

NOTICE OF REGULAR MEETING
Wednesday, September 28, 2022
Regular Meeting
6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
[Live Stream Video Link](#)

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. ADDITIONS TO THE AGENDA

IV. PUBLIC COMMENT FOR ITEMS ON AGENDA

For public comment, members of the public can attend the virtual meeting so they may have the opportunity to speak during the public comment period.

If you wish to speak during the virtual meeting, [click here to register](#).

Registrants will receive an email with meeting access information from it@pdhp.org.

Anyone wishing to speak during the public comment period of the virtual meeting will need to use the "Raise Hand" function in Zoom to indicate that they would like to speak. The Board President or Board Secretary will call on registrants who have activated the "Raise Hand" feature in alphabetical order.

V. CONSENT AGENDA

- A. Approval of the Minutes from the August 10, 2022 Finance Committee Meeting**
- B. Approval of the Minutes from the August 10, 2022 Workshop Meeting**
- C. Approval of the Minutes from the August 17, 2022 Facility/Recreation Committee Meeting**
- D. Approval of the Minutes from the August 18, 2022 Finance Committee Meeting**
- E. Approval of the Minutes from the August 24, 2022 Regular Board Meeting**
- F. Approval of the Minutes from the August 31, 2022 Special Meeting**
- G. Bills and Payroll in the amount of \$2,160,269.96**

VI. FINANCIAL FORECASTS TREASURER'S REPORT

VII. UNFINISHED BUSINESS

- A. Approval of the Athletic Fields Capital Campaign Project Change Order Agreement**
- B. Approval of the 2022-2023 Millard Bluff Grading and Tree Removal Bid**
- C. Approval of the OSLAD Grant Resolution of Authorization**

VIII. NEW BUSINESS

- A. Parks Foundation Update**
- B. Director's Report**
- C. Board Comments**

IX. OTHER BUSINESS

X. OPEN TO PUBLIC TO ADDRESS THE BOARD

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- XI. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XII. ACTION FROM CLOSED SESSION IF ANY**
- XIII. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON AUGUST 10, 2022 4:36 P.M.**

Present: Commissioner Bernstein, Vice President Freeman, President Grossberg

Commissioner Kaplan participated by electronic means; he joined the meeting at 4:41 p.m. Commissioner Kaplan joined the meeting in person at 5:45 p.m.

Commissioner Ruttenberg joined the meeting in person at 5:20 p.m.

Absent: None

Also, Present: Executive Director Romes; Director Peters, Director Gogola; Director Smith; Assistant Director Maliszewski; Manager Baczek; Manager Schwartz; Manager Sassorossi; Coordinator Hejnowski

Guest Speaker: Dan Krawczyk and Ron McHargue, Ice Builders

Additions to the Agenda

None.

Approval of the Finance Committee Meeting Minutes from June 22, 2022

The Minutes from the June 22, 2022 Finance Committee Meeting were approved.

Centennial Ice Rink Update

Director Smith reported that at the July 27 Regular Meeting it was determined that a short-term solution was not viable to repair the ice rink floor, so staff reached out to a variety of firms requesting an engineering and design proposal for a long-term solution and received five proposals: IMEG, Ser-Ice Refrigeration, Inc., B32 Engineering Group, Stantec, and Ice Builders. Staff are recommending the proposal from Ice Builders for \$1.4 million. Director Smith reported that Dan Krawczyk and Ron McHargue, Ice Builders, are here this evening by electronic means to answer questions.

Director Smith shared the proposed timeline, reporting that Ice Builders worked with staff to develop a realistic and aggressive timeline. Engineering would occur in August, demolition in September, construction would occur in October – January, and ice is estimated to be available by February 2023.

President Grossberg would like to know if the walls and structures surrounding the rink will be damaged during construction.

Director Smith reported that surrounding walls and structures will be covered and protected during construction.

As for the project, Director Smith reported that Ice Builders offers two flooring options, concrete or sand. Sand flooring reduces the schedule by one month, reduces the total project costs by \$112,000, and allows ice to stay in for a longer period, however, every 5years Ice Builders estimates the District will spend

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\$20,000 on long-term maintenance of the floor, yearly maintenance fees will increase, and the daily maintenance is different than what staff are custom too, which is concerning. Staff are recommending a concrete floor, which is what the District has always had.

Commissioner Bernstein would like to know if Ice Builders has a local office since their office is in New York.

Mr. McHargue, Ice Builders, reported that most of their clients/projects are in the Chicagoland area, and have been doing so for 40years. They have a national agreement with the United Association of Plumbers and Steam Fitters and a group of sub-contractors and crewmembers in Chicagoland. Project Supervisors will come from the New York office.

Commissioner Bernstein would like to know if sub-contractors and crewmembers are available.

Mr. McHargue, Ice Builders, reported that he spoke with all contractors excluding the insulator, all are currently available. Insulation begins at the end of the year/early 2023.

Commissioner Bernstein would like to know if materials are from the US.

Mr. McHargue, Ice Builders, reported that all materials for the project are US manufactured.

Commissioner Bernstein would like to know if the pumps are different from the compressor.

Mr. McHargue, Ice Builders, reported that the current compressor is adequate for a low-flow ice mat system. The District is changing to a conventional flow system which requires new pumps and a heat exchanger for an underfloor frost prevention system. The current condenser can remain.

Commissioner Bernstein would like to know if there is a market to sell the pumps and mechanicals that are no longer compatible with the conventional flow system.

Mr. McHargue, Ice Builders, reported that there is a market. Staff will work with Ice Builders to salvage and sell the pumps and mechanicals that are no longer compatible.

Commissioner Bernstein would like to know why frost mitigation is not included in the proposal.

Mr. McHargue, Ice Builders, reported that frost mitigation is not necessary based on the soil borings from WJE Engineers. Should anything change after demolition there will be an addendum to the agreement.

Commissioner Bernstein would like to know who is responsible for starting the refrigeration system and flooding the ice.

Mr. McHargue, Ice Builders, is responsible for flooding and painting the ice.

Assistant Director Maliszewski reported that Dual Temp, who is the contractor that maintains the District's refrigeration system will be on site with Ice Builders to start up the new refrigeration system and chiller. Park District staff are responsible for maintaining the system once started.

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Commissioner Bernstein would like the one-year warranty extended in case there are issues found after the ice is removed for yearly maintenance. Additionally, he would like to know what type of floors the Chicagoland ice arenas use.

Director Smith reported that he will have a follow-up conversation with Ice Builders regarding extending the warranty.

Mr. McHargue, Ice Builders, reported that he does not have any clients in the Chicagoland area with a sand floor. 90% of rinks use the concrete floor option. The sand floor option has been around since the 1970s, it's just not common in the Midwest.

Commissioner Bernstein would like to know some of Ice Builders Chicagoland's clients.

Director Smith reported that Ice Builders constructed the ice arenas in Skokie, Rolling Meadows, Glenview, Gurnee, and Evanston.

Commissioner Bernstein would like to know why Ice Builders was not selected in 2020.

Director Smith reported that the 2020 RFP was for a new ice mat, not an ice floor, so Ice Builders did not submit a bid.

Commissioner Bernstein would like to know what staff are expecting from the Park Board.

Executive Director Romes reported that staff will be requesting that the Park Board of Commissioners approve the \$1.4 million proposal from Ice Builders at Workshop Meeting beginning at 6:00 p.m. this evening.

Centennial Ice Arena Renovation Update

In 2021 the Board of Park Commissioners awarded two contracts for the design of the Centennial Ice Arena Building and Site Renovation project, an initiative recommended in GreenPrint 2024. Woodhouse Tinucci Architects (WTA) was contracted for the interior renovations of the lobby, locker rooms, restrooms, multi-purpose room, and office spaces. Gewalt Hamilton and Associates (GHA) was contracted for the new drop-off configuration, drainage improvements, parking lot resurfacing, and exterior lighting.

Manager Schwartz reported that staff would like direction from the Park Board on how to proceed with the 2022 Centennial Ice Arena Renovation and Site Improvement Project. The District received three bids, Kandu Construction, Simpson Construction, and Stuckey Construction. Simpson Construction was the lowest bidder, but they failed to bid on the specified items, so staff are recommending that the Park Board consider Stuckey Construction since they are the lowest most responsible bidder. Since the project is over budget staff presented three options; full scope estimated at \$4.2 million which includes all the proposed interior renovations (new entry and lobby) and the proposed exterior renovations (parking lot renovations and drainage improvements), Reduced Scope and Value Engineering Option A estimated at \$3.7 million which includes all the proposed interior renovations (new entry and lobby) and reduced exterior renovations removing the north parking lot repairs and only replacing lights at the turnaround and main lot, and lastly, Reduced Scope and Value Engineering Option B, estimated at \$3.5 which reduces the interior and exterior renovations, removing some of the entry enhancements, removing the parking lot repairs, only replacing lights at the turnaround and main lot, and partial drainage improvements.

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As for the project timeline, Stuckey Construction is estimating that the project would be completed end of February into early Spring. When bidding on this project, it was assumed that ice would be active.

Director Smith reported that this bid is valid for 90 days, expiring at the start of September. If it's decided to move forward, staff will request approval from the Park Board at the August 24 Regular Meeting. Staff will need to rebid if a decision is not made prior to August 24.

Commissioner Bernstein requested that staff follow up with Stuckey Construction to see how value engineering would change since the ice would no longer be active.

Commissioner Ruttenberg is opposed to removing the lights in the north parking lot. He is strongly opposed to the reduced scope options (A and B). He would like to know a ballpark estimate to build a new rink from scratch.

Executive Director Romes reported that a new building is ballparked at \$15 - \$20 million.

President Grossberg would like to know if the current facility is obsolete/outdated since there is only one sheet of ice.

Assistant Director Maliszewski reported that the quantity of ice sheets per facility varies. The amenities are outdated, and those items are being addressed in the renovation. User groups are in favor of adding a second sheet, however, what they feel is more important is the recommended improvements to the amenities.

Vice President Freeman and Commissioner Kaplan support Commissioner Ruttenberg's recommendation. They are opposed to the reduced scope options (A and B).

Commissioner Kaplan would like to know the difference in cost between Options A and B.

Manager Schwartz reported that Option B saves \$420,000.

Commissioner Bernstein would like to know if the north lot repairs could be a stand-alone project, which could be completed down the road.

Executive Director Romes reported that the north lot repairs could be a stand-alone project, being bid out in 2023.

Commissioner Bernstein reminded the Park Board that the cart path replacements at Sunset Valley Golf Club were pulled from the original project to reduce costs. He suggests using that logic for this project to help reduce costs.

Assistant Director Maliszewski reported that there is potential to generate revenue so that this project could be staged, allowing the north lot repairs to occur in the future.

Commissioner Ruttenberg is opposed to deferring lighting repairs for future years.

Funding Model Update

Director Peters reported that staff developed several funding scenarios to support the estimated \$1.5 million for the Centennial Ice Rink Replacement in the Ten-Year Funding Model. This includes:

Scenario 1: Increase the annual transfers from recreation and special recreation funds into the capital fund and reduce the fund balance in the recreation fund. The District general and recreation funds have a 25% reserve fund balance policy and the policy for special recreation is 15%. When looking at the reserve fund balance history, the 2022 general and recreation fund balances will align with pre-covid years. Currently, the general fund has a 59% reserve, and the recreation fund has a 51% reserve. Staff are recommending an additional \$1 million be transferred from the recreation fund and an additional \$50,000 from the special recreation fund. Furthermore, staff recommends transferring an additional \$50,000 from the special recreation fund over each of the next four years. The reserve for the recreation fund would decrease to 43% and the reserve for the special recreation fund would decrease to 58%, which still aligns with pre-covid years. 2027 is the only year where the District will have a deficit, however, the District could further reduce its reserve funds to avoid this.

Scenario 2: Adjust the 5-year capital plan; defer and eliminate some capital projects in each of the ten years, and/or consolidate some of the capital projects. Staff has not determined any projects that could be deferred or eliminated at this time. Instead, staff would like to consolidate the athletic field project.

Scenario 3: Combines Scenario 1 & 2. There are no concerning years in this scenario over the next ten years.

Scenario 4: Scenario 3, plus potential Cost Recovery and OSLAD Grant Award. There are no concerning years in this scenario over the next ten years, so long as the District is awarded cost recovery funds and OSLAD grant funds, neither of which are guaranteed.

Director Peters reported that the District is fully funded over the next ten years in Scenario 3.

Executive Director Romes reported that the tier 6 unfunded projects are not included in any of these funding scenarios.

President Grossberg is opposed to grant funds being baked into any of the formulas for the funding model. He is in favor of Scenario 1.

Vice President Freeman only supports Scenario 1.

Commissioner Bernstein reported that there are two things to consider at Centennial, the rink replacement and possibly approving the proposal from Ice Builders, and the GreenPrint portion of the project and which of the three options should be approved (full scope, Option A, or Option B) and/or possibly staging the project.

The consensus of the Finance Committee is to proceed with the proposal from Ice Builders, however, the Park Board would like the warranty extended. It is also the consensus of the Finance Committee to proceed with the full scope of the 2022 Centennial Ice Arena Renovation and Site Improvement Project Bid, however, place this under unfinished business at the August 24 Regular Board Meeting so that staff

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can provide a follow-up presentation, which would include a staged approach and possibly reduced costs since ice will not be active during the renovation.

Other business

None.

Open to the Public to Address the Board

None.

Adjournment

The meeting adjourned at 6:30 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
AUGUST 10, 2022**

The meeting was called to order at 6:37 p.m. by President Grossberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: None

Staff Present: Executive Director Romes; Director Smith; Director Peters; Director Gogola; Director Kopka; Assistant Director Maliszewski; Assistant Manager Johnson; Manager Sassorossi; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

None.

CENTENNIAL ICE ARENA RINK REPLACEMENT ENGINEERING APPROVAL

Commissioner Bernstein requested that the requested approval include a condition to seek to obtain a longer warranty period, extending from 1 year to 18 months or 2 years. Furthermore, it was the consensus of the Finance Committee to enter into an Agreement with Ice Builders.

Executive Director Romes reported that staff will consult with Ice Builders to extend the warranty at no additional cost. If there is an additional cost exceeding \$25,000 staff will request consensus from the Park Board.

A motion was made by Commissioner Kaplan and seconded by Commissioner Ruttenberg, finding in accordance with Park District Code, Article 8, Section 1, that--due to the unique circumstances present in this case concerning the nature of the work and the timing required--the replacement work for the Centennial Ice Arena is not adapted to award by competitive bidding; and, further, authorizing the Executive Director to enter into an Agreement with Ice Builders for design and construction services, labor and materials for the Centennial Ice Arena Rink Replacement Project in the amount of \$1,391,790, subject to final contract document approval by Park District Corporate Counsel, Ancel Glink.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

REVIEW OF VOUCHERS

Director Peters reported that the District cut \$300,000 in checks last month. \$160,000 was attributed to health insurance.

AUGUST COMMITTEE MEETINGS

Executive Director Romes reported that staff would like to hold a Facility and Recreation Committee Meeting on Wednesday, August 17, 2022, at 6:00 p.m., a Finance Committee Meeting on Thursday, August 18, 2022, at 8:00 a.m., the Regular Park Board Meeting on Wednesday, August 24, 2022, 6:00 p.m., and a Park Board Special Meeting on Wednesday, August 31, 2022, 5:30 p.m.

Staff received consensus from the Board of Park Commissioners to schedule the proposed August Meetings.

OTHER BUSINESS

None.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

CLOSED SESSION

A motion was made by Commissioner Kaplan, seconded by Vice President Freeman, to adjourn into Closed Session for discussion of Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

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August 10, 2022

The meeting adjourned into Closed Session at 6:48 p.m.

The meeting reconvened into Open Session at 7:10 p.m.

Action From Closed Session If Any

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

No action was taken.

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Kaplan and approved by a unanimous vote. The Board Meeting adjourned at 7:11 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE FACILITY & RECREATION COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON AUGUST 17, 2022 at 6:03 PM**

Present: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman

Absent: Commissioner Kaplan, President Grossberg

Also, Present: Executive Director Romes; Director Voss; Director Carr; Director Gogola; Assistant Director Murrin, Assistant Director Maliszewski, Manager Schwartz; Manager Sassorossi; Coordinator Hejnowski

Guest Speakers: Gilbane Construction: David Norris, Project Executive; Michele McClendon, Senior Project Executive

Holabird and Root: Rusty Walker, AIA, LEED AP; Max Hanisch, Project Architect; Eric Risinger, AIA Principal

Additions to the Agenda

None.

Approval of the Facility and Recreation Committee Meeting Minutes from July 20, 2022

The minutes from the July 20, 2022 Facility and Recreation Committee Minutes were approved by unanimous vote.

West Ridge Park and Site Project Update

Manager Schwartz reported that at the Regular Meeting on February 23, 2022, the Park District Board of Commissioners approved authorization to enter into a professional services agreement with Holabird and Root for conceptual planning and with Gilbane Construction Company for preliminary pre-construction services. The project team has been meeting weekly since March and Holabird and Root are here this evening to provide an update.

Mr. Risinger, Holabird and Root, recommend that the team continue working over the next four weeks with Gilbane Construction to further understand, refine, and develop a preliminary strategy that will help us better understand the feasible building size and type to determine reuse or replacement. The purpose of the conceptual study was to verify and validate the program from an interior use and site strategy to determine whether or not to renovate or build new.

The building as we know it, being originally designed as an elementary school has parts that work well with existing programming, however, there are other parts, administration use, meeting spaces, and gymnastics, that were not designed to accommodate those needs. As a result, Holabird and Root explored different scenarios including renovating the existing building, rebuild on the existing site, or building in an

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open area. Holabird and Root are working to align programs with the budget while also making sure the budget aligns with inflation and the country/state's current financial situation. The budget is \$15 million. Based on alignment and budget scope the team is looking at reuse and replacement vs. constructing a new facility. Over the next four weeks, Holabird and Root, and Gilbane Construction focus on the pre-schematic level of constructability for the current facility, look at materials, and gather cost estimates that stay within budget while achieving the programmatic elements and needs.

Mr. Walker, Holabird and Root, reported that in four weeks, the team will present a recommended scheme with variations and different cost models that align with the District's programmatic vision, so there is flexibility.

Other Business

None.

Open to the Public to Address the Board

None.

Adjournment

The meeting adjourned at 7:02 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON AUGUST 18, 2022 8:10 A.M.**

Present: Commissioner Bernstein, Vice President Freeman

Absent: None

Also, Present: Executive Director Romes; Director Peters, Director Gogola; Director Voss; Assistant Director Maliszewski; Manager Ochs; Manager Baczek; Manager Schwartz; Coordinator Hejnowski

Guest Speaker: None

Additions to the Agenda

None.

Quarterly Treasurers Report and Financial Forecasts by Fund

Director Peters provided a quarterly review of each fund.

Operations (General and Recreation Fund) Budget vs. Actual

Director Peters reported that as of July 31, 2022, actual revenues are exceeding budgeted revenue by about \$1.2 million and actual expenses are \$1.6 million less than budgeted for a year-to-date net difference of about \$2.8 million surplus. When compared to the pre-COVID years (2017-2019), the District has about a \$1 million surplus.

Commissioner Bernstein would like to know the yearend projections.

Director Peters reported that staff should have the yearend projections by the end of October.

General Fund Budget vs. Actual

Actual revenues are exceeding budgeted revenue by about \$660,000 and actual expenses are \$561,000 less than budgeted for a year-to-date net difference of about \$1.2 million surplus. When compared to 2019, a pre-COVID year, the District has a \$132,000 surplus. The surplus is attributed to a \$230,000 surplus from replacement taxes, a \$32,000 surplus from interest revenue, and a \$77,000 surplus from property taxes. Furthermore, the District is still short-staffed resulting in a \$238,000 savings. Overall, it's a \$577,000 surplus as of July 31, 2022, in the general fund.

Director Peters informed the Finance Committee that there is an expense variance from the aftermath of the Fourth of July Shooting. The total variance is \$164,300 this is due to summer camp refunds, donations to the Highland Park Community Foundation, canceled summer camp busing services, and field trips. Overall, the District is about \$24,000 over budget as a result of Fourth Fest and the aftermath.

Commissioner Bernstein would like to recognize the Fourth Fest Sponsors at Touch-A-Truck.

Recreation Fund Budget vs. Actual

Actual revenues are exceeding budgeted revenue by about \$560,000 and actual expenses are \$1 million less than budgeted for a year-to-date net difference of about \$1.6 million surplus. When compared to 2019, a pre-COVID year, the District has a \$450,000 surplus. The surplus is attributed to \$20,000 from aquatics, \$77,000 from athletics, \$278,000 surplus from tennis, \$55,000 surplus from west ridge programming, a \$150,000 surplus from Sunset Valley Golf Club, and a \$100,000 surplus from property taxes. Furthermore, the District is still short-staffed resulting in a \$470,000 savings. Overall, it's a \$1.1 million surplus as of July 31, 2022, in the recreation fund.

Special Recreation Fund Budget vs. Actual

This fund is trending as expected. There will be a large transfer at the end of the year into the capital fund to support ADA components of projects.

Vice President Freeman would like to know the expenses of this fund.

Director Peters reported expenses include NSSRA companions/aids to support programs and transfers to support ADA project components.

Capital Fund Budget vs. Actual

Due to project delays expenses are down, but those will significantly increase before the yearend.

Commissioner Bernstein would like to know if the rink floor repairs are included in these figures.

Director Peters reported that the site and facility renovation figures are included, however, the rink floor repairs will be baked in next month.

Cumulative Monthly Payroll Budget vs. Actual

As of July 31, 2022, the District is \$500,963 under budget since several positions are still vacant.

Non-Cumulative Monthly Payroll Budget vs. Actual

As of July 31, 2022, the District is about \$100,000 over budget due to timing differences.

Conclusion

As of July 31, 2022, Park District programs and facilities are performing better than budget, \$1.2 million of the operating surplus is due to timing differences, \$55,000 surplus from West Ridge Center which is primarily due to early childhood programming revenues, \$278,000 surplus from tennis which is due to the 400 additional participants, \$20,000 surplus from aquatics, \$77,000 surplus from athletics, and \$150,000, surplus from Sunset Valley Golf Club. Additionally, replacement takes are \$230,000 greater than anticipated. Conversely, there is a \$177,000 surplus from property taxes and a \$32,000 surplus from interest revenue. Lastly, there is a savings of \$714,000 from salaries and wages due to open positions. Overall, the Park District is in a very favorable position at the end of July.

Commissioner Bernstein would like to know if a budget amendment is needed due to \$250,000 in unrelated expenses due to the Fourth and \$200,000 in unrelated expenses from the rink floor repair at Centennial Ice Arena.

Director Peters reported that an amendment is not needed.

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Commissioner Bernstein requested a presentation from Deer Creek Racquet Club Staff since tennis and pickleball programs are excelling.

Executive Director Romes reported that staff will provide a tennis and pickleball operations update to the Park Board in October.

Commissioner Bernstein would like to re-engage the Golf Advisory Committee.

August 2022 Bids Results

Manager Ochs reported that staff went out to bid for the 2022 Facility and Parks Asphalt Improvements in July to replace cart path holes 2, 3, 4, 5, 8, and 9, to repair the parking lot at Heller Nature Center parking, and to stripe the parking lot at Sunset Woods Park. The bid included five alternates. The District received two bids, Troch McNeil Paving Company and Chicagoland Paving. Troch McNeil Paving Company was the low bidder at \$130,840. Staff budgeted \$130,000 this year, so the project is slightly over budget by \$840.

Staff recommends that the Park Board of Commissioners approve the Base Bid and Alternates due to favorable pricing at the August 24 Regular Board Meeting. This will allow the Park District to complete projects in 2022 that are allocated in the Five-Year Capital Plan for future years. The Sunset Valley Golf Club cart part improvements project is a three-year project. Accepting Bid Alternates 1 and 2 for holes 8 and 9 will reduce the scope and budget for future years. Accepting alternate 4 for the Heller Nature Center parking lot reduces the asphalt budget for the 2023 Capital Plan.

Staff received consensus from the Finance Committee to place base bid items 1,2,3, and 4 and Alternates 1,2,4, and 5 on the consent agenda at the August 24 Regular Park Board Meeting from Troch McNeil Paving Company for the 2022 Facilities and Parks Asphalt Improvements Project in the amount of \$321,550.

Other Business

Commissioner Bernstein requested a presentation at the next Finance Committee Meeting of the impacts on the operating and capital funds since several projects are coming in over budget.

Open to the Public to Address the Board

None.

Adjournment

The meeting adjourned at 8:55 a.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
AUGUST 24, 2022**

The meeting was called to order at 6:02 p.m. President Grossberg.

ROLL CALL

Present: Commissioner Ruttenberg, Commissioner Kaplan, Vice President Freeman, President Grossberg

Absent: Commissioner Bernstein

Staff Present: Executive Director Romes; Director Smith; Director Voss; Director Peters; Director Gogola; Director Kopka; Assistant Director Maliszewski; Assistant Director Murrin; Manager Schwartz; Manager Sassorossi; Manager Johnson; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

Executive Director Romes reported that he will provide an update under New Business regarding the Sale of Surplus Personal Property, specifically our 552 Electric Zamboni.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSENT AGENDA

A motion was made by Commissioner Kaplan, seconded by Commissioner Ruttenberg to approve the Minutes from the July 20, 2022 Lakefront, Parks, & Natural Areas Committee Meeting; the Minutes from the July 27, 2022 Regular Board Meeting; the 2022 Facility and Parks Asphalt Improvements Project Bid; the 2022 Cyber Insurance Mitigation; and Bills and Payroll in the amount of \$1,867,563.14

Roll Call:

Aye: Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Bernstein

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER’S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters reported that as of July 31, 2022, actual revenues are exceeding budgeted revenue by about \$1.2 million and actual expenses are \$1.6 million less than budgeted for a year-to-date net difference of about \$2.8 million surplus. When compared to the pre-COVID years (2017-2019), the District has about a \$1 million surplus.

Conclusion

As of July 31, 2022, Park District programs and facilities are performing better than budget, \$1.2 million of the operating surplus is due to timing differences, \$55,000 surplus from West Ridge Center which is primarily due to early childhood programming revenues, \$278,000 surplus from tennis which is due to the 400 additional participants, \$20,000 surplus from aquatics, \$77,000 surplus from athletics, and \$150,000 surplus from Sunset Valley Golf Club. Additionally, replacement takes are \$230,000 greater than anticipated. Conversely, there is a \$177,000 surplus from property taxes and a \$32,000 surplus from interest revenue. Lastly, there is a savings of \$714,000 from salaries and wages due to open positions. Overall, the Park District is in a very favorable position at the end of July.

UNFINISHED BUSINESS

A. Approval of the Centennial Ice Arena Renovation and Site Improvements Project Bid

Manager Schwartz reported that staff reviewed the detailed bid results for the 2022 Centennial Ice Arena Renovation Improvement Project with the Finance Committee on August 10, 2022. After review and discussion with legal counsel, staff has determined Stucky Construction to be the lowest, most responsible bidder. Staff are recommending the full project scope including all base bid items, all alternate additions, soft costs, FFE, and contingency is estimated at \$4,296,752, which exceeds the 2022 budget by \$1.4 million. This includes the interior facility renovations, new entry, the parking lot, and pedestrian pathway repairs including a turnaround and drop-off location and enhanced lighting, and drainage improvements.

Commissioner Ruttenberg is not prepared to approve this without a review of the design concepts, renderings, and floor plan layouts for the interior renovations.

A motion was made by Commissioner Kaplan and seconded by Commissioner Ruttenberg to move on to the next agenda item so that Manager Schwartz could gather design concepts, renderings, and floor plan layouts for the interior renovations.

Roll Call:

Aye: Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Bernstein

Abstain: None

Motion Carried

Executive Director Romes reported that this item is not on the agenda, however, it pertains to Centennial Ice Arena projects. At the March 30 Regular Meeting, the Park Board of Commissioners approved the Highland Park Giants Centennial Ice Arena Locker Room License Agreement. According to the ten-year term, 50% of the construction costs for the locker room would be split between the Park District and the Giants Hockey Association. The Agreement had a final good faith estimate of \$141,000. Unfortunately, like several projects, the updated construction quote from the general contractor is \$180,000. The approved license agreement stated that in the event the actual bid prices for the work exceed the good faith estimate of \$141,000 by more than 15%, the Highland Park Giants can terminate the agreement. Both the Park District and the Highland Park Giants met and both parties are in favor of moving forward with the 50/50 split, however, they requested to pay \$50,000 upon substantial completion and that the remaining balance is paid over the term of the agreement, and that the current ten-year term is extended to fifteen-years.

The Park Board of Commissioners supports the 50/50 split, allowing the Highland Park Giants to pay \$50,000 upon substantial completion and the remaining balance to be paid over the current ten-year term.

Manager Schwartz reported that Woodhouse Tinucci presented design concepts, renderings, and floor plan layouts for the interior renovations in January to the Facility and Recreation Committee. She shared images of the design concepts, renderings, and floor plan layouts. The new layout includes a shared shower space and single-user restrooms to allow for more cubby space in the four public locker rooms, a new entry experience, an inviting customer service counter, an open office space to improve efficiency, a dedicated space for the Highland Park Giants locker room, removal of the concession area to increase viewing into the gymnastics studio, removal of the drop ceiling to brighten the lobby, improvements to the multi-purpose room, and restroom renovations that include a new gender-neutral stall. As a reminder, the ice arena, gymnastics studio, and mechanical room are excluded from the renovations.

Commissioner Ruttenberg would like to know if the proposed open office space makes the manager's office more accessible to the public.

Manager Schwartz reported that the manager's office is located behind the customer service counter allowing privacy.

Commissioner Ruttenberg is opposed to that, he would like the manager's offices to have a view of the lobby and ice rink.

Assistant Director Maliszewski reported that the proposed office layout is consistent with other facilities, allowing managers to have private discussions.

Executive Director Romes appreciates the perspective, however placing managers at customer services counters or in offices that are just as easily accessible will strip our frontline staff and customer service team of their duties, since the public will bypass the frontline/customer service team.

A motion was made by Commissioner Ruttenberg, seconded by Commissioner Kaplan to accept base bid Items 1-10 and 12-14, alternates 3,7,11,12,14 from Stuckey Construction for the 2022 Centennial

Ice Arena Renovation Improvement Project, authorizing the Executive Director to enter into an Agreement in the amount of \$3,533,755. Conversely, the Park Board of Commissioners accepted change order 1 amounting to a deduct of \$36,858.

Roll Call:

Aye: Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Bernstein

Abstain: None

Motion Carried

B. Park Avenue Breakwater and Boat Ramp Construction Update

Director Smith reported that mobilization begins September 6, 2022, so staff has been working with Lakes and Rivers, the North Shore Yacht Club (NSYC), and the City of Highland Park to review the project schedule, boating accommodations, and site access during construction. As a reminder, the concrete launch ramp and sand ramp will be closed during construction so motorized watercraft can launch from Llyod Beach and Boat Launch, Winnetka Park District. Non-motorized watercraft can launch from the south beach at Park Avenue on weeknights after 4:00 p.m. and on weekends. As far as access to the site, pedestrians will have access to the south beach and the yacht club building at any time. Vehicles will be able to access the south parking lot on the weekends. Lastly, launching will not be permitted from the north beach.

Commissioner Ruttenberg would like to know if the City of Highland Park expressed security concerns.

Director Smith reported that the City of Highland Park has not expressed any security concerns.

President Grossberg would like to know if there are any objections from the boating community.

Executive Director Romes reported that the Commadore requested that non-motorized crafts be able to launch from the north beach, however, both the Park District and the City of Highland Park declined the request due to safety concerns addressed by both parties.

NEW BUSINESS

A. Parks Foundation

Director Gogola reported that the Parks Foundation approved the transfer of \$22,500 to the Park District to pay for the Sunset Woods Park new seating plaza and they approved transferring \$5,000 to the FYI Swim Program Fund which supports Highwood residents. The Foundation hosted the VIP Beach Party at Park Avenue with the Park District. Several council members and legislators attended, which raised an additional \$20,000 for Park Avenue projects. Lastly, the Foundation is preparing for its end-of-year annual appeal and are beginning to plan the 2023 Champions Banquet.

President Grossberg would like to know if the FYI Swim Program Fund is self-sustaining.

Director Gogola reported that the Foundation applied for a grant to support that fund.

B. Board Committee Updates

Executive Director Romes reported that at the August 10 Finance Committee Meeting staff reviewed the long-term emergency replacement proposals for the compromised ice rink floor at Centennial Ice Arena and provided a recommendation. The Park Board awarded the project to Ice Builders, Inc. The emergency replacement project is estimated to cost approximately \$1.5 million and will take approximately six months to complete.

Staff also reviewed the bid results from the 2022 Centennial Ice Arena Renovation and Site Improvements Project and provided a recommendation. It was the consensus of the Park Board to proceed with the bid from Stuckey Construction which includes lobby renovations, removal of the concession area, updated locker and restrooms, along with an improved drop-off area and vehicle turn-around, resurfaced parking lots with more lighting and pedestrian connections, and drainage improvements to protect the infrastructure.

Lastly, staff provided an update on the District's Ten-Year Funding Model.

At the August 17 Facility and Recreation Committee Meeting, architect consultants, Holabird and Root, and Construction Managers, Gilbane Construction Company, provided a progress update of the conceptual plans and plan to deliver cost estimates at the next meeting.

Lastly, at the August 18 Finance Committee Meeting staff reviewed the quarterly treasurer's report and financial forecasts by fund through June 30, 2022, and the bid opening for the 2022 Facility and Parks Asphalt Improvements Project and provided a contract recommendation. The project would replace cart path holes 2, 3, 4, and 5, repair the parking lot at Heller Nature Center parking, and stripe the parking lot at Sunset Woods Park.

