

NOTICE OF REGULAR MEETING

Wednesday, April 26, 2023

Regular Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

REGULAR MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. CONSENT AGENDA
 - A. Approval of the Minutes from the March 8, 2023 Workshop Meeting
 - B. Approval of the Minutes from March 20, 2023 Special Meeting
 - C. Approval of the Minutes from the March 21, 2023 Finance Committee Meeting
 - D. Approval of the Minutes from the April 3, 2023 Regular Meeting
 - E. Approval of Ordinance #2023-04: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property
 - F. Approval of the of the Changes to Policy #5.01 Fees and Charges
 - G. Approval of the 2023 Hidden Creek AquaPark Deck Replacement Project
 - H. Approval of the Changes to the Full-Time Employee Personnel Policy Manual
 - I. Approval of the Changes to the Part-Time Employee Personnel Policy Manual
 - J. Bills and Payroll in the amount of \$2,057,745.58
- VI. FINANCIAL FORECASTS TREASURER'S REPORT
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
 - A. Parks Foundation Update
 - B. Board Committee Updates
 - C. Director's Report
 - D. Board Comments
- IX. OTHER BUSINESS
- X. OPEN TO PUBLIC TO ADDRESS THE BOARD

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6:00 pm

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Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
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- XI. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XII. ACTION FROM CLOSED SESSION IF ANY**
- XIII. ADJOURNMENT**

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
MARCH 8, 2023**

The meeting was called to order at 6:06 p.m. President Grossberg.

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to allow Commissioner Bernstein and Commissioner Kaplan to participate in tonight’s meeting by electronic means.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: Commissioner Kaplan

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Voss; Director Gogola; Director Maliszewski; Director Murrin; Manager Schwartz; Manager Ochs; Coordinator Hejnowski

Guest Speakers: None

Commissioner Kaplan joined the meeting at 6:18 p.m.

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSTRUCTION PROJECT UPDATES

A. Fink Park Athletic Field Development project

Director Maliszewski reported that staff are bidding out the project on March 27. The Bid opening is scheduled for April 25. Staff will review the bid results with the Finance Committee and request approval from the Park Board of Commissioners at the May 24, 2023 Regular Meeting. If approved, construction will begin in July. Staff anticipates the project will be substantially completed in October. The anticipated grand opening on the new field baseball field is April 2024. Lastly, the Athletic Boosters have raised \$375,000 to fund this project.

Commissioner Ruttenberg would like to know staffs estimated total cost for the project.

Director Maliszewski reported that the total project is estimated to cost \$1.6 million.

B. Sunset Valley Golf Club Bridge Replacement project

Manager Ochs reported that Phase Two of the Bridge Replacement project is complete and shared images of the new bridges.

C. Deer Creek Racquet Club Locker Room Improvement project

Manager Schwartz reported that staff are looking to renovate the wet areas of the locker rooms with new fixtures, new tiles, new partitions, and new carpet. In addition to the locker rooms, staff are also looking to convert three of the racquetball courts to a pickleball court. There is \$200,000 in the 2023 budget for this project.

The Park Board of Commissioners would like to review the cost estimates for the locker room renovation and the court conversion with the Finance Committee. They feel the proposed design costs are too high.

D. Centennial Ice Arena Facility and Site Renovations project

Manager Schwartz shared images of the interior renovations showcasing the locker rooms with team benches, windows and dry wall in the lobby, and rubber flooring around the rink. She also shared images of the exterior improvements showcasing the façade panels along the facility entrance and ADA spaces.

Commissioner Kaplan would like to know when the entire project will be completed.

Manager Schwartz reported that the facility will be open for program usage in April, however staff are anticipating the exterior improvements to be completed in June. Staff are taking the appropriate safety measures to ensure users can access the site during active construction.

E. Centennial Ice Arena Rink Floor Replacement project

Director Smith reported that the project is complete and shared images of the rink floor with the ice. The tentative grand opening to showcase the new rink floor and the facility and site renovations is June 6, 2023.

Commissioner Ruttenberg would like to know if the Park District received a financial contribution from the Highland Park Giants.

Director Gogola reported that the Park District received a financial contribution from the Highland Park Giants.

REVIEW OF VOUCHERS

Director Peters reported that there were two remarkable items, a check for Lakes and Rivers to support the project at Park Avenue Beach and Boating Facility and a check to purchase shade structures at Hidden Creek Aquapark.

OTHER BUSINESS

None

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

CLOSED SESSION

A motion was made by Commissioner Kaplan, seconded by Vice President Freeman, to adjourn into Closed Session for discussion of Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired.

Roll Call:

Aye: Commissioner Bernstein; Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 6:46 p.m.

The meeting reconvened into Open Session at 7:45 p.m.

Action From Closed Session If Any

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired.

No action was taken.

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 7:46 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF SPECIAL MEETING
MARCH 20, 2023**

The meeting was called to order at 6:01 p.m. President Grossberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Ruttenberg, President Grossberg

Absent: Commissioner Kaplan, Vice President Freeman

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Voss;
Director Peters; Director Gogola; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CLOSED SESSION

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Bernstein to go into Closed Session pursuant to Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired;

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, President Grossberg

Nay: None

Absent: Commissioner Kaplan, Vice President Freeman

Abstain: None

Motion Carried

Meeting was adjourned into closed session at 6:02 p.m.

Meeting was reconvened into open session at 7:28 p.m.

Special Meeting Minutes
March 20, 2023

ACTION FROM CLOSED SESSION IF ANY

No action was taken from Closed Session.

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Bernstein and approved by a unanimous vote. The Board Meeting adjourned at 7:29 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON MARCH 21, 2023 8:05 A.M.**

Present: Commissioner Bernstein, Commissioner Ruttenberg; President Grossberg

Absent: Commissioner Kaplan, Vice President Freeman

Also, Present: Executive Director Romes; Deputy Director Carr; Director Peters, Director Gogola; Director Smith; Director Voss; Director Murrin; Manager Ochs; Manager Schwartz; Coordinator Hejnowski

Guest Speaker: Ron Saslow, Jennifer Naylor

Additions to the Agenda

None.

The Minutes from the February 14, 2023 Finance Committee Meeting were approved.

March 2023 Bid Results

A. *2023 Asphalt Improvements Project bid*

Executive Director Romes introduced Ron Saslow and Jennifer Naylor, Highland Park Residents, who are working with Park District staff to explore options to further expand pickleball courts throughout PDHP parks.

Commissioner Bernstein would like to know how pickleball corelates to the asphalt bid.

Director Smith reported that the current bid includes two alternatives to convert 10 or 12 tennis courts into pickleball courts at Danny Cunniff Park. The lowest bidder was \$124,265 to convert 10 courts and \$132,905 to convert 12 courts. The cost also includes fencing, sound reduction screens, and bench installation with the court conversions.

Mr. Saslow is working with staff to donate a dome to permit pickleball play year round at Danny Cunniff Park. When considering the dome, staff are proposing the following options for the asphalt bid and would like feedback from the Finance Committee.

Option 1: Select an alternate from the bid (10 or 12 court conversion). However, if the long-term vision with the dome commences, the work completed will have to be torn up and redone.

Option 2: Paint 10 pickleball courts and install portable nets and sound reduction screens for \$77,000. Staff will work with Mr. Saslow to incorporate the long-term vision of the dome.

Option 3: Change the vision, convert the southern courts instead of the northern courts. Further planning is needed to acquire costs.

Option 4: Put the conversion project on hold after the dome is acquired so staff can further develop the long-term vision.

Option 5: Tape 10 pickleball courts and install portable nets and sound reductions screens for \$43,000.

President Grossberg and Commissioner Ruttenberg support the temporary options (painting or taping the tennis courts) as it allows staff to develop a relocation plan for the tennis courts before the permanent conversion occurs.

Staff received consensus from the Finance Committee to further investigate the proposed temporary solutions and bring a recommendation back to the Park Board of Commissioners for approval. Staff will also work with Mr. Saslow to further develop the long-term vision for a possible dome at Danny Cunniff Park.

Aside from the alternates pertaining to the pickleball court conversion, the bid includes asphaltting the parking lots at Central and Sunset Valley Golf Club, some cart paths, and basketball courts. Staff received three bids, the lowest bidder was Troch-McNeil Paving Company, Inc.

Staff will request that the Park Board of Commissioners approve the base bid and alternates, excluding the pickleball court conversions, from Troch-McNeil Paving Company, Inc at the upcoming Regular Meeting.

B. 2023 Park Avenue Dredging Project bid

Director Smith reported that the District received one bid which was significantly over budget. Staff have rebid the project. An update and recommendation will be provided at the March 29 Regular Board Meeting.

C. 2023 Weeding and Landscape Services bid

Director Voss reported that staff received three bids. The lowest bid was from Fleck's Landscaping in the amount of \$45,435, which is \$1,984 under budget.

Staff received consensus from the Finance Committee to place the bid proposal from Fleck's Landscaping on consent agenda at the March 29, 2023 Regular Board Meeting.

D. 2023 Hidden Creek AquaPark Deck Chairs bid

Director Murrin reported that staff may rebid the project and will provide an update and recommendation at a future meeting to request approval from the Park Board of Commissioners.

Sunset Valley Golf Club Golf Cart Update

Manager Ochs reported that while staff received approval from the Park Board of Commissioners to enter into a five-year lease agreement with EZGO for golf carts, staff explored the costs to purchase the EZGO carts through Sourcewell and found there is a significant savings in purchasing the carts due to the trade in value vs. leasing. Staff reviewed the savings breakdown and the impacts to the Park District's 1-year funding model.

Staff received consensus from the Finance Committee to place the purchase of the EZGO golf carts and GPS through the Sourcewell cooperative in the amount of \$743,425.37 in 2024 on the consent agenda at the March 29 Regular Board Meeting.

Park Avenue North Beach Project Design Firm Proposal Update

Manager Schwartz reported that In 2022 the Park District was awarded \$400,000 from the Illinois Department of Natural Resources Open Space Land Acquisition and Development (OSLAD) Grant program for the Park Avenue Beach Access Improvement Project. The resolution committing funds to this project was approved by the Park Board on August 24, 2021. The project proposed for the grant is consistent with the Park Avenue Preferred Concept Plan Drawings also approved on August 24, 2021.

The OSLAD approved project scope focuses on the north beach area and includes improvements to pedestrian access, an ADA compliant boardwalk along the beach, reconfiguring and rehabilitation of the vehicular parking lot, landscaping, and a fishing area. Phase 1 focused on the north lot. Phase 2 focused on some additional components on the north lot and some on the south.

The Park District received two proposals, Hitchcock Design Group and the Lakota Group, for the design of the Park Avenue Access Improvement Project. Hitchcock Design Group's proposal is \$105,600 and the Lakota Group's proposal is \$149,100.

The Park Board of Commissioners have worked with both firms but based on the cost savings from the Hitchcock Design Group proposal, the Finance Committee recommends placing this item under New Business at the March 29 Regular Meeting, since the Finance Committee is in favor of accepting the proposal from Hitchcock Design Group instead of the Lakota Group.

Deer Creek Racquet Club Locker Room Improvement Project Update

Manager Schwartz reported that staff are looking to renovate the wet areas of the locker rooms with new fixtures, new tile, new partitions, and new carpet. Staff are considering three renovation approach options:

Option 1: Tile, carpet, and fixtures would follow standard design and bidding process. Design fees came in at \$21,000. Staff are anticipating high installation costs.

Option 2: Tile renovation would be completed with the existing projects being completed at Deer Creek Racquet Club, carpet selection and installation would be done in-house, the fixtures would require design assistance, but the installation would be completed in-house. The design fees are not to exceed \$10,000.

Option 3: Tile renovation would be completed with the existing projects being completed at Deer Creek Racquet Club, carpet selection and installation would be done in-house, and the fixture design and installation would be completed in-house. There are no costs for design fees.

Commissioner Bernstein would like staff to bid out the project.

Director Smith reported that the planning department could put together the specs and designs to be bid out.

Commissioner Bernstein is not advocating everything be completed in-house, so long as the cost for a contractor is within reason. \$21,000 is not within reason.

Other Business

None.

Finance Committee Meeting Minutes
March 21, 2023

Open to the Public to Address the Board

None.

Adjournment

The meeting adjourned at 9:49 a.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
APRIL 3, 2023**

The meeting was called to order at 5:02 p.m. President Grossberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: None

Staff Present: Executive Director Romes; Deputy Director Carr; Director Peters; Director Gogola; Director Maliszewski; Director Murrin; Manager Ochs; Manager Schwartz; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSENT AGENDA

A motion was made by Commissioner Kaplan, seconded by Commissioner Bernstein to approve the Minutes from February 1, 2023 Special Meeting, the Minutes from the February 7, 2023 Special Meeting, the Minutes from the February 8, 2023 Workshop Meeting, the Minutes from the February 22, 2023 Regular Meeting, the 2023 Weeding and Landscape Services Bid, the 2024 Sunset Valley Golf Club Golf Cart and GPS Purchase, and Bills and Payroll in the amount of \$2,664,973.16

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER'S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters reported that as of February 28, 2023, actual revenues are exceeding budgeted revenue by about \$337,000 and actual expenses are \$634,000 less than budgeted, for a year-to-date surplus just shy of \$1 million.

General Fund Budget vs. Actual

As of February 28, 2023, actual revenues are exceeding budgeted revenue by about \$50,000 and actual expenses are about \$200,000 less than budgeted, for a year-to-date surplus of \$225,000.

Recreation Fund Budget vs. Actual

As of February 28, 2023, actual revenues are exceeding budgeted revenue by about \$300,000 and actual expenses are \$450,000 less than budgeted, for a year-to-date surplus of \$746,000.

Conclusion

The following Park District programs and facilities are performing better than budget: youth dance has a \$20,000 surplus, tennis has an \$80,000 surplus, gymnastics has a \$28,000 surplus, and fitness center memberships have a \$37,000 surplus.

UNFINISHED BUSINESS

A. Approval of the 2023 Asphalt Improvements Project Bid

Executive Director Romes reported that the Park District of Highland Park received three (3) sealed bids on Thursday, March 2, 2023 for materials and labor to complete the 2023 Asphalt Improvements Projects. Work is scheduled to occur May through June 2023. Staff discussed the bid results with the Finance Committee on Tuesday, March 21. The bid includes: Base Bid 1 (Lincoln, Basketball Court Color), Base Bid 2 (SVGC Hole 12), Base Bid 3 (SVGC Hole 13), Base Bid 4 (SVGC Hole 14), Alternate 1 (Central Parking Lot Striping), Alternate 2 (Danny Cunniff Park 12 Pickleball Courts), Alternate 3 (Danny Cunniff Park, 10 Pickleball Courts), Alternate 4 (SVGC Hole 1) Alternate 5 (SVGC Hole 10), Alternate 6 (SVGC Hole 11), Alternate 7 (SVGC East Parking Lot), Alternate 8 (SVGC South Parking Lot).

The low bidder was Troch McNeil Paving Company. This contractor has favorable references and experience working with the Park District. There is \$140,300 in the 2023 Capital Fund for this project. Base Bid Items 1,2,3,4 cost \$111,720.95. Alternate bid items 1,4,6,7,8 cost \$90,135. The total bid with alternates 1,4,6,7,8 cost \$201,855.95, which is \$61,555.95 over budget.

Staff recommends approval from the Park Board of Commissioners to authorize the Executive Director to enter into an agreement for base bid items 1,2,3,4 and Alternates 1,4,6,7,8 from Troch McNeil Paving Company for the 2023 Asphalt Improvements Project in the amount not to exceed \$201,855.95.

The Park Board of Commissioners requested that staff include Alternate 5 (SVGC Hole 10) in the project.

A motion was made by Commissioner Kaplan, seconded by Commissioner Ruttenberg to authorize the Executive Director to enter into an agreement for base bid items 1,2,3,4 and Alternates 1,4,5,6,7,8 from Troch McNeil Paving Company for the 2023 Asphalt Improvements Project

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

B. Approval of the Park Avenue North Beach Project Design Firm Proposal

Manager Schwartz reported that in 2022 Staff was awarded \$400,000 from the Illinois Department of Natural Resources Open Space Land Acquisition and Development (OSLAD) Grant program for the Park Avenue Beach Access Improvement Project. The resolution committing funds to this project was approved by the Park Board on August 24, 2021. The project proposed for the grant is consistent with the Park Avenue Preferred Concept Plan Drawings also approved on August 24, 2021.

The Park District has two years to complete the project. Staff is seeking approval from the Park Board to award the design and engineering contract to begin project design.

The OSLAD approved project scope, or phase 1, focuses on the north beach area and includes improvements to pedestrian access, an ADA-compliant boardwalk along the beach, reconfiguring and rehabilitation of the vehicular parking lot, landscaping, and a fishing area.

Phase 2 of the Park Avenue Site Plan includes the following proposed improvements to the north side: a pergola, an extension of the boardwalk to the north boundary of the property, and resurfacing of the motorized boat storage. Phase 2 improvements to the southern portion of the property include a painted walkway loop, a painted active-use zone, reconfigured asphalt drive, formalized storage on the beach, and a refurbished deck and landscaping.

The Park District received two proposals for design and engineering services. The proposals are structured to provide the Park District Board of Commissioners with approach options. The lower-cost option is from Hitchcock Design Group (HDG). HDG is a nationally recognized firm that most recently worked with the Park District on the Sunset Woods Playground renovation and master plan project. Their experience includes park projects in the region and along Lake Michigan.

Lakota Group also submitted a proposal. Lakota is familiar with the Park District of Highland Park and Park Avenue Beach, most recently completing the site master plan for Park Avenue. Their experience includes lakefront projects and master planning for neighboring Northshore suburbs.

The 2023 budget has \$88,000 allocated towards design and engineering for this project. Staff and the Finance Committee recommend selecting the option to focus design and engineering for the North Beach. Hitchcock Design Group's proposal including the deduct to focus on the North Beach would be \$1,900 under budget.

A motion was made by Commissioner Kaplan, seconded by Commissioner Ruttenberg to authorize the Executive Director to enter a contract with Hitchcock Design Group for the design and engineering of the north beach in the amount of \$75,600 (Base Items 1-4) with allowances as listed in the proposal for reimbursables, renderings, and wetland delineation/USACE permitting.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

NEW BUSINESS

A. Consideration to Approve the 2023 Park Avenue Dredging Project Rebid

Manager Schwartz reported that the Park District of Highland Park received one (1) sealed bids on Friday, March 17, 2023, for materials and labor to complete the 2023 Park Avenue Dredging Project. The bid was over budget and the project has been rebid. The Park District received three (3) sealed bids on Wednesday, March 29, 2023 from Kovilic Construction Company, Misfits Construction Company, and John Keno and Company, Inc. The 2023 budget has \$39,500 allocated towards dredging. Staff are recommending to dredge, transport, and place material not to exceed 1,800 cubic yards so the site will be operational this summer and approve the re-bid from John Keno and Company, Inc. The intent of this project is to address the build-up of sand located in the boat launch channel and surrounding boat access areas. The scope of this project includes the removal of lake bottom sand in the affected areas and relocation into open water south of the dredging area per the Park District's IEPA and IDNR permit. The project is scheduled to take place from May 8 through May 12, 2023.

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan to approve the rebid from John Keno and Company, Inc for the 2023 Park Avenue Dredging Project Rebid.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

B. Approval of the 2023 Hidden Creek AquaPark Deck Chair Replacement Bid

Manager Acevedo reported that the Park District received six (6) sealed bids on March 16, 2023, for the replacement of Deck Chairs at the Hidden Creek AquaPark from ConServ Company, Holzberg Communications, Inc., Misfits Construction Company, SCP Distributors, LLC dba Lincoln Aquatics, Quality Specialty Products, and Tiles in Style, LLC dba TAZA Supplies. The low bidder was Quality Specialty Products. This contractor has two unfavorable and two favorable references and indicated that they would not be able to meet the stated delivery deadline. The second lowest, responsible bidder was SCP Distributors, LLC dba Lincoln Aquatics. This contractor received two favorable references and indicated they would be able to meet the stated delivery deadline.

The 2023 Capital Budget has \$50,000 allocated towards this project and the recommended contract is \$7,412.50 over budget.

A motion was made by Commissioner Kaplan and seconded by Commissioner Ruttenberg to approve the bid from SCP Distributors, LLC dba Lincoln Aquatics for the 2023 Hidden Creek AquaPark Deck Chairs in the amount of \$57,412.50

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

C. Parks Foundation Update

Vice President Freeman commended staff and the Parks Foundation for hosting a phenomenal Champions Gala. The Park Board of Commissioners echoed Vice President Freeman’s remark.

Director Gogola reported that the Parks Foundation of Highland Park has been accepting donation to the Lois and Edmond Zisook Rosewood Beach Camp Scholarship program in memory of Edmond Zisook. The Zisook family have been avid supporters of the Park District and the Parks Foundation for many years. We are grateful that the family instituted the Zisook Rosewood Beach Camp Scholarship so Highland Park and Highwood families facing financial constraints can have access to our summer beach camps.

D. Board Committee Updates

Executive Director Romes reported that at the March 21 Finance Committee Meeting staff reviewed the bids that were presented upon and approved this evening.

E. Directors Report

Executive Director Romes shared the April special events noting that 150 participants came out this past Saturday, April 1, to enjoy a continental breakfast and storywalk with Alice in Wonderland characters at the Mad Hatter Tea Party. Due to heavy storms, the Doggieland & Wonderland Egg Hunt has been rescheduled to this Friday, April 7 from 5:30 – 6:30 p.m. at the Preserve. 25 participants enjoyed the Geocache and Glow In the Dark Egg Hunt, this past Saturday April 1 at the Heller Nature Center. 32 participants swam for eggs in the indoor pool at the Underwater Eggstravaganza, this past Sunday, April 2 at Recreation Center of Highland Park. Upcoming events include: the Rock and Dodge dodgeball tournament against the Highland Park Police Department on Friday, April 14 from 6:30 – 8:00 p.m. at the Recreation Center of Highland Park. There is no cost to register a team, however, participants are encouraged to bring a non-perishable donation for the Moraine Township Food Pantry. Lastly, the Under the Big Top Dance is on Saturday, April 29 from 5:00 – 7:00 p.m. at the Recreation Center of Highland Park to enjoy a night full of games, exciting circus acts, incredible food, music, and dancing under the Big Top.

F. Board Comments

None.

OTHER BUSINESS

None.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

CLOSED SESSION

A motion was made by Commissioner Ruttenberg, seconded by Commissioner Kaplan, to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent;

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 6:51 p.m.

The meeting reconvened into Open Session at 6:57 p.m.

Action From Closed Session If Any

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent.

No action was taken.

Regular Meeting Minutes
April 3, 2023

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 6:58 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: April 26, 2023

Subject: **Approval of Ordinance 2023-04: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property**

Summary

Pursuant to 70 ILCS 1205/8-22 the Park District of Highland Park disposes of property it deems to be of no use to the Agency. With each item disposed of, the District will determine which method of disposal is in its best interests. As indicated in the ordinance, this could be through sale to the highest bidder, trade-in, or donation. Most of the property has some value, although in most cases it is minimal. If the property cannot be sold or donated, the District will dispose of it in the most economical method possible. Also, pursuant to 70 ILCS 1205/8-22 the District must pass the attached ordinance by approval of at least three-fifths of the Park Board.

Recommendation

Staff and the Park District Finance Committee recommend approval from the Park Board of Commissioners of Ordinance 2023-04: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, so that the Park District of Highland Park can dispose of surplus property as indicated in Addendum 1 of the Ordinance by placing this Ordinance on the consent agenda.

**PARK DISTRICT OF HIGHLAND PARK
ORDINANCE #2023-04**

**AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR
SALE OF SURPLUS PERSONAL PROPERTY OF THE PARK DISTRICT OF
HIGHLAND PARK
LAKE COUNTY, ILLINOIS**

WHEREAS, the Park District of Highland Park, Lake County, Illinois (“Park District”) owns personal property as described in Addendum A. hereinafter known as the “Property,” and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)(“Code”), the Park District is authorized to sell, convey or donate any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the Park District; and

WHEREAS, the Board of Park Commissioners (“Board”) has reviewed a staff report finding that the Property is no longer useful to the Park District and recommending its sale, donation or disposal and the Board concurs with that recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them into this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary and useful to the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the Property in the following manner:

Sell the Property to the highest bidder

or

Trade-In the Property

or

Donate the Property to such person or entity that will make use of the equipment.

or

Dispose of the Property if the District is unable to sell or donate identified equipment.

Section 3. The seller, Park District of Highland Park, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. The Park District of Highland Park neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said items.

The buyer agrees to purchase said items in an “**as is**” condition with all faults. The buyer understands that the seller does not expressly or implicitly warrant that the said items meet or comply with any applicable safety standards (examples: ASTM, OSHA, CPSC). The buyer is solely responsible for determining that the said items are appropriate for any and all particular uses.

The buyer further agrees to indemnify, hold harmless and defend the Park District of Highland Park and its officers, agents and employees from any and all claims resulting from injuries, damages and losses arising out of, connected with, or in any other way associated with the use of said items.

Section 4. The Board authorizes and directs the Executive Director take such action necessary to sell, donate or dispose of the Property as herein authorized.

Section 5. This ordinance shall be in full force and effect from and after its adoption as provided by law.

Adopted this 26th day of April 2023.

Ayes: _____

Nays: _____

Absent: _____

President, Board of Park Commissioners
Park District of Highland Park

ATTEST:

Secretary, Board of Park Commissioners
Park District of Highland Park

STATE OF ILLINOIS)
)
COUNTY OF LAKE) SS.

SECRETARY’S CERTIFICATE

I, Brian Romes, do hereby certify that I am Secretary of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, and as such official I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of:

AN ORDINANCE authorizing and providing for the conveyance or sale of surplus personal property of the Park District of Highland Park, Lake County, Illinois

adopted at a duly called Workshop Meeting of the Board of Park Commissioners of the Park District, held by said District at 6:00 p.m. on the 26th day of April.

I FURTHER CERTIFY that the deliberations of the Board on the adoption of said Ordinance were conducted openly via an Internet-based video conference platform, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended by Public Act 101-640, and the order of the President of the Board of Park Commissioners, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Park District of Highland Park, Illinois this 26th day of April 2023.

Brian Romes, Secretary
Board of Park Commissioners
Park District of Highland Park

(SEAL)

**Park District of Highland
Park
Ordinance 2023-04
Surplus Property Ordinance
Addendum 1
List of Surplus Property**

ID	Brand	Description	Model	Serial No.	Condition	Location	Est. Value	Notes
1	CALMAC	Mat System	ICEMAT II		Good	Centennial Ice	\$14,000.00	No longer needed



Memorandum

To: Park Board of Commissioners

From: Amy Murrin; Director of Recreation and Facilities; Liz Gogola; Director of Communications and Marketing; Brian Romes, Executive Director

Date: April 26, 2023

Subject: **Approval of the Changes to Policy # 5.01 Fees and Charges**

Summary

At the April 12 Workshop Meeting, staff reviewed Policy #5.01 Fees and Charges. The current policy states that *“specific resident and nonresident fees are established annually through the budget process. For recreation programs, nonresidents may be required to pay 50% higher than the resident rate. Fees will be formulated based on demand, market competition, program expenses, new program initiatives, etc. In programs offered in cooperation with School District 112 and School District 113, such as High School Feeder programs, those participants who attend or will attend schools within these Districts may be charged resident rates. Priority registration may be given to Park District of Highland Park residents.”*

Staff propose changing the policy to permit that nonresidents who reside within the boundaries of School District 112 and Highland Park High School may be charged resident rates and receive priority registration.

The Park Board of Commissioners supported the policy revisions and recommended approval of the revised policy at the Regular Park Board Meeting.

