

NOTICE OF WORKSHOP MEETING

Wednesday, March 8, 2023

Workshop Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

WORKSHOP MEETING AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ADDITIONS TO THE AGENDA**
- IV. **PUBLIC COMMENT FOR ITEMS ON AGENDA**
- V. **CONSTRUCTION PROJECT UPDATES**
- VI. **REVIEW OF VOUCHERS**
- VII. **OTHER BUSINESS**
- VIII. **OPEN TO PUBLIC TO ADDRESS THE BOARD**
- IX. **CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- X. **ACTION FROM CLOSED SESSION IF ANY**
- XI. **ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Director of Planning and Projects; Ryan Ochs, General Manager/Superintendent of Golf Operations; Chris Maliszewski, Director of Recreation and Facilities, Mitch Carr, Deputy Director of Operations and Facilities; Brian Romes, Executive Director

Date: March 8, 2023

Subject: **Construction Project Updates**

Summary

Staff will provide updates for the following construction projects:

- Fink Park Athletic Field Development project
- Sunset Valley Golf Club Bridge Replacement project
- Deer Creek Racquet Club Locker Room Improvement project
- Centennial Ice Arena Facility and Site Renovations project
- Centennial Ice Arena Ice Rink Floor Replacement project

To: Board of Park Commissioners

From: Jennifer Voss-Finance & Administrative Assitant
 Mari-Lynn Peters - Finance Director
 Brian Romes - Executive Director

Date: March 8, 2023

Subject: Bills presented for the Board's review on March 08, 2023.
 Checks written February 23, 2023 to March 03, 2023.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
February 23, 2023 Emergency Check	\$ 1,023.95
February 27, 2023 Emergency Check	\$ 711.50
March 01, 2023 Emergency Check	\$ 2,000.00
March 03, 2023 Emergency Check	\$ 5,111.07
March 03, 2023	\$ 558,490.07
Void Payments	\$ -
Bank Drafts	\$ 5,039.35
P-Card	\$ 191,121.54
TOTAL	\$ 763,497.48

PAYROLL DISBURSEMENTS

TOTAL	\$ -
GRAND TOTAL	\$ 763,497.48



Park District of Highland Park, IL

Check Register

Packet: APPKT03498 - 02/23/23 Plansource-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19484	PLANSOURCE	02/23/2023	Regular	0.00	1,023.95	188937
021623	Invoice	02/16/2023	IMRF Retiree Insurance-March 2023 Premiu...	0.00	1,023.95	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,023.95
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,023.95

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2023	1,023.95
			<hr/>
			1,023.95



Park District of Highland Park, IL

Check Register

Packet: APPKT03502 - 02/27/23 An Apple A Day-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19790	AN APPLE A DAY INC	02/27/2023	Regular	0.00	711.50	188938
022423	Invoice	02/24/2023	Catering for R. Grill retirement 02.28.23	0.00	711.50	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	711.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	711.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2023	711.50
			<hr/>
			711.50



Park District of Highland Park, IL

Check Register

Packet: APPKT03506 - 03/01/23 Illinois Department of Natural Resources-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11183	ILL DEPT OF NATURAL RESOURCES	03/01/2023	Regular	0.00	2,000.00	188939
BA 22-299	Invoice	02/28/2023	Boat Access Area Dev. Grant Award Fee #BA...	0.00	2,000.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	2,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	2,000.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	<u>2,000.00</u>
			2,000.00



