.12	802,899.12	-298,061.52	40,581.49	829,332.56

Interest income is above budget with continued increasing rates. This is a permanent difference.

Salary and wages, insurance and pension costs are trending low due to open positions. Furthermore, insurance distribution is incorrect. This is both a permanent and timing difference.

Contractual services were largely under-budget due to professional fees being allocated across the year and not using such services much, thus far. Safety services are also under budget. In Parks, maintenance contracts and ecological restoration are \$30,500 under budget due timing differences. Contingencies, marketing/special projects, grant & aid SMILE and computer expense are also under budget and are timing differences.

Maintenance and landscaping contracts are under budget largely due to miscellaneous equipment not yet being purchased.

Several utility bills are trending late. This favorable variance is largely a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 07/31/2023

25 - SPECIAL RECREATION

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	37,117.81	65,228.96	501,150.15	520,899.88	-19,749.73	931,842.40	69,356.81	531,853.30
Total Revenue:	37,117.81	65,228.96	501,150.15	520,899.88	-19,749.73	931,842.40	69,356.81	531,853.30
Expense								
620 - CONTRACTUAL SERVICES	0.00	0.00	199,501.30	215,798.88	16,297.58	429,797.76	0.00	204,169.94
Total Expense:	0.00	0.00	199,501.30	215,798.88	16,297.58	429,797.76	0.00	204,169.94
Report Total:	37,117.81	65,228.96	301,648.85	305,101.00	-3,452.15	502,044.64	69,356.81	327,683.36

This fund is tracking as budgeted.



Park District of Highland Park, IL

Income Statement

Current Period Ending 07/31/2023

29 - RECREATION FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	115,757.57	121,173.36	2,169,349.05	1,907,155.81	262,193.24	3,191,011.99	86,738.36	2,076,055.29
110 - CAMPS	580,732.16	661,684.41	1,632,860.87	1,785,087.12	-152,226.25	1,892,552.79	313,592.79	1,670,608.89
120 - LESSONS	32,845.09	39,342.46	325,115.14	307,154.94	17,960.20	492,376.50	37,583.69	315,980.50
130 - SPECIAL EVENTS	300.00	12,184.82	54,554.59	80,234.98	-25,680.39	131,853.00	1,662.56	55,859.91
410 - TAX	223,725.93	455,304.01	3,028,562.48	3,073,302.08	-44,739.60	5,691,300.17	406,994.99	2,911,407.33
420 - FEES & CHARGES	556,605.98	511,772.97	1,899,844.24	1,611,134.13	288,710.11	2,547,199.57	455,030.05	1,662,630.65
440 - MEMBERSHIPS	157,021.19	110,341.34	737,088.16	526,797.63	210,290.53	893,518.36	115,347.60	445,920.06
450 - RENTALS	144,049.83	122,487.29	805,184.88	630,848.40	174,336.48	1,268,593.98	96,696.44	868,829.10
460 - MERCHANDISING	22,895.51	29,488.16	109,853.46	78,969.44	30,884.02	119,067.50	19,519.09	84,300.94
470 - INTEREST INCOME	54,630.45	0.00	276,026.23	0.00	276,026.23	0.00	0.00	0.00
480 - MISCELLANEOUS INCOME	-3,724.54	3,887.89	88,615.91	27,790.24	60,825.67	42,805.00	1,185.00	90,356.89
510 - OTHER INCOME	0.00	0.00	23,183.50	24,639.00	-1,455.50	68,078.00	0.00	29,097.55
Total Revenue:	1,884,839.17	2,067,666.71	11,150,238.51	10,053,113.77	1,097,124.74	16,338,356.86	1,534,350.57	10,211,047.11
Expense								
100 - PROGRAMS	86,809.15	116,063.94	986,576.07	1,062,879.52	76,303.45	1,717,096.49	110,763.30	926,372.05
110 - CAMPS	308,467.87	438,299.71	477,473.62	773,914.93	296,441.31	1,015,437.03	355,158.65	447,936.36
120 - LESSONS	22,361.90	23,661.45	161,617.12	165,152.13	3,535.01	270,640.47	30,513.23	149,212.71
130 - SPECIAL EVENTS	5,112.27	42,756.84	79,279.11	133,449.81	54,170.70	185,843.88	23,162.12	109,723.19
440 - MEMBERSHIPS	551.64	1,751.74	7,517.19	12,262.18	4,744.99	21,029.47	792.06	4,756.74
610 - SALARIES & WAGES	559,651.36	651,025.90	3,247,797.13	3,314,972.39	67,175.26	5,809,572.01	758,284.41	2,805,102.74
620 - CONTRACTUAL SERVICES	93,959.04	90,015.61	611,949.02	740,598.08	128,649.06	1,194,308.68	288,610.82	729,223.26
630 - INSURANCE	105,773.73	113,643.43	546,078.47	565,798.23	19,719.76	1,015,796.13	-21,318.85	356,464.26
640 - MATERIALS & SUPPLIES	34,775.34	39,147.02	190,220.73	258,110.78	67,890.05	354,557.51	33,960.81	149,720.14
650 - MAINTENANCE & LANDSCAPING CONTRACTS	40,406.08	39,147.58	227,496.06	268,046.80	40,550.74	391,829.00	30,775.75	229,978.89
660 - UTILITIES	30,208.33	71,992.15	371,719.26	460,922.81	89,203.55	862,949.40	51,718.84	381,799.46
670 - PENSION CONTRIBUTIONS	44,316.89	45,114.48	259,616.02	285,223.77	25,607.75	506,371.10	59,866.60	224,634.73
680 - COST OF GOODS SOLD	12,484.74	9,112.61	57,205.86	43,515.27	-13,690.59	57,835.00	11,619.26	63,356.50
720 - CAPITAL OUTLAY	49,724.98	874.68	65,685.19	67,212.76	1,527.57	71,590.00	28,172.90	55,573.43
Total Expense:	1,394,603.32	1,682,607.14	7,290,230.85	8,152,059.46	861,828.61	13,474,856.17	1,762,079.90	6,633,854.46
Report Total:	490,235.85	385,059.57	3,860,007.66	1,901,054.31	1,958,953.35	2,863,500.69	-227,729.33	3,577,192.65

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
29 - RECREATION	490,235.85	385,059.57	3,860,007.66	1,901,054.31	1,958,953.35	2,863,500.69	-227,729.33	3,577,192.65
Report Total:	490,235.85	385,059.57	3,860,007.66	1,901,054.31	1,958,953.35	2,863,500.69	-227,729.33	3,577,192.65

Program revenue is showing a favorable variance due to childhood enrichment programming (\$46,000 permanent), new programs at WRC (\$13,000 permanent), and youth dance (\$26,000 permanent). Additionally, tennis is showing a \$167,000 favorable timing variance at 7/31 with \$83,000 being a permanent difference. Athletics is showing a \$30,000 surplus in boys travel baseball. Finally, personal training is \$27,000 permanent surplus.

Special events revenue is low due to no revenue being generated by independence day. This is a permanent difference.

Fees and charges are showing a surplus due to permanent tee times at SVGC for \$17,000, greens fees of \$272,000, and loyalty club at \$13,000. Congruently, range buckets are at a \$28,000 surplus. Finally, daily fees at the rec center for the gym have a surplus of \$13,000.

Membership favorable variance is largely due to the rec center and new memberships at \$125,000 and group exercise at \$49,000. Additionally, memberships at tennis are \$16,000 more than budget. Season memberships at HCAP are at a \$14,000 surplus.

Rentals are showing a favorable variance. This is largely due to prime tennis at \$20,000 (timing), Park Ave \$25,000 (timing), CIA with Falcons and Giants using more ice than budgeted (\$26,000 permanent), golf carts at \$66,000 (permanent), building rental at the Rec Center (\$12,000 permanent), and Rosewood Interpretive Center at \$11,000 more than budget.

Merchandising is showing a surplus due to the high level of golf ball sales (\$16,000) and \$13,000 in golf accessory sales with surplus visitors.

Interest income was not budgeted for in this fund, but must be allocated between the rec and general funds. This \$276,000 variance is permanent.

Miscellaneous income has a permanent difference of \$37,000 over budget due to unbudgeted sponsorships at several facilities. SMILE donations of \$27,000 were collected from the Foundation that were not budgeted.

Camp expense is under budget due to camp revenue and programming falling short. Savings are in wages for beach camps by \$16,000, \$23,000 at CIA, \$133,000 in general camps, \$11,000 in athletics, \$21,000 in tennis, and a \$74,000 difference at Heller.

Special events expenses are largely under budget due to the minimal expenses for the independence day event (\$54,000).

Contractual Services are under budget due to computer expense, Grant & aid SMILE, bank charges and fees, and advertising and promotion being under budget due to timing differences.

Materials and supplies are showing a favorable variance largely due to \$16,000 of chemical invoices not yet being paid, and a water bottle station at \$5,000 not yet being ordered for the water park. Additionally, SVGC has not spent all of it's budget including hand tools (\$10,000) and gasoline (\$10,000).

Maintenance and landscaping contracts are under budget as many facilities budget for emergencies each month, but the expenses do not always come to fruition. Maintenance and landscaping is under budget due mostly to a timing difference for golf turf materials and landscaping for \$32,000 and another \$11,000 at the golf learning center. Several utility bills are trending late. This favorable variance is largely a timing difference.

Cost of goods sold is over budget due to the surplus of items being sold.



Park District of Highland Park, IL

Income Statement

Current Period Ending 07/31/2023

60 - DEBT SERVICE

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	63,402.43	121,459.76	859,146.03	844,019.72	15,126.31	1,677,421.78	121,507.62	829,263.28
Total Revenue:	63,402.43	121,459.76	859,146.03	844,019.72	15,126.31	1,677,421.78	121,507.62	829,263.28
Expense								
710 - DEBT RETIREMENT	0.00	0.00	541,300.00	541,350.00	50.00	3,342,200.00	0.00	619,310.27
Total Expense:	0.00	0.00	541,300.00	541,350.00	50.00	3,342,200.00	0.00	619,310.27
Report Total:	63,402.43	121,459.76	317,846.03	302,669.72	15,176.31	-1,664,778.22	121,507.62	209,953.01

This fund is tracking as budgeted.



Park District of Highland Park, IL

Income Statement

Current Period Ending 07/31/2023

70 - CAPITAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
480 - MISCELLANEOUS INCOME	15,894.36	0.00	15,894.36	782,527.22	-766,632.86	1,712,527.22	0.00	400,000.00
510 - OTHER INCOME	0.00	0.00	5,000.00	0.00	5,000.00	300,000.00	0.00	119,715.00
520 - BOND/DEBT PROCEEDS	22,074.46	0.00	209,412.48	0.00	209,412.48	0.00	17,527.68	40,365.42
Total Revenue:	37,968.82	0.00	230,306.84	782,527.22	-552,220.38	2,012,527.22	17,527.68	560,080.42
Expense								
620 - CONTRACTUAL SERVICES	23,510.27	112,568.00	165,471.86	722,776.00	557,304.14	1,347,000.00	119,588.63	323,660.45
720 - CAPITAL OUTLAY	796,536.99	511,839.00	4,611,060.67	6,958,036.00	2,346,975.33	11,972,642.00	144,111.83	1,277,019.48
Total Expense:	820,047.26	624,407.00	4,776,532.53	7,680,812.00	2,904,279.47	13,319,642.00	263,700.46	1,600,679.93
Report Total:	-782,078.44	-624,407.00	-4,546,225.69	-6,898,284.78	2,352,059.09	-11,307,114.78	-246,172.78	-1,040,599.51

Budgeted revenue in miscellaneous income is \$200,000 for Park Ave grants and \$50,000 for Cunniff pickle-ball donations. \$500,000 of the budget is for Fink Memorial. The grant dollars will come in later in 2023 and the pickle-ball donations have yet to come to fruition. The Fink Memorial project and related cost have not yet been approved by the Board.

Interest on the bond money is not budgeted for in the 520 account.

Significantly under budget is contractual services as estimated cost of such services is spread across the year and often does not align with work and when invoices are received.

Finally, capital projects and invoicing thereof are moving more slowly than anticipated. These are largely timing differences, however projected capital expenditures are at least \$2M less than the annual budget.



RECREATION BY CENTER

Park District of Highland Park, IL

Account Type	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity	2023 Total Budget	2023 YTD Activity
Fund: 29 - RECREATION				
Center: 11 - ADMINISTRATIVE				
Revenue	\$ 5,390,269.73	\$ 2,962,450.35	\$ 5,732,520.17	3,367,086.46
Expense	\$ 5,420,948.66	\$ 1,117,193.82	\$ 5,547,576.13	1,504,272.38
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	\$ (30,678.93)	\$ 1,845,256.53	\$ 184,944.04	1,862,814.08
Net Revenue:	-0.57%	62.29%	3.23%	55.32%
Center: 24 - WEST RIDGE CENTER				
Revenue	\$ 512,901.00	\$ 347,813.79	\$ 625,799.00	449,585.22
Expense	\$ 712,673.10	\$ 372,071.37	\$ 837,846.96	501,655.03
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	\$ (199,772.10)	\$ (24,257.58)	\$ (212,047.96)	\$ (52,069.81)
Net Revenue:	-38.95%	-6.97%	-33.88%	-11.58%
Center: 26 - ATHLETICS				
Revenue	\$ 1,011,527.00	\$ 888,067.97	\$ 1,048,253.99	882,120.19
Expense	\$ 963,107.28	\$ 606,321.05	\$ 1,019,270.68	597,544.90
Center: 26 - ATHLETICS Surplus (Deficit):	\$ 48,419.72	\$ 281,746.92	\$ 28,983.31	284,575.29
Net Revenue:	4.79%	31.73%	2.76%	32.26%
Center: 28 - CAMPS				
Revenue	\$ 1,057,804.00	\$ 859,197.87	\$ 945,309.00	952,839.15
Expense	\$ 759,992.47	\$ 376,252.15	\$ 622,557.33	307,975.42
Center: 28 - CAMPS Surplus (Deficit):	\$ 297,811.53	\$ 482,945.72	\$ 322,751.67	644,863.73
Net Revenue:	28.15%	56.21%	34.14%	67.68%
Center: 29 - SPECIAL EVENTS				
Revenue	\$ 67,170.00	\$ 29,190.00	\$ 67,028.00	23,743.75
Expense	\$ 161,006.41	\$ 99,749.99	\$ 177,961.55	81,339.82
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	\$ (93,836.41)	\$ (70,559.99)	\$ (110,933.55)	\$ (57,596.07)
Net Revenue:	-139.70%	-241.73%	-165.50%	-242.57%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	\$ 398,865.00	\$ 275,497.92	\$ 435,327.00	294,057.80
Expense	\$ 543,764.76	\$ 344,449.57	\$ 605,397.89	345,553.41
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	\$ (144,899.76)	\$ (68,951.65)	\$ (170,070.89)	\$ (51,495.61)
Net Revenue:	-36.33%	-25.03%	-39.07%	-17.51%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	\$ 167,507.00	\$ 136,273.14	\$ 169,347.00	110,075.75
Expense	\$ 126,823.89	\$ 72,715.86	\$ 119,888.92	49,390.20
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	\$ 40,683.11	\$ 63,557.28	\$ 49,458.08	60,685.55
Net Revenue:	24.29%	46.64%	29.21%	55.13%

Account Type	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity	2023 Total Budget	2023 YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	\$ 193,825.00	\$ 140,355.70	\$ 178,540.00	137,665.90
Expense	\$ 280,643.81	\$ 147,044.66	\$ 268,908.94	149,250.68
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	\$ (86,818.81)	\$ (6,688.96)	\$ (90,368.94)	\$ (11,584.78)
Net Revenue:	-44.79%	-4.77%	-50.62%	-8.42%
Center: 34 - PARK AVENUE				
Revenue	\$ 268,507.00	\$ 252,188.95	\$ 261,290.00	251,097.45
Expense	\$ 260,750.62	\$ 124,013.50	\$ 265,847.68	84,890.04
Center: 34 - PARK AVENUE Surplus (Deficit):	\$ 7,756.38	\$ 128,175.45	\$ (4,557.68)	166,207.41
Net Revenue:	2.89%	50.83%	-1.74%	66.19%
Center: 38 - ICE ARENA				
Revenue	\$ 1,068,717.20	\$ 725,054.94	\$ 996,120.48	409,664.82
Expense	\$ 883,225.72	\$ 501,095.72	\$ 1,032,446.03	453,686.53
Center: 38 - ICE ARENA Surplus (Deficit):	\$ 185,491.48	\$ 223,959.22	\$ (36,325.55)	\$ (44,021.71)
Net Revenue:	17.36%	30.89%	-3.65%	-10.75%
Center: 41 - MAINTENANCE				
Expense	\$ 834,343.54	\$ 424,032.00	\$ 897,675.43	520,383.71
Center: 41 - MAINTENANCE Total:	\$ 834,343.54	\$ 424,032.00	\$ 897,675.43	520,383.71
Net Revenue:				
Center: 42 - PRO SHOP				
Revenue	\$ 1,689,725.00	\$ 1,213,126.86	\$ 1,929,231.00	1,567,515.53
Expense	\$ 613,503.82	\$ 359,520.82	\$ 694,153.85	424,859.76
Center: 42 - PRO SHOP Surplus (Deficit):	\$ 1,076,221.18	\$ 853,606.04	\$ 1,235,077.15	1,142,655.77
Net Revenue:	63.69%	70.36%	64.02%	72.90%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	\$ 100,827.50	\$ 81,553.38	\$ 107,270.00	76,250.05
Expense	\$ 728,034.67	\$ 346,155.78	\$ 704,720.08	356,528.73
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	\$ (627,207.17)	\$ (264,602.40)	\$ (597,450.08)	\$ (280,278.68)
Net Revenue:	-622.06%	-324.45%	-556.96%	-367.58%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	\$ 1,360,180.00	\$ 444,052.71	\$ 954,714.68	761,256.16
Expense	\$ 859,674.59	\$ 335,109.16	\$ 767,995.46	403,331.43
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	\$ 500,505.41	\$ 108,943.55	\$ 186,719.22	357,924.73
Net Revenue:	36.80%	24.53%	19.56%	47.02%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	\$ 184,612.50	\$ 158,193.29	\$ 235,643.75	178,301.69
Expense	\$ 308,079.11	\$ 186,940.99	\$ 335,706.89	209,243.32
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	\$ (123,466.61)	\$ (28,747.70)	\$ (100,063.14)	\$ (30,941.63)
Net Revenue:	-66.88%	-18.17%	-42.46%	-17.35%

Account Type	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity	2023 Total Budget	2023 YTD Activity
Center: 55 - INDOOR TENNIS				
Revenue	\$ 1,542,288.10	\$ 1,155,971.54	\$ 1,754,621.79	1,201,682.41
Expense	\$ 1,268,703.32	\$ 661,790.77	\$ 1,379,971.25	729,872.49
Center: 55 - INDOOR TENNIS Surplus (Deficit):	\$ 273,584.78	\$ 494,180.77	\$ 374,650.54	471,809.92
Net Revenue:	16.80%	39.80%	21.35%	39.26%
Center: 61 - HELLER NATURE CENTER				
Revenue	\$ 357,928.25	\$ 196,391.20	\$ 303,718.00	131,629.78
Expense	\$ 625,442.22	\$ 311,160.99	\$ 671,514.54	294,151.07
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	\$ (267,513.97)	\$ (114,769.79)	\$ (367,796.54)	\$ (162,521.29)
Net Revenue:	-74.74%	-58.44%	-121.10%	-123.47%
Center: 74 - HPCC LEARNING CENTER				
Revenue	\$ 585,953.00	\$ 326,231.11	\$ 546,750.00	332,482.90
Expense	\$ 538,786.24	\$ 234,302.52	\$ 532,296.56	261,574.15
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	\$ 47,166.76	\$ 91,928.59	\$ 14,453.44	70,908.75
Net Revenue:	8.05%	28.18%	2.64%	21.33%
Center: 76 - HPCC BUILDING				
Revenue	\$ 38,874.58	\$ 19,436.39	\$ 46,878.00	23,183.50
Expense	\$ 38,872.78	\$ 13,933.74	\$ 46,367.00	14,727.78
Center: 76 - HPCC BUILDING Surplus (Deficit):	\$ 1.80	\$ 5,502.65	\$ 511.00	8,455.72
Net Revenue:	0.00%	28.31%	1.09%	36.47%
Fund: 29 - RECREATION Surplus (Deficit):	\$ 69,104.85	\$ 3,577,192.65	\$ (189,779.31)	3,860,007.66
Net Revenue:	0.43%	35.03%	-1.16%	34.62%
Report Surplus (Deficit):	\$ 69,104.85	\$ 3,577,192.65	\$ (189,779.31)	3,860,007.66
Net Revenue:	0.43%	35.03%	-1.16%	34.62%



