

NOTICE OF WORKSHOP MEETING
Wednesday, April 12, 2023
Immediately Following the 5:00 p.m.
Facility and Recreation Committee Meeting

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

WORKSHOP MEETING AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ADDITIONS TO THE AGENDA**
- IV. **PUBLIC COMMENT FOR ITEMS ON AGENDA**
- V. **PARK DISTRICT RESIDENCY POLICY UPDATE**
- VI. **CONSTRUCTION PROJECT UPDATES**
- VII. **REVIEW OF VOUCHERS**
- VIII. **OTHER BUSINESS**
- IX. **OPEN TO PUBLIC TO ADDRESS THE BOARD**
- X. **CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XI. **ACTION FROM CLOSED SESSION IF ANY**
- XII. **ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



Memorandum

To: Park Board of Commissioners

From: Mitch Carr, Deputy Director of Operations and Facilities; Brian Romes, Executive Director

Date: April 12, 2023

Subject: **Park District Residency Policy Update**

Summary

To align with the Park District's values of being welcoming, caring, and extraordinary, staff explored changes to Park District Policy #5.01 - Fees and Charges. Staff will provide an overview of a revised policy that permits students living in the geographic boundaries of North Shore School District 112 to be considered residents for the purposes of program registration.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Director of Planning and Projects; Chris Maliszewski, Director of Recreation and Facilities, Mitch Carr, Deputy Director of Operations and Facilities; Brian Romes, Executive Director

Date: April 12, 2023

Subject: **Construction Project Updates**

Summary

Staff will provide updates for the following construction projects:

- Fink Park Athletic Field Development project
- Deer Creek Racquet Club Locker Room Improvement project
- Centennial Ice Arena Facility and Site Renovations project
- Moraine Park Art Competition project

To: Board of Park Commissioners

From: Samantha Santizo- Accounts Payable Administrator
 Mari-Lynn Peters - Finance Director
 Brian Romes - Executive Director

Date: April 12, 2023

Subject: Bills presented for the Board's review on April 12, 2023.
 Checks written March 28, 2023 to April 06, 2023.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
March 28, 2023 Emergency Check	\$ 2,884.72
March 29, 2023 Emergency Check	\$ 4,296.20
April 03, 2023 Emergency Checks	\$ 14,091.54
April 06, 2023	\$ 182,917.59
Void Payments	\$ (3,174.00)
Bank Drafts	\$ 12,239.16
P-Card	\$ 110,782.47
TOTAL	

PAYROLL DISBURSEMENTS

TOTAL	\$ -
GRAND TOTAL	\$ -



Park District of Highland Park, IL

Check Register

Packet: APPKT03556 - P-Card Statement 2/8/23-3/7/23 Payment

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10313	BOA P-CARD STATEMENTS	03/07/2023	Bank Draft	0.00	110,782.47	DFT0004103
30723	Invoice	03/07/2023	P-Card with PA	0.00	110,782.47	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	110,782.47
EFT's	0	0	0.00	0.00
	1	1	0.00	110,782.47

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	110,782.47
			<hr/>
			110,782.47



Park District of Highland Park, IL

Check Register

Packet: APPKT03558 - 3/28/23 Windstream-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
17515	WINDSTREAM	03/28/2023	Regular	0.00	2,884.72	189053
75555882	Invoice	03/22/2023	March 2023	0.00	2,884.72	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	2,884.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	2,884.72

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	2,884.72
			<hr/>
			2,884.72



Park District of Highland Park, IL

Check Register

Packet: APPKT03560 - 3/29/23 Parks Foundation-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16344	PARKS FOUNDATION OF HIGHLAND P/	03/29/2023	Regular	0.00	4,296.20	189054
032323	Invoice	03/23/2023	Foundatoin funds collected at PDHP-Feb-Ma...	0.00	4,396.20	
032323CR	Credit Memo	03/23/2023	Athletics-Dan Puento Hitting Clinic Refund F...	0.00	-100.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	4,296.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	1	0.00	4,296.20

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	4,296.20
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			4,296.20



Park District of Highland Park, IL

Payment Reversal Register

APPKT03561 - 3/30/23 Void Check#188535

Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
11185	ILLINOIS DEPARTMENT OF PUBLIC HEALTH				-975.00

Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	188535	10/28/2022	03/30/2023	03/30/2023	-975.00