Recommendation

Staff recommends approval from the Park Board of Commissioners the attached changes to Policy # 5.01 Fees and Charges in the Park District of Highland Park Policy Manual.



PARK DISTRICT OF HIGHLAND PARK

DEPT: General

Policy #: 5.01

APPROVED: 7/23/2019

Fees and Charges

REVISED:

Specific resident and nonresident fees are established annually through the budget process.

Nonresidents may be required to pay 50% higher than the resident rate. Fees will be formulated based on demand, market competition, program expenses, new program initiatives, etc. Priority registration may be given to Park District of Highland Park residents. Participants who reside within the boundaries of School District 112 and Highland Park High School may be charged resident rates and receive priority registration.

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Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager, Jeff Smith, Director of Planning and Projects and IT, Brian Romes, Executive Director

Date: Wednesday, April 26, 2023

Subject: **Approval of the 2023 Hidden Creek AquaPark Deck Replacement Project**

Background

The concrete deck surrounding the pool at Hidden Creek AquaPark has reached its useful life and is scheduled for replacement in 2023. The Park Board of Commissioners approved an engineering contract with Gewalt Hamilton and Associates on May 25, 2022. Construction documents were completed in early 2023. Additionally, The Park District recently purchased new shade structures. The timing of replacing the concrete pool deck is ideal to include installation of the shade structures. Combining these two projects maximizes efficiency and reduces cost. Construction is expected to take place this fall after the pool season and be completed by the end of this year.

Bid Results

An invitation to bid was issued on March 30, 2023. On April 12, 2023, three bids were received. The base bid includes all labor and material to replace the concrete deck and install the new shade structures. The scope for Alternate 1 includes labor and material to repair the slide structure railing. Below are the bid results:

	Base Bid: Deck Replacement & Shade Structure Installation	Alternate 1: Slide Structure Railing Repair
Stuckey Construction Co., Inc.	\$617,000	\$27,800
Schaeffges Brothers, Inc.	\$627,777	\$16,300
Blinderman Construction Co., Inc.	\$1,898,816	Not Submitted

The low bidder is Stuckey Construction Co, Inc. This contractor has favorable references and experience working with the Park District.

Financial Impact

<u>Construction Budget</u>	<u>\$600,000</u>
<i>Bid Recommendation</i>	\$617,000
<i>Construction Phase Services</i>	\$10,000
<i>Contingency</i>	\$24,680
<u>Total</u>	<u>\$651,680</u>
<u>Amount over budget</u>	<u>\$51,680</u>

Recommendation

Staff and the Park District Finance Committee recommend approval from the Park Board of Commissioners to authorize the Executive Director to enter into an agreement with Stuckey Construction Company for the Hidden Creek AquaPark Deck Replacement base bid scope in the amount of \$617,000.



Memorandum

To: Park Board of Commissioners

From: Mitch Carr, Deputy Director of Facilities and Operations; Brian Romes, Executive Director

Date: April 26, 2023

Subject: **Approval of the Changes to the Full-Time Employee Personnel Policy Manual**

Summary

In March 2023, Human Resources staff worked with Department Heads and Park District counsel, Ancel Glink, to update the District's Full-Time Employee Personnel Policy Manual as it relates to the Non-Exempt (Hourly) Employee and the mandatory meal break period as well as the non-mandated break periods. These adjustments will provide clarity to employees and guide supporting procedures that the District follows when managing the policy. These changes also ensure the District is in compliance with Federal and Illinois law. The recommendations are listed below:

- **6.11.1 Meal Periods**

Adds language to reflect recent changes in the Illinois One Day of Rest in Seven Act that now requires employers to provide an additional meal period to employees who work 12 or more consecutive hours. Also, add language regarding clocking in and out procedures as well as employee responsibility if the meal period is unable to be taken at a scheduled time or is interrupted due to operational necessity.

- **6.11.2 Paid Rest Breaks**

This is a new policy developed to provide guidance on the practice of providing paid rest breaks. As a practice, the District has long given these non-mandatory paid rest breaks to Non-Exempt (Hourly) employees. This practice is consistent with industry standards, as well as the general labor market.

Recommendation

Staff recommends that the Park Board of Commissioners approve the attached changes to sections 6.11.1 and the addition of 6.11.2 of the District's Full-Time Employee Personnel Policy Manual.

6.11.6.11.1 Meal Periods: In accordance with Illinois law, all employees are provided with one meal period during each workday of 7.5 hours or more, which must begin no more than 5 hours after the start of their shift. Employees who work 12 or more consecutive hours in a workday will receive an additional meal break. Meal periods will be 30 minutes in duration. Meal periods for non-exempt full-time and part-time employees shall be unpaid. The meal period for non-exempt employees shall be unpaid. Supervisors will schedule meal periods to accommodate operating requirements.

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Non-exempt employees will be relieved of all active responsibilities and restrictions during meal periods and will not be compensated for that time. If an employee is unable to take their meal period as scheduled due to operating needs, or if an employee's meal period is interrupted, the employee should inform their supervisor as soon as possible and in accordance with law. Non-exempt employees must should clock out at the start of their meal period and must clock back in at the conclusion of the meal period. Non-exempt employees should inform their supervisor as soon as possible if they forget to clock out or in for their meal period.

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Non-exempt staff holding certain safety sensitive positions with the District, such as lifeguards and camp counselors, that are unable to be fully relieved of work-related responsibilities may be paid for their meal periods.

6.11.2 Paid Rest Breaks: The Park District of Highland Park provides all full-time and part-time non-exempt employees the following paid rest breaks, in addition to applicable meal periods, when it is feasible to do so based on operational needs:

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- Working 4 hours - <7.5 consecutive hours = One paid 15 minute rest break
- Working 7.5—<12 consecutive hours = Two paid 15 minute rest breaks and one mandatory unpaid 30 minute meal period administered per the meal period policy
- Working 12+ consecutive hours = Two paid 15 minute rest breaks and two mandatory unpaid 30 minute meal periods administered per the meal period policy. If an employee works 16.5 or more consecutive hours, they will receive a third 30 minute unpaid meal break.

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During paid rest breaks, employees are not permitted to leave the facility or work site and should be accessible by phone, pager, or other communication device. Employees may combine a paid break with an unpaid meal period, however, employees may only be offsite for a maximum of 30 minutes and must still clock out and in for their unpaid meal period. If an employee needs more than 30 consecutive minutes off-site, they may request supervisor approval and, if granted, any additional time off-site will be unpaid and the employee will be expected to make up that time at the end of the day or use available Paid Time Off to cover the

additional time off-site. Alternatively, employees may combine the day's rest breaks to create one paid rest break of a longer duration. Employees may not, however, use their rest breaks at the beginning or end of the day to provide for a later start or early end of the scheduled workday.

Supervisors will schedule rest breaks when feasible per operational needs. Paid rest breaks are not mandatory and are granted at the discretion of the supervisor, depending on the volume of work and operational needs of the District. Management has full intent to provide these paid rest breaks, however, operational needs may result in paid rest breaks being limited or unavailable from time to time. Non-exempt employees must take the paid rest breaks only at the times scheduled by their supervisor, the supervisor expressly authorizes the employee to take their rest break at a different time.

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Memorandum

To: Park Board of Commissioners

From: Mitch Carr, Deputy Director of Facilities and Operations; Brian Romes, Executive Director

Date: April 26, 2023

Subject: **Approval of the Changes to the Part-Time Employee Personnel Policy Manual**

Summary

In March 2023, Human Resources staff worked with Department Heads and Park District counsel, Ancel Glink, to update the District's Full-Time Employee Personnel Policy Manual as it relates to the Non-Exempt (Hourly) Employee and the mandatory meal break period as well as the non-mandated break periods. These adjustments will provide clarity to employees and guide supporting procedures that the District follows when managing the policy. These changes also ensure the District is in compliance with Federal and Illinois law. The recommendations are listed below:

- **6.11.1 Meal Periods**

Adds language to reflect recent changes in the Illinois One Day of Rest in Seven Act that now requires employers to provide an additional meal period to employees who work 12 or more consecutive hours. Also, add language regarding clocking in and out procedures as well as employee responsibility if the meal period is unable to be taken at a scheduled time or is interrupted due to operational necessity.

- **6.11.2 Paid Rest Breaks**

This is a new policy developed to provide guidance on the practice of providing paid rest breaks. As a practice, the District has long given these non-mandatory paid rest breaks to Non-Exempt (Hourly) employees. This practice is consistent with industry standards, as well as the general labor market.

Recommendation

Staff recommends that the Park Board of Commissioners approve the attached changes to sections 6.10.1 and the addition of 6.10.2 of the District's Part-Time Employee Personnel Policy Manual.

6.11.6.10.1 Meal Periods: In accordance with Illinois law, all employees are provided with one meal period during each workday of 7.5 hours or more, which must begin no more than 5 hours after the start of their shift. Employees who work 12 or more consecutive hours in a workday will receive an additional meal break. Meal periods will be 30 minutes in duration. Meal periods for non-exempt full-time and part-time employees shall be unpaid. The meal period for non-exempt employees shall be unpaid. Supervisors will schedule meal periods to accommodate operating requirements.

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additional time off-site. Alternatively, employees may combine the day's rest breaks to create one paid rest break of a longer duration. Employees may not, however, use their rest breaks at the beginning or end of the day to provide for a later start or early end of the scheduled workday.

Supervisors will schedule rest breaks when feasible per operational needs. Paid rest breaks are not mandatory and are granted at the discretion of the supervisor, depending on the volume of work and operational needs of the District. Management has full intent to provide these paid rest breaks, however, operational needs may result in paid rest breaks being limited or unavailable from time to time. Non-exempt employees must take the paid rest breaks only at the times scheduled by their supervisor, the supervisor expressly authorizes the employee to take their rest break at a different time.

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Memorandum

To: Board of Park Commissioners

From: Samantha Santizo - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: April 26, 2023

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written March 28, 2023 through April 21, 2023 to be presented to the Board for approval on April 26, 2023.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
March 28, 2023 Emergency Check	\$ 2,884.72
March 29, 2023 Emergency Check	\$ 4,296.20
April 03, 2023 Emergency Checks	\$ 14,091.54
April 06, 2023	\$ 182,917.59
April 13, 2023 Emergency Checks	\$ 210,740.04
April 20, 2023	\$ 770,155.19
April 21, 2023	\$ 562,781.89
Void Payments	\$ (565,955.89)
Bank Drafts	\$ 61,026.17
P-Card	\$ 110,782.47
TOTAL	\$ 1,353,719.92

PAYROLL DISBURSEMENTS

March 24, 2023	\$ 358,454.80
April 07, 2023	\$ 345,570.86
TOTAL	\$ 704,025.66

GRAND TOTAL	\$ 2,057,745.58
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To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 04-26-23 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____

Secretary



Park District of Highland Park, IL

Check Register

Packet: APPKT03558 - 3/28/23 Windstream-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
17515	WINDSTREAM	03/28/2023	Regular	0.00	2,884.72	189053
75555882	Invoice	03/22/2023	March 2023	0.00	2,884.72	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	2,884.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	2,884.72

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	2,884.72
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			2,884.72



Park District of Highland Park, IL

Check Register

Packet: APPKT03560 - 3/29/23 Parks Foundation-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16344	PARKS FOUNDATION OF HIGHLAND P/	03/29/2023	Regular	0.00	4,296.20	189054
032323	Invoice	03/23/2023	Foundatoin funds collected at PDHP-Feb-Ma...	0.00	4,396.20	
032323CR	Credit Memo	03/23/2023	Athletics-Dan Puento Hitting Clinic Refund F...	0.00	-100.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	4,296.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	1	0.00	4,296.20

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	4,296.20
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			4,296.20



Park District of Highland Park, IL

Check Register

Packet: APPKT03572 - 4/3/23 Gym Sales Architect-Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
20171	GYM SALES ARCHITECT LLC	04/03/2023	Regular	0.00	3,000.00	189056
03-0323	Invoice	03/22/2023	Fitness Consulting Services Monthly March ...	0.00	3,000.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	3,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	3,000.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	3,000.00
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			3,000.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03571 - 4/3/23 Landmark Studio, LTD - Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19449	LANDMARK STUDIO, LTD	04/03/2023	Regular	0.00	4,956.52	189055
67572	Invoice	03/07/2023	Green Supplies	0.00	4,956.52	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	4,956.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	4,956.52

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	4,956.52
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			4,956.52



Park District of Highland Park, IL

Check Register

Packet: APPKT03576 - 4/3/23 Liza Mcelroy - Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11620	LIZA MCELROY	04/03/2023	Regular	0.00	1,023.95	189058
040323	Invoice	04/03/2023	IMRF Deduction 4/1/2023	0.00	1,023.95	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,023.95
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,023.95

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	1,023.95
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			1,023.95



Park District of Highland Park, IL

Check Register

Packet: APPKT03575 - 4/3/23 Plansource - Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19484	PLANSOURCE	04/03/2023	Regular	0.00	5,111.07	189057
040323	Invoice	04/03/2023	IMRF Retiree Insurance April 2023 Premiums	0.00	5,111.07	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	5,111.07
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	5,111.07

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	5,111.07
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			5,111.07



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10034	ABSOLUTE HOME IMPROVEMENTS	04/06/2023	Regular	0.00	43,234.71	189059
Invoice 2	Invoice	03/18/2023	Centennial Ice Arena Seeding	0.00	12,000.00	
Invoice 2 CIA WH...	Invoice	03/26/2023	2023 Water Heater Replacement-Centennial ..	0.00	31,234.71	
19424	ALPHA CLEANING COMPANY	04/06/2023	Regular	0.00	105.00	189060
6783	Invoice	12/31/2022	12/2/22 Cleaning after event	0.00	105.00	
17301	WILSON SPORTING GOODS CO.	04/06/2023	Regular	0.00	1,344.00	189061
4541246386	Invoice	03/17/2023	W/S Prem Range White 24-Balls	0.00	1,344.00	
20234	ANNA SANDOVAL	04/06/2023	Regular	0.00	138.00	189062
1871989	Invoice	04/04/2023	Refund	0.00	138.00	
20230	SPANISH ADULT LITERACY CONSULTA	04/06/2023	Regular	0.00	400.00	189063
PD001	Invoice	03/27/2023	Spanisch Literacy 10-week series 4/11/23-6/...	0.00	400.00	
20071	AVALON PETROLEUM COMPANY	04/06/2023	Regular	0.00	4,005.14	189064
033442	Invoice	03/14/2023	Diesel Fuel 3/14/23	0.00	540.88	
575303	Invoice	03/14/2023	Unleaded Fuel 3/14/23	0.00	1,453.71	
575304	Invoice	03/17/2023	Unleaded gas 3/17/23	0.00	949.83	
575338	Invoice	03/23/2023	Unleaded gas 3/23/23	0.00	1,060.72	
20231	CASEY LAWLER	04/06/2023	Regular	0.00	14.34	189065
032823	Invoice	03/28/2023	Reimbursement-Certified Mail 3 letters	0.00	14.34	
10502	CITY OF HIGHLAND PARK	04/06/2023	Regular	0.00	12,087.65	189066
040423 000573	Invoice	04/04/2023	1801 Sunset Rd 1/1/23-3/31/23	0.00	1,070.52	
040423 000795	Invoice	04/04/2023	1801 Sunset Rd 1/1/23-3/31/23	0.00	176.76	
040423 000810	Invoice	04/04/2023	2627 St Johns Ave 1/1/23-3/31/23	0.00	32.04	
040423 001725	Invoice	04/04/2023	0 Ravine Dr 1/1/23-3/31/23	0.00	62.69	
040423 002480	Invoice	04/04/2023	45 Roger Williams 1/1/23-3/31/23	0.00	318.19	
040423 005210	Invoice	04/04/2023	125 Centrail Ave 1/1/23-3/31/23	0.00	107.51	
040423 005211	Invoice	04/04/2023	125 Central Ave 1/1/23-3/31/23	0.00	81.73	
040423 005221	Invoice	04/04/2023	1377 Deer Creek Pkwy 1/1/23-3/31/23	0.00	316.69	
040423 005222	Invoice	04/04/2023	1377 Deer Creek Pkwy 1/1/23-3/31/23	0.00	291.15	
040423 005246	Invoice	04/04/2023	1390 Sunset Rd 1/1/23-3/31/23	0.00	471.65	
040423 00592	Invoice	04/04/2023	1801 Sunset Rd 1/1/23-3/31/23	0.00	176.76	
040423 007491	Invoice	04/04/2023	3100 Trail Way 1/1/23-3/31/23	0.00	723.31	
040423 009806	Invoice	04/04/2023	1390 Sunset Rd 1/1/23-3/31/23	0.00	833.41	
040423 015005	Invoice	04/04/2023	486 Roger Williams Ave 1/1/23-3/31/23	0.00	25.50	
040423 015813	Invoice	04/04/2023	405 Prospect Ave 1/1/23-3/31/23	0.00	34.50	
040423 016770	Invoice	04/04/2023	1220 Fredrickson Pl 1/1/23-3/31/23	0.00	848.77	
040423 016772	Invoice	04/04/2023	2205 Skokie Valley Rd 1/1/23-3/31/23	0.00	588.42	
040423 016883	Invoice	04/04/2023	19 St Johns Ave 1/1/23-3/31/23	0.00	27.25	
040423 018000	Invoice	04/04/2023	1055 St Johns Ave 1/1/23-3/31/23	0.00	34.50	
040423 018647	Invoice	04/04/2023	3100 Trail Way 1/1/23-3/31/23	0.00	604.14	
040423 018829	Invoice	04/04/2023	2501 Sheridan Rd 1/1/23-3/31/23	0.00	299.82	
040423 019308	Invoice	04/04/2023	1377 Deer Creek Pkwy 1/1/23-3/31/23	0.00	291.15	
040423 021030	Invoice	04/04/2023	2900 Trail Way 1/1/23-3/31/23	0.00	604.14	
040423 022091	Invoice	04/04/2023	1301 Hilary Ln 1/1/23-3/31/23	0.00	39.11	
040423 025539	Invoice	04/04/2023	1377 Deer Creek Pkwy 1/1/23-3/31/23	0.00	431.60	
040423 026407	Invoice	04/04/2023	1207 Park Ave West 1/1/23-3/31/23	0.00	293.29	
040423 026425	Invoice	04/04/2023	31 Park Ave 1/1/23-3/31/23	0.00	276.70	
040423 026451	Invoice	04/04/2023	335 Roger Williams Ave 1/1/23-3/31/23	0.00	25.50	
040423 029312	Invoice	04/04/2023	885 Sheridan Rd 1/1/23-3/31/23	0.00	215.33	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
040423 032271	Invoice	04/04/2023	1201 Park Ave W 1/1/23-3/31/23	0.00	889.25	
040423 032272	Invoice	04/04/2023	1201 Park Ave W 1/1/23-3/31/23	0.00	1,896.27	
	Void	04/06/2023	Regular	0.00	0.00	189067
	Void	04/06/2023	Regular	0.00	0.00	189068
11104	HIGHLAND PARK COUNTRY CLUB	04/06/2023	Regular	0.00	300.00	189069
033123	Invoice	03/31/2023	Rental of Ballroom-The Mad Hatter Tea Party..	0.00	300.00	
10537	COMMONWEALTH EDISON COMPANY	04/06/2023	Regular	0.00	15,509.65	189070
031723 02032300...	Invoice	03/17/2023	1390 Sunset Rd 2/15/23-3/16/23	0.00	2,989.49	
032423 18122640...	Invoice	03/24/2023	636 Ridge Rd 2/22/23-3/23/23	0.00	6,212.21	
032423 18147670...	Invoice	03/24/2023	ES Egandale 1N Park 2/22/23-3/23/23	0.00	265.96	
032723 17303300...	Invoice	03/27/2023	NS Clavey IE Rt 41 2/23/23-3/24/23	0.00	4,071.86	
032723 72610440...	Invoice	03/27/2023	1240 Fredrickson PI (POGO) 2/23/23-3/24/23	0.00	1,970.13	
17577	DAN'S MECHANICAL, INC	04/06/2023	Regular	0.00	943.00	189071
197	Invoice	01/02/2023	Service call to repair filter pump	0.00	943.00	
18562	DAVIS BANCORP INC	04/06/2023	Regular	0.00	1,702.00	189072
112103	Invoice	03/31/2023	Armored Transportation March 2023 & Dep...	0.00	1,702.00	
17122	DYNEGY ENERGY SERVICES	04/06/2023	Regular	0.00	12,419.81	189073
331665723031	Invoice	03/29/2023	February 2023-March 2023	0.00	12,419.81	
17719	CONSTELLATION NEWENERGY - GAS D	04/06/2023	Regular	0.00	3,107.26	189074
3713285	Invoice	03/24/2023	1207 Park Ave W - February 2023	0.00	3,107.26	
10868	FAULKS BROS. CONSTRUCTION, INC	04/06/2023	Regular	0.00	5,010.26	189075
382045	Invoice	03/07/2023	Bunker Sand	0.00	1,676.16	
382133	Invoice	03/08/2023	Topdressing Sand	0.00	1,844.40	
382540	Invoice	03/28/2023	Bunker Sand	0.00	1,489.70	
10889	FITNESS EQUIPMENT SERVICES, INC	04/06/2023	Regular	0.00	205.00	189076
5392	Invoice	03/27/2023	Bike #38 Repair	0.00	205.00	
10974	GEWALT HAMILTON ASSOCIATES INC	04/06/2023	Regular	0.00	7,270.75	189077
5121.250-24	Invoice	03/20/2023	SVGC Bridge Replacement-Services 1/30/23-...	0.00	6,070.75	
5818.200-17	Invoice	03/20/2023	1/30/23-2/28/23 Centennial Ice Arena Impr...	0.00	1,200.00	
17541	GOVTEMPS USA, LLC	04/06/2023	Regular	0.00	2,793.00	189078
4150323	Invoice	03/23/2023	Barb Cremin HR help Periods Ending 3/12 & ...	0.00	2,793.00	
19761	THE ULTIMATE SCHOOL OF GUITAR	04/06/2023	Regular	0.00	5,702.90	189079
741	Invoice	03/27/2023	1/9/23-3/20/23 Session Dates	0.00	5,702.90	
11196	ILLINOIS STATE POLICE	04/06/2023	Regular	0.00	100.00	189080
20230200686	Invoice	02/28/2023	2/1/23-2/28/23 Background Checks	0.00	100.00	
19937	CLIFFORD WALD & CO	04/06/2023	Regular	0.00	209.79	189081
SINV103731	Invoice	03/28/2023	Canon-306 Gray Ink	0.00	209.79	
20233	LAUREN ROSENBAUM	04/06/2023	Regular	0.00	40.00	189082
1867145	Invoice	03/30/2023	Refund	0.00	40.00	
11653	MAG CONSTRUCTION CO.	04/06/2023	Regular	0.00	30,439.80	189083
Application No. 2	Invoice	04/05/2023	2023 Deer Creek Racquet Club	0.00	30,439.80	
11933	NORTH SHORE SCHOOL DISTRICT 112	04/06/2023	Regular	0.00	441.60	189084
032323	Invoice	03/23/2023	Facilities Rental-Event on 5/20/23 & 5/21/23	0.00	441.60	
14914	NORTH SHORE WATER RECLAMATION	04/06/2023	Regular	0.00	10.18	189085
5053889	Invoice	03/25/2023	750 Lincoln Ave West 10/13/22-1/18/23	0.00	10.18	
20229	R&R SPECIALTIES OF WISCONSIN INC.	04/06/2023	Regular	0.00	1,501.95	189086
0078520-IN	Invoice	03/17/2023	4 Tires for Zamboni	0.00	1,501.95	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16459	SANTO SPORT STORE	04/06/2023	Regular	0.00	29,456.80	189087
708926	Invoice	03/14/2023	Outdoor caps - Quantity 192	0.00	2,928.00	
708928	Invoice	03/02/2023	Demarini WB57117 Voodoo OG Rebirth-Royal	0.00	1,582.90	
708929	Invoice	03/02/2023	Outdoor Caps KN-550 Polyester Knit Winter ...	0.00	448.95	
708935	Invoice	03/02/2023	Champro Youth/Adult Crown Knickers & Pan...	0.00	2,317.00	
708936	Invoice	03/02/2023	Champro Youth/Adult Baseball Belts, Basebal..	0.00	794.50	
708937	Invoice	03/02/2023	Russell Youth/Adult Power Fleece Hoodi...	0.00	4,549.20	
708938	Invoice	03/02/2023	Holloway Youth/Adult Clubhouse Pullovers	0.00	2,334.25	
708939	Invoice	03/02/2023	Badger Youth/Adult B-Core Long Sleeve Shirts	0.00	2,709.00	
708989	Invoice	03/27/2023	1 Badger Youth B-Core Long Sleeve Shirt	0.00	21.00	
708999	Invoice	03/02/2023	Alleson Youth/Adult Baseball Jerseys	0.00	9,131.35	
709022	Invoice	03/27/2023	1 Russell Youth Dri-Power Fleece Hoodie	0.00	31.95	
709045	Invoice	03/27/2023	1 Russell Youth Dri-Power Fleece Hoodie	0.00	43.95	
709051	Invoice	03/22/2023	Founders Youth/Adult Reversible Mesh Tanks	0.00	1,332.75	
78960	Invoice	03/14/2023	Basketball award shirts	0.00	1,232.00	
12593	THERAPEUTIC KNEADS, LTD.	04/06/2023	Regular	0.00	300.00	189088
050923	Invoice	03/30/2023	5/9/23 Chair Massage Service for 2 hours	0.00	300.00	
16409	TOTAL PARKING SOLUTIONS INC	04/06/2023	Regular	0.00	1,926.00	189089
106158	Invoice	03/03/2023	Rosewood parking meter 5/1/23-4/30/24	0.00	960.00	
106159	Invoice	03/03/2023	Rosewood parking meter	0.00	966.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	84	29	0.00	180,718.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	84	31	0.00	180,718.59

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	180,718.59
			<u>180,718.59</u>



Park District of Highland Park, IL

Packet: APPKT03589 - 4/6/23 Reissuing CheckTotal Parking Solutions & Drue Hoffmann

Check Register

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10756	DRUE HOFFMAN	04/06/2023	Regular	0.00	273.00	189090
020122	Invoice	02/01/2022	Referee Fees Jan 2022	0.00	273.00	
16409	TOTAL PARKING SOLUTIONS INC	04/06/2023	Regular	0.00	1,926.00	189091
106158	Invoice	03/03/2023	Rosewood parking meter 5/1/23-4/30/24	0.00	960.00	
106159	Invoice	03/03/2023	Rosewood parking meter	0.00	966.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	2	0.00	2,199.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	2	0.00	2,199.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	2,199.00
			<u>2,199.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03596 - 4/13/23 PDRMA-Emergency Checks

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11998	PARK DISTRICT RISK MGMT AGCY	04/13/2023	Regular	0.00	184,996.34	189092
0323133H	Invoice	03/31/2023	March 2023-Employee Health Insurance	0.00	184,996.34	
11998	PARK DISTRICT RISK MGMT AGCY	04/13/2023	Regular	0.00	25,743.70	189093
0323133	Invoice	03/31/2023	March 2023-Liability Insurance	0.00	25,743.70	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	210,740.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	210,740.04

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	210,740.04
			<hr/>
			210,740.04