Sunset Valley Golf Course

	2022	2022	2023	2023
	Budget	YTD Activity	Budget	YTD Activity
Revenue	1,689,725.00	1,213,126.86	1,929,231.00	1,567,515.53
Expense	1,447,847.36	783,552.82	1,591,829.28	945,243.47
Report Surplus (Deficit):	241,877.64	429,574.04	337,401.72	622,272.06

Recreation Center of HP

	2022	2022	2023	2023
	Budget	YTD Activity	Budget	YTD Activity
Revenue	1,645,620.00	683,799.38	1,297,628.43	1,015,807.90
Expense	1,895,786.37	868,205.93	1,808,422.43	969,103.48
Report Surplus (Deficit):	(250,166.37)	(184,406.55)	(510,794.00)	46,704.42

Deer Creek Raquet Club

	2022	2022	2023	2023
	Budget	YTD Activity	Budget	YTD Activity
Revenue	1,542,288.10	1,155,971.54	1,754,621.79	1,201,682.41
Expense	1,268,703.32	661,790.77	1,379,971.25	729,872.49
Report Surplus (Deficit):	273,584.78	494,180.77	374,650.54	471,809.92

Park District of Highland Park
Investment Schedule
July 31, 2023

7.31.2023

Security	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
First Bank of Highland Park	CD	2,000,000.00	5/26/23	5/26/24	4.79%	2,000,000.00	7,983.33	94,800.00
PMA	CD	974,085.22	7/13/23	1/11/24	5.35%	974,085.22	4,342.80	49,913.56
		2,974,085.22				2,974,085.22	12,326.13	144,713.56



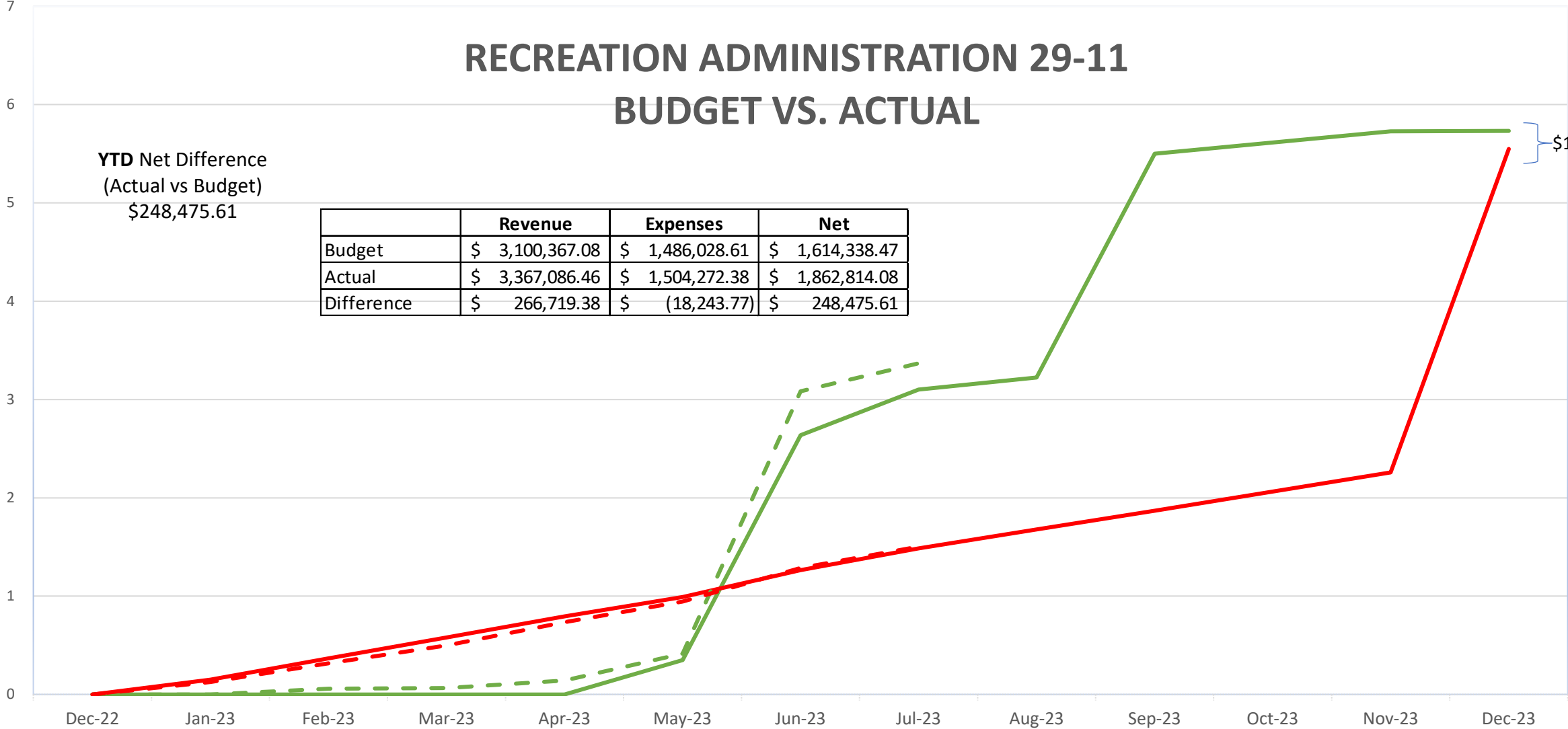
Revenue and Expense Charts by Center – July 2023

RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$248,475.61

	Revenue	Expenses	Net
Budget	\$ 3,100,367.08	\$ 1,486,028.61	\$ 1,614,338.47
Actual	\$ 3,367,086.46	\$ 1,504,272.38	\$ 1,862,814.08
Difference	\$ 266,719.38	\$ (18,243.77)	\$ 248,475.61



\$189,944.04

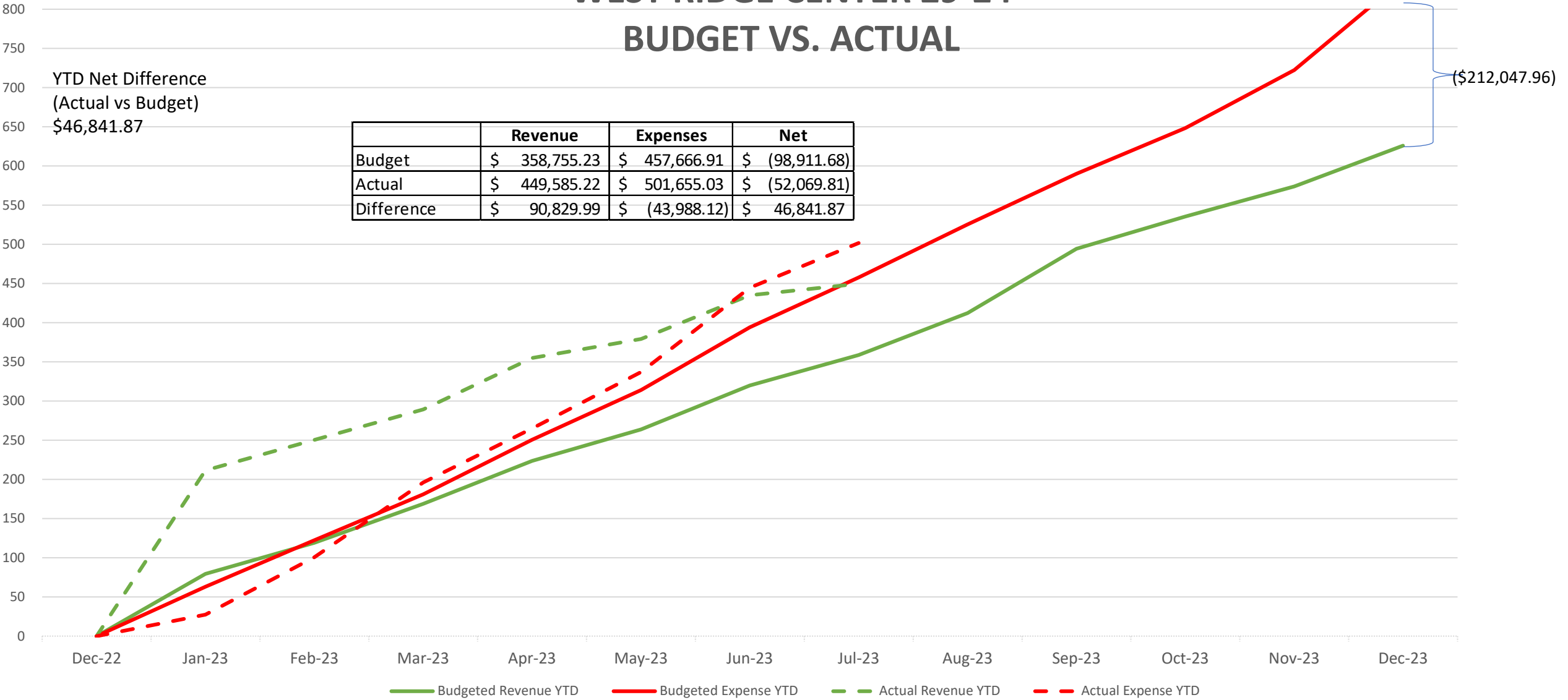
— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$46,841.87

	Revenue	Expenses	Net
Budget	\$ 358,755.23	\$ 457,666.91	\$ (98,911.68)
Actual	\$ 449,585.22	\$ 501,655.03	\$ (52,069.81)
Difference	\$ 90,829.99	\$ (43,988.12)	\$ 46,841.87

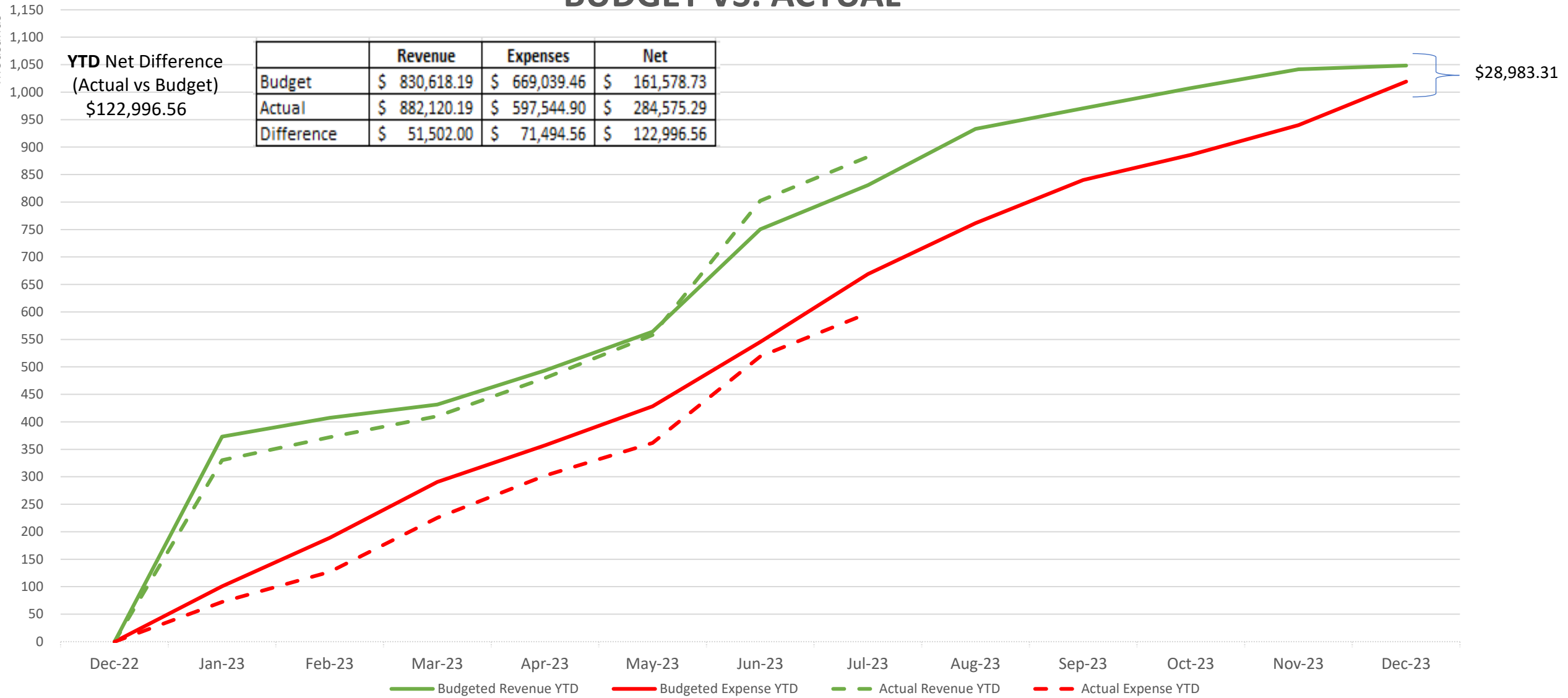


ATHLETICS 29-26

BUDGET VS. ACTUAL

**YTD Net Difference
(Actual vs Budget)**
\$122,996.56

	Revenue	Expenses	Net
Budget	\$ 830,618.19	\$ 669,039.46	\$ 161,578.73
Actual	\$ 882,120.19	\$ 597,544.90	\$ 284,575.29
Difference	\$ 51,502.00	\$ 71,494.56	\$ 122,996.56



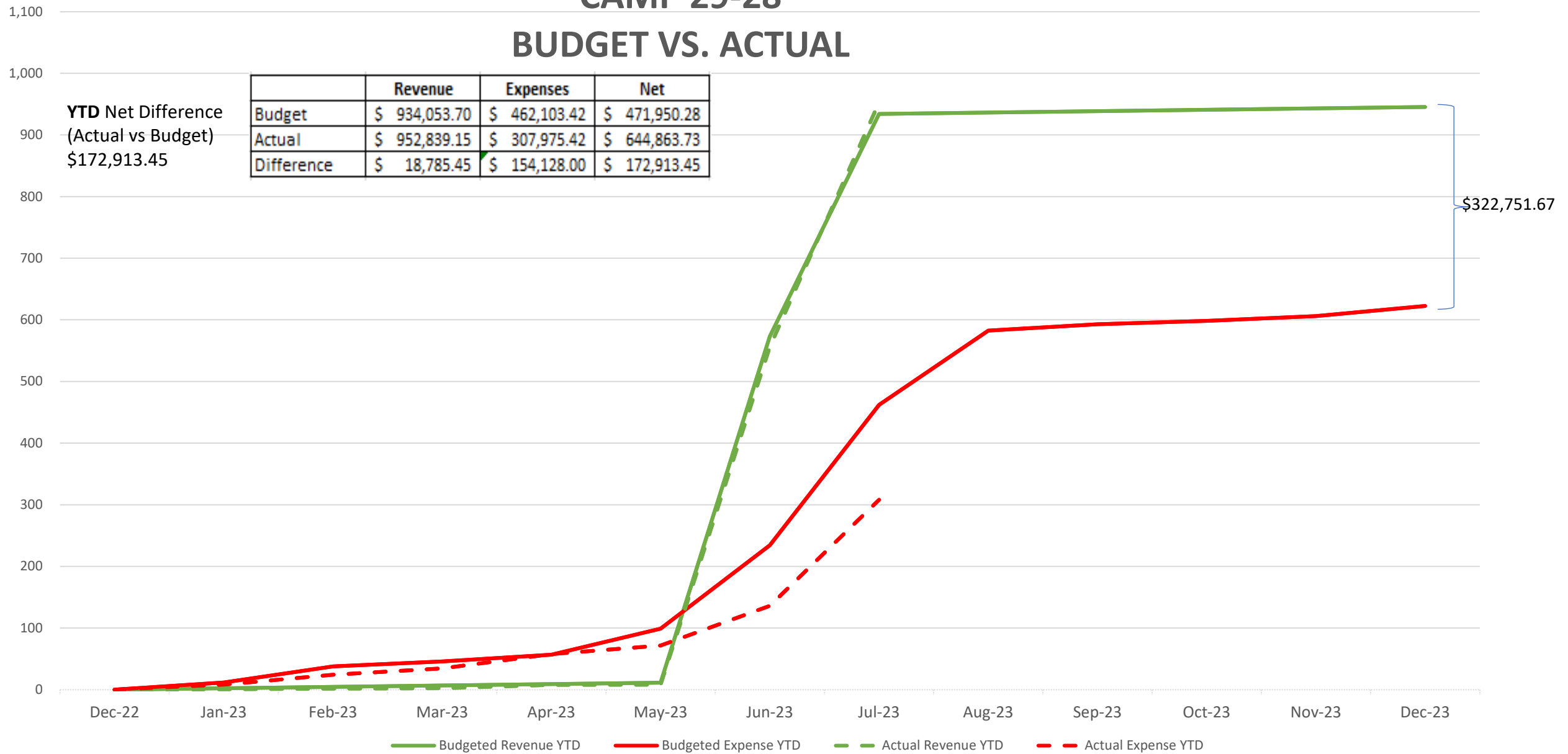
\$28,983.31

CAMP 29-28

BUDGET VS. ACTUAL

**YTD Net Difference
(Actual vs Budget)
\$172,913.45**

	Revenue	Expenses	Net
Budget	\$ 934,053.70	\$ 462,103.42	\$ 471,950.28
Actual	\$ 952,839.15	\$ 307,975.42	\$ 644,863.73
Difference	\$ 18,785.45	\$ 154,128.00	\$ 172,913.45



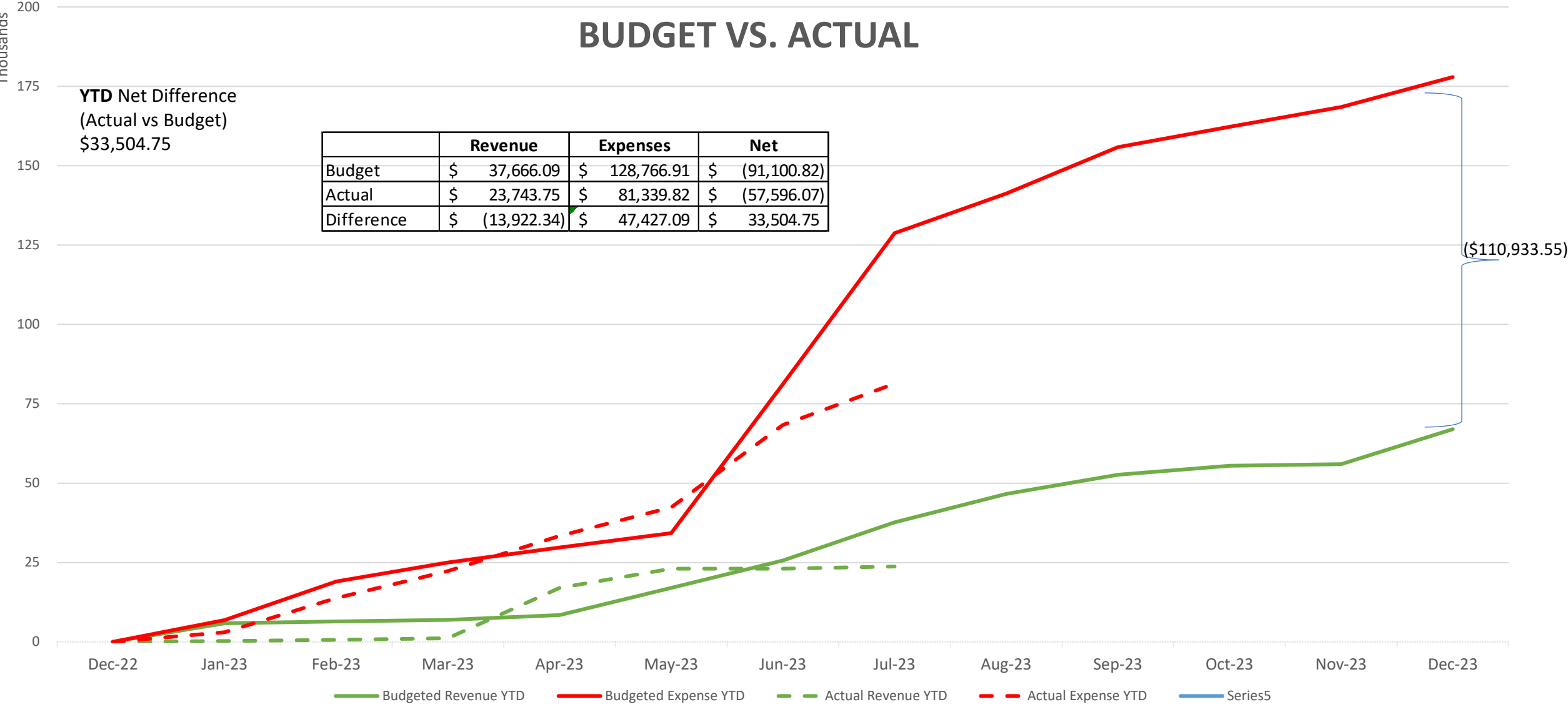
— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL

YTD Net Difference
 (Actual vs Budget)
 \$33,504.75

	Revenue	Expenses	Net
Budget	\$ 37,666.09	\$ 128,766.91	\$ (91,100.82)
Actual	\$ 23,743.75	\$ 81,339.82	\$ (57,596.07)
Difference	\$ (13,922.34)	\$ 47,427.09	\$ 33,504.75



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD
 — Series5

HIDDEN CREEK AQUA PARK 29-31

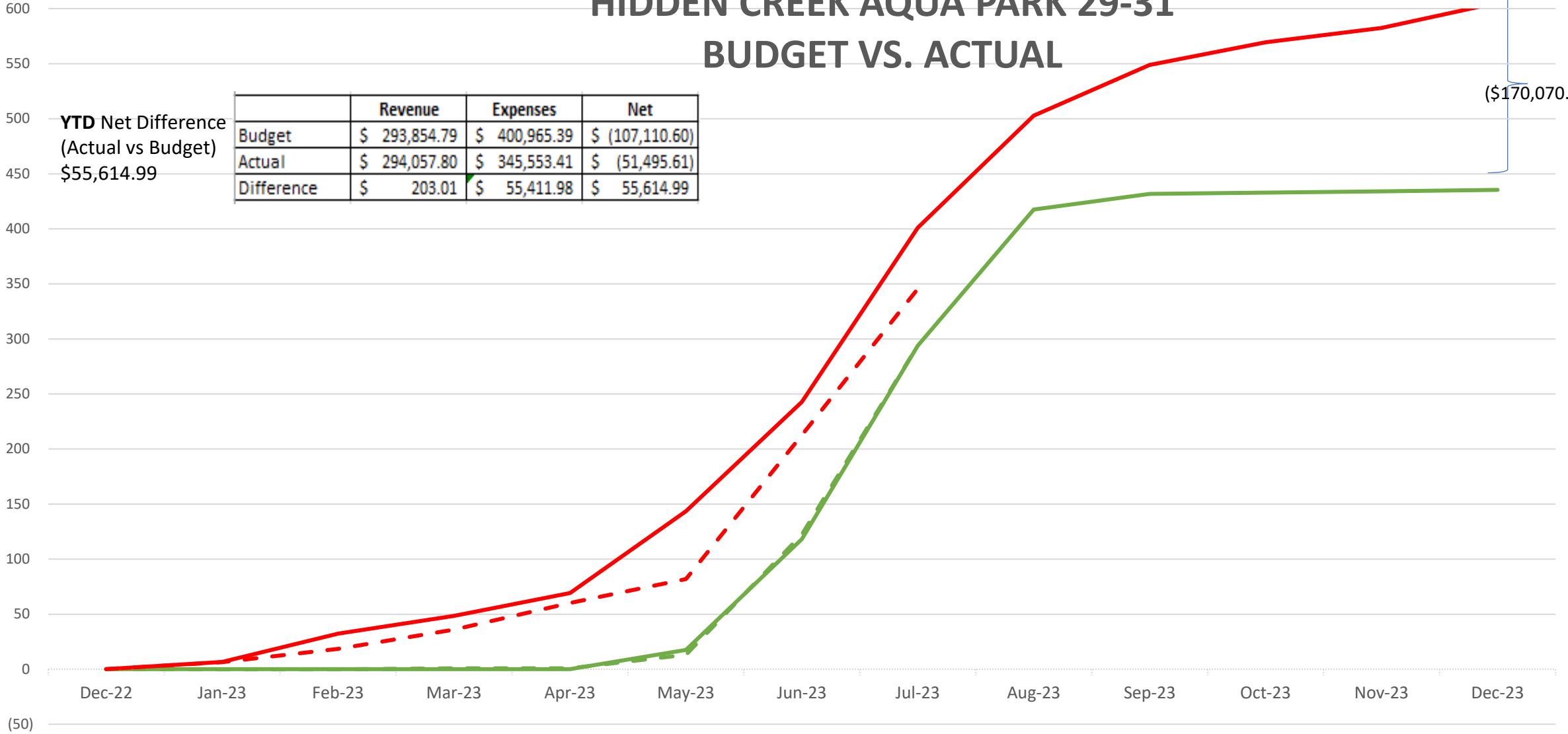
BUDGET VS. ACTUAL

Thousands

**YTD Net Difference
(Actual vs Budget)**
\$55,614.99

	Revenue	Expenses	Net
Budget	\$ 293,854.79	\$ 400,965.39	\$ (107,110.60)
Actual	\$ 294,057.80	\$ 345,553.41	\$ (51,495.61)
Difference	\$ 203.01	\$ 55,411.98	\$ 55,614.99

(\$170,070.89)

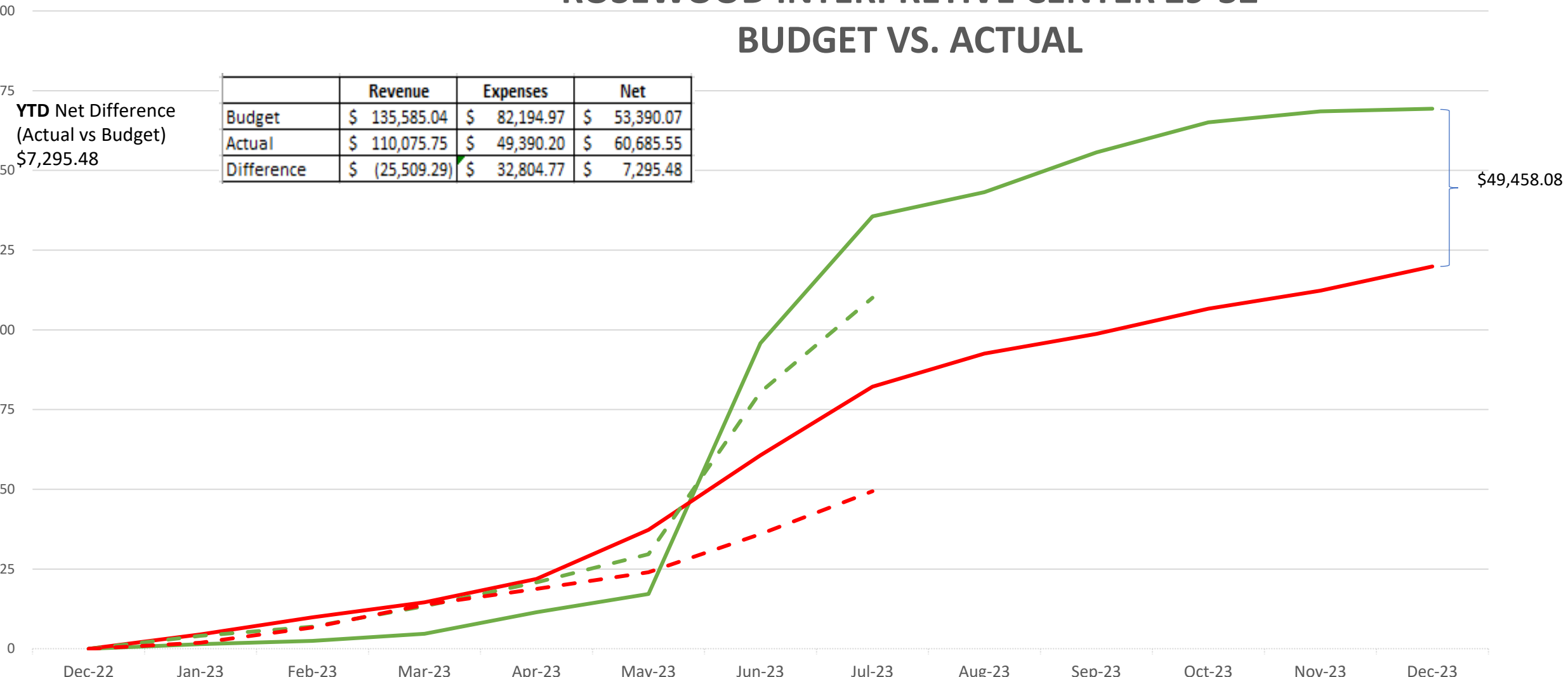


— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

ROSEWOOD INTERPRETIVE CENTER 29-32

BUDGET VS. ACTUAL

Thousands



**YTD Net Difference
(Actual vs Budget)
\$7,295.48**

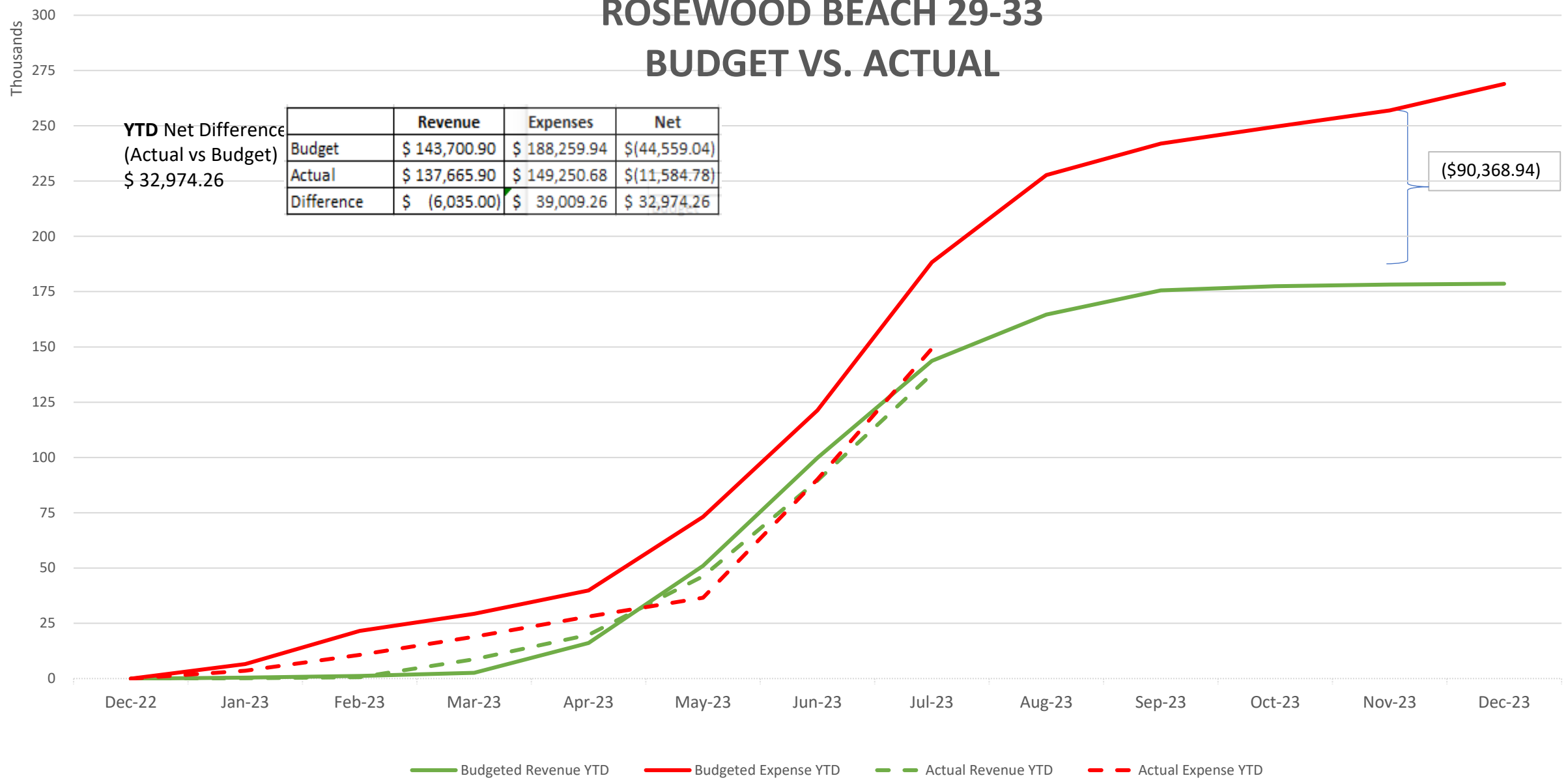
	Revenue	Expenses	Net
Budget	\$ 135,585.04	\$ 82,194.97	\$ 53,390.07
Actual	\$ 110,075.75	\$ 49,390.20	\$ 60,685.55
Difference	\$ (25,509.29)	\$ 32,804.77	\$ 7,295.48

\$49,458.08

— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL



**YTD Net Difference
(Actual vs Budget)
\$ 32,974.26**

	Revenue	Expenses	Net
Budget	\$ 143,700.90	\$ 188,259.94	\$(44,559.04)
Actual	\$ 137,665.90	\$ 149,250.68	\$(11,584.78)
Difference	\$ (6,035.00)	\$ 39,009.26	\$ 32,974.26

(\$90,368.94)

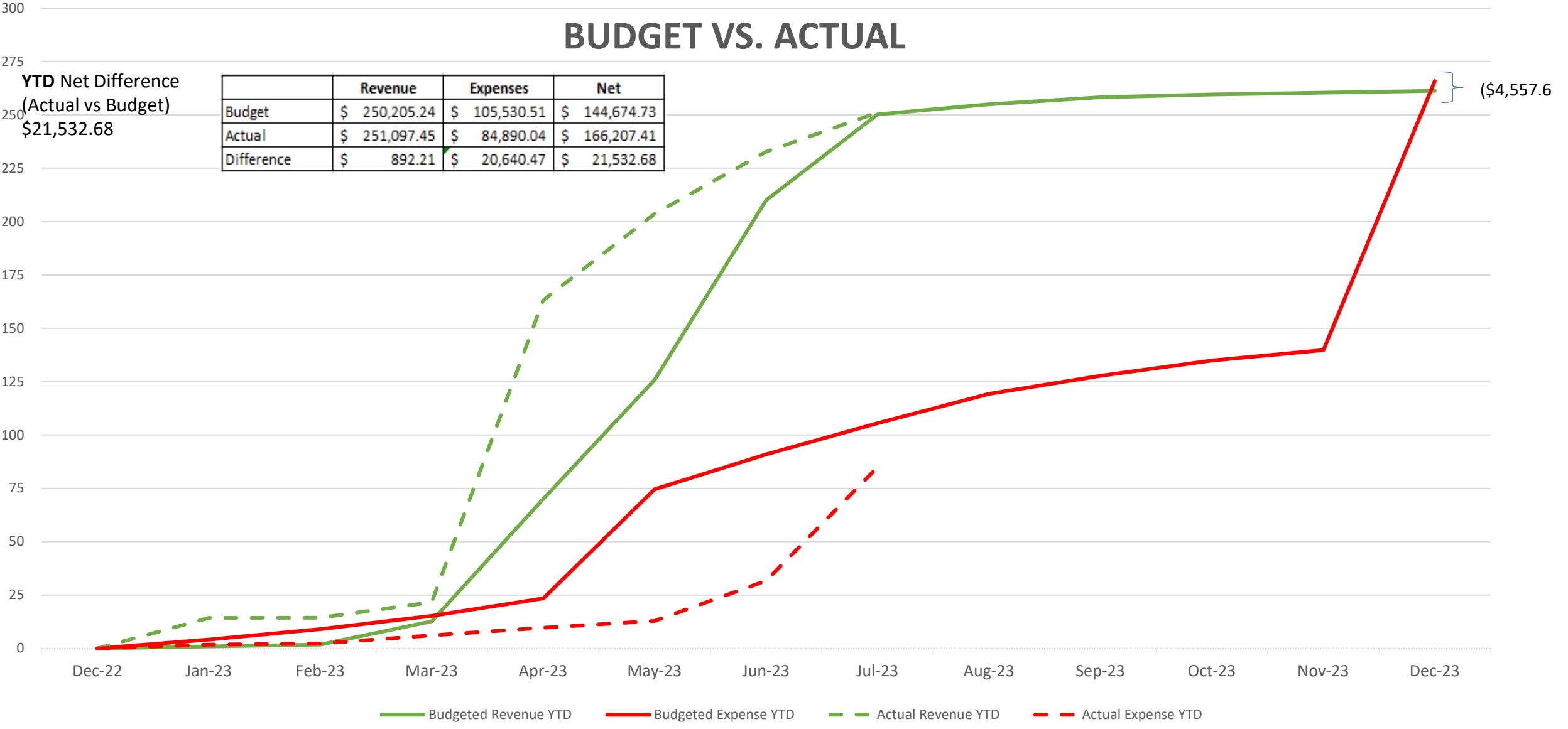
PARK AVENUE 29-34

BUDGET VS. ACTUAL

Thousands

**YTD Net Difference
(Actual vs Budget)
\$21,532.68**

	Revenue	Expenses	Net
Budget	\$ 250,205.24	\$ 105,530.51	\$ 144,674.73
Actual	\$ 251,097.45	\$ 84,890.04	\$ 166,207.41
Difference	\$ 892.21	\$ 20,640.47	\$ 21,532.68



} (\$4,557.6)

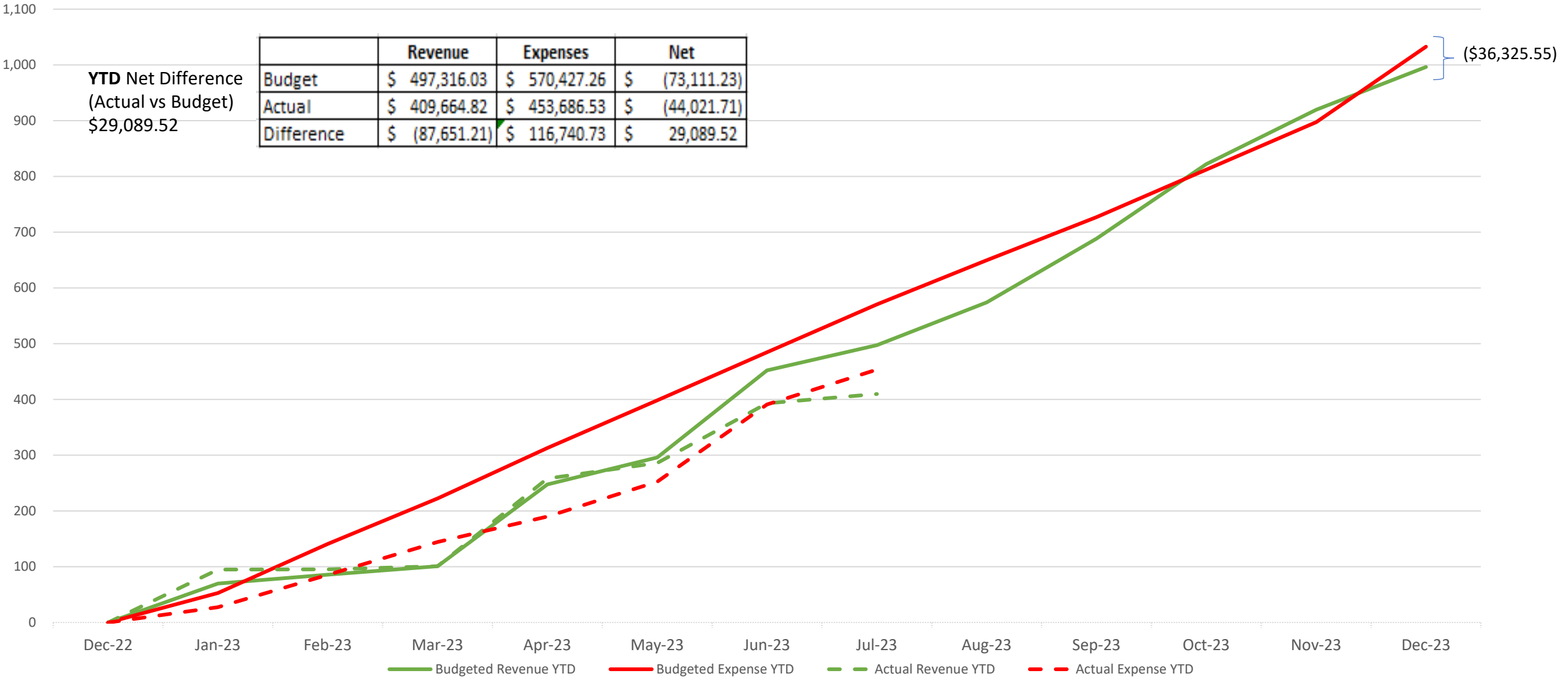
— Budgeted Revenue YTD — Budgeted Expense YTD - - Actual Revenue YTD - - Actual Expense YTD