Payable Number:	Description	Payable Date	Due Date	Payable Amount
102722	RCHP Dehumidification System Replacement-Permit	10/27/2022	10/28/2022	975.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-975.00	0.00	-975.00
Report Total:	-975.00	0.00	-975.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03554 - 3/17/23 Bank Draft - Quadient Postage

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18904	QUADIENT FINANCE USA, INC	03/17/2023	Bank Draft	0.00	931.25	DFT0004102
031723	Invoice	03/17/2023	Quadient Postage Meter	0.00	931.25	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	931.25
EFT's	0	0	0.00	0.00
	1	1	0.00	931.25

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	931.25
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			931.25



Park District of Highland Park, IL

Check Register

Packet: APPKT03571 - 4/3/23 Landmark Studio, LTD - Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19449	LANDMARK STUDIO, LTD	04/03/2023	Regular	0.00	4,956.52	189055
67572	Invoice	03/07/2023	Green Supplies	0.00	4,956.52	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	4,956.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	4,956.52

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	4,956.52
			<hr/>
			4,956.52



Park District of Highland Park, IL

Check Register

Packet: APPKT03572 - 4/3/23 Gym Sales Architect-Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20171	GYM SALES ARCHITECT LLC	04/03/2023	Regular	0.00	3,000.00	189056
03-0323	Invoice	03/22/2023	Fitness Consulting Services Monthly March ...	0.00	3,000.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	3,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	3,000.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	<u>3,000.00</u>
			3,000.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03561 - 3/30/23 Void Check#188535

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK 11185	ILLINOIS DEPARTMENT OF PUBLIC HEA	03/30/2023	Regular	0.00	-975.00	188535

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-975.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	0	1	0.00	-975.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	-975.00
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			-975.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03564 - Bank Draft 3/27/23 Health Equity INV4975708

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	03/27/2023	Bank Draft	0.00	2,319.54	DFT0004104
INV4975708	Invoice	03/27/2023	HCFA 2022/2023 Visa Card & 2022 PMB Pa...	0.00	2,319.54	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	2,319.54
EFT's	0	0	0.00	0.00
	1	1	0.00	2,319.54

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	<u>2,319.54</u>
			2,319.54



Park District of Highland Park, IL

Check Register

Packet: APPKT03565 - Bank Draft 3/27/23 Health Equity INV4936848

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	03/27/2023	Bank Draft	0.00	378.23	DFT0004105
INV4936848	Invoice	03/27/2023	HCFA 2023 Visa Card Payments	0.00	378.23	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	378.23
EFT's	0	0	0.00	0.00
	1	1	0.00	378.23

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	378.23
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			378.23



Park District of Highland Park, IL

Check Register

Packet: APPKT03566 - Bank Draft 3/27/23 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	03/27/2023	Bank Draft	0.00	285.00	DFT0004106
032723 ICMA Roth	Invoice	03/27/2023	Pay Period 3/24/23 ICMA Roth IRA Plan#705...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	285.00
			<hr/>
			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03567 - Bank Draft 3/27/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	03/27/2023	Bank Draft	0.00	4,250.50	DFT0004107
032723 ICMA 457	Invoice	03/27/2023	3/24/23 ICMA 457 Deductions Plan#302037	0.00	4,250.50	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,250.50
EFT's	0	0	0.00	0.00
	1	1	0.00	4,250.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	4,250.50
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			4,250.50



Park District of Highland Park, IL

Check Register

Packet: APPKT03568 - Bank Draft 3/29/23 Health Equity INV4958538

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	03/29/2023	Bank Draft	0.00	88.55	DFT0004108
INV4958538	Invoice	03/29/2023	March 2023 Admin Fees	0.00	88.55	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	88.55
EFT's	0	0	0.00	0.00
	1	1	0.00	88.55

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	88.55
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			88.55



Park District of Highland Park, IL

Check Register

Packet: APPKT03575 - 4/3/23 Plansource - Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19484	PLANSOURCE	04/03/2023	Regular	0.00	5,111.07	189057
040323	Invoice	04/03/2023	IMRF Retiree Insurance April 2023 Premiums	0.00	5,111.07	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	5,111.07
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	5,111.07

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	5,111.07
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			5,111.07



Park District of Highland Park, IL

Check Register

Packet: APPKT03576 - 4/3/23 Liza Mcelroy - Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11620	LIZA MCELROY	04/03/2023	Regular	0.00	1,023.95	189058
040323	Invoice	04/03/2023	IMRF Deduction 4/1/2023	0.00	1,023.95	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,023.95
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,023.95