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16895	312 COMMUNICATIONS INC	04/20/2023	Regular	0.00	4,810.85	189094
97773	Invoice	03/29/2023	Meraki MR44 WiFi 6 Indoor AP & Meraki Lic...	0.00	4,810.85	
20241	A1 TROPHIES & AWARDS, INC.	04/20/2023	Regular	0.00	544.50	189095
17902	Invoice	03/02/2023	6" Basketball Spinner Figures on Black Marbl...	0.00	544.50	
15147	ABC PRINTING COMPANY	04/20/2023	Regular	0.00	2,272.47	189096
273721	Invoice	03/27/2023	Get Strong-Fitness Postcards	0.00	2,272.47	
19993	ACP CREATIVIT, LLC	04/20/2023	Regular	0.00	6,300.00	189097
INV126150	Invoice	04/05/2023	Perle IOLAN D51 D2R2 Device Servers	0.00	3,780.00	
INV128915	Invoice	04/17/2023	Perle IOLAN D51 D2R2 Device Server	0.00	2,520.00	
19172	AQUAMOON LLC	04/20/2023	Regular	0.00	640.00	189098
23-0444	Invoice	03/31/2023	Aquarium Service	0.00	640.00	
20242	GLT OUTDOORS	04/20/2023	Regular	0.00	2,942.50	189099
0006969-IN	Invoice	03/24/2023	Greens Foliar Fertilizer	0.00	2,109.00	
0006974-IN	Invoice	03/26/2023	Welting Agent Greens	0.00	833.50	
20071	AVALON PETROLEUM COMPANY	04/20/2023	Regular	0.00	1,443.45	189100
575305	Invoice	03/30/2023	Unleaded Fuel 3/30/23	0.00	587.51	
575339	Invoice	03/27/2023	Unleaded Fuel 3/27/23	0.00	855.94	
18648	BETHANY CLARKIN	04/20/2023	Regular	0.00	9.27	189101
1882622	Invoice	04/13/2023	Refund	0.00	9.27	
20231	CASEY LAWLER	04/20/2023	Regular	0.00	40.00	189102
020623.1	Invoice	04/11/2023	Reimbursement-MIPE Membership Dues & ...	0.00	40.00	
10463	CHICAGO TRIBUNE COMPANY	04/20/2023	Regular	0.00	191.15	189103
070370608000	Invoice	03/31/2023	Onlind Classified Listings 3/1/23-3/31/23	0.00	191.15	
10502	CITY OF HIGHLAND PARK	04/20/2023	Regular	0.00	0.58	189104
033123	Invoice	03/31/2023	January, Feb. & March 2023-Food and Bever...	0.00	0.58	
17592	CLASSIC TILE INC	04/20/2023	Regular	0.00	285.00	189105
15465	Invoice	03/27/2023	Vinyl Cove Base for Centennial Ice Arena	0.00	285.00	
18518	COURTNEY DOLKART	04/20/2023	Regular	0.00	35.60	189106
1882603	Invoice	04/13/2023	Refund	0.00	35.60	
20029	CREATIVE FINANCIAL STAFFING, LLC	04/20/2023	Regular	0.00	24,000.00	189107
123141000	Invoice	04/09/2023	Placement Fee - Jeremy Good	0.00	24,000.00	
10624	DANIEL CREANEY COMPANY	04/20/2023	Regular	0.00	7,450.00	189108
45560	Invoice	02/20/2023	Jan 2023-Moraine Path Stairs	0.00	5,700.00	
45607	Invoice	03/31/2023	February 2023-Moraine Path Stairs	0.00	1,750.00	
20035	DENNIS BARNETT	04/20/2023	Regular	0.00	230.00	189109
HPAD005	Invoice	03/30/2023	Heller Nature Photography 12/13/22	0.00	230.00	
20075	DIRECT ENERGY BUSINESS	04/20/2023	Regular	0.00	4,867.64	189110
HS33578527	Invoice	04/12/2023	636 Ridge Rd 3/1/23-3/31/23	0.00	3,024.69	
HS33578528	Invoice	04/12/2023	1240 Fredrickson (Hidden Creek) 3/1/23-3/3...	0.00	199.72	
HS33578529	Invoice	04/12/2023	3100 Trail Way (Centennial Ice) 3/1/23-3/31...	0.00	3,571.36	
HS33578529CR	Credit Memo	04/12/2023	3100 Trail Way(Centennial Ice) 2022 Adjust...	0.00	-1,928.13	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10762	DUNLOP SPORTS GROUP AMERICAS	04/20/2023	Regular	0.00	1,391.04	189111
7429195 SO	Invoice	04/12/2023	TB Grand Prix Regular Duty 3B-Quantity 432	0.00	1,391.04	
20138	EFACTORY, INC.	04/20/2023	Regular	0.00	67.50	189112
20230404-1	Invoice	04/04/2023	Easter Tea Party Photography	0.00	67.50	
17719	CONSTELLATION NEWENERGY - GAS D	04/20/2023	Regular	0.00	3,211.77	189113
3726243	Invoice	04/13/2023	1201 Park Ave W - March 2023	0.00	3,211.77	
10767	E-Z-GO A TEXTRON COMPANY	04/20/2023	Regular	0.00	23,100.00	189114
93403965	Invoice	04/13/2023	OBS/Hauler Medium Frame Gas Platform-Q...	0.00	23,100.00	
19916	FIRST RESPONDERS WELLNESS CENTE	04/20/2023	Regular	0.00	1,600.00	189115
13638	Invoice	01/15/2023	PDHP Planning/Support meeting w/Lourdes ...	0.00	400.00	
13765	Invoice	01/30/2023	PDHP Support Group with Lourdes Estrada	0.00	300.00	
13952	Invoice	01/06/2023	Park District Support Group 1.5 hours	0.00	300.00	
14303	Invoice	02/16/2023	Support Group with Lourdes Estrada	0.00	300.00	
14539	Invoice	03/11/2023	Presentation with Lourdes Estrada	0.00	300.00	
10889	FITNESS EQUIPMENT SERVICES, INC	04/20/2023	Regular	0.00	1,140.00	189116
23123	Invoice	04/04/2023	Service Contract Quarterly Payment	0.00	1,100.00	
5411	Invoice	04/11/2023	Preventive Maintenance	0.00	40.00	
10954	MAGIC OF GARY KANTOR	04/20/2023	Regular	0.00	185.90	189117
041023	Invoice	04/10/2023	4/10/23 Magic Class-13 students	0.00	185.90	
10974	GEWALT HAMILTON ASSOCIATES INC	04/20/2023	Regular	0.00	1,200.00	189118
5818.200-18	Invoice	04/10/2023	2/27/23-3/31/23 Centennial Ice Arena Impr...	0.00	1,200.00	
20240	GREENSOURCE USA LLC	04/20/2023	Regular	0.00	12,360.00	189119
395-TL	Invoice	03/22/2023	Sod, Bentgrass Fairway Height	0.00	12,360.00	
19596	GUEST AUTOMATION INC	04/20/2023	Regular	0.00	3,825.00	189120
IN20232924	Invoice	04/12/2023	Centennial Ice Arena-Complete Underfloor I...	0.00	3,825.00	
17302	HEAD/PENN RACQUET SPORTS	04/20/2023	Regular	0.00	996.48	189121
5193543112	Invoice	04/12/2023	Pro Penn Marathon Extra Duty balls	0.00	996.48	
11120	HIGHLAND PARK SPORTS DOME LLC	04/20/2023	Regular	0.00	12,150.00	189122
1034	Invoice	03/16/2023	January-March 2023 Rentals	0.00	12,150.00	
11184	ILLINOIS DEPARTMENT OF AGRICULTU	04/20/2023	Regular	0.00	60.00	189123
041823	Invoice	04/18/2023	Pest Control License-3 Year Commercial	0.00	60.00	
11194	ILLINOIS SHOTOKAN KARATE	04/20/2023	Regular	0.00	5,560.91	189124
234	Invoice	03/28/2023	Winter 2023 Karate	0.00	5,560.91	
18561	J MILLER MARKETING INC	04/20/2023	Regular	0.00	2,070.00	189125
22677	Invoice	04/04/2023	April 2023 Online Management	0.00	2,270.00	
22677CR	Credit Memo	04/04/2022	March 2023-Adjustment for Youtube Rec Ce...	0.00	-200.00	
20236	JACOB BUTMAN	04/20/2023	Regular	0.00	20.29	189126
1882692	Invoice	04/13/2023	Refund	0.00	20.29	
16866	JEFF COHEN CREATIVE LTD	04/20/2023	Regular	0.00	302.50	189127
040723	Invoice	04/07/2023	3/27/23 Heller Nature Center Photography	0.00	302.50	
19673	KH KIM TAEKWONDO	04/20/2023	Regular	0.00	3,074.76	189128
040623	Invoice	04/06/2023	Winter 2022/2023Taekwondo Session	0.00	3,074.76	
20239	SPIN-SPUN	04/20/2023	Regular	0.00	650.00	189129
041023	Invoice	04/10/2023	4/29/23 Event/The Spin-Spun Experience	0.00	650.00	
19677	LASALLE NETWORK	04/20/2023	Regular	0.00	2,292.50	189130
632069	Invoice	04/03/2023	4/2/23 Regular-Suzan Pero: IT Specialist	0.00	787.50	
632681	Invoice	04/10/2023	4/9/23 Regular-Suzan Pero: IT Specialist	0.00	752.50	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
633305	Invoice	04/17/2023	4/16/23 Regular-Suzan Pero: IT Specialist	0.00	752.50	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	04/20/2023	Regular	0.00	3,858.00	189131
0005281220	Invoice	03/31/2023	2205 Skokie Valley Rd 4/1/23-4/30/23	0.00	84.24	
0005281330	Invoice	03/31/2023	3/21/23 Dump&Return 3/23/23 Final Pickup...	0.00	950.00	
0005281331	Invoice	03/31/2023	1390 Sunset Rd 3/19/23-4/30/23	0.00	55.11	
0005281332	Invoice	03/31/2023	1240 Fredrickson 4/1-4/30, Landscape Dump..	0.00	2,757.93	
P5523355	Invoice	04/06/2023	3100 Trail Way(Centennial Ice) 4/3-4/6/23 P...	0.00	10.72	
18901	MANAS TORCOM - TOUCH OF BEAUTY	04/20/2023	Regular	0.00	31,755.00	189132
32432	Invoice	03/04/2023	Labor Prep Floors/Add.Areas Entryway-Lock...	0.00	28,992.00	
32433	Invoice	03/04/2023	Apply Dri Tack Moisture Guard	0.00	2,763.00	
13604	NORTH SHORE GAS	04/20/2023	Regular	0.00	3,445.69	189133
040423 06081976...	Invoice	04/04/2023	1801 Sunset Rd 3/2/23-4/1/23	0.00	479.08	
040623 06011450...	Invoice	04/06/2023	636 Ridge Rd 3/1/23-3/31/23	0.00	1,232.79	
040623 06011450...	Invoice	04/06/2023	3100 Trail Way(Centennial Ice) 3/1/23-3/31/...	0.00	1,651.46	
040623 06011450...	Credit Memo	04/17/2023	Credit on Account-3100 Trail Way(Centennial..	0.00	-202.19	
040623 06024054...	Invoice	04/06/2023	1240 Fredrickson Pl(Hideen Creek) 3/1/23-3...	0.00	284.55	
20210	LITTLE LOUIE'S	04/20/2023	Regular	0.00	890.40	189134
040623	Invoice	04/06/2023	4/29/23 Event Remaining Balance Due	0.00	890.40	
12211	RICOH USA, INC	04/20/2023	Regular	0.00	1,064.35	189135
5067186536	Invoice	04/17/2023	Copies 3/17/23-4/16/23	0.00	1,064.35	
20235	ROB MALENCH	04/20/2023	Regular	0.00	50.00	189136
1880184	Invoice	04/11/2023	Refund	0.00	50.00	
20237	SANDRA MERRILL	04/20/2023	Regular	0.00	20.29	189137
1882751	Invoice	04/13/2023	Refund	0.00	20.29	
16459	SANTO SPORT STORE	04/20/2023	Regular	0.00	12,231.20	189138
708977	Invoice	04/06/2023	80 jerseys, 65 pants, 80 caps, 65 socks & 65 ...	0.00	2,807.50	
708988	Invoice	04/03/2023	1 Holloway Youth Clubhouse Pullover L/S	0.00	41.95	
709001	Invoice	04/03/2023	2 Alleson Adult Baseball Jerseys	0.00	97.90	
709023	Invoice	04/06/2023	17 jerseys, 14 pants, 17 caps, 14 socks & 14 ...	0.00	628.50	
709024	Invoice	04/06/2023	34 jerseys, 28 pants, 34 caps, 28 socks & 28 ...	0.00	1,237.00	
709050	Invoice	04/06/2023	3 Alleson Youth Baseball Jerseys	0.00	140.85	
709083	Invoice	04/06/2023	17 Nike jerseys & 17 outdoor caps	0.00	375.50	
709085	Invoice	04/06/2023	85 jerseys, 70 pants, 85 caps, 70 socks & 70 ...	0.00	3,045.00	
709087	Invoice	04/06/2023	3 Diamond Soft Touch Core	0.00	179.85	
709099	Invoice	04/06/2023	1 Holloway Bionic Windshirt	0.00	42.95	
709103	Invoice	04/06/2023	36 jerseys, 28 pants, 36 caps, 28 socks & 28 ...	0.00	1,286.00	
709144	Invoice	04/06/2023	6 Fungo K100, 30 baseballs, 1 catcher set, 8 g..	0.00	2,348.20	
12393	SMITHGROUP, INC.	04/20/2023	Regular	0.00	11,850.00	189139
0170297	Invoice	04/14/2023	Park Ave Boat Launch Construction Admn 1/...	0.00	11,850.00	
18758	SP DESIGNS & MGF, INC	04/20/2023	Regular	0.00	10,886.71	189140
33885	Invoice	04/17/2023	Deposit/Sport-Tek Competitor Tees & V-Nec...	0.00	411.68	
33886	Invoice	04/17/2023	Deposit/Sport-Tek Competitor Tees	0.00	373.84	
33888	Invoice	04/17/2023	50% Deposit/Sport-Tek Competitor Tees	0.00	262.85	
33889	Invoice	04/17/2023	50% Deposit/Sport-Tek Competitor Tees	0.00	287.95	
33890	Invoice	04/17/2023	50% Deposit/Sport-Tek Competitor Tees	0.00	466.53	
33891	Invoice	04/17/2023	Deposit/Gildan Tshirts/Hooded Sweatshirts	0.00	2,609.02	
33892	Invoice	04/17/2023	28 outdoor caps-trucker hats 50% Deposit	0.00	93.10	
34106	Invoice	04/17/2023	Deposit/Hooded Sweatshirts & T-Shirts	0.00	261.51	
34158	Invoice	04/17/2023	50% Deposit/Gildan-DryBlend Youth T-shirts	0.00	329.37	
34159	Invoice	04/17/2023	50% Deposit/Gildan-DryBlend Youth T-shirts	0.00	316.20	
34160	Invoice	04/17/2023	50% Deposit/Gildan-Youth Cotton/Poly T-Shi...	0.00	110.67	
34161	Invoice	04/17/2023	50% Deposit/Gildan Heavy Cotton T-Shirts	0.00	308.84	
34162	Invoice	04/17/2023	50% Deposit/Jezees-Dri-Power Cotton/Poly...	0.00	126.60	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
34163	Invoice	04/17/2023	50% Deposit/Gildan-DryBlend T-Shirts	0.00	134.24	
34164	Invoice	04/17/2023	50% Deposit/Gildan-Heavy Cotton T-Shirts	0.00	474.81	
34165	Invoice	04/17/2023	50% Deposit/Gildan-DryBlend T-Shirts	0.00	65.76	
34166	Invoice	04/17/2023	50% Deposit/Gildan-DryBlend T-Shirts	0.00	119.71	
34167	Invoice	04/17/2023	50% Deposit/Gildan-DryBlend T-Shirts	0.00	383.48	
34168	Invoice	04/17/2023	50% Deposit/Comfort Colors Heavyweight T-...	0.00	299.70	
34169	Invoice	04/17/2023	50% Deposit/Port&Company Hooded Sweat...	0.00	570.65	
34170	Invoice	04/17/2023	50% Deposit/Port & Company Essential Tees	0.00	374.97	
34171	Invoice	04/19/2023	Deposit/Two-Zippered Fanny Packs	0.00	138.50	
34172	Invoice	04/17/2023	Deposit/Champ Heavy Duty Backpacks	0.00	2,179.61	
34291	Invoice	04/10/2023	Deposit/Sport-Tek Competitor Tees	0.00	187.12	
	Void	04/20/2023	Regular	0.00	0.00	189141
18900	STUCKEY CONSTRUCTION CO., INC.	04/20/2023	Regular	0.00	540,882.89	189142
Application No. 7	Invoice	03/21/2023	Centennial Arena Project#22-039	0.00	540,882.89	
19971	PLAY-WELL TEKNOLOGIES	04/20/2023	Regular	0.00	3,971.00	189143
DB23030	Invoice	03/26/2023	Animal Adventures/Pokemon Master Engine...	0.00	3,971.00	
10650	WOODHOUSE TINUCCI ARCHITECTS LL	04/20/2023	Regular	0.00	17,928.00	189144
09-5494	Invoice	04/03/2023	Centennial Ice Arena Renovation Basic Servi...	0.00	14,449.38	
09-5495	Invoice	04/03/2023	Centennial Ice Arena Renovation Expenses	0.00	353.62	
09-5496	Invoice	04/03/2023	Centenninal Ice Arena Renovation-Change F...	0.00	750.00	
09-5509	Invoice	04/03/2023	Centennial Ice Arena Renovation Furniture	0.00	2,375.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	111	50	0.00	770,155.19
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	111	51	0.00	770,155.19

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	770,155.19
			<u>770,155.19</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03604 - 4/21/23 Reissue Check#189142, 189143 & 189144

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18900	STUCKEY CONSTRUCTION CO., INC.	04/21/2023	Regular	0.00	540,882.89	189145
Application No. 7	Invoice	03/21/2023	Centennial Arena Project#22-039	0.00	540,882.89	
19971	PLAY-WELL TEKNOLOGIES	04/21/2023	Regular	0.00	3,971.00	189146
DB23030	Invoice	03/26/2023	Animal Adventures/Pokemon Master Engine...	0.00	3,971.00	
10650	WOODHOUSE TINUCCI ARCHITECTS LL	04/21/2023	Regular	0.00	17,928.00	189147
09-5494	Invoice	04/03/2023	Centennial Ice Arena Renovation Basic Servi...	0.00	14,449.38	
09-5495	Invoice	04/03/2023	Centennial Ice Arena Renovation Expenses	0.00	353.62	
09-5496	Invoice	04/03/2023	Centennial Ice Arena Renovation-Change F...	0.00	750.00	
09-5509	Invoice	04/03/2023	Centennial Ice Arena Renovation Furniture	0.00	2,375.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	6	3	0.00	562,781.89
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	6	3	0.00	562,781.89

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	562,781.89
			<u>562,781.89</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03554 - 3/17/23 Bank Draft - Quadient Postage

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18904	QUADIENT FINANCE USA, INC	03/17/2023	Bank Draft	0.00	931.25	DFT0004102
031723	Invoice	03/17/2023	Quadient Postage Meter	0.00	931.25	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	931.25
EFT's	0	0	0.00	0.00
	1	1	0.00	931.25

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	931.25
			<hr/> 931.25



Park District of Highland Park, IL

Check Register

Packet: APPKT03565 - Bank Draft 3/27/23 Health Equity INV4936848

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	03/27/2023	Bank Draft	0.00	378.23	DFT0004105
INV4936848	Invoice	03/27/2023	HCFSa 2023 Visa Card Payments	0.00	378.23	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	378.23
EFT's	0	0	0.00	0.00
	1	1	0.00	378.23

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	378.23
			<hr/>
			378.23



Park District of Highland Park, IL

Check Register

Packet: APPKT03564 - Bank Draft 3/27/23 Health Equity INV4975708

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	03/27/2023	Bank Draft	0.00	2,319.54	DFT0004104
INV4975708	Invoice	03/27/2023	HCFSA 2022/2023 Visa Card & 2022 PMB Pa...	0.00	2,319.54	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	2,319.54
EFT's	0	0	0.00	0.00
	1	1	0.00	2,319.54

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	2,319.54
			<hr/>
			2,319.54



Park District of Highland Park, IL

Check Register

Packet: APPKT03567 - Bank Draft 3/27/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	03/27/2023	Bank Draft	0.00	4,250.50	DFT0004107
032723 ICMA 457	Invoice	03/27/2023	3/24/23 ICMA 457 Deductions Plan#302037	0.00	4,250.50	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,250.50
EFT's	0	0	0.00	0.00
	1	1	0.00	4,250.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	4,250.50
			<hr/>
			4,250.50



Park District of Highland Park, IL

Check Register

Packet: APPKT03566 - Bank Draft 3/27/23 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	03/27/2023	Bank Draft	0.00	285.00	DFT0004106
032723 ICMA Roth	Invoice	03/27/2023	Pay Period 3/24/23 ICMA Roth IRA Plan#705...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	285.00
			<hr/>
			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03568 - Bank Draft 3/29/23 Health Equity INV4958538

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	03/29/2023	Bank Draft	0.00	88.55	DFT0004108
INV4958538	Invoice	03/29/2023	March 2023 Admin Fees	0.00	88.55	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	88.55
EFT's	0	0	0.00	0.00
	1	1	0.00	88.55

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	88.55
			<hr/>
			88.55



Park District of Highland Park, IL

Check Register

Packet: APPKT03580 - Bank Draft 4/4/23 Health Equity INV4536771

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	04/04/2023	Bank Draft	0.00	1,551.59	DFT0004135
INV4536771	Invoice	04/04/2023	HCFSA 2022 PMB Payments/2022 Visa Card ...	0.00	1,551.59	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,551.59
EFT's	0	0	0.00	0.00
	1	1	0.00	1,551.59

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	1,551.59
			<hr/>
			1,551.59



Park District of Highland Park, IL

Check Register

Packet: APPKT03586 - Bank Draft 4/4/23 Health Equity INV4560149-1

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	04/04/2023	Bank Draft	0.00	84.70	DFT0004137
INV4560149 - 1	Invoice	04/04/2023	Dec 2022 Admin Fees	0.00	84.70	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	84.70
EFT's	0	0	0.00	0.00
	1	1	0.00	84.70

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	84.70
			<hr/>
			84.70



Park District of Highland Park, IL

Check Register

Packet: APPKT03581 - Bank Draft 4/4/23 Health Equity INV4791632

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	04/04/2023	Bank Draft	0.00	633.85	DFT0004136
INV4791632	Invoice	04/04/2023	HCFA 2023 Visa Card Payments	0.00	633.85	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	633.85
EFT's	0	0	0.00	0.00
	1	1	0.00	633.85

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	633.85
			<hr/>
			633.85



Park District of Highland Park, IL

Check Register

Packet: APPKT03579 - Bank Draft 4/4/23 Health Equity INV4854070

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	04/04/2023	Bank Draft	0.00	900.34	DFT0004134
INV4854070	Invoice	04/04/2023	HCFA 2023 Visa Card Payments	0.00	900.34	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	900.34
EFT's	0	0	0.00	0.00
	1	1	0.00	900.34

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	900.34
			<hr/>
			900.34



Park District of Highland Park, IL

Check Register

Packet: APPKT03578 - Bank Draft 4/4/23 Health Equity INV4996670

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	04/04/2023	Bank Draft	0.00	815.61	DFT0004133
INV4996670	Invoice	04/04/2023	2023 Visa Payments/2022 PMP Payments	0.00	815.61	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	815.61
EFT's	0	0	0.00	0.00
	1	1	0.00	815.61

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	815.61
			<hr/>
			815.61



Park District of Highland Park, IL

Check Register

Packet: APPKT03591 - Bank Draft 4/11/23 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	04/11/2023	Bank Draft	0.00	42,962.27	DFT0004138
033123	Invoice	04/11/2023	March 2023 IMRF Contributions	0.00	42,962.27	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	42,962.27
EFT's	0	0	0.00	0.00
	1	1	0.00	42,962.27

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	42,962.27
			<hr/>
			42,962.27



Park District of Highland Park, IL

Check Register

Packet: APPKT03592 - Bank Draft 4/11/23 Health Equity INV5029217

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	04/11/2023	Bank Draft	0.00	52.83	DFT0004139
INV5029217	Invoice	04/11/2023	HCFA 2023 Visa Card Payments	0.00	52.83	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	52.83
EFT's	0	0	0.00	0.00
	1	1	0.00	52.83

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	52.83
			<hr/>
			52.83



Park District of Highland Park, IL

Check Register

Packet: APPKT03593 - Bank Draft 4/11/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	04/11/2023	Bank Draft	0.00	4,259.97	DFT0004140
040723 ICMA 457	Invoice	04/11/2023	4/24/23 ICMA 457 Deductions Plan#302037	0.00	4,259.97	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,259.97
EFT's	0	0	0.00	0.00
	1	1	0.00	4,259.97

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	4,259.97
			<hr/>
			4,259.97



Park District of Highland Park, IL

Check Register

Packet: APPKT03594 - Bank Draft 4/11/23 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	04/11/2023	Bank Draft	0.00	285.00	DFT0004141
040723 ICMA Roth	Invoice	04/11/2023	Pay Period 4/7/23 ICMA Roth IRA Plan#7055...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	285.00
			<hr/> 285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03598 - Bank Draft 4/13/23 Illinois Department of Revenue Sales Tax

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11188	ILLINOIS DEPT OF REVENUE	04/13/2023	Bank Draft	0.00	158.00	DFT0004160
033123	Invoice	04/13/2023	March 2023 ST-1 Sales/Use Tax-ST-1 Payment	0.00	158.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	158.00
EFT's	0	0	0.00	0.00
	1	1	0.00	158.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	158.00
			<u>158.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03600 - Bank Draft 4/19/23 Health Equity INV5051606

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	04/19/2023	Bank Draft	0.00	464.57	DFT0004162
INV5051606	Invoice	04/19/2023	HCFSA 2023/HCFSA 2022 Visa Card Payments	0.00	464.57	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	464.57
EFT's	0	0	0.00	0.00
	1	1	0.00	464.57

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	464.57
			<hr/>
			464.57



Park District of Highland Park, IL

Check Register

Packet: APPKT03599 - Bank Draft 4/19/23 Quadient

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18904	QUADIENT FINANCE USA, INC	04/19/2023	Bank Draft	0.00	604.37	DFT0004161
041923	Invoice	04/19/2023	Postage & Equipment Rental	0.00	604.37	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	604.37
EFT's	0	0	0.00	0.00
	1	1	0.00	604.37

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	604.37
			<hr/>
			604.37



Park District of Highland Park, IL

Check Register

Packet: APPKT03556 - P-Card Statement 2/8/23-3/7/23 Payment

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10313	BOA P-CARD STATEMENTS	03/07/2023	Bank Draft	0.00	110,782.47	DFT0004103
30723	Invoice	03/07/2023	P-Card with PA	0.00	110,782.47	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	110,782.47
EFT's	0	0	0.00	0.00
	1	1	0.00	110,782.47

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	110,782.47
			<hr/>
			110,782.47



Park District of Highland Park, IL

Payment Reversal Register

APPKT03561 - 3/30/23 Void Check#188535

Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
11185	ILLINOIS DEPARTMENT OF PUBLIC HEALTH				-975.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	188535	10/28/2022	03/30/2023	03/30/2023	-975.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
102722	RCHP Dehumidification System Replacement-Permit	10/27/2022	10/28/2022		975.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-975.00	0.00	-975.00
Report Total:	-975.00	0.00	-975.00



Park District of Highland Park, IL

Payment Reversal Register

APPKT03577 - 4/4/23 Void Check# 187575

Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
10756	DRUE HOFFMAN				-273.00
Payment Type	Payment Number		Original Payment Date	Reversal Date	Payment Amount
Check	187575		02/17/2022	04/04/2023	-273.00
Payable Number:		Description	Payable Date	Due Date	Payable Amount
020122		Referee Fees Jan 2022	02/01/2022	02/01/2022	273.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-273.00	-273.00
Report Total:	0.00	-273.00	-273.00