CENTENNIAL 29-38

BUDGET VS. ACTUAL

**YTD Net Difference
(Actual vs Budget)
\$29,089.52**

	Revenue	Expenses	Net
Budget	\$ 497,316.03	\$ 570,427.26	\$ (73,111.23)
Actual	\$ 409,664.82	\$ 453,686.53	\$ (44,021.71)
Difference	\$ (87,651.21)	\$ 116,740.73	\$ 29,089.52

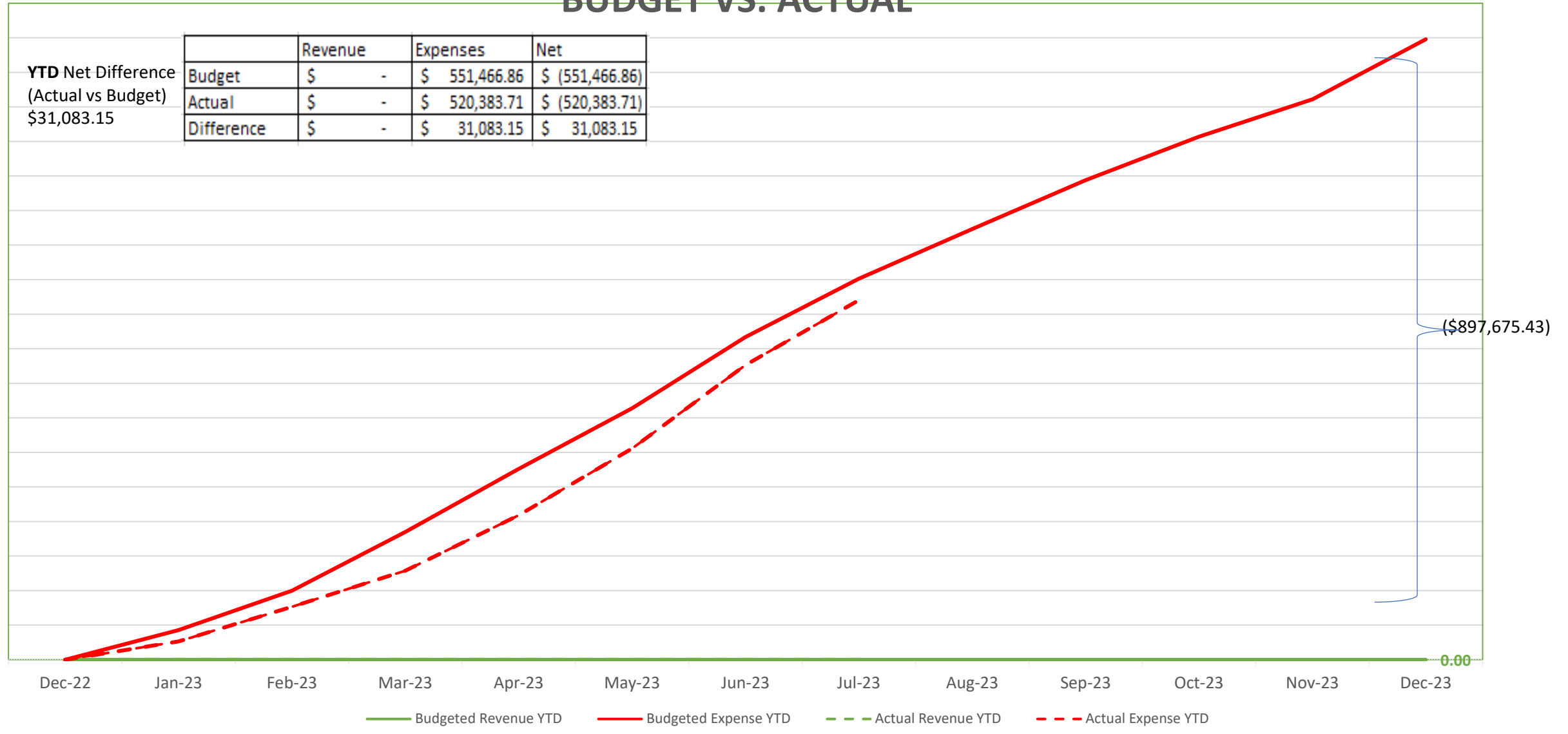


MAINTENANCE 29-41

BUDGET VS. ACTUAL

**YTD Net Difference
(Actual vs Budget)
\$31,083.15**

	Revenue	Expenses	Net
Budget	\$ -	\$ 551,466.86	\$ (551,466.86)
Actual	\$ -	\$ 520,383.71	\$ (520,383.71)
Difference	\$ -	\$ 31,083.15	\$ 31,083.15



(\$897,675.43)

0:00

— Budgeted Revenue YTD — Budgeted Expense YTD - - - Actual Revenue YTD - - - Actual Expense YTD

SUNSET VALLEY 29-42

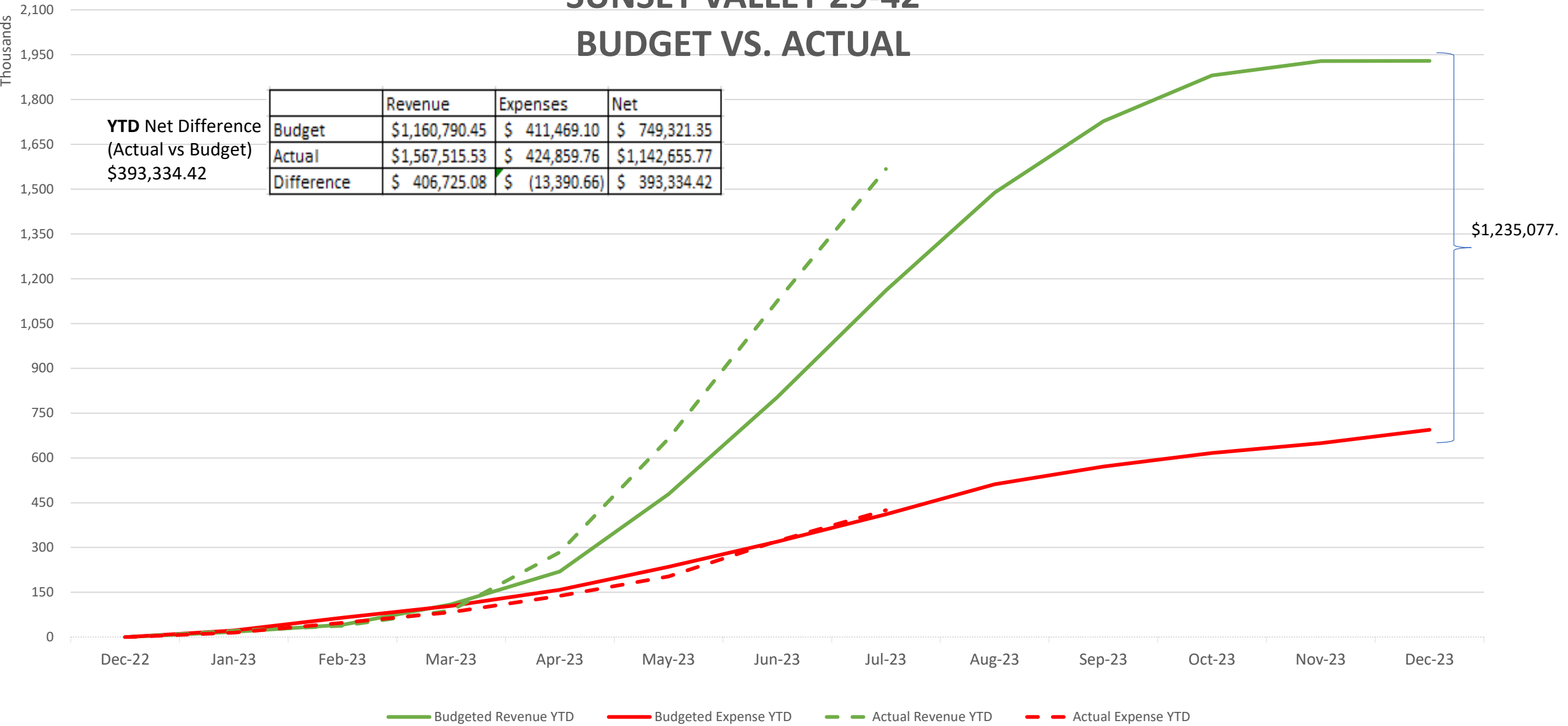
BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$393,334.42

	Revenue	Expenses	Net
Budget	\$1,160,790.45	\$ 411,469.10	\$ 749,321.35
Actual	\$1,567,515.53	\$ 424,859.76	\$1,142,655.77
Difference	\$ 406,725.08	\$ (13,390.66)	\$ 393,334.42

\$1,235,077.



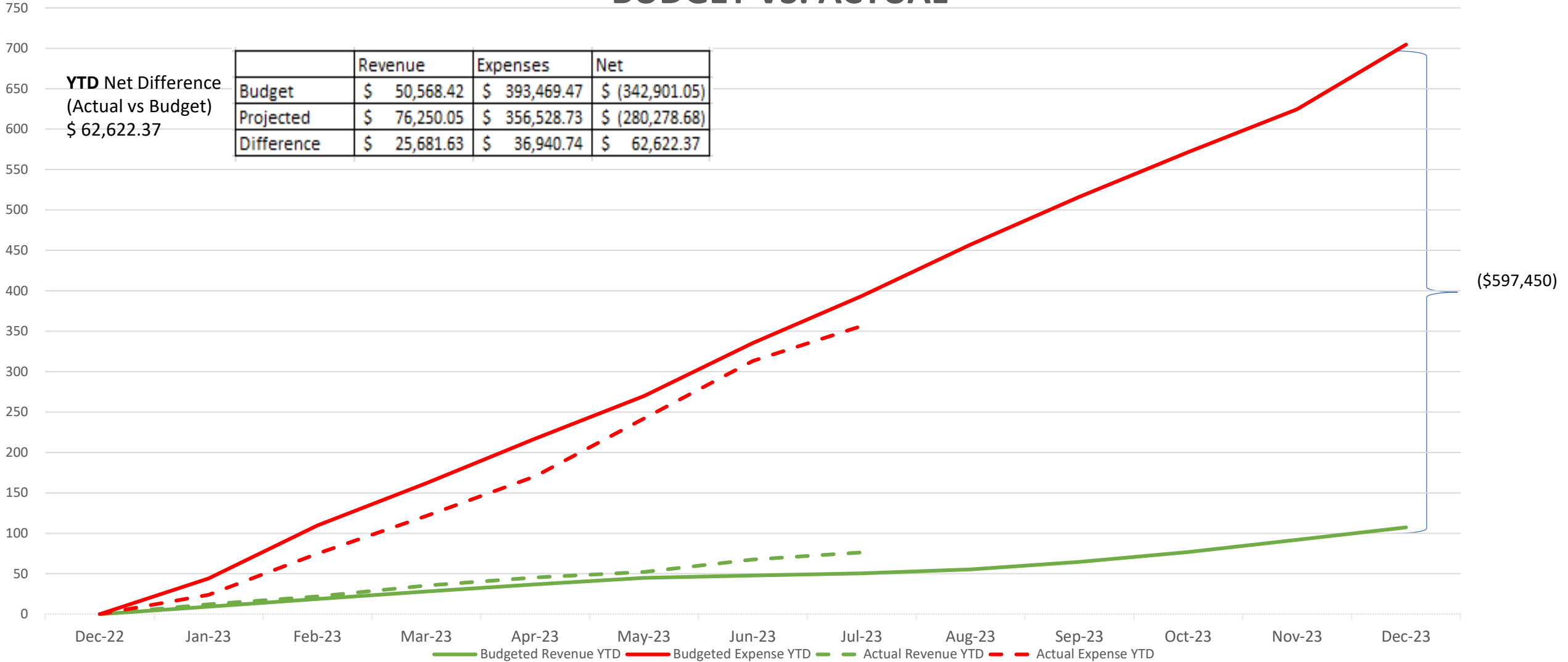
— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

REC CENTER ADMIN 29-49

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 62,622.37

	Revenue	Expenses	Net
Budget	\$ 50,568.42	\$ 393,469.47	\$ (342,901.05)
Projected	\$ 76,250.05	\$ 356,528.73	\$ (280,278.68)
Difference	\$ 25,681.63	\$ 36,940.74	\$ 62,622.37



RECREATION CENTER FITNESS 29-51

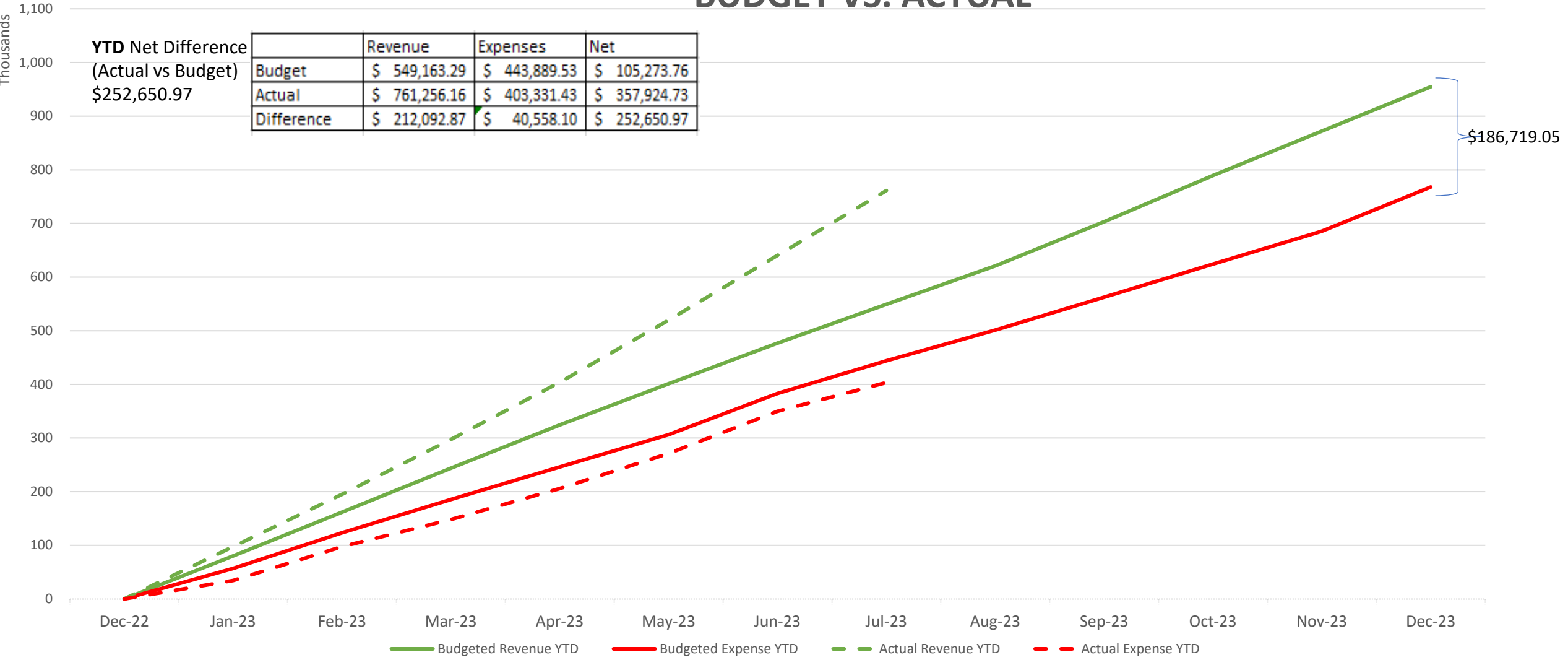
BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$252,650.97

	Revenue	Expenses	Net
Budget	\$ 549,163.29	\$ 443,889.53	\$ 105,273.76
Actual	\$ 761,256.16	\$ 403,331.43	\$ 357,924.73
Difference	\$ 212,092.87	\$ 40,558.10	\$ 252,650.97

\$186,719.05



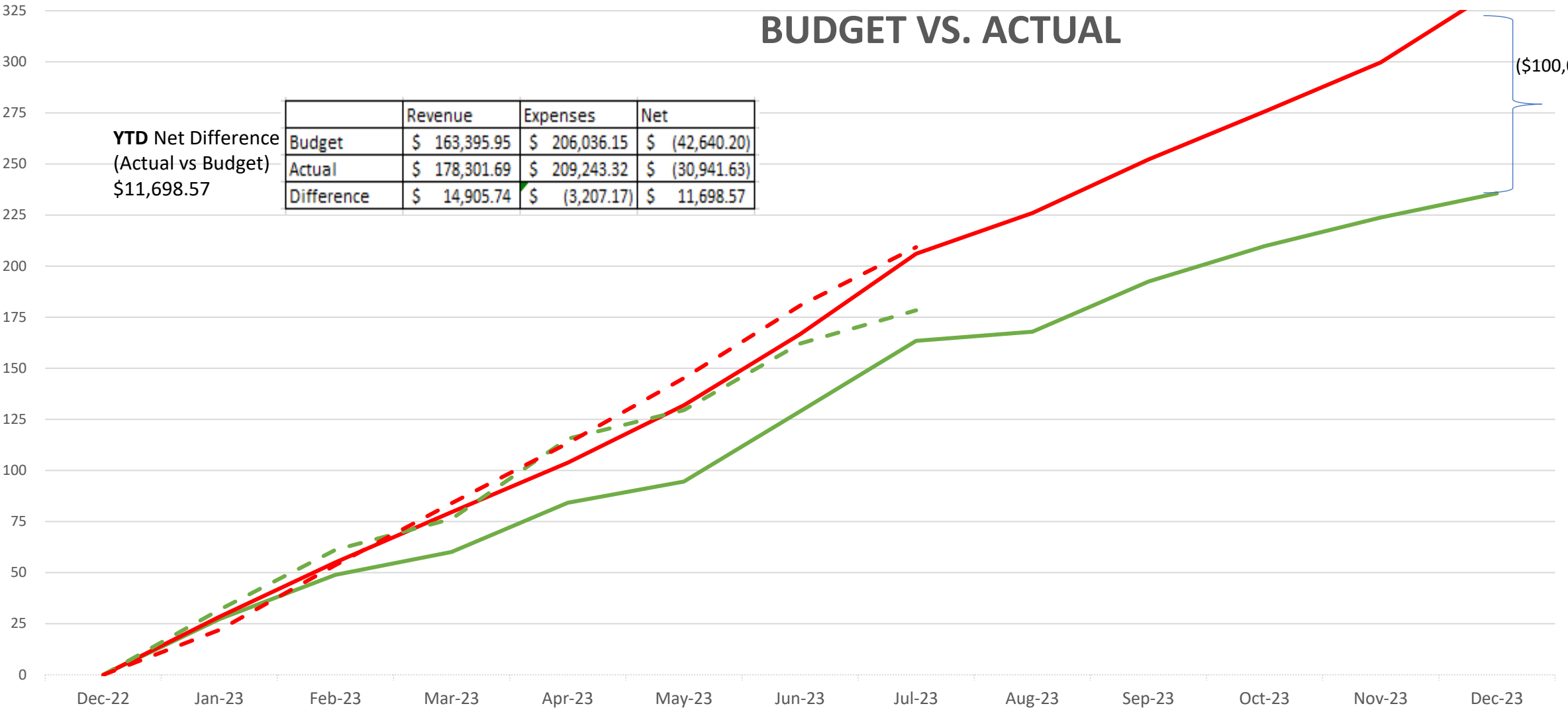
RECREATION CENTER AQUATICS 29-53

BUDGET VS. ACTUAL

**YTD Net Difference
(Actual vs Budget)
\$11,698.57**

	Revenue	Expenses	Net
Budget	\$ 163,395.95	\$ 206,036.15	\$ (42,640.20)
Actual	\$ 178,301.69	\$ 209,243.32	\$ (30,941.63)
Difference	\$ 14,905.74	\$ (3,207.17)	\$ 11,698.57