C. Director's Report

Executive Director Romes reported that the iconic Rocket Ship playground is now open for play. We will have a grand opening celebration in the morning on Saturday, October 1 at 9:30 or 10:00 a.m. in conjunction with the Touch-a-Truck event and staff would like to host a groundbreaking photo op at Park Avenue on Tuesday, September 6, at 5:00 p.m. This will be a very casual event and quick event. As for upcoming events, the West Ridge Open House is tomorrow, August 25 from 5:00 – 6:30 p.m. which families can meet our new amazing staff, learn about upcoming events, and kids can participate in our mini dance session. The event is free prizes will be raffled! The CDGA Super Senior Championship is Thursday, September 8, from 8:00 – 3:00 p.m. at Sunset Valley Golf Club. The Parks for Pollinators Bioblitz is Sunday, September 11, from 1:00 – 3:00 p.m. at the Preserve. This is a free event where community members work with park staff to create a snapshot of the variety of wildlife that can be found in The Preserve (iNaturalist app to take pictures). This information will help us understand how we can better protect pollinators and other important wildlife in our community. The Parks for Pollinators is a national campaign, hosted through a partnership between the National

Recreation and Park Association (NRPA) and The Scotts Miracle-Gro Foundation, aiming to raise public awareness of the pollinator crisis and encourage local action through public parks and recreation. The Family Luau is Friday, September 16, from 6:00 – 8:00 p.m. at Rosewood Beach, and Autumn Fest is Friday, September 23, from 4:00 – 7:00 p.m. at the Heller Nature Center. Families can enjoy a petting zoo, pumpkin patch, campfire, games, and entertainment.

NEW BUSINESS

Executive Director Romes reported that staff have determined that our 552 Electric Zamboni is inoperable as the batteries are corroded. Conversely, this machine would no longer be needed once the new Zamboni arrives in 2023, so staff would like to sell the machine to recover some costs and free up storage space for the renovations occurring at Centennial Ice Arena. Staff are currently pursuing offers and meeting with potential buyers this week.

Pursuant to Section 2.02 of the Open Meetings Act, an agenda for each regular meeting shall be posted at the principal office of the public body and at the location where the meeting is to be held at least 48 hours in advance of the holding of the meeting. We are seeking consensus from the Park Board to allow the sale of our 552 Electric Zamboni to the highest bidder. If the property cannot be sold or donated, the District will dispose of it in the most economical method possible. If staff receives consensus from the Park Board, staff will recommend that the Park Board approve a ratified ordinance at the September 14 Workshop Meeting to formally dispose of the item.

Staff received consensus from the Board to sell the 552 Electric Zamboni and request approval of Ordinance 2022-05: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property so that the Park District of Highland Park can dispose of surplus property as indicated in Addendum 1 of the Ordinance.

D. Board Comments

None.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

ADJOURNMENT

A motion was made by Commissioner Kaplan and seconded by Commissioner Ruttenberg and approved by a unanimous vote. The Board Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF SPECIAL MEETING
AUGUST 31, 2022**

The meeting was called to order at 5:32 p.m. President Grossberg.

A motion was made by Commissioner Kaplan and seconded by Vice President Freeman to allow Commissioner Ruttenberg to participate in tonight's meeting by electronic means.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: None

Staff Present: Executive Director Romes

Guest Speakers: Peter Murphy, Attorney with Illinois Association of Park Districts (IAPD)

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CLOSED SESSION

A motion was made by Vice President Freeman and seconded by Commissioner Kaplan to go into Closed Session pursuant to Section 2(c) 16 – self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member.

Special Meeting Minutes
August 31, 2022

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

Meeting was adjourned into closed session at 5:34 p.m.

Meeting was reconvened into open session at 7:11 p.m.

ACTION FROM CLOSED SESSION IF ANY

No action was taken from Closed Session.

ADJOURNMENT

A motion was made by Commissioner Kaplan and seconded by Commissioner Ruttenberg and approved by a unanimous vote. The Board Meeting adjourned at 7:12 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Board of Park Commissioners

From: Samantha Santizo - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: September 28, 2022

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written August 19, 2022 through September 22, 2022 to be presented to the Board for approval on September 28, 2022.

BILLS

| <u>DATE</u> | <u>AMOUNT</u> |
|------------------------------------|------------------------|
| August 25, 2022 Emergency Check | \$ 2,991.40 |
| August 31, 2022 Emergency Check | \$ 5,276.40 |
| September 09, 2022 | \$ 584,495.18 |
| September 14, 2022 Emergency Check | \$ 157.50 |
| September 22, 2022 | \$ 524,226.76 |
| Void Payments | \$ (23,929.41) |
| Bank Drafts | \$ 63,078.04 |
| P-Card | \$ 270,221.95 |
| TOTAL | \$ 1,426,517.82 |

PAYROLL DISBURSEMENTS

| | |
|--------------------|----------------------|
| August 26, 2022 | \$ 373,960.48 |
| September 09, 2022 | \$ 359,791.66 |
| TOTAL | \$ 733,752.14 |

| | |
|--------------------|------------------------|
| GRAND TOTAL | \$ 2,160,269.96 |
|--------------------|------------------------|

To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 9-28-22 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____
Secretary



Park District of Highland Park, IL

Check Register

Packet: APPKT03260 - 8/25/22 Parks Foundation-Emergency Check

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|---------------------------------|--------------|---|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| 16344 | PARKS FOUNDATION OF HIGHLAND P/ | 08/25/2022 | Regular | 0.00 | 2,991.40 | 188289 |
| 082522 | Invoice | 08/25/2022 | Foundation funds collected at PDHP-August ... | 0.00 | 2,991.40 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 1 | 1 | 0.00 | 2,991.40 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 2,991.40 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-----------------|
| 99 | POOLED CASH FUND | 8/2022 | 2,991.40 |
| | | | <hr/> |
| | | | 2,991.40 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03261 - 8/26/22 Void Check# 188289

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|---------------------------------|--------------|---------------------|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: AP-AP BANK 16344 | PARKS FOUNDATION OF HIGHLAND P/ | 08/25/2022 | Regular | 0.00 | -2,991.40 | 188289 |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|------------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 1 | 0.00 | -2,991.40 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 0 | 1 | 0.00 | -2,991.40 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|------------------|
| 99 | POOLED CASH FUND | 8/2022 | -2,991.40 |
| | | | <hr/> |
| | | | -2,991.40 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03269 - 8/31/22 Parks Foundation-Emergency Check

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|---------------------------------|--------------|---|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| 16344 | PARKS FOUNDATION OF HIGHLAND P/ | 08/31/2022 | Regular | 0.00 | 5,276.40 | |
| 082922 | Invoice | 08/29/2022 | Foundation funds collected at PDHP-August ... | 0.00 | 5,276.40 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 1 | 1 | 0.00 | 5,276.40 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 5,276.40 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-----------------|
| 99 | POOLED CASH FUND | 8/2022 | 5,276.40 |
| | | | <hr/> |
| | | | 5,276.40 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03274 - Void Check#188246-Woodhouse Tinucci Architects

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|---------------------------------|--------------|---------------------|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: AP-AP BANK | | | | | | |
| 10650 | WOODHOUSE TINUCCI ARCHITECTS LL | 09/08/2022 | Regular | 0.00 | -20,189.00 | 188246 |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 1 | 0.00 | -20,189.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 0 | 1 | 0.00 | -20,189.00 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-------------------|
| 99 | POOLED CASH FUND | 9/2022 | -20,189.00 |
| | | | <u>-20,189.00</u> |



By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|------------------------------|--------------|---|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: AP-AP BANK | | | | | | |
| 16895 | 312 COMMUNICATIONS INC | 09/09/2022 | Regular | 0.00 | 30,361.56 | |
| 97739 | Invoice | 07/29/2022 | Cisco Meraki 1yr Enterprises Svcs Lics and S... | 0.00 | 20,484.48 | |
| 97740 | Invoice | 07/29/2022 | Cisco On-Premises Calling 1 Yr | 0.00 | 9,877.08 | |
| 16251 | ABC PRINTING CO | 09/09/2022 | Regular | 0.00 | 100.00 | |
| 267048 | Invoice | 07/20/2022 | 'Highland Park Strong' Magnets | 0.00 | 100.00 | |
| 19735 | ACOUSTIBLOK INC | 09/09/2022 | Regular | 0.00 | 4,854.65 | |
| 10029145 | Invoice | 07/29/2022 | Additional Pickleball sound abatement scree... | 0.00 | 4,854.65 | |
| 19424 | ALPHA CLEANING COMPANY | 09/09/2022 | Regular | 0.00 | 2,151.93 | |
| 6635 | Invoice | 08/31/2022 | August 2022 Cleaning services | 0.00 | 2,151.93 | |
| 14716 | AQUA PURE ENTERPRISES, INC | 09/09/2022 | Regular | 0.00 | 594.07 | |
| 0141817-IN | Invoice | 08/02/2022 | Chemicals-Celaperl 25lb Bag | 0.00 | 164.28 | |
| 0141818-IN | Invoice | 08/02/2022 | Chemicals-Celaperl 25lb Bag | 0.00 | 429.79 | |
| 10185 | AQUATIC ECOSYSTEMS MANAGEMEN | 09/09/2022 | Regular | 0.00 | 610.00 | |
| 20221768 | Invoice | 09/05/2022 | July 2022-Algaecide & Vegetation herbicide-... | 0.00 | 305.00 | |
| 20221769 | Invoice | 09/05/2022 | August 2022-Algaecide & Vegetation herbici... | 0.00 | 305.00 | |
| 18759 | BALANCED ENVIRONMENTS, INC | 09/09/2022 | Regular | 0.00 | 49,366.73 | |
| 110248 | Invoice | 06/30/2022 | June 2022 Turf Maintenance | 0.00 | 10,551.23 | |
| 110249 | Invoice | 06/30/2022 | June 2022 Landscape Services | 0.00 | 15,926.02 | |
| 110250 | Invoice | 05/31/2022 | May 2022 Landscape Services | 0.00 | 6,610.08 | |
| 111509 | Invoice | 08/04/2022 | July 2022 Routine Mowing | 0.00 | 10,565.64 | |
| 111510 | Invoice | 08/04/2022 | July 2022 Landscaping | 0.00 | 5,713.76 | |
| 19983 | BETH NAGLE | 09/09/2022 | Regular | 0.00 | 20.00 | |
| 1668801 | Invoice | 09/02/2022 | Refund | 0.00 | 20.00 | |
| 10387 | CAREY DOWDLE | 09/09/2022 | Regular | 0.00 | 210.00 | |
| 090322 | Invoice | 09/03/2022 | Umpire fees for 5/17/22, 5/19/22 & 5/22/22... | 0.00 | 210.00 | |
| 19973 | CARLY EMER | 09/09/2022 | Regular | 0.00 | 84.00 | |
| 1660045 | Invoice | 08/23/2022 | Refund | 0.00 | 84.00 | |
| 19979 | CHARLES DRENNEN | 09/09/2022 | Regular | 0.00 | 50.00 | |
| 1665505 | Invoice | 08/29/2022 | Refund | 0.00 | 50.00 | |
| 19974 | CHESS-ED LLC | 09/09/2022 | Regular | 0.00 | 2,200.00 | |
| 081922 | Invoice | 08/19/2022 | Chess Camp 8/15-8/19 Youth Enrichment P... | 0.00 | 2,200.00 | |
| 10502 | CITY OF HIGHLAND PARK | 09/09/2022 | Regular | 0.00 | 5,268.48 | |
| 090122 024593 | Invoice | 09/01/2022 | 1755 St Johns Ave 8/1/22-8/31/22 | 0.00 | 8.50 | |
| 090222 006468 | Invoice | 09/02/2022 | 0 Cloverdale Ave 6/1/22-8/31/22 | 0.00 | 63.10 | |
| 090222 007039 | Invoice | 09/02/2022 | 3420 Krenn Ave 6/1/22-8/31/22 | 0.00 | 94.57 | |
| 090222 007271 | Invoice | 09/02/2022 | 0 Kent Ave 6/1/22-8/31/22 | 0.00 | 25.50 | |
| 090222 008032 | Invoice | 09/02/2022 | 635 Ridge Rd 6/1/22-8/31/22 | 0.00 | 1,135.79 | |
| 090222 008037 | Invoice | 09/02/2022 | 636 Ridge Rd 6/1/22-8/31/22 | 0.00 | 687.17 | |
| 090222 008912 | Invoice | 09/02/2022 | 150 Barberry Rd 6/1/22-8/31/22 | 0.00 | 406.41 | |
| 090222 009261 | Invoice | 09/02/2022 | 2821 Ridge Rd 6/1/22-8/31/22 | 0.00 | 650.76 | |
| 090222 026564 | Invoice | 09/02/2022 | 2755 Trail way 6/1/22-8/31/22 | 0.00 | 25.50 | |
| 090222 026583 | Invoice | 09/02/2022 | 1556 Grove Ave 6/1/22-8/31/22 | 0.00 | 25.50 | |
| 090222 026585 | Invoice | 09/02/2022 | 1240 Fredrickson Pl 6/1/22-8/31/22 | 0.00 | 2,120.18 | |
| 090222 026603 | Invoice | 09/02/2022 | 850 Clavey Rd 6/1/22-8/31/22 | 0.00 | 25.50 | |

Check Register

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------------------|---------------------------------|--------------|---|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| 19725 | CLIFTON TURNER | 09/09/2022 | Regular | 0.00 | 187.50 | |
| 090622 | Invoice | 09/06/2022 | Flag football official-5 games | 0.00 | 187.50 | |
| 19975 | COLLEY ELEVATOR COMPANY | 09/09/2022 | Regular | 0.00 | 618.00 | |
| 225972 | Invoice | 05/01/2022 | 5/1/22 POGO elevator maintenance inspecti... | 0.00 | 400.00 | |
| 226316 | Invoice | 04/30/2022 | POGO elevator issue | 0.00 | 218.00 | |
| 10537 | COMMONWEALTH EDISON COMPANY | 09/09/2022 | Regular | 0.00 | 17,583.82 | |
| 081622 02032300... | Invoice | 08/16/2022 | 1390 Sunset Rd 7/15/22-8/15/22 | 0.00 | 3,906.26 | |
| 082322 18122640... | Invoice | 08/23/2022 | 636 Ridge Rd 7/22/22-8/22/22 | 0.00 | 7,284.51 | |
| 082322 18147670... | Invoice | 08/23/2022 | ES Egandale 1N Park 7/22/22-8/22/22 | 0.00 | 68.01 | |
| 082422 72610440... | Invoice | 08/24/2022 | 1240 Fredrickson POGO 7/25/22-8/23/22 | 0.00 | 2,061.22 | |
| 082622 17303300... | Invoice | 09/26/2022 | NS Clavey 1E Rt 41 7/25/22-8/25/22 | 0.00 | 4,263.82 | |
| 17719 | CONSTELLATION NEWENERGY - GAS D | 09/09/2022 | Regular | 0.00 | 3,044.02 | |
| 3546481 | Invoice | 08/16/2022 | BG-306015 July 2022 | 0.00 | 3,044.02 | |
| 10624 | DANIEL CREANEY COMPANY | 09/09/2022 | Regular | 0.00 | 300.00 | |
| 45077 | Invoice | 08/17/2022 | July 2022 Moraine Park Path | 0.00 | 300.00 | |
| 18562 | DAVIS BANCORP INC | 09/09/2022 | Regular | 0.00 | 1,518.00 | |
| 106718 | Invoice | 08/31/2022 | Armored Transport-August 2022 | 0.00 | 1,518.00 | |
| 17122 | DYNEGY ENERGY SERVICES | 09/09/2022 | Regular | 0.00 | 12,296.26 | |
| 331665722081 | Invoice | 08/26/2022 | July-August 2022 | 0.00 | 12,296.26 | |
| 19916 | FIRST RESPONDERS WELLNESS CENTE | 09/09/2022 | Regular | 0.00 | 840.00 | |
| 12352 | Invoice | 07/08/2022 | 7/5 & 7/6 Group Debrief/Presentation with ... | 0.00 | 840.00 | |
| 11194 | ILLINOIS SHOTOKAN KARATE | 09/09/2022 | Regular | 0.00 | 4,089.09 | |
| 943 | Invoice | 08/09/2022 | Summer 2022 Karate | 0.00 | 4,089.09 | |
| 17708 | ILM | 09/09/2022 | Regular | 0.00 | 192.50 | |
| INV17082 | Invoice | 08/16/2022 | Danny Cunniff Park Algae Control done on 8... | 0.00 | 192.50 | |
| 11398 | JOSEPH PENAR | 09/09/2022 | Regular | 0.00 | 1,350.00 | |
| 1001 | Invoice | 08/11/2022 | 8/10/22 Lake Michigan fishing fieldtrip | 0.00 | 1,350.00 | |
| 19978 | KATHY WEINSTEIN | 09/09/2022 | Regular | 0.00 | 175.00 | |
| 1665543 | Invoice | 08/29/2022 | Refund | 0.00 | 175.00 | |
| 19673 | KH KIM TAEKWONDO | 09/09/2022 | Regular | 0.00 | 2,983.99 | |
| 2002 | Invoice | 08/24/2022 | Summer Taekwondo Session | 0.00 | 2,983.99 | |

Check Register

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------------------|----------------------------------|--------------|---|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| 18474 | LAKESHORE RECYCLING SYSTEMS, LLC | 09/09/2022 | Regular | 0.00 | 7,698.41 | |
| 0005032430 | Invoice | 06/30/2022 | 883 Sheridan Rd 7/1/22-7/31/22 | 0.00 | 80.22 | |
| 0005032432 | Invoice | 06/30/2022 | 2821 Ridge Rd 7/1/22-7/31/22 | 0.00 | 80.22 | |
| 0005032433 | Invoice | 06/30/2022 | 701 Deer Creek Pkwy 7/1/22-7/31/22 | 0.00 | 138.96 | |
| 0005032434 | Invoice | 06/30/2022 | 636 Ridge Rd 7/1/22-7/31/22 | 0.00 | 205.83 | |
| 0005032435 | Invoice | 06/30/2022 | 3100 Trail Way 7/1/22-7/31/22 | 0.00 | 329.76 | |
| 0005032437 | Invoice | 06/30/2022 | 1220 Fredrickson Pl 7/1/22-7/31/22 | 0.00 | 438.50 | |
| 0005032674 | Invoice | 06/30/2022 | 1201 Park Ave W 7/1/22-7/31/22 | 0.00 | 363.56 | |
| 0005063978 | Invoice | 07/31/2022 | 883 Sheridan Rd 8/1/22-8/31/22 | 0.00 | 80.22 | |
| 0005063980 | Invoice | 07/31/2022 | 2821 Ridge Rd 8/1/22-8/31/22 | 0.00 | 80.22 | |
| 0005063981 | Invoice | 07/31/2022 | 701 Deer Creek 8/1/22-8/31/22 | 0.00 | 138.96 | |
| 0005063982 | Invoice | 07/31/2022 | 636 Ridge Rd 8/1/22-8/31/22 | 0.00 | 205.83 | |
| 0005063983 | Invoice | 07/31/2022 | 3100 Trail Way 8/1/22-8/31/22 & Dump/Ret... | 0.00 | 1,113.31 | |
| 0005063985 | Invoice | 07/31/2022 | 1220 Fredrickson Pl 8/1/22-8/31/22 | 0.00 | 438.50 | |
| 0005063987 | Invoice | 07/31/2022 | 1207 Park Ave Landscape waste rolloff conta... | 0.00 | 458.82 | |
| 0005063988 | Invoice | 07/31/2022 | 1801 Sunset Rd 8/1/22-8/31/22 | 0.00 | 92.92 | |
| 0005064222 | Invoice | 07/31/2022 | 1201 Park Ave W 8/1/22-8/31/22 | 0.00 | 363.56 | |
| 0005085228 | Invoice | 08/31/2022 | 2205 Skokie Valley Rd 9/1/22-9/30/22 | 0.00 | 80.22 | |
| 0005085340 | Invoice | 08/31/2022 | 883 Sheridan Rd 9/1/22-9/30/22 | 0.00 | 80.22 | |
| 0005085342 | Invoice | 08/31/2022 | 2821 Ridge Rd 9/1/22-9/30/22 | 0.00 | 80.22 | |
| 0005085343 | Invoice | 08/31/2022 | 701 Deer Creek Pkwy 9/1/22-9/30/22 | 0.00 | 138.96 | |
| 0005085344 | Invoice | 08/31/2022 | 636 Ridge Rd 9/1/22-9/30/22 | 0.00 | 205.83 | |
| 0005085345 | Invoice | 08/31/2022 | 3100 Trail Way 9/1/22-9/30/22 & Dump/Ret... | 0.00 | 804.76 | |
| 0005085346 | Invoice | 08/31/2022 | 1390 Sunset Rd 9/1/22-9/30/22 | 0.00 | 181.40 | |
| 0005085347 | Invoice | 08/31/2022 | 1220 Fredrickson Pl 9/1/22-9/30/22 | 0.00 | 438.50 | |
| 0005085578 | Invoice | 08/31/2022 | 1201 Park Ave W 9/1/22-9/30/22 | 0.00 | 363.56 | |
| PS479493 | Invoice | 08/25/2022 | PitStop-Preserve/Cunniff/Woodridge/Wolte... | 0.00 | 715.35 | |
| 10642 | LAYMAN DESIGN | 09/09/2022 | Regular | 0.00 | 3,326.00 | |
| 74-08-08-2022 | Invoice | 08/08/2022 | 2nd Installment-Refresh Exhibition Project C... | 0.00 | 3,326.00 | |
| 19984 | LORI FINK | 09/09/2022 | Regular | 0.00 | 135.00 | |
| 1668882 | Invoice | 09/02/2022 | Refund | 0.00 | 135.00 | |
| 19981 | MIDWEST BONSAI SOCIETY | 09/09/2022 | Regular | 0.00 | 100.00 | |
| 1666493 | Invoice | 08/31/2022 | Refund | 0.00 | 100.00 | |
| 17710 | MNJ TECHNOLOGIES DIRECT, INC | 09/09/2022 | Regular | 0.00 | 2,357.32 | |
| 0003833356 | Invoice | 03/18/2022 | Lenovo ThinkVision LCD Monitors-qty 4 | 0.00 | 938.28 | |
| 0003833575 | Invoice | 03/07/2022 | Lenovo ThinkVision LCD Monitor-qty 2 | 0.00 | 469.14 | |
| 0003835761 | Invoice | 03/31/2022 | Lenovo ThinkVision LCD Monitors-qty 2 | 0.00 | 469.14 | |
| 0003859383 | Invoice | 08/24/2022 | Valcom InformaCast IP Wall Mountable Box | 0.00 | 480.76 | |
| 13604 | NORTH SHORE GAS | 09/09/2022 | Regular | 0.00 | 1,277.46 | |
| 081722 06011450... | Invoice | 08/17/2022 | Deer Creek 7/16/22-8/12/22 | 0.00 | 291.53 | |
| 081722 06011450... | Invoice | 08/17/2022 | RCHP 7/16/22-8/15/22 | 0.00 | 346.90 | |
| 081722 06011450... | Invoice | 08/17/2022 | 1240 Fredrickson Pl 7/16/22-8/12/22 | 0.00 | 184.52 | |
| 081722 06022257... | Invoice | 08/17/2022 | 1390 Sunset Rd 7/16/22-8/12/22 | 0.00 | 189.68 | |
| 081722 06024054... | Invoice | 08/17/2022 | 2900 Trailway 7/20/22-8/12/22 | 0.00 | 33.84 | |
| 081722 06024054... | Invoice | 08/17/2022 | 1377 Clavey Rd 7/16/22-8/12/22 | 0.00 | 43.16 | |
| 081722 06024054... | Invoice | 08/17/2022 | 3100 Trailway 7/19/22-8/12/22 | 0.00 | 35.48 | |
| 081722 06024054... | Invoice | 08/17/2022 | Aquatic Park 7/16/22-8/12/22 | 0.00 | 152.35 | |
| 14914 | NORTH SHORE WATER RECLAMATION | 09/09/2022 | Regular | 0.00 | 240.13 | |
| 4895335 | Invoice | 08/27/2022 | 636 Ridge Rd 2/21/22-5/15/22 | 0.00 | 240.13 | |
| 11998 | PARK DISTRICT RISK MGMT AGCY | 09/09/2022 | Regular | 0.00 | 24,117.57 | |
| 0822133 | Invoice | 08/31/2022 | July 2022 Liability Insurance | 0.00 | 24,117.57 | |
| 11998 | PARK DISTRICT RISK MGMT AGCY | 09/09/2022 | Regular | 0.00 | 164,496.64 | |
| 0722133H | Invoice | 07/31/2022 | July 2022-Employee Health Insurance | 0.00 | 164,496.64 | |
| 11998 | PARK DISTRICT RISK MGMT AGCY | 09/09/2022 | Regular | 0.00 | 159,829.72 | |

Check Register

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|-----------------------------------|--------------|--|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| 0822133H | Invoice | 08/31/2022 | August 2022-Employee Health Insurance | 0.00 | 159,829.72 | |
| 11998 | PARK DISTRICT RISK MGMT AGCY | 09/09/2022 | Regular | 0.00 | 24,117.57 | |
| 0722133 | Invoice | 07/31/2022 | July 2022-Liability Insurance | 0.00 | 24,117.57 | |
| 19971 | PLAY-WELL TEKNOLOGIES | 09/09/2022 | Regular | 0.00 | 200.00 | |
| DB22284 | Invoice | 08/05/2022 | 7/30/22 Youth Enrichment Program | 0.00 | 200.00 | |
| 19977 | PROGRESSIVE TREE SERVICE, INC. | 09/09/2022 | Regular | 0.00 | 540.00 | |
| 8227 | Invoice | 08/31/2022 | Cunniff emergency branch removal | 0.00 | 540.00 | |
| 12211 | RICOH USA, INC | 09/09/2022 | Regular | 0.00 | 876.00 | |
| 5065358598 | Invoice | 08/17/2022 | Copies 7/17/22-8/16/22 | 0.00 | 876.00 | |
| 16459 | SANTO SPORT STORE | 09/09/2022 | Regular | 0.00 | 11,628.45 | |
| 106993 | Invoice | 08/17/2022 | Badger Adult & Youth Performance Tees | 0.00 | 1,922.50 | |
| 708318 | Invoice | 06/09/2022 | Nike Jerseys & 2 outdoor caps | 0.00 | 70.90 | |
| 708441 | Invoice | 08/23/2022 | 136 outdoor caps | 0.00 | 1,564.00 | |
| 708443 | Invoice | 08/23/2022 | Badger Youth & Adult plackets | 0.00 | 3,360.00 | |
| 708460 | Invoice | 08/10/2022 | Nike Youth/Adult jerseys and Outdoor caps | 0.00 | 2,157.00 | |
| 708461 | Invoice | 08/10/2022 | Nike Youth/Adult jerseys & outdoor caps | 0.00 | 1,797.50 | |
| 708496 | Invoice | 08/15/2022 | 3 catching kits | 0.00 | 465.00 | |
| 708511 | Invoice | 08/22/2022 | 24 Youth baseball pants | 0.00 | 253.80 | |
| 708540 | Invoice | 08/25/2022 | 1 Youth jersey & 1 outdoor cap | 0.00 | 37.75 | |
| 18882 | SARA BLOCK | 09/09/2022 | Regular | 0.00 | 250.00 | |
| 1666486 | Invoice | 08/31/2022 | Refund | 0.00 | 250.00 | |
| 12348 | SERVICE BUILDING MAINTENANCE, IN | 09/09/2022 | Regular | 0.00 | 1,300.00 | |
| 052622 | Invoice | 05/26/2022 | Wash all exterior glass | 0.00 | 1,300.00 | |
| 19985 | SOUND OF MUSIC SYSTEMS | 09/09/2022 | Regular | 0.00 | 14,047.47 | |
| 13103 | Invoice | 08/05/2022 | Hidden Creek Aqua Park Sound System Instal... | 0.00 | 14,047.47 | |
| 19795 | TERRY GROSSBERG | 09/09/2022 | Regular | 0.00 | 158.85 | |
| 072022 STAPLES | Invoice | 07/02/2022 | Supplies reimbursement for Lincoln School | 0.00 | 158.85 | |
| 19976 | TGF ENTERPRISES INC | 09/09/2022 | Regular | 0.00 | 1,920.00 | |
| 1777 | Invoice | 07/19/2022 | Fink Park-brush clearing | 0.00 | 1,920.00 | |
| 12549 | THE ATHLETIC EQUIPMENT SOURCE, II | 09/09/2022 | Regular | 0.00 | 6,514.00 | |
| 33512 | Invoice | 06/24/2022 | Gymnastics equipment inspection/new desi... | 0.00 | 375.00 | |
| 33515 | Invoice | 06/24/2022 | Gymnastics equipment setup at Lincoln Sch... | 0.00 | 5,164.00 | |
| 33698 | Invoice | 06/24/2022 | Gymnastics equipment setup at Lincoln Sch... | 0.00 | 975.00 | |
| 19761 | THE ULTIMATE SCHOOL OF GUITAR | 09/09/2022 | Regular | 0.00 | 3,591.00 | |
| 728 | Invoice | 08/29/2022 | Thursdays & Fridays Piano Classes 6/16/22-8... | 0.00 | 3,591.00 | |
| 12665 | TYLER TECHNOLOGIES, INC | 09/09/2022 | Regular | 0.00 | 1,375.00 | |
| 025-391824 | Invoice | 08/16/2022 | Secure Signatures-License and Maintenance ... | 0.00 | 1,375.00 | |
| 17515 | WINDSTREAM | 09/09/2022 | Regular | 0.00 | 2,547.49 | |
| 75050749 | Invoice | 08/22/2022 | August 2022 | 0.00 | 2,547.49 | |

Check Register

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------|---------------------------------|--------------|---|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| 10650 | WOODHOUSE TINUCCI ARCHITECTS LL | 09/09/2022 | Regular | 0.00 | 10,801.50 | |
| 04-5341A | Invoice | 07/22/2022 | Adjusted Centennial Ice Arena Renovation se.. | 0.00 | 10,801.50 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 119 | 51 | 0.00 | 584,495.18 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 119 | 51 | 0.00 | 584,495.18 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-------------------|
| 99 | POOLED CASH FUND | 9/2022 | 584,495.18 |
| | | | <u>584,495.18</u> |



Park District of Highland Park, IL

Check Register

Packet: APPKT03286 - Bank Draft 9/13/22 IL Dept of Revenue

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|--------------------------|--------------|--|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| 11188 | ILLINOIS DEPT OF REVENUE | 09/13/2022 | Bank Draft | 0.00 | 1,469.00 | DFT0003771 |
| 083122 | Invoice | 08/31/2022 | Aug 2022 ST-1 Sales/Use Tax-St-1 Payment | 0.00 | 1,469.00 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 1 | 1 | 0.00 | 1,469.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 1,469.00 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-----------------|
| 99 | POOLED CASH FUND | 9/2022 | 1,469.00 |
| | | | <hr/> |
| | | | 1,469.00 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03284 - 9/14/22 Donald Liebenon-Emergency Check

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------|------------------|--------------|----------------------------------|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: AP-AP BANK | | | | | | |
| 19586 | DONALD LIEBENSON | 09/14/2022 | Regular | 0.00 | 157.50 | |
| Invoice 15 | Invoice | 06/28/2022 | Park District memories 3.5 hours | 0.00 | 157.50 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|---------------|
| Regular Checks | 1 | 1 | 0.00 | 157.50 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 157.50 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|--------------|
| 99 | POOLED CASH FUND | 9/2022 | 157.50 |
| | | | <hr/> 157.50 |



By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------------|---------------------|--------------|---------------------|-----------------|----------------|--------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: AP-AP BANK | | | | | | |
| 18086 | ALINA DAVIDSON | 09/14/2022 | Regular | 0.00 | -22.59 | 183682 |
| 18168 | ALISSA SIMON | 09/15/2022 | Regular | 0.00 | -7.88 | 183869 |
| 18841 | AMBER SMITH | 09/15/2022 | Regular | 0.00 | -33.11 | 185331 |
| 18971 | ANDREW STONE | 09/15/2022 | Regular | 0.00 | -18.72 | 185689 |
| 17410 | ANITA NEBEL | 09/15/2022 | Regular | 0.00 | -17.25 | 183870 |
| 18725 | BARBARA SENA COSTA | 09/15/2022 | Regular | 0.00 | -76.00 | 185087 |
| 18802 | CAROL WILLIS | 09/15/2022 | Regular | 0.00 | -24.76 | 185269 |
| 18501 | DANIEL LEEB | 09/15/2022 | Regular | 0.00 | -17.68 | 184635 |
| 18852 | DAVID FRISCH | 09/15/2022 | Regular | 0.00 | -45.21 | 185413 |
| 18662 | HANNAH GOLDEN | 09/15/2022 | Regular | 0.00 | -17.36 | 184948 |
| 18623 | HERBERT HILL | 09/15/2022 | Regular | 0.00 | -19.96 | 184852 |
| 15070 | JENNIFER LAMB | 09/15/2022 | Regular | 0.00 | -17.55 | 184662 |
| 18844 | KATHY BASSICK | 09/15/2022 | Regular | 0.00 | -38.79 | 185363 |
| 18868 | KEN HEYMAN | 09/15/2022 | Regular | 0.00 | -24.76 | 185445 |
| 18565 | LAURA LAMBERTI | 09/15/2022 | Regular | 0.00 | -27.52 | 184745 |
| 14158 | LISSA NELSON | 09/15/2022 | Regular | 0.00 | -41.19 | 184584 |
| 18087 | LIZ MEYER | 09/15/2022 | Regular | 0.00 | -36.43 | 185036 |
| 18551 | LOIS CAIN | 09/15/2022 | Regular | 0.00 | -5.50 | 184680 |
| 17100 | MARDAH WEINFELD | 09/15/2022 | Regular | 0.00 | -19.89 | 185949 |
| 19084 | MARIA VEGA | 09/15/2022 | Regular | 0.00 | -26.21 | 185951 |
| 13632 | MARLENE KRAFT | 09/15/2022 | Regular | 0.00 | -16.27 | 185766 |
| 18683 | MARY GLOWACZ | 09/15/2022 | Regular | 0.00 | -10.24 | 185044 |
| 19066 | NAOMI BLOK | 09/15/2022 | Regular | 0.00 | -22.80 | 185963 |
| 18310 | PAOLA WISNER | 09/15/2022 | Regular | 0.00 | -26.28 | 185967 |
| 18263 | PAULA SABOL | 09/15/2022 | Regular | 0.00 | -6.68 | 184044 |
| 18539 | ROBERT MILLA | 09/15/2022 | Regular | 0.00 | -29.80 | 184703 |
| 18543 | RONALD FLEISCHER | 09/15/2022 | Regular | 0.00 | -26.62 | 184704 |
| 14944 | SARA DOWLATSHAHI | 09/15/2022 | Regular | 0.00 | -27.44 | 185477 |
| 17023 | SARI ROTHBART | 09/15/2022 | Regular | 0.00 | -14.90 | 184707 |
| 19095 | SILVIA SKRIPKAUSKAS | 09/15/2022 | Regular | 0.00 | -7.41 | 185993 |
| 18731 | STEPHANIE MALETSKY | 09/15/2022 | Regular | 0.00 | -10.00 | 185142 |
| 18196 | TIMOTHY CASEY | 09/15/2022 | Regular | 0.00 | -12.21 | 183971 |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|----------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 32 | 0.00 | -749.01 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 0 | 32 | 0.00 | -749.01 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|----------------|
| 99 | POOLED CASH FUND | 9/2022 | -749.01 |
| | | | <hr/> |
| | | | -749.01 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03254 - Bank Draft 8/19/22 Gamma Team Security