Park District of Highland Park, IL

Payment Reversal Register

APPKT03588 - 4/6/23 Void Check# 189089

Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
16409	TOTAL PARKING SOLUTIONS INC				-1,926.00
Payment Type	Payment Number	Original Payment Date	Reversal Date		Payment Amount
Check	189089	04/06/2023	04/06/2023		-1,926.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
106158	Rosewood parking meter 5/1/23-4/30/24	03/03/2023	03/30/2023		960.00
106159	Rosewood parking meter	03/03/2023	03/30/2023		966.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-1,926.00	-1,926.00
Report Total:	0.00	-1,926.00	-1,926.00



Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
10650	WOODHOUSE TINUCCI ARCHITECTS LLC				-17,928.00
Payment Type	Payment Number	Original Payment Date	Reversal Date		Payment Amount
Check	189144	04/20/2023	04/20/2023		-17,928.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
09-5494	Centennial Ice Arena Renovation Basic Services	04/03/2023	04/19/2023		14,449.38
09-5495	Centennial Ice Arena Renovation Expenses	04/03/2023	04/19/2023		353.62
09-5496	Centennial Ice Arena Renovation-Change Fascia	04/03/2023	04/19/2023		750.00
09-5509	Centennial Ice Arena Renovation Furniture	04/03/2023	04/19/2023		2,375.00

Vendor Number	Vendor Name				Total Vendor Amount
18900	STUCKEY CONSTRUCTION CO., INC.				-540,882.89
Payment Type	Payment Number	Original Payment Date	Reversal Date		Payment Amount
Check	189142	04/20/2023	04/20/2023		-540,882.89
Payable Number:	Description	Payable Date	Due Date		Payable Amount
Application No. 7	Centennial Arena Project#22-039	03/21/2023	04/19/2023		540,882.89

Vendor Number	Vendor Name				Total Vendor Amount
19971	TIMOTHY D BOWEN				-3,971.00
Payment Type	Payment Number	Original Payment Date	Reversal Date		Payment Amount
Check	189143	04/20/2023	04/20/2023		-3,971.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
DB23030	Animal Adventures/Pokemon Master Engineering Qty19	03/26/2023	04/18/2023		3,971.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-562,781.89	-562,781.89
Report Total:	0.00	-562,781.89	-562,781.89



Park District of Highland Park, IL

Income Statement

Current Period Ending 03/31/2023

DISTRICT WIDE

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	405,994.03	308,951.36	1,420,952.28	1,159,432.48	261,519.80	3,191,011.99	412,989.79	1,525,444.70
110 - CAMPS	7,178.00	13,636.68	26,057.15	24,117.48	1,939.67	1,892,552.79	5,740.00	5,757.00
120 - LESSONS	44,032.00	38,679.22	147,466.30	137,646.08	9,820.22	492,376.50	34,457.80	135,146.26
130 - SPECIAL EVENTS	504.75	1,039.84	1,209.59	9,402.71	-8,193.12	131,853.00	975.55	1,483.40
410 - TAX	38,891.66	71,000.00	117,400.87	125,000.00	-7,599.13	14,720,156.20	70,803.77	124,867.52
420 - FEES & CHARGES	96,146.36	73,176.91	158,639.18	139,892.76	18,746.42	2,582,599.57	58,658.71	164,059.82
440 - MEMBERSHIPS	85,090.50	60,695.37	243,693.39	182,086.11	61,607.28	893,518.36	43,857.54	110,891.09
450 - RENTALS	37,772.55	48,779.13	123,699.18	111,412.71	12,286.47	1,268,593.98	79,250.64	284,452.89
460 - MERCHANDISING	2,913.79	2,959.10	21,670.43	20,548.61	1,121.82	119,463.50	2,528.29	21,427.89
470 - INTEREST INCOME	57,966.52	3,581.90	152,763.82	10,745.70	142,018.12	43,000.00	-1,070.49	-2,076.17
480 - MISCELLANEOUS INCOME	30,901.64	254,143.74	40,755.53	265,786.94	-225,031.41	1,809,883.22	19,534.38	51,528.68
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	368,078.00	53.53	53.53
520 - BOND/DEBT PROCEEDS	32,190.22	0.00	104,659.67	0.00	104,659.67	0.00	812.04	1,678.84
Total Revenue:	839,582.02	876,643.25	2,558,967.39	2,186,071.58	372,895.81	27,513,087.11	728,591.55	2,424,715.45
Expense								
100 - PROGRAMS	182,649.50	178,227.95	411,471.14	510,535.28	99,064.14	1,717,096.49	149,994.48	435,310.25
110 - CAMPS	4,981.44	14,008.14	17,386.05	30,823.13	13,437.08	1,015,437.03	3,400.86	14,631.63
120 - LESSONS	24,017.09	22,222.88	59,413.98	68,635.00	9,221.02	270,640.47	22,362.83	54,438.44
130 - SPECIAL EVENTS	12,024.93	3,465.71	30,516.40	24,078.04	-6,438.36	185,843.88	10,108.85	16,561.87
440 - MEMBERSHIPS	148.49	1,751.74	4,803.44	5,255.22	451.78	21,029.47	601.00	2,291.09
610 - SALARIES & WAGES	595,451.19	659,509.87	1,670,135.58	1,814,380.86	144,245.28	9,281,374.46	527,390.96	1,403,706.72
620 - CONTRACTUAL SERVICES	102,976.96	267,392.14	388,782.44	864,903.71	476,121.27	4,200,987.52	191,934.77	422,327.08
630 - INSURANCE	184,795.66	180,387.20	359,356.55	476,161.85	116,805.30	2,308,794.17	-20,302.24	304,671.35
640 - MATERIALS & SUPPLIES	35,122.72	60,083.36	77,334.14	130,584.51	53,250.37	637,723.01	36,661.75	61,185.08
650 - MAINTENANCE & LANDSCAPING CONTRACTS	24,316.50	57,813.14	63,248.24	113,603.34	50,355.10	514,617.04	36,081.77	68,983.05
660 - UTILITIES	85,905.37	82,575.02	148,107.00	208,108.54	60,001.54	1,028,048.56	36,286.46	156,727.89
670 - PENSION CONTRIBUTIONS	48,477.46	59,416.47	139,132.82	163,275.43	24,142.61	791,637.20	42,251.85	116,601.30
680 - COST OF GOODS SOLD	1,198.84	1,657.61	2,562.73	3,112.83	550.10	57,835.00	8,060.05	10,990.89
710 - DEBT RETIREMENT	475.00	500.00	950.00	1,000.00	50.00	3,342,200.00	475.00	950.00
720 - CAPITAL OUTLAY	521,098.22	1,449,954.94	1,565,204.30	2,491,824.04	926,619.74	12,044,232.00	206,133.94	461,629.27
Total Expense:	1,823,639.37	3,038,966.17	4,938,404.81	6,906,281.78	1,967,876.97	37,417,496.30	1,251,442.33	3,531,005.91
Report Total:	-984,057.35	-2,162,322.92	-2,379,437.42	-4,720,210.20	2,340,772.78	-9,904,409.19	-522,850.78	-1,106,290.46

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	-290,491.13	-439,315.12	-873,183.51	-1,246,830.14	373,646.63	-298,061.52	-233,859.36	-798,938.26
25 - SPECIAL RECREATION	0.00	-90.00	0.00	-90.00	90.00	502,044.64	-240.00	-240.00
29 - RECREATION	-197,562.46	-421,769.54	-5,839.54	-977,026.06	971,186.52	2,863,500.69	-61,584.06	172,250.11
60 - DEBT SERVICE	-475.00	-500.00	-950.00	-1,000.00	50.00	-1,664,778.22	-475.00	-950.00
70 - CAPITAL PROJECTS	-495,528.76	-1,300,648.26	-1,499,464.37	-2,495,264.00	995,799.63	-11,307,114.78	-226,692.36	-478,412.31
Report Total:	-984,057.35	-2,162,322.92	-2,379,437.42	-4,720,210.20	2,340,772.78	-9,904,409.19	-522,850.78	-1,106,290.46

For the General Fund: Interest income is above budget with continued increasing rates and spending bond money on current construction only, while waiting for WRC to commence. Contractual services were largely under-budget due to professional fees being allocated across the year and not using such services much, thus far. Safety services are largely under budget, as that position has been open most of the year. In Parks, maintenance contracts and ecological restoration are \$26,500 under budget due timing differences. Marketing, special projects and computer expense are also under budget and are timing differences. Maintenance contracts and ecological restoration also have a timing difference of \$14,000. Employee health and life insurance was distributed incorrectly for the year. This is a timing difference.

For the Special Recreation and Debt Service Funds: Tracking as expected.

For the Recreation Fund: Program expenses are showing a favorable variance due to childhood enrichment programming (\$88,000 timing) and youth dance (\$19,000). Additionally, tennis is showing a \$168,000 favorable timing variance at 3/31. Finally, gymnastics is showing a \$31,000 favorable variance at month end with 87 extra participants. Fees and charges are showing a surplus due to permanent tee times at SVGC for \$13,000 and due to parking daily/weekend/season fees of \$7,000 (timing difference) at Park Ave. Membership favorable variance is largely due to the rec center and new memberships and marketing. Rentals are showing a favorable variance. This is largely due to prime tennis and is a timing difference. Interest income was not budgeted for in this fund, but must be allocated between the rec and general funds. This \$60,000 variance is permanent. Miscellaneous income has a permanent difference of \$21,000 over budget due to unbudgeted sponsorships at CIA, GLC, Rec Center, HCAP, Athletics, and DCRC. Program expense is showing a favorable variance due to \$54,000 in athletics. Wages for youth and adult tennis are trending favorably due to a timing difference of \$27,000. Camp expense is under budget by \$8,000 at CIA due to girls play strong. The rest is mostly at DCRC. Salary and wages, insurance and pension costs are trending low due to open positions. Furthermore, insurance distribution is incorrect. This is both a permanent and timing difference. Contractual Services are under budget due to computer expense, bank charges and fees, and advertising and promotion being under budget due to timing differences. Materials and supplies are showing a favorable variance largely due to \$6,000 of range balls budgeted to be purchased that were not. Additionally, hand tools were budgeted for, but not purchased. Maintenance and landscaping contracts are under budget as many facilities budget for emergencies each month, but the expenses do not always come to fruition,. Additionally, \$26,000 in turf materials were budgeted for, but were not used. This is a timing difference. Several utility bills are trending late. This favorable variance is largely a timing difference. Capital Outlay has had minimal expense in 2023. \$13,000 was budgeted at the water park for a lane line reel, but it has yet to be ordered.

For the Capital Fund: Interest on the bond money is not budgeted for in the 520 account. Significantly under budget is contractual services as estimated cost of such services is spread across the year and often does not align with work and when invoices are received. Finally, capital projects and invoicing thereof are moving more slowly than anticipated. These are timing differences that should shrink over the next few months.



Income Statement

Current Period Ending 03/31/2023

01 - GENERAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	38,891.66	71,000.00	117,400.87	125,000.00	-7,599.13	6,419,591.85	70,803.77	124,867.52
420 - FEES & CHARGES	2,097.81	1,535.04	5,905.97	4,626.18	1,279.79	35,400.00	2,048.46	6,554.14
460 - MERCHANDISING	0.00	0.00	0.00	81.41	-81.41	396.00	0.00	0.00
470 - INTEREST INCOME	57,966.52	3,581.90	93,256.41	10,745.70	82,510.71	43,000.00	-1,070.49	-2,076.17
480 - MISCELLANEOUS INCOME	12,195.00	999.60	13,995.00	9,654.52	4,340.48	54,551.00	14,503.20	16,542.45
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	0.00	53.53	53.53
Total Revenue:	111,150.99	77,116.54	230,558.25	150,107.81	80,450.44	6,552,938.85	86,338.47	145,941.47
Expense								
610 - SALARIES & WAGES	219,932.21	264,489.65	654,441.55	726,727.69	72,286.14	3,471,802.45	194,845.62	517,013.91
620 - CONTRACTUAL SERVICES	27,481.08	81,332.58	119,388.53	249,163.74	129,775.21	1,229,881.08	83,449.29	152,500.79
630 - INSURANCE	95,360.16	102,170.93	189,219.87	261,828.98	72,609.11	1,292,998.04	-7,406.35	157,793.76
640 - MATERIALS & SUPPLIES	15,385.01	18,436.12	33,510.47	42,595.55	9,085.08	283,165.50	20,097.55	28,491.39
650 - MAINTENANCE & LANDSCAPING CONTRACTS	7,803.93	13,878.24	21,353.10	27,026.32	5,673.22	122,788.04	5,220.02	17,504.78
660 - UTILITIES	16,391.80	14,646.02	29,134.98	30,568.57	1,433.59	165,099.16	8,047.39	27,659.89
670 - PENSION CONTRIBUTIONS	19,287.93	21,478.12	56,693.26	59,027.10	2,333.84	285,266.10	15,944.31	43,915.21
Total Expense:	401,642.12	516,431.66	1,103,741.76	1,396,937.95	293,196.19	6,851,000.37	320,197.83	944,879.73
Report Total:	-290,491.13	-439,315.12	-873,183.51	-1,246,830.14	373,646.63	-298,061.52	-233,859.36	-798,938.26

Interest income is above budget with continued increasing rates and spending bond money on current construction only, while waiting for WRC to commence.

Contractual services were largely under-budget due to professional fees being allocated across the year and not using such services much, thus far. Safety services are largely under budget, as that position has been open most of the year. In Parks, maintenance contracts and ecological restoration are \$26,500 under budget due timing differences. Marketing, special projects and computer expense are also under budget and are timing differences.

Maintenance contracts and ecological restoration also have a timing difference of \$14,000.

Employee health and life insurance was distributed incorrectly for the year. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 03/31/2023

25 - SPECIAL RECREATION

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	0.00	0.00	0.00	0.00	0.00	931,842.40	0.00	0.00
Total Revenue:	0.00	0.00	0.00	0.00	0.00	931,842.40	0.00	0.00
Expense								
620 - CONTRACTUAL SERVICES	0.00	90.00	0.00	90.00	90.00	429,797.76	240.00	240.00
Total Expense:	0.00	90.00	0.00	90.00	90.00	429,797.76	240.00	240.00
Report Total:	0.00	-90.00	0.00	-90.00	90.00	502,044.64	-240.00	-240.00

Fund is tracking as expected.



Park District of Highland Park, IL

Income Statement

Current Period Ending 03/31/2023

29 - RECREATION FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	405,994.03	308,951.36	1,420,952.28	1,159,432.48	261,519.80	3,191,011.99	412,989.79	1,525,444.70
110 - CAMPS	7,178.00	13,636.68	26,057.15	24,117.48	1,939.67	1,892,552.79	5,740.00	5,757.00
120 - LESSONS	44,032.00	38,679.22	147,466.30	137,646.08	9,820.22	492,376.50	34,457.80	135,146.26
130 - SPECIAL EVENTS	504.75	1,039.84	1,209.59	9,402.71	-8,193.12	131,853.00	975.55	1,483.40
410 - TAX	0.00	0.00	0.00	0.00	0.00	5,691,300.17	0.00	0.00
420 - FEES & CHARGES	94,048.55	71,641.87	152,733.21	135,266.58	17,466.63	2,547,199.57	56,610.25	157,505.68
440 - MEMBERSHIPS	85,090.50	60,695.37	243,693.39	182,086.11	61,607.28	893,518.36	43,857.54	110,891.09
450 - RENTALS	37,772.55	48,779.13	123,699.18	111,412.71	12,286.47	1,268,593.98	79,250.64	284,452.89
460 - MERCHANDISING	2,913.79	2,959.10	21,670.43	20,467.20	1,203.23	119,067.50	2,528.29	21,427.89
470 - INTEREST INCOME	0.00	0.00	59,507.41	0.00	59,507.41	0.00	0.00	0.00
480 - MISCELLANEOUS INCOME	18,706.64	3,144.14	26,760.53	6,132.42	20,628.11	42,805.00	5,031.18	34,986.23
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	68,078.00	0.00	0.00
Total Revenue:	696,240.81	549,526.71	2,223,749.47	1,785,963.77	437,785.70	16,338,356.86	641,441.04	2,277,095.14
Expense								
100 - PROGRAMS	182,649.50	178,227.95	411,471.14	510,535.28	99,064.14	1,717,096.49	149,994.48	435,310.25
110 - CAMPS	4,981.44	14,008.14	17,386.05	30,823.13	13,437.08	1,015,437.03	3,400.86	14,631.63
120 - LESSONS	24,017.09	22,222.88	59,413.98	68,635.00	9,221.02	270,640.47	22,362.83	54,438.44
130 - SPECIAL EVENTS	12,024.93	3,465.71	30,516.40	24,078.04	-6,438.36	185,843.88	10,108.85	16,561.87
440 - MEMBERSHIPS	148.49	1,751.74	4,803.44	5,255.22	451.78	21,029.47	601.00	2,291.09
610 - SALARIES & WAGES	375,518.98	395,020.22	1,015,694.03	1,087,653.17	71,959.14	5,809,572.01	332,545.34	886,692.81
620 - CONTRACTUAL SERVICES	68,525.13	82,151.56	230,124.18	345,645.97	115,521.79	1,194,308.68	83,314.03	239,804.94
630 - INSURANCE	89,435.50	78,216.27	170,136.68	214,332.87	44,196.19	1,015,796.13	-12,895.89	146,877.59
640 - MATERIALS & SUPPLIES	19,737.71	41,647.24	43,823.67	87,988.96	44,165.29	354,557.51	16,564.20	32,693.69
650 - MAINTENANCE & LANDSCAPING CONTRACTS	16,512.57	43,934.90	41,895.14	86,577.02	44,681.88	391,829.00	30,861.75	51,478.27
660 - UTILITIES	69,513.57	67,929.00	118,972.02	177,539.97	58,567.95	862,949.40	28,239.07	129,068.00
670 - PENSION CONTRIBUTIONS	29,189.53	37,938.35	82,439.56	104,248.33	21,808.77	506,371.10	26,307.54	72,686.09
680 - COST OF GOODS SOLD	1,198.84	1,657.61	2,562.73	3,112.83	550.10	57,835.00	8,060.05	10,990.89
720 - CAPITAL OUTLAY	349.99	3,124.68	349.99	16,564.04	16,214.05	71,590.00	3,560.99	11,319.47
Total Expense:	893,803.27	971,296.25	2,229,589.01	2,762,989.83	533,400.82	13,474,856.17	703,025.10	2,104,845.03
Report Total:	-197,562.46	-421,769.54	-5,839.54	-977,026.06	971,186.52	2,863,500.69	-61,584.06	172,250.11

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
29 - RECREATION	-197,562.46	-421,769.54	-5,839.54	-977,026.06	971,186.52	2,863,500.69	-61,584.06	172,250.11
Report Total:	-197,562.46	-421,769.54	-5,839.54	-977,026.06	971,186.52	2,863,500.69	-61,584.06	172,250.11

Program expenses are showing a favorable variance due to childhood enrichment programming (\$88,000 timing) and youth dance (\$19,000). Additionally, tennis is showing a \$168,000 favorable timing variance at 3/31. Finally, gymnastics is showing a \$31,000 favorable variance at month end with 87 extra participants.

Fees and charges are showing a surplus due to permanent tee times at SVGC for \$13,000 and due to parking daily/weekend/season fees of \$7,000 (timing difference) at Park Ave.

Membership favorable variance is largely due to the rec center and new memberships and marketing.

Rentals are showing a favorable variance. This is largely due to prime tennis and is a timing difference.

Interest income was not budgeted for in this fund, but must be allocated between the rec and general funds. This \$60,000 variance is permanent.

Miscellaneous income has a permanent difference of \$21,000 over budget due to unbudgeted sponsorships at CIA, GLC, Rec Center, HCAP, Athletics, and DCRC.

Program expense is showing a favorable variance due to \$54,000 in athletics. Wages for youth and adult tennis are trending favorably due to a timing difference of \$27,000.

Camp expense is under budget by \$8,000 at CIA due to girls play strong. The rest is mostly at DCRC.

Salary and wages, insurance and pension costs are trending low due to open positions. Furthermore, insurance distribution is incorrect. This is both a permanent and timing difference.

Contractual Services are under budget due to computer expense, bank charges and fees, and advertising and promotion being under budget due to timing differences.

Materials and supplies are showing a favorable variance largely due to \$6,000 of range balls budgeted to be purchased that were not. Additionally, hand tools were budgeted for, but not purchased.

Maintenance and landscaping contracts are under budget as many facilities budget for emergencies each month, but the expenses do not always come to fruition,. Additionally, \$26,000 in turf materials were budgeted for, but were not used. This is a timing difference.

Several utility bills are trending late. This favorable variance is largely a timing difference.

Capital Outlay has had minimal expense in 2023. \$13,000 was budgeted at the water park for a lane line reel, but it has yet to be ordered.



Park District of Highland Park, IL

Income Statement

Current Period Ending 03/31/2023

60 - DEBT SERVICE

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	0.00	0.00	0.00	0.00	0.00	1,677,421.78	0.00	0.00
Total Revenue:	0.00	0.00	0.00	0.00	0.00	1,677,421.78	0.00	0.00
Expense								
710 - DEBT RETIREMENT	475.00	500.00	950.00	1,000.00	50.00	3,342,200.00	475.00	950.00
Total Expense:	475.00	500.00	950.00	1,000.00	50.00	3,342,200.00	475.00	950.00
Report Total:	-475.00	-500.00	-950.00	-1,000.00	50.00	-1,664,778.22	-475.00	-950.00

Fund is tracking as expected.



Park District of Highland Park, IL

Income Statement

Current Period Ending 03/31/2023

70 - CAPITAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
480 - MISCELLANEOUS INCOME	0.00	250,000.00	0.00	250,000.00	-250,000.00	1,712,527.22	0.00	0.00
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	300,000.00	0.00	0.00
520 - BOND/DEBT PROCEEDS	32,190.22	0.00	104,659.67	0.00	104,659.67	0.00	812.04	1,678.84
Total Revenue:	32,190.22	250,000.00	104,659.67	250,000.00	-145,340.33	2,012,527.22	812.04	1,678.84
Expense								
620 - CONTRACTUAL SERVICES	6,970.75	103,818.00	39,269.73	270,004.00	230,734.27	1,347,000.00	24,931.45	29,781.35
720 - CAPITAL OUTLAY	520,748.23	1,446,830.26	1,564,854.31	2,475,260.00	910,405.69	11,972,642.00	202,572.95	450,309.80
Total Expense:	527,718.98	1,550,648.26	1,604,124.04	2,745,264.00	1,141,139.96	13,319,642.00	227,504.40	480,091.15
Report Total:	-495,528.76	-1,300,648.26	-1,499,464.37	-2,495,264.00	995,799.63	-11,307,114.78	-226,692.36	-478,412.31

Interest on the bond money is not budgeted for in the 520 account.

Budgeted revenue in miscellaneous income is \$200,000 for Park Ave grants and \$50,000 for Cunniff pickle-ball donations. The grant dollars will come in later in 2023 and the pickle-ball donations have yet to come to fruition.

Significantly under budget is contractual services as estimated cost of such services is spread across the year and often does not align with work and when invoices are received.

Finally, capital projects and invoicing thereof are moving more slowly than anticipated. These are timing differences that should shrink over the next few months.



RECREATION BY CENTER

Park District of Highland Park, IL

Account Type	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity	2023 Total Budget	2023 YTD Activity
Fund: 29 - RECREATION				
Center: 11 - ADMINISTRATIVE				
Revenue	\$ 5,390,269.73	\$ 125.18	\$ 5,732,520.17	65,269.91
Expense	\$ 5,420,948.66	\$ 438,408.58	\$ 5,547,576.13	499,013.09
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	\$ (30,678.93)	\$ (438,283.40)	\$ 184,944.04	\$ (433,743.18)
Net Revenue:	-0.57%	-350,122.54%	3.23%	-664.54%
Center: 24 - WEST RIDGE CENTER				
Revenue	\$ 512,901.00	\$ 244,618.45	\$ 625,799.00	289,264.27
Expense	\$ 712,673.10	\$ 144,982.74	\$ 837,846.96	196,161.78
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	\$ (199,772.10)	\$ 99,635.71	\$ (212,047.96)	93,102.49
Net Revenue:	-38.95%	40.73%	-33.88%	32.19%
Center: 26 - ATHLETICS				
Revenue	\$ 1,011,527.00	\$ 433,963.65	\$ 1,048,253.99	410,317.88
Expense	\$ 963,107.28	\$ 249,014.82	\$ 1,019,270.68	225,550.25
Center: 26 - ATHLETICS Surplus (Deficit):	\$ 48,419.72	\$ 184,948.83	\$ 28,983.31	184,767.63
Net Revenue:	4.79%	42.62%	2.76%	45.03%
Center: 28 - CAMPS				
Revenue	\$ 1,042,924.00	\$ 450.00	\$ 945,310.00	2,308.65
Expense	\$ 753,080.70	\$ 31,195.40	\$ 622,554.33	34,421.91
Center: 28 - CAMPS Surplus (Deficit):	\$ 289,843.30	\$ (30,745.40)	\$ 322,755.67	\$ (32,113.26)
Net Revenue:	27.79%	-6,832.31%	34.14%	-1,391.00%
Center: 29 - SPECIAL EVENTS				
Revenue	\$ 56,390.00	\$ 11,500.00	\$ 67,028.00	1,159.75
Expense	\$ 149,234.37	\$ 16,892.58	\$ 177,961.55	22,275.74
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	\$ (92,844.37)	\$ (5,392.58)	\$ (110,933.55)	\$ (21,115.99)
Net Revenue:	-164.65%	-46.89%	-165.50%	-1,820.74%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	\$ 398,865.00	\$ 535.30	\$ 435,327.00	\$ 870.94
Expense	\$ 543,764.76	\$ 32,113.74	\$ 605,397.89	36,095.59
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	\$ (144,899.76)	\$ (31,578.44)	\$ (170,070.89)	\$ (35,224.65)
Net Revenue:	-36.33%	-5,899.20%	-39.07%	-4,044.44%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	\$ 144,107.00	\$ 8,128.00	\$ 169,347.00	13,330.00
Expense	\$ 112,137.77	\$ 13,567.52	\$ 119,888.92	13,820.49
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	\$ 31,969.23	\$ (5,439.52)	\$ 49,458.08	\$ (490.49)
Net Revenue:	22.18%	-66.92%	29.21%	-3.68%

