

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF WORKSHOP MEETING  
APRIL 12, 2023**

The meeting was called to order at 6:31 p.m. President Grossberg.

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Bernstein to allow Commissioner Kaplan to participate in tonight's meeting by electronic means.

**ROLL CALL**

**Present:** Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

**Absent:** Commissioner Kaplan

**Staff Present:** Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Voss; Director Gogola; Director Murrin; Manager Schwartz; Manager Ochs; Coordinator Hejnowski

**Guest Speakers:** None

Commissioner Kaplan joined the meeting at 6:42 p.m.

**ADDITIONS TO THE AGENDA**

None.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

***Councilwoman Lidawer***

Commended the Park District over this past weekend she walked 12miles visiting several PDHP parks and every picnic table was in use.

**PARK DISTRICT RESIDENCY POLICY UPDATE**

Director Murrin reported that to align with the Park District's values of being welcoming, caring, and extraordinary, staff explored changes to Park District Policy #5.01 - Fees and Charges. Policy #5.01 Fees and Charges states that Specific resident and nonresident fees are established annually through the budget process. For recreation programs, nonresidents may be required to pay 50% higher than the resident rate. Fees will be formulated based on demand, market competition, program expenses, new program initiatives, etc. In programs offered in cooperation with School District 112 and School District 113, such as High School Feeder programs, those participants who attend or will attend schools within these Districts may be charged resident rates. Priority registration may be given to Park District of Highland Park residents.

Staff are proposing that anyone living within the geographic boundaries of the Park District of Highland Park is considered a resident. Outside of the Park District of Highland Park geographic boundaries, this privilege is also extended to Kindergarten through Grade 8 students living in the geographic boundaries of

North Shore School District 112. Parents of these children are not eligible for resident fees. Director Murrin shared registration information from 2022 activities for Highwood residents ages 0 – 17, noting that:

- Total Registrations: 276 of the 17,969 registrations were Highwood residents or 1.5%.
- Unique Enrollees: 99 of the 4,382 registrations were Highwood residents or 2.2%.

This policy would have little impact on our tax paying residents and would give Highwood families the ability to register their children at the same time as their friends.

The Park Board of Commissioners strongly supports staff recommendation and requested that the changes to the policy be added to the consent agenda at the April 26, 2023 Regular Meeting.

### **CONSTRUCTION PROJECT UPDATES**

#### ***A. Fink Park Athletic Field Development project***

President Grossberg reported that there is no updated at this time.

#### ***B. Deer Creek Racquet Club Locker Room Improvement project***

Deputy Director Carr reported that at the March 21, 2023 Finance Committee Meeting the Committee requested that staff pursue option 3 to renovate the wet areas of the locker rooms with new fixtures, new tile, new partitions, and new carpet. With this option the tile renovation would be completed with the existing projects being completed at Deer Creek Racquet Club, carpet selection and installation would be done in-house, and the fixture design and installation would be completed in-house. There are no costs for design fees.

There is \$200,000 in the 2023 budget to complete all the proposed renovations. To demo the tile and floor, remove and reinstall toilets and partitions, pour concrete, supply and install the mosaic tile, and replace 3 drains will cost \$85,960. Staff are proposing an adjusted renovation approach which includes completing the tile work this month, replacing carpet and light fixtures and painting the non-wet area this summer, and renovating the wet area of the locker rooms in the summer of 2024.

#### ***C. Centennial Ice Arena Facility and Site Renovations project***

Manager Schwartz shared images of the exterior improvements showcasing the vestibule windows. She also shared images of the interior renovations showcasing the lobby, locker rooms with team benches, and rubber flooring around the rink.

#### ***D. Moraine Park Art Competition Project***

Supervisor Lawler reported that In 2022, we partnered with the Art Center Highland Park to create an art design competition with the hopes of painting the two NSWRD concrete structures located down at Moraine Beach. In February of this year, the Art Center (TAC) released the RFP to collect artists' design ideas. In March, a panel of judges with representatives from both PDHP and the Art Center (TAC) met to review the submissions and select finalists. The following week, finalists were notified, and a community survey was released featuring their designs to allow residents to vote on their favorite.

The Park District received submissions from six artists by the RFP deadline and the designs were evaluated based on 5 parameters: artistic vision, originality, theme, whether the proposal was realizable and finally whether the proposal was appropriate for use/performance. Supervisor Lawler shared the two designs that scored the highest from the judges' evaluations along with the favored design from the community.

Supervisor Lawler reported that she is here this evening to ask the Park Board of Commissioners to determine a winning design that will be painted onto one or both structures. Following the determination of a winner, the artist will be contacted, and the process of painting can begin.

**REVIEW OF VOUCHERS**

Director Peters reported that the only remarkable items were invoices to support repair projects at Centennial Ice Arena and the annual athletic orders for Santos Sports Store.

**OTHER BUSINESS**

None

**OPEN TO THE PUBLIC TO ADDRESS THE BOARD**

None.

**CLOSED SESSION**

A motion was made by Commissioner Ruttenberg, seconded by Commissioner Kaplan, to adjourn into Closed Session for discussion of Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

**Roll Call:**

**Aye:** Commissioner Bernstein; Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

The meeting adjourned into Closed Session at 7:14 p.m.

The meeting reconvened into Open Session at 8:01 p.m.

Workshop Meeting Minutes  
April 12, 2023

**Action From Closed Session If Any**

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

No action was taken.

**ADJOURNMENT**

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Bernstein and approved by a unanimous vote. The Board Meeting adjourned at 8:02 p.m.

Respectfully submitted,

*Roxanne Hejnowski*

Roxanne Hejnowski, Assistant Secretary