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------------|---------------------------|--------------|---|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: AP-AP BANK | | | | | | |
| 19824 | GAMMA TEAM SECURITY, INC. | 08/19/2022 | Bank Draft | 0.00 | 1,251.60 | DFT0003715 |
| 533-3569 | Invoice | 08/08/2022 | Boat Beach Security 8/1/22-8/7/22 | 0.00 | 1,251.60 | |
| 19824 | GAMMA TEAM SECURITY, INC. | 08/19/2022 | Bank Draft | 0.00 | 1,127.25 | DFT0003716 |
| 533-3584 | Invoice | 08/15/2022 | 883 Sheridan Rd beach security 8/8/22-8/14... | 0.00 | 1,127.25 | |
| 19824 | GAMMA TEAM SECURITY, INC. | 08/19/2022 | Bank Draft | 0.00 | 1,251.60 | DFT0003717 |
| 533-3585 | Invoice | 08/15/2022 | Boat Beach Security 8/8/22-8/14/22 | 0.00 | 1,251.60 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 3 | 3 | 0.00 | 3,630.45 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 3 | 3 | 0.00 | 3,630.45 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-----------------|
| 99 | POOLED CASH FUND | 8/2022 | 3,630.45 |
| | | | <hr/> |
| | | | 3,630.45 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03255 - Bank Draft 8/19/22 IL Dept of Revenue Sales Tax

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------|--------------------------|--------------|--|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| 11188 | ILLINOIS DEPT OF REVENUE | 08/19/2022 | Bank Draft | 0.00 | 1,386.00 | DFT0003718 |
| JULY 2022 | Invoice | 07/31/2022 | July 2022 Sales/Use Tax - ST-1 payment | 0.00 | 1,386.00 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 1 | 1 | 0.00 | 1,386.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 1,386.00 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-----------------|
| 99 | POOLED CASH FUND | 8/2022 | 1,386.00 |
| | | | <u>1,386.00</u> |



Park District of Highland Park, IL

Check Register

Packet: APPKT03258 - Bank Draft 8/25/22 Health Equity

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------|------------------|--------------|-------------------------|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: AP-AP BANK | | | | | | |
| 19658 | HEALTHEQUITY INC | 08/25/2022 | Bank Draft | 0.00 | 384.62 | DFT0003719 |
| INV4117680 | Invoice | 08/25/2022 | PMB Payments-DCFSA 2022 | 0.00 | 384.62 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|---------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 1 | 1 | 0.00 | 384.62 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 384.62 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|---------------|
| 99 | POOLED CASH FUND | 8/2022 | 384.62 |
| | | | <hr/> |
| | | | 384.62 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03266 - Bank Draft 8/26/22 Gamma Team Security

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------------|---------------------------|--------------|---|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: AP-AP BANK | | | | | | |
| 19824 | GAMMA TEAM SECURITY, INC. | 08/26/2022 | Bank Draft | 0.00 | 1,265.10 | DFT0003720 |
| 533-3521 | Invoice | 07/18/2022 | Boat Beach security 7/11/22-7/17/22 | 0.00 | 1,265.10 | |
| 19824 | GAMMA TEAM SECURITY, INC. | 08/26/2022 | Bank Draft | 0.00 | 1,251.60 | DFT0003721 |
| 533-3596 | Invoice | 08/23/2022 | Boat bech security service 8/15/22-8/21/22 | 0.00 | 1,251.60 | |
| 19824 | GAMMA TEAM SECURITY, INC. | 08/26/2022 | Bank Draft | 0.00 | 1,134.00 | DFT0003722 |
| 533-3597 | Invoice | 08/23/2022 | 883 Sheridan Rd beach security 8/15/22-8/2... | 0.00 | 1,134.00 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 3 | 3 | 0.00 | 3,650.70 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 3 | 3 | 0.00 | 3,650.70 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-----------------|
| 99 | POOLED CASH FUND | 8/2022 | <u>3,650.70</u> |
| | | | 3,650.70 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03267 - Bank Draft 8/29/22 ICMA

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--|-------------------------------|--------------|---------------------------|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: PAYROLL-PAYROLL BANK | | | | | | |
| 11161 | ICMA RETIREMENT TRUST #302037 | 08/29/2022 | Bank Draft | 0.00 | 4,218.54 | DFT0003730 |
| 082622 ICMA 457 | Invoice | 08/26/2022 | 8/26/22 ICMA 457 #302037 | 0.00 | 4,218.54 | |
| 12825 | ICMA RETIREMENT TRUST #705568 | 08/29/2022 | Bank Draft | 0.00 | 250.00 | DFT0003729 |
| 082622 705568 | Invoice | 08/26/2022 | 8/26/22 ICMA Roth #705568 | 0.00 | 250.00 | |

Bank Code PAYROLL Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 2 | 2 | 0.00 | 4,468.54 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 2 | 2 | 0.00 | 4,468.54 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-----------------|
| 99 | POOLED CASH FUND | 8/2022 | 4,468.54 |
| | | | <hr/> |
| | | | 4,468.54 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03271 - Bank Draft 8/30/22 Health Equity

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--|------------------|--------------|---------------------------|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: PAYROLL-PAYROLL BANK | | | | | | |
| 19658 | HEALTHEQUITY INC | 08/30/2022 | Bank Draft | 0.00 | 473.70 | DFT0003738 |
| INV4074280 | Invoice | 08/30/2022 | DCFSA/HCFSA 2022 Payments | 0.00 | 473.70 | |
| 19658 | HEALTHEQUITY INC | 08/30/2022 | Bank Draft | 0.00 | 0.89 | DFT0003739 |
| INV4154015 | Invoice | 08/30/2022 | HCFSA 2022 Payments | 0.00 | 0.89 | |

Bank Code PAYROLL Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|---------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 2 | 2 | 0.00 | 474.59 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 2 | 2 | 0.00 | 474.59 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|---------------|
| 99 | POOLED CASH FUND | 8/2022 | 474.59 |
| | | | <hr/> |
| | | | 474.59 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03272 - Bank Draft 8/31/22 AFLAC

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--|-----------------|--------------|---|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: PAYROLL-PAYROLL BANK | | | | | | |
| 10058 | AFLAC | 08/31/2022 | Bank Draft | 0.00 | 478.80 | DFT0003740 |
| 083122 AFLAC | Invoice | 08/31/2022 | AFLAC deduction for period ending in 8/31/... | 0.00 | 478.80 | |
| 10058 | AFLAC | 08/31/2022 | Bank Draft | 0.00 | 718.20 | DFT0003741 |
| 073122 AFLAC | Invoice | 07/31/2022 | AFLAC deduction for period ending in 7/31/... | 0.00 | 718.20 | |

Bank Code PAYROLL Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 2 | 2 | 0.00 | 1,197.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 2 | 2 | 0.00 | 1,197.00 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-----------------|
| 99 | POOLED CASH FUND | 8/2022 | 1,197.00 |
| | | | <hr/> |
| | | | 1,197.00 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03277 - Bank Draft 9/6/22 Health Equity

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------|------------------|--------------|------------------------------------|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| 19658 | HEALTHEQUITY INC | 09/06/2022 | Bank Draft | 0.00 | 683.45 | DFT0003742 |
| INV4174805 | Invoice | 09/06/2022 | 9/6/22 DCFSA & HCFSa 2022 payments | 0.00 | 683.45 | |

Bank Code PAYROLL Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|---------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 1 | 1 | 0.00 | 683.45 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 683.45 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|---------------|
| 99 | POOLED CASH FUND | 9/2022 | 683.45 |
| | | | <hr/> |
| | | | 683.45 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03280 - Bank Draft 9/9/22 ICMA

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--|-------------------------------|--------------|--|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: PAYROLL-PAYROLL BANK | | | | | | |
| 11161 | ICMA RETIREMENT TRUST #302037 | 09/09/2022 | Bank Draft | 0.00 | 4,153.98 | DFT0003767 |
| 090922 ICMA 457 | Invoice | 09/09/2022 | ICMA 457b Contribution 9/9/22 Payroll Plan... | 0.00 | 4,153.98 | |
| 12825 | ICMA RETIREMENT TRUST #705568 | 09/09/2022 | Bank Draft | 0.00 | 250.00 | DFT0003766 |
| 090922 ICMA Roth. | Invoice | 09/09/2022 | Roth IRA Contribution 9/9/22 Payroll Plan#7... | 0.00 | 250.00 | |

Bank Code PAYROLL Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 2 | 2 | 0.00 | 4,403.98 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 2 | 2 | 0.00 | 4,403.98 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-----------------|
| 99 | POOLED CASH FUND | 9/2022 | 4,403.98 |
| | | | <hr/> |
| | | | 4,403.98 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03278 - Bank Draft 9/9/22 IMRF

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--|-------------------------------|--------------|--------------------------------|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: PAYROLL-PAYROLL BANK | | | | | | |
| 11177 | ILL MUNICIPAL RETIREMENT FUND | 09/09/2022 | Bank Draft | 0.00 | 40,114.71 | DFT0003746 |
| 083122 | Invoice | 08/31/2022 | August 2022 IMRF Contributions | 0.00 | 40,114.71 | |

Bank Code PAYROLL Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|------------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 1 | 1 | 0.00 | 40,114.71 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 40,114.71 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|------------------|
| 99 | POOLED CASH FUND | 9/2022 | 40,114.71 |
| | | | <hr/> |
| | | | 40,114.71 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03281 - Bank Draft 9/12/22 Health Equity

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--|------------------|--------------|-------------------------------|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: PAYROLL-PAYROLL BANK | | | | | | |
| 19658 | HEALTHEQUITY INC | 09/12/2022 | Bank Draft | 0.00 | 75.00 | DFT0003768 |
| INV4194697 | Invoice | 09/12/2022 | HCFSA 2022-Visa Card payments | 0.00 | 75.00 | |

Bank Code PAYROLL Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|--------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 1 | 1 | 0.00 | 75.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 75.00 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|--------------|
| 99 | POOLED CASH FUND | 9/2022 | 75.00 |
| | | | <hr/> |
| | | | 75.00 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03285 - Bank Draft 9/19/22 Gamma Team Security

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------------|---------------------------|--------------|--|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: AP-AP BANK | | | | | | |
| 19824 | GAMMA TEAM SECURITY, INC. | 09/19/2022 | Bank Draft | 0.00 | 486.00 | DFT0003769 |
| 533-3623 | Invoice | 09/06/2022 | Rosewood Beach 9/9/22-9/11/22 beach sec... | 0.00 | 486.00 | |
| 19824 | GAMMA TEAM SECURITY, INC. | 09/19/2022 | Bank Draft | 0.00 | 654.00 | DFT0003770 |
| 533-3643 | Invoice | 09/12/2022 | Boat beach security 9/9/22-9/11/22 | 0.00 | 654.00 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 2 | 2 | 0.00 | 1,140.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 2 | 2 | 0.00 | 1,140.00 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-----------------|
| 99 | POOLED CASH FUND | 9/2022 | 1,140.00 |
| | | | <hr/> |
| | | | 1,140.00 |



Park District of Highland Park, IL

Check Register

Packet: APPKT03270 - P-Card Statement 7/8/22-8/7/22 Payment

By Vendor DBA Name

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------|-----------------------|--------------|---------------------|-----------------|----------------|------------|
| Payable # | Payable Type | Payable Date | Payable Description | Discount Amount | Payable Amount | |
| 10313 | BOA P-CARD STATEMENTS | 08/31/2022 | Bank Draft | 0.00 | 270,221.95 | DFT0003737 |
| 80522 | Invoice | 08/05/2022 | P-Card with PA | 0.00 | 270,221.95 | |

Bank Code AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 1 | 1 | 0.00 | 270,221.95 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 1 | 1 | 0.00 | 270,221.95 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-------------------|
| 99 | POOLED CASH FUND | 8/2022 | 270,221.95 |
| | | | <hr/> |
| | | | 270,221.95 |



Park District of Highland Park, IL

Income Statement

Current Period Ending 08/31/2022

DISTRICT WIDE

| Type | Month | | Year To Date | | | Annual Budget | Prior Year | |
|---|---------------------|---------------------|----------------------|----------------------|----------------------------------|----------------------|---------------------|----------------------|
| | Actual | Budget | Actual | Budget | Variance Favorable (Unfavorable) | | Month | YTD |
| Revenue | | | | | | | | |
| 100 - PROGRAMS | 480,821.93 | 282,595.72 | 2,556,877.22 | 1,969,522.74 | 587,354.48 | 2,795,872.75 | 493,808.31 | 1,896,323.02 |
| 110 - CAMPS | 67,181.24 | 101,280.45 | 1,737,790.13 | 1,956,224.10 | -218,433.97 | 1,960,724.10 | 40,000.98 | 1,263,859.03 |
| 120 - LESSONS | 42,199.75 | 33,798.63 | 358,180.25 | 330,766.02 | 27,414.23 | 471,319.00 | 47,879.92 | 389,353.75 |
| 130 - SPECIAL EVENTS | -103.45 | 3,110.80 | 55,756.46 | 74,875.89 | -19,119.43 | 118,640.00 | 5,395.00 | 20,557.25 |
| 410 - TAX | 343,782.08 | 933,216.45 | 8,096,996.24 | 7,594,821.27 | 502,174.97 | 13,826,335.90 | 906,855.15 | 8,151,788.11 |
| 420 - FEES & CHARGES | 419,149.77 | 435,905.01 | 2,103,928.25 | 2,018,703.17 | 85,225.08 | 2,426,544.00 | 472,863.69 | 2,313,468.84 |
| 440 - MEMBERSHIPS | 112,769.60 | 135,487.82 | 558,689.66 | 791,495.66 | -232,806.00 | 1,230,080.00 | 66,626.03 | 389,219.00 |
| 450 - RENTALS | 119,778.06 | 148,912.02 | 988,607.16 | 997,061.36 | -8,454.20 | 1,442,465.20 | 131,229.55 | 917,883.97 |
| 460 - MERCHANDISING | 35,135.61 | 20,030.38 | 119,436.55 | 79,659.56 | 39,776.99 | 114,913.50 | 19,134.11 | 104,029.17 |
| 470 - INTEREST INCOME | 22,081.06 | 499.80 | 57,177.42 | 3,998.40 | 53,179.02 | 6,000.00 | 812.79 | 7,417.77 |
| 480 - MISCELLANEOUS INCOME | 15,895.65 | 4,822.00 | 550,452.45 | 263,223.83 | 287,228.62 | 793,776.00 | 77,093.31 | 242,932.27 |
| 510 - OTHER INCOME | 64,250.00 | 0.00 | 213,116.08 | 66,006.17 | 147,109.91 | 106,724.58 | 30,527.39 | 154,682.79 |
| 520 - BOND/DEBT PROCEEDS | 24,205.61 | 0.00 | 64,571.03 | 0.00 | 64,571.03 | 0.00 | 52.51 | 1,123.39 |
| Total Revenue: | 1,747,146.91 | 2,099,659.08 | 17,461,578.90 | 16,146,358.17 | 1,315,220.73 | 25,293,395.03 | 2,292,278.74 | 15,852,638.36 |
| Expense | | | | | | | | |
| 100 - PROGRAMS | 68,128.58 | 111,999.69 | 994,500.63 | 1,043,927.27 | 49,426.64 | 1,559,749.95 | 70,160.89 | 755,831.46 |
| 110 - CAMPS | 227,448.16 | 217,500.08 | 675,384.52 | 1,106,676.06 | 431,291.54 | 1,126,808.01 | 174,375.01 | 518,256.51 |
| 120 - LESSONS | 21,078.40 | 14,663.43 | 170,291.11 | 178,136.63 | 7,845.52 | 267,389.33 | 18,530.52 | 193,186.49 |
| 130 - SPECIAL EVENTS | 7,784.25 | 6,939.25 | 117,507.44 | 111,614.60 | -5,892.84 | 146,101.52 | 796.77 | 25,090.54 |
| 440 - MEMBERSHIPS | 6,472.58 | 12,448.75 | 65,745.99 | 98,095.47 | 32,349.48 | 157,219.17 | 0.00 | 0.00 |
| 610 - SALARIES & WAGES | 688,180.84 | 733,170.38 | 4,970,139.64 | 5,430,104.66 | 459,965.02 | 8,363,084.03 | 602,780.54 | 4,352,903.45 |
| 620 - CONTRACTUAL SERVICES | 244,374.40 | 371,906.27 | 1,944,787.47 | 2,821,024.11 | 876,236.64 | 4,471,645.39 | 274,221.83 | 1,646,709.78 |
| 630 - INSURANCE | 145,458.76 | 200,295.45 | 901,313.57 | 1,367,854.23 | 466,540.66 | 2,376,181.41 | 162,863.51 | 1,002,911.85 |
| 640 - MATERIALS & SUPPLIES | 33,611.52 | 56,215.61 | 313,055.01 | 371,790.08 | 58,735.07 | 518,906.30 | 29,140.90 | 280,388.24 |
| 650 - MAINTENANCE & LANDSCAPING CONTRACTS | 60,636.08 | 40,319.70 | 334,156.64 | 354,050.38 | 19,893.74 | 447,428.72 | 49,461.97 | 275,558.49 |
| 660 - UTILITIES | 63,841.13 | 73,445.43 | 523,687.97 | 567,966.85 | 44,278.88 | 926,073.41 | 50,228.24 | 492,325.64 |
| 670 - PENSION CONTRIBUTIONS | 55,653.95 | 62,558.46 | 407,708.90 | 464,071.29 | 56,362.39 | 719,322.10 | 65,927.98 | 449,542.16 |
| 680 - COST OF GOODS SOLD | 8,449.74 | 3,921.76 | 71,806.24 | 48,774.08 | -23,032.16 | 54,765.00 | 8,213.82 | 49,360.84 |
| 710 - DEBT RETIREMENT | 0.00 | 0.00 | 619,310.27 | 605,017.50 | -14,292.77 | 3,315,035.00 | 0.00 | 310,143.75 |
| 720 - CAPITAL OUTLAY | 97,034.22 | 875,889.00 | 1,429,627.13 | 4,564,576.00 | 3,134,948.87 | 10,760,955.00 | 122,937.14 | 1,151,922.85 |
| Total Expense: | 1,728,152.61 | 2,781,273.26 | 13,539,022.53 | 19,133,679.21 | 5,594,656.68 | 35,210,664.34 | 1,629,639.12 | 11,504,132.05 |
| Report Total: | 18,994.30 | -681,614.18 | 3,922,556.37 | -2,987,321.04 | 6,909,877.41 | -9,917,269.31 | 662,639.62 | 4,348,506.31 |

Fund Summary

| Fund | Month | | Year To Date | | | Annual Budget | Prior Year | |
|-------------------------|------------------|--------------------|---------------------|----------------------|----------------------------------|----------------------|-------------------|---------------------|
| | Actual | Budget | Actual | Budget | Variance Favorable (Unfavorable) | | Month | YTD |
| 01 - GENERAL CORPORATE | -163,063.80 | -93,486.05 | 666,268.76 | -488,535.88 | 1,154,804.64 | -126,867.61 | 15,172.22 | 885,567.70 |
| 25 - SPECIAL RECREATION | 19,460.68 | 63,485.37 | 347,144.04 | 307,649.66 | 39,494.38 | 517,482.58 | 19,636.36 | -195,739.48 |
| 29 - RECREATION | 224,611.02 | 258,039.08 | 3,801,803.67 | 2,219,970.79 | 1,581,832.88 | 3,121,446.02 | 569,686.03 | 4,071,790.24 |
| 60 - DEBT SERVICE | 39,592.17 | 112,409.92 | 249,545.18 | 298,058.39 | -48,513.21 | -1,664,375.30 | 110,247.52 | 663,062.00 |
| 70 - CAPITAL PROJECTS | -101,605.77 | -1,022,062.50 | -1,142,205.28 | -5,324,464.00 | 4,182,258.72 | -11,764,955.00 | -52,102.51 | -1,076,174.15 |
| Report Total: | 18,994.30 | -681,614.18 | 3,922,556.37 | -2,987,321.04 | 6,909,877.41 | -9,917,269.31 | 662,639.62 | 4,348,506.31 |

Special Recreation and Debt Service are showing timing differences due to property tax collection.

Capital is under budget and this is a timing difference coupled with projects being delayed until 2023.

General fund is fairing well as replacement taxes came in much larger than budgeted (\$410,000). Interest income is more than budgeted due to rising interest rates and more money invested in short term cd's. Miscellaneous income came in greater than budgeted largely due to \$12,000 in advertising revenue from Highland Park Bank & Trust. Other income is over budget due to the sale of the \$20,000 Zamboni. \$80,000 of the insurance piece is a timing difference and will be resolved in September.

In the Recreation fund, programs are doing well in August versus budget. House Basketball boys/girls is doing well with more participants than budgeted for. The program made a \$16,000 surplus. Martial Arts has a surplus of \$23,000 as the program has rebounded with lessened COVID restrictions and a 2nd pre-karate class and fencing have been added to meet demand. New programs hitting league had an additional 50 participants with a program surplus of \$16,000. Football - youth flag is over budget by \$14,000 due to added clinic; spring and fall numbers have outperformed budget. Youth and adult indoor and outdoor tennis show significant positive differences of \$333,000 due to over 400 additional participants in the programs. Childhood enrichment program has exploded with consistent enrollment of participants causing a \$75,000 positive variance from budget. Adult art has a \$24,000 surplus, as 3/4 of the 8 classes are full and open studio has returned. New programs at WRC with a positive variance of \$24,000 are due to the addition of private piano lessons. Youth enrichment is sitting with a \$22,000 surplus due to increased enrollment in Kindermusik, Amazing Minds and Awesome Amazing Art. Merchandising is doing well at \$41,000 over budget, mostly due to more items being sold at Sunset Valley with its increased greens fees. The favorable variance in miscellaneous income is due to the advertising/sponsorship for 4th fest for \$14,000, a \$22,000 grant from FEMA for COVID-19 expenses, and \$12,000 worth of sponsorships and advertising for rec. including \$7,000 from First Bank. Camp expense is under budget by \$431,291. Heller camp participation came in under budget and drove variety camp, trekkers camp and other camp expenses under budget by \$53,000. Camp expenses are \$327,000 under budget due to timing differences. Membership expense is significantly under budget as memberships are significantly under performing. Insurance has a timing difference of \$80,000; \$135,000 is true savings. As salaries and wages are significantly under budget from being short staffed, so is insurance and pension expense.



Park District of Highland Park, IL

Income Statement

Current Period Ending 08/31/2022

01 - GENERAL FUND

| Type | Month | | Year To Date | | | Annual Budget | Prior Year | |
|---|--------------------|-------------------|---------------------|---------------------|----------------------------------|---------------------|-------------------|---------------------|
| | Actual | Budget | Actual | Budget | Variance Favorable (Unfavorable) | | Month | YTD |
| Revenue | | | | | | | | |
| 410 - TAX | 149,357.71 | 393,063.14 | 3,630,047.96 | 3,255,351.68 | 374,696.28 | 5,894,569.01 | 391,608.19 | 3,596,543.79 |
| 420 - FEES & CHARGES | 4,621.66 | 3,073.92 | 26,769.49 | 20,425.14 | 6,344.35 | 27,600.00 | 5,044.72 | 23,980.47 |
| 460 - MERCHANDISING | 0.00 | 33.42 | 0.00 | 269.88 | -269.88 | 396.00 | 53.33 | 289.47 |
| 470 - INTEREST INCOME | 22,081.06 | 499.80 | 57,177.42 | 3,998.40 | 53,179.02 | 6,000.00 | 812.79 | 7,417.77 |
| 480 - MISCELLANEOUS INCOME | 7,300.65 | 1,332.80 | 51,500.56 | 30,496.06 | 21,004.50 | 36,601.00 | 6,232.00 | 59,805.96 |
| 510 - OTHER INCOME | 20,000.00 | 0.00 | 20,053.53 | 6,568.88 | 13,484.65 | 7,850.00 | 4,839.28 | 6,584.41 |
| Total Revenue: | 203,361.08 | 398,003.08 | 3,785,548.96 | 3,317,110.04 | 468,438.92 | 5,973,016.01 | 408,590.31 | 3,694,621.87 |
| Expense | | | | | | | | |
| 610 - SALARIES & WAGES | 207,425.50 | 223,563.64 | 1,738,798.23 | 1,858,601.81 | 119,803.58 | 2,941,016.42 | 183,903.01 | 1,499,379.16 |
| 620 - CONTRACTUAL SERVICES | 54,963.09 | 100,672.22 | 498,322.51 | 807,244.29 | 308,921.78 | 1,223,602.24 | 84,792.09 | 368,494.00 |
| 630 - INSURANCE | 60,631.21 | 103,032.40 | 460,021.76 | 710,777.49 | 250,755.73 | 1,224,731.28 | 83,951.21 | 540,144.00 |
| 640 - MATERIALS & SUPPLIES | 12,921.59 | 24,285.50 | 142,644.94 | 131,320.17 | -11,324.77 | 230,937.30 | 5,265.26 | 111,522.69 |
| 650 - MAINTENANCE & LANDSCAPING CONTRACTS | 6,673.49 | 12,857.26 | 50,215.16 | 58,085.15 | 7,869.99 | 92,920.04 | 5,925.66 | 46,999.72 |
| 660 - UTILITIES | 7,208.78 | 8,437.38 | 85,256.16 | 86,172.41 | 916.25 | 143,726.03 | 9,956.22 | 82,821.19 |
| 670 - PENSION CONTRIBUTIONS | 16,601.22 | 18,640.73 | 144,021.44 | 153,444.60 | 9,423.16 | 242,950.31 | 19,624.64 | 159,693.41 |
| Total Expense: | 366,424.88 | 491,489.13 | 3,119,280.20 | 3,805,645.92 | 686,365.72 | 6,099,883.62 | 393,418.09 | 2,809,054.17 |
| Report Total: | -163,063.80 | -93,486.05 | 666,268.76 | -488,535.88 | 1,154,804.64 | -126,867.61 | 15,172.22 | 885,567.70 |

Replacement taxes came in much larger than budgeted (\$410,000). Interest income is more than budgeted due to rising interest rates and more money invested in short term cd's. Miscellaneous income came in greater than budgeted largely due to \$12,000 in advertising revenue from Highland Park Bank & Trust. Other income is over budget due to the sale of the \$20,000 Zamboni. Parks is \$120,000 under budget due to timing of invoices for landscape, turf and maintenance contracts. Another large area under budget is professional fees, including legal, not for profit coach and the compensation study. \$80,000 of the insurance piece is a timing difference and will be resolved in September.



Park District of Highland Park, IL

Income Statement

Current Period Ending 08/31/2022

| Type | Month | | Year To Date | | Variance Favorable (Unfavorable) | Annual Budget | Prior Year | | |
|-------------------------------|------------------|------------------|-------------------|-------------------|----------------------------------|-------------------|------------------|--------------------|--|
| | Actual | Budget | Actual | Budget | | | Month | YTD | |
| 25- SPECIAL RECREATION | | | | | | | | | |
| Revenue | | | | | | | | | |
| 410 - TAX | 22,329.68 | 63,485.37 | 554,182.98 | 510,027.10 | 44,155.88 | 932,237.46 | 39,872.86 | 359,855.35 | |
| Total Revenue: | 22,329.68 | 63,485.37 | 554,182.98 | 510,027.10 | 44,155.88 | 932,237.46 | 39,872.86 | 359,855.35 | |
| Expense | | | | | | | | | |
| 620 - CONTRACTUAL SERVICES | 2,869.00 | 0.00 | 207,038.94 | 202,377.44 | -4,661.50 | 414,754.88 | 20,236.50 | 555,594.83 | |
| Total Expense: | 2,869.00 | 0.00 | 207,038.94 | 202,377.44 | -4,661.50 | 414,754.88 | 20,236.50 | 555,594.83 | |
| Report Total: | 19,460.68 | 63,485.37 | 347,144.04 | 307,649.66 | 39,494.38 | 517,482.58 | 19,636.36 | -195,739.48 | |

Taxes collected are coming in more quickly than budgeted. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 08/31/2022

29 - RECREATION FUND

| Type | Month | | Year To Date | | | Annual Budget | Prior Year | |
|---|---------------------|---------------------|----------------------|----------------------|----------------------------------|----------------------|---------------------|----------------------|
| | Actual | Budget | Actual | Budget | Variance Favorable (Unfavorable) | | Month | YTD |
| Revenue | | | | | | | | |
| 100 - PROGRAMS | 480,821.93 | 282,595.72 | 2,556,877.22 | 1,969,522.74 | 587,354.48 | 2,795,872.75 | 493,808.31 | 1,896,323.02 |
| 110 - CAMPS | 67,181.24 | 101,280.45 | 1,737,790.13 | 1,956,224.10 | -218,433.97 | 1,960,724.10 | 40,000.98 | 1,263,859.03 |
| 120 - LESSONS | 42,199.75 | 33,798.63 | 358,180.25 | 330,766.02 | 27,414.23 | 471,319.00 | 47,879.92 | 389,353.75 |
| 130 - SPECIAL EVENTS | -103.45 | 3,110.80 | 55,756.46 | 74,875.89 | -19,119.43 | 118,640.00 | 5,395.00 | 20,557.25 |
| 410 - TAX | 132,502.52 | 364,258.02 | 3,043,909.85 | 2,926,366.60 | 117,543.25 | 5,348,869.73 | 365,126.58 | 3,222,183.22 |
| 420 - FEES & CHARGES | 414,528.11 | 432,831.09 | 2,077,158.76 | 1,998,278.03 | 78,880.73 | 2,398,944.00 | 467,818.97 | 2,289,488.37 |
| 440 - MEMBERSHIPS | 112,769.60 | 135,487.82 | 558,689.66 | 791,495.66 | -232,806.00 | 1,230,080.00 | 66,626.03 | 389,219.00 |
| 450 - RENTALS | 119,778.06 | 148,912.02 | 988,607.16 | 997,061.36 | -8,454.20 | 1,442,465.20 | 131,229.55 | 917,883.97 |
| 460 - MERCHANDISING | 35,135.61 | 19,996.96 | 119,436.55 | 79,389.68 | 40,046.87 | 114,517.50 | 19,080.78 | 103,739.70 |
| 480 - MISCELLANEOUS INCOME | 8,595.00 | 3,489.20 | 98,951.89 | 32,727.77 | 66,224.12 | 57,175.00 | 6,313.11 | 55,591.37 |
| 510 - OTHER INCOME | 0.00 | 0.00 | 29,097.55 | 19,437.29 | 9,660.26 | 58,874.58 | 1,235.86 | 60,763.90 |
| Total Revenue: | 1,413,408.37 | 1,525,760.71 | 11,624,455.48 | 11,176,145.14 | 448,310.34 | 15,997,481.86 | 1,644,515.09 | 10,608,962.58 |
| Expense | | | | | | | | |
| 100 - PROGRAMS | 68,128.58 | 111,999.69 | 994,500.63 | 1,043,927.27 | 49,426.64 | 1,559,749.95 | 70,160.89 | 755,831.46 |
| 110 - CAMPS | 227,448.16 | 217,500.08 | 675,384.52 | 1,106,676.06 | 431,291.54 | 1,126,808.01 | 174,375.01 | 518,256.51 |
| 120 - LESSONS | 21,078.40 | 14,663.43 | 170,291.11 | 178,136.63 | 7,845.52 | 267,389.33 | 18,530.52 | 193,186.49 |
| 130 - SPECIAL EVENTS | 7,784.25 | 6,939.25 | 117,507.44 | 111,614.60 | -5,892.84 | 146,101.52 | 796.77 | 25,090.54 |
| 440 - MEMBERSHIPS | 6,472.58 | 12,448.75 | 65,745.99 | 98,095.47 | 32,349.48 | 157,219.17 | 0.00 | 0.00 |
| 610 - SALARIES & WAGES | 480,755.34 | 509,606.74 | 3,231,341.41 | 3,571,502.85 | 340,161.44 | 5,422,067.61 | 418,877.53 | 2,853,524.29 |
| 620 - CONTRACTUAL SERVICES | 113,472.98 | 124,935.55 | 842,696.24 | 749,214.38 | -93,481.86 | 1,026,288.27 | 115,974.91 | 528,706.45 |
| 630 - INSURANCE | 84,827.55 | 97,263.05 | 441,291.81 | 657,076.74 | 215,784.93 | 1,151,450.13 | 78,912.30 | 462,767.85 |
| 640 - MATERIALS & SUPPLIES | 20,689.93 | 31,930.11 | 170,410.07 | 240,469.91 | 70,059.84 | 287,969.00 | 23,875.64 | 168,865.55 |
| 650 - MAINTENANCE & LANDSCAPING CONTRACTS | 53,962.59 | 27,462.44 | 283,941.48 | 295,965.23 | 12,023.75 | 354,508.68 | 43,536.31 | 228,558.77 |
| 660 - UTILITIES | 56,632.35 | 65,008.05 | 438,431.81 | 481,794.44 | 43,362.63 | 782,347.38 | 40,272.02 | 409,504.45 |
| 670 - PENSION CONTRIBUTIONS | 39,052.73 | 43,917.73 | 263,687.46 | 310,626.69 | 46,939.23 | 476,371.79 | 46,303.34 | 289,848.75 |
| 680 - COST OF GOODS SOLD | 8,449.74 | 3,921.76 | 71,806.24 | 48,774.08 | -23,032.16 | 54,765.00 | 8,213.82 | 49,360.84 |
| 720 - CAPITAL OUTLAY | 42.17 | 125.00 | 55,615.60 | 62,300.00 | 6,684.40 | 63,000.00 | 35,000.00 | 53,670.39 |
| Total Expense: | 1,188,797.35 | 1,267,721.63 | 7,822,651.81 | 8,956,174.35 | 1,133,522.54 | 12,876,035.84 | 1,074,829.06 | 6,537,172.34 |
| Report Total: | 224,611.02 | 258,039.08 | 3,801,803.67 | 2,219,970.79 | 1,581,832.88 | 3,121,446.02 | 569,686.03 | 4,071,790.24 |