Account Type	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity	2023 Total Budget	2023 YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	\$ 193,825.00	\$ 3,588.00	\$ 178,540.00	8,770.00
Expense	\$ 280,643.81	\$ 13,930.93	\$ 268,908.94	18,883.31
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	\$ (86,818.81)	\$ (10,342.93)	\$ (90,368.94)	\$ (10,113.31)
Net Revenue:	-44.79%	-288.26%	-50.62%	-115.32%
Center: 34 - PARK AVENUE				
Revenue	\$ 268,507.00	\$ 12,039.25	\$ 261,290.00	21,607.06
Expense	\$ 260,750.62	\$ 14,178.68	\$ 265,847.68	6,094.64
Center: 34 - PARK AVENUE Surplus (Deficit):	\$ 7,756.38	\$ (2,139.43)	\$ (4,557.68)	15,512.42
Net Revenue:	2.89%	-17.77%	-1.74%	71.79%
Center: 38 - ICE ARENA				
Revenue	\$ 1,068,717.20	\$ 426,544.30	\$ 996,120.48	101,006.55
Expense	\$ 883,225.72	\$ 202,837.25	\$ 1,032,446.03	144,488.64
Center: 38 - ICE ARENA Surplus (Deficit):	\$ 185,491.48	\$ 223,707.05	\$ (36,325.55)	\$ (43,482.09)
Net Revenue:	17.36%	52.45%	-3.65%	-43.05%
Center: 41 - MAINTENANCE				
Expense	\$ 834,343.54	\$ 115,082.72	\$ 897,675.43	128,742.17
Center: 41 - MAINTENANCE Total:	\$ 834,343.54	\$ 115,082.72	\$ 897,675.43	128,742.17
Net Revenue:				
Center: 42 - PRO SHOP				
Revenue	\$ 1,689,725.00	\$ 74,768.53	\$ 1,929,231.00	89,279.09
Expense	\$ 613,503.82	\$ 81,925.69	\$ 694,153.85	83,552.67
Center: 42 - PRO SHOP Surplus (Deficit):	\$ 1,076,221.18	\$ (7,157.16)	\$ 1,235,077.15	5,726.42
Net Revenue:	63.69%	-9.57%	64.02%	6.41%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	\$ 100,827.50	\$ 35,447.95	\$ 107,270.00	35,364.78
Expense	\$ 728,034.67	\$ 130,052.98	\$ 704,720.08	121,471.78
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	\$ (627,207.17)	\$ (94,605.03)	\$ (597,450.08)	\$ (86,107.00)
Net Revenue:	-622.06%	-266.88%	-556.96%	-243.48%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	\$ 1,360,180.00	\$ 149,348.67	\$ 954,714.68	297,531.86
Expense	\$ 859,672.59	\$ 122,140.20	\$ 767,995.46	148,300.65
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	\$ 500,507.41	\$ 27,208.47	\$ 186,719.22	149,231.21
Net Revenue:	36.80%	18.22%	19.56%	50.16%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	\$ 184,612.50	\$ 58,071.42	\$ 235,643.75	76,312.27
Expense	\$ 308,079.11	\$ 64,006.76	\$ 335,706.89	84,004.71
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	\$ (123,466.61)	\$ (5,935.34)	\$ (100,063.14)	\$ (7,692.44)
Net Revenue:	-66.88%	-10.22%	-42.46%	-10.08%

Account Type	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity	2023 Total Budget	2023 YTD Activity
Center: 55 - INDOOR TENNIS				
Revenue	\$ 1,278,727.00	\$ 771,643.65	\$ 1,754,621.79	767,128.09
Expense	\$ 1,063,959.35	\$ 242,221.18	\$ 1,379,971.25	278,240.88
Center: 55 - INDOOR TENNIS Surplus (Deficit):	\$ 214,767.65	\$ 529,422.47	\$ 374,650.54	488,887.21
Net Revenue:	16.80%	68.61%	21.35%	63.73%
Center: 61 - HELLER NATURE CENTER				
Revenue	\$ 357,928.25	\$ 16,514.83	\$ 303,718.00	16,019.48
Expense	\$ 625,442.22	\$ 116,977.43	\$ 671,514.54	106,022.89
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	\$ (267,513.97)	\$ (100,462.60)	\$ (367,796.54)	\$ (90,003.41)
Net Revenue:	-74.74%	-608.32%	-121.10%	-561.84%
Center: 74 - HPCC LEARNING CENTER				
Revenue	\$ 585,953.00	\$ 28,619.96	\$ 546,750.00	28,208.89
Expense	\$ 538,786.24	\$ 61,439.24	\$ 532,296.56	80,476.32
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	\$ 47,166.76	\$ (32,819.28)	\$ 14,453.44	\$ (52,267.43)
Net Revenue:	8.05%	-114.67%	2.64%	-185.29%
Center: 76 - HPCC BUILDING				
Revenue	\$ 38,874.58	\$ -	\$ 46,878.00	\$ -
Expense	\$ 38,872.78	\$ 4,935.09	\$ 46,367.00	1,971.50
Center: 76 - HPCC BUILDING Surplus (Deficit):	\$ 1.80	\$ (4,935.09)	\$ 511.00	\$ (1,971.50)
Net Revenue:	0.00%	0.00%	1.09%	0.00%
Fund: 29 - RECREATION Surplus (Deficit):	\$ (5,400.35)	\$ 180,003.61	\$ (189,737.31)	\$ (5,839.54)
Net Revenue:	-0.03%	7.91%	-1.16%	-0.26%
Report Surplus (Deficit):	\$ (5,400.35)	\$ 180,003.61	\$ (189,737.31)	\$ (5,839.54)
Net Revenue:	-0.03%	7.91%	-1.16%	-0.26%



Sunset Valley Golf Course

	2022	2022	2023	2023
	Budget	YTD Activity	Budget	YTD Activity
Revenue	1,689,725.00	74,768.53	1,929,231.00	89,279.09
Expense	1,447,847.36	197,008.41	1,591,829.28	212,294.84
Report Surplus (Deficit):	241,877.64	(122,239.88)	337,401.72	(123,015.75)

Recreation Center of HP

	2022	2022	2023	2023
	Budget	YTD Activity	Budget	YTD Activity
Revenue	1,645,620.00	242,868.04	1,297,628.43	409,208.91
Expense	1,895,786.37	316,199.94	1,808,422.43	353,777.14
Report Surplus (Deficit):	(250,166.37)	(73,331.90)	(510,794.00)	55,431.77

Deer Creek Raquet Club

	2022	2022	2023	2023
	Budget	YTD Activity	Budget	YTD Activity
Revenue	1,542,288.10	771,643.65	1,754,616.79	767,128.09
Expense	1,268,703.32	248,766.41	1,380,004.25	278,240.88
Report Surplus (Deficit):	273,584.78	522,877.24	374,612.54	488,887.21

Park District of Highland Park
Investment Schedule
March 31, 2023

3.31.23

Security	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
First Bank of Highland Park	CD	1,000,000.00	6/27/22	5/26/23	1.50%	1,000,000.00	1,250.00	16,000.00
PMA Financial Securities	Limited Series	1,000,000.00	7/29/21		0.30%	1,000,000.00	250.00	10,000.00
		2,000,000.00				2,000,000.00	1,500.00	26,000.00



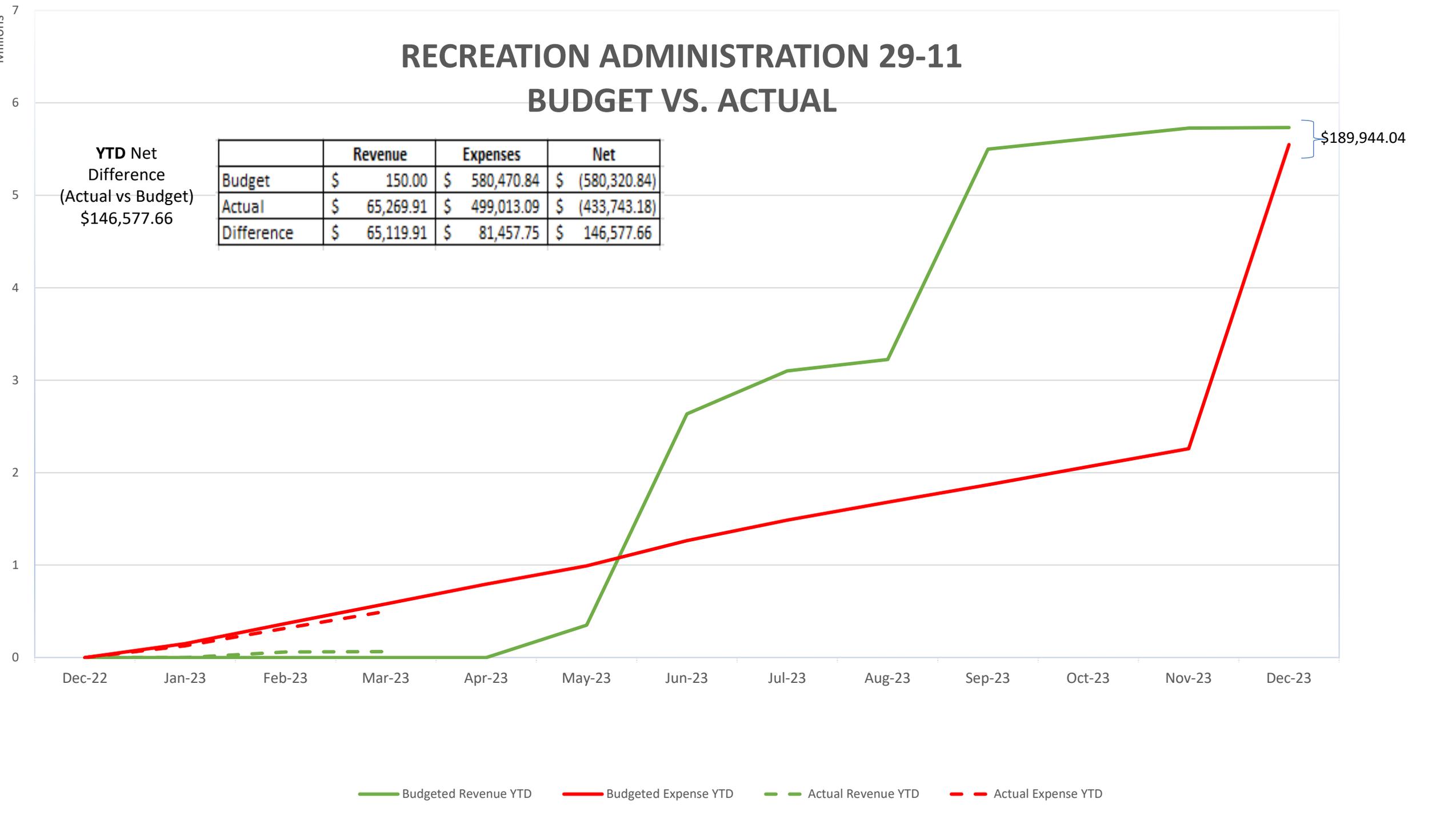
Revenue and Expense Charts by Center – March 2023

RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL

**YTD Net
Difference
(Actual vs Budget)
\$146,577.66**

	Revenue	Expenses	Net
Budget	\$ 150.00	\$ 580,470.84	\$ (580,320.84)
Actual	\$ 65,269.91	\$ 499,013.09	\$ (433,743.18)
Difference	\$ 65,119.91	\$ 81,457.75	\$ 146,577.66



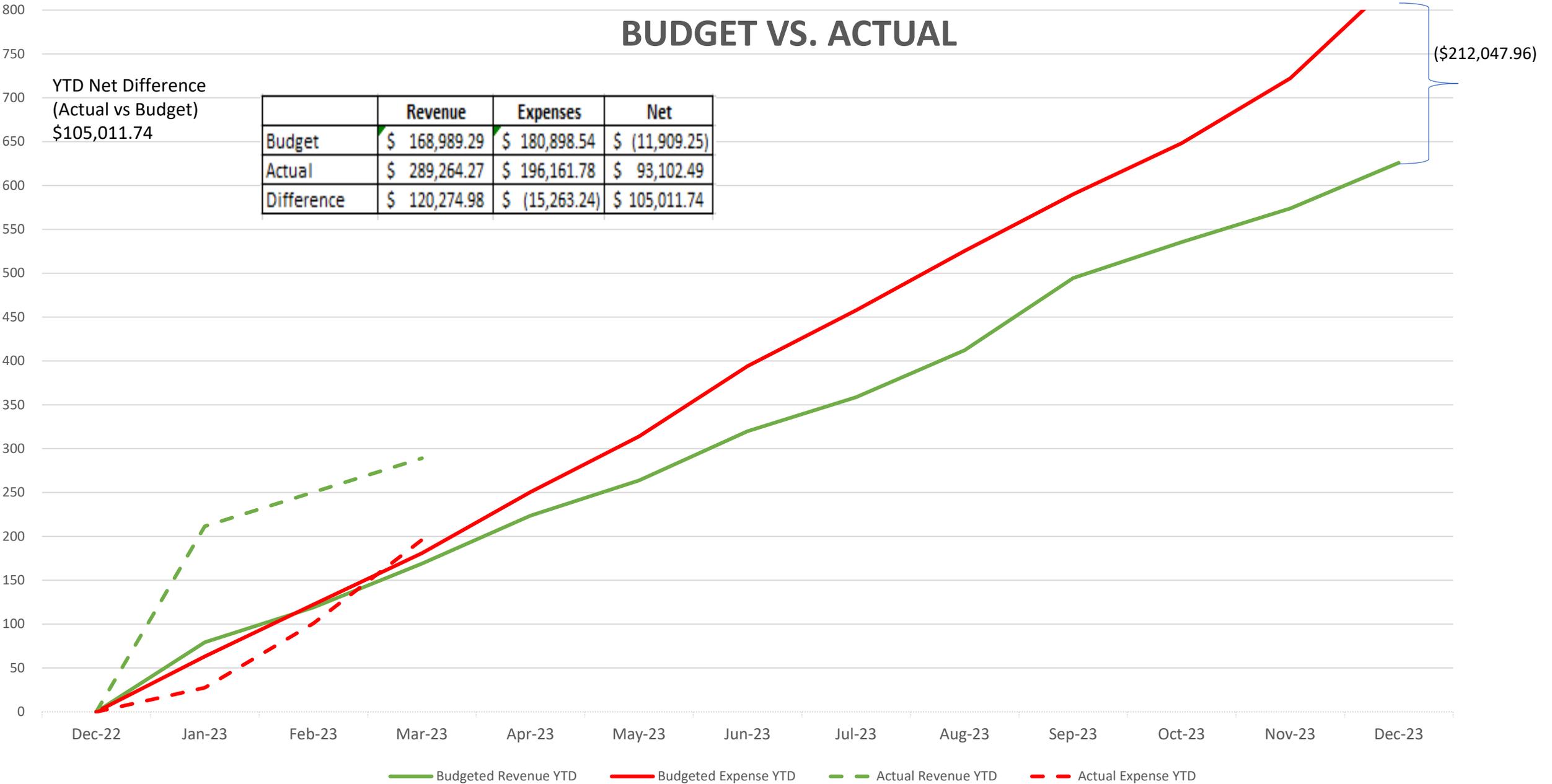
— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL

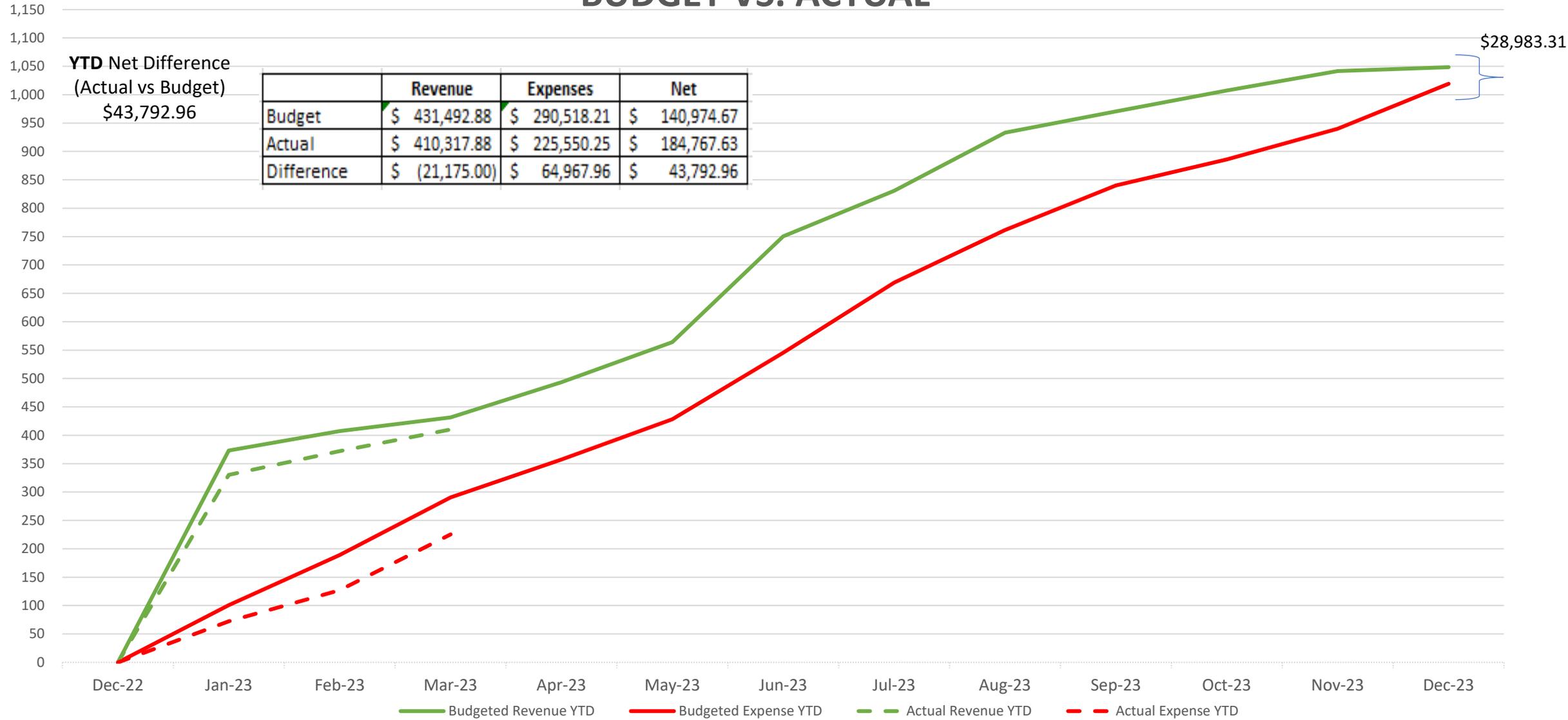
YTD Net Difference
(Actual vs Budget)
\$105,011.74

	Revenue	Expenses	Net
Budget	\$ 168,989.29	\$ 180,898.54	\$ (11,909.25)
Actual	\$ 289,264.27	\$ 196,161.78	\$ 93,102.49
Difference	\$ 120,274.98	\$ (15,263.24)	\$ 105,011.74



ATHLETICS 29-26

BUDGET VS. ACTUAL

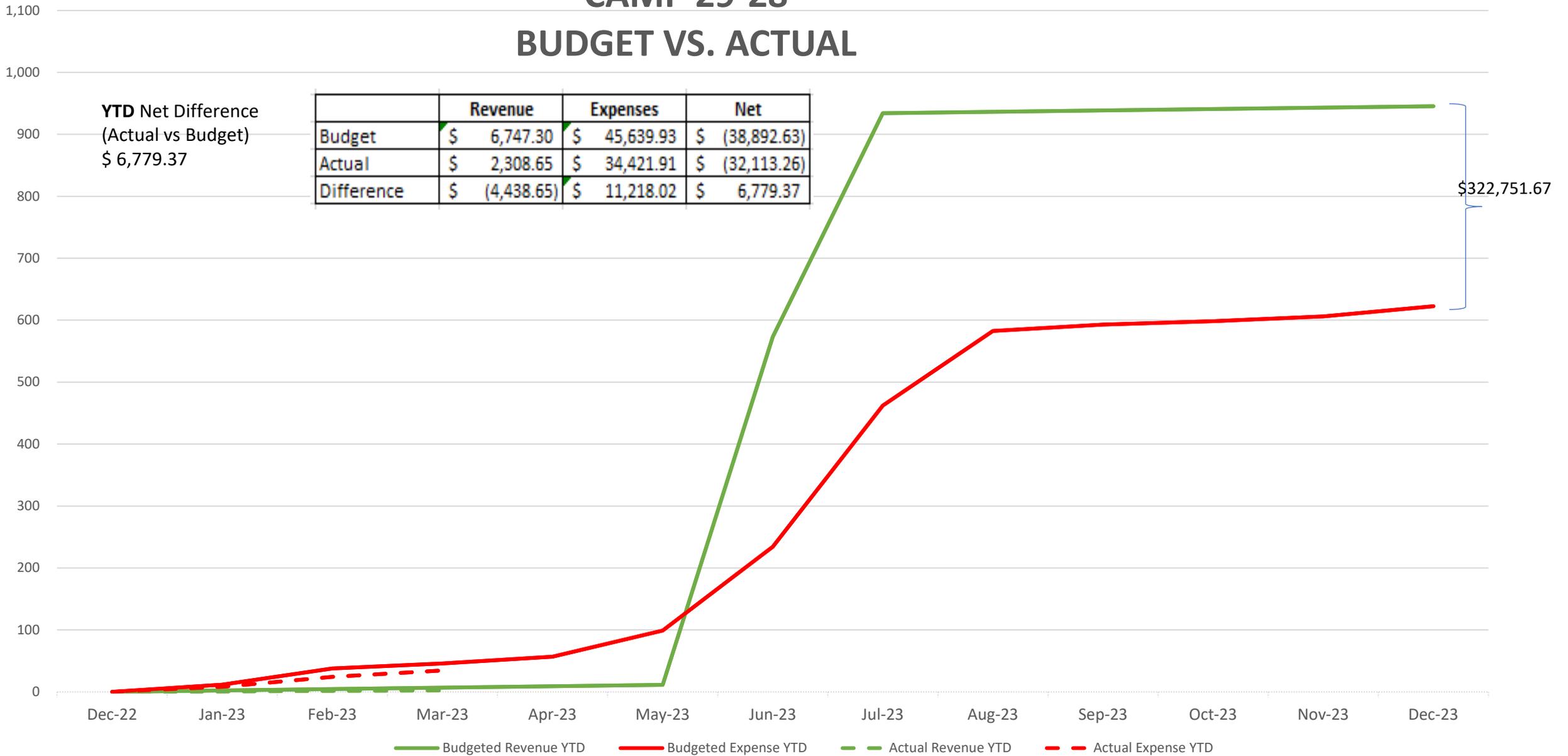


CAMP 29-28

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 6,779.37

	Revenue	Expenses	Net
Budget	\$ 6,747.30	\$ 45,639.93	\$ (38,892.63)
Actual	\$ 2,308.65	\$ 34,421.91	\$ (32,113.26)
Difference	\$ (4,438.65)	\$ 11,218.02	\$ 6,779.37

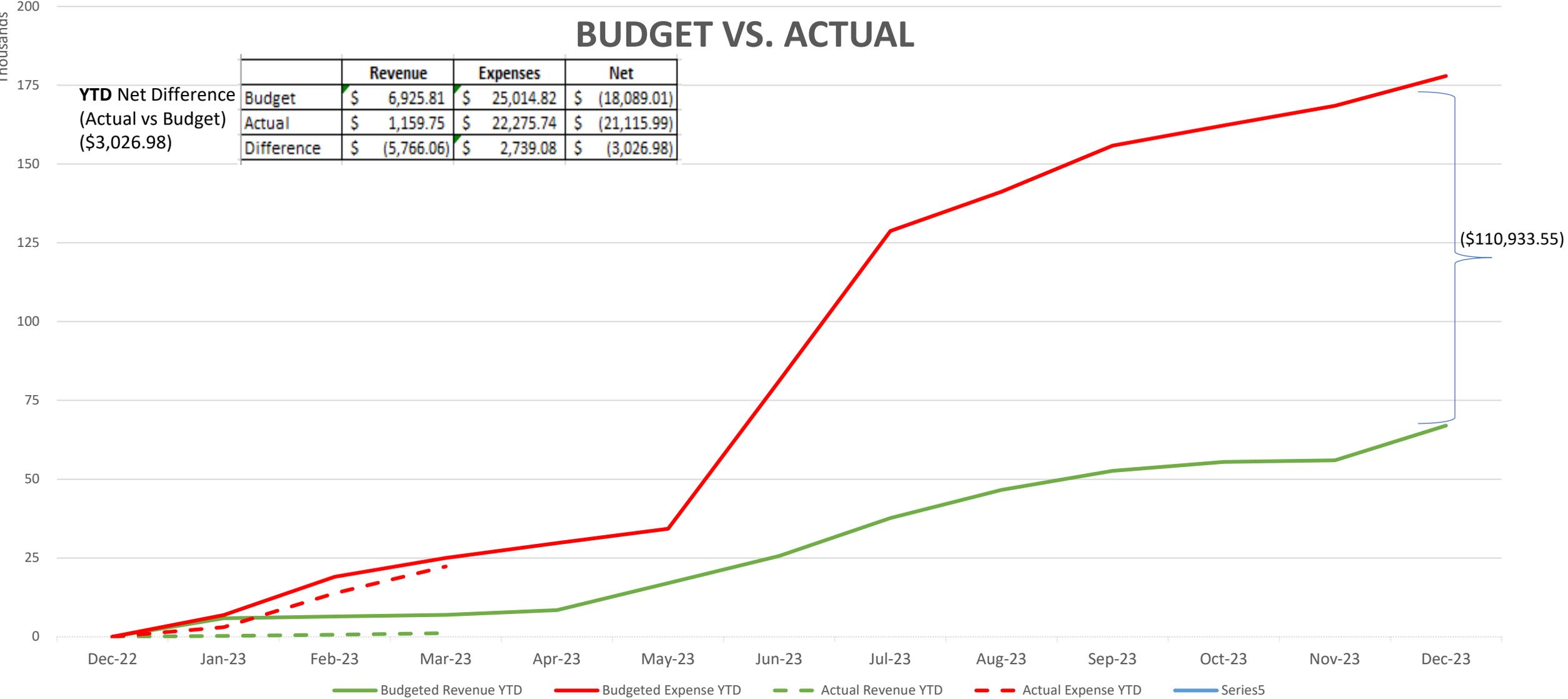


SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
(\$3,026.98)

	Revenue	Expenses	Net
Budget	\$ 6,925.81	\$ 25,014.82	\$ (18,089.01)
Actual	\$ 1,159.75	\$ 22,275.74	\$ (21,115.99)
Difference	\$ (5,766.06)	\$ 2,739.08	\$ (3,026.98)



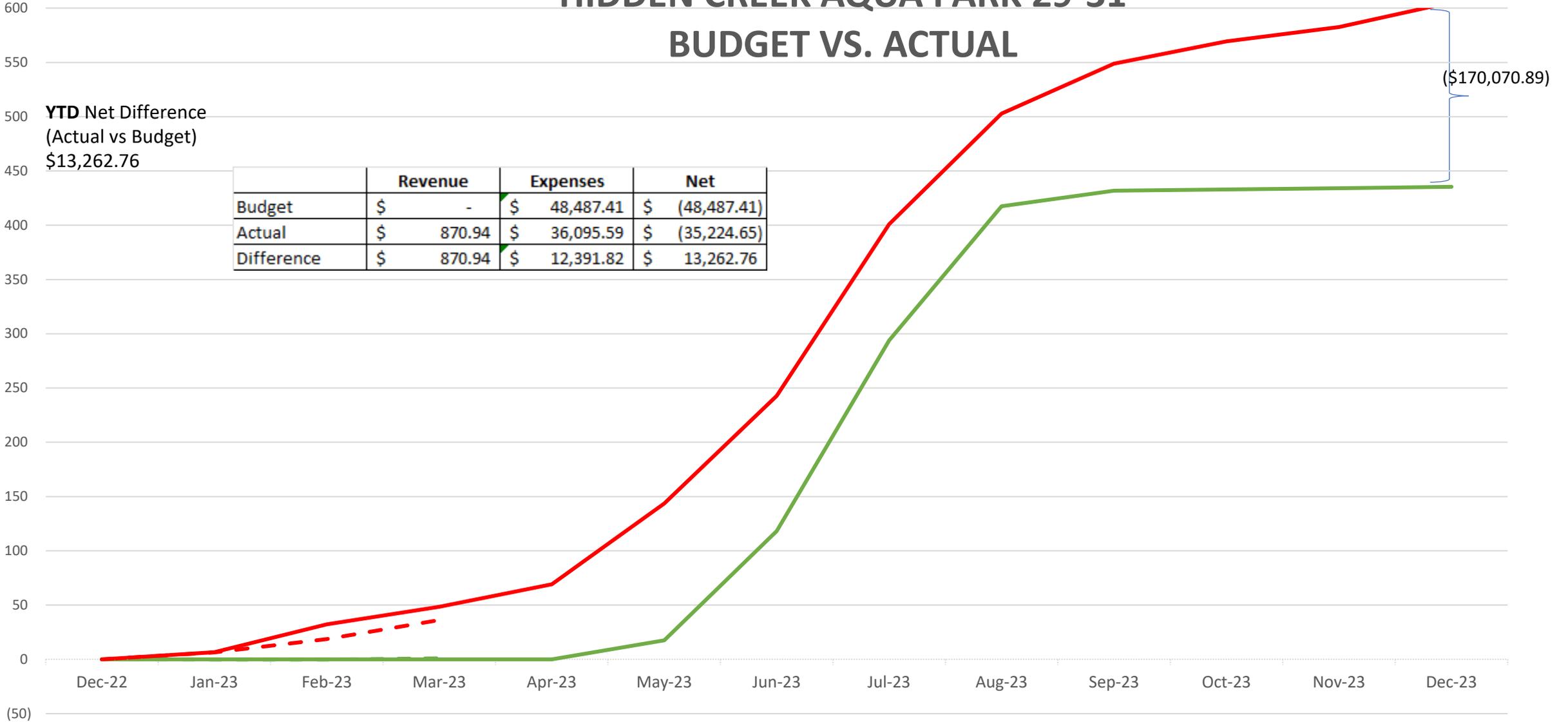
HIDDEN CREEK AQUA PARK 29-31

BUDGET VS. ACTUAL

Thousands

YTD Net Difference
 (Actual vs Budget)
 \$13,262.76

	Revenue	Expenses	Net
Budget	\$ -	\$ 48,487.41	\$ (48,487.41)
Actual	\$ 870.94	\$ 36,095.59	\$ (35,224.65)
Difference	\$ 870.94	\$ 12,391.82	\$ 13,262.76