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16895	312 COMMUNICATIONS INC	03/03/2023	Regular	0.00	7,700.00	188940
97769	Invoice	01/31/2023	312 Professional Services Jan 2023	0.00	7,700.00	
15147	ABC PRINTING COMPANY	03/03/2023	Regular	0.00	2,624.41	188941
272413	Invoice	02/03/2023	Decals: 7,000 Resident Lakefront, 300 Non-R...	0.00	2,187.61	
272737	Invoice	02/16/2023	72x36 Spring Registr(3), Camp Regist(3) Ban...	0.00	290.00	
272756	Invoice	02/17/2023	3' x 6' Spring Registration Banner	0.00	146.80	
19993	ACP CREATIVIT, LLC	03/03/2023	Regular	0.00	25,806.00	188942
INV97908	Invoice	11/16/2022	Server/Adaptor/Hard Drives/HPE License	0.00	25,806.00	
19734	AECOM TECHNICAL SERVICES INC.	03/03/2023	Regular	0.00	3,903.17	188943
2000725333	Invoice	02/22/2023	Park Ave Boat Launch Parking Lot Restoration	0.00	1,567.26	
2000725333	Invoice	02/22/2023	Park Ave Boat Launch Parking Lot Restoration	0.00	2,335.91	
18286	ALICIA SINGER	03/03/2023	Regular	0.00	22.90	188944
1825085	Invoice	02/22/2023	Refund	0.00	22.90	
16342	AMERICAN UNDERGROUND, INC	03/03/2023	Regular	0.00	1,580.00	188945
9587	Invoice	12/30/2022	Cunniff Bathroom Prep, Clean & Inspect	0.00	1,580.00	
10149	ANCEL, GLINK, DIAMOND, BUSH,	03/03/2023	Regular	0.00	5,300.00	188946
94422	Invoice	02/07/2023	Legal Services January 2023	0.00	5,300.00	
16949	ANDERSON LOCK	03/03/2023	Regular	0.00	795.00	188947
7103766	Invoice	01/17/2023	Install Locks	0.00	795.00	
13696	ANIMAL QUEST ENTERTAINMENT INC	03/03/2023	Regular	0.00	200.00	188948
022223	Invoice	02/22/2023	Animal Show Deposit for 7/6/23 Heller Sum...	0.00	200.00	
20205	BETSY BRISKMAN	03/03/2023	Regular	0.00	287.00	188949
1824972	Invoice	02/22/2023	Refund	0.00	287.00	
10463	CHICAGO TRIBUNE COMPANY	03/03/2023	Regular	0.00	627.45	188950
065595808000	Invoice	12/30/2022	Classified Listings 12/01/22-12/31/22	0.00	335.15	
067415808000	Invoice	02/01/2023	Online Classified Listing 01/01/23 - 01/31/23	0.00	292.30	
10537	COMMONWEALTH EDISON COMPANY	03/03/2023	Regular	0.00	2,492.66	188951
021623 02032300...	Invoice	02/16/2023	1390 Sunset Rd. 01/17/23-02/15/23	0.00	2,492.66	
18393	COPENHAVER CONSTRUCTION INC	03/03/2023	Regular	0.00	9,672.53	188952
Invoice 4	Invoice	02/09/2023	2022 Sunset Valley Cart Path Bridge Replac...	0.00	9,672.53	
20076	COUNSILMAN-HUNSAKER	03/03/2023	Regular	0.00	1,060.00	188953
22513	Invoice	11/15/2022	RCHP Professional Services 10/16/22-11/15/...	0.00	1,060.00	
10624	DANIEL CREANEY COMPANY	03/03/2023	Regular	0.00	2,125.00	188954
45555	Invoice	02/13/2023	Jan 2023- Moraine Park Path-Schmidt Engin...	0.00	1,625.00	
45599	Invoice	02/27/2023	January 2023 Moraine Park Path-Schmidt En...	0.00	500.00	
18562	DAVIS BANCORP INC	03/03/2023	Regular	0.00	1,518.00	188955
110548	Invoice	01/31/2023	Armored Transportation January 2023	0.00	1,518.00	
20075	DIRECT ENERGY BUSINESS	03/03/2023	Regular	0.00	6,278.37	188956
HS33472645	Invoice	02/08/2023	636 Ridge Rd 01/01/23-01/31/23	0.00	3,509.92	
HS33472646	Invoice	02/08/2023	1240 Fredrickson (Hidden Creek) 01/01/23-...	0.00	233.08	
HS33472647	Invoice	02/08/2023	3100 Trail Way (Centennial Ice) 01/01/23-01-...	0.00	2,535.37	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
15283	DOUBLE D BOOKING	03/03/2023	Regular	0.00	1,700.00	188957
02242023	Invoice	02/24/2023	Deposit for 2023 4th of July Community Pici...	0.00	1,700.00	