(\$100,063.14)



— Budgeted Revenue YTD

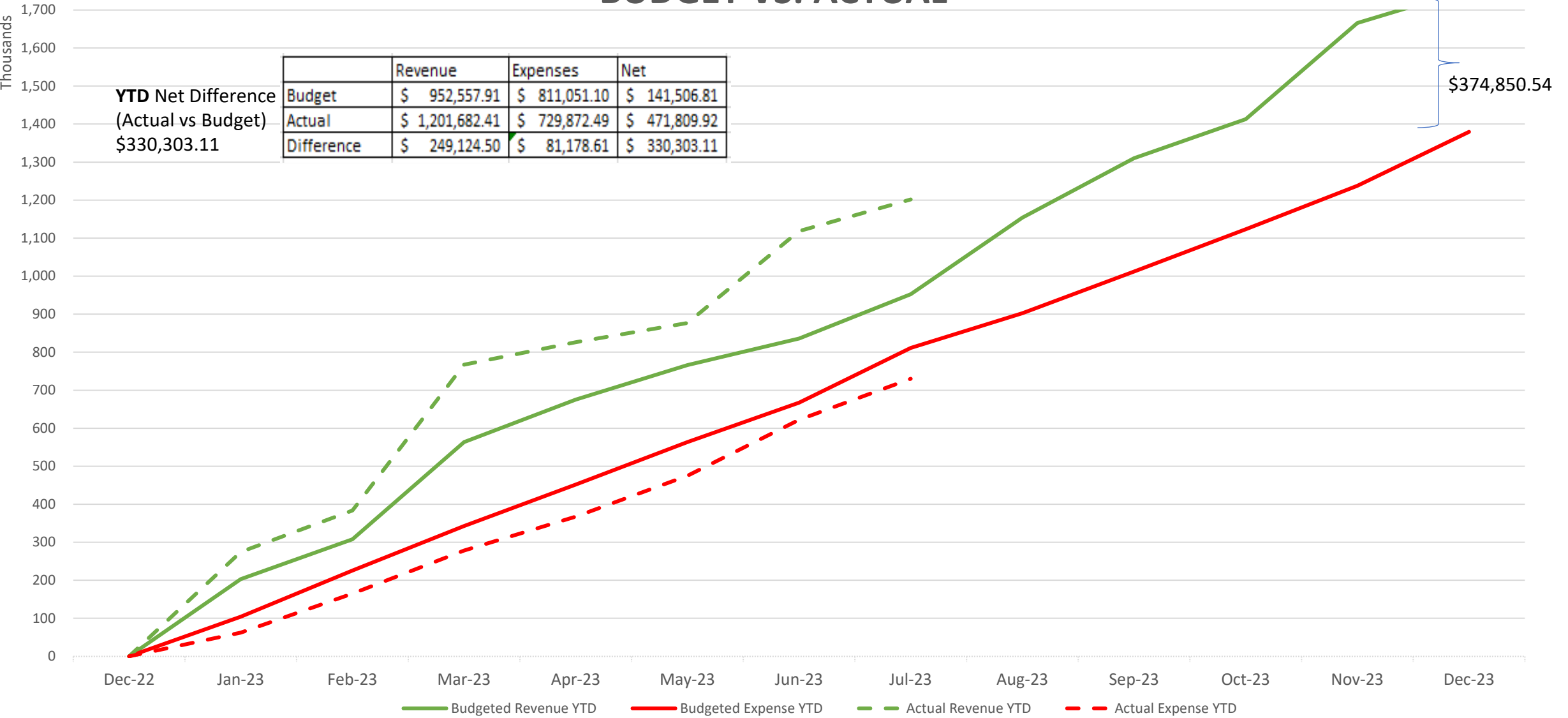
— Budgeted Expense YTD

- - - Actual Revenue YTD

- - - Actual Expense YTD

INDOOR TENNIS 29-55

BUDGET VS. ACTUAL



**YTD Net Difference
(Actual vs Budget)
\$330,303.11**

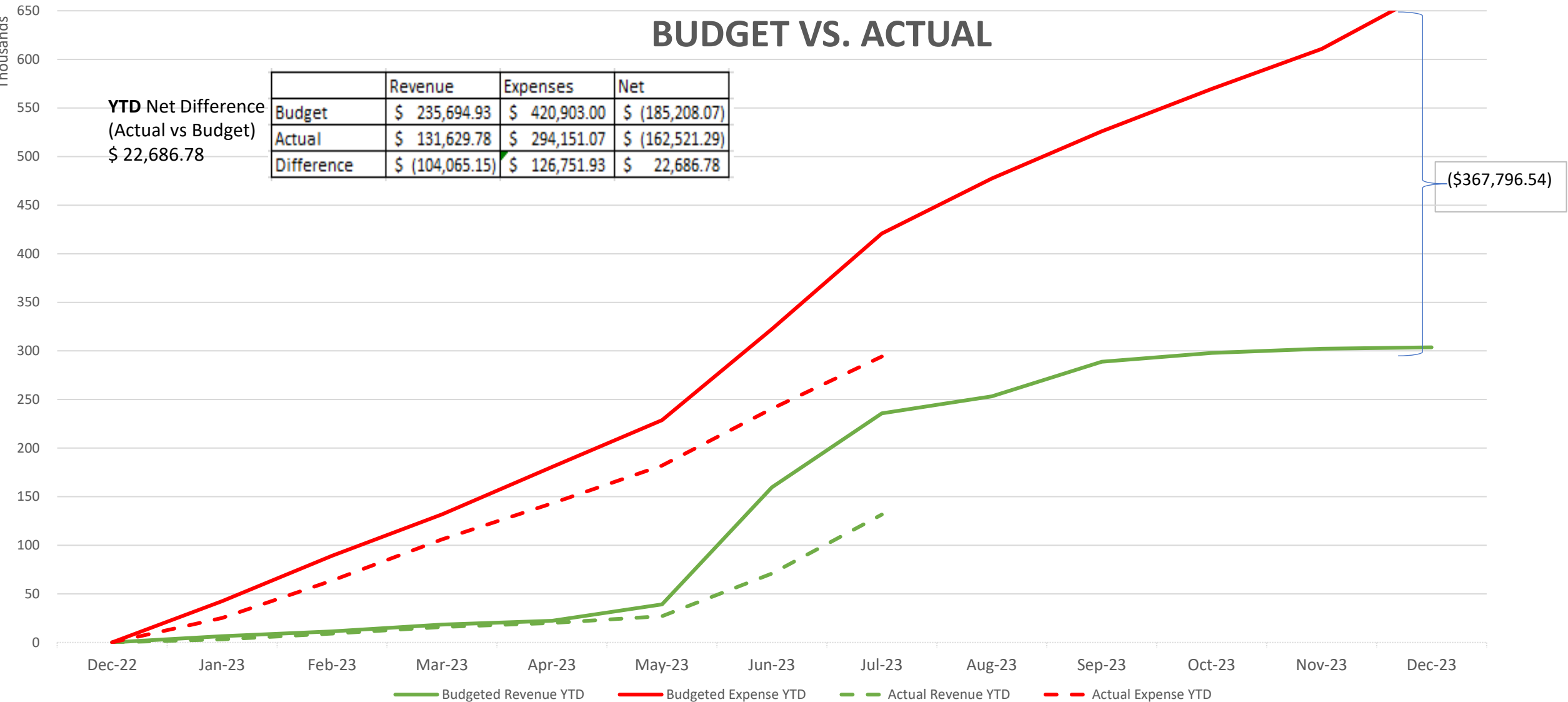
	Revenue	Expenses	Net
Budget	\$ 952,557.91	\$ 811,051.10	\$ 141,506.81
Actual	\$ 1,201,682.41	\$ 729,872.49	\$ 471,809.92
Difference	\$ 249,124.50	\$ 81,178.61	\$ 330,303.11

\$374,850.54

— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

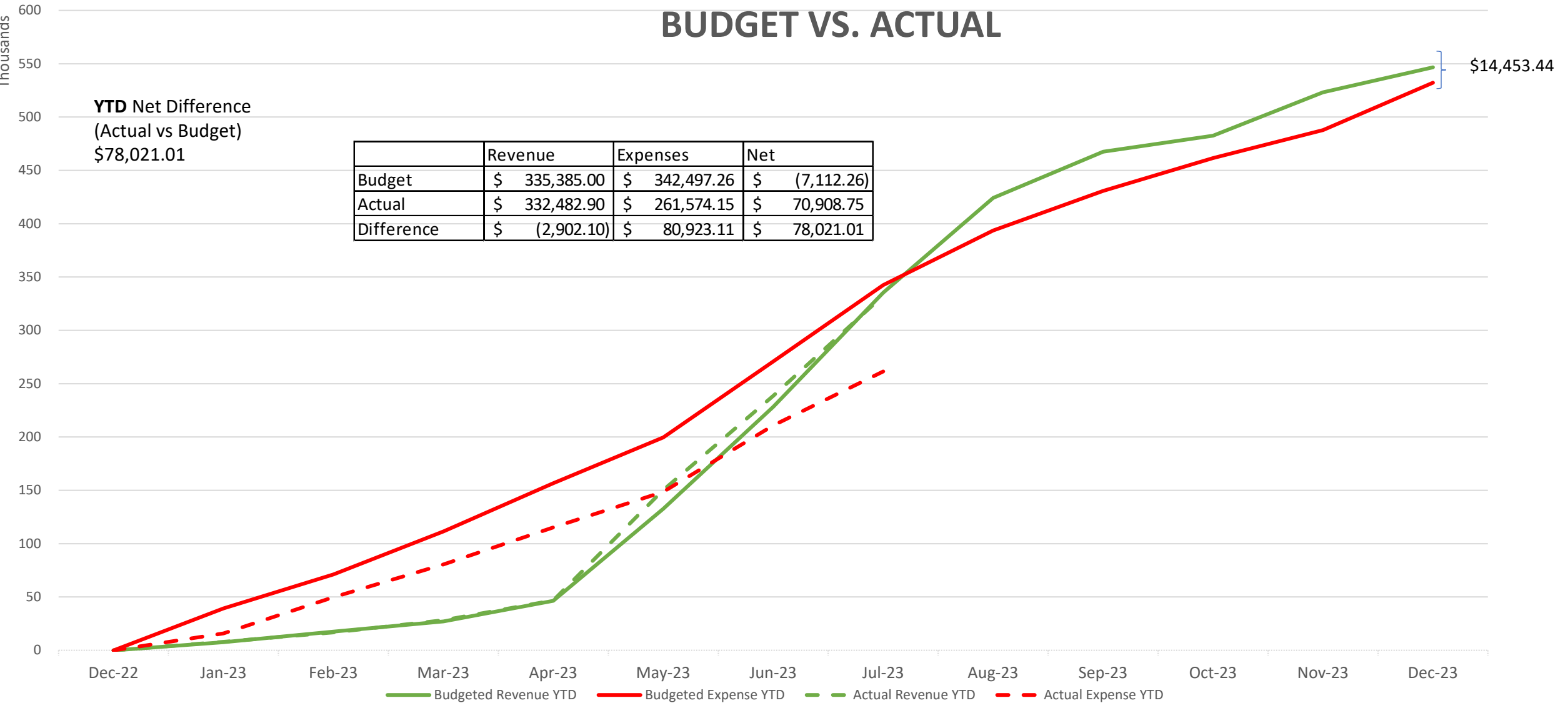
HELLER NATURE CENTER 29-61

BUDGET VS. ACTUAL



HPCC LEARNING CENTER 29-74

BUDGET VS. ACTUAL



	Revenue	Expenses	Net
Budget	\$ 335,385.00	\$ 342,497.26	\$ (7,112.26)
Actual	\$ 332,482.90	\$ 261,574.15	\$ 70,908.75
Difference	\$ (2,902.10)	\$ 80,923.11	\$ 78,021.01

\$14,453.44

— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

HPCC BUILDING 29-76 BUDGET VS. ACTUAL

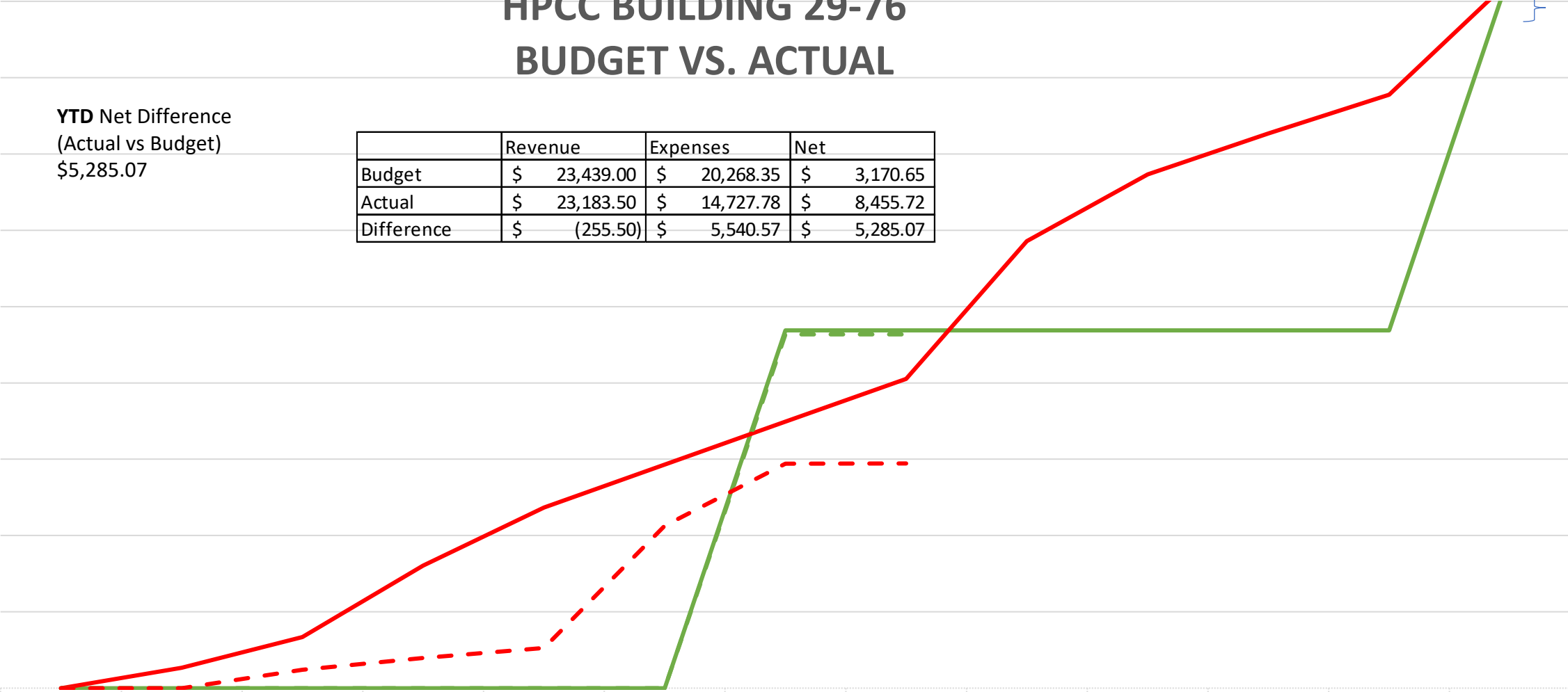
**YTD Net Difference
(Actual vs Budget)**
\$5,285.07

	Revenue	Expenses	Net
Budget	\$ 23,439.00	\$ 20,268.35	\$ 3,170.65
Actual	\$ 23,183.50	\$ 14,727.78	\$ 8,455.72
Difference	\$ (255.50)	\$ 5,540.57	\$ 5,285.07

Dec-22 Jan-23 Feb-23 Mar-23 Apr-23 May-23 Jun-23 Jul-23 Aug-23 Sep-23 Oct-23 Nov-23 Dec-23

— Budgeted Revenue YTD — Budgeted Expense YTD — Actual Revenue YTD - - Actual Expense YTD

} \$511

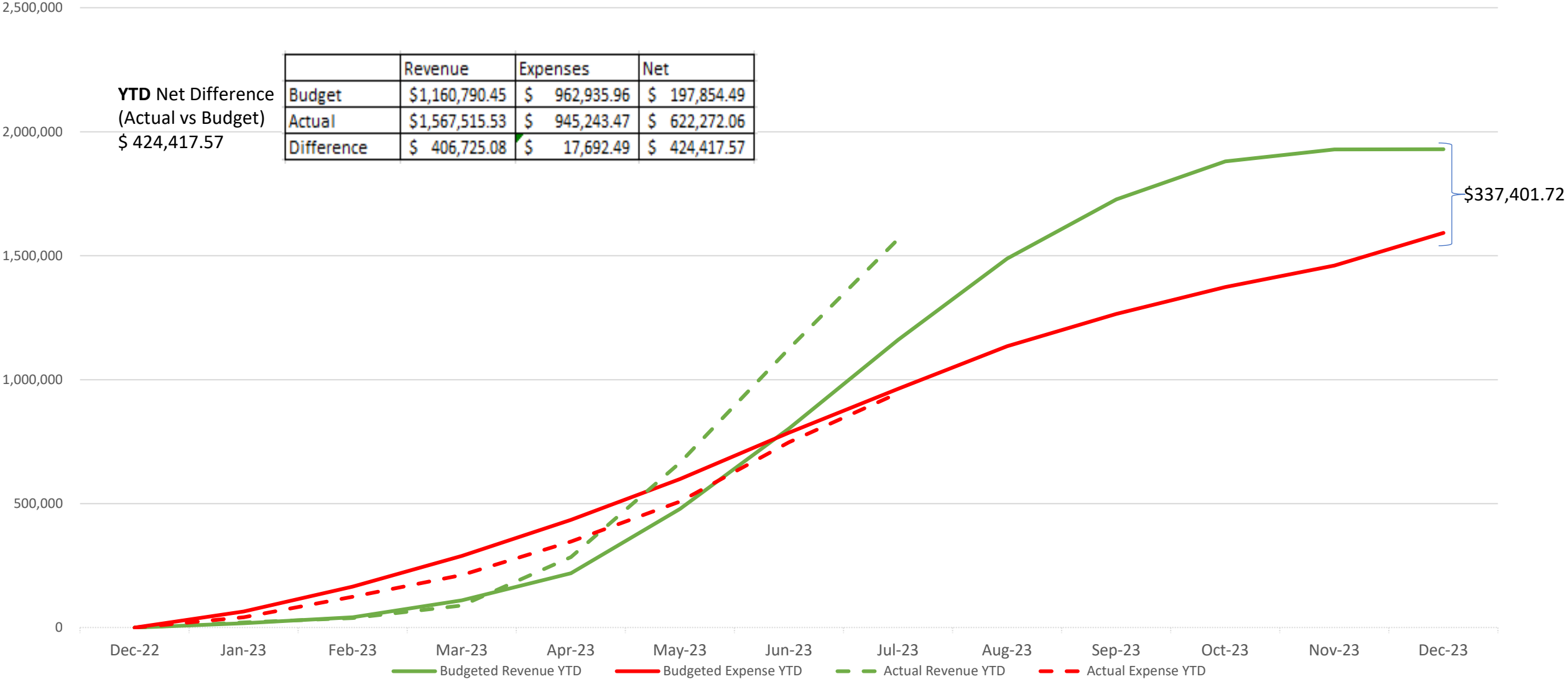


SUNSET VALLEY 29-41 and 42

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 424,417.57

	Revenue	Expenses	Net
Budget	\$1,160,790.45	\$ 962,935.96	\$ 197,854.49
Actual	\$1,567,515.53	\$ 945,243.47	\$ 622,272.06
Difference	\$ 406,725.08	\$ 17,692.49	\$ 424,417.57