Fund Summary

| Fund | Month | | Year To Date | | | Annual Budget | Prior Year | |
|----------------------|-------------------|-------------------|---------------------|---------------------|----------------------------------|---------------------|-------------------|---------------------|
| | Actual | Budget | Actual | Budget | Variance Favorable (Unfavorable) | | Month | YTD |
| 29 - RECREATION | 224,611.02 | 258,039.08 | 3,801,803.67 | 2,219,970.79 | 1,581,832.88 | 3,121,446.02 | 569,686.03 | 4,071,790.24 |
| Report Total: | 224,611.02 | 258,039.08 | 3,801,803.67 | 2,219,970.79 | 1,581,832.88 | 3,121,446.02 | 569,686.03 | 4,071,790.24 |

Programs are doing well in August versus budget. Baseball boys travel is actually \$33,000 over budget due to a transfer to 2023 budget needing to be made. House Basketball boys/girls is doing well with more participants than budgeted for. The program made a \$16,000 surplus. Martial Arts has a surplus of \$23,000 as the program has rebounded with lessened COVID restrictions and a 2nd pre-karate class and fencing have been added to meet demand. New programs hitting league had an additional 50 participants with a program surplus of \$16,000. Football - youth flag is over budget by \$14,000 due to added clinic; spring and fall numbers have outperformed budget. At CIA, recreation program fees are \$50,000 above budget due to spring skating school having 263 more participants vs. the budget of 250 participants and due to spring gymnastics having 315 participants vs. a budget of 192 participants. Unfortunately, this surplus will be eliminated due to the temporary closing of CIA with no more revenue for the year and continued expenses. Youth and adult indoor and outdoor tennis show significant positive differences of \$333,000 due to over 400 additional participants in the programs. Childhood enrichment program has exploded with consistent enrollment of participants causing a \$75,000 positive variance from budget. Adult art has a \$24,000 surplus, as 3/4 of the 8 classes are full and open studio has returned. New programs at WRC with a positive variance of \$24,000 are due to the addition of private piano lessons. Youth enrichment is sitting with a \$22,000 surplus due to increased enrollment in Kindermusik, Amazing Minds and Awesome Amazing Art. Overall, camps came in at roughly \$218,000 under budget due to the refunds for the July 4 tragedy and lower enrollment for Sunshine and Before/after camps. Additionally, all Heller camps were behind budget with lower revenue due to lower enrollment and July 4 refunds. Special events is under budget, largely due to minimal revenue collected with the cancellation of 4th fest. For memberships, January was budgeted for fitness's largest growth month in membership. Unfortunately, the Omicron variant caused delays and significant impact on new resident and group exercise memberships. Revenue budgeted has not come to fruition and has negatively impacted the budget by \$225,000. Merchandising is doing well at \$41,000 over budget, mostly due to more items being sold at Sunset Valley with its increased greens fees. The favorable variance in miscellaneous income is due to the advertising/ sponsorship for 4th fest for \$14,000, a \$22,000 grant from FEMA for COVID-19 expenses, and \$12,000 worth of sponsorships and advertising for rec. including \$7,000 from First Bank. Camp expense is under budget by \$431,291. Heller camp participation came in under budget and drove variety camp, trekkers camp and other camp expenses under budget by \$53,000. Camp-girls play strong expenses are under budget with a \$11,000 timing difference with expenses still coming in. Camp expenses are \$327,000 under budget due to timing differences. Beach camp expenses are under budget by \$12,000 due to timing differences. Membership expense is significantly under budget as memberships are significantly under performing. Contractual services are largely over budget due to 4th fest tragedy expenses, including \$12,000 at Deer Creek, \$11,000 at RIC, \$30,000 at athletics, \$53,000 at camps, \$14,000 at CIA, and \$15,000 at Heller. Insurance has a timing difference of \$80,000; \$55,000 is true savings. Materials and supplies is \$70,000 under budget due to the timing of invoices. Additionally, \$20,000 for range balls has been budgeted, but not used. Golf is \$20,000 under budget largely due to gas and irrigation supplies. Maintenance and landscaping budgeted contracts are under budget by \$12,000 due mostly to a cold and wet spring. There is also timing difference due to when invoices are received. As salaries and wages are significantly under budget from being short staffed, so is insurance and pension expense. With increased merchandising sales, cost of goods sold is over budget as purchases were increased to stock up on inventory in expectation of good weather, which will drive greater sale of items.



Park District of Highland Park, IL

Income Statement

Current Period Ending 08/31/2022

60 - DEBT SERVICE

| Type | Month | | Year To Date | | | Annual Budget | Prior Year | |
|-----------------------|------------------|-------------------|-------------------|-------------------|----------------------------------|----------------------|-------------------|-------------------|
| | Actual | Budget | Actual | Budget | Variance Favorable (Unfavorable) | | Month | YTD |
| Revenue | | | | | | | | |
| 410 - TAX | 39,592.17 | 112,409.92 | 868,855.45 | 903,075.89 | -34,220.44 | 1,650,659.70 | 110,247.52 | 973,205.75 |
| Total Revenue: | 39,592.17 | 112,409.92 | 868,855.45 | 903,075.89 | -34,220.44 | 1,650,659.70 | 110,247.52 | 973,205.75 |
| Expense | | | | | | | | |
| 710 - DEBT RETIREMENT | 0.00 | 0.00 | 619,310.27 | 605,017.50 | -14,292.77 | 3,315,035.00 | 0.00 | 310,143.75 |
| Total Expense: | 0.00 | 0.00 | 619,310.27 | 605,017.50 | -14,292.77 | 3,315,035.00 | 0.00 | 310,143.75 |
| Report Total: | 39,592.17 | 112,409.92 | 249,545.18 | 298,058.39 | -48,513.21 | -1,664,375.30 | 110,247.52 | 663,062.00 |

Taxes collected are coming in more slowly than budgeted. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 08/31/2022

70 - CAPITAL FUND

| Type | Month | | Year To Date | | Variance Favorable (Unfavorable) | Annual Budget | Prior Year | |
|----------------------------|--------------------|----------------------|----------------------|----------------------|----------------------------------|-----------------------|-------------------|----------------------|
| | Actual | Budget | Actual | Budget | | | Month | YTD |
| Revenue | | | | | | | | |
| 480 - MISCELLANEOUS INCOME | 0.00 | 0.00 | 400,000.00 | 200,000.00 | 200,000.00 | 700,000.00 | 64,548.20 | 127,534.94 |
| 510 - OTHER INCOME | 44,250.00 | 0.00 | 163,965.00 | 40,000.00 | 123,965.00 | 40,000.00 | 24,452.25 | 87,334.48 |
| 520 - BOND/DEBT PROCEEDS | 24,205.61 | 0.00 | 64,571.03 | 0.00 | 64,571.03 | 0.00 | 52.51 | 1,123.39 |
| Total Revenue: | 68,455.61 | 0.00 | 628,536.03 | 240,000.00 | 388,536.03 | 740,000.00 | 89,052.96 | 215,992.81 |
| Expense | | | | | | | | |
| 620 - CONTRACTUAL SERVICES | 73,069.33 | 146,298.50 | 396,729.78 | 1,062,188.00 | 665,458.22 | 1,807,000.00 | 53,218.33 | 193,914.50 |
| 720 - CAPITAL OUTLAY | 96,992.05 | 875,764.00 | 1,374,011.53 | 4,502,276.00 | 3,128,264.47 | 10,697,955.00 | 87,937.14 | 1,098,252.46 |
| Total Expense: | 170,061.38 | 1,022,062.50 | 1,770,741.31 | 5,564,464.00 | 3,793,722.69 | 12,504,955.00 | 141,155.47 | 1,292,166.96 |
| Report Total: | -101,605.77 | -1,022,062.50 | -1,142,205.28 | -5,324,464.00 | 4,182,258.72 | -11,764,955.00 | -52,102.51 | -1,076,174.15 |

The miscellaneous income is above budget as the Parks Foundation donated more than originally budgeted for Park Avenue. Other income is over budget due to the receipt of impact fees that are not budgeted for. Interest on the bond money is also significant in the 520 account and was not budgeted for. Significantly under budget are contractual services total costs as the budget was allocated equally across the year. This is a timing difference that should correct itself by year-end. Capital outlay is also trending under budget due to some projects being delayed until next year.



RECREATION BY CENTER

Park District of Highland Park, IL

Y-T-D AUGUST 2022

| Account Type | 2021 Total Budget | 2021 YTD Activity | Fiscal 2022 Total Budget | Fiscal 2022 YTD Activity |
|---|------------------------|------------------------|-----------------------------|-----------------------------|
| Fund: 29 - RECREATION | | | | |
| Center: 11 - ADMINISTRATIVE | | | | |
| Revenue | \$ 5,389,431.98 | \$ 3,254,126.80 | \$ 5,390,269.73 | 3,096,005.97 |
| Expense | \$ 4,665,661.35 | \$ 1,238,411.79 | \$ 5,420,948.66 | 1,330,597.64 |
| Center: 11 - ADMINISTRATIVE Surplus (Deficit): | \$ 723,770.63 | \$ 2,015,715.01 | \$ (30,678.93) | 1,765,408.33 |
| Net Revenue: | 13.43% | 61.94% | -0.57% | 57.02% |
| Center: 24 - WEST RIDGE CENTER | | | | |
| Revenue | \$ 405,688.00 | \$ 309,444.57 | \$ 512,901.00 | 475,528.44 |
| Expense | \$ 692,627.89 | \$ 341,162.49 | \$ 712,673.10 | 418,084.30 |
| Center: 24 - WEST RIDGE CENTER Surplus (Deficit): | \$ (286,939.89) | \$ (31,717.92) | \$ (199,772.10) | 57,444.14 |
| Net Revenue: | -70.73% | -10.25% | -38.95% | 12.08% |
| Center: 26 - ATHLETICS | | | | |
| Revenue | \$ 466,340.00 | \$ 497,847.77 | \$ 1,011,527.00 | 1,057,676.60 |
| Expense | \$ 626,251.12 | \$ 468,898.71 | \$ 963,107.28 | 690,874.83 |
| Center: 26 - ATHLETICS Surplus (Deficit): | \$ (159,911.12) | \$ 28,949.06 | \$ 48,419.72 | 366,801.77 |
| Net Revenue: | -34.29% | 5.81% | 4.79% | 34.68% |
| Center: 28 - CAMPS | | | | |
| Revenue | \$ 359,345.00 | \$ 600,688.19 | \$ 1,057,804.00 | 865,960.52 |
| Expense | \$ 343,787.62 | \$ 332,801.46 | \$ 758,292.47 | 488,852.34 |
| Center: 28 - CAMPS Surplus (Deficit): | \$ 15,557.38 | \$ 267,886.73 | \$ 299,511.53 | 377,108.18 |
| Net Revenue: | 4.33% | 44.60% | 28.31% | 43.55% |
| Center: 29 - SPECIAL EVENTS | | | | |
| Revenue | \$ 29,200.00 | \$ 10,383.25 | \$ 56,390.00 | 30,630.00 |
| Expense | \$ 113,562.03 | \$ 18,193.72 | \$ 152,934.37 | 106,002.22 |
| Center: 29 - SPECIAL EVENTS Surplus (Deficit): | \$ (84,362.03) | \$ (7,810.47) | \$ (96,544.37) | \$ (75,372.22) |
| Net Revenue: | -288.91% | -75.22% | -171.21% | -246.07% |
| Center: 31 - HIDDEN CREEK AQUAPARK | | | | |
| Revenue | \$ 269,500.99 | \$ 324,973.67 | \$ 398,865.00 | 372,371.18 |
| Expense | \$ 413,114.97 | \$ 393,563.24 | \$ 543,764.76 | 453,882.13 |
| Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit): | \$ (143,613.98) | \$ (68,589.57) | \$ (144,899.76) | \$ (81,510.95) |
| Net Revenue: | -53.29% | -21.11% | -36.33% | -21.89% |
| Center: 32 - ROSEWOOD INTERPRETIVE CENTER | | | | |
| Revenue | \$ 84,460.00 | \$ 75,617.35 | \$ 167,507.00 | 153,851.39 |
| Expense | \$ 103,900.95 | \$ 49,661.58 | \$ 126,823.89 | 86,759.67 |
| Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit): | \$ (19,440.95) | \$ 25,955.77 | \$ 40,683.11 | 67,091.72 |
| Net Revenue: | -23.02% | 34.33% | 24.29% | 43.61% |

| Account Type | 2021 Total Budget | 2021 YTD Activity | Fiscal 2022 Total Budget | Fiscal 2022 YTD Activity |
|---|------------------------|------------------------|-----------------------------|-----------------------------|
| Center: 33 - ROSEWOOD BEACH | | | | |
| Revenue | \$ 104,600.00 | \$ 325,927.00 | \$ 193,825.00 | 157,469.90 |
| Expense | \$ 198,218.76 | \$ 223,863.28 | \$ 280,643.81 | 168,138.09 |
| Center: 33 - ROSEWOOD BEACH Surplus (Deficit): | \$ (93,618.76) | \$ 102,063.72 | \$ (86,818.81) | \$ (10,668.19) |
| Net Revenue: | -89.50% | 31.31% | -44.79% | -6.77% |
| Center: 34 - PARK AVENUE | | | | |
| Revenue | \$ 116,586.00 | \$ 130,978.29 | \$ 268,507.00 | 259,301.55 |
| Expense | \$ 124,209.44 | \$ 113,097.37 | \$ 260,750.62 | 150,284.08 |
| Center: 34 - PARK AVENUE Surplus (Deficit): | \$ (7,623.44) | \$ 17,880.92 | \$ 7,756.38 | 109,017.47 |
| Net Revenue: | -6.54% | 13.65% | 2.89% | 42.04% |
| Center: 38 - ICE ARENA | | | | |
| Revenue | \$ 1,033,532.85 | \$ 629,125.22 | \$ 1,068,717.20 | 724,097.99 |
| Expense | \$ 880,069.25 | \$ 439,880.88 | \$ 883,225.72 | 559,307.16 |
| Center: 38 - ICE ARENA Surplus (Deficit): | \$ 153,463.60 | \$ 189,244.34 | \$ 185,491.48 | 164,790.83 |
| Net Revenue: | 14.85% | 30.08% | 17.36% | 22.76% |
| Center: 41 - MAINTENANCE | | | | |
| Expense | \$ 755,106.50 | \$ 445,893.89 | \$ 834,343.54 | 498,478.73 |
| Center: 41 - MAINTENANCE Total: | \$ 755,106.50 | \$ 445,893.89 | \$ 834,343.54 | 498,478.73 |
| Net Revenue: | | | | |
| Center: 42 - PRO SHOP | | | | |
| Revenue | \$ 1,523,335.00 | \$ 1,766,302.14 | \$ 1,689,725.00 | 1,629,281.75 |
| Expense | \$ 536,701.89 | \$ 407,246.17 | \$ 613,503.82 | 432,127.66 |
| Center: 42 - PRO SHOP Surplus (Deficit): | \$ 986,633.11 | \$ 1,359,055.97 | \$ 1,076,221.18 | 1,197,154.09 |
| Net Revenue: | 64.77% | 76.94% | 63.69% | 73.48% |
| Center: 49 - RECREATION CENTER ADMIN | | | | |
| Revenue | \$ 53,972.00 | \$ 12,154.93 | \$ 100,827.50 | 87,311.03 |
| Expense | \$ 571,214.56 | \$ 286,529.81 | \$ 732,834.67 | 401,650.61 |
| Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit): | \$ (517,242.56) | \$ (274,374.88) | \$ (632,007.17) | \$ (314,339.58) |
| Net Revenue: | -958.35% | -2,257.31% | -626.82% | -360.02% |
| Center: 51 - RECREATION CENTER FITNESS | | | | |
| Revenue | \$ 760,761.00 | \$ 412,183.11 | \$ 1,360,180.00 | 521,300.93 |
| Expense | \$ 698,385.79 | \$ 309,311.94 | \$ 854,874.59 | 375,314.78 |
| Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit): | \$ 62,375.21 | \$ 102,871.17 | \$ 505,305.41 | 145,986.15 |
| Net Revenue: | 8.20% | 24.96% | 37.15% | 28.00% |
| Center: 53 - RECREATION CENTER AQUATICS | | | | |
| Revenue | \$ 101,951.00 | \$ 118,016.22 | \$ 184,612.50 | 176,530.84 |
| Expense | \$ 239,462.32 | \$ 142,295.54 | \$ 308,079.11 | 212,469.90 |
| Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit): | \$ (137,511.32) | \$ (24,279.32) | \$ (123,466.61) | \$ (35,939.06) |
| Net Revenue: | -134.88% | -20.57% | -66.88% | -20.36% |

| Account Type | 2021 Total Budget | 2021 YTD Activity | Fiscal 2022 Total Budget | Fiscal 2022 YTD Activity |
|---|------------------------|------------------------|-----------------------------|-----------------------------|
| Center: 55 - INDOOR TENNIS | | | | |
| Revenue | \$ 966,750.50 | \$ 948,408.97 | \$ 1,278,727.00 | 1,076,636.09 |
| Expense | \$ 941,006.58 | \$ 548,743.11 | \$ 1,063,959.35 | 582,630.73 |
| Center: 55 - INDOOR TENNIS Surplus (Deficit): | \$ 25,743.92 | \$ 399,665.86 | \$ 214,767.65 | 494,005.36 |
| Net Revenue: | 2.66% | 42.14% | 16.80% | 45.88% |
| Center: 56 - OUTDOOR TENNIS | | | | |
| Revenue | \$ 261,680.25 | \$ 208,296.09 | \$ 263,561.10 | 312,189.93 |
| Expense | \$ 192,786.66 | \$ 137,318.64 | \$ 204,743.97 | 185,321.60 |
| Center: 56 - OUTDOOR TENNIS Surplus (Deficit): | \$ 68,893.59 | \$ 70,977.45 | \$ 58,817.13 | 126,868.33 |
| Net Revenue: | 26.33% | 34.08% | 22.32% | 40.64% |
| Center: 61 - HELLER NATURE CENTER | | | | |
| Revenue | \$ 186,872.00 | \$ 183,192.33 | \$ 357,928.25 | 213,145.73 |
| Expense | \$ 494,471.27 | \$ 283,310.57 | \$ 625,442.22 | 369,735.60 |
| Center: 61 - HELLER NATURE CENTER Surplus (Deficit): | \$ (307,599.27) | \$ (100,118.24) | \$ (267,513.97) | \$ (156,589.87) |
| Net Revenue: | -164.60% | -54.65% | -74.74% | -73.47% |
| Center: 74 - HPCC LEARNING CENTER | | | | |
| Revenue | \$ 443,830.00 | \$ 414,999.56 | \$ 585,953.00 | 395,729.25 |
| Expense | \$ 440,395.37 | \$ 269,843.64 | \$ 538,786.24 | 292,956.57 |
| Center: 74 - HPCC LEARNING CENTER Surplus (Deficit): | \$ 3,434.63 | \$ 145,155.92 | \$ 47,166.76 | 102,772.68 |
| Net Revenue: | 0.77% | 34.98% | 8.05% | 25.97% |
| Center: 76 - HPCC BUILDING | | | | |
| Revenue | \$ 36,703.68 | \$ 18,351.84 | \$ 38,874.58 | 19,436.39 |
| Expense | \$ 36,703.68 | \$ 14,836.89 | \$ 38,872.78 | 19,183.17 |
| Center: 76 - HPCC BUILDING Surplus (Deficit): | \$ - | \$ 3,514.95 | \$ 1.80 | \$ 253.22 |
| Net Revenue: | 0.00% | 19.15% | 0.00% | 1.30% |
| Fund: 29 - RECREATION Surplus (Deficit): | \$ (473,097.75) | \$ 3,776,152.58 | \$ 68,096.89 | 3,801,803.67 |
| Net Revenue: | -3.76% | 36.87% | 0.43% | 32.71% |
| Report Surplus (Deficit): | \$ (473,097.75) | \$ 3,776,152.58 | \$ 68,096.89 | 3,801,803.67 |
| Net Revenue: | -3.76% | 36.87% | 0.43% | 32.71% |



Sunset Valley Golf Course

| | 2021 Budget | 2021 YTD Activity | 2022 Budget | 2022 YTD Activity |
|----------------------------------|------------------------|------------------------------|------------------------|------------------------------|
| Revenue | 1,523,335.00 | 1,766,302.14 | 1,689,725.00 | 1,629,281.75 |
| Expense | 1,291,808.39 | 693,775.98 | 1,447,847.36 | 930,606.39 |
| Report Surplus (Deficit): | 231,526.61 | 1,072,526.16 | 241,877.64 | 698,675.36 |

Recreation Center of HP

| | 2021 Budget | 2021 YTD Activity | 2022 Budget | 2022 YTD Activity |
|----------------------------------|------------------------|------------------------------|------------------------|------------------------------|
| Revenue | 916,684.00 | 542,354.26 | 1,645,620.00 | 785,142.80 |
| Expense | 1,509,062.67 | 738,137.29 | 1,895,788.37 | 989,435.29 |
| Report Surplus (Deficit): | (592,378.67) | (195,783.03) | (250,168.37) | (204,292.49) |

Deer Creek Raquet Club

| | 2021 Budget | 2021 YTD Activity | 2022 Budget | 2022 YTD Activity |
|----------------------------------|------------------------|------------------------------|------------------------|------------------------------|
| Revenue | 1,228,430.75 | 1,156,705.06 | 1,542,288.10 | 1,388,826.02 |
| Expense | 1,133,793.24 | 686,061.75 | 1,268,703.32 | 767,952.33 |
| Report Surplus (Deficit): | 94,637.51 | 470,643.31 | 273,584.78 | 620,873.69 |

Park District of Highland Park
Investment Schedule
August 31, 2022

31-Aug-22

| Security | Type | | Purchase Date | Maturity Date | Interest Rate | Purchase Price | Monthly Interest | Expected Interest |
|-----------------------------|----------------|--------------|---------------|---------------|---------------|----------------|------------------|-------------------|
| First Bank of Highland Park | CD | 1,000,000.00 | 6/27/22 | 5/26/23 | 1.50% | 1,000,000.00 | 1,250.00 | 15,000.00 |
| PMA Financial Securities | Limited Series | 1,000,000.00 | 7/29/21 | | 0.30% | 1,000,000.00 | 250.00 | (12,002.40) |
| | | 2,000,000.00 | | | | 2,000,000.00 | 1,500.00 | 2,997.60 |

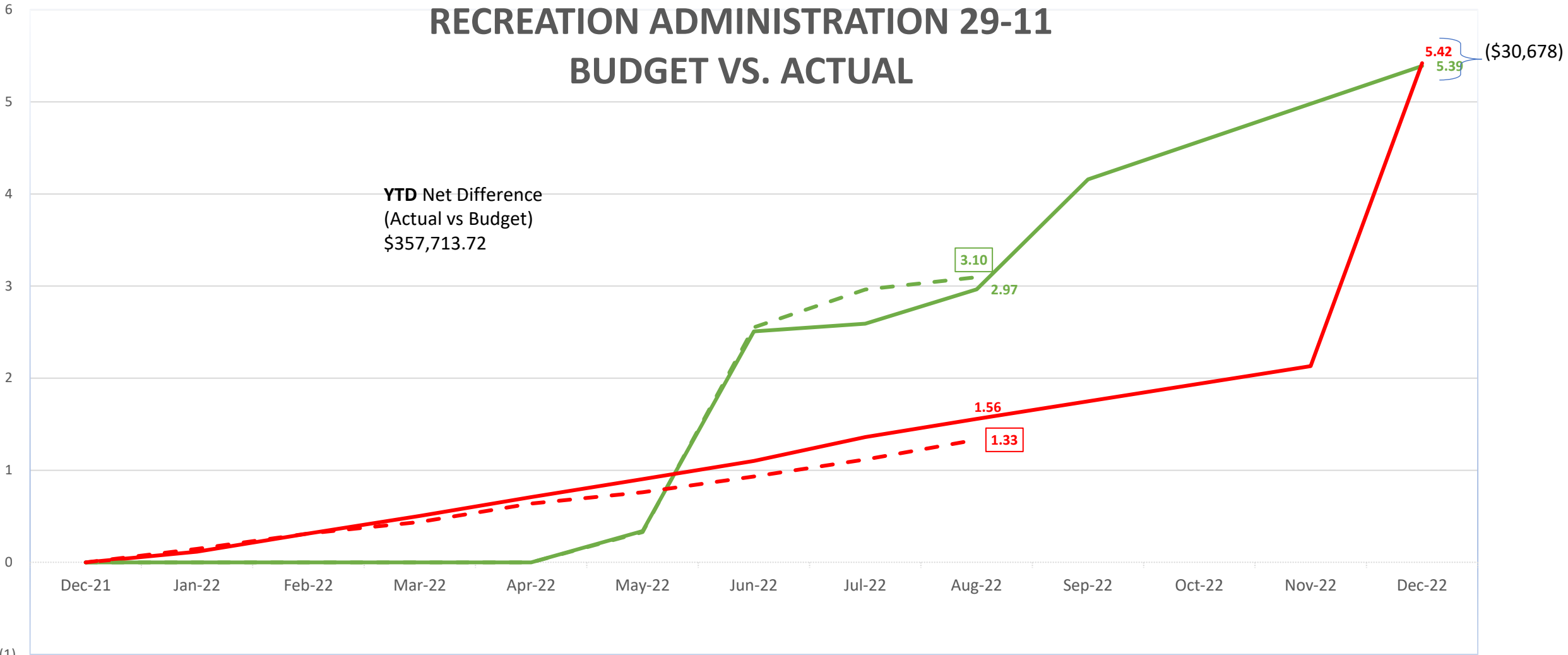


Revenue and Expense Charts by Center – August 2022

RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL

YTD Net Difference
 (Actual vs Budget)
 \$357,713.72



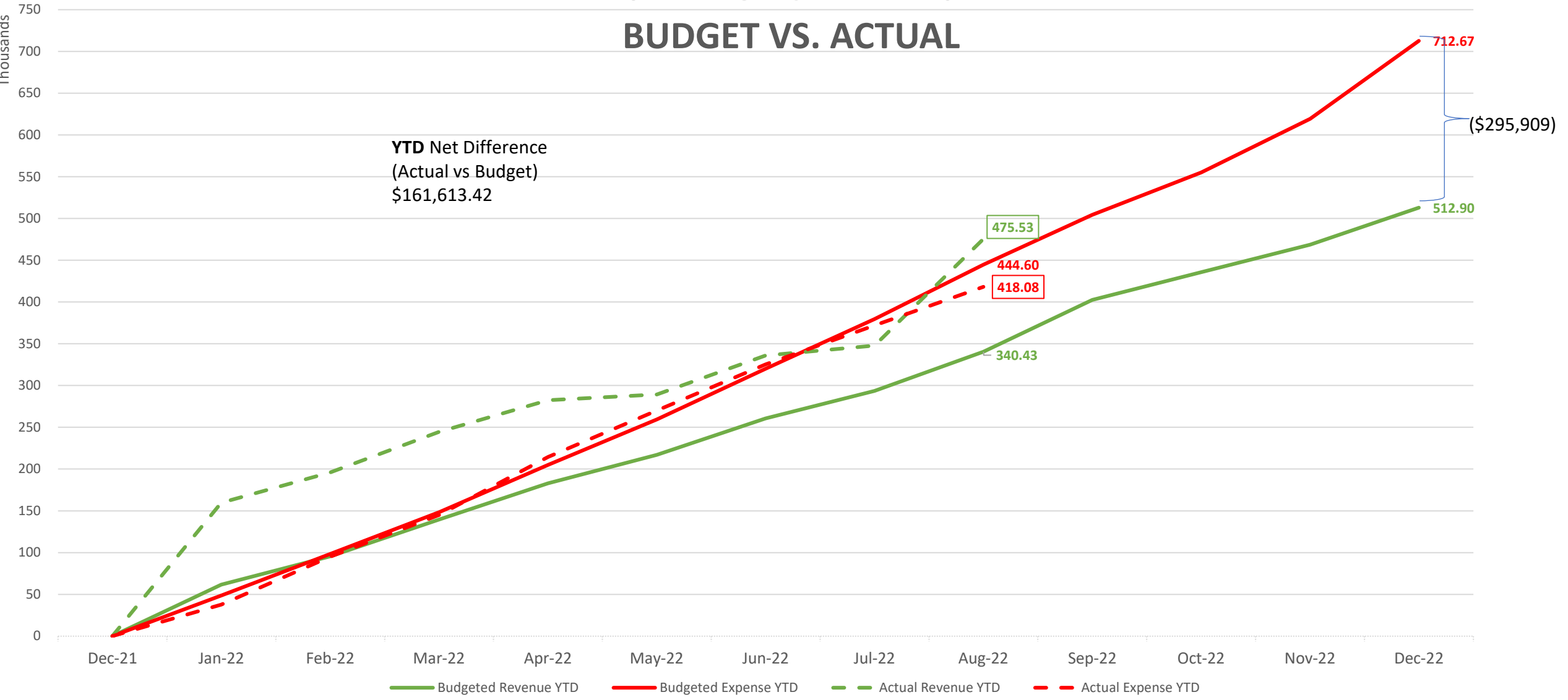
— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

(1)

WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL

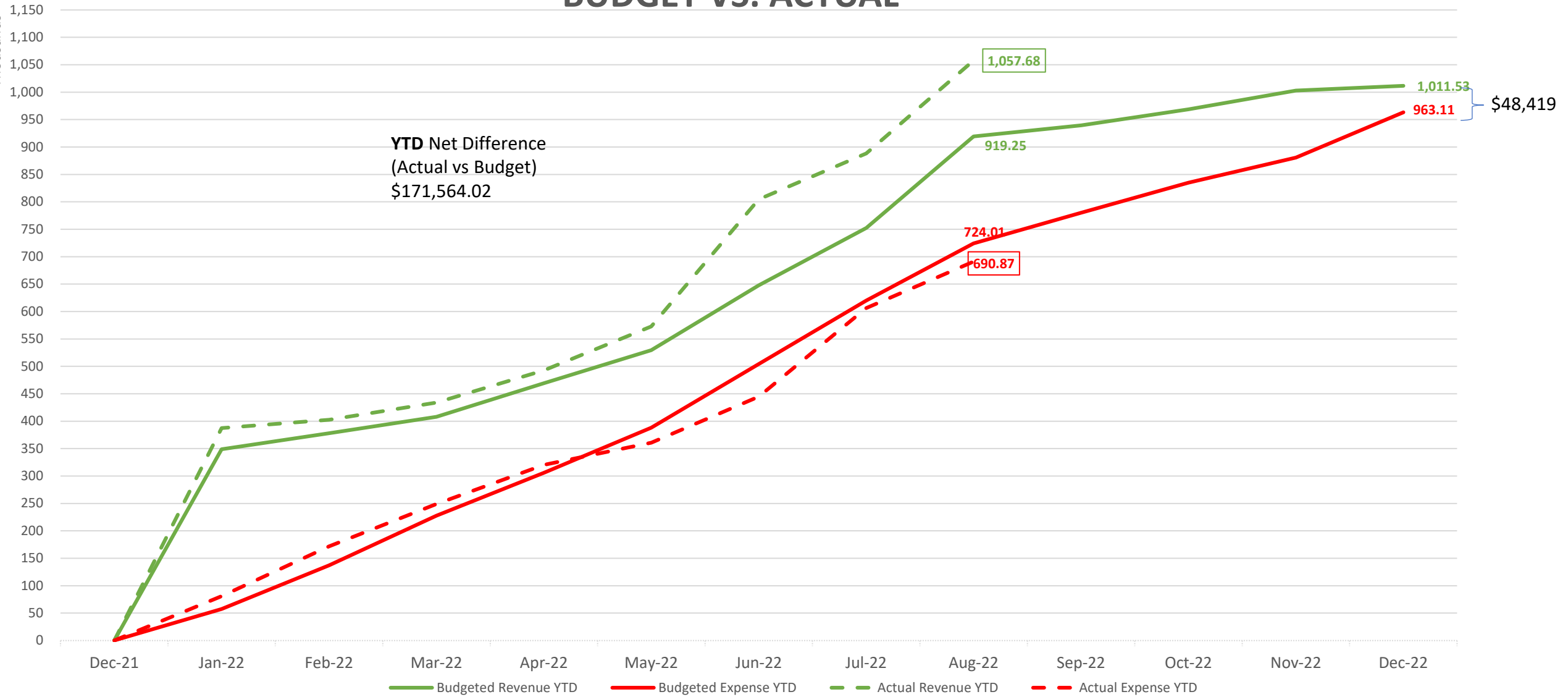
Thousands



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

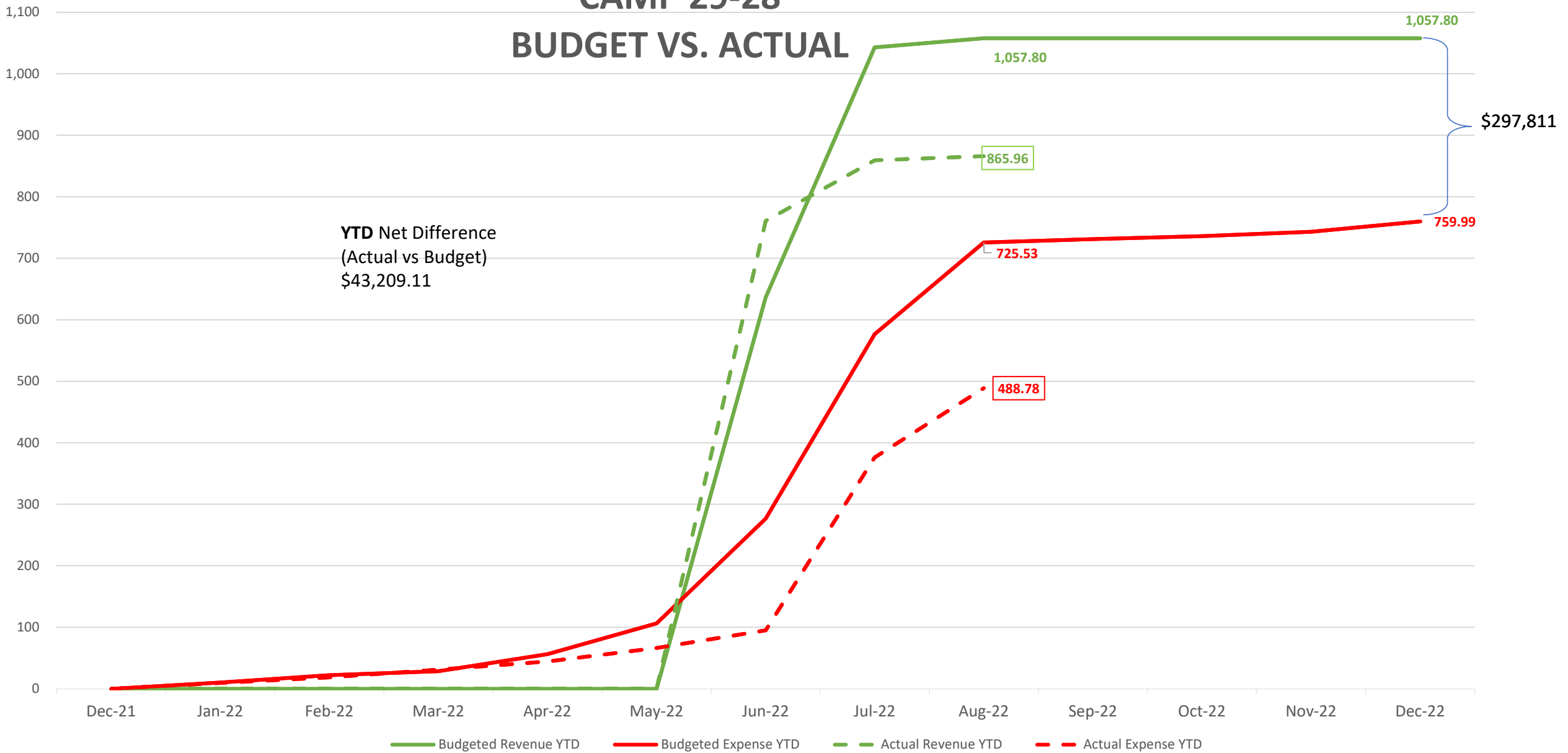
ATHLETICS 29-26

BUDGET VS. ACTUAL



CAMP 29-28

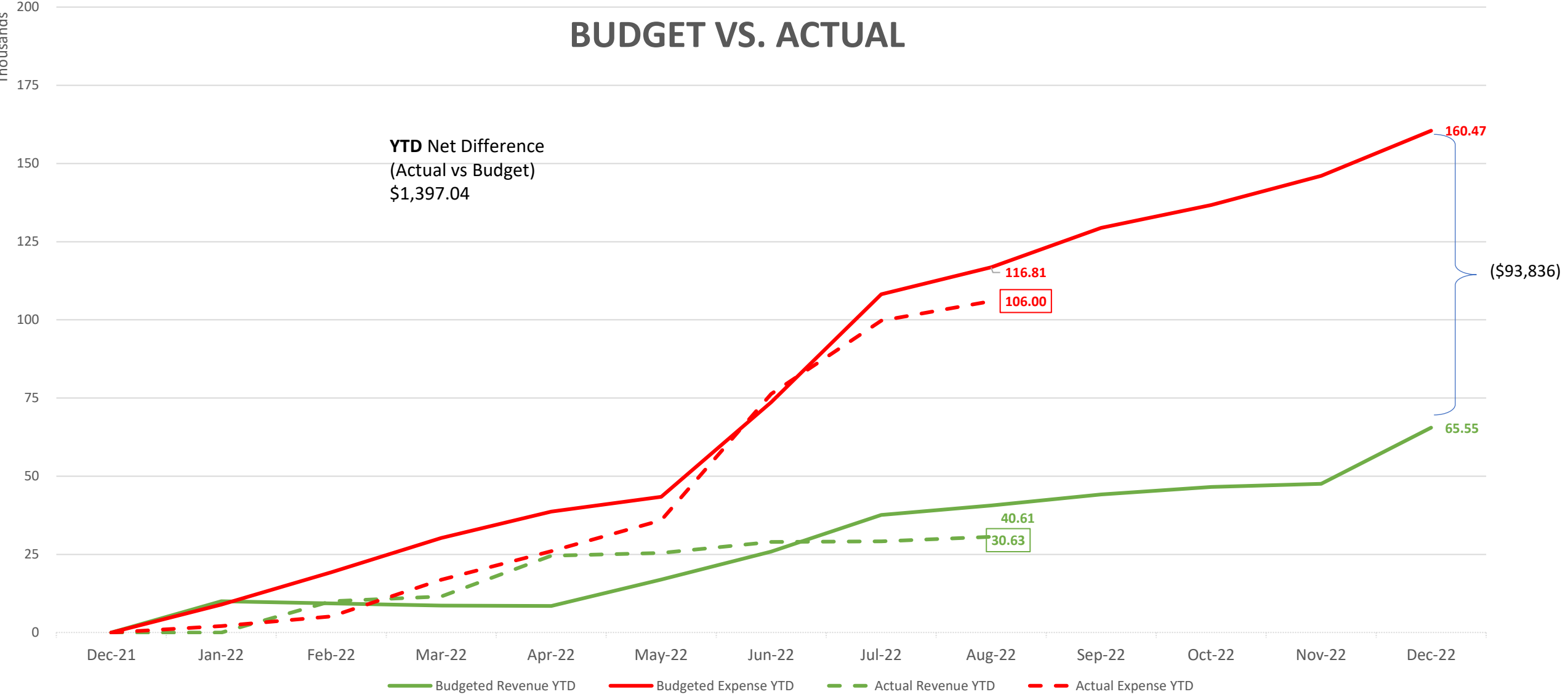
BUDGET VS. ACTUAL



SPECIAL EVENTS 29-29

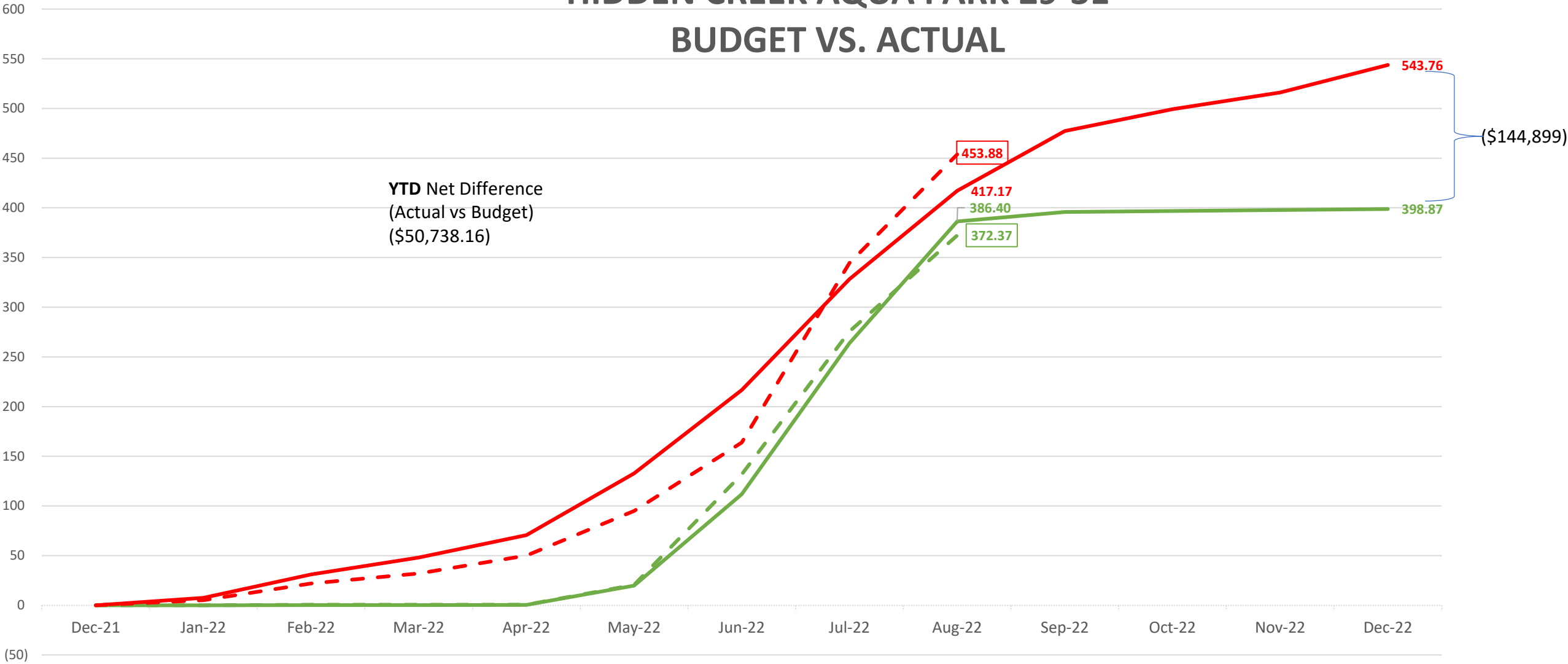
BUDGET VS. ACTUAL

Thousands



HIDDEN CREEK AQUA PARK 29-31

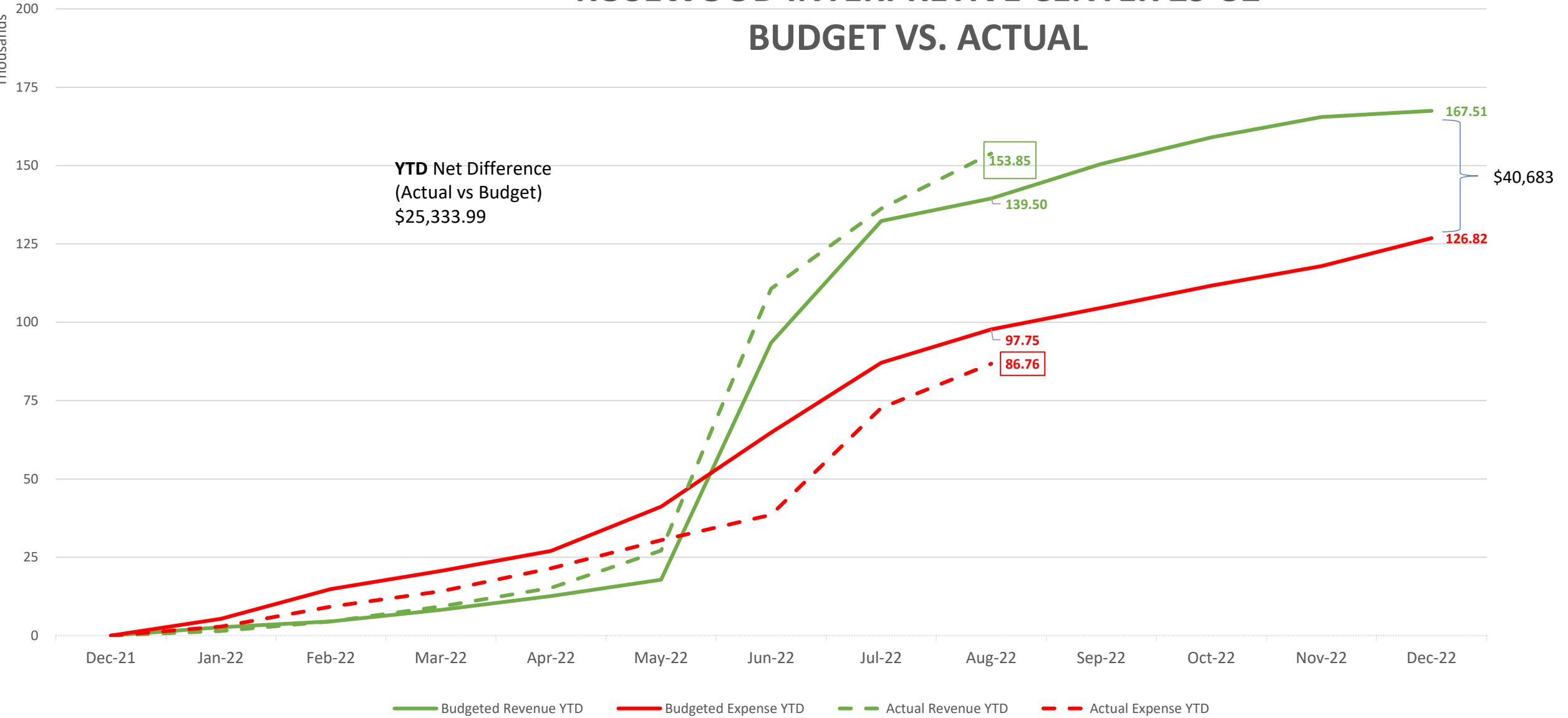
BUDGET VS. ACTUAL



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

ROSEWOOD INTERPRETIVE CENTER 29-32

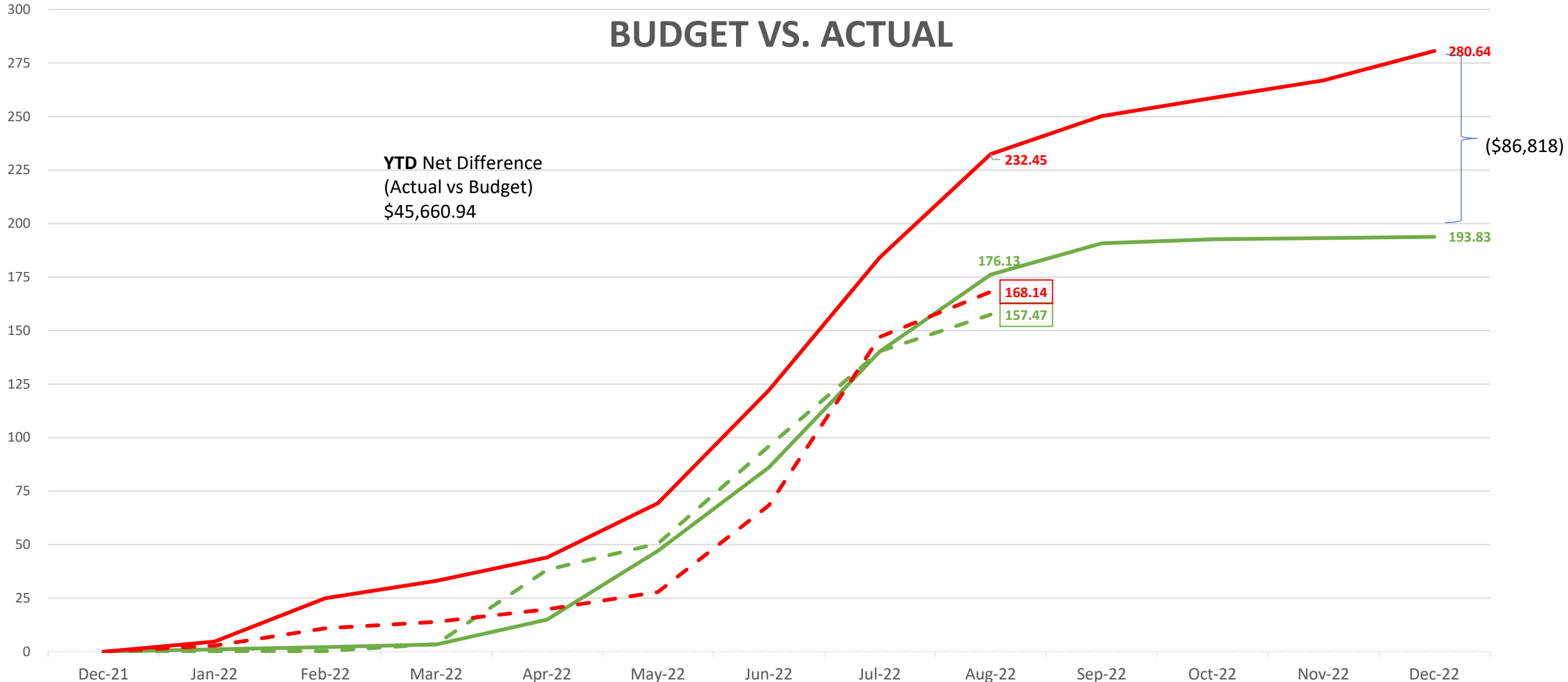
BUDGET VS. ACTUAL



ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL

Thousands



YTD Net Difference
(Actual vs Budget)
\$45,660.94

(\$86,818)

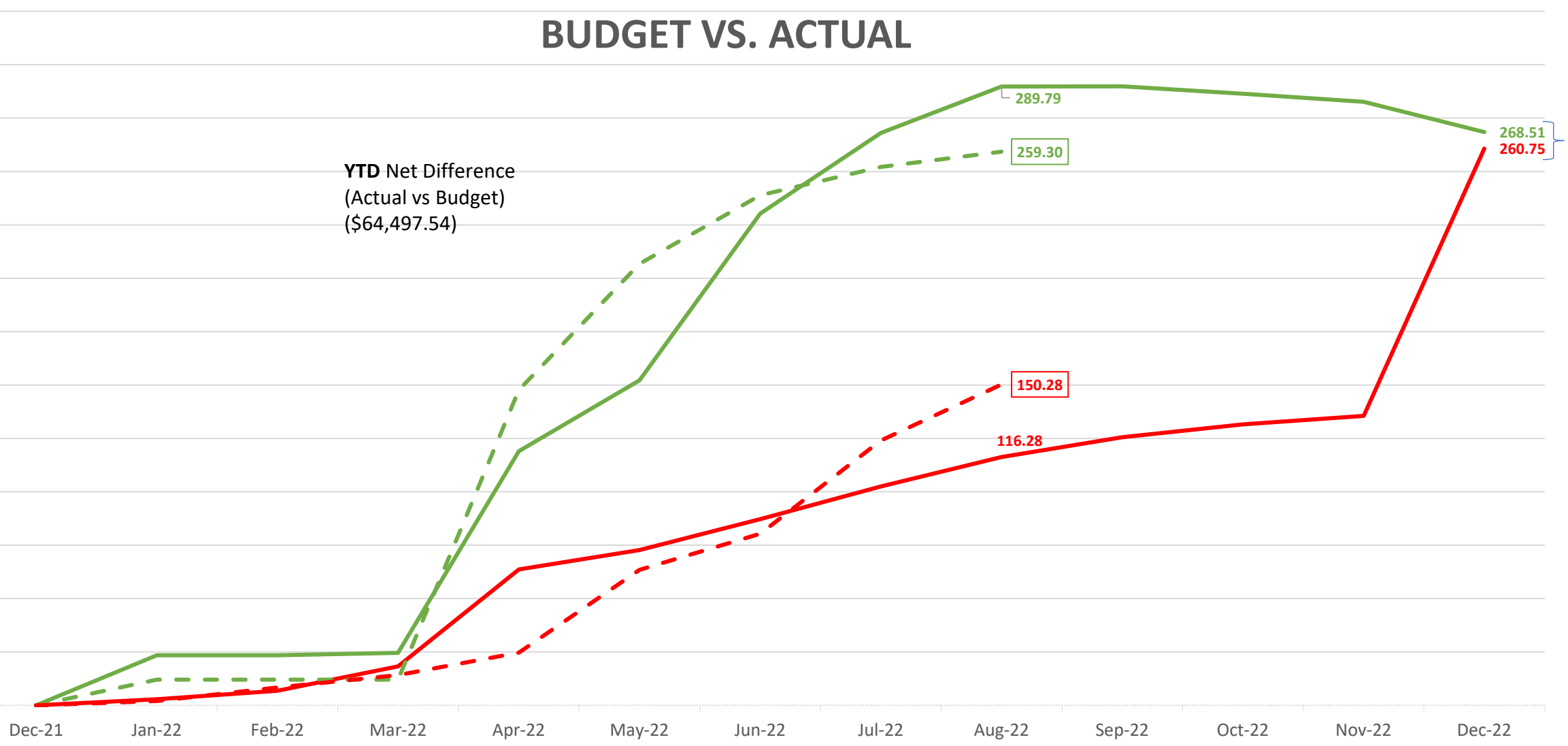
— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

PARK AVENUE 29-34

BUDGET VS. ACTUAL

In thousands

YTD Net Difference
(Actual vs Budget)
(\$64,497.54)

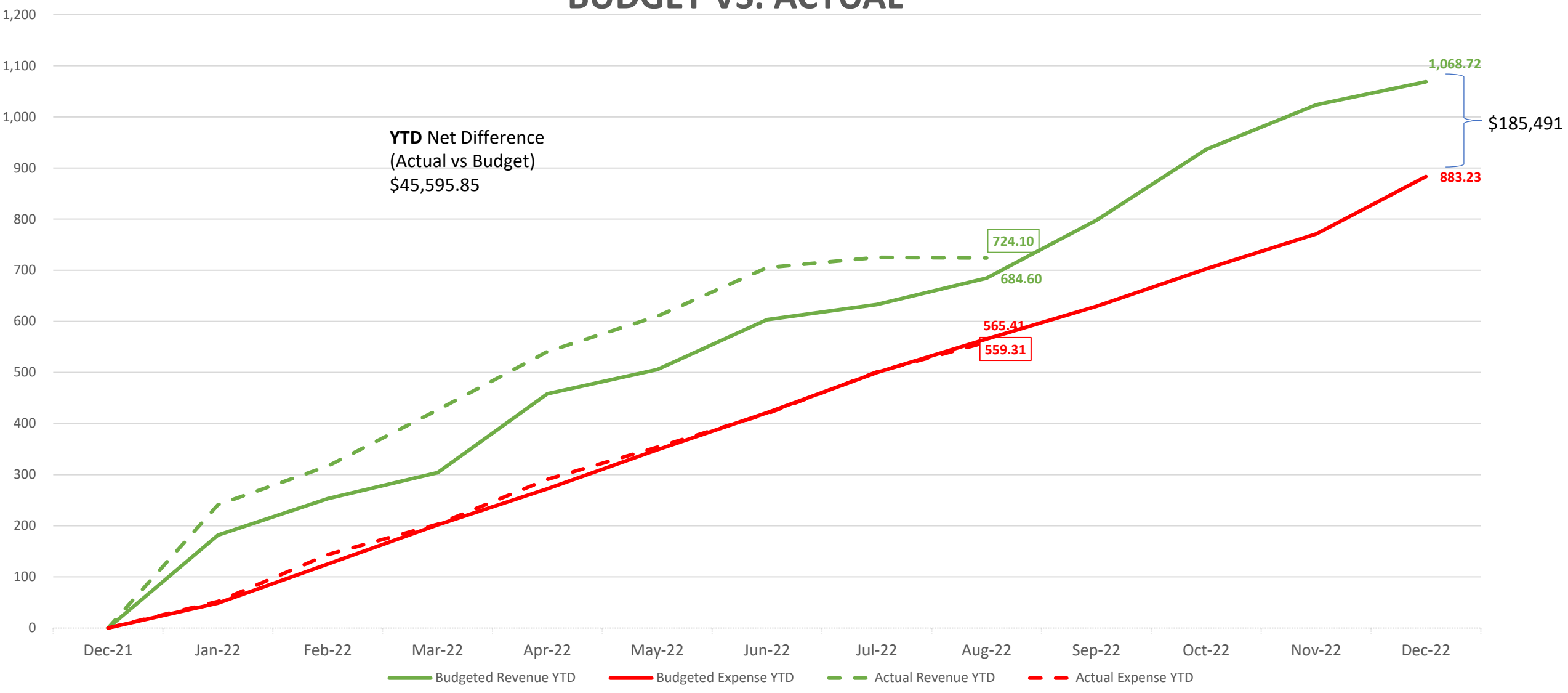


\$7,756

— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

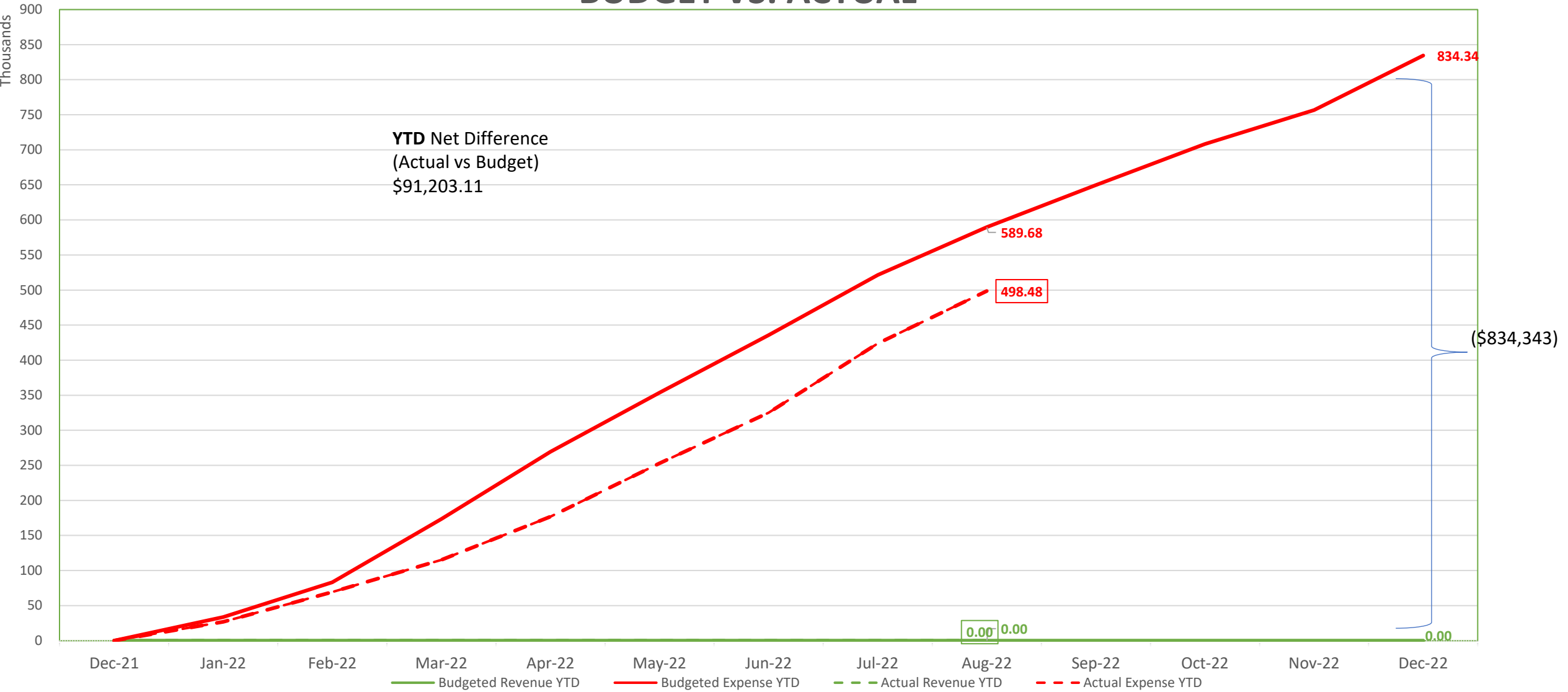
CENTENNIAL 29-38

BUDGET VS. ACTUAL



MAINTENANCE 29-41

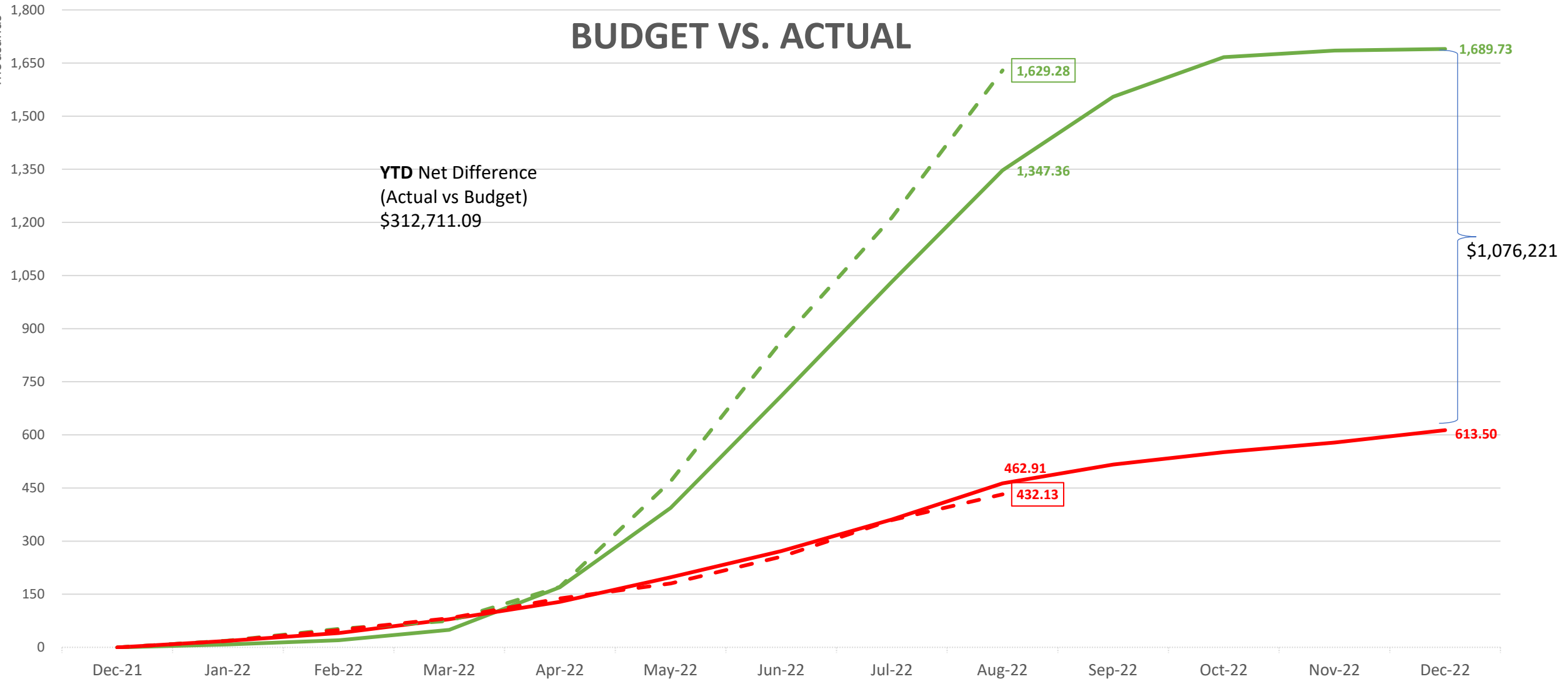
BUDGET VS. ACTUAL



SUNSET VALLEY 29-42

BUDGET VS. ACTUAL

Thousands



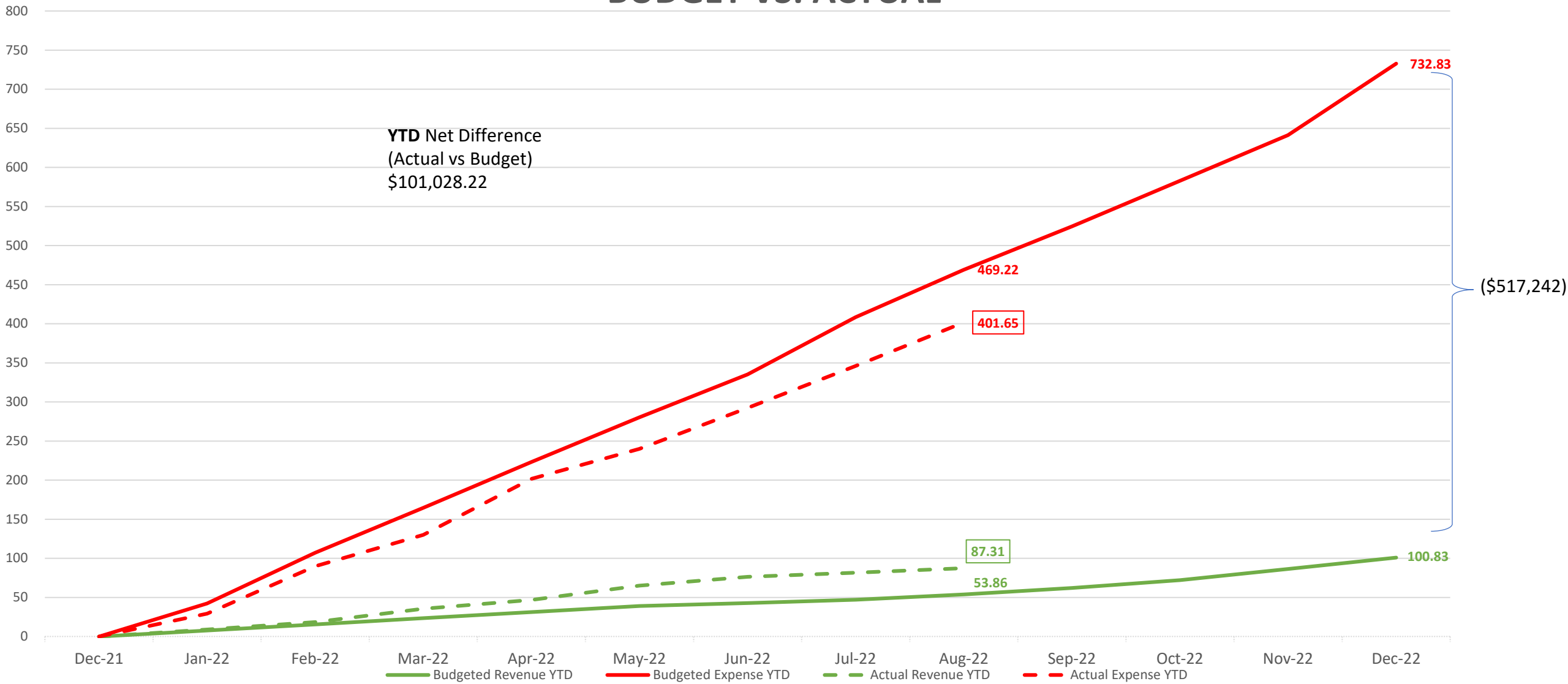
YTD Net Difference
(Actual vs Budget)
\$312,711.09