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	1,023.95
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			1,023.95



Park District of Highland Park, IL

Check Register

Packet: APPKT03581 - Bank Draft 4/4/23 Health Equity INV4791632

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	04/04/2023	Bank Draft	0.00	633.85	DFT0004136
INV4791632	Invoice	04/04/2023	HCFA 2023 Visa Card Payments	0.00	633.85	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	633.85
EFT's	0	0	0.00	0.00
	1	1	0.00	633.85

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	633.85
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			633.85



Park District of Highland Park, IL

Check Register

Packet: APPKT03580 - Bank Draft 4/4/23 Health Equity INV4536771

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	04/04/2023	Bank Draft	0.00	1,551.59	DFT0004135
INV4536771	Invoice	04/04/2023	HCFA 2022 PMB Payments/2022 Visa Card ...	0.00	1,551.59	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,551.59
EFT's	0	0	0.00	0.00
	1	1	0.00	1,551.59

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	1,551.59
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			1,551.59



Park District of Highland Park, IL

Check Register

Packet: APPKT03579 - Bank Draft 4/4/23 Health Equity INV4854070

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	04/04/2023	Bank Draft	0.00	900.34	DFT0004134
INV4854070	Invoice	04/04/2023	HCFA 2023 Visa Card Payments	0.00	900.34	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	900.34
EFT's	0	0	0.00	0.00
	1	1	0.00	900.34

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	900.34
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			900.34



Park District of Highland Park, IL

Check Register

Packet: APPKT03578 - Bank Draft 4/4/23 Health Equity INV4996670

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	04/04/2023	Bank Draft	0.00	815.61	DFT0004133
INV4996670	Invoice	04/04/2023	2023 Visa Payments/2022 PMP Payments	0.00	815.61	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	815.61
EFT's	0	0	0.00	0.00
	1	1	0.00	815.61

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	815.61
			<hr/>
			815.61



Park District of Highland Park, IL

Check Register

Packet: APPKT03586 - Bank Draft 4/4/23 Health Equity INV4560149-1

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	04/04/2023	Bank Draft	0.00	84.70	DFT0004137
INV4560149 - 1	Invoice	04/04/2023	Dec 2022 Admin Fees	0.00	84.70	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	84.70
EFT's	0	0	0.00	0.00
	1	1	0.00	84.70

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	84.70
			<hr/>
			84.70



Park District of Highland Park, IL

Payment Reversal Register

APPKT03577 - 4/4/23 Void Check# 187575

Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
10756	DRUE HOFFMAN				-273.00
Payment Type	Payment Number		Original Payment Date	Reversal Date	Payment Amount
Check	187575		02/17/2022	04/04/2023	-273.00
Payable Number:		Description	Payable Date	Due Date	Payable Amount
020122		Referee Fees Jan 2022	02/01/2022	02/01/2022	273.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-273.00	-273.00
Report Total:	0.00	-273.00	-273.00