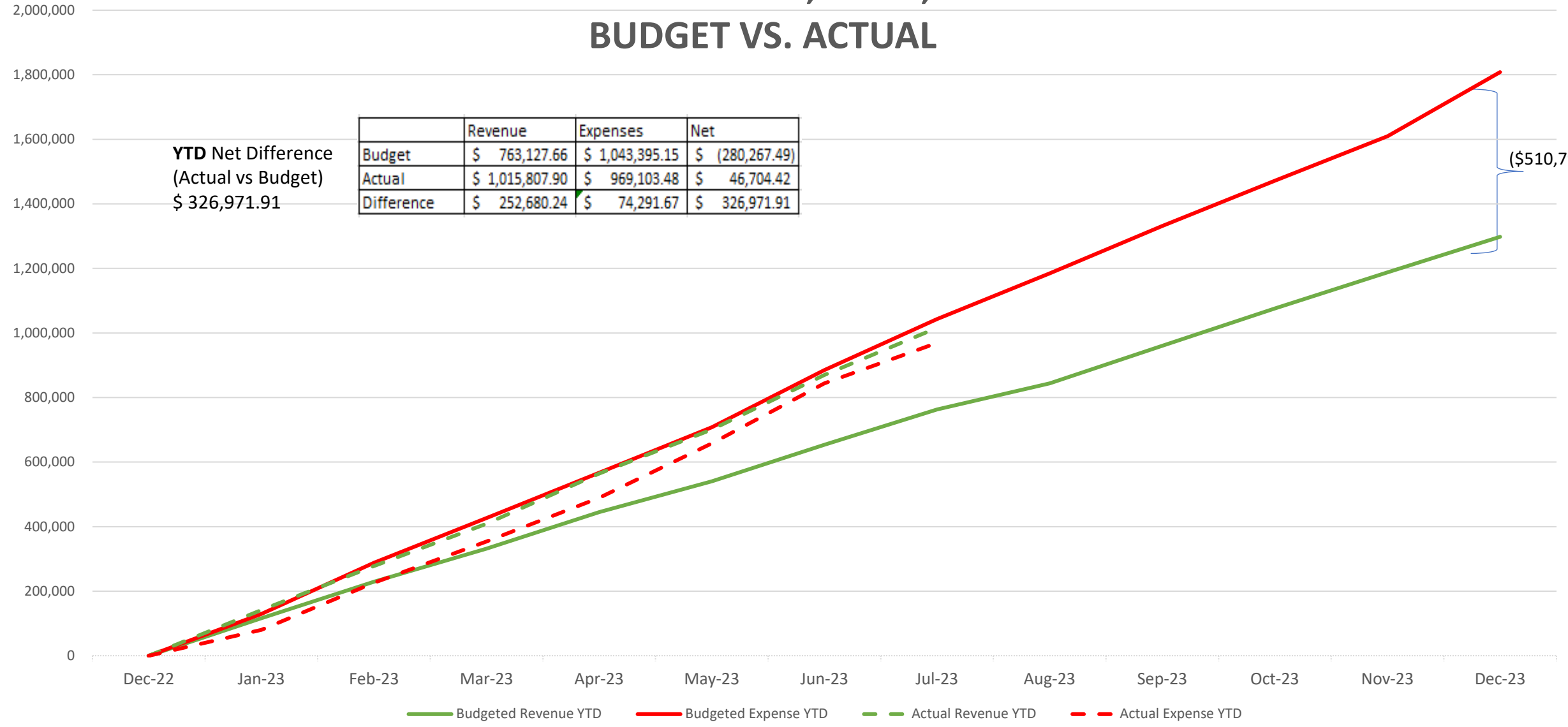
RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL

**YTD Net Difference
(Actual vs Budget)
\$ 326,971.91**

	Revenue	Expenses	Net
Budget	\$ 763,127.66	\$ 1,043,395.15	\$ (280,267.49)
Actual	\$ 1,015,807.90	\$ 969,103.48	\$ 46,704.42
Difference	\$ 252,680.24	\$ 74,291.67	\$ 326,971.91

(\$510,794)





2023

**FINANCIAL
FORECASTS
AND
TREASURER'S
REPORT**

7 / 31 / 23

Actuals 7/31/23

OPERATIONS (GENERAL AND RECREATION FUNDS)

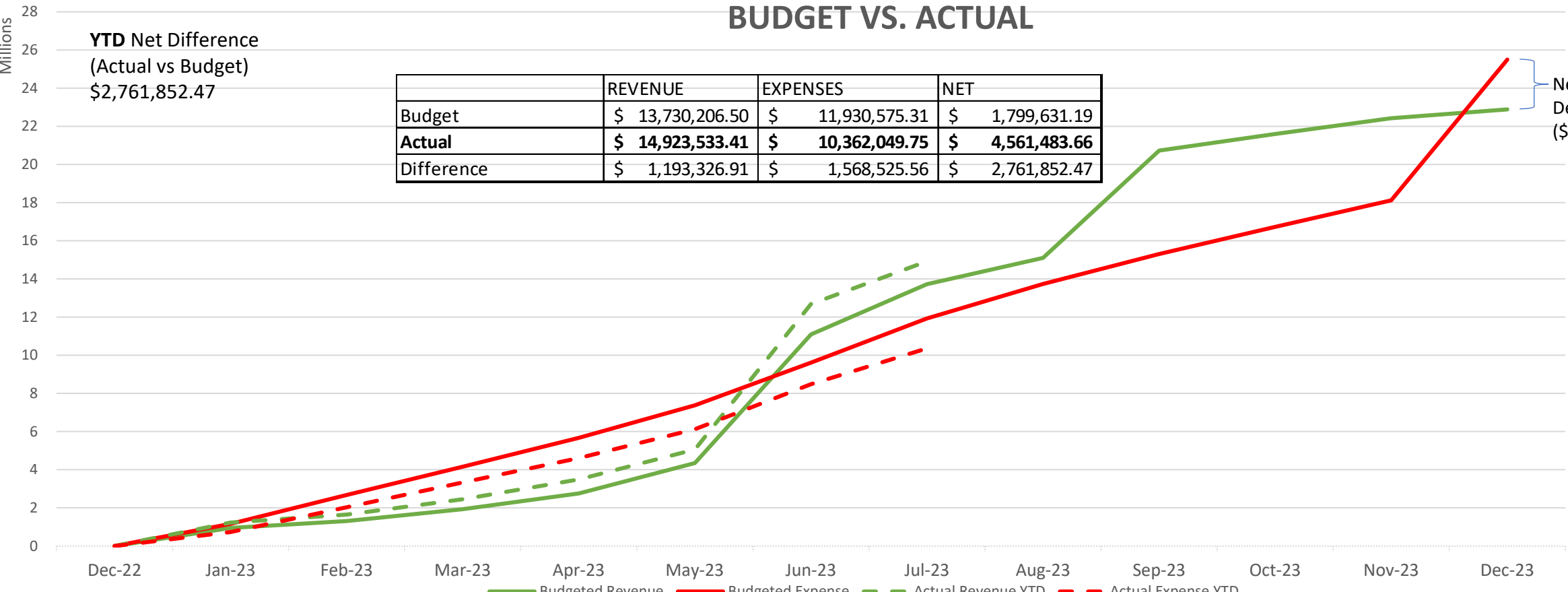
BUDGET VS. ACTUAL

Millions

YTD Net Difference
(Actual vs Budget)
\$2,761,852.47

	REVENUE	EXPENSES	NET
Budget	\$ 13,730,206.50	\$ 11,930,575.31	\$ 1,799,631.19
Actual	\$ 14,923,533.41	\$ 10,362,049.75	\$ 4,561,483.66
Difference	\$ 1,193,326.91	\$ 1,568,525.56	\$ 2,761,852.47

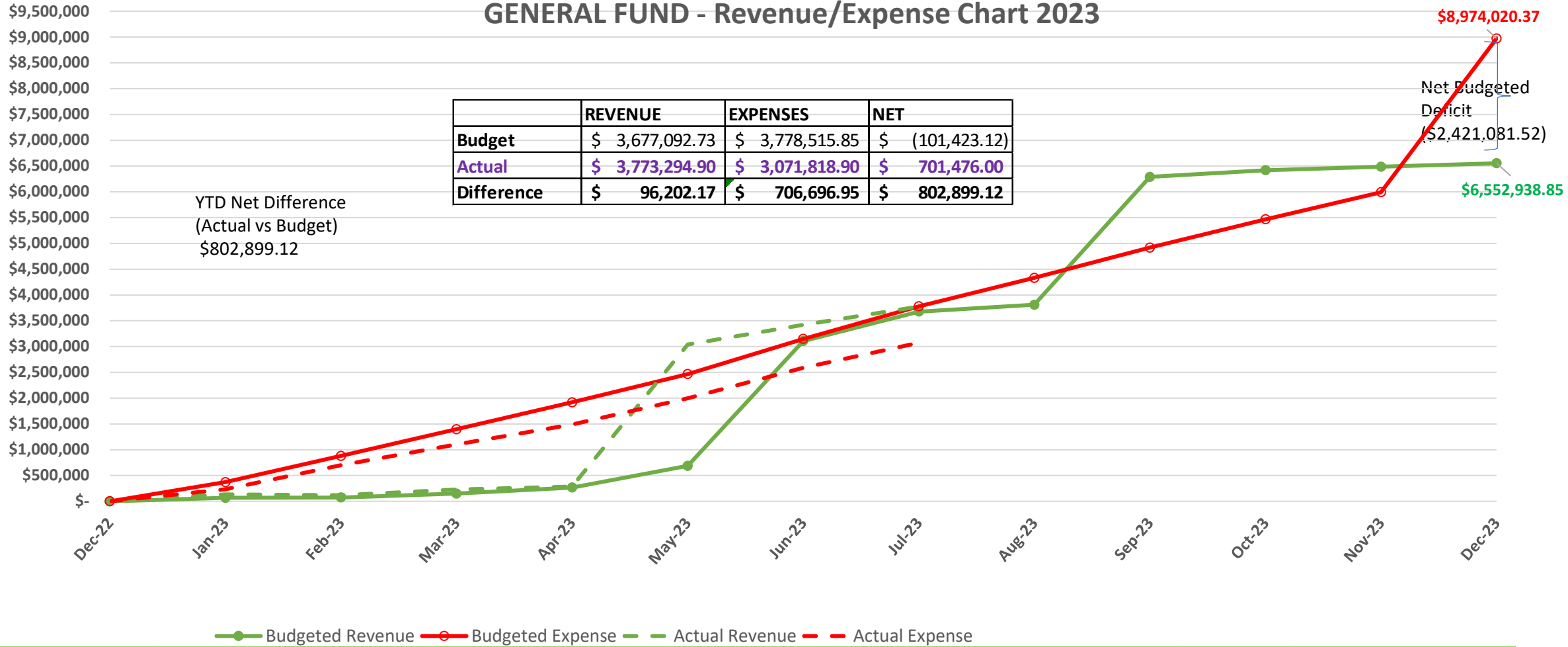
Net Budgeted -
Deficit
(\$2,610,860)



	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Budgeted Revenue	0.00	951,832.72	1,309,428.33	1,936,071.58	2,755,075.87	4,354,196.67	11,092,787.02	13,730,206.50	15,104,671.45	20,731,190.15	21,601,345.46	22,420,082.49	22,891,296.00
Budgeted Expense	0.00	1,159,952.54	2,672,199.31	4,159,926.92	5,676,794.21	7,374,322.05	9,617,965.83	11,930,575.31	13,736,264.73	15,308,781.55	16,733,278.83	18,121,188.20	25,502,156.00
Actual Revenue YTD	0.00	1,235,567.77	1,646,915.92	2,454,307.72	3,492,161.43	5,055,770.95	12,688,752.40	14,923,533.41	0.00	0.00	0.00	0.00	0.00
Actual Expense YTD	0.00	733,247.75	2,037,885.38	3,333,330.77	4,612,249.50	6,117,944.52	8,485,465.10	10,362,049.75	0.00	0.00	0.00	0.00	0.00

Actuals 7/31/23

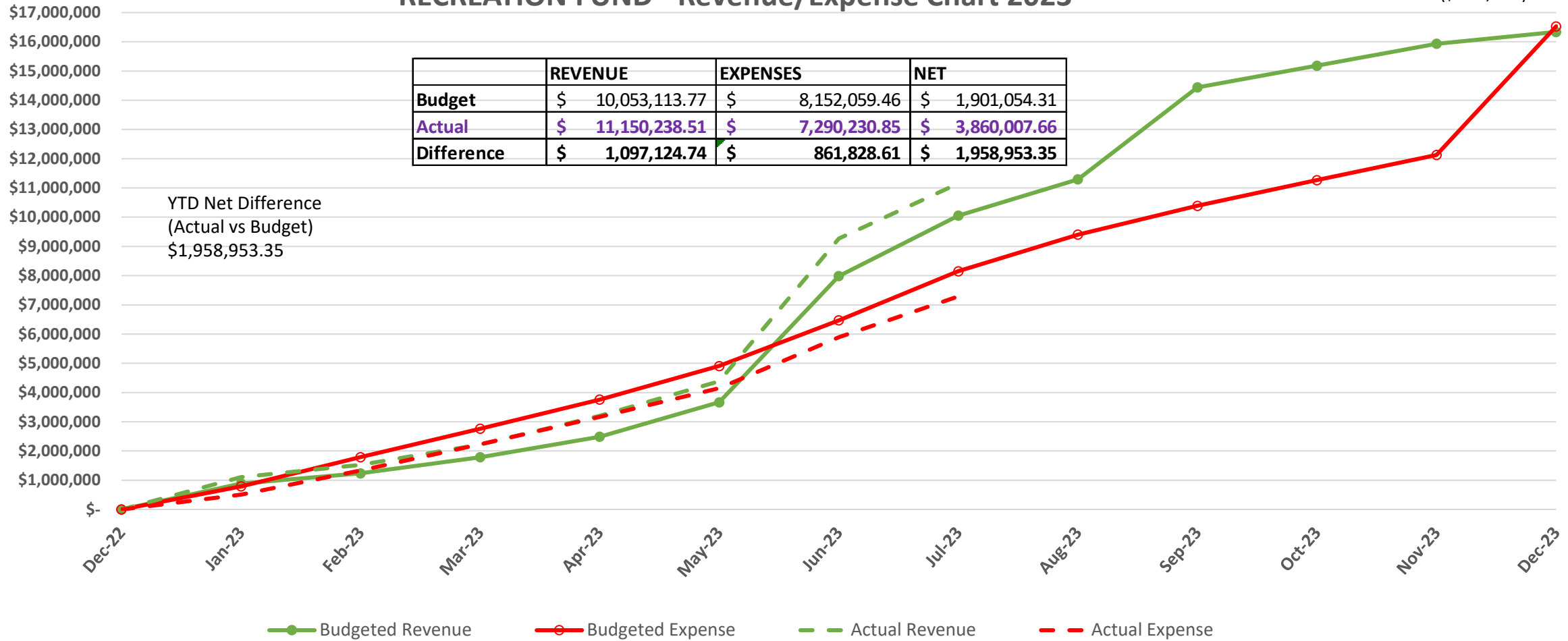
GENERAL FUND - Revenue/Expense Chart 2023



	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Budgeted Revenue	-	66,967.14	72,991.27	150,107.81	266,037.34	687,112.88	3,107,337.45	3,677,092.73	3,811,286.34	6,288,239.43	6,418,222.83	6,485,812.71	6,552,938.85
Budgeted Expense	-	371,395.07	880,506.29	1,396,937.95	1,918,924.57	2,466,786.25	3,148,528.06	3,778,515.85	4,331,391.80	4,917,727.22	5,465,495.01	5,991,794.42	8,974,020.37
Actual Revenue	-	133,182.03	119,407.26	230,558.25	285,659.28	3,039,925.40	3,423,353.05	3,773,294.90	-	-	-	-	-
Actual Expense	-	233,357.07	702,099.64	1,103,741.76	1,489,652.59	1,997,188.26	2,589,837.57	3,071,818.90	-	-	-	-	-

Actuals 7/31/23

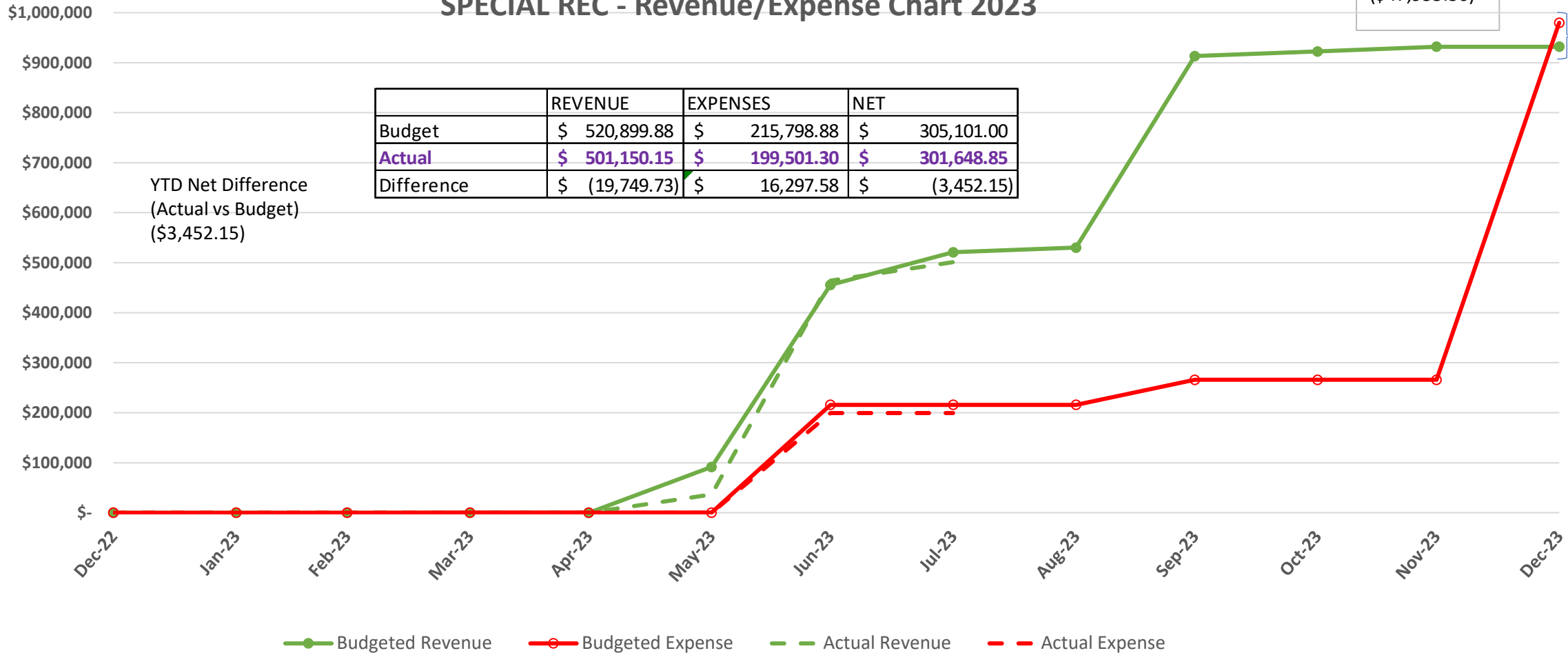
RECREATION FUND - Revenue/Expense Chart 2023



	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Budgeted Revenue	-	884,865.58	1,236,437.06	1,785,963.77	2,489,038.53	3,667,083.79	7,985,450.57	10,053,113.77	11,293,385.11	14,442,950.72	15,183,122.63	15,934,269.78	16,338,356.86
Budgeted Expense	-	788,557.47	1,791,693.02	2,762,988.97	3,757,869.64	4,907,541.23	6,469,432.81	8,152,059.46	9,404,872.93	10,391,054.33	11,267,783.82	12,129,393.78	16,528,128.43
Actual Revenue	-	1,103,684.26	1,527,508.66	2,223,749.47	3,206,502.15	4,383,677.02	9,265,399.34	11,150,238.51	-	-	-	-	-
Actual Expense	-	788,557.47	1,335,785.74	2,229,589.01	3,164,993.82	4,148,023.10	5,895,627.53	7,290,230.85	-	-	-	-	-