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

ROSEWOOD INTERPRETIVE CENTER 29-32

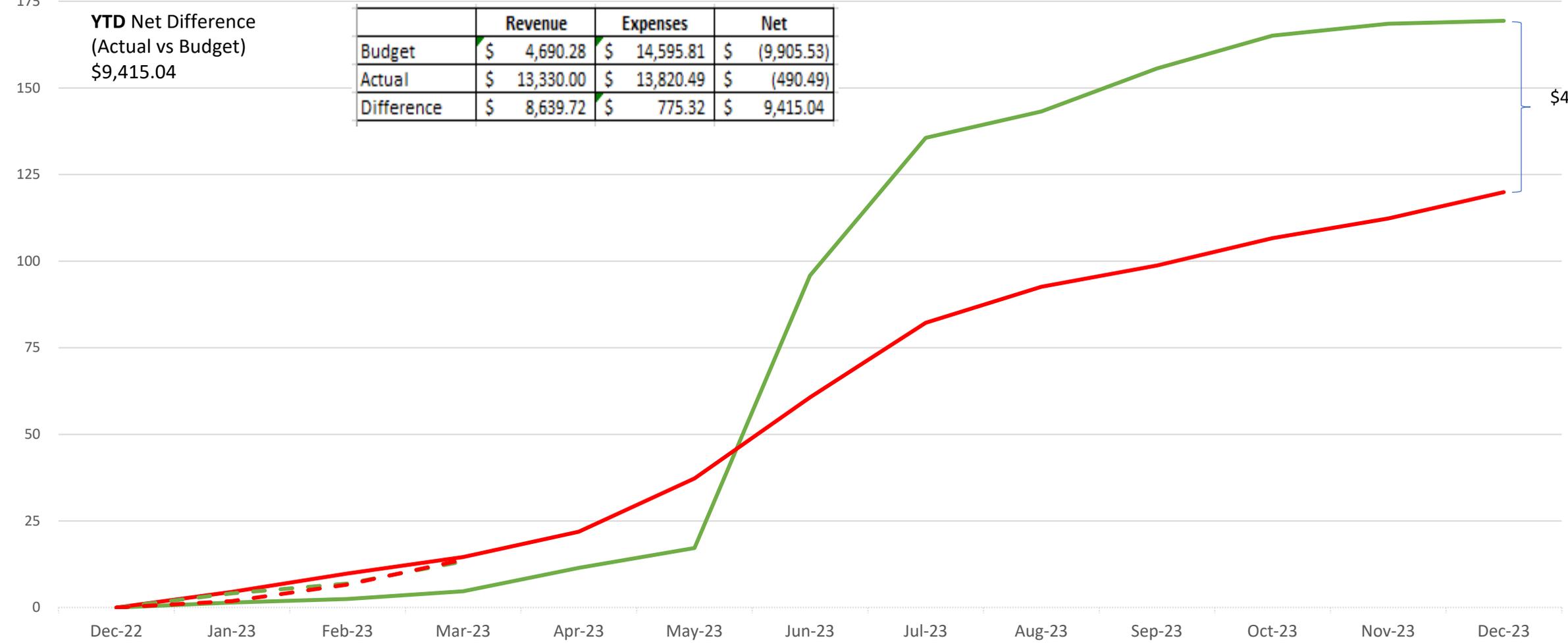
BUDGET VS. ACTUAL

Thousands

**YTD Net Difference
(Actual vs Budget)
\$9,415.04**

	Revenue	Expenses	Net
Budget	\$ 4,690.28	\$ 14,595.81	\$ (9,905.53)
Actual	\$ 13,330.00	\$ 13,820.49	\$ (490.49)
Difference	\$ 8,639.72	\$ 775.32	\$ 9,415.04

\$49,458.08



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL

Thousands

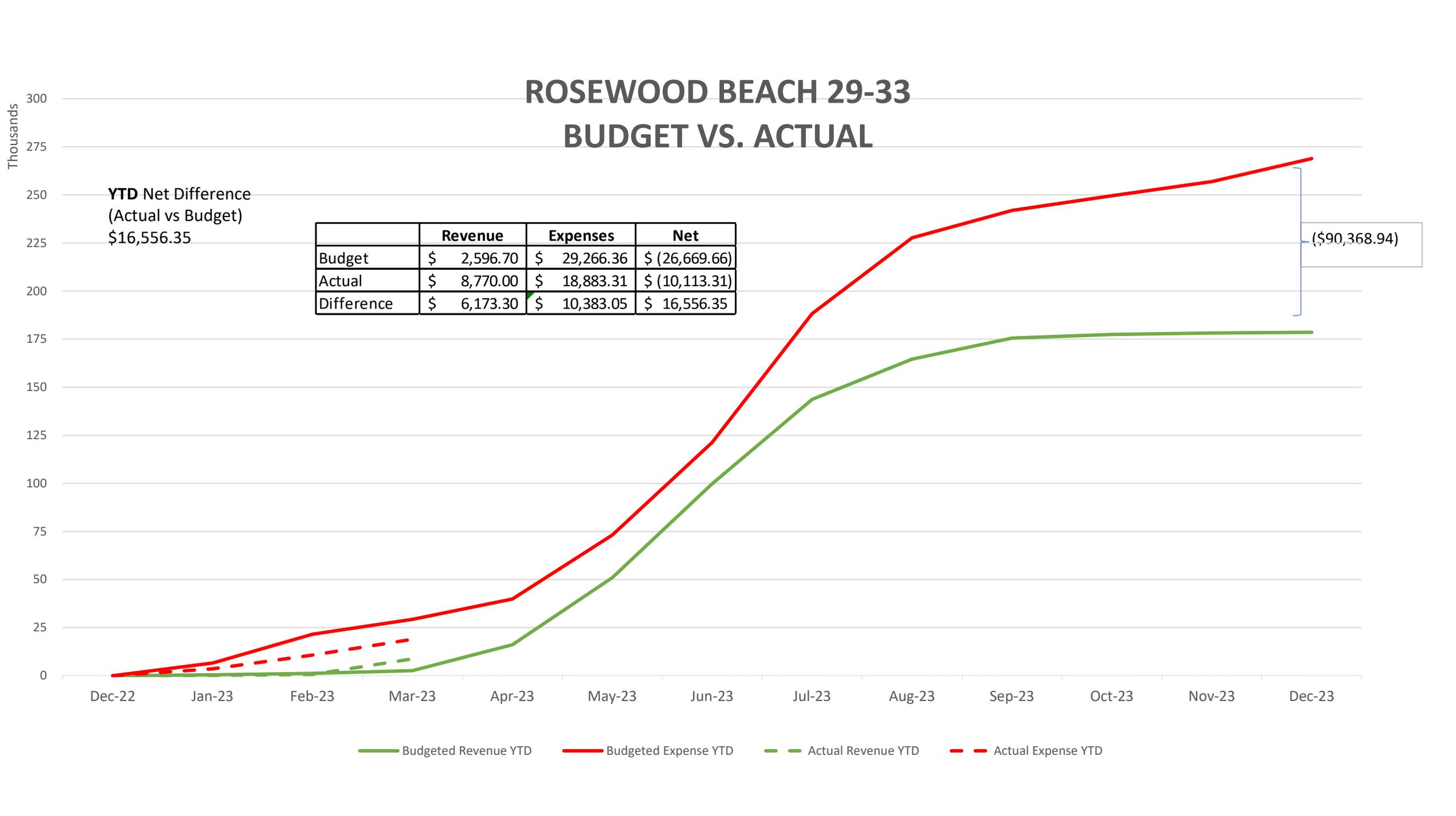
YTD Net Difference
(Actual vs Budget)
\$16,556.35

	Revenue	Expenses	Net
Budget	\$ 2,596.70	\$ 29,266.36	\$ (26,669.66)
Actual	\$ 8,770.00	\$ 18,883.31	\$ (10,113.31)
Difference	\$ 6,173.30	\$ 10,383.05	\$ 16,556.35

(\$90,368.94)

Dec-22 Jan-23 Feb-23 Mar-23 Apr-23 May-23 Jun-23 Jul-23 Aug-23 Sep-23 Oct-23 Nov-23 Dec-23

— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD



PARK AVENUE 29-34

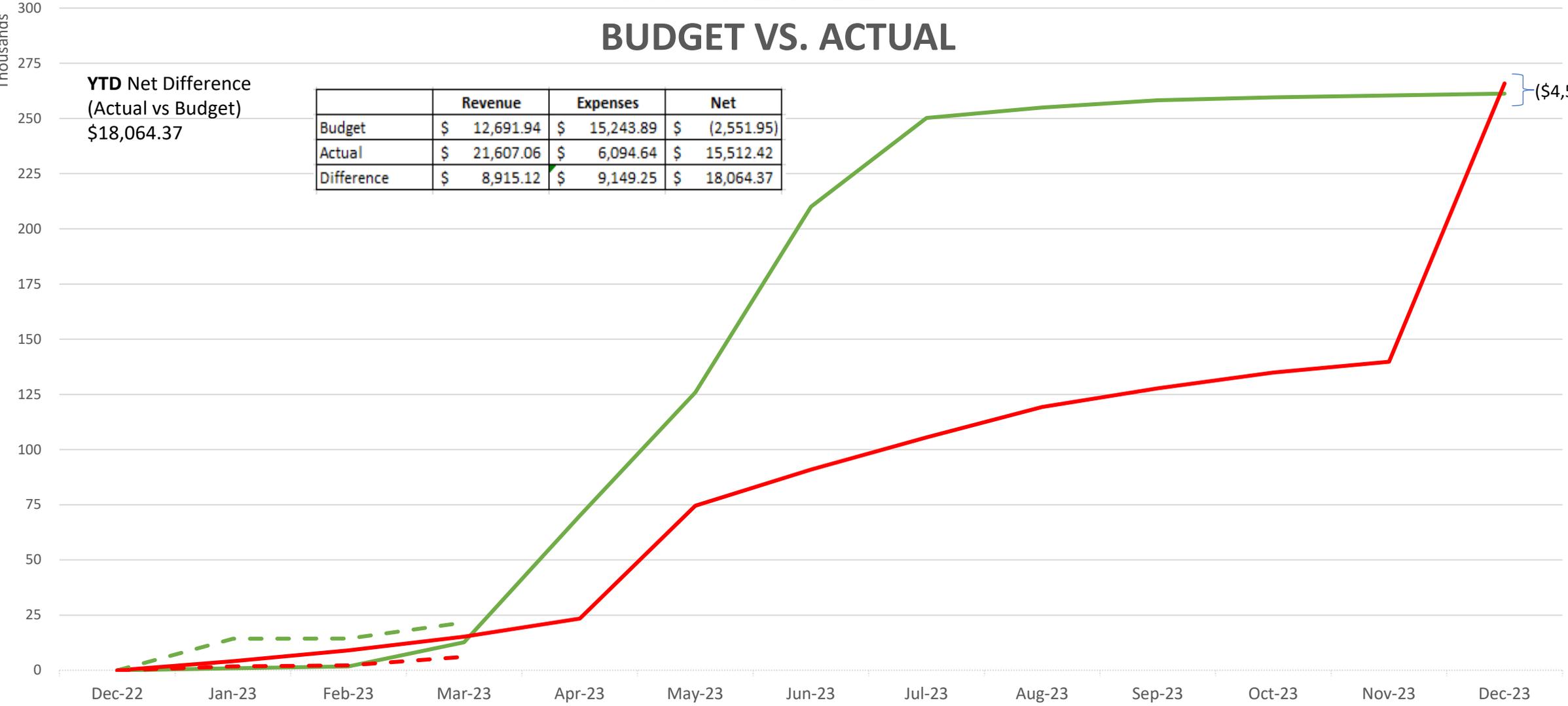
BUDGET VS. ACTUAL

Thousands

**YTD Net Difference
(Actual vs Budget)
\$18,064.37**

	Revenue	Expenses	Net
Budget	\$ 12,691.94	\$ 15,243.89	\$ (2,551.95)
Actual	\$ 21,607.06	\$ 6,094.64	\$ 15,512.42
Difference	\$ 8,915.12	\$ 9,149.25	\$ 18,064.37

} (\$4,557.68)



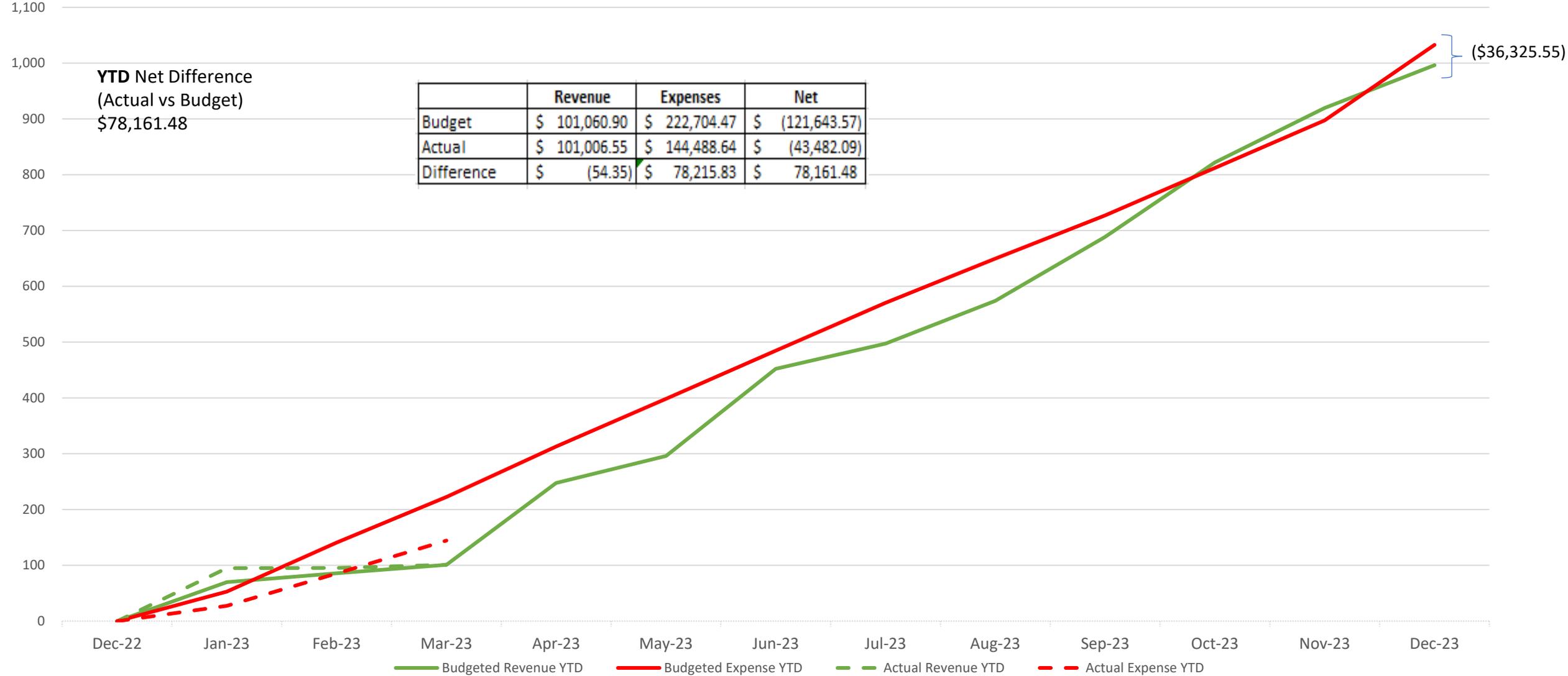
— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

CENTENNIAL 29-38

BUDGET VS. ACTUAL

YTD Net Difference
 (Actual vs Budget)
 \$78,161.48

	Revenue	Expenses	Net
Budget	\$ 101,060.90	\$ 222,704.47	\$ (121,643.57)
Actual	\$ 101,006.55	\$ 144,488.64	\$ (43,482.09)
Difference	\$ (54.35)	\$ 78,215.83	\$ 78,161.48



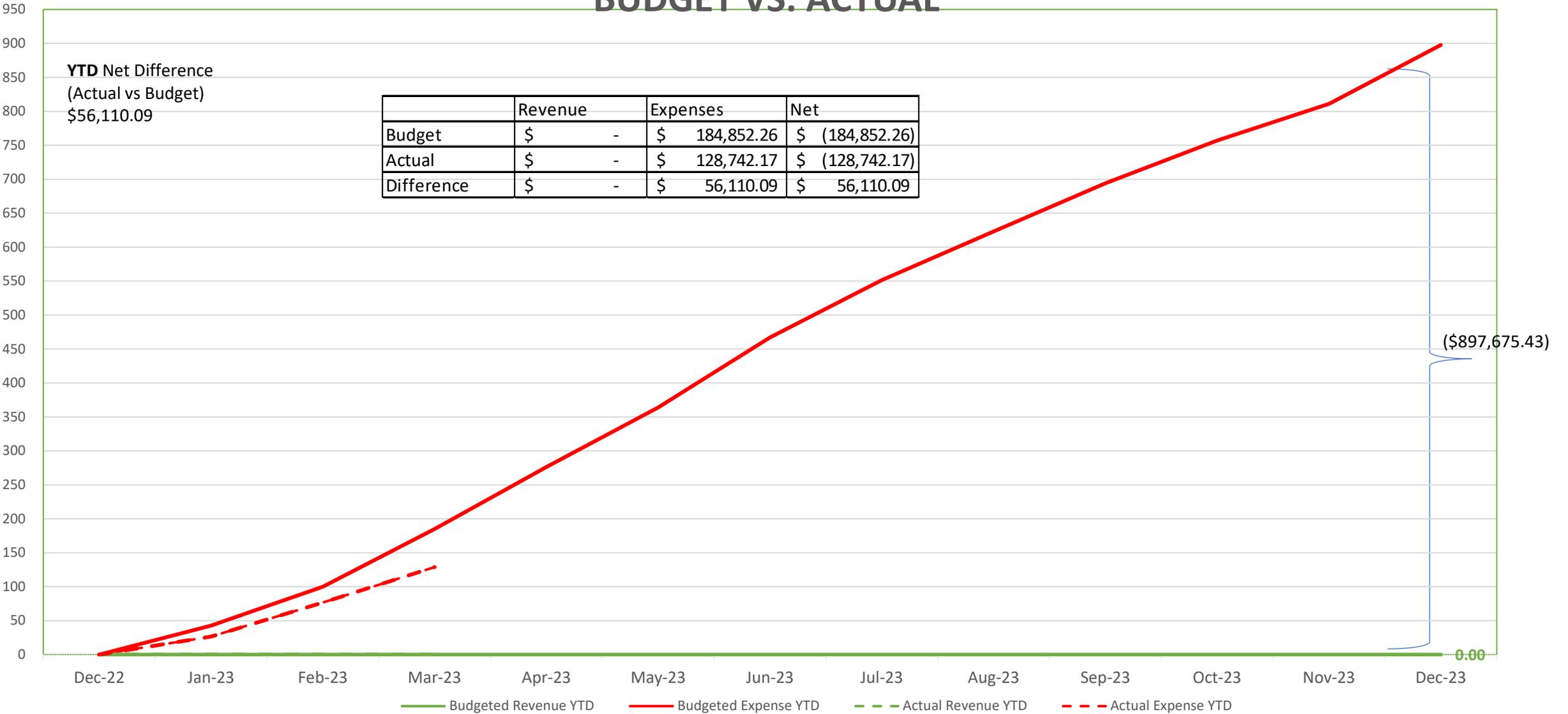
} (\$36,325.55)

MAINTENANCE 29-41

BUDGET VS. ACTUAL

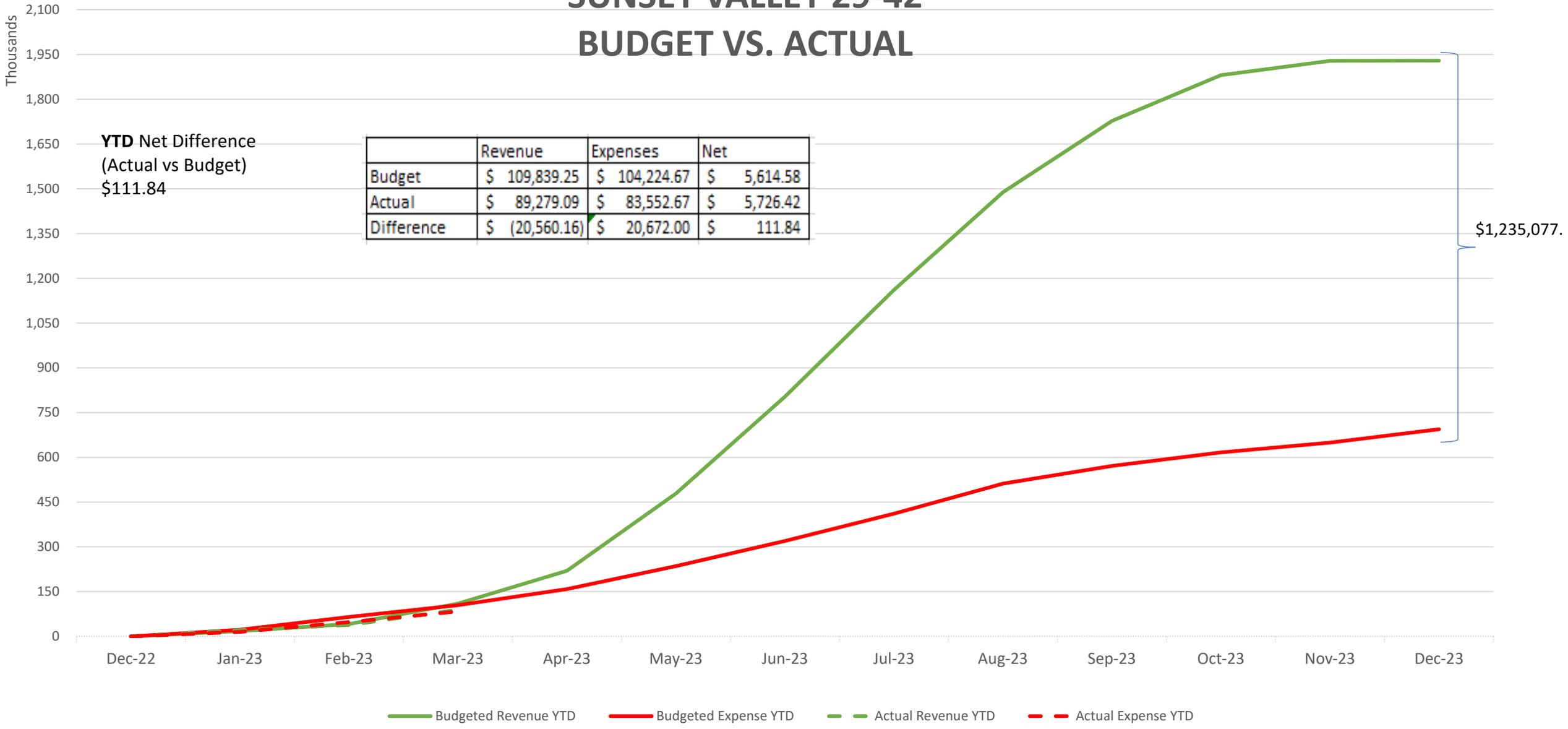
YTD Net Difference
 (Actual vs Budget)
 \$56,110.09

	Revenue	Expenses	Net
Budget	\$ -	\$ 184,852.26	\$ (184,852.26)
Actual	\$ -	\$ 128,742.17	\$ (128,742.17)
Difference	\$ -	\$ 56,110.09	\$ 56,110.09



SUNSET VALLEY 29-42

BUDGET VS. ACTUAL

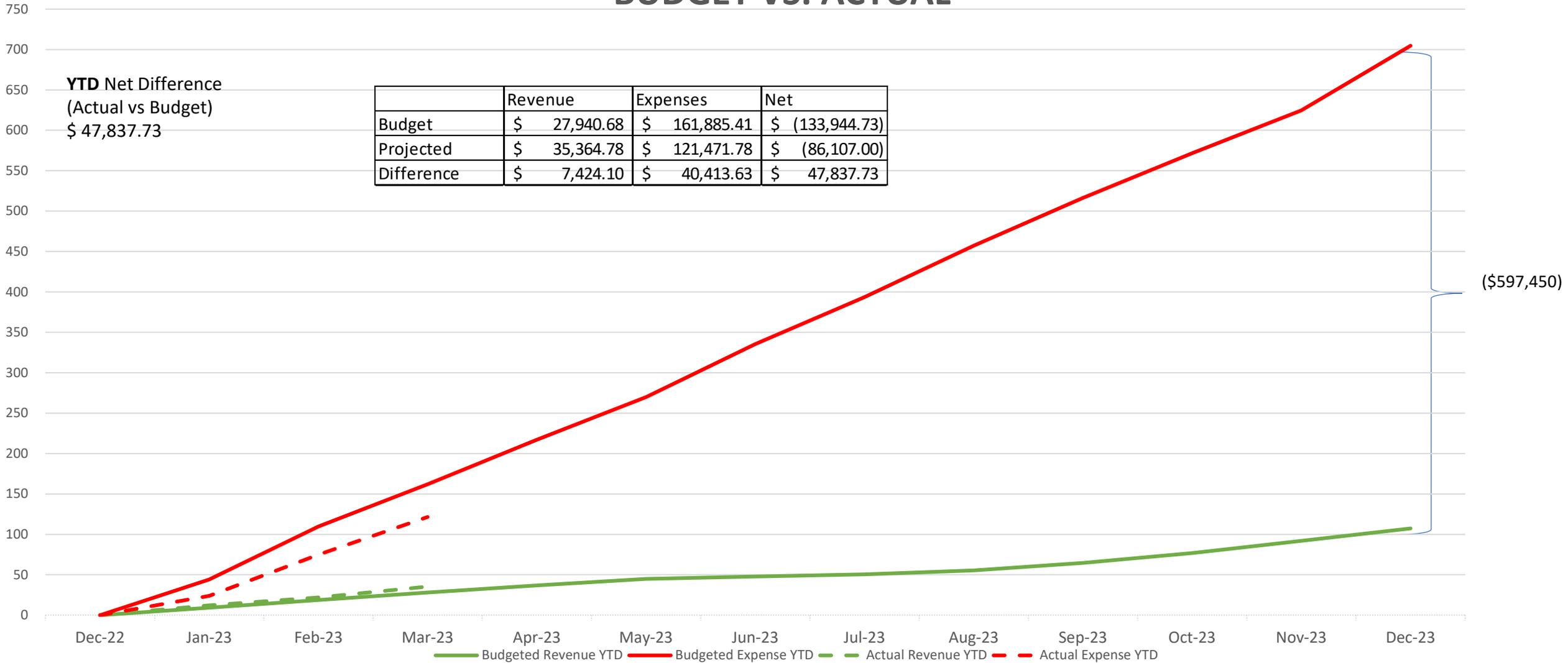


REC CENTER ADMIN 29-49

BUDGET VS. ACTUAL

YTD Net Difference
 (Actual vs Budget)
\$ 47,837.73

	Revenue	Expenses	Net
Budget	\$ 27,940.68	\$ 161,885.41	\$ (133,944.73)
Projected	\$ 35,364.78	\$ 121,471.78	\$ (86,107.00)
Difference	\$ 7,424.10	\$ 40,413.63	\$ 47,837.73