20171	GYM SALES ARCHITECT LLC	03/03/2023	Regular	0.00	3,000.00	188958
02-0223	Invoice	02/20/2023	Fitness Consulting Services Monthly February..	0.00	3,000.00	
17719	CONSTELLATION NEWENERGY - GAS D	03/03/2023	Regular	0.00	3,374.80	188959
3691496	Invoice	02/22/2023	1201 Park Ave W - January 2023	0.00	3,374.80	
10887	FIRST STUDENT, INC.	03/03/2023	Regular	0.00	2,304.00	188960
2181487	Invoice	02/10/2023	Trip Charges 12/27-12/30	0.00	1,098.00	
2181487	Invoice	02/10/2023	Trip Charges 01/03-01/06	0.00	1,206.00	
10889	FITNESS EQUIPMENT SERVICES, INC	03/03/2023	Regular	0.00	400.00	188961
5360	Invoice	02/21/2023	02/21/23 Equipment Repairs	0.00	400.00	
10974	GEWALT HAMILTON ASSOCIATES INC	03/03/2023	Regular	0.00	15,574.90	188962
5121.050-10	Invoice	02/08/2023	Fink Park Baseball 01/01/23-01/29/23	0.00	9,062.50	
5121.250-23	Invoice	02/10/2023	SVGC Bridge Replacement-Services 1/1/23-1...	0.00	6,512.40	
19811	GILBANE BUILDING COMPANY	03/03/2023	Regular	0.00	5,000.00	188963
202302-J576	Invoice	02/24/2023	PDHP Preconstruction Services-West Ridge	0.00	5,000.00	
17541	GOVTEMPS USA, LLC	03/03/2023	Regular	0.00	5,964.00	188964
4103783	Invoice	12/29/2022	Barb Cremin HR help Periods ending 12/18/...	0.00	567.00	
4126871	Invoice	02/28/2023	Barb Cremin HR help Periods ending 01/29 &...	0.00	1,722.00	
4134636	Invoice	02/23/2023	Barb Cremin HR help Periods Ending 02/12 &...	0.00	3,675.00	
19596	GUEST AUTOMATION INC	03/03/2023	Regular	0.00	2,480.26	188965
IN20232876	Invoice	02/01/2023	Supply & Replace Pressure Sensors	0.00	2,480.26	
17302	HEAD/PENN RACQUET SPORTS	03/03/2023	Regular	0.00	105.41	188966
5193524037	Invoice	02/27/2023	Synthetic Gut Set, Sz 16 WH, 24 PCS	0.00	105.41	
18561	J MILLER MARKETING INC	03/03/2023	Regular	0.00	1,120.00	188967
22396	Invoice	02/20/2023	February 2023 Online Management	0.00	1,120.00	
16866	JEFF COHEN CREATIVE LTD	03/03/2023	Regular	0.00	212.50	188968
021323	Invoice	02/13/2023	1/27/23& 1/29/23 Centennial Hill Photogra...	0.00	212.50	
19934	ZIPLINE CORPORATION	03/03/2023	Regular	0.00	160.00	188969
2-022HP	Invoice	08/30/2022	Photography several locations, editing	0.00	160.00	
20178	KIEFER USA	03/03/2023	Regular	0.00	20,041.00	188970
0002113-IN	Invoice	01/31/2023	Dino Grip 4 Gallon & Vulca-NO High Density ...	0.00	20,041.00	
19928	LAKES AND RIVERS CONTRACTING, INC	03/03/2023	Regular	0.00	263,929.69	188971
Application No. 5...	Invoice	01/31/2023	Park Avenue Launch Project	0.00	176,041.10	
Application No. 5-B	Invoice	01/31/2023	Park Avenue Launch Project	0.00	87,888.59	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	03/03/2023	Regular	0.00	2,168.38	188972
0005166888	Invoice	11/30/2022	833 Sheridan Rd 12/1/22-12/31/22	0.00	80.22	
0005166890	Invoice	11/30/2022	2821 Ridge Rd 12/1/22-12/31/22	0.00	80.22	
0005166891	Invoice	11/30/2022	701 Deer Creek Pkwy 12/1/22-12/31/22	0.00	138.96	
0005194273	Invoice	12/31/2022	Garbage and recycling 01/01/23 01/31/23 8...	0.00	80.22	
0005194274	Invoice	12/31/2022	Garbage and recycling 01/01/23 01/31/23 2...	0.00	80.22	
0005194275	Invoice	12/31/2022	Garbage and Recycling 01/01/23 01/31/23 D...	0.00	138.96	
0005194276	Invoice	12/31/2022	Garbage and Recycling 01/01/23-01/31/23 R...	0.00	205.83	
0005194498	Invoice	12/31/2022	Garbage and Recycling 01/01/23 01/31/23 P...	0.00	363.56	
0005226423	Invoice	01/31/2023	Garbage and recycling 02/01/23 02/31/23 8...	0.00	80.22	