\$1,076,221

— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

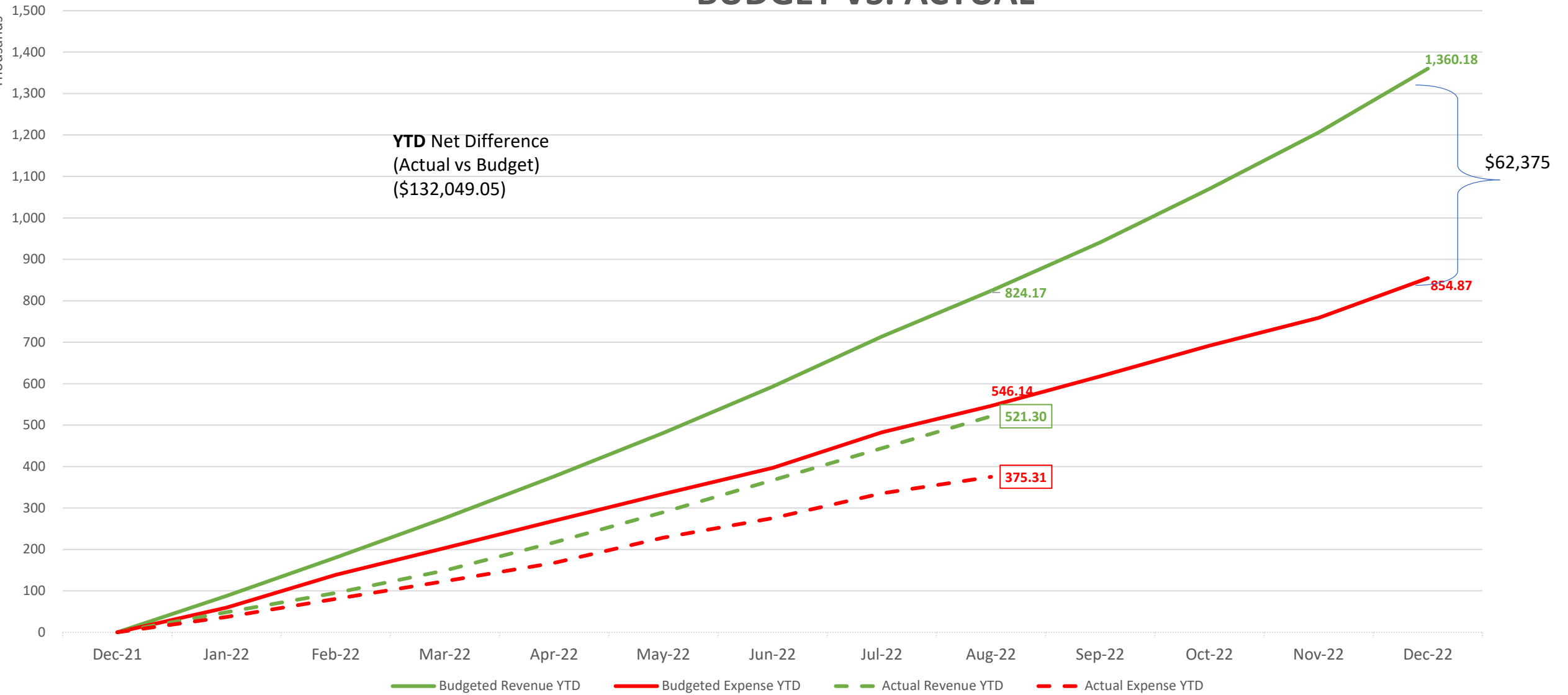
REC CENTER ADMIN 29-49

BUDGET VS. ACTUAL



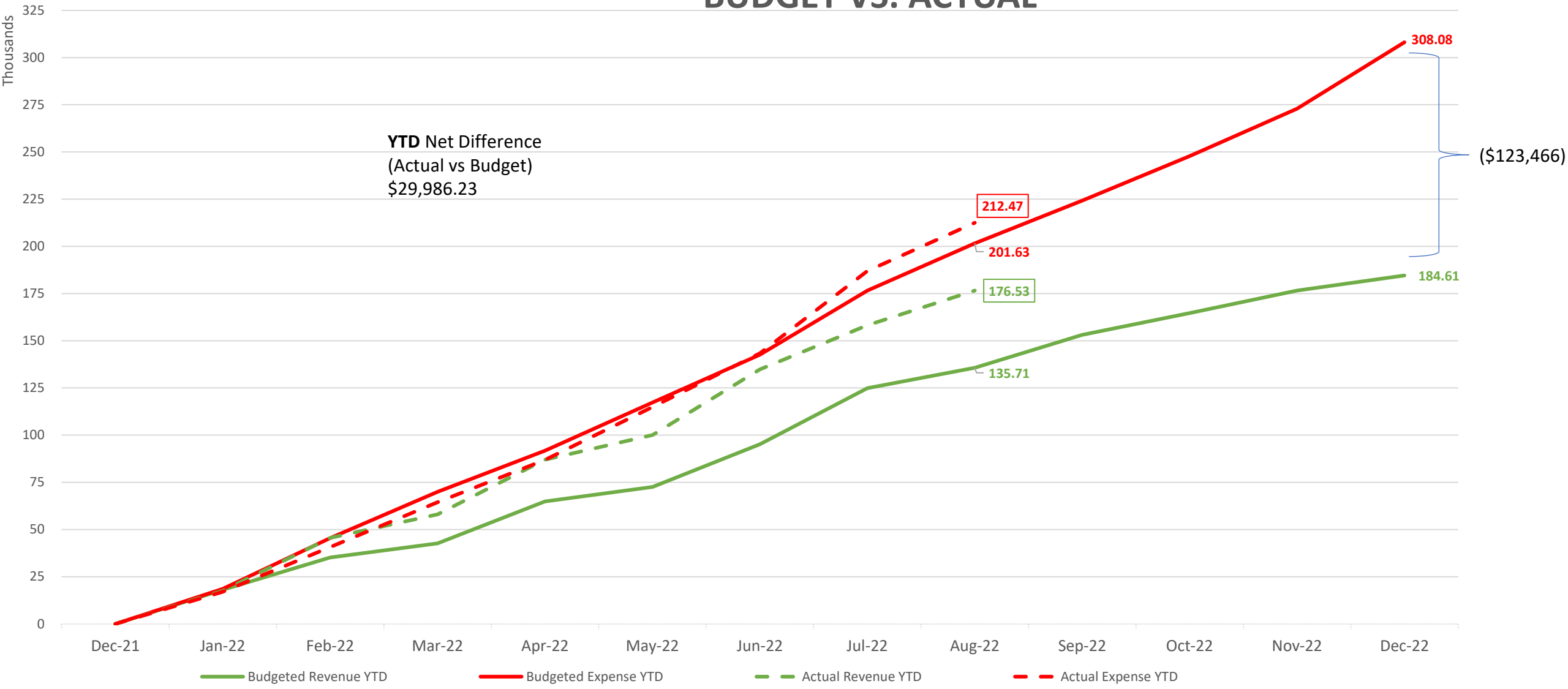
RECREATION CENTER FITNESS 29-51

BUDGET VS. ACTUAL



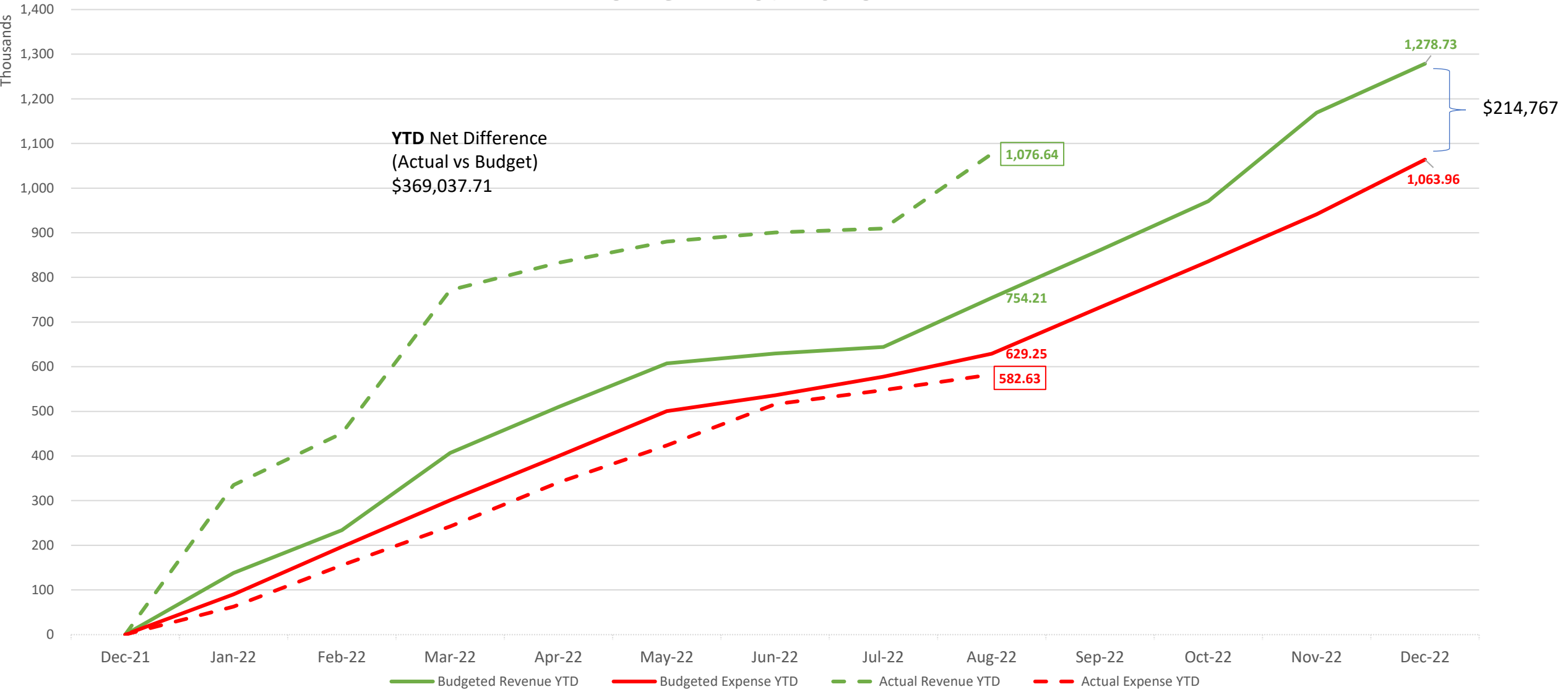
RECREATION CENTER AQUATICS 29-53

BUDGET VS. ACTUAL



INDOOR TENNIS 29-55

BUDGET VS. ACTUAL

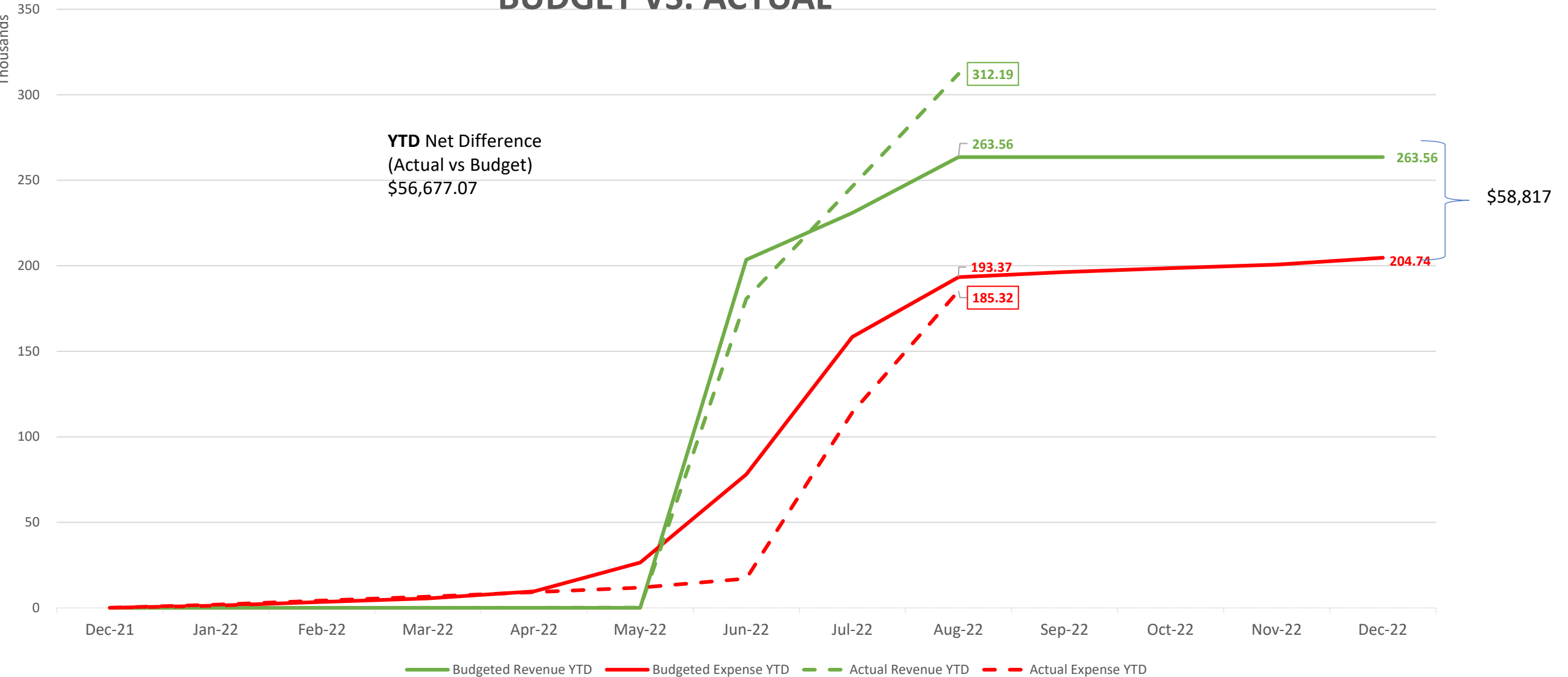


YTD Net Difference
(Actual vs Budget)
\$369,037.71

\$214,767

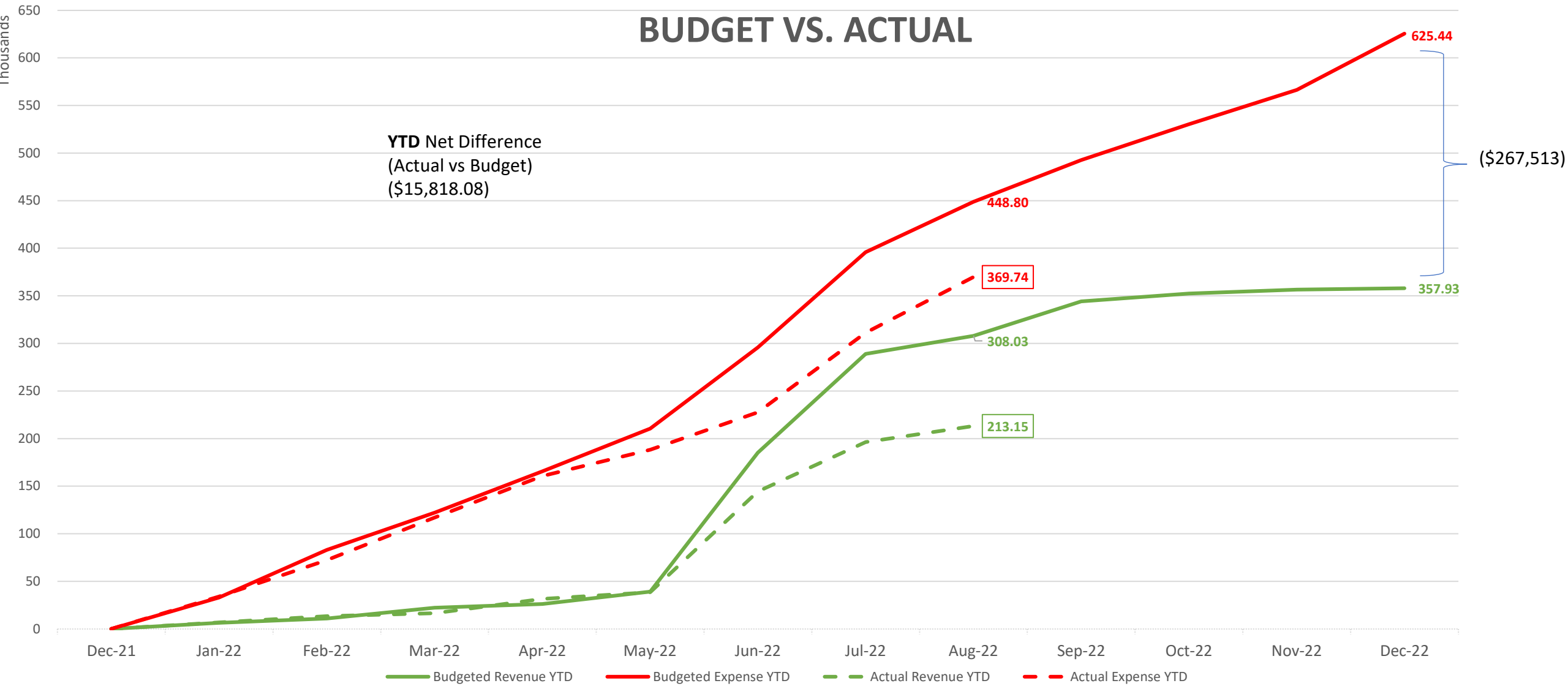
OUTDOOR TENNIS 29-56

BUDGET VS. ACTUAL



HELLER NATURE CENTER 29-61

BUDGET VS. ACTUAL



YTD Net Difference
 (Actual vs Budget)
 (\$15,818.08)

(\$267,513)

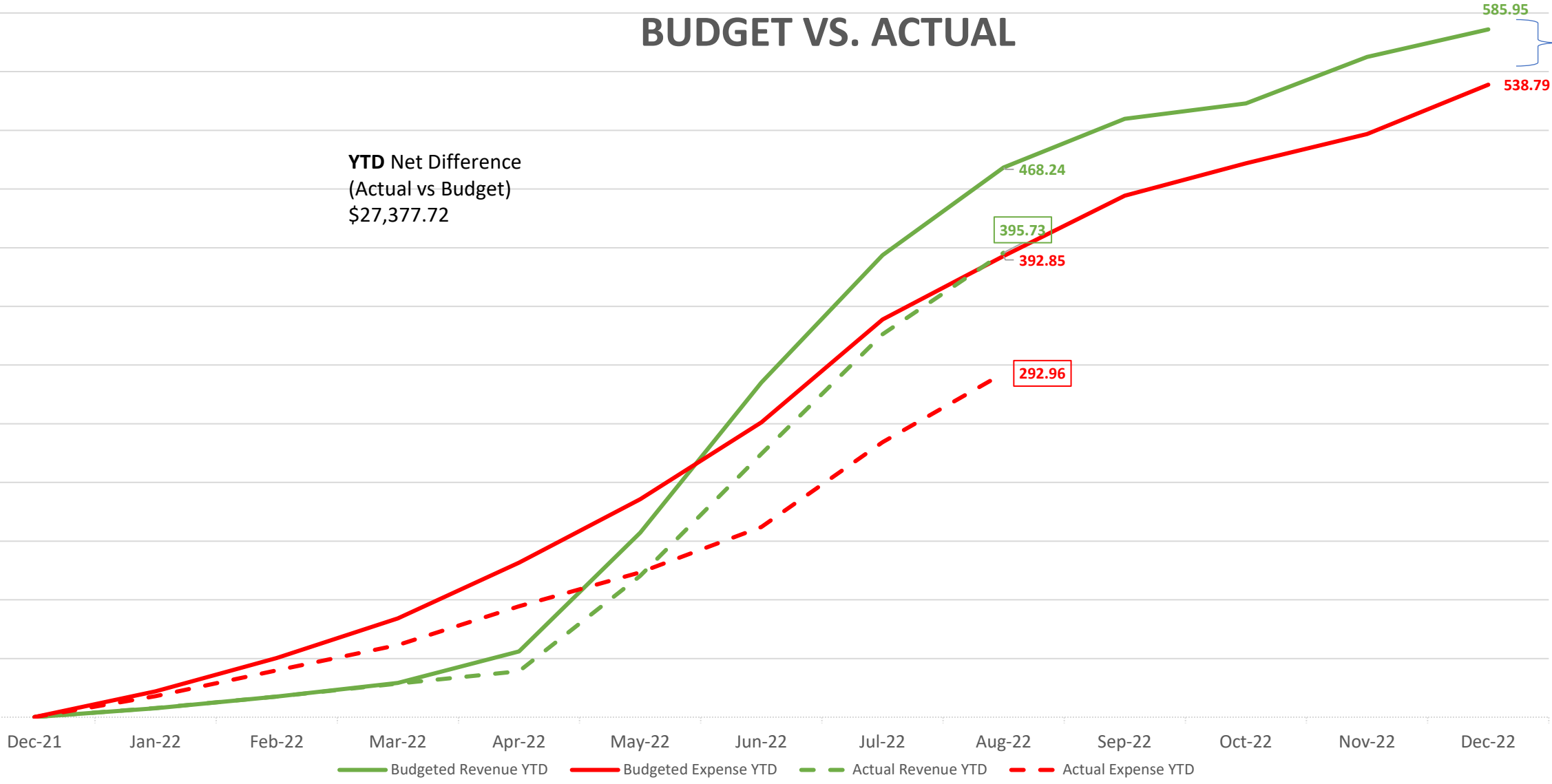
HPCC LEARNING CENTER 29-74

BUDGET VS. ACTUAL

in thousands

YTD Net Difference
(Actual vs Budget)
\$27,377.72

\$47,166

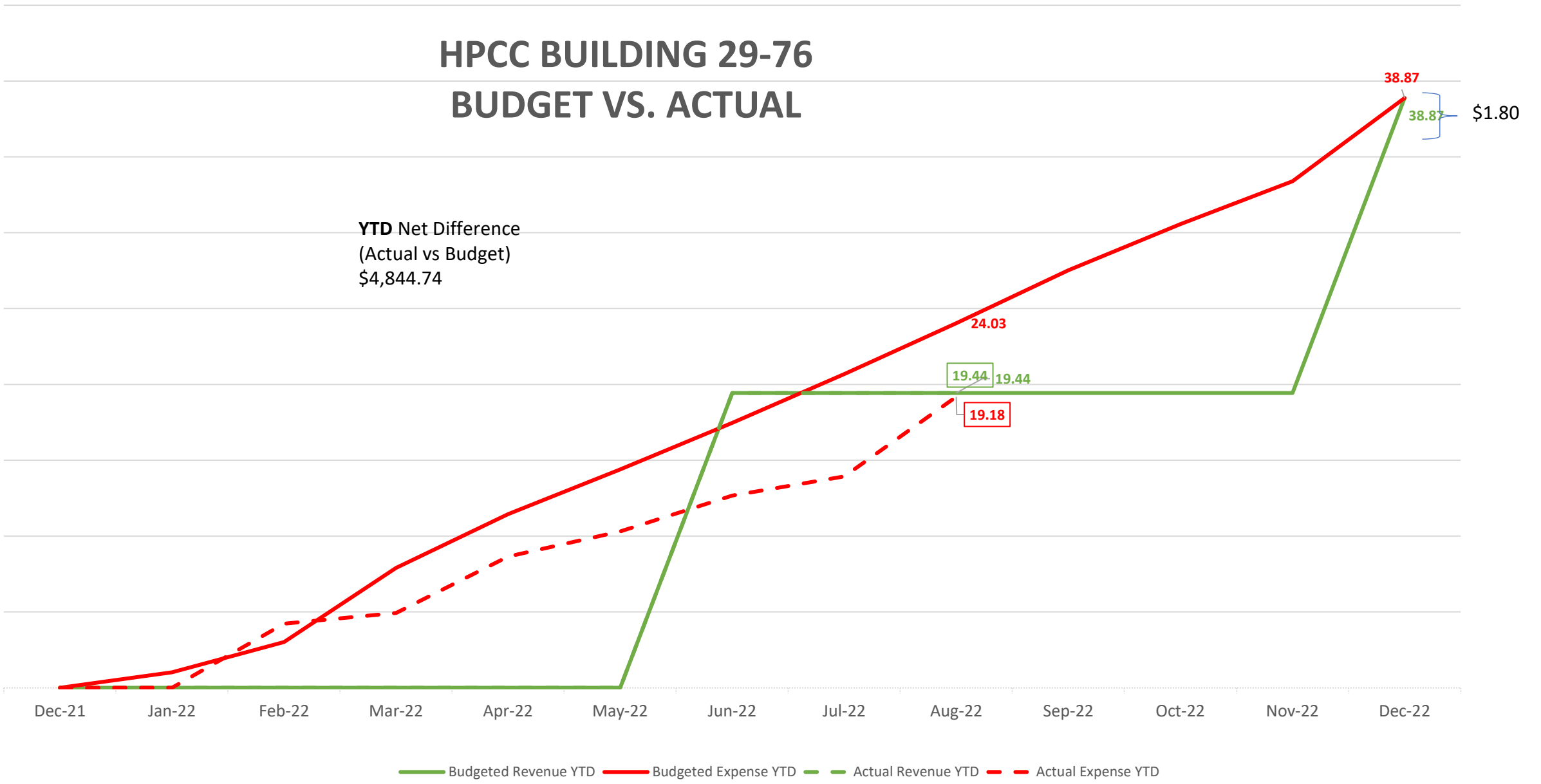


— Budgeted Revenue YTD — Budgeted Expense YTD - - - Actual Revenue YTD - - - Actual Expense YTD

HPCC BUILDING 29-76

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$4,844.74

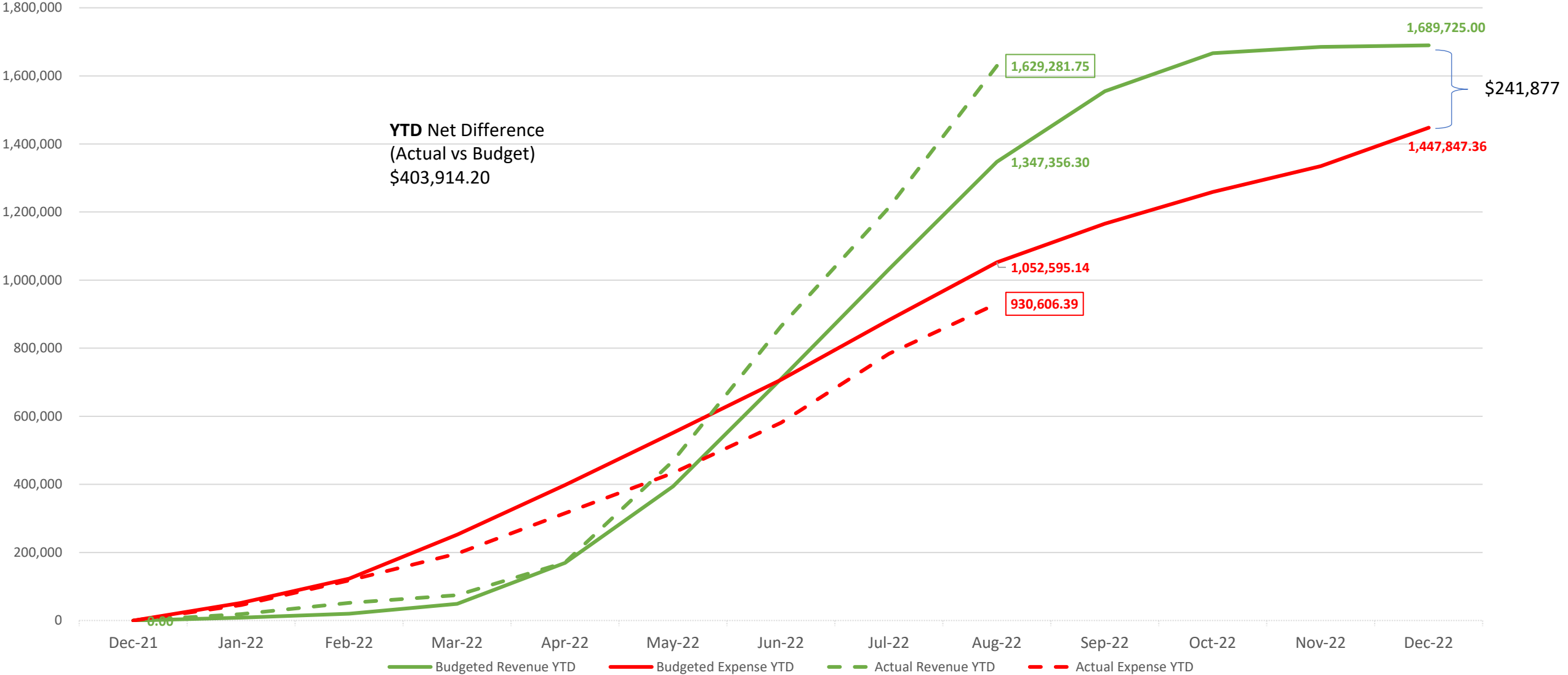


\$1.80

— Budgeted Revenue YTD — Budgeted Expense YTD - - Actual Revenue YTD - - Actual Expense YTD