RECREATION CENTER FITNESS 29-51

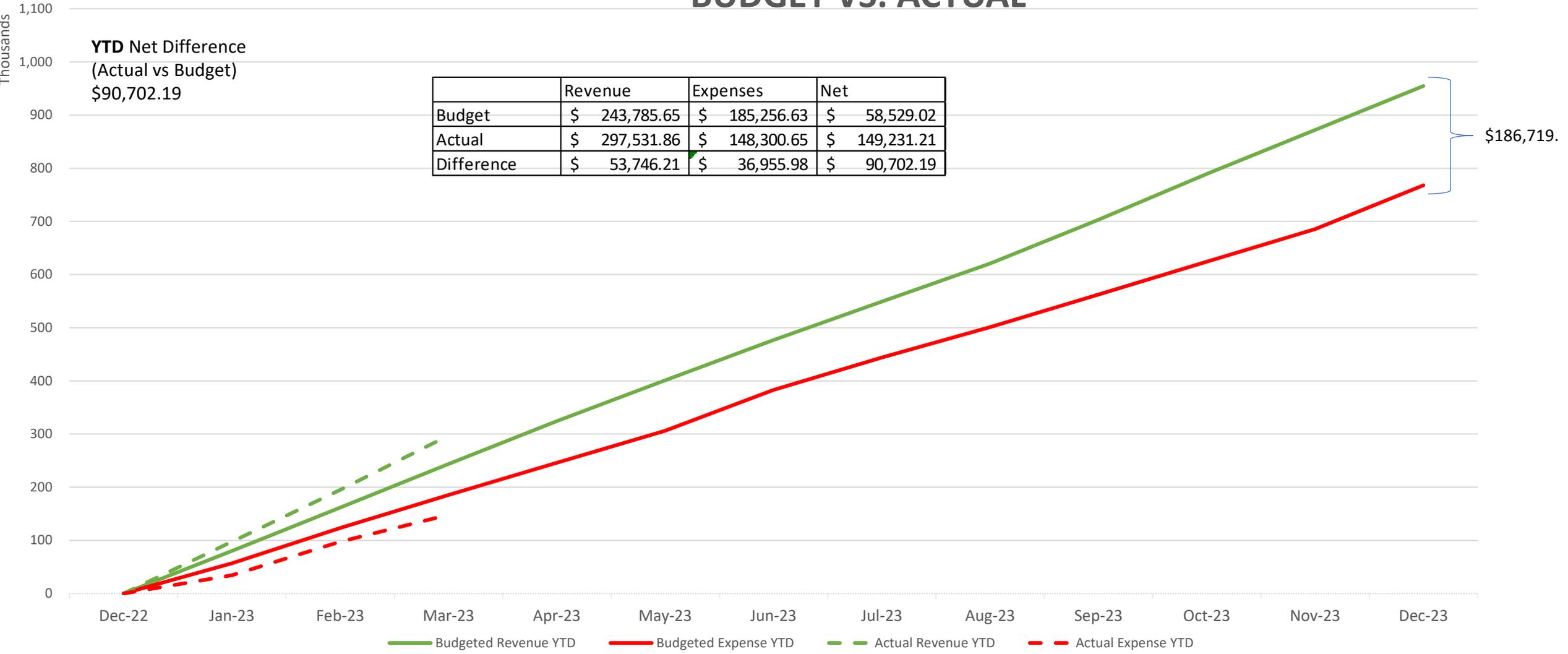
BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$90,702.19

	Revenue	Expenses	Net
Budget	\$ 243,785.65	\$ 185,256.63	\$ 58,529.02
Actual	\$ 297,531.86	\$ 148,300.65	\$ 149,231.21
Difference	\$ 53,746.21	\$ 36,955.98	\$ 90,702.19

\$186,719.



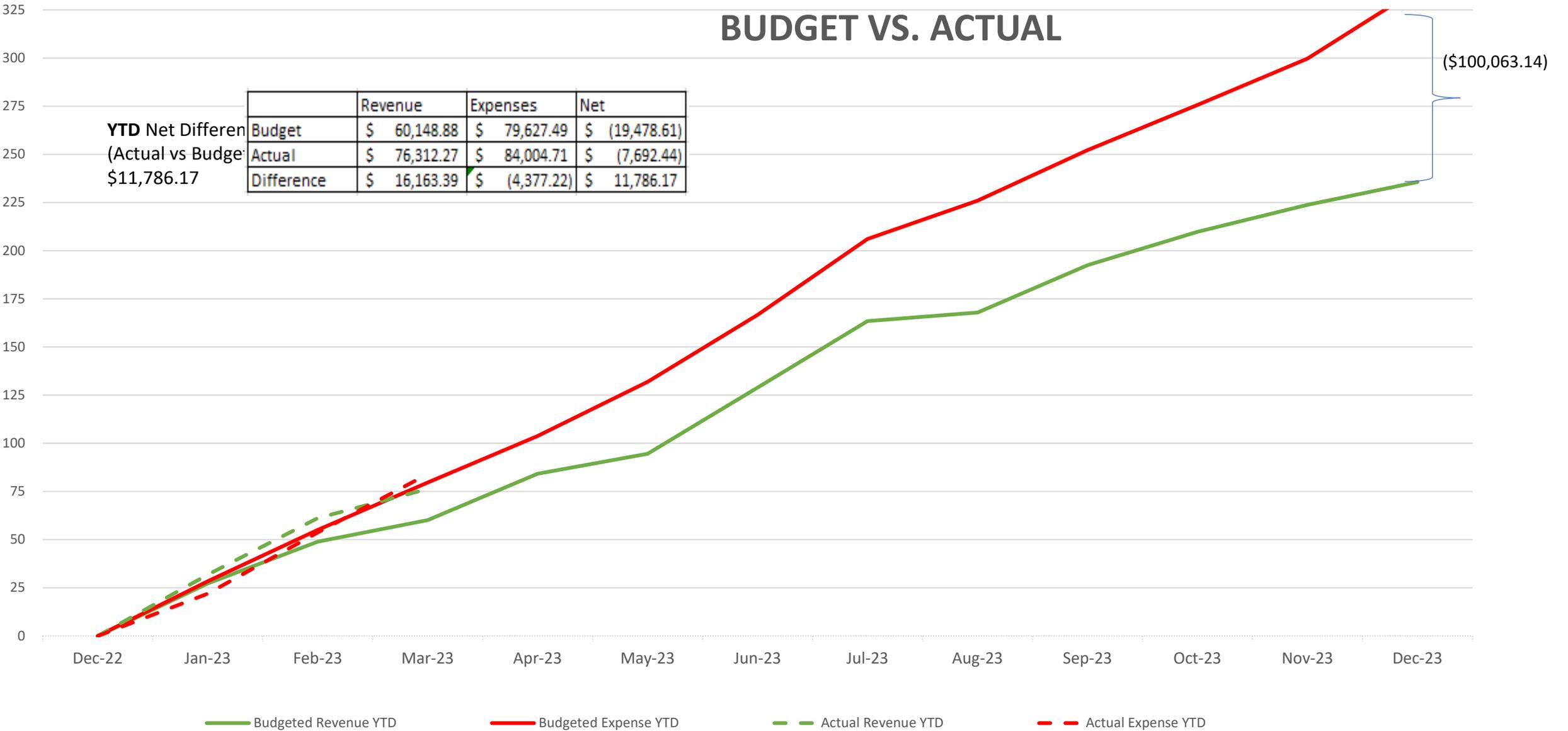
— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

RECREATION CENTER AQUATICS 29-53

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$11,786.17

	Revenue	Expenses	Net
Budget	\$ 60,148.88	\$ 79,627.49	\$ (19,478.61)
Actual	\$ 76,312.27	\$ 84,004.71	\$ (7,692.44)
Difference	\$ 16,163.39	\$ (4,377.22)	\$ 11,786.17



(\$100,063.14)

INDOOR TENNIS 29-55

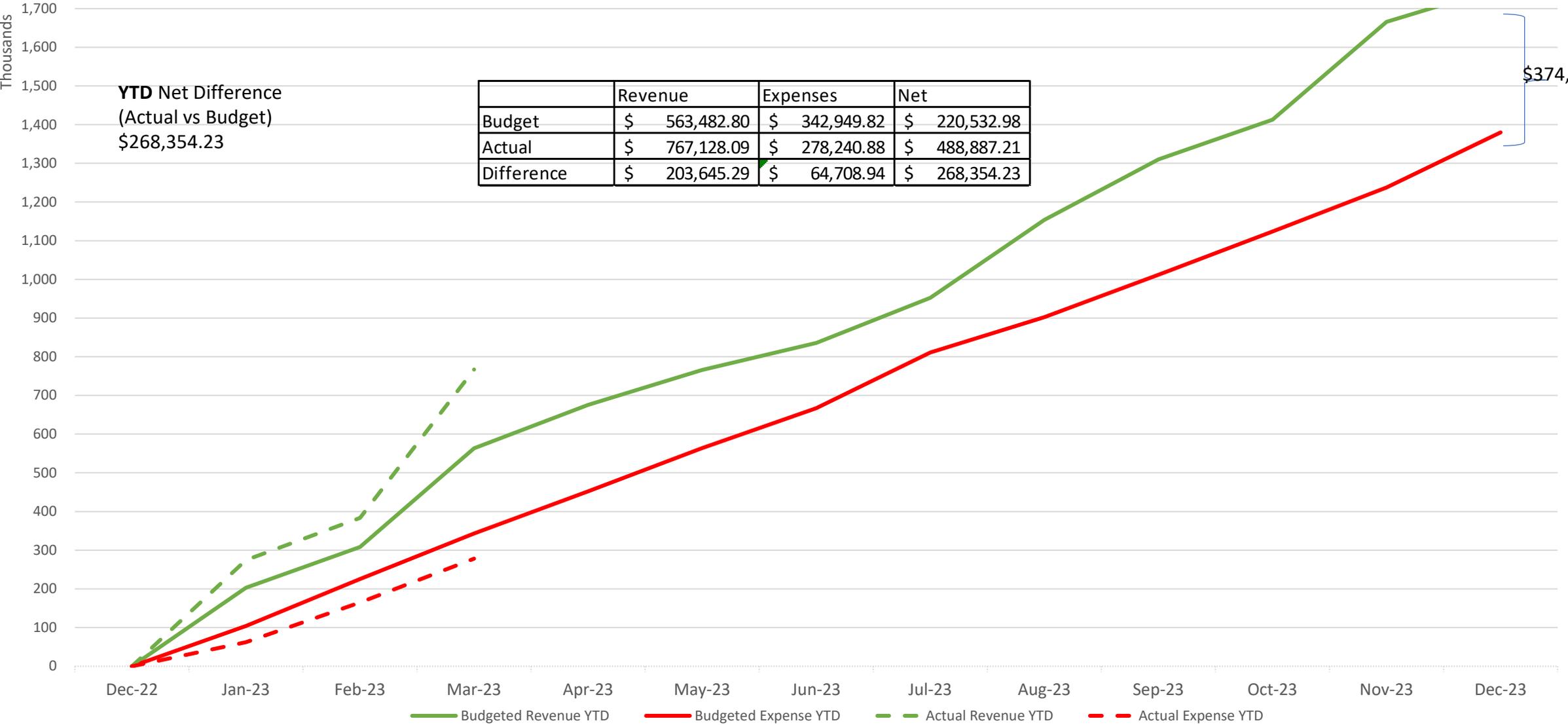
BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$268,354.23

	Revenue	Expenses	Net
Budget	\$ 563,482.80	\$ 342,949.82	\$ 220,532.98
Actual	\$ 767,128.09	\$ 278,240.88	\$ 488,887.21
Difference	\$ 203,645.29	\$ 64,708.94	\$ 268,354.23

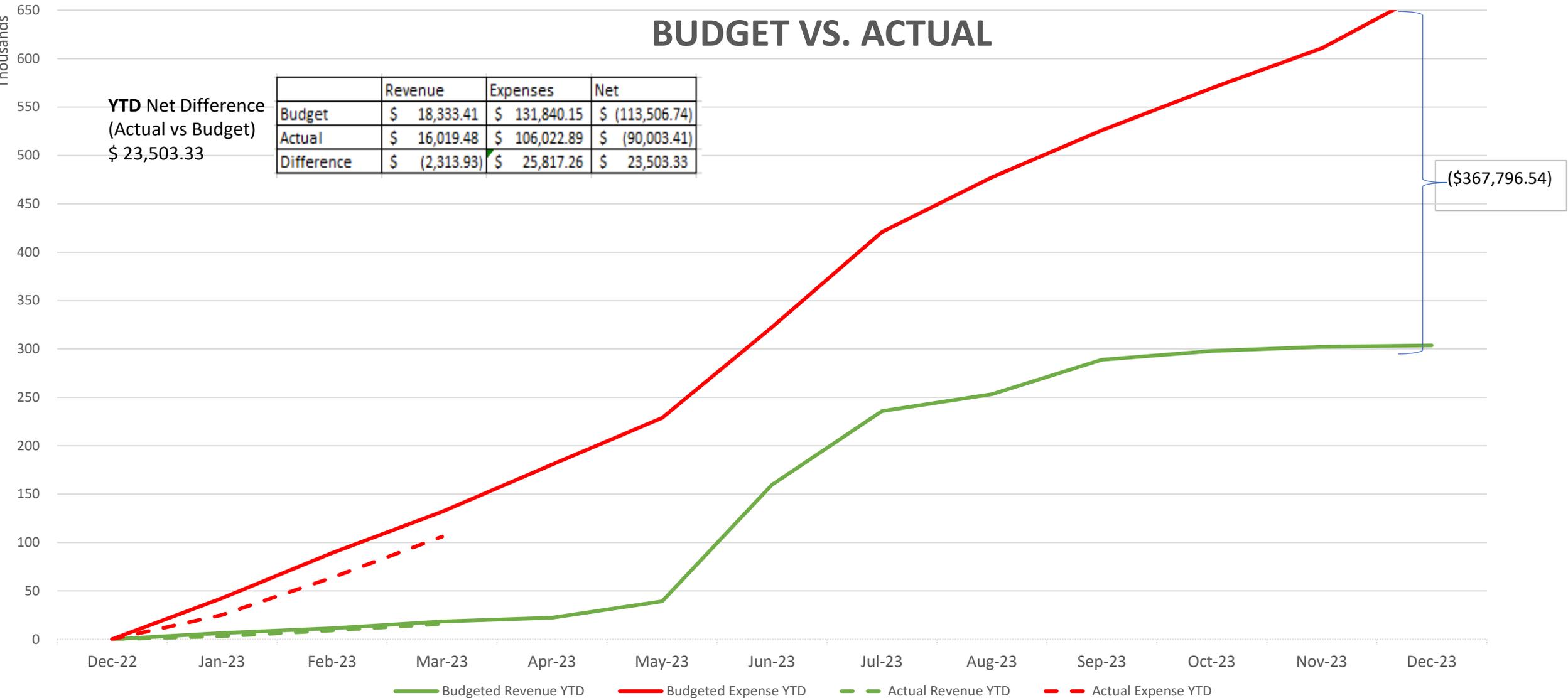
\$374,850.54



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

HELLER NATURE CENTER 29-61

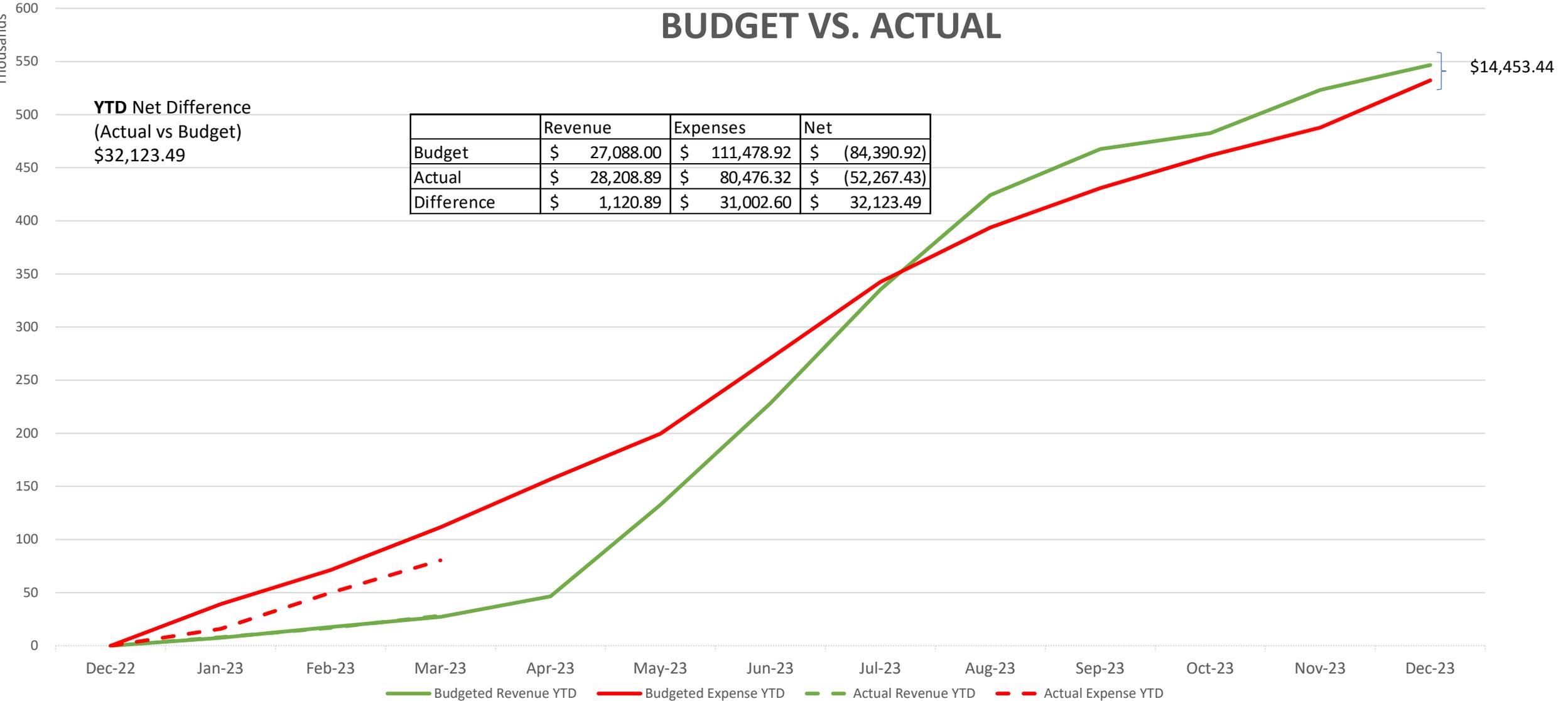
BUDGET VS. ACTUAL



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

HPCC LEARNING CENTER 29-74

BUDGET VS. ACTUAL



HPCC BUILDING 29-76 BUDGET VS. ACTUAL

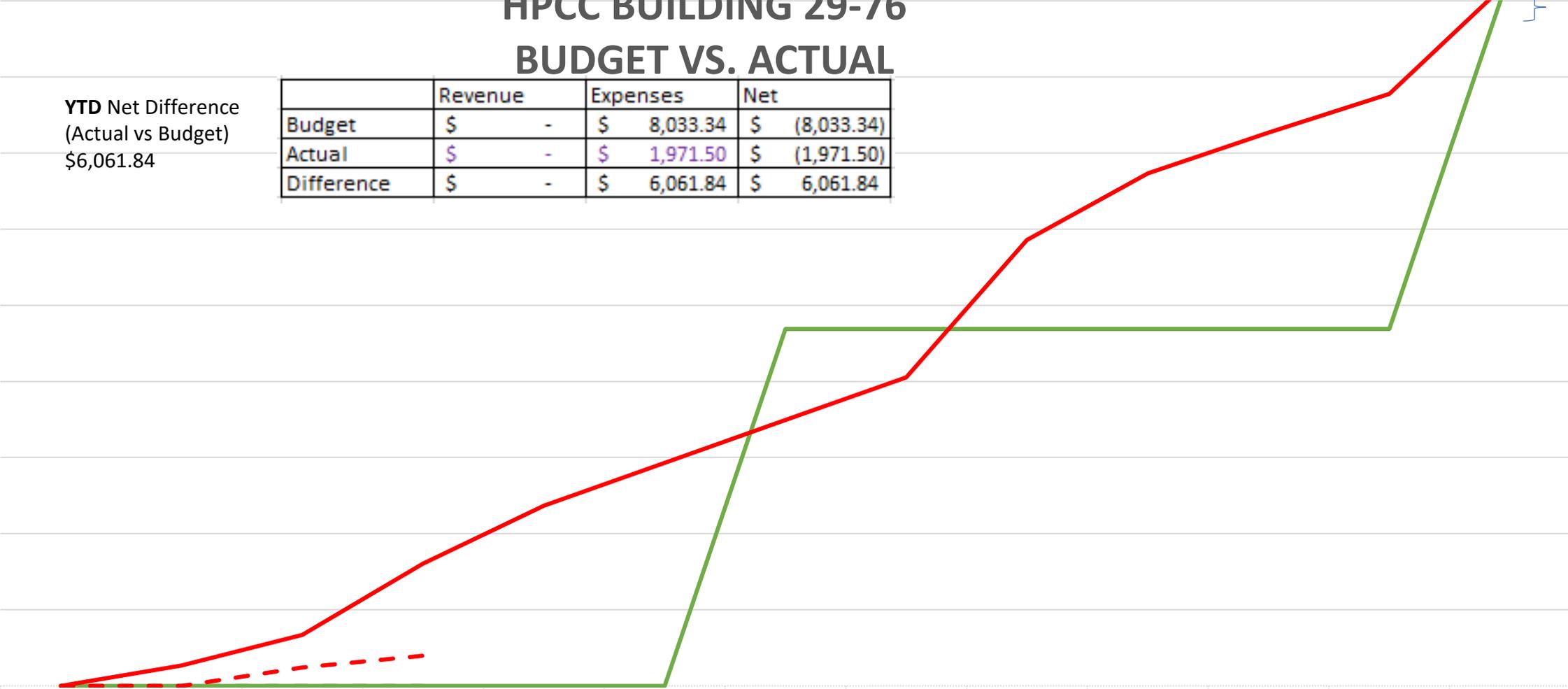
YTD Net Difference
(Actual vs Budget)
\$6,061.84

	Revenue	Expenses	Net
Budget	\$ -	\$ 8,033.34	\$ (8,033.34)
Actual	\$ -	\$ 1,971.50	\$ (1,971.50)
Difference	\$ -	\$ 6,061.84	\$ 6,061.84

Dec-22 Jan-23 Feb-23 Mar-23 Apr-23 May-23 Jun-23 Jul-23 Aug-23 Sep-23 Oct-23 Nov-23 Dec-23

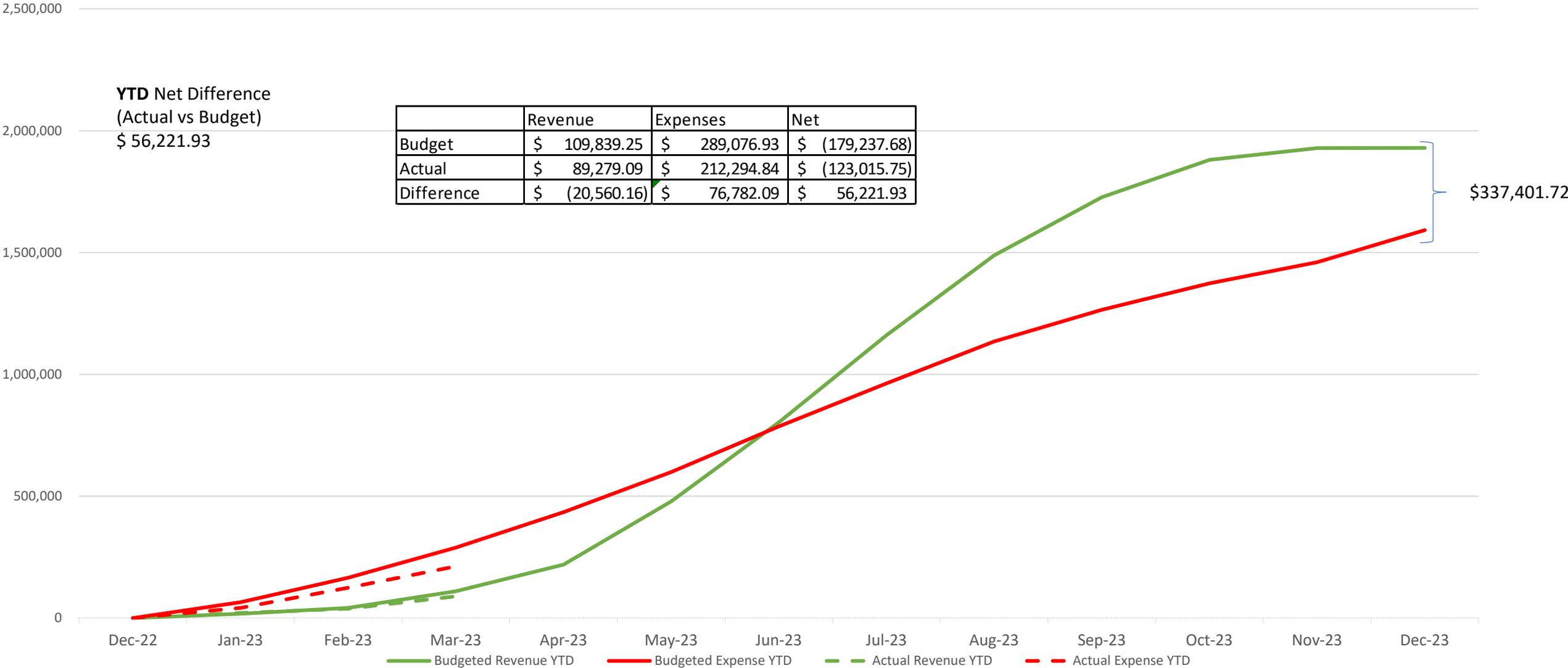
— Budgeted Revenue YTD — Budgeted Expense YTD — Actual Revenue YTD - - Actual Expense YTD

} \$511



SUNSET VALLEY 29-41 and 42

BUDGET VS. ACTUAL



YTD Net Difference
 (Actual vs Budget)
 \$ 56,221.93

	Revenue	Expenses	Net
Budget	\$ 109,839.25	\$ 289,076.93	\$ (179,237.68)
Actual	\$ 89,279.09	\$ 212,294.84	\$ (123,015.75)
Difference	\$ (20,560.16)	\$ 76,782.09	\$ 56,221.93

