

**MINUTES OF A THE FINANCE COMMITTEE MEETING  
OF THE PARK DISTRICT OF HIGHLAND PARK  
HELD ON JANUARY 17, 2023 8:04 A.M.**

**Present:** Commissioner Bernstein, Vice President Freeman, President Grossberg

**Absent:** None

**Also, Present:** Executive Director Romes; Director Peters, Director Gogola; Director Smith; Director Voss; Director Carr; Director Kopka; Assistant Director Maliszewski; Assistant Director Murrin; Manager Ochs; Manager Baczek; Coordinator Hejnowski

**Guest Speaker:** None

Commissioner Ruttenberg joined the meeting at 8:06 a.m.

**Additions to the Agenda**

None.

**Compton Trail Avenue Connection Update**

Director Smith reported that Per the First Amendment of the Intergovernmental Agreement between the Park District, City of Highland Park, and Lake County Forest Preserve District entered into during the development of the Preserve, the Park District has an obligation to design and construct a trail connection from the Preserve to Half Day Road along Compton Avenue. Staff have obtained a proposal from Gewalt Hamilton Associates for \$41,900 to assist with this work. Staff budgeted \$25,000 this year for planning costs and \$125,000 in 2024 for construction, totaling \$150,000. The anticipated construction costs are \$100,000, so the project is currently under budget.

Staff received consensus from the Finance Committee Meeting to place the proposal from Gewalt Hamilton Associates on the consent agenda for the January 25, 2023 Regular Meeting.

**January 2023 Bid Results**

**A. *2024 Sunset Valley Golf Club Golf Cart Lease***

Manager Ochs reported that the District received two (2) bids: Yamaha Lithium Ion Battery Golf Carts and EZGO Lithium Ion Battery Golf Carts. The Yamaha carts would require the Cartbarn to be upgraded with heat and insulation to accommodate the recommended winter storage temperature of above 32 degrees. Unfortunately, Harris Golf Carts will not guarantee a March 1, 2024 delivery. If the order is not ready Harris Golf Carts supply the District with gas loaner carts until fleet arrives. There will be a cost associated with the loaner carts. Overall, the Yamaha Lithium Ion carts are very new and there is currently no Chicagoland courses that have this battery. As for the EXGO carts, the Cartbarn would not need to be upgraded due to Samsung Lithium Battery can accommodate colder storage temperatures. Lastly, EZGO does not have an issue supplying the new fleet by March 1, 2024. Currently, EZGO partners with over 30 (Municipal, Public and Private) Chicagoland courses with Elite lithium Golf Carts.

The current 5-Year Capital Plan for the New Golf Cart Lease is budgeted for \$78,000 per year beginning in 2024. If the Park Board approves this recommendation the 5 – Year Capital Plan will need to be adjusted to \$107,780.34 per year from 2024 - 2028.

Staff recommends consensus from the Finance Committee recommends that the Park Board of Commissioners approve entering into a 5-year lease term with EZGO for 65 lithium ion battery operated golf carts and 1 gas operated beverage cart for a 5-year total of \$538,901.70 and entering into a 5-year lease term with EZGO for Alternate A (GPS system) in the amount of \$165,789 at the January 25, 2023 Regular Meeting. This will be an operational expense of \$33,157.80 budgeted per year. Staff will continue to seek sponsorship opportunities to help offset the operational cost. Payment will begin May 2024.

The Finance Committee supports staff recommendation and received consensus to place the bid from EZGO on the consent agenda at the January 25, 2023 Regular Meeting.

**B. Centennial Ice Arena Water Heaters**

Deputy Director Carr reported that two (2) PVI brand 125 gallon commercial hot water heater tanks were installed at 2006 at Centennial Ice Arena. Heaters of this size typically come with an 8-year warranty for the tanks and the estimated useful life is 15-20 years. The heaters are used to support the 195 gallons of hot water needed to fill the Zamboni to maintain the ice. The District received three (3) bids: Absolute Home Improvement, INC., FJ Kerrigan Plumbing Company, and Little Tommy's Plumbing. Staff budgeted \$110,000, and the lowest bidder was Absolute Home Improvement, INC. for \$96,433 for a savings of \$13,567. Staff received consensus from the Finance Committee to place this item on the consent agenda at the January 25, 2023, Regular Meeting allowing the Executive Director to enter into contract with Absolute Home Improvement, Inc in the amount of \$96,433 for the purchase and installation of Two (2) PVI Hot Water Tanks.

Commissioner Ruttenberg requested that staff explore electric options, however, he supports placing the recommendation on the consent agenda.

**C. Centennial Ice Arena Landscaping**

Director Smith reported that the District received six (6) bids for the Centennial Ice Arena Landscaping project: Absolute Home Improvements, INC., Hacienda Landscaping, INC., D & J Landscaping, INC., Balanced Environments, INC., Cornerstone Partners Horticultural Services, and Continental Construction Co., INC. Staff budgeted \$37,300. The low bidder was Absolute Home Improvements, INC., for \$19,200 for a savings of \$18,100.

Staff received consensus from the Finance Committee to place the low bid on the consent agenda at the January 25, 2023, Regular Meeting allowing the Executive Director to enter into contract with Absolute Home Improvement, Inc in the amount of \$19,200.

**D. Moroney Park Improvements Project**

Director Smith reported that there are several components to this project, so the District had three (3) bid openings, the first for general construction, which includes demolition of the existing playground, purchasing and installing new playground equipment, constructing a new ADA entry, site work & landscape restoration, and site furniture, the second bid, second for pour in place safety surfacing, and third for fencing. The District received two (2) bids for general construction: Absolute Home Improvements, INC. and D & J Landscaping, INC., three (3) bids for pour in place safety

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surfacing: Gametime, Perfect Turf, LLC., and Innovista LLC., and three (3) bids for fencing: DuraBilt Fence, Absolute Home Improvements, INC., and Peerless Fence. Absolute Home Improvements, INC. was the lowest bid for general construction at \$73,250, Gametime was the low bid for pour in place safety surfacing at \$76,672, and DuraBilt Fence was the lowest bid for fencing at \$5,595. Staff budgeted \$290,000. The combined estimated cost is \$260,739.05, for a savings of \$29,260.95.

Staff received consensus from the Finance Committee to place the lowest bids on the consent agenda at the January 25, 2023, Regular Meeting allowing the Executive Director to enter into contract with Absolute Home Improvement, Inc. for general construction, Gametime for pour in place safety surfacing, and DuraBilt Fence for fencing.

**Other Business**

Commissioner Bernstein commended staff for the work and performance at the MLK Day of Service event.

**Open to the Public to Address the Board**

None.

**Adjournment**

The meeting adjourned at 8:49 a.m.

Respectfully submitted,

*Roxanne Hejnowski*

Roxanne Hejnowski, Assistant Secretary