SUNSET VALLEY 29-41 and 42

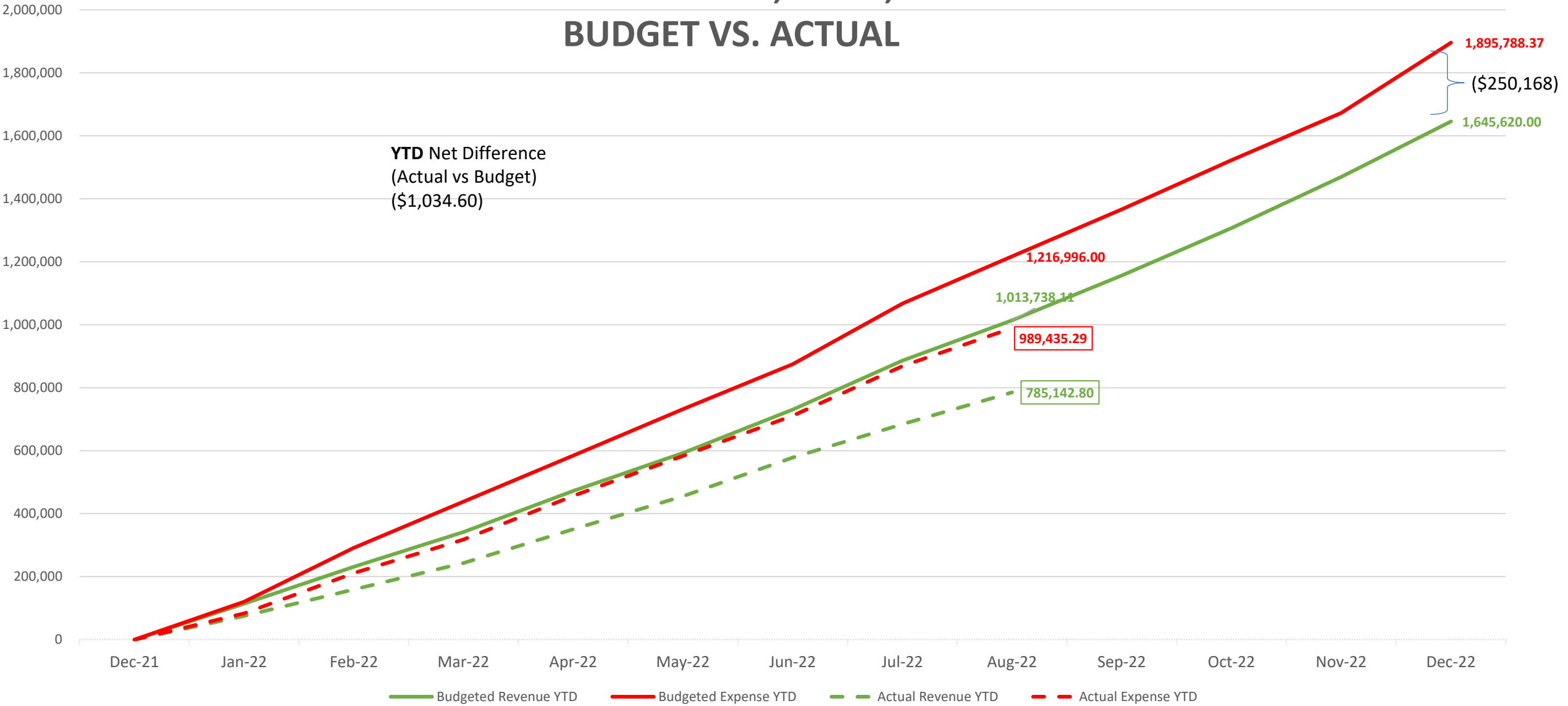
BUDGET VS. ACTUAL



\$241,877

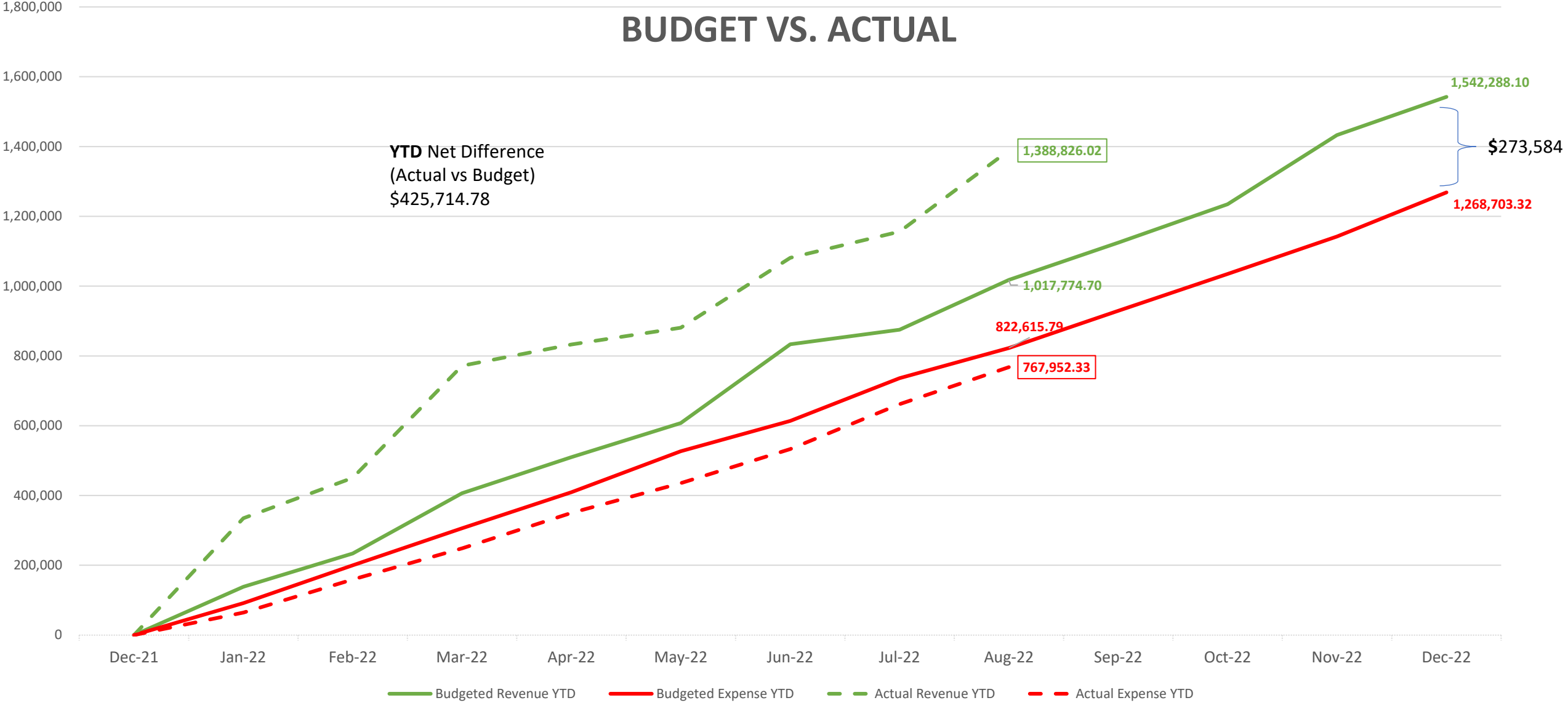
RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL



DEER CREEK RAQUET CLUB 29-55 and 56

BUDGET VS. ACTUAL





2022

**FINANCIAL
FORECASTS
AND
TREASURER'S
REPORT**

8/31/22

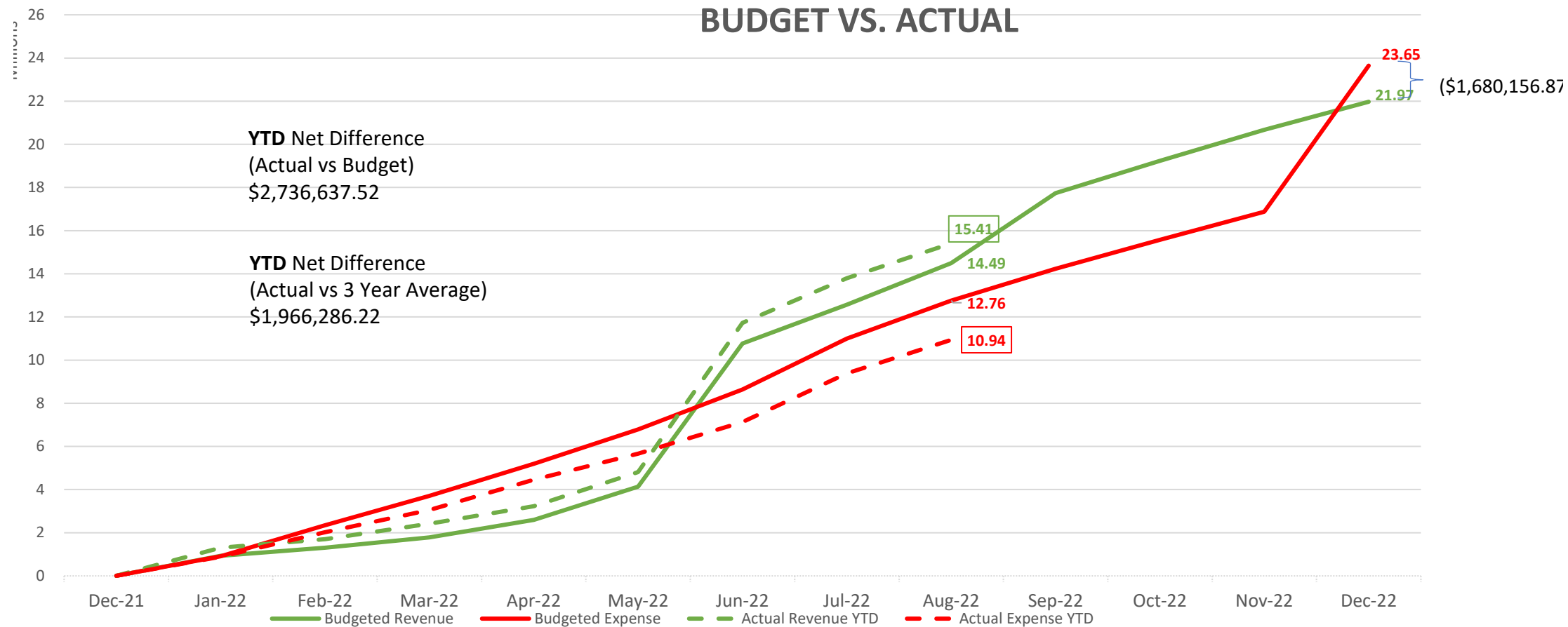
OPERATIONS (GENERAL AND RECREATION FUNDS)

PROJECTED CASH FLOW/OPERATIONS

| | BUDGETED | BUDGETED | BUDGETED | BUDGETED | BUDGETED |
|---|------------|------------|------------|------------|------------|
| | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER |
| Month End Projected Cash on Hand (Actual for August) | 17,338,775 | 19,070,210 | 22,325,733 | 25,981,310 | 29,777,171 |
| 2022 Budgeted Cash on Hand | 12,050,996 | 15,552,115 | 19,207,692 | 23,003,553 | 25,998,134 |
| 25% Fund Balance Reserve per Budget | 4,743,979 | 4,743,979 | 4,743,979 | 4,743,979 | 4,743,979 |

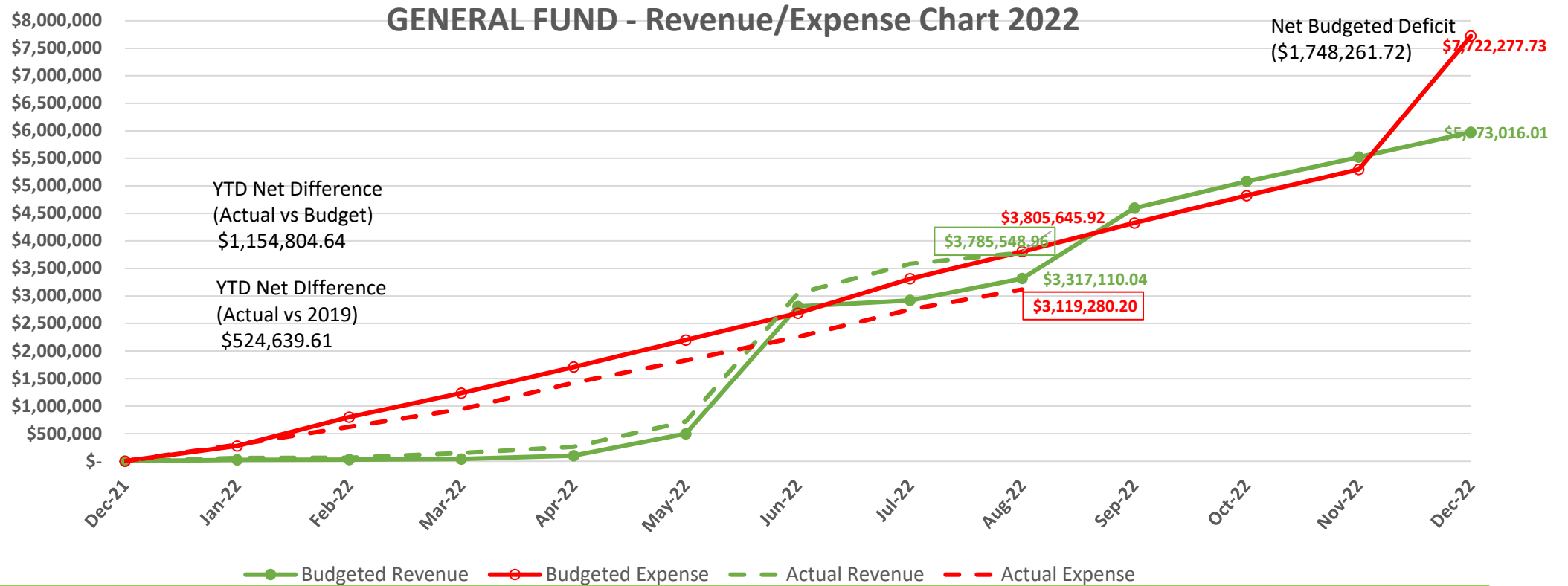
Actuals 8/31/22

OPERATIONS (GENERAL AND RECREATION FUNDS) BUDGET VS. ACTUAL



| | | | | | | | | | | | | | |
|---------------------------------|------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Budgeted Revenue | 0.00 | 926,937.56 | 1,307,687.64 | 1,783,973.15 | 2,598,120.70 | 4,132,368.39 | 10,775,670.25 | 12,569,491.39 | 14,493,255.18 | 17,736,382.22 | 19,235,419.01 | 20,669,391.83 | 21,970,497.87 |
| Budgeted Expense | 0.00 | 905,910.94 | 2,342,543.28 | 3,708,238.26 | 5,200,385.79 | 6,786,169.01 | 8,638,415.76 | 11,002,609.51 | 12,761,820.27 | 14,235,263.04 | 15,579,842.23 | 16,873,530.77 | 23,650,654.74 |
| Actual Revenue YTD | 0.00 | 1,302,806.95 | 1,695,257.10 | 2,423,036.61 | 3,228,450.30 | 4,811,100.93 | 11,724,215.86 | 13,793,234.99 | 15,410,004.44 | 0.00 | 0.00 | 0.00 | 0.00 |
| Actual Expense YTD | 0.00 | 885,327.45 | 2,026,501.83 | 3,049,724.76 | 4,457,716.23 | 5,666,580.45 | 7,130,542.81 | 9,386,709.78 | 10,941,932.01 | 0.00 | 0.00 | 0.00 | 0.00 |
| Actual 2017-2019 Revenue | 0.00 | 1,377,396.71 | 1,778,206.76 | 2,313,788.27 | 3,140,807.68 | 3,742,909.82 | 11,082,358.30 | 12,195,678.26 | 13,377,813.31 | 0.00 | 0.00 | 0.00 | 0.00 |
| Actual 2017-2019 Expense | 0.00 | 503,136.29 | 1,693,414.13 | 3,071,473.76 | 4,438,462.32 | 4,860,985.28 | 7,295,128.68 | 8,889,506.56 | 10,876,027.10 | 0.00 | 0.00 | 0.00 | 0.00 |

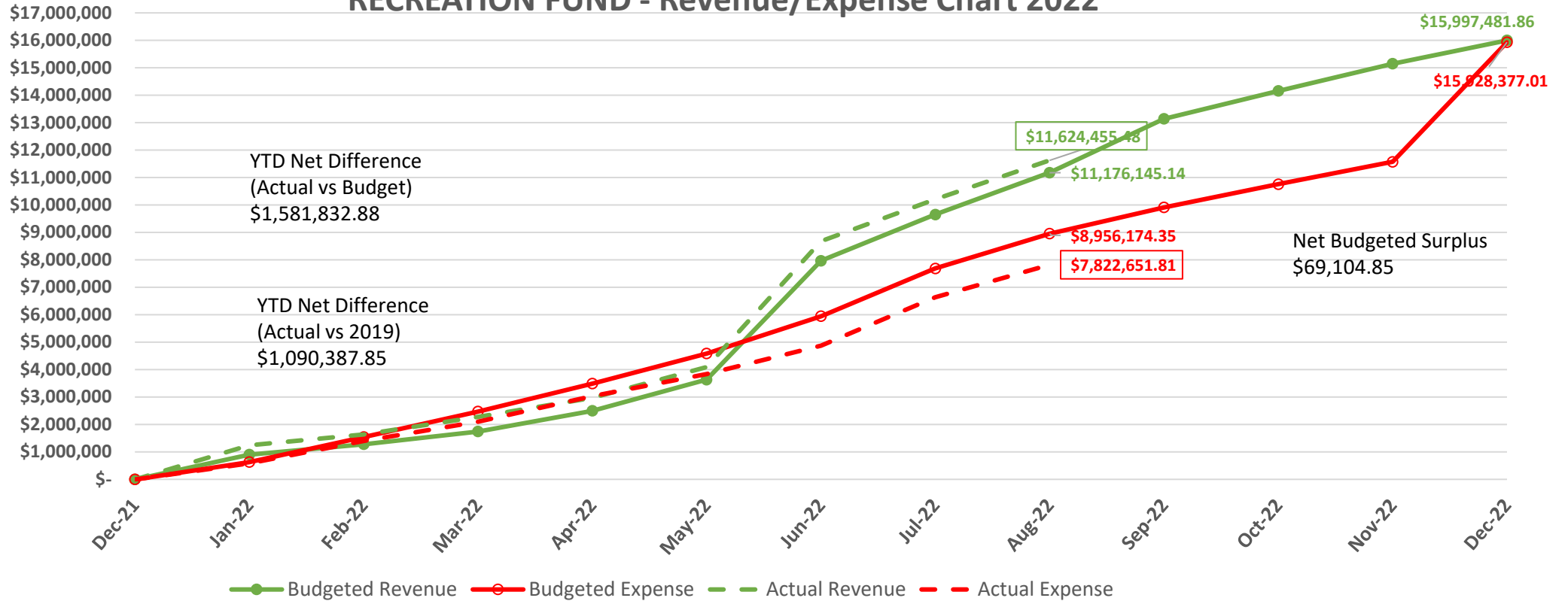
Actuals 8/31/22



| | | | | | | | | | | | | | |
|----------------------------|---|------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Budgeted Revenue | - | 22,966.67 | 26,847.38 | 37,788.99 | 98,114.44 | 496,621.28 | 2,808,701.68 | 2,919,106.96 | 3,317,110.04 | 4,596,819.02 | 5,081,545.88 | 5,523,117.79 | 5,973,016.01 |
| Budgeted Expense | - | 275,347.16 | 798,791.52 | 1,236,422.04 | 1,708,504.66 | 2,199,381.25 | 2,689,487.43 | 3,314,156.79 | 3,805,645.92 | 4,326,474.89 | 4,823,232.36 | 5,299,872.97 | 7,722,277.73 |
| Actual Revenue | - | 57,314.91 | 59,603.00 | 145,941.47 | 260,611.79 | 716,566.00 | 3,047,519.32 | 3,582,187.88 | 3,785,548.96 | - | - | - | - |
| Actual Expense | - | 298,383.06 | 624,681.90 | 944,879.73 | 1,421,726.36 | 1,827,251.00 | 2,258,768.25 | 2,752,855.32 | 3,119,280.20 | - | - | - | - |
| 2019 Actual Revenue | | 48,658.45 | 95,247.28 | 138,216.90 | 212,264.18 | 408,938.82 | 3,057,700.66 | 3,224,233.65 | 3,207,481.41 | 5,477,557.73 | 5,641,831.58 | 5,769,016.09 | 6,779,987.11 |
| 2019 Actual Expense | | 118,936.38 | 504,715.14 | 972,784.18 | 1,337,124.37 | 1,749,436.73 | 2,152,071.28 | 2,527,758.40 | 3,065,852.26 | 3,436,125.92 | 3,918,961.61 | 4,329,423.72 | 5,856,010.99 |

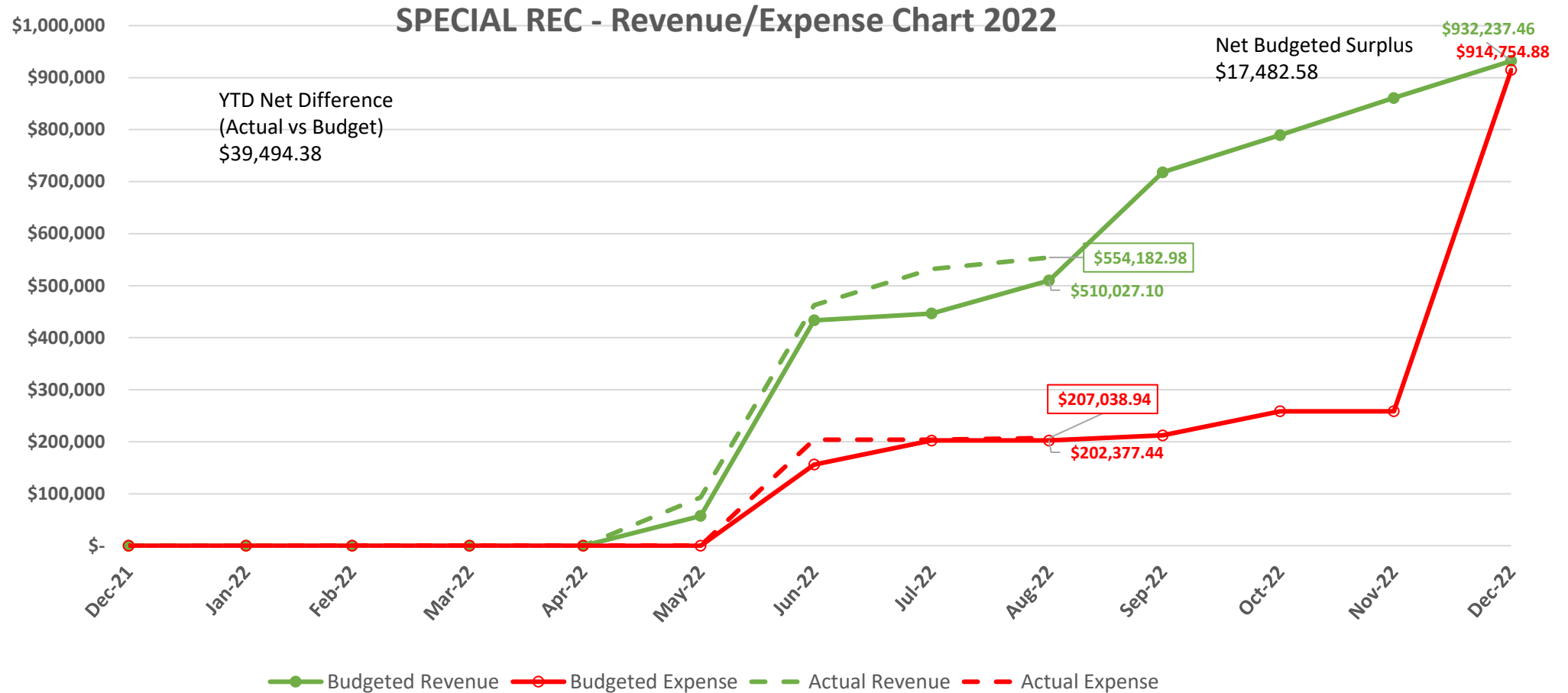
Actuals 8/31/22

RECREATION FUND - Revenue/Expense Chart 2022



| | | | | | | | | | | | | | |
|---------------------|---|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Budgeted Revenue | - | 903,970.89 | 1,280,840.26 | 1,746,184.16 | 2,500,006.26 | 3,635,747.11 | 7,966,968.57 | 9,650,384.43 | 11,176,145.14 | 13,139,563.20 | 14,153,873.13 | 15,146,274.04 | 15,997,481.86 |
| Budgeted Expense | - | 630,563.78 | 1,543,751.76 | 2,471,816.22 | 3,491,881.13 | 4,586,787.76 | 5,948,928.33 | 7,688,452.72 | 8,956,174.35 | 9,908,788.15 | 10,756,609.87 | 11,573,657.80 | 15,928,377.01 |
| Actual Revenue | - | 1,245,492.04 | 1,635,654.10 | 2,277,095.14 | 2,967,838.51 | 4,094,534.93 | 8,676,696.54 | 10,211,047.11 | 11,624,455.48 | - | - | - | - |
| Actual Expense | - | 586,944.39 | 1,401,819.93 | 2,104,845.03 | 3,035,989.87 | 3,839,329.45 | 4,871,774.56 | 6,633,854.46 | 7,822,651.81 | - | - | - | - |
| 2019 Actual Revenue | | 1,027,183.23 | 1,390,300.09 | 1,893,184.96 | 2,592,563.52 | 3,188,145.22 | 7,850,592.44 | 9,011,638.62 | 10,127,852.11 | 13,134,469.11 | 13,825,214.20 | 14,393,105.77 | 14,885,818.56 |
| 2019 Actual Expense | | 259,055.89 | 979,216.09 | 1,960,141.11 | 2,746,195.98 | 3,652,206.23 | 4,691,070.11 | 5,883,548.70 | 7,416,436.29 | 8,347,106.21 | 9,223,077.02 | 10,020,795.25 | 14,830,318.77 |

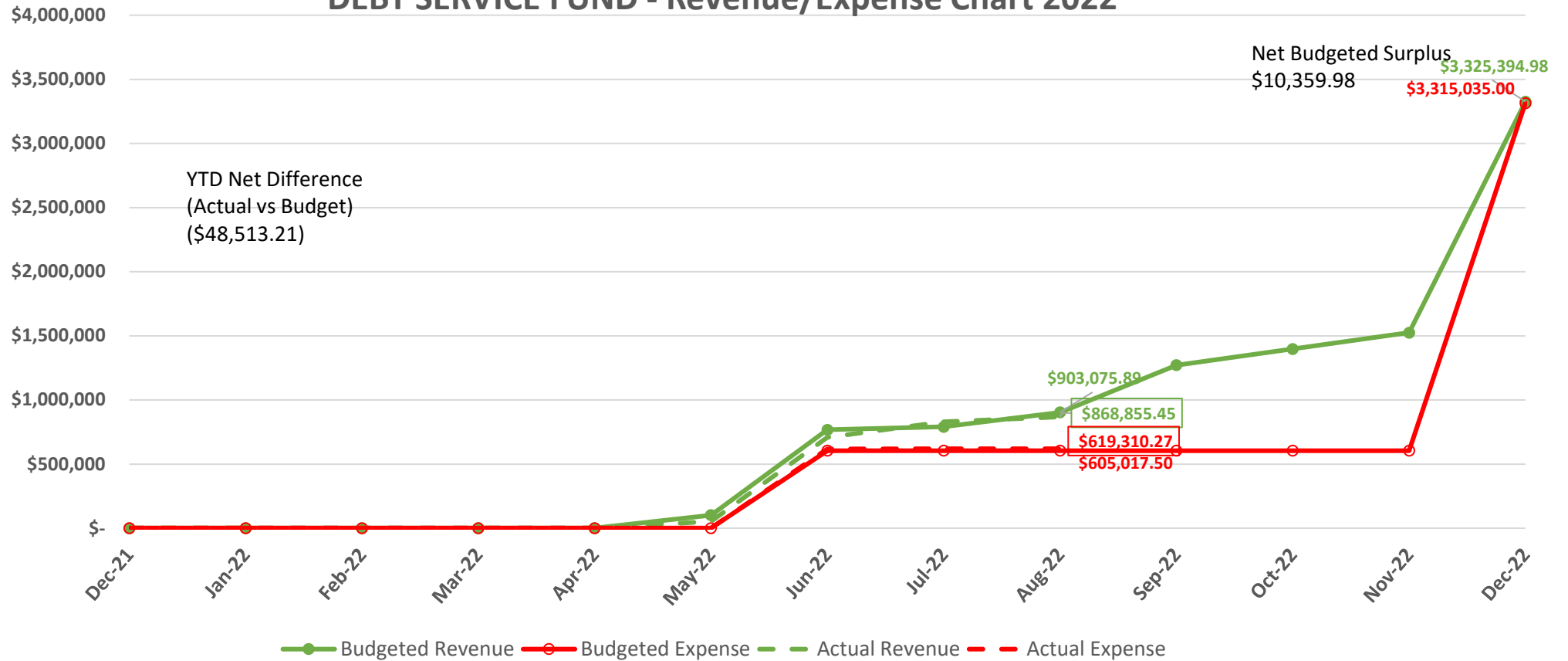
Actuals 8/31/22



| | | | | | | | | | | | | |
|------------------|---|---|--------|--------|-----------|------------|------------|------------|------------|------------|------------|------------|
| Budgeted Revenue | - | - | - | - | 57,425.82 | 433,583.63 | 446,541.73 | 510,027.10 | 718,102.50 | 789,511.88 | 860,921.26 | 932,237.46 |
| Budgeted Expense | - | - | - | - | - | 156,189.41 | 202,377.44 | 202,377.44 | 212,377.44 | 258,565.47 | 258,565.47 | 914,754.88 |
| Actual Revenue | - | - | - | - | 92,987.80 | 462,496.49 | 531,853.30 | 554,182.98 | - | - | - | - |
| Actual Expense | - | - | 240.00 | 240.00 | 240.00 | 204,169.94 | 204,169.94 | 207,038.94 | - | - | - | - |

Actuals 8/31/22

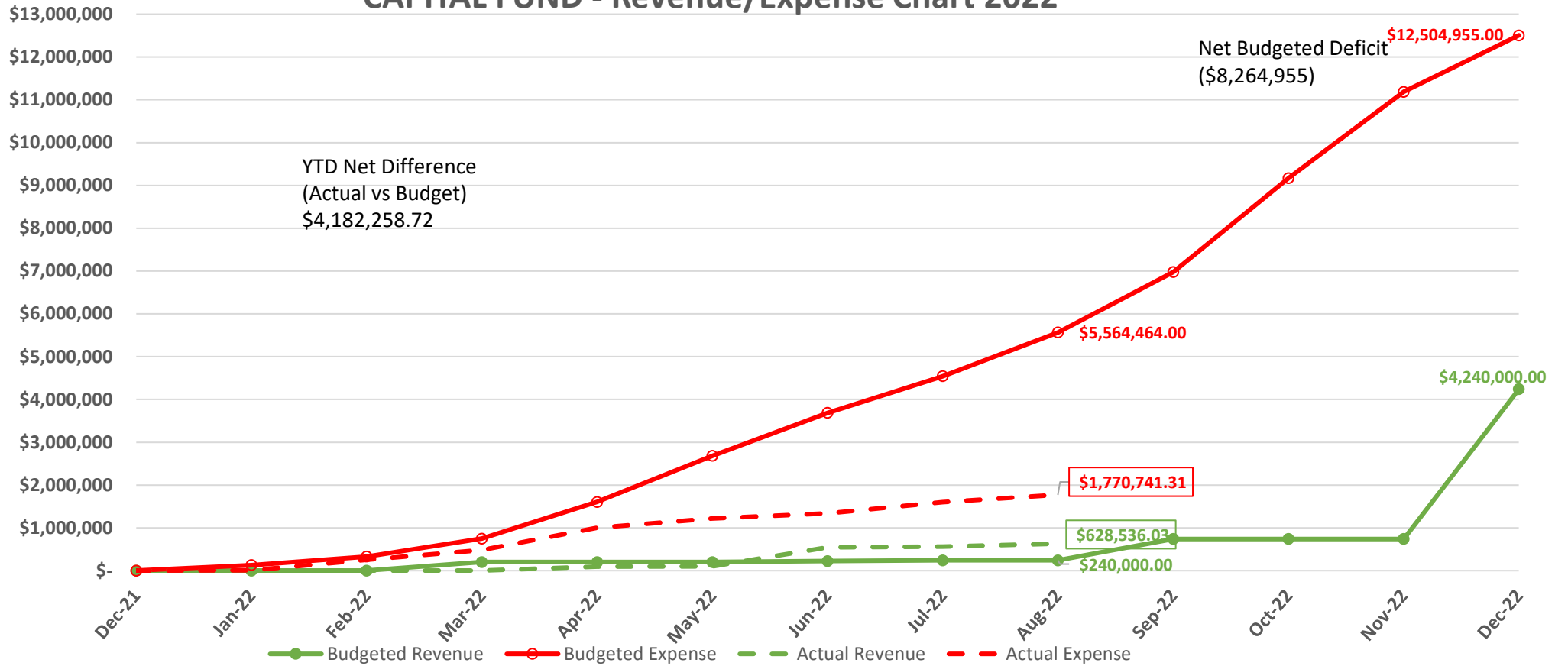
DEBT SERVICE FUND - Revenue/Expense Chart 2022



| | | | | | | | | | | | | | |
|------------------|---|---|---|--------|--------|------------|------------|------------|------------|--------------|--------------|--------------|--------------|
| Budgeted Revenue | - | - | - | - | - | 101,680.63 | 767,721.81 | 790,665.97 | 903,075.89 | 1,271,503.13 | 1,397,943.66 | 1,524,384.19 | 3,325,394.98 |
| Budgeted Expense | - | - | - | - | - | - | 605,017.50 | 605,017.50 | 605,017.50 | 605,017.50 | 605,017.50 | 605,017.50 | 3,315,035.00 |
| Actual Revenue | - | - | - | - | - | 52,426.19 | 707,755.66 | 829,263.28 | 868,855.45 | - | - | - | - |
| Actual Expense | - | - | - | 950.00 | 950.00 | 950.00 | 618,310.27 | 619,310.27 | 619,310.27 | - | - | - | - |