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10034	ABSOLUTE HOME IMPROVEMENTS	04/06/2023	Regular	0.00	43,234.71	189059
Invoice 2	Invoice	03/18/2023	Centennial Ice Arena Seeding	0.00	12,000.00	
Invoice 2 CIA WH...	Invoice	03/26/2023	2023 Water Heater Replacement-Centennial ..	0.00	31,234.71	
19424	ALPHA CLEANING COMPANY	04/06/2023	Regular	0.00	105.00	189060
6783	Invoice	12/31/2022	12/2/22 Cleaning after event	0.00	105.00	
17301	WILSON SPORTING GOODS CO.	04/06/2023	Regular	0.00	1,344.00	189061
4541246386	Invoice	03/17/2023	W/S Prem Range White 24-Balls	0.00	1,344.00	
20234	ANNA SANDOVAL	04/06/2023	Regular	0.00	138.00	189062
1871989	Invoice	04/04/2023	Refund	0.00	138.00	
20230	SPANISH ADULT LITERACY CONSULTA	04/06/2023	Regular	0.00	400.00	189063
PD001	Invoice	03/27/2023	Spanisch Literacy 10-week series 4/11/23-6/...	0.00	400.00	
20071	AVALON PETROLEUM COMPANY	04/06/2023	Regular	0.00	4,005.14	189064
033442	Invoice	03/14/2023	Diesel Fuel 3/14/23	0.00	540.88	
575303	Invoice	03/14/2023	Unleaded Fuel 3/14/23	0.00	1,453.71	
575304	Invoice	03/17/2023	Unleaded gas 3/17/23	0.00	949.83	
575338	Invoice	03/23/2023	Unleaded gas 3/23/23	0.00	1,060.72	
20231	CASEY LAWLER	04/06/2023	Regular	0.00	14.34	189065
032823	Invoice	03/28/2023	Reimbursement-Certified Mail 3 letters	0.00	14.34	
10502	CITY OF HIGHLAND PARK	04/06/2023	Regular	0.00	12,087.65	189066
040423 000573	Invoice	04/04/2023	1801 Sunset Rd 1/1/23-3/31/23	0.00	1,070.52	
040423 000795	Invoice	04/04/2023	1801 Sunset Rd 1/1/23-3/31/23	0.00	176.76	
040423 000810	Invoice	04/04/2023	2627 St Johns Ave 1/1/23-3/31/23	0.00	32.04	
040423 001725	Invoice	04/04/2023	0 Ravine Dr 1/1/23-3/31/23	0.00	62.69	
040423 002480	Invoice	04/04/2023	45 Roger Williams 1/1/23-3/31/23	0.00	318.19	
040423 005210	Invoice	04/04/2023	125 Centrail Ave 1/1/23-3/31/23	0.00	107.51	
040423 005211	Invoice	04/04/2023	125 Central Ave 1/1/23-3/31/23	0.00	81.73	
040423 005221	Invoice	04/04/2023	1377 Deer Creek Pkwy 1/1/23-3/31/23	0.00	316.69	
040423 005222	Invoice	04/04/2023	1377 Deer Creek Pkwy 1/1/23-3/31/23	0.00	291.15	
040423 005246	Invoice	04/04/2023	1390 Sunset Rd 1/1/23-3/31/23	0.00	471.65	
040423 00592	Invoice	04/04/2023	1801 Sunset Rd 1/1/23-3/31/23	0.00	176.76	
040423 007491	Invoice	04/04/2023	3100 Trail Way 1/1/23-3/31/23	0.00	723.31	
040423 009806	Invoice	04/04/2023	1390 Sunset Rd 1/1/23-3/31/23	0.00	833.41	
040423 015005	Invoice	04/04/2023	486 Roger Williams Ave 1/1/23-3/31/23	0.00	25.50	
040423 015813	Invoice	04/04/2023	405 Prospect Ave 1/1/23-3/31/23	0.00	34.50	
040423 016770	Invoice	04/04/2023	1220 Fredrickson Pl 1/1/23-3/31/23	0.00	848.77	
040423 016772	Invoice	04/04/2023	2205 Skokie Valley Rd 1/1/23-3/31/23	0.00	588.42	
040423 016883	Invoice	04/04/2023	19 St Johns Ave 1/1/23-3/31/23	0.00	27.25	
040423 018000	Invoice	04/04/2023	1055 St Johns Ave 1/1/23-3/31/23	0.00	34.50	
040423 018647	Invoice	04/04/2023	3100 Trail Way 1/1/23-3/31/23	0.00	604.14	
040423 018829	Invoice	04/04/2023	2501 Sheridan Rd 1/1/23-3/31/23	0.00	299.82	
040423 019308	Invoice	04/04/2023	1377 Deer Creek Pkwy 1/1/23-3/31/23	0.00	291.15	
040423 021030	Invoice	04/04/2023	2900 Trail Way 1/1/23-3/31/23	0.00	604.14	
040423 022091	Invoice	04/04/2023	1301 Hilary Ln 1/1/23-3/31/23	0.00	39.11	
040423 025539	Invoice	04/04/2023	1377 Deer Creek Pkwy 1/1/23-3/31/23	0.00	431.60	
040423 026407	Invoice	04/04/2023	1207 Park Ave West 1/1/23-3/31/23	0.00	293.29	
040423 026425	Invoice	04/04/2023	31 Park Ave 1/1/23-3/31/23	0.00	276.70	
040423 026451	Invoice	04/04/2023	335 Roger Williams Ave 1/1/23-3/31/23	0.00	25.50	
040423 029312	Invoice	04/04/2023	885 Sheridan Rd 1/1/23-3/31/23	0.00	215.33	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
040423 032271	Invoice	04/04/2023	1201 Park Ave W 1/1/23-3/31/23	0.00	889.25	
040423 032272	Invoice	04/04/2023	1201 Park Ave W 1/1/23-3/31/23	0.00	1,896.27	
	Void	04/06/2023	Regular	0.00	0.00	189067
	Void	04/06/2023	Regular	0.00	0.00	189068
11104	HIGHLAND PARK COUNTRY CLUB	04/06/2023	Regular	0.00	300.00	189069
033123	Invoice	03/31/2023	Rental of Ballroom-The Mad Hatter Tea Party..	0.00	300.00	
10537	COMMONWEALTH EDISON COMPANY	04/06/2023	Regular	0.00	15,509.65	189070
031723 02032300...	Invoice	03/17/2023	1390 Sunset Rd 2/15/23-3/16/23	0.00	2,989.49	
032423 18122640...	Invoice	03/24/2023	636 Ridge Rd 2/22/23-3/23/23	0.00	6,212.21	
032423 18147670...	Invoice	03/24/2023	ES Egandale 1N Park 2/22/23-3/23/23	0.00	265.96	