\$337,401.72

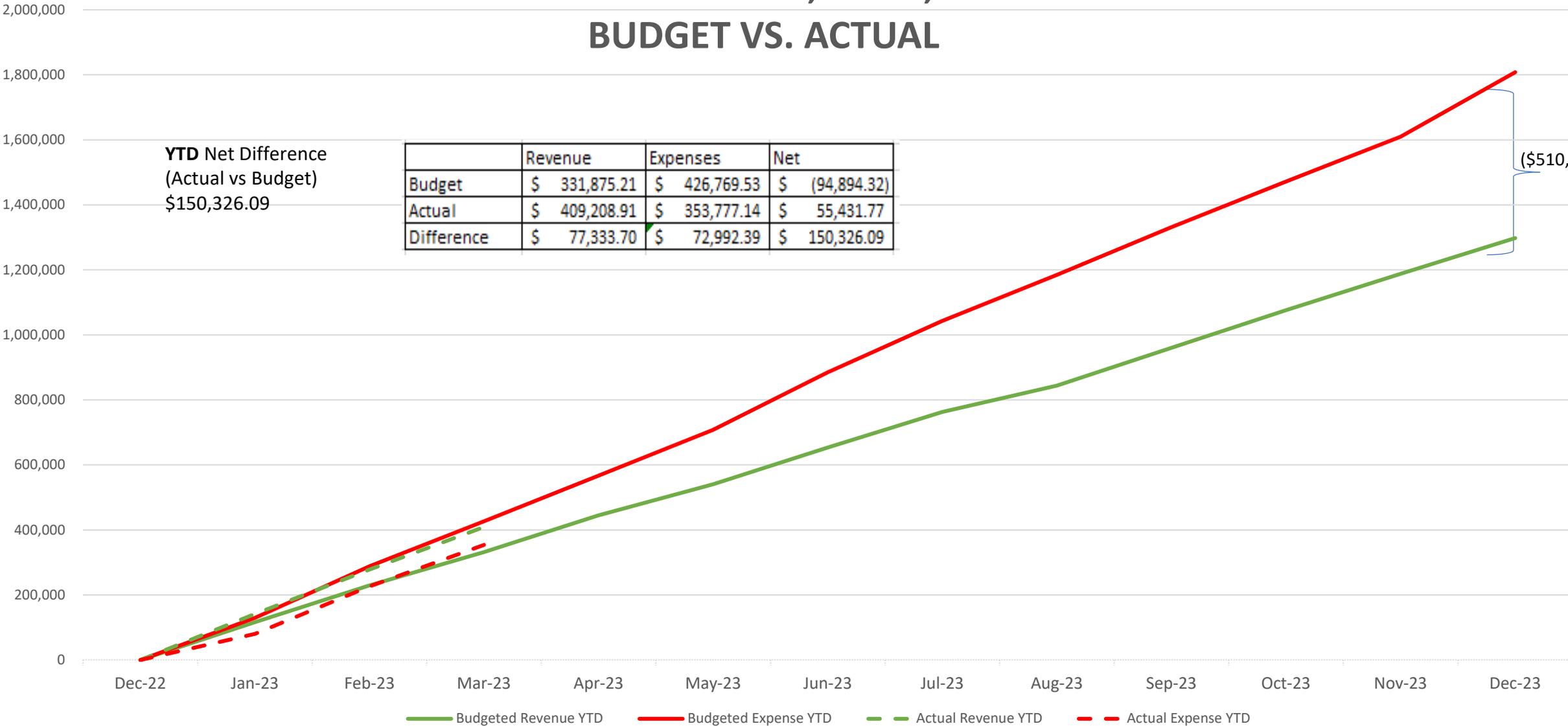
RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$150,326.09

	Revenue	Expenses	Net
Budget	\$ 331,875.21	\$ 426,769.53	\$ (94,894.32)
Actual	\$ 409,208.91	\$ 353,777.14	\$ 55,431.77
Difference	\$ 77,333.70	\$ 72,992.39	\$ 150,326.09

(\$510,794)





2023

**FINANCIAL
FORECASTS
AND
TREASURER'S
REPORT**

3 / 31 / 23



Memorandum

To: Park Board of Commissioners
From: Brian Romes, Executive Director
Date: April 26, 2023
Subject: **Board Committee Updates**

Summary

Executive Director Romes will provide a summary of the items discussed at the April Committee Meeting.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

APRIL 26, 2023

UPCOMING MEETINGS

- Wednesday, May 10, 2023 / 6:00 p.m. / Workshop Meeting
- Wednesday, May 24, 2023 / 6:00 p.m. / Regular Board Meeting
- Wednesday, May 24, 2023 / Immediately Following Annual Meeting / Regular Board Meeting

UPCOMING EVENTS

- **Under the Big Top Dance, Sat. April 29, from 5 – 7:00 p.m. at RCHP**
Come enjoy a night full of games, exciting circus acts, incredible food, music, and of course dancing, all under the Big Top! (\$45 R/\$57 NR)
- **Screen-Free Week Mon. May 1 – Sun. May 6**
Turn off your screen and turn on LIFE! Screen-Free Week is celebrated every year in the first week of May. All activities are FREE:
 - Mon. May 1 from 4-5:00 p.m. Wiffleball at WRC for ages 8-10
 - Tue. May 2 from 3:30-4:30 p.m. use chalk to decorate sidewalks at Sunset Woods Parks for all ages
 - Wed. May 3 from 4-5:00 p.m. lego block party for ages 4-7
 - Thu. May 4 from 4-5:00 p.m. enjoy a Star Wars themed craft at HNC for ages 7-10
 - Fri. May 5 from 4-5:00 p.m. craft corner at WRC for ages 3-9
 - Sat. May 6 from 3-6:00 p.m. learn golf at the HP Golf Learning Center for all ages
- **Chicago River Day, Sat. May 13 from 9 – 12:00 p.m. at the Preserve**
Celebrate Chicago River Day with Friends of the Chicago River by cleaning up trash and debris from the site as it occurs in the floodplain of the North Branch of the Skokie River. (FREE)
- **Mother's Day Miniature Golf, Sun. May 14 from 8 – 5:00 p.m. at River's Edge Mini Golf**
Moms receive a free round of miniature golf. (FREE)
- **Mother's Day Yoga and Mimosas, Sun. May 14 from 8:30 – 10:00 a.m. at Rosewood Beach**
Join us for a special Mother's Day yoga class celebrating all that mothers are and all they do. Stick around after for mimosas and community time. (\$20/person)
- **Enchanted Forest, Sat. May 20 from 1 – 4:00 p.m. at HNC**
Set out on a pony ride, dance in the fairy circle, giggle while playing gnome games, enjoy entertainment on the lawn, make a magical wand and go on a quest to find gnomes and fairies. (\$30 child / \$10 adult)
- **Highland Park Strings: Herbert Cello Concerto. Sun. May 21 from 3 – 5:00 p.m. at the HPHS**
Alex will play the marvelous, but often neglected, Concerto No. 2 by Victor Herbert and the Strings will add works by African-American composer George Walker, Charles Ives and Aaron Copland. (FREE)
- **BYOB Paint and Sip Fri. May 26 from 5:30 – 7:00 p.m. at Rosewood beach Interpretive Center**
Bring your favorite beverage and we will supply you with step-by-step instructions and all supplies necessary to create a display-worthy masterpiece. (\$40 R / \$50 NR)

DEER CREEK RACQUET CLUB – MARCH 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Daily Court Rentals (Hours)			
Tennis	209	144	282
Pickleball	NA	NA	129
Racquetball	57	41	64.5
Private Lessons (Hours)	261.75	297	312
Drop-Ins	191	204	188
Memberships	580	449	846

News & Events

- Spring Break Camp was hosted from 9:00 a.m. – noon, Mon – Fri with 145 participants.
- Hosted 1 - USTA Boys 12 & Under Tournament on March 11 and 2 – USTA Matches Sunday nights on March 12 and 19.
- During Spring Break, March 25 - April 2 classes were not offered.
- Customers continue to call regarding private lessons and court availability with the lack of opportunities for customers to play.
- Construction to repair Deer Creek locker room floor drains and court interior walls and facility exterior repairs began on March 13.

CENTENNIAL ICE ARENA – MARCH 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Daily Drop-in Fees			
Public Skate	425	0	0
Freestyle and Adult	406	0	0
Open Hockey	49	0	0
Open Gymnastics	72	0	0
Skate Rental	377	0	0
Punches Passes Sold			
Public and Adult Skate	4.4	0	0
Freestyle	0	0	0
Skate Rental	0	0	0
Facility Rentals Total Hours	126.47	0	2.58

News & Events

- Ice was taken out the end of May 2022 for regular ice maintenance when an issue was discovered. Our facilities team built the ice back in March 2023 and we welcomed back our Giants Hockey Team for try outs.
- Gymnastics programs are at Lincoln School. The winter session runs January 9 - March 25 with 379 gymnasts enrolled.
- Our Gymnastics Team participated in the Spring into Gymnastics Meet on March 4 at Schaumburg Sport Center. We have 5 girls competing at Level 3 and had 2 gymnasts win First Place All Around in their age groups.

RECREATION CENTER OF HIGHLAND PARK – MARCH 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Group Exercise Classes Conducted	164	236	211
Group Exercise Participation/Visits	1,712	2,144	2,553
Fitness Floor Visits	3,945	7,600	7,877
Track Visits	1,112	2,000	2,013
Personal Training Participation	481	585	592
Personal Training Sales (Units)	356.75	329.25	322.5
Personal Training Revenue	\$17,750.00	\$24,504.48	\$23,033.00
Private Swim Lesson Participation	87	85	128
Private Swim Lesson Sales (Units)	37	35	56
Private Swim Lesson Revenue	\$5,612	\$4,908	\$9,225.75

MEMBERS	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Basic	588	1173	1243
All-Inclusive	143	276	277
Group Exercise only	97	178	172
Promotional	0	0	0
Month to Month	66	0	0
30 Day	16	8	12
Annual 2021	4	N/A	N/A
Non-Annual 2021	N/A	N/A	N/A
Total Members	914	1635	1704

Fitness and Membership

- Membership continued to grow in the month of March. We surpassed our budgeted membership goal by 69 members. We are thrilled at our continued growth through marketing and the Client Relation Management system.
- Group Ex schedule was modified for spring break to keep expenses down and class participation high. This month's class average is 12 participants.
- Personal Training revenue and participation fell slightly below budget due to trainer illnesses and spring break however, training requests and growth continue.
- We welcomed a new personal trainer to the team. Kenan Hubjer is a passionate fitness enthusiast and newly certified personal trainer that is excited to work on our team. Kenan fills a large need for youth after-school training, evenings, and weekends.

Aquatics

- HPAC swim team has been on a 3-week break before they gear up for their spring season. This break has allowed for additional private lessons to take place during their practice time.
- One of our prime instructors will be taking a break this summer and has been ramping up her schedule to accommodate as many clients as possible before her leave.
- During spring break there was a decrease in regular privates, but two prime instructors took full advantage of the underutilization of the pool and scheduled privates.

HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE – MARCH 2023

Community Programs

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Heller Nature Center			
Participants / Programs	80/6		135/10
Rosewood Interpretive Center			
Participants / Programs	51/6		68/5

News & Events

- Heller held a Maple Syrup class at Madame ZuZu’s to help create community awareness of Heller’s offering. 35 patrons were in attendance.
- Spring break programs were well attended.

SUNSET VALLEY GOLF CLUB - MARCH 2023

GOLF	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Golf Shop Sales			
Golf Balls	38	60	11
Accessories	35	48	22
Total Sales	73	108	33
Golf Rentals			
Carts	36	567	14
Golf Greens Fees			
Resident	70		45
Nonresident	182		86
Outing/Tournaments	0		0
Other	0		0
Total Green Fees	252	945	131
Misc. Sales			
Sapphire Club	45	38	92
Permanent Tee Time	41	28	133
Total Misc. Sales	86	66	225

News & Events

- The golf course opened March 26 for Walking Only.
 - Carts will be available April 1.
- Fish Frys every Friday from 4:00 – 8:00 p.m. through April 7.
- Bridge renovation project complete.

HIGHLAND PARK LEARNING CENTER – MARCH 2023

Driving Range Monthly Sales Report (buckets sold)

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
January	428	543	458
February	567	750	496
March	585	680	612
April	677	1,388	
May	1,675	3,562	
June	2,202	4,402	
July	2,413	4,787	
August	2,268	4,750	
September	1,537	3,210	
October	711	1,125	
November	193	167	
December	303	292	
Totals	13,559	25,656	1,566

Mini Golf Monthly Sales Report (rounds sold)

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
March	-	-	-
April	255	786	
May	998	1,357	
June	1,764	2,057	
July	2,090	2,571	
August	2,115	2,428	
September	1,035	1,514	
October	725	714	
November	131		
Totals	9,113	10,714	0

News & Event

- Indoor range started picked up in attendance through the month with better than normal weather outside.
- The indoor range closed on March 31. The outdoor range and miniature golf opened on April 1.

DISTRICT WIDE RENTALS – MARCH 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Heller Nature Center			
Rentals	5	9	8.5
Party Package	0	0	0
Rosewood Interpretive Center			
Rentals	3	4.5	15
Party Package	0	0	0
Recreation Center of Highland Park			
Rentals	26.55	55	46
Party Packages	2	0	3
Athletics	128.5	0	30
Total Rentals	157.05	55	79
West Ridge Center			
Rentals	8	10	39
Party Packages	0	1	5
Centennial Ice Arena			
Party Packages	-	-	-
Hidden Creek Aqua Park			
Party Packages	-	-	-
Park Avenue Yacht Club			
Rentals	-	-	-

Rentals listed as number of rental hours; Party Packages listed as number of packages

GRANT-IN-AID – MARCH 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Total YTD Subsidy	\$7,725.69	\$100,000.00	\$12,576.34
Households			
100% Subsidy YTD	26		46
50% Subsidy YTD	1		1
Total YTD	27		47

News & Events:

- N/A

Marketing Board Report (March 15 – April 10)

SOCIAL MEDIA



5,763
FOLLOWERS



2,282
FOLLOWERS

EMAIL



28,049
TOTAL AUDIENCE

PDHP.ORG



38,053
VISITORS

47,495
VISITS

74,159
PAGEVIEWS

DIGITAL GUIDE



505
VIEWS

APP



1,224
INSTALLATIONS

Updates

- The website had an increase of 87% visitors and 66% visits when compared to same period in 2022.
- The Jobs page on the website had the most views with 8,426 visits (the home page had 8,347 visits)
- Our Facebook engagement was over 6,250 and reached almost 52,000 accounts. Instagram reached almost 22,000 accounts.

Graphics

Get **WILD** at Heller Nature Center

Learn outside, with nature as a teacher.

Heller offers a range of nature-themed programs for all ages throughout the year, designed to heighten awareness of the natural world, understand basic ecological concepts, and increase concerns for the earth and all its life.

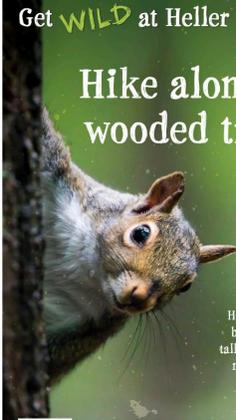



EXPLORE MORE AT PDHP.ORG



Get **WILD** at Heller Nature Center

Hike along the wooded trails.



Heller is home to 97-acres of beautiful oak-hickory forest, tallgrass prairie, oak savanna, natural wetlands, and three miles of accessible trails.



EXPLORE MORE AT PDHP.ORG



SUMMER IS CALLING



Registration Begins:

May 3 Residents

May 10 Non-residents

Register at pdhp.org

ParkSchool - Dance - Theatre - Athletics - Golf Lessons
Fitness - Nature Programs - Tennis
Swim Lessons - Art - Ice Skating - Gymnastics




A HOPPIN' GOOD TIME

GET EGGS-CITED ABOUT ALL THE SPRING FAMILY EVENTS AT THE PARK DISTRICT!



SPRING BREAK Activities

MON MAR 27 through FRI MAR 31

JOIN THE Fun!

Get into the game with the finest in PGA golf instruction!

GOLF ACADEMY SUMMER CAMP

June 12 - Aug 11

Register by week at pdhp.org

Highland Park Golf Learning Center



ParkSchool

2023-24 SESSION
MONDAY AUGUST 28 - FRIDAY MAY 24

LAST WEEK TO SAVE \$100!

REGISTER TODAY!



Highland Park Golf Learning Center

River's Edge Mini Golf

OPENS SATURDAY APRIL 1



GET STRONG THIS SPRING

THIS IS YOUR TIME!

STARTING AT | \$39/MONTH

SIGN UP TODAY AT PDHP.ORG

GET IN. GET FIT. *Got Happy*



Meals for Memorial Day Food Drive

Mon, April 10 - Sun, May 14

Items Needed:

- Ketchup, Mustard, and Mayo Bottles (Regular size)
- Bags of Chips and Cookies (Family or snack size)
- Jars of Pickles (Regular size, plastic preferred)




Page ?	Pageviews ? ↓
	74,190 % of Total: 100.04% (74,163)
1. /get-involved/jobs/	8,412 (11.34%)
2. /	8,338 (11.24%)
3. /recreation-center-of-highland-park/	2,938 (3.96%)
4. /recreation-center-of-highland-park/group-exercise-2/	1,570 (2.12%)
5. /recreation-center-of-highland-park/membership-passes/contact-us/	1,518 (2.05%)
6. /event/wonderland-egg-hunt/	1,402 (1.89%)
7. /events	1,248 (1.68%)
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11. /hidden-creek-aquapark/	742 (1.00%)
12. /deer-creek-racquet-club/	735 (0.99%)
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34. /dog-parks/	328 (0.44%)
35. /centennial-ice-arena/figure-skating-hockey-programs/	327 (0.44%)
36. /west-ridge-center/	326 (0.44%)
37. /baseball-programs/	321 (0.43%)
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43. /moraine-beach/	265 (0.36%)
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46. /deer-creek-racquet-club/adult-tennis-programs/	249 (0.34%)
47. /west-ridge-center/dance-programs/	233 (0.31%)

DEER CREEK RACQUET CLUB – WINTER 22 - 23

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Adult Tennis			
1.0 Drill & Play/Start ReStart	12	6	16
2.0 Drill & Play	4	12	8
2.5 Drill & Play	36	21	26
3.0 Drill & Play	58	60	72
3.5 Drill & Play	83	49	75
4.0 Drill & Play	30	24	32
4.5 Drill & Play	8	15	8
Leagues	117	40	43
Pickleball	N/A	170	224
Total Adult Tennis	348	397	504
Junior & Youth Tennis			
Red Ball 1	54	54	49
Red Ball 2	66	66	47
Orange Ball 1	29	25	27
Green Dot 1	30	25	32
JDP 1	45	40	48
JDP 2	70	60	55
JDP 3	50	40	47
Tournament Prep 1	39	26	40
Tournament Prep 2	45	45	51
High School	37	35	32
Junior Excellence	29	35	57
High School Excellence	70	60	37
Matchplay	54	45	66
Total Youth/Junior Tennis	618	556	588
Tennis Events			
Winter Break Camp	115	100	107
Family Night	N/A	10	14
Total Tennis	1,081	1,063	1,213

DEER CREEK RACQUET CLUB – WINTER 22 - 23

Key Performance Highlights

- Record breaking numbers for our adult programming. Junior programming continues to see higher participant numbers than years past.

Key Performance Drivers

- Pickleball has contributed to the increase in adult numbers. Tennis continues to have high interest as well.

News and Events

- Family Tennis Night is back this year and as popular as ever.

CENTENNIAL ICE ARENA GYMNASTICS/SKATING WINTER 22 - 23

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Gymnastics			
Adult / Child Gymnastics	80	82	149
Early Childhood Gymnastics	116	116	124
Youth Gymnastics	99	100	112
Total Gymnastics	295	298	385
Hockey & Figure Skating			
Beginner Hockey	25	0	0
Adult Skating	12	0	0
Basic Skills Skating	213	0	0
Early Childhood Skating	93	0	0
Freestyle Skating	32	0	0
Specialty Skating	59	0	0
Total Hockey & Figure Skating	434	0	0
TOTAL PROGRAMS	729	298	385

Key Performance Highlights

- Adult/Child Gymnastics is strong and Early Childhood is seeing a return to the gym. Gymnastics is held at Lincoln School.

Key Performance Drivers

- The rink closed due to renovation and ice repair.

News and Events

- Ice was out and being repaired during Winter session 2023. The renovation project was in full force and the facility was closed. Gymnastics was held at Lincoln School. Centennial staff ran Winter Break Mini Camp for K-5th graders for the 2 weeks of winter break. There was a total of 89 participants.

RCHP FITNESS STATUS REPORT – WINTER 22 - 23

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Teen Fitness			
Youth Full Circuits	6	8	7
Youth Kickboxing	7	8	5
Youth Warrior Yoga	0	0	
Total Fitness	13	16	12

Key Performance Highlights

- Trainers Justin Hanlin and Adam Dicker run the youth fitness programs both are incredible coaches and mentors for youth fitness programming. Social media marketing and word of mouth is our driver for enrollment.

Key Performance Drivers

- Intro to Fitness and Student memberships continue to be our largest growth participation. Teens are looking to technology in apps for fitness coaching.

News and Events

- N/A

RCHP AQUATICS STATUS REPORT – WINTER 22 - 23

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Early Childhood Aquatics			
Paddlers 1	47	30	45
Paddlers 2	52	35	44
Paddlers 3	16	20	32
Total Early Childhood Aquatics	115	85	121
Parent Tot Aquatics			
Total Parent and Tot Aquatics	41	35	49
Youth Aquatics			
Little Swimmers 1	25	23	32
Little Swimmers 2	21	23	30
Little Swimmers 3	32	23	28
Junior Swim 1	15	10	27
Junior Swim 2	4	4	11
Stroke Development	15	12	15
Total Youth Aquatics	112	95	143
Total Aquatics	268	215	313

Key Performance Highlights

- FYI funds continue to allow for participation and have increased our Little Swimmers/ Junior Swim participant numbers. Staff have built relationships with participants have seen an increase of swimmers who are leveling up within our program.

Key Performance Drivers

- Supervisor Mephram has been able to retain and hire new swim instructors to add additional classes. Additionally, with our working relationship with HPAC they have been suggesting those who are not ready for the swim team to sign up for lessons.
- News and Events** The Aquatics team had two events so far in 2023. The Polar Plunge and Underwater Eggstravaganza.

HELLER NATURE CENTER – WINTER 22 - 23

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Early Childhood	0	0	0
Public Programs	146	100	209
After School	0	8	5
Total Heller Programs	146	108	214

ROSEWOOD INTERPRETIVE CENTER – WINTER 22 - 23

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Early Childhood	0	0	0
Public Programs	38	8	40
After School	6	16	23
Total Rosewood Programs	44	24	63

Key Performance Highlights

- Public programs at Heller increased by 109 participants. This is due to having a free winter event.

Key Performance Drivers

- Families want to participate in outdoor activities and were looking for unique ways to do so.

News and Events

- The reintroduction of Break Cabin fever was popular as many families were able to enjoy snow related activities.

HIGHLAND PARK LEARNING CENTER – WINTER 22 - 23

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Adult & Senior			
Ladies – January	0	4	0
Ladies - February	0	4	0
Senior - January	0	4	0
Senior – February	0	4	0
Adult - January	0	4	0
Adult – February	0	4	0
Total HPGLC Programs	0	24	0

Key Performance Highlights

- N/A.

Key Performance Drivers

- N/A.

News and Events

- N/A.

RECREATION – WINTER 22 - 23

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Adult Ceramics	31	36	40
Adult Enrichment			
Coachable Canines	Not offered	N/A	7
Early Childhood Enrichment			
Around the World	Not offered	N/A	6
Imagination Station	Not offered	N/A	24
Kindermusik	40	33	46
Little Bakers	Not offered	N/A	8
ParkSchool	233	139	147
Total Childhood Enrichment Programs	273	172	231
Dance Classes			
Ballet	Not offered	19	42
Hip Hop	Not offered	18	50
Multi Genre Dance	Not offered	18	51
Total Dance	0	55	143
Performing Arts			
Youth Theater	10	12	20
Private Piano Lessons	11	33	21
Total Performing Arts	21	45	41
Special Events			
Babysitting Certification Course	8	N/A	Not offered
Dr. Seuss Birthday Bonanza	Not offered	10	13
Family Art Night	Not offered	10	30
Harry Potter Trivia	19	N/A	Not offered
HeARTS and Crafts/Sweetheart Surprise	25	10	11
Lunar New Year Celebration	13	10	0
Take It, Make It, Display It!	Not offered	10	25
Total Special Events	65	50	79

RECREATION – WINTER 22 - 23

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Youth Art			
Awesome Amazing Art	11	4	0
Clay Shop	10	4	11
Preschool Clay Play	7	4	10
Total Youth Art	28	12	21
Youth Enrichment			
Amazing Minds	12	8	8
Coding	4	8	9
Kids Night Out	10	N/A	Not offered
Magic Class	16	N/A	13
STEM With LEGOs	Not offered	8	16
Total Youth Enrichment	42	24	46
Total Recreation Programs	460	394	608

Ballet includes Ballet Magic, Ballet/Jazz, Ballet/Tap, Premiere Ballet, Tutu Ballet Magic

Hip Hop includes Hip Hop, Hip Hop Kids, Hip Hop & Jammin' Jungle, JoJo Bow Hip Hop Dance Party

Multi Genre includes Dance Club, Dance With Me, Dance With Me & Jammin' Jungle, Kinder Dance, Mini Yogis, Tap & Creative Dance

Key Performance Highlights

- Art Classes are performing at 127% of budget due to consistent enrollment in Adult Ceramics, as well as better than expected enrollment in Youth Ceramics.
- Early Childhood Enrichment programs are performing at 134% of their budgeted numbers, slightly higher than 2022 which was 126%. This is attributed to the growth in Kindermusik as well as the new additions of Around the World with Arianna Brooks, Little Bakers and Imagination Station.
- By far, Dance classes are exceeding expectations, performing at 260% of budget and bringing in 143 dancers compared to no enrollment in 2022. All factors combined, winter recreation enrollment is trending at 154% of planned budget.

Key Performance Drivers

- Central to the success of the programs is personalization and retention. At the conclusion of the fall season in December 2022, staff personalized emails to invite families to register for winter 2023 classes. This drove enrollment in the one day programs as well as weekly programs.

News and Events

- New to the portfolio this season are dog training classes, increasing our offerings for Adult Enrichment.

ATHLETICS STATUS REPORT – WINTER 22 - 23

	2022 Actual	2023 Budget	2023 Actual
Baseball			
Hitting League	200	187	192
Basketball			
Little Dribblers	21	20	26
Parent Tot	18	15	18
Winter All-Star Boys 1st-2nd	43	40	42
Winter All-Star Girls 1st-3rd	10	10	16
Winter NCAA Boys 3rd-4th	32	36	35
HP House Boys 5th-6th	27	30	39
HP House Girls 4th-6th	20	16	22
Travel Boys Basketball	88	100	128
Travel Girls Basketball	13	10	9
HS Prep League	9	10	7
Total Basketball	281	287	342
Camps			
N/A	-	-	-
Football			
Winter Football Clinic	53	50	61
Volleyball			
N/A	-	-	-
Martial Arts			
Tae Kwon Do	41	30	34
Karate	51	33	54
Fencing	30	12	30
Total Martial Arts	122	75	118
Athletics Total	656	599	713

Key Performance Highlights

- N/A.

Key Performance Drivers

- N/A.

News and Events

- N/A.