

NOTICE OF WORKSHOP MEETING

Wednesday, August 10, 2022

Workshop Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035

[Live Stream Video Link](#)

WORKSHOP MEETING AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. ADDITIONS TO THE AGENDA

IV. PUBLIC COMMENT FOR ITEMS ON AGENDA

For public comment, members of the public can attend the virtual meeting so they may have the opportunity to speak during the public comment period.

If you wish to speak during the virtual meeting, [click here to register](#).

Registrants will receive an email with meeting access information from it@pdhp.org.

Anyone wishing to speak during the public comment period of the virtual meeting will need to use the "Raise Hand" function in Zoom to indicate that they would like to speak. The Board President or Board Secretary will call on registrants who have activated the "Raise Hand" feature in alphabetical order.

V. CENTENNIAL ICE ARENA RINK REPLACEMENT ENGINEERING APPROVAL

VI. REVIEW OF VOUCHERS

VII. AUGUST COMMITTEE MEETINGS

VIII. OTHER BUSINESS

IX. OPEN TO PUBLIC TO ADDRESS BOARD

X. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS

ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

XI. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning and Projects, Chris Maliszewski, Assistant Director of Recreation and Facilities; Brian Romes, Executive Director

Date: August 10, 2022

Subject: **Centennial Ice Arena Rink Replacement Engineering Approval**

Summary

At the June 29 Regular Meeting, the Park Board of Commissioners approved a contract with Wiss, Janney, Elstner Associates (WJE) to investigate an issue with the ice rink at Centennial Ice Arena, including a determination of the cause, risks, and potential repair solutions. At the July 20 Facility and Recreation Committee Meeting Dunja Vla from WJE presented the findings from their investigation and provided an opinion on a possible short-term repair. At the July 27 Regular Meeting, staff reported that a short-term repair was not a viable solution, and staff would pursue a long-term repair/replacement.

Staff have reached out to a variety of firms requesting an engineering proposal to replace/repair the ice rink.

Recommendation

The Park Board of Commissioners will consider a motion to approve an engineering contract for an emergency repair of the ice rink at Centennial Ice Arena.

To: Board of Park Commissioners

From: Samantha Santizo- Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: August 10, 2022

Subject: Bills presented for the Board's review on August 10, 2022.
Checks written July 22, 2022 to August 04, 2022.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
July 26, 2022 Emergency Checks	\$ 1,226.80
August 04, 2022	\$ 332,018.35
Void Payments	\$ -
Bank Drafts	\$ 50,414.57
P-Card	\$ 243,862.92
TOTAL	\$ 627,522.64

PAYROLL DISBURSEMENTS

TOTAL	\$ -
GRAND TOTAL	\$ 627,522.64



Park District of Highland Park, IL

Check Register

Packet: APPKT03225 - 07/21/22 Parks Foundation-Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16344	PARKS FOUNDATION OF HIGHLAND P/	07/26/2022	Regular	0.00	74.10	
072122	Invoice	07/21/