032723 17303300...	Invoice	03/27/2023	NS Clavey IE Rt 41 2/23/23-3/24/23	0.00	4,071.86	
032723 72610440...	Invoice	03/27/2023	1240 Fredrickson PI (POGO) 2/23/23-3/24/23	0.00	1,970.13	
17577	DAN'S MECHANICAL, INC	04/06/2023	Regular	0.00	943.00	189071
197	Invoice	01/02/2023	Service call to repair filter pump	0.00	943.00	
18562	DAVIS BANCORP INC	04/06/2023	Regular	0.00	1,702.00	189072
112103	Invoice	03/31/2023	Armored Transportation March 2023 & Dep...	0.00	1,702.00	
17122	DYNEGY ENERGY SERVICES	04/06/2023	Regular	0.00	12,419.81	189073
331665723031	Invoice	03/29/2023	February 2023-March 2023	0.00	12,419.81	
17719	CONSTELLATION NEWENERGY - GAS D	04/06/2023	Regular	0.00	3,107.26	189074
3713285	Invoice	03/24/2023	1207 Park Ave W - February 2023	0.00	3,107.26	
10868	FAULKS BROS. CONSTRUCTION, INC	04/06/2023	Regular	0.00	5,010.26	189075
382045	Invoice	03/07/2023	Bunker Sand	0.00	1,676.16	
382133	Invoice	03/08/2023	Topdressing Sand	0.00	1,844.40	
382540	Invoice	03/28/2023	Bunker Sand	0.00	1,489.70	
10889	FITNESS EQUIPMENT SERVICES, INC	04/06/2023	Regular	0.00	205.00	189076
5392	Invoice	03/27/2023	Bike #38 Repair	0.00	205.00	
10974	GEWALT HAMILTON ASSOCIATES INC	04/06/2023	Regular	0.00	7,270.75	189077
5121.250-24	Invoice	03/20/2023	SVGC Bridge Replacement-Services 1/30/23-...	0.00	6,070.75	
5818.200-17	Invoice	03/20/2023	1/30/23-2/28/23 Centennial Ice Arena Impr...	0.00	1,200.00	
17541	GOVTEMPS USA, LLC	04/06/2023	Regular	0.00	2,793.00	189078
4150323	Invoice	03/23/2023	Barb Cremin HR help Periods Ending 3/12 & ...	0.00	2,793.00	
19761	THE ULTIMATE SCHOOL OF GUITAR	04/06/2023	Regular	0.00	5,702.90	189079
741	Invoice	03/27/2023	1/9/23-3/20/23 Session Dates	0.00	5,702.90	
11196	ILLINOIS STATE POLICE	04/06/2023	Regular	0.00	100.00	189080
20230200686	Invoice	02/28/2023	2/1/23-2/28/23 Background Checks	0.00	100.00	
19937	CLIFFORD WALD & CO	04/06/2023	Regular	0.00	209.79	189081
SINV103731	Invoice	03/28/2023	Canon-306 Gray Ink	0.00	209.79	
20233	LAUREN ROSENBAUM	04/06/2023	Regular	0.00	40.00	189082
1867145	Invoice	03/30/2023	Refund	0.00	40.00	
11653	MAG CONSTRUCTION CO.	04/06/2023	Regular	0.00	30,439.80	189083
Application No. 2	Invoice	04/05/2023	2023 Deer Creek Racquet Club	0.00	30,439.80	
11933	NORTH SHORE SCHOOL DISTRICT 112	04/06/2023	Regular	0.00	441.60	189084
032323	Invoice	03/23/2023	Facilities Rental-Event on 5/20/23 & 5/21/23	0.00	441.60	
14914	NORTH SHORE WATER RECLAMATION	04/06/2023	Regular	0.00	10.18	189085
5053889	Invoice	03/25/2023	750 Lincoln Ave West 10/13/22-1/18/23	0.00	10.18	
20229	R&R SPECIALTIES OF WISCONSIN INC.	04/06/2023	Regular	0.00	1,501.95	189086
0078520-IN	Invoice	03/17/2023	4 Tires for Zamboni	0.00	1,501.95	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16459	SANTO SPORT STORE	04/06/2023	Regular	0.00	29,456.80	189087
708926	Invoice	03/14/2023	Outdoor caps - Quantity 192	0.00	2,928.00	
708928	Invoice	03/02/2023	Demarini WB57117 Voodoo OG Rebirth-Royal	0.00	1,582.90	
708929	Invoice	03/02/2023	Outdoor Caps KN-550 Polyester Knit Winter ...	0.00	448.95	
708935	Invoice	03/02/2023	Champro Youth/Adult Crown Knickers & Pan...	0.00	2,317.00	
708936	Invoice	03/02/2023	Champro Youth/Adult Baseball Belts, Basebal..	0.00	794.50	
708937	Invoice	03/02/2023	Russell Youth/Adult Power Fleece Hoodi...	0.00	4,549.20	
708938	Invoice	03/02/2023	Holloway Youth/Adult Clubhouse Pullovers	0.00	2,334.25	
708939	Invoice	03/02/2023	Badger Youth/Adult B-Core Long Sleeve Shirts	0.00	2,709.00	
708989	Invoice	03/27/2023	1 Badger Youth B-Core Long Sleeve Shirt	0.00	21.00	
708999	Invoice	03/02/2023	Alleson Youth/Adult Baseball Jerseys	0.00	9,131.35	
709022	Invoice	03/27/2023	1 Russell Youth Dri-Power Fleece Hoodie	0.00	31.95	
709045	Invoice	03/27/2023	1 Russell Youth Dri-Power Fleece Hoodie	0.00	43.95	
709051	Invoice	03/22/2023	Founders Youth/Adult Reversible Mesh Tanks	0.00	1,332.75	
78960	Invoice	03/14/2023	Basketball award shirts	0.00	1,232.00	
12593	THERAPEUTIC KNEADS, LTD.	04/06/2023	Regular	0.00	300.00	189088
050923	Invoice	03/30/2023	5/9/23 Chair Massage Service for 2 hours	0.00	300.00	
16409	TOTAL PARKING SOLUTIONS INC	04/06/2023	Regular	0.00	1,926.00	189089
106158	Invoice	03/03/2023	Rosewood parking meter 5/1/23-4/30/24	0.00	960.00	
106159	Invoice	03/03/2023	Rosewood parking meter	0.00	966.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	84	29	0.00	180,718.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	84	31	0.00	180,718.59