0005226424	Invoice	01/31/2023	Garbage and recycling 02/01/23 02/28/23 2...	0.00	80.22	
0005226425	Invoice	01/31/2023	Garbage and recycling 02/01/23 02/28/23 D...	0.00	138.96	
0005226426	Invoice	01/31/2023	Garbage and Recycling 02/01/23 02/28/23 R...	0.00	205.83	
0005226428	Invoice	01/31/2023	Garbage and Recycling 02/01/23 02/28/23 S...	0.00	131.40	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
0005226655	Invoice	01/31/2023	Garbage and Recycling 02/01/23 02/28/23 P...	0.00	363.56	
20077	COACHABLE CANINES	03/03/2023	Regular	0.00	1,260.00	188973
20231	Invoice	02/07/2023	Winter 2023 Session	0.00	1,260.00	
17710	MNJ TECHNOLOGIES DIRECT, INC	03/03/2023	Regular	0.00	31.73	188974
0003881552	Invoice	01/31/2023	Microsoft Cloud-Exchange Online (Plan 2)	0.00	31.73	
19792	MOWERWORKS LTD	03/03/2023	Regular	0.00	4,679.00	188975
201290	Invoice	02/15/2023	Parks Electric Equipment/Mowers/Blowers/...	0.00	4,679.00	
13604	NORTH SHORE GAS	03/03/2023	Regular	0.00	7,981.47	188976
022023 06011450...	Invoice	02/20/2023	RCHP 01/17/23-02/15/23	0.00	1,833.53	
022023 06011450...	Invoice	02/20/2023	1240 Fredrickson Pl 1/14/23-2/14/23	0.00	2,372.36	
022023 06011507...	Invoice	02/20/2023	Deer Creek 1/17/23-2/14/23	0.00	2,711.92	
022023 06022257...	Invoice	02/20/2023	1390 Sunset Rd 1/14/23-2/14/23	0.00	134.09	
022023 06024052...	Invoice	02/20/2023	2900 TrailWay,Cunniff Park Shelter 1/17/23-...	0.00	251.68	
022023 06024054...	Invoice	02/20/2023	1377 Clavey Rd. 01/17/23-02/14/23	0.00	242.26	
022023 06024054...	Invoice	02/20/2023	3100 TrailWay 01/14/23-02/14/23	0.00	248.32	
022023 06024054...	Invoice	02/20/2023	Aquatic Park 1/14/23-2/14/23	0.00	187.31	
11933	NORTH SHORE SCHOOL DIST 112	03/03/2023	Regular	0.00	110.40	188977
022123	Invoice	02/21/2023	School facility rental 02/25/23	0.00	110.40	
12166	RECORD-A-HIT, INC.	03/03/2023	Regular	0.00	1,575.00	188978
231144	Invoice	02/01/2023	Carnival Games & Green Screen Photos	0.00	1,575.00	
12211	RICOH USA, INC	03/03/2023	Regular	0.00	751.19	188979
5066593075	Invoice	01/17/2023	Copies 12/17/22-01/16/23	0.00	751.19	
16459	SANTO SPORT STORE	03/03/2023	Regular	0.00	823.24	188980
708458	Invoice	02/16/2023	4 All Star Catching Kits-Royal	0.00	823.24	
12321	SCHAEFGES BROTHERS, INC	03/03/2023	Regular	0.00	21,018.15	188981
Invoice No. 3358	Invoice	01/30/2023	Sunset Valley GC Cart Path	0.00	21,018.15	
20206	SHADE SYSTEMS, INC	03/03/2023	Regular	0.00	100,403.36	188982
10683	Invoice	01/11/2023	Shades OSP202008, OSP151508, OTC143008,...	0.00	100,403.36	
18410	SIKICH LLP	03/03/2023	Regular	0.00	8,000.00	188983
7270	Invoice	02/14/2023	Professional services thru 01/30/23	0.00	8,000.00	
12393	SMITHGROUP, INC.	03/03/2023	Regular	0.00	5,150.00	188984
0169441	Invoice	02/24/2023	Park Ave Boat Launch Construction Admn 12...	0.00	5,150.00	
20175	STEPHANIE BROWN	03/03/2023	Regular	0.00	20.00	188985
1825227	Invoice	02/22/2023	Refund	0.00	20.00	
18411	STUDIO E 16, LLC	03/03/2023	Regular	0.00	650.00	188986
PDHP 22423	Invoice	02/24/2023	Edit Vertical Recruitment for SnapChat	0.00	500.00	
PDHP_RECX	Invoice	02/07/2023	1.5 hrs Editing 2023 Summer Recruitment Vi...	0.00	150.00	
17515	WINDSTREAM	03/03/2023	Regular	0.00	2,811.60	188987
75491098	Invoice	02/22/2023	February 2023	0.00	2,811.60	
10650	WOODHOUSE TINUCCI ARCHITECTS LL	03/03/2023	Regular	0.00	3,697.50	188988