Actuals 7/31/23

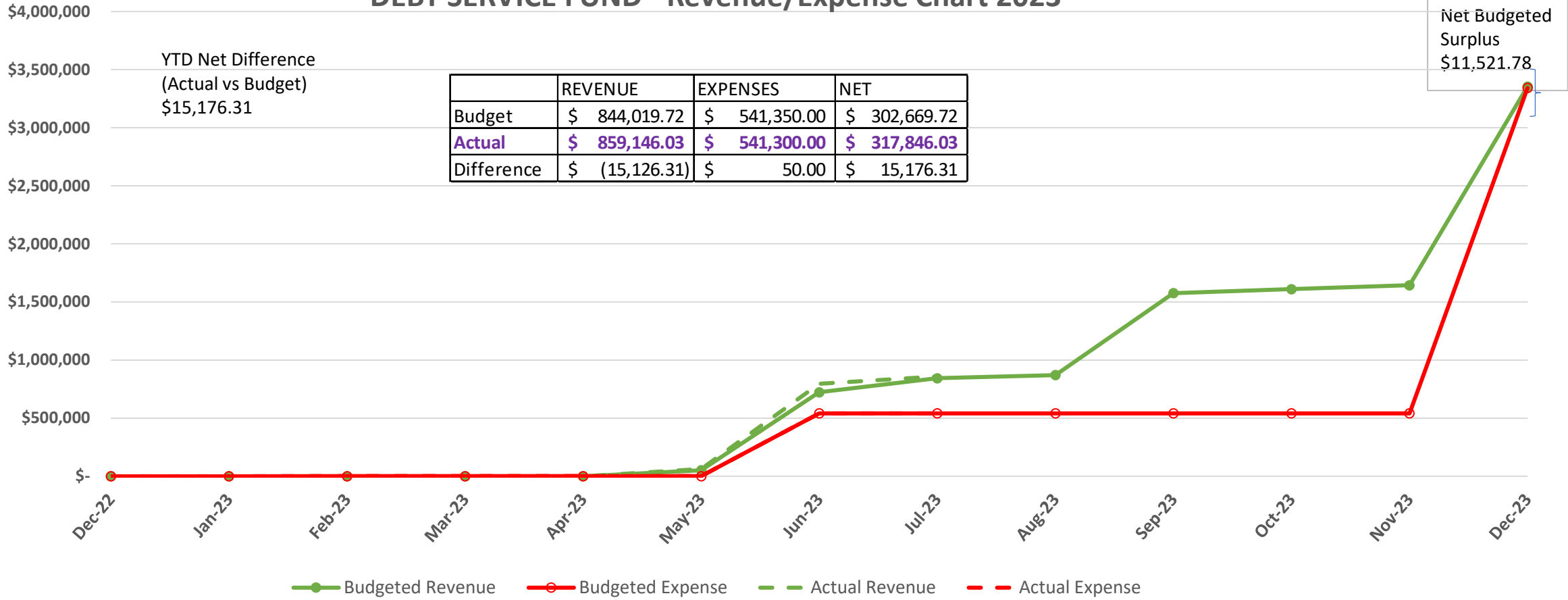
SPECIAL REC - Revenue/Expense Chart 2023



Budgeted Revenue	-	-	-	-	91,600.10	455,670.92	520,899.88	530,218.30	913,205.56	922,523.98	931,842.40	931,842.40
Budgeted Expense	-	-	90.00	90.00	90.00	215,798.88	215,798.88	215,798.88	265,798.88	265,798.88	265,798.88	979,797.76
Actual Revenue	-	-	-	-	36,524.50	464,032.34	501,150.15	-	-	-	-	-
Actual Expense	-	-	-	-	-	199,501.30	199,501.30	-	-	-	-	-

Actuals 7/31/23

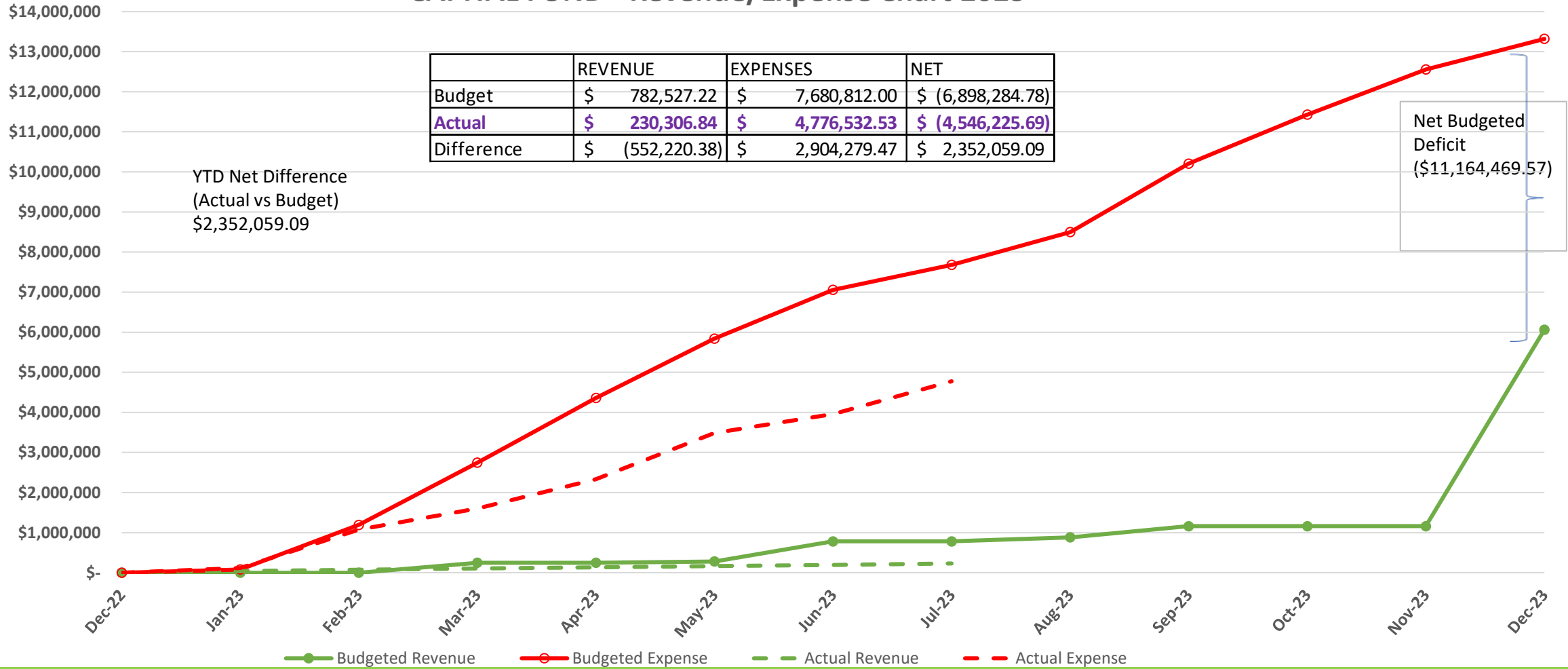
DEBT SERVICE FUND - Revenue/Expense Chart 2023



	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Budgeted Revenue	-	-	-	-	-	52,437.11	722,559.96	844,019.72	870,322.04	1,576,065.67	1,610,409.50	1,643,915.64	3,353,721.78
Budgeted Expense	-	-	500.00	1,000.00	1,000.00	1,000.00	541,350.00	541,350.00	541,350.00	541,350.00	541,350.00	541,850.00	3,342,200.00
Actual Revenue	-	-	-	-	-	62,240.30	795,743.60	859,146.03	-	-	-	-	-
Actual Expense	-	-	475.00	475.00	950.00	541,300.00	541,300.00	-	-	-	-	-	-

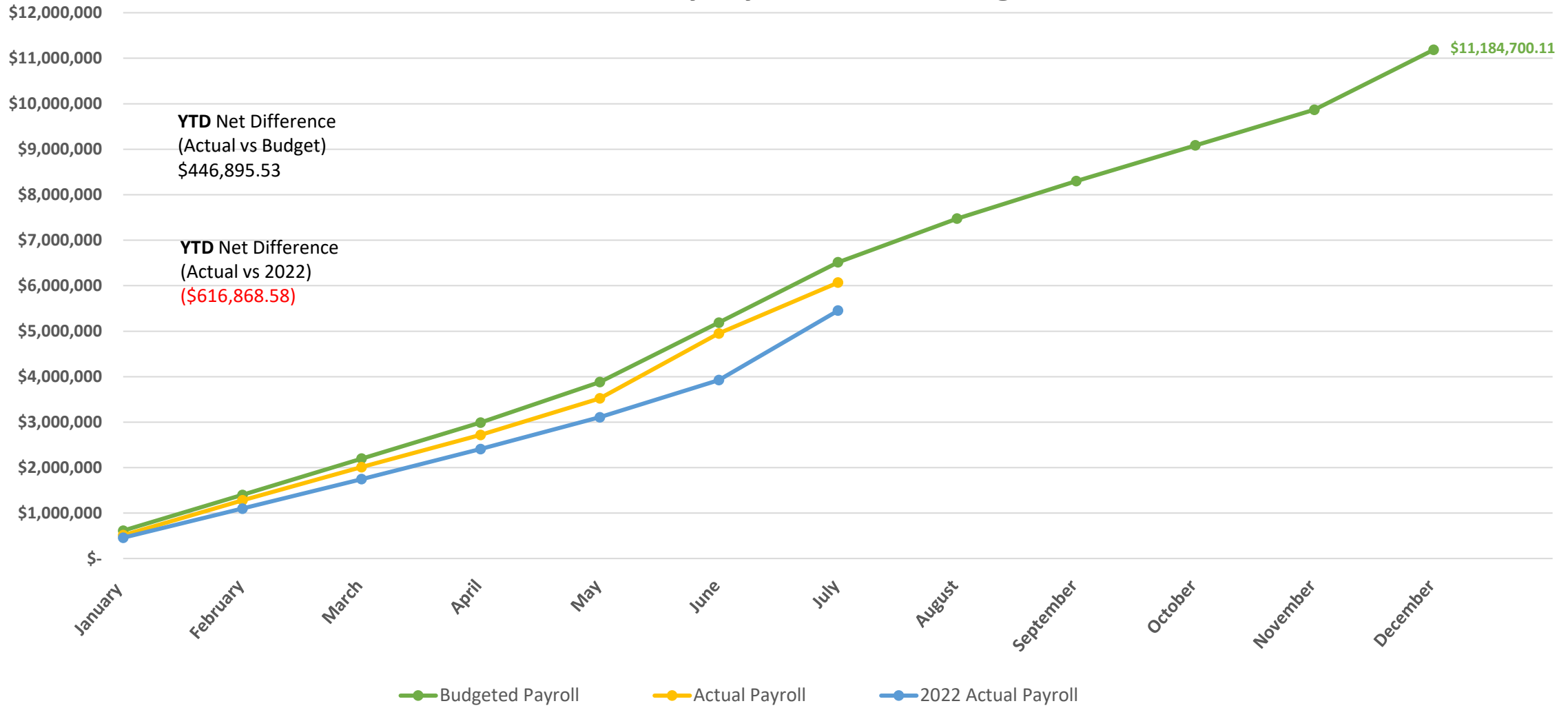
Actuals 7/31/23

CAPITAL FUND - Revenue/Expense Chart 2023



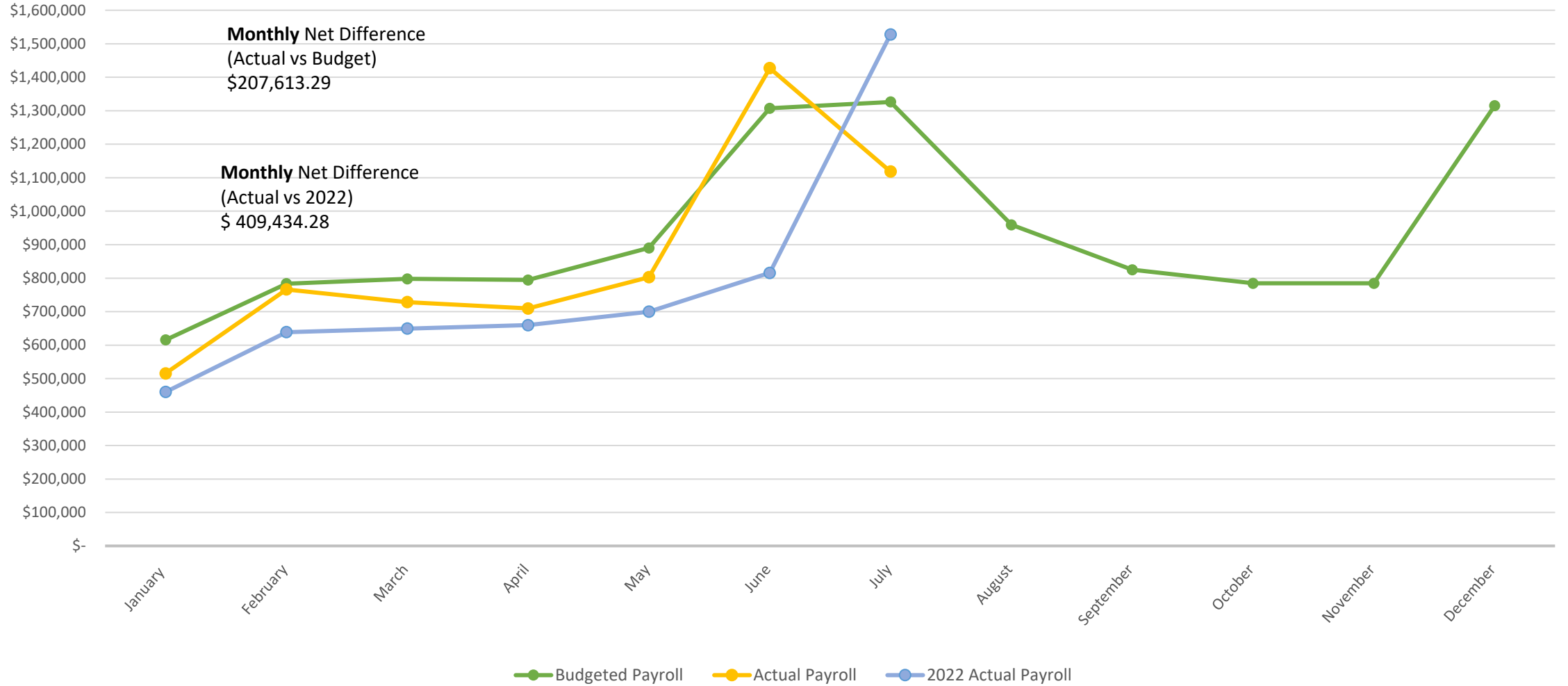
	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Budgeted Revenue	-	0.00	0.00	250,000.00	250,000.00	282,527.22	782,527.22	782,527.22	882,527.22	1,162,527.22	1,162,527.22	1,162,527.22	2,155,172.43
Budgeted Expense	-	79,968.00	1,194,615.74	2,745,264.00	4,359,597.00	5,842,487.00	7,056,405.00	7,680,812.00	8,498,452.00	10,208,279.00	11,429,322.00	12,555,124.00	13,319,642.00
Actual Revenue	-	39,995.56	72,469.45	104,659.67	134,267.95	166,981.62	192,338.02	230,306.84	-	-	-	-	-
Actual Expense	-	115,380.19	1,076,405.06	1,604,124.04	2,335,247.77	3,489,328.60	3,956,485.27	4,776,532.53	-	-	-	-	-

Cummulative Monthly Payroll Actual vs Budget



Total Payroll (Budget)	615,482.86	1,399,262.73	2,197,111.43	2,991,811.64	3,881,972.09	5,189,433.56	6,515,588.40	7,474,814.57	8,300,081.96	9,084,738.76	9,869,263.47	11,184,700.11
Payroll 1	163,818.81	391,308.33	370,116.68	345,570.86	388,483.03	433,645.71	539,997.57					
Payroll 2	351,605.25	375,153.61	358,454.80	364,044.33	414,300.01	452,973.04	578,543.98					
Payroll 3						540,676.86						
Total Payroll (Actual)	515,424.06	1,281,886.00	2,010,457.48	2,720,072.67	3,522,855.71	4,950,151.32	6,068,692.87					
2022 Payroll 1	143,939.11	324,477.42	328,846.24	323,384.40	339,629.14	386,977.93	490,988.47					
2022 Payroll 2	316,121.07	314,320.30	320,653.55	336,339.16	360,283.98	428,876.16	512,517.88					
2022 Payroll 3							524,469.48					
Total Payroll (Actual)	460,060.18	1,098,857.90	1,748,357.69	2,408,081.25	3,107,994.37	3,923,848.46	5,451,824.29					

NON CUMMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



Payroll 1	163,818.81	391,308.33	370,116.68	345,570.86	388,483.03	433,645.71	539,997.57					
Payroll 2	351,605.25	375,153.61	358,454.80	364,044.33	414,300.01	452,973.04	578,543.98					
Payroll 3						540,676.86						
Total Payroll (Actual)	515,424.06	766,461.94	728,571.48	709,615.19	802,783.04	1,427,295.61	1,118,541.55	-	-	-	-	-
Budgeted Payroll	615,482.86	783,779.87	797,848.70	794,700.21	890,160.45	1,307,461.47	1,326,154.84	959,226.17	825,267.39	784,656.80	784,524.71	1,315,436.64
2022 Payroll 1	143,939.11	324,477.42	328,846.24	323,384.40	339,629.14	386,977.93	490,988.47					
2022 Payroll 2	316,121.07	314,320.30	320,653.55	336,339.16	360,283.98	428,876.16	512,517.88					
2022 Payroll 3							524,469.48					
Total Payroll (Actual)	460,060.18	638,797.72	649,499.79	659,723.56	699,913.12	815,854.09	1,527,975.83					



Memorandum

To: Park Board of Commissioners

From: Liz Gogola; Communications and Marketing Director; Brian Romes, Executive Director

Date: August 23, 2023

Subject: **Consideration to Approve of the Fontana-Pasquesi Donation and Naming Rights Agreement**

Summary

According to Park District policy, Park Property may be named after individuals or groups who have made substantial philanthropic donations toward the development of Park Property. The threshold for considering the naming of a park, building, or facility includes the provision of an agreed-upon term to fund an endowment for the continued maintenance and/or programming of the park, building, or facility. To this end, Staff has been in discussions with Laurence and Maria Fontana-Pasquesi to rename Cloverdale Park in exchange for a generous donation to finance all or part of the scheduled maintenance of the park.

Per the terms of the agreement, the Fontana-Pasquesi family has agreed to donate \$250,000 to the Parks Foundation of Highland Park to rename Cloverdale Park, “Fontana-Pasquesi Park”. These funds will be used for the repair and replacement existing park amenities, and appurtenant improvements located at Cloverdale Park. Conditions included in the attached agreement include an initial term of the naming rights of twenty-five (25) years, appropriate signage in accordance with PDHP standards, and a park dedication on a date to be agreed upon by both parties.

Upon approval of the Naming Rights Agreement by the Park Board of Commissioners, the park name “Fontana-Pasquesi Park” will sit for a period of 60 days for public review before being formally adopted based on a 4/5 vote of the Park Board of Commissioners.

Recommendation

Staff recommends that the Park Board of Commissioners approve the attached draft Donation and Naming Rights Agreement between the Park District of Highland Park and Laurence and Maria Fontana-Pasquesi.

DONATION AND NAMING RIGHTS AGREEMENT

THIS DONATION AND NAMING RIGHTS AGREEMENT (“Agreement”) is made as of the 23rd day of August, 2023, by and between the PARK DISTRICT OF HIGHLAND PARK (“District”) and Laurence and Maria Fontana Pasquesi (the “Donor”). The following recitals form the basis for this Agreement and are made a material part of it.

- A. District owns and operates a public recreational park, located at 1780 Eastwood Drive and commonly known as Cloverdale Park, which consists of three and 40/100 (3.4) acres, more or less, in the City of Highland Park, Illinois (the “Park”).
- B. Pursuant to discussions between District and Donor, Donor wishes to assist the District to finance all or part of the scheduled maintenance, repair and replacement of a baseball backstop, playground, tennis courts, basketball courts and appurtenant improvements located at Cloverdale Park (which shall, for avoidance of doubt include the Sign) (the “Project”).
- C. Pursuant to the District’s naming rights policy, District and Donor desire to enter into an agreement, whereby, in exchange for good and valuable consideration, District shall use the designation “**Fontana – Pasquesi Park**” exclusively as the name of the Park in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the foregoing recitals, the mutual promises and considerations in the Agreement and below, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, District and Donor agree as follows:

1. Name

The name of Cloverdale Park shall be known as “**Fontana-Pasquesi Park**” (the “Name”) so designated at a time when, but no later than 90 days after the Foundation’s receipt of the payment described in Section 5 herein. Donor shall, upon execution of this Agreement, submit to the District a letter signed by the Donor, and notarized by a notary public, authorizing the use of the Name.