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	180,718.59
			<u>180,718.59</u>



Park District of Highland Park, IL

Payment Reversal Register

APPKT03588 - 4/6/23 Void Check# 189089

Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
16409	TOTAL PARKING SOLUTIONS INC				-1,926.00
Payment Type	Payment Number	Original Payment Date	Reversal Date		Payment Amount
Check	189089	04/06/2023	04/06/2023		-1,926.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
106158	Rosewood parking meter 5/1/23-4/30/24	03/03/2023	03/30/2023		960.00
106159	Rosewood parking meter	03/03/2023	03/30/2023		966.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-1,926.00	-1,926.00
Report Total:	0.00	-1,926.00	-1,926.00



Park District of Highland Park, IL

Packet: APPKT03589 - 4/6/23 Reissuing CheckTotal Parking Solutions & Drue Hoffmann

Check Register

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10756	DRUE HOFFMAN	04/06/2023	Regular	0.00	273.00	189090
020122	Invoice	02/01/2022	Referee Fees Jan 2022	0.00	273.00	
16409	TOTAL PARKING SOLUTIONS INC	04/06/2023	Regular	0.00	1,926.00	189091
106158	Invoice	03/03/2023	Rosewood parking meter 5/1/23-4/30/24	0.00	960.00	
106159	Invoice	03/03/2023	Rosewood parking meter	0.00	966.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	2	0.00	2,199.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	2	0.00	2,199.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2023	2,199.00
			<u>2,199.00</u>