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
01-5453	Invoice	02/03/2023	799 Central Feasibility Study	0.00	3,697.50	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	82	49	0.00	558,490.07
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	82	49	0.00	558,490.07

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	558,490.07
			<u>558,490.07</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03519 - 03/03/23 Plansource-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19484	PLANSOURCE	03/03/2023	Regular	0.00	5,111.07	188989
030323	Invoice	03/01/2023	IMRF Retiree Insurance March 2023 Premiu...	0.00	5,111.07	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	5,111.07
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	5,111.07

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2023	5,111.07
			<hr/>
			5,111.07



Park District of Highland Park, IL

Check Register

Packet: APPKT03496 - Bank Draft 2/16/23 Illinois Department of Revenue

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11188	ILLINOIS DEPT OF REVENUE	02/16/2023	Bank Draft	0.00	83.00	DFT0004069
013123	Invoice	02/16/2023	January 2023 ST-1 Sales/Use Tax-ST-1 Paym...	0.00	83.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	83.00
EFT's	0	0	0.00	0.00
	1	1	0.00	83.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2023	83.00
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			83.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03499 - Bank Draft 02/23/23 Health Equity
INV4814440

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	02/23/2023	Bank Draft	0.00	200.14	DFT0004070
INV4814440	Invoice	02/23/2023	Visa Card Payments-HCFSA 223	0.00	200.14	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	200.14
EFT's	0	0	0.00	0.00
	1	1	0.00	200.14

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2023	200.14
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			200.14



Park District of Highland Park, IL

Check Register

Packet: APPKT03508 - Bank Draft 03/02/23 Health Equity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	02/28/2023	Bank Draft	0.00	92.40	DFT0004079
INV4836958	Invoice	02/28/2023	February 2023 Admin Fees	0.00	92.40	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	92.40
EFT's	0	0	0.00	0.00
	1	1	0.00	92.40

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2023	92.40
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			92.40



Park District of Highland Park, IL

Check Register

Packet: APPKT03509 - Bank Draft 03/02/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	02/24/2023	Bank Draft	0.00	4,378.81	DFT0004080
022423 ICMA 457	Invoice	02/24/2023	02/24/23 ICMA 457 Deductions Plan#302037	0.00	4,378.81	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,378.81
EFT's	0	0	0.00	0.00
	1	1	0.00	4,378.81

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2023	4,378.81
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			4,378.81



Park District of Highland Park, IL

Check Register

Packet: APPKT03510 - Bank Draft 03/02/23 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
12825	ICMA RETIREMENT TRUST #705568	02/24/2023	Bank Draft	0.00	285.00	DFT0004081
022423 ICMA Roth	Invoice	02/24/2023	Pay Period 02/24/23 ICMA Roth IRA Plan# 7...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2023	285.00
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			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03521 - P-Card Statement 01/08/23-02/07/23

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	02/13/2023	Bank Draft	0.00	191,121.54	DFT0004082
123022	Invoice	12/30/2022	P-Card with PA	0.00	69,488.44	
20723	Invoice	02/07/2023	P-Card with PA	0.00	121,633.10	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	1	0.00	191,121.54
EFT's	0	0	0.00	0.00
	2	1	0.00	191,121.54

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2023	191,121.54
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			191,121.54