Actuals 8/31/22

CAPITAL FUND - Revenue/Expense Chart 2022



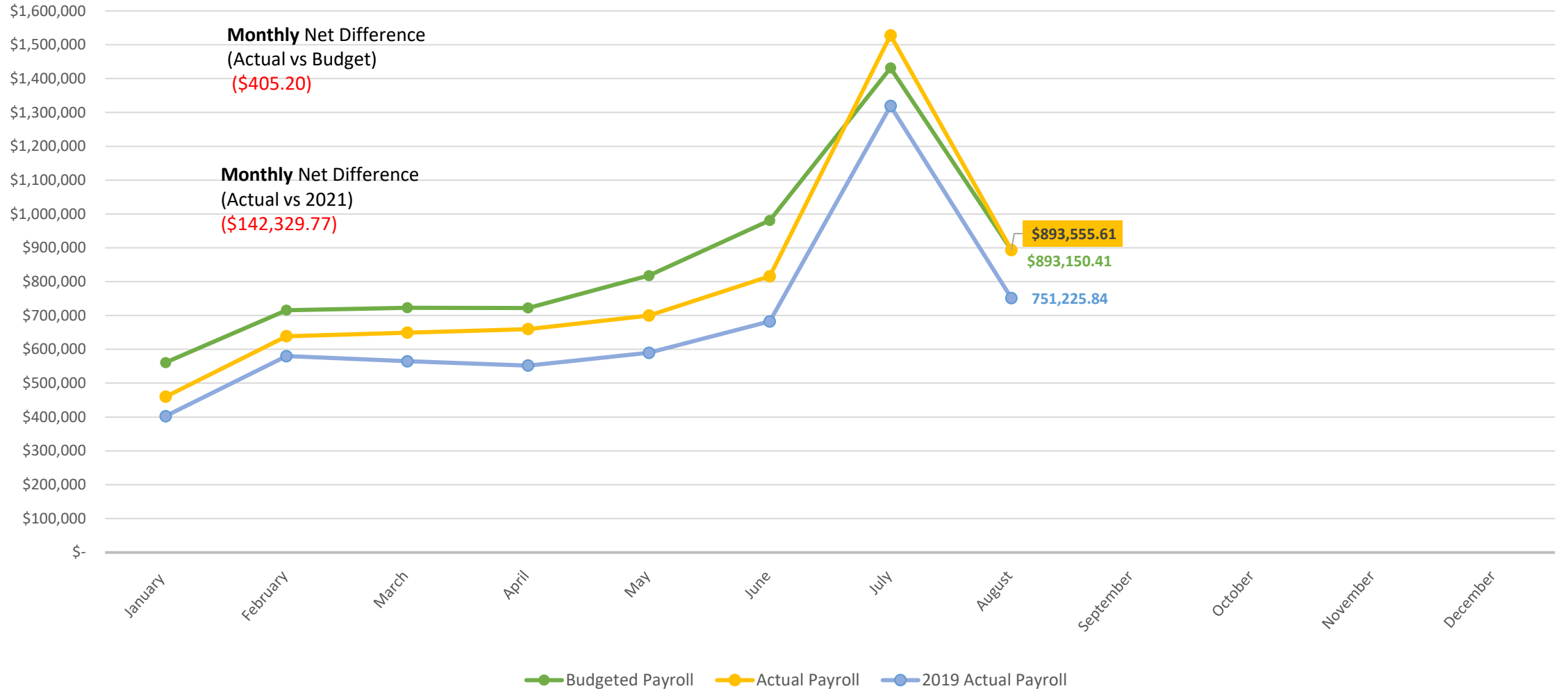
| | | | | | | | | | | | | | |
|-------------------------|---|------------|------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|
| Budgeted Revenue | - | 0.00 | 0.00 | 200,000.00 | 200,000.00 | 200,000.00 | 225,000.00 | 240,000.00 | 240,000.00 | 740,000.00 | 740,000.00 | 740,000.00 | 2,155,172.43 |
| Budgeted Expense | - | 128,698.50 | 328,241.65 | 749,284.80 | 1,604,433.95 | 2,681,822.10 | 3,686,939.00 | 4,542,401.50 | 5,564,464.00 | 6,976,276.50 | 9,168,573.00 | 11,186,329.50 | 12,504,955.00 |
| Actual Revenue | - | 458.16 | 866.80 | 1,678.84 | 94,712.75 | 101,785.60 | 542,552.74 | 560,080.42 | 628,536.03 | - | - | - | - |
| Actual Expense | - | 5,790.00 | 252,586.75 | 480,091.15 | 999,469.46 | 1,217,060.63 | 1,336,979.47 | 1,600,679.93 | 1,770,741.31 | - | - | - | - |

Cummulative Monthly Payroll Actual vs Budget



| | | | | | | | | | |
|------------------------------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|
| Total Payroll (Budget) | 560,918.94 | 1,276,670.82 | 1,999,791.99 | 2,722,080.31 | 3,540,157.47 | 4,521,044.02 | 5,952,786.81 | 6,845,937.22 | 10,233,161.01 |
| Payroll 1 | 143,939.11 | 324,477.42 | 328,846.24 | 323,384.40 | 339,629.14 | 386,977.93 | 490,988.47 | 519,595.13 | |
| Payroll 2 | 316,121.07 | 314,320.30 | 320,653.55 | 336,339.16 | 360,283.98 | 428,876.16 | 512,517.88 | 373,960.48 | |
| Payroll 3 | | | | | | | 524,469.48 | | |
| Total Payroll (Actual) | 460,060.18 | 1,098,857.90 | 1,748,357.69 | 2,408,081.25 | 3,107,994.37 | 3,923,848.46 | 5,451,824.29 | 6,345,379.90 | |
| 2021 Payroll 1 | 148,568.50 | 293,469.53 | 281,263.43 | 268,515.40 | 286,898.43 | 325,140.52 | 427,000.53 | 428,756.35 | |
| 2021 Payroll 2 | 254,024.61 | 286,395.65 | 283,792.90 | 283,408.85 | 303,069.63 | 357,536.83 | 455,933.64 | 322,469.49 | |
| 2021 Payroll 3 | | | | | | | 436,355.86 | | |
| 2021 Total Payroll (Actual) | 402,593.11 | 982,458.29 | 1,547,514.62 | 2,099,438.87 | 2,689,406.93 | 3,372,084.28 | 4,691,374.31 | 5,442,600.15 | |

NON CUMMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



| | | | | | | | | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------------|---|---|---|---|
| Payroll 1 | 143,939.11 | 324,477.42 | 328,846.24 | 323,384.40 | 339,629.14 | 386,977.93 | 490,988.47 | 519,595.13 | - | - | - | - |
| Payroll 2 | 316,121.07 | 314,320.30 | 320,653.55 | 336,339.16 | 360,283.98 | 428,876.16 | 512,517.88 | 373,960.48 | - | - | - | - |
| Payroll 3 | | | | | | | 524,469.48 | | | | | |
| Total Payroll (Actual) | 460,060.18 | 638,797.72 | 649,499.79 | 659,723.56 | 699,913.12 | 815,854.09 | 1,527,975.83 | 893,555.61 | - | - | - | - |
| Budgeted Payroll | 560,918.94 | 715,751.88 | 723,121.17 | 722,288.32 | 818,077.16 | 980,886.55 | 1,431,742.79 | 893,150.41 | - | - | - | - |
| 2021 Payroll 1 | 148,568.50 | 293,469.53 | 281,263.43 | 268,515.40 | 286,898.40 | 325,140.52 | 427,000.53 | 428,756.35 | | | | |
| 2021 Payroll 2 | 254,024.61 | 286,395.65 | 283,792.90 | 283,408.85 | 303,069.63 | 357,536.83 | 455,933.64 | 322,469.49 | | | | |
| 2021 Payroll 3 | | | | | | | 436,355.86 | | | | | |
| Total Payroll (Actual) | 402,593.11 | 579,865.18 | 565,056.33 | 551,924.25 | 589,968.03 | 682,677.35 | 1,319,290.03 | 751,225.84 | - | - | - | - |



Memorandum

To: Park Board of Commissioners

From: Chris Maliszewski, Assistant Director of Recreation and Facilities; Mitch Carr, Director of Recreation and Facilities; Brian Romes, Executive Director

Date: September 28, 2022

Subject: **Approval of the Athletic Fields Capital Campaign Project Change Order Agreement**

Summary

Staff will provide an update on the Non-Profit Coach's involvement in the fundraising efforts to raise money for the Fink Baseball Field project. Staff will also discuss the Athletic Fields Capital Campaign Project Change Order and the terms of the agreement.

Recommendation

Staff recommends the Park Board of Commissioners approve the Athletic Fields Capital Campaign Project Change Order Agreement making Elizabeth Finlayson the sole proprietor of consulting services.



Memorandum

To: Park Board of Commissioners

From: Rebecca Grill, Natural Areas Manager; Dan Voss, Director of Parks; Brian Romes, Executive Director

Date: September 28, 2022

Subject: **Approval of the 2022-2023 Millard Bluff Grading & Tree Removal Bid**

Background

Millard Park and Beach is one of four lakefront properties maintained by the Park District. In recent years, storm and wave damage exacerbated by high lake levels have led to failures of the slope at the toe of the bluff. Based on a recommendation from the Beach Management Plan completed by SmithGroup, staff contracted V3 Companies to conduct a Slope Stability Analysis and provide recommended strategies for ensuring safety and long-term preservation of the bluff in keeping with its natural character and use as a passive park and beach.

At the August 24, 2021 Regular Board Meeting, a representative from V3 Companies provided an overview of their analysis including several site recommendations with probable costs (summary below). According to the V3 report, given the existing bluff conditions and cyclical fluctuations of Lake Michigan water levels, there are several solutions appropriate for the Park District to consider as a means to address existing bluff failures and minimize the potential for future failures or loss of land at the top of the bluff.

| | Potential Site Recommendations | Costs |
|---|---|------------------------------|
| 1 | Tree Removal and Management (entire 4 acres) | \$80,000 to \$100,000 |
| 2 | Restoration of grades to 2:1 where practicable (critical 1 acre) | \$100,000 |
| 3 | Relocation of paths, creation of vegetation buffer, address drainage, relocation of benches, removal of garden potting shed | \$4000 |
| 4 | Plantings and Management along exposed bare soil locations | \$10,000 to 20,000 |
| 5 | Restore concrete seawall | \$25,000 to \$50,000 |
| 6 | Provide protection at base (toe) of bluff (450 LF) | \$1 to \$1.5 million |
| 7 | Monitoring | Initial \$2,500 +\$1000/year |

Staff worked with V3 Companies to develop grading plans for the areas at the top of the bluff (item #2) and plans for the planting of seeds and live plugs in exposed bare soil locations (item #4) identified in their report. These plans were packaged in a single bid along with tree removal plans (item #1) previously discussed at the January 11, 2022 Lakefront, Parks and Natural Areas Committee Meeting.

Staff released a bid in June, included a mandatory, on-site pre-bid meeting, and received one bid on July 14, 2022. The lone bid was \$155,500 over budget and recommended by Staff to be rejected during the July 20, 2022 Lakefront, Parks and Natural Areas Committee Meeting.

Staff rereleased the bid on August 29 with an extended schedule to provide a larger timeframe for completion. Three bids were received on September 13, 2022.

Bid Results

| Company | TOTAL BASE BID | Alternate 1: DBH Price for Additional Tree Removal | Alternate 2: Additional Top Dress Material (price per cubic yard) |
|--|-----------------------|--|--|
| V3 Construction Group, Ltd. | \$369,500.00 | no bid | no bid |
| Misfits Construction Company | \$526,395.00 | Below 6" DBH= \$45 6.0-15.9" DBH= \$90 16.0-29.9" DBH=\$175 Over 30" DBH= \$350 | \$100.00 |
| RES Environmental Operating Company, LLC | \$319,300.00 | Below 6" DBH= \$50 6.0-15.9" DBH= \$100 16.0-29.9" DBH= \$180 Over 30" DBH= \$360 | \$98.00 |

Financial Impact

| | |
|---|-------------------|
| Total Available Budgeted Funds for Millard Bluff Grading & Tree Removal | \$ 220,000 |
| <u>Base Bid Proposal Price</u> | <u>\$ 319,300</u> |
| Anticipated Amount under budget | (\$ 99,300) |

Recommendation

Staff recommends approval of the Park Board of Commissioners of acceptance of the base bid proposal and alternates 1 and 2 from RES Environmental Operating Company, LLC in the amount of \$319,300 for the 2022-2023 Millard Bluff Grading and Tree Removal project.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: September 28, 2022

Subject: **Approval of OSLAD Grant Resolution of Authorization**

Summary

The Open Space Lands Acquisition and Development (OSLAD) grant program is administered by the Illinois Department of Natural Resources and is typically offered annually. The competitive grant program provides up to 50% funding support to develop public outdoor recreation areas. This year \$56M is available through the grant program and the maximum individual award is \$600,000. The application is due on September 30, 2022, and awards are typically announced six to eight months after the application period closes. If awarded, the Park District would have two years to complete the awarded project.

The grant application requires that the Park Board of Commissioners approve the proposed project and commit funds for the project if awarded by approving the attached Resolution of Authorization.

Park District Staff are proposing elements from the approved Sunset Woods Master Plan for an OSLAD grant application. The objective of the proposed project is to address aging park elements while looking at the park holistically. All elements proposed are versatile and promote the master plan goal of enhancing Sunset Woods as an intergeneration park for community gathering. Staff will present the proposed project elements to be included in the OSLAD grant application.

- Replace, relocate, and improve the existing basketball court, adding new elements including a regulation-size basketball court, ADA accessible route, and multi-sport functions such as soccer, volleyball, and more.
- Replace, relocate, and improve the existing skate park with a versatile skate plaza.
- Complement the skate plaza with a wheel-friendly plaza to address the identified need from the community for a space that accommodates all ages and all wheels such as scooters, bikes, and roller blades.
- Game area and shade shelter.
- Native landscaping for stormwater management.

Recommendation

Staff recommends approval from the Park District Board of Commissioners of the OSLAD Grant Resolution Authorization, allowing the Park District of Highland Park to apply for funding assistance to implement the Sunset Woods Master Plan.

Form OS/DOC-3 Resolution of Authorization

Instructions

Instructions

1. Enter the name of the local government agency sponsoring the proposed project in each area required.
2. Enter the title of the proposed project.

Form submitted must contain dated signature and title by the local agency's chief elected official and must be attested to.

Form

Applicant (Sponsor) Legal Name
Park District of Highland Park

Project Title
Sunset Woods Revitalization Project

Resolution

The abovenamed Sponsor hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending OSLAD project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.

The Sponsor further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 8) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the Sponsor certifies to the best of its knowledge that the information provided within the attached application is true and correct.

Resolution Adoption Date



Memorandum

To: Park Board of Commissioners

From: Chris Visconti, Head Tennis Professional; Robyn Zullo, Tennis Recreation Manager, Amy Murrin, Assistant Director of Recreation and Facilities, Mitch Carr, Director of Recreation and Facilities, Brian Romes, Executive Director

Date: September 28, 2022

Subject: **Tennis and Pickleball Operations Update**

Summary

Staff will provide an update on 2022 tennis and pickleball operations, lessons, and tournaments.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

SEPTEMBER 28, 2022

UPCOMING MEETINGS

- Thursday, October 6, 2022 / 8:00 a.m. / Finance Committee Meeting
- Wednesday, October 12, 2022 / 6:00 p.m. / Workshop Meeting
- Tuesday, October 18, 2022 / 8:00 a.m. / Finance Committee Meeting
- Wednesday, September 26, 2022 / 6:00 p.m. / Regular Meeting

UPCOMING EVENTS

- **Grand Opening Sunset Woods Playgrounds / Touch-A-Truck, Saturday, October 1, from 9:30 – 12pm**
9:30am Ribbon Cutting Ceremony for the new Rocket Ship and Nature-Based Playgrounds and Seating Area. Touch-A-Truck begins at 10am, where families get a view from the driver's seat of the biggest and shiniest trucks around. FREE Event.
- **Schools Day Off Trip to the Field Museum, Wednesday, October 5, from 8:30 – 3pm**
Kids can enjoy their day off school with a field trip to the Field Museum. Drop off and pick up are at WRC. Participants must bring lunch. \$40 R/\$45 NR.
- **Beach Campout, Saturday, October 8 – 9, from 5 – 9am at Rosewood Beach**
Explore and play near the lake with the whole family, sit around a campfire with s'mores, and sleep outdoors. S'mores and light breakfast are provided. \$15 per person (R/NR).
- **Schools Day Off Trip to the Lincoln Park Zoo, Monday, October 10, from 8:30 – 3pm**
Kids can enjoy their day off school with a field trip to the Lincoln Park Zoo. Drop off and pick up are at WRC. Participants must bring lunch. \$40 R/\$45 NR.
- **Axe, Brew, and Bonfire, Friday, October 14, from 6 – 8pm at Heller Nature Center**
Can you hatch-it and become an outdoors person? Find out as you toss axes at targets and reward yourself with some brews around a bonfire with friends! Ages 21+. \$40 per person (R/NR).
- **Hp Hauntings, Friday, October 21, from 5:30 – 8pm at Larry Fink Memorial Park**
You never know what is lurking along the haunted trail at Larry Fink Memorial Park. This is a spooky event with live characters, moving props, and spooky music. \$20 R/ \$25 NR.
- **The Monster Bash Tennis Party, Saturday, October 22, from 6 – 8pm at Deer Creek Racquet Club**
Come in costumes and play tennis. Prizes awarded to the best costume. \$30 per person (R/NR).
- **Hocus Pocus: Drive-In Movie, Thursday, October 27, from 7:30 – 10:30pm at the RCHP parking lot**
View the movie inside your car or bring lawn chairs to sit outside your car. \$30 per car.
- **Scary Miniature Golf, Saturday, October 29, from 8 – 5pm at Rivers Edge Mini Golf**
Come out in costume and receive a free round on miniature golf.
- **West Ridge Trunk or Treat, Monday, October 31, from 10:30 – 11:45am**
Our preschool trunk or treat will take place in the West Ridge parking lot. Open to all ages. \$2/child.

DEER CREEK RACQUET CLUB – AUGUST 2022

| | 2021 ACTUAL | 2022 BUDGET | 2022 ACTUAL |
|------------------------------------|-------------|-------------|-------------|
| Daily Court Rentals (Hours) | | | |
| Tennis | 6 | 18.5 | 29 |
| Racquetball | 2 | 5.5 | 4 |
| | | | |
| Private Lessons (Hours) | 249.25 | 192.25 | 167.75 |
| | | | |
| Drop-Ins | NA | 156 | 67 |
| | | | |
| Memberships | 260 | 337 | 583 |

News & Events

- Fall Session and Permanent Court Time began August 29.
- 2-week Tennis Post Camp had 69 participants.

CENTENNIAL ICE ARENA – AUGUST 2022

| | 2021 ACTUAL | 2022 BUDGET | 2022 ACTUAL |
|-------------------------------------|--------------------------------------|---------------|-------------|
| Daily Drop-in Fees | | | |
| Public Skate and Adult Skate | <i>Not Available due to COVID-19</i> | | 0 |
| Freestyle and Package Ice | 413 | | 0 |
| Open Hockey | <i>Not Available due to COVID-19</i> | | 0 |
| Open Gymnastics | <i>Not Available due to COVID-19</i> | | 0 |
| Skate Rental | 42 | | 0 |
| | | | |
| Punches Passes Sold | | | |
| Public and Adult Skate | <i>Not Available due to COVID-19</i> | | 0 |
| Freestyle | <i>Not Available due to COVID-19</i> | | 0 |
| Skate Rental | <i>Not Available due to COVID-19</i> | | 0 |
| | | | |
| Facility Rentals Total Hours | 217.98 | 196.50 | 0 |

News & Events

- Ice was taken out the end of May for regular ice maintenance when an issue was discovered and therefore, we did not have any ice throughout August. Ice will be out for 5-6 months.

RECREATION CENTER OF HIGHLAND PARK – AUGUST 2022

| | 2021 ACTUAL | 2022 BUDGET | 2022 ACTUAL |
|-------------------------------------|--------------------|--------------------|--------------------|
| Group Exercise Classes Conducted | 129 | 208 | 134 |
| Group Exercise Participation/Visits | 1,939 | 1,664 | 1,694 |
| Fitness Floor Visits | 2,299 | N/A | 5,448 |
| Track Visits | 331 | N/A | 332 |
| Personal Training Participation | 435 | 475 | 501 |
| Personal Training Sales (Units) | 223.25 | 297.5 | 296.5 |
| Personal Training Revenue | \$15,950.40 | \$19,250.00 | \$18,644.00 |
| Private Swim Lesson Participation | 126 | 110 | 110 |
| Private Swim Lesson Sales (Units) | 42 | 45 | 45 |
| Private Swim Lesson Revenue | \$3,687.50 | \$3,236.98 | \$4,292.50 |

| MEMBERS | 2021 ACTUAL | 2022 BUDGET | 2022 ACTUAL |
|----------------------|--------------|--------------|--------------|
| Core | N/A | 1,093 | 839 |
| Core Plus | N/A | 283 | 197 |
| Group Exercise only | N/A | 446 | 124 |
| Promotional | 124 | N/A | 101 |
| Month to Month | 56 | N/A | 15 |
| 30 Day | 14 | 10 | 11 |
| Annual 2021 | 715 | N/A | N/A |
| Non-Annual 2021 | 519 | N/A | N/A |
| Total Members | 1,428 | 1,832 | 1,287 |

Fitness and Membership

- The annual facility maintenance shutdown was August 15 – 19. Izzy Rosas’ team scrubbed the facility from top to bottom. New spaces were created on the fitness floor in functional training and the free weight area to attract new members and provide a better use of space for our current members. The personal training studio was rearranged, will remain open, and is to be shared for all members. Member response was overwhelming in appreciation. Group Ex classes were hosted outdoors during the shutdown and beach yoga was included as an added service.
- The Recreation Center continues to trend in a positive direction with annual memberships. In August we gained 40 new annual memberships.
- Personal Training and Group Ex class participation remained high for the days open despite the past August trends.

Aquatics

- Private lessons continue to do well and met budgeting goals for August. Revenue for private lessons continue to exceed budgeted numbers. Staff have seen an increase of participants returning to use unused tickets that were purchased in previous years. Revenue is deferred to when tickets are pulled for the lesson.

HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE CENTER – AUGUST 2022

Community Programs

| | 2021 ACTUAL | 2022 BUDGET | 2022 ACTUAL |
|-------------------------------------|-------------|-------------|-------------|
| Heller Nature Center | | | |
| Participants / Programs | 128/9 | | 235/16 |
| | | | |
| Rosewood Interpretive Center | | | |
| Participants / Programs | 0 | | 22/1 |

News & Events

- 2022 community programs include public programs, custom summer groups, park district camp programs and teams course programs.

SUNSET VALLEY GOLF CLUB - AUGUST 2022

| | 2021 ACTUAL | 2022 BUDGET | 2022 ACTUAL |
|--------------------------|--------------|--------------|--------------|
| Golf Shop Sales | | | |
| Golf Balls | 787 | 740 | 1,000 |
| Accessories | 273 | 230 | 258 |
| Total Sales | 1,060 | 970 | 1,258 |
| | | | |
| Golf Rentals | | | |
| Carts | 4,210 | 3,597 | 4,562 |
| | | | |
| Golf Greens Fees | | | |
| Resident | 3,270 | | 2,317 |
| Nonresident | 2,859 | | 4,153 |
| Outing/Tournaments | 165 | | 174 |
| Other | 0 | | 0 |
| Total Green Fees | 6,294 | 5,995 | 6,644 |
| | | | |
| Misc. Sales | | | |
| Sapphire Club | 0 | 0 | 1 |
| Permanent Tee Time | 0 | 0 | 0 |
| Total Misc. Sales | 0 | 0 | 1 |

News & Events

- August 11 – Rotary Outing, 78 players.
- August 12 – Live music with Mike Jansen, had over 100 people showed up.
- August 21 – Club Championship, Joey Harrigan is the winner, shot 70.
- August 25 – CDGA Scramble Qualifier, 96 players, winning score was 54.

HIGHLAND PARK LEARNING CENTER – AUGUST 2022

Driving Range Monthly Sales Report (buckets sold)

| | 2021 ACTUAL | 2022 BUDGET | 2022 ACTUAL |
|---------------|---------------|---------------|---------------|
| January | 333 | 543 | 428 |
| February | 494 | 750 | 567 |
| March | 521 | 848 | 585 |
| April | 1,514 | 1,390 | 677 |
| May | 2,591 | 3,269 | 1,675 |
| June | 2,942 | 3,632 | 2,202 |
| July | 3,109 | 3,793 | 2,413 |
| August | 2,635 | 3,462 | 2,268 |
| September | 1,728 | 2,083 | |
| October | 732 | 693 | |
| November | 78 | 167 | |
| December | 315 | 292 | |
| Totals | 16,992 | 20,922 | 10,815 |

Mini Golf Monthly Sales Report (rounds sold)

| | 2021 ACTUAL | 2021 BUDGET | 2022 ACTUAL |
|---------------|--------------|---------------|--------------|
| March | - | - | - |
| April | 680 | 786 | 255 |
| May | 1,152 | 1,357 | 998 |
| June | 1,663 | 1,914 | 1,764 |
| July | 2,054 | 2,143 | 2,090 |
| August | 1,958 | 2,286 | 2,115 |
| September | 1,316 | 1,514 | |
| October | 346 | 714 | |
| November | 0 | | |
| Totals | 9,169 | 10,714 | 7,222 |

News & Event

- August's weather was generally decent. Few hot days but most seemed cooler than normal.

DISTRICT WIDE RENTALS – AUGUST 2022

| | 2021 ACTUAL | 2022 BUDGET | 2022 ACTUAL |
|---|-------------|--------------|-------------|
| Heller Nature Center | | | |
| Rentals | 0 | 4.8 | 18 |
| Party Package | 0 | 0 | 0 |
| | | | |
| Rosewood Interpretive Center | | | |
| Rentals | 0 | 22 | 34 |
| Party Package | 0 | 0 | 0 |
| | | | |
| Recreation Center of Highland Park | | | |
| Rentals | 0 | 55 | 14.5 |
| Party Packages | 0 | 2 | 0 |
| Athletic Dept. Usage | 0 | 0 | Sports Camp |
| | | | |
| West Ridge Center | | | |
| Rentals | 0 | 20 | 8 |
| Party Packages | 0 | 0 | 0 |
| | | | |
| Centennial Ice Arena | | | |
| Party Packages | N/A | N/A | N/A |
| | | | |
| Hidden Creek Aqua Park | | | |
| Party Packages | 0 | 10 | 16 |
| | | | |
| Park Avenue Yacht Club | | | |
| Rentals | 0 | 1 | 3 |
| Total Rentals | 0 | 102.8 | 77.5 |
| Total Party Packages | 0 | 12 | 16 |

Rentals listed as number of rental hours; Party Packages listed as number of packages

News & Events

- HCAP Season has ended. No more rentals
- RCHP closed one week in August. All numbers based on three weeks.
- WRC numbers do not include affiliate groups or rooms donated due to July 4th.

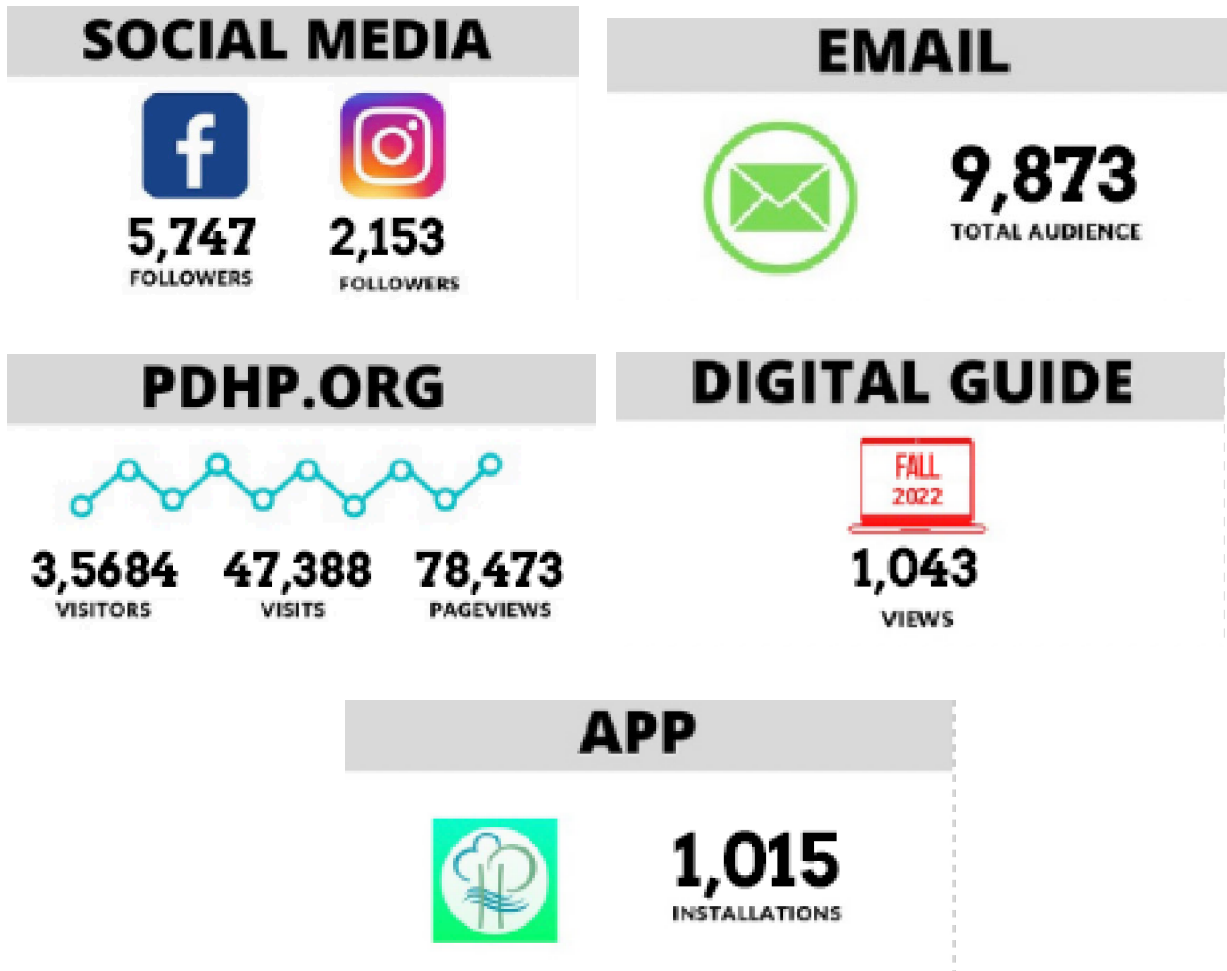
GRANT-IN-AID – AUGUST 2022

| | 2021 ACTUAL | 2022 BUDGET | 2022 ACTUAL |
|--------------------------|--------------------|---------------------|--------------------|
| Total YTD Subsidy | \$47,456.79 | \$100,000.00 | \$65,160.04 |
| Households | | | |
| 100% Subsidy YTD | 40 | | 47 |
| 50% Subsidy YTD | 4 | | 5 |
| Total YTD | 44 | | 52 |

News & Events:

- N/A.

Marketing Board Report (August 14 – Sept 14)


























Updates

- Traffic to our website is up by 58% in visitors, 43% in visits to the site, and 19% in pageviews when compared to 2021.
- This month, we reached over 93,000 Facebook accounts.
- Our Instagram content reached over 11,000 Instagram accounts.
- Advertising campaigns are running for RCHP, Deer Creek, HP Golf Learning Center, and Sunset Valley Golf Course.
- We are continuing to see an increase in open rates for our PDHP emails. Open rates for August are at 47% compared to 38% in August 2021.

PDHP.org

| Page ? | Pageviews ? ↓ |
|---|--|
| | 13,922 % of Total: 100.00% (13,922) |
| 1. / | 1,767 (12.69%) |
| 2. /deer-creek-racquet-club/ | 626 (4.50%) |
| 3. /recreation-center-of-highland-park/ | 598 (4.30%) |
| 4. /highland-park-golf-learning-center/ | 301 (2.16%) |
| 5. /recreation-center-of-highland-park/group-exercise-2/ | 240 (1.72%) |
| 6. /rosewood-beach/ | 227 (1.63%) |
| 7. /recreation-center-of-highland-park/membership-passes/ | 221 (1.59%) |
| 8. /events | 218 (1.57%) |
| 9. /rosewood-beach | 212 (1.52%) |
| 10. /heller-nature-center/ | 199 (1.43%) |
| 11. /rentals | 173 (1.24%) |
| 12. /rosewood-beach/interpretive-center-rentals/ | 169 (1.21%) |
| 13. /deer-creek-racquet-club/adult-tennis-programs/ | 159 (1.14%) |
| 14. /deer-creek-racquet-club/pickleball-programs/ | 152 (1.09%) |
| 15. /fall-2022/ | 145 (1.04%) |
| 16. /event/autumn-fest/ | 134 (0.96%) |
| 17. /contact/ | 133 (0.96%) |
| 18. /highland-park-golf-learning-center | 131 (0.94%) |
| 19. /lakefront-parking-decals/ | 128 (0.92%) |
| 20. /bids-rfps/ | 123 (0.88%) |
| 21. /rivers-edge-mini-golf/ | 122 (0.88%) |
| 22. /our-story/staff-directory/ | 116 (0.83%) |

| | | | |
|-----|---|---|--------------------|
| 23. | /centennial-ice-arena/ |  | 112 (0.80%) |
| 24. | /centennial-ice-arena/gymnastics-programs/ |  | 112 (0.80%) |
| 25. | /deer-creek-racquet-club/junior-tennis-programs/ |  | 112 (0.80%) |
| 26. | /get-involved/jobs/ |  | 111 (0.80%) |
| 27. | /deer-creek-racquet-club/outdoor-tennis-pickleball/ |  | 103 (0.74%) |
| 28. | /recreation-center-of-highland-park/lap-open-swim/ |  | 103 (0.74%) |
| 29. | /event/touch-a-truck/ |  | 102 (0.73%) |
| 30. | /hidden-creek-aquapark |  | 92 (0.66%) |
| 31. | /rosewood-beach-passes/ |  | 90 (0.65%) |
| 32. | /recreation-center-of-highland-park/learn-to-swim-programs/ |  | 87 (0.62%) |
| 33. | /sunset-woods-rocket-ship-park-is-now-open/ |  | 81 (0.58%) |
| 34. | /projects |  | 74 (0.53%) |
| 35. | /hidden-creek-aquapark/ |  | 73 (0.52%) |
| 36. | /recreation-center-of-highland-park/open-gym-2/ |  | 73 (0.52%) |
| 37. | /recreation-center-of-highland-park |  | 71 (0.51%) |
| 38. | /dog-parks/ |  | 70 (0.50%) |
| 39. | /west-ridge-center/ |  | 70 (0.50%) |
| 40. | /project/sunset-woods-park-playground-renovation/ |  | 69 (0.50%) |
| 41. | /interactive-map/ |  | 66 (0.47%) |
| 42. | /west-ridge-center/art-programs/ |  | 65 (0.47%) |
| 43. | /recreation-center-of-highland-park/facility-amenities/ |  | 62 (0.45%) |
| 44. | /heller-nature-center/rentals/ |  | 61 (0.44%) |
| 45. | /heller-nature-center/nature-programs/ |  | 55 (0.40%) |
| 46. | /millard-beach/ |  | 55 (0.40%) |