Nothing herein shall limit the District’s ability to dedicate other parts of the Park in recognition of other donors and/or sponsors. Notwithstanding the immediately preceding sentence, in no event during the Initial Term or any Renewal Term shall any such other dedication or recognition of other donors or sponsors limit or infringe upon the Name being the sole and exclusive name of the Park.

2. Term

A. The District and the Donor recognize that the Project has a useful life span after which time the Project will need further renovation and/or replacement. Hence, the term of this Agreement shall be for 25 years (the “Initial Term”).

B. This Agreement may be renewed in the reasonable discretion of the Donor’s

Representative for additional ten (10) year renewal terms (each, a “Renewal Term”) as further set forth herein.

C. At least 90 days prior to the date which is five (5) years prior to the expiration of the Initial Term or a Renewal Term (each, a “Renewal Notice Date”), the District shall send notice to the Donor of the Donor’s opportunity to exercise a right of first refusal to extend this Agreement for a Renewal Term. The Donor may exercise the right of first refusal by donating to the Parks Foundation of Highland Park an additional sum equal to Fifty Thousand Dollars (\$50,000.00) (the “ROFR Payment”) not later than the Renewal Date. The District acknowledges and agrees that the ROFR Payment, if any, shall be used solely to fund the maintenance, repair and replacement of the Project.

3. Placement and Use of Name

District hereby agrees to display the name of Fontana-Pasquesi Park on a monument sign at the Park (the “Sign”) for the entirety of the Initial Term and any Renewal Term. District will provide Donor’s Representative with the illustration and specifications for the Sign permitted under the Park District’s sign policy prior to finalizing the Sign. Additionally, the Park District will place a plaque at the park describing the history of the Italian families who settled in Highland Park in the early 1900s (the “Plaque”).

The design and text of the above described Sign (including the Name on the Sign) shall be submitted to Donor for review and shall be subject to Donor’s consent, which shall not be unreasonably withheld, conditioned or delayed (it being agreed and understood that the intent of this provision is to ensure that the Name shall be displayed on the Sign in an easily legible manner and a manner customary for naming rights (e.g. size and scope of the name shall be appropriately and prominently displayed)). Text for the Plaque is attached herein as Exhibit A.

District further agrees to cause the Name to be mentioned and displayed in any place where or on any occasion when District identifies Fontana-Pasquesi Park, as appropriate, including, but not limited, to all printed materials issued by District and the listing of the Park that appears on District’s website, www.pdhp.org.

The costs and expenses for installation of the Sign and Plaque applicable to the Park shall be at the Park District’s cost. District shall be responsible to maintain the Sign and Plaque in good repair.

4. Park Dedication

District agrees that a dedication of the Park (the “Dedication”) will be held, on a day to be determined by the mutual agreement of the parties.

One or more of the members of the Board of Park Commissioners and/or the senior administrators of District shall attend the Dedication. The Name shall be used and prominently displayed at the Dedication, and Donor shall be recognized for Donor’s contribution and Donor’s Representative shall be given an opportunity to address the attendees.

5. Contribution

In consideration for the rights granted to Donor under this Agreement and other good and valuable consideration, subject to the conditions set forth herein, Donor hereby agrees to contribute to Parks Foundation of Highland Park the sum of Two Hundred Fifty Thousand Dollars (\$250,000.00), to be paid as follows: (a) Seventy Thousand (\$70,000.00) upon the effective date of this Agreement; (b) Ninety Thousand (\$90,000.00) upon the first anniversary of this Agreement; and (c) Ninety Thousand (\$90,000.00) upon the second anniversary of this Agreement.

6. Maintenance

Donor shall have no responsibility or obligation to maintain the improvements which constitute the Project. All such continuing work shall be the responsibility of the District. Said maintenance shall be kept to appropriate standards for the first class quality of the Project.

7. Donation

The parties to this Agreement intend that the Donor's contributions to the Parks Foundation of Highland Park shall be deductible from federal, state and local income taxes to the fullest extent allowed by law. However, District makes no promise or other representation as to the tax or other legal implications to Donor of the Contribution. Any findings or rulings regarding the deductibility of the contributions hereunder shall not affect the validity of this Agreement. District represents that the Parks Foundation of Highland Park is a tax-exempt entity under Internal Revenue Code Section 501(c)(3).

8. Assignment

Neither party shall transfer or assign its rights or obligations under this Agreement without the other party's prior written consent.

9. Termination

If after termination of the naming rights hereunder, District and Donor have not entered into a new naming rights agreement, District will acknowledge Donor's contribution with a sign at the Park; provided that if Donor's Representative does not exercise the right of first refusal to renew and extend this Agreement, or the Agreement expires without possibility of renewal, and the District reaches an agreement with a new donor after the expiration of this Agreement, the Name may be changed and the Sign may be replaced, however in no instance will the plaque be removed.

11. Notices.

All notices, offers, consents or other communications required or permitted to be given pursuant to this Agreement shall be in writing and shall be considered as properly given or made if delivered personally or by messenger or delivered by mail, and addressed to the address of the intended recipients at the following addresses:

To Donor:

Laurence Pasquesi
Maria Fontana Pasquesi
642 Ambleside Drive
Deerfield, Illinois 60015

To District:

Executive Director
Park District of Highland Park
636 Ridge Road
Highland Park, IL 60035

With a copy to:

Kathleen H. Georgevich
Yudell and Lonoff, LLC
400 Central Avenue
Suite 110
Northfield, IL 60093
khg@yudellandlonoff.com

With a copy to:

Adam B. Simon
Ancel Glink, P.C.
175 E. Hawthorn Parkway, Ste. 145
Vernon Hills, IL 60061
Email: asimon@ancelglink.com

Either party may change its address by giving notice, in writing, stating its new address to the other party.

12. Relationship

The relationship of the Donor to the District is that of independent charitable contributor. Neither party to this Agreement shall be or become the agent of the other party for any purpose. This is not a franchise agreement and does not create a partnership or joint venture. Nothing herein contained shall be construed to give Donor any property interest in or, except as otherwise expressly provided for herein, control over the Park.

13. Non-Waiver

No delay or omission of any party to exercise rights or powers under this Agreement shall impair any such right or power or shall be construed to be a waiver of any default or acquiescence therein. No waiver of any default shall be construed, taken, or held to be a waiver of any other default, or waiver, acquiescence in, or consent to any further or succeeding default of the same nature.

14. Authority

District and Donor represent and warrant that the individuals executing this Agreement have the authority to so execute this Agreement acknowledge that by executing this Agreement, District and Donor are bound by all terms of this Agreement.

15. Entire Agreement

This Agreement contains the entire understanding between the parties and supersedes any prior understandings and written or oral agreements between them respecting this subject matter. There are no representations, agreements, arrangements, or understandings, oral or written,

between the parties relating to the subject matter of this Agreement that are not fully expressed in the Agreement.

16. Reasonableness

Wherever either party to this Agreement is required to approve or consent to or be satisfied as to any matter, such party agrees that such approval, consent or satisfaction shall not unreasonably be withheld or delayed.

17. Remedies

The parties hereto agree that a violation of the provisions of this Agreement by the District and/or their affiliates would subject the Donor to significant irreparable harm. Further, each party hereto recognizes that money damages would not be a sufficient remedy for any breach of this Agreement and that the Donor shall be entitled to equitable relief, including injunction and specific performance, in the event of any breach or threatened breach of the provisions of this Agreement. Such remedies shall not be deemed to be the exclusive remedies for a breach of this Agreement but shall be in addition to all other remedies available hereunder or at law or equity. The District acknowledges and agrees that in no event shall the damages of Donor hereunder exceed \$300,000, plus all costs of collection regardless of whether litigation is necessary.

18. Representatives and Successors Bound

This Agreement shall be binding upon and inure to the benefit of the parties hereto, their heirs, executors, administrators, legal representatives, successors, and assigns. In the event (X) the Park District has not spent the funds to be donated under this agreement for the benefit of Project as of a date that is twenty four months after the date hereof, (Y) any of the circumstances described in the penultimate sentence of Section 5(A) of this Agreement occur, or (Z) the District uses any funds contributed by Donor under this Agreement other than for the Project, all funds contributed by or in the name of Donor pursuant to the Agreement shall be returned to Donor.

19. Choice of Laws

This Agreement shall be interpreted under the laws of the State of Illinois. Any actions concerning interpretation or enforcement of this Agreement shall be brought in the Circuit Court of Lake County, Illinois.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

LAURENCE PASQUESI

PARK DISTRICT OF HIGHLAND PARK:

By: _____

MARIA FONTANA PASQUESI

Name: _____

Its: _____

ATTEST:

Board Secretary

DRAFT

EXHIBIT A
Plaque

This park is dedicated to the Italian immigrants from the Modena Province in the Emilia Romagna Region.

The capital of Modena is the city of Modena which is one of the Sister Cities of Highland Park.

These immigrants settled in Southeast Lake County beginning in the early 1900's.

They strongly supported their adopted homeland and were proud to become U. S. citizens with many serving in the U.S Armed Forces.

It was their sacrifice, spirit, and work ethic that contributed to Highland Park History.

Laurence Pasquesi

Maria Fontana Pasquesi



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: August 23, 2023

Subject: **Consideration to Approve AIA Document A133 – 2019 standard form of Agreement for construction management services for the New Community Center at West Ridge Park**

Background

At the Park Board Workshop Meeting on May 10, 2023, Architectural firm Holabird and Root presented the results of a preliminary planning phase reconciled with the market study conducted by BerryDunn for the West Ridge Center Building and Park Project. At that meeting, the Park Board of Commissioners directed staff to begin negotiating terms to develop a project team, based on the report presented to construct a new building at West Ridge Park. The proposed team includes design professionals led by Holabird and Root and a construction manager (CM). The Park Board of Commissioners approved a contract with Holabird and Root for Design Services on July 26, 2023.

The Park District received two proposals for CM services: one from Gilbane and one from WB Olson. Both proposals cover services from pre-construction through project close out. Staff evaluated the firms' cost proposals as well as related experience with Parks and Recreation projects. Staff discussed the proposals and evaluation criteria for selection with the Finance Committee on August 15, 2023. In evaluating the cost for CM services, staff used project cost estimates to evaluate the financial impact of the CM proposal fees, completed a comparison of CM fees from other similar projects completed by the Park District of Highland Park, as well as surrounding communities. Through this analysis, staff is recommending the Park Board of Commissioners approve the proposal from W.B. Olson and authorize the Executive Director to enter into AIA Document A133 – 2019 standard form of Agreement for construction management services. W.B. Olson has extensive experience with local Park Districts on projects of similar scope, and has worked with the Park District of Highland Park on several projects including the clubhouse at Sunset Valley Golf Club, the Recreation Center of Highland Park, and Rosewood Beach.

Recommendation

Staff recommends that the Park Board of Commissioners authorize the Executive Director to enter into the draft AIA Document A133 – 2019 Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of Work Plus a Fee with a Guaranteed Maximum Price with W.B. Olson.



Memorandum

To: Park Board of Commissioners
From: Brian Romes, Executive Director
Date: August 23, 2023
Subject: **Board Committee Updates**

Summary

Executive Director Romes will provide a summary of the items discussed at the August Committee Meetings.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

AUGUST 23, 2023

UPCOMING MEETINGS

- Wednesday, September 13, 2023 / 6:00 p.m. / Workshop Meeting
- Tuesday, September 19, 2023 / 8:00 a.m. / Finance Committee Meeting
- Wednesday, September 27, 2023 / 6:00 p.m. / Regular Board Meeting

UPCOMING EVENTS

- **Free Event in the Park – Concert in the Park - Sun. Aug. 27 from 2 – 3:00 p.m. at Memorial Park**
Since 1996, Chicago's Rhythm Rockets have been delivering their brand of vintage rhythm & blues, with songs influenced by the sax-driven bands of the late 1940's and early 1950's. Spend this bluesy Sunday afternoon relaxing in the park with the Rhythm Rockets.
- **Free Event in the Park – Movie in the Park - Fri. Sept. 1 from 8 – 10:00 p.m. at West Ridge Park**
Have a picnic in the park and enjoy Finding Nemo.
- **Family Luau - Fri. Sept. 8 from 5:30 – 7:30 p.m. at Rosewood Beach Interpretive Center**
Meet us on the beach for a sunny fun time dancing in the sand to our live music! Show us your skills with the hula hoop, make your own lei, create a sand sculpture, and of course, have a lovely Hawaiian dinner together! Come dressed in your best beachy attire and smile big for the photo booth! (\$40R/\$50NR).
- **Family Archery - Sat. Sept. 9 from 1:00 – 2:15 p.m. at Heller Nature Center**
Learn the basics of archery, then spend the time practicing on the range! All equipment and instruction provided. (\$12/person)
- **BYOB Paint & Sip - Fri. Sept. 15 from 5:00 – 7:30 p.m. at Heller Nature Center**
Bring your favorite beverage and we will supply you with step-by-step instructions and all supplies necessary to create a display-worthy masterpiece. Light refreshments will be served. Ages 21+. (\$40R/\$50NR).
- **Family Art Night - Fri. Sept. 22 from 5:30 – 7:00 p.m. at West Ridge Center**
Join us for this family fun event that allows your creativity to run wild! (\$15R/\$20NR).
- **Cozy Campfire - Fri. Sept. 22 from 6:00 – 7:30 p.m. at Rosewood Beach**
Spend the twilight hour in nature around a cozy campfire with S'mores. Learn something new about nature and stay to play in the park. (\$12/person). **WAITLIST**
- **Harvest Moon Yoga - Fri. Sept. 29 from 6:00 – 7:00 p.m. at Rosewood Beach**
Join us for a candlelight event at the beach in celebration of the Harvest Moon. (\$12/person).
- **Camping Under the Stars – Sat. Sept. 30 – Sun. Oct. 1 from 5:00 p.m. – 9:00 a.m. at the Preserve of HP**
Spend the night under the stars at the Preserve of Highland Park. Enjoy lawn games, fishing and a tent decorating contest, before a cozy fire with a classic s'more. Wake to a light breakfast spread surrounded by the beautiful preserve. (\$15/person). **WAITLIST**

DEER CREEK RACQUET CLUB – JULY 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Daily Court Rentals (Hours)			
Tennis	57.5	48	43.5
Pickleball	N/A	N/A	21
Racquetball	14.5	41	4.5
Private Lessons (Hours)	219.75	149	233.75
Drop-Ins	115	108	136
Memberships	583	449	846

News & Events

- Danny Cunniff Park hosted the Windy City Classic pickleball tournament July 14-16 with 324 participants.

CENTENNIAL ICE ARENA – JULY 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Daily Drop-in Fees			
Public Skate	0		54
Drop In Freestyle & Package Ice and Adult	0		81
Open Hockey	0		0
Open Gymnastics	0		0
Skate Rental	0		75
Punches Passes Sold			
Public and Adult Skate	0		0
Freestyle	0		0
Skate Rental	0		54
Facility Rentals Total Hours	0	37.66	69.04

News & Events

- Hosted Cosmic Skate on July 21.
- Had additional hockey clinic rentals in July.

RECREATION CENTER OF HIGHLAND PARK – JULY 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Group Exercise Classes Conducted	164	207	161
Group Exercise Participation/Visits	1,680	1,720	2,627
Fitness Floor Visits	6,079	6,200	8,208
Track Visits	380	380	696
Personal Training Participation	483	425	636
Personal Training Sales (Units)	350.75	213.5	348
Personal Training Revenue	\$18,010.00	\$14,720.16	\$26,216.51
Private Swim Lesson Participation	125	45	68
Private Swim Lesson Sales (Units)	53	10	30
Private Swim Lesson Revenue	\$6,462.50	\$1,227	\$5,855

MEMBERS	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Basic - Annual	804	1,270	1,369
All-Inclusive - Annual	193	297	293
Group Exercise only – Annual	118	193	197
Short-Term Promotional	153	166	182
Month to Month	19	N/A	N/A
30 Day	11	10	23
Total Members	1,936	1,936	2,061

Fitness and Membership

- July's budgeted annual membership goal was 1,770. We ended the month with 1,881 annual memberships, 6% above the month's goal. With summer promotional memberships we ended the month with 2,061 annual and short-term members.
- Personal Training July revenue was 78% above budget.
- Group Ex class participation has once again reached an all-time high with a class average of 16 participants. The minimum is 8.

Aquatics

- The indoor pool closed on July 16 due to the dehumidification project. During the next 6 weeks a limited number of private lessons will be held at Hidden Creek during the shutdown. Supervisor Mephram will start placing new clients in September.

HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE – JULY 2023

Community Programs

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Heller Nature Center			
Participants / Programs	667/29		422/25
Rosewood Interpretive Center			
Participants / Programs	42/2		79/3

News & Events

- Camps have been coming out to Heller for beekeeping, pond dipping, crate staking, archery and geocaching.

SUNSET VALLEY GOLF CLUB - JULY 2023

GOLF	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Golf Shop Sales			
Golf Balls	877	600	1088
Accessories	331	190	396
Total Sales	1,208	790	1,484
Golf Rentals			
Carts	4,133	3,400	4,914
Golf Greens Fees			
Resident	3805		4346
Nonresident	1957		2785
Outing/Tournaments	421		344 (North Shore Amateur)
Other	0		0
Total Green Fees	6,183	5,680	7,475
Misc. Sales			
Sapphire Club	6	4	3
Permanent Tee Time	0	0	0
Total Misc. Sales	6	4	3

News & Events

- 7,475 rounds in July.
- July 14 – Music night with Mike Jansen.
- July 18 – Illinois Open Qualifier.
- July 26 & 27 – North Shore Amateur tournament (172 players registered).
- July 30 – Western Amateur Qualifier.

HIGHLAND PARK LEARNING CENTER – JULY 2023

Driving Range Monthly Sales Report (buckets sold)

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
January	428	543	458
February	567	750	496
March	585	680	612
April	677	1,388	1,082
May	1,675	3,562	2,122
June	2,202	4,402	2,714
July	2,413	4,787	2,958
August	2,268	4,750	
September	1,537	3,210	
October	711	1,125	
November	193	167	
December	303	292	
Totals	13,559	25,656	10,442

Mini Golf Monthly Sales Report (rounds sold)

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
March	-	-	-
April	255	786	442
May	998	1,357	1,124
June	1,764	2,057	2,016
July	2,090	2,571	2,104
August	2,115	2,428	
September	1,035	1,514	
October	725	714	
November	131		
Totals	9,113	10,714	5,686

News & Event

- Held three weeks of golf camp.

DISTRICT WIDE RENTALS – JULY 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Heller Nature Center			
Rentals	4.5	6	2
Party Package-Not Offered	0	0	0
Rosewood Interpretive Center			
Rentals	16.0	21.5	25
Party Package-Not Offered	0	0	0
Recreation Center of Highland Park			
Rentals	16.0	19	22
Party Packages	0	3	0
Athletics	0	0	Sports Camp
Total Rentals	16.0	22	22
West Ridge Center			
Rentals	12	10	9.0
Party Packages	0	1	1
Centennial Ice Arena			
Party Packages	-	-	-
Hidden Creek Aqua Park			
Party Packages	16	20	21
Park Avenue Yacht Club			
Rentals	3.5	2	5.5

Rentals listed as number of rental hours; Party Packages listed as number of packages

GRANT-IN-AID – JUNE 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Total YTD Subsidy	\$72,861.42	\$150,000.00	\$103,237.49
Households			
100% Subsidy YTD	51		77
50% Subsidy YTD	6		6
Total YTD	56		83

News & Events:

- N/A

Marketing Board Report



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Parks, Planning, and IT; Mitch Carr, Deputy Director of Facilities and Operations; Brian Romes, Executive Director

Date: August 23, 2023

Subject: **2023 Hidden Creek Aqua Park Pool Shell Replacement Update**

Summary

At the June 28, 2023 Regular Board Meeting, the Park Board of Commissioners approved a contract with Aqua Blue Pools to replace the pool shell at Hidden Creek Aqua Park. The Park District is terminating the contract with Aqua Blue Pools for breach of contract as Aqua Blue Pools has failed to provide the required Performance Bond and Labor and Material Payment Bond. Staff will provide details on the situation and plans to complete the necessary repairs to the pool shell in advance of the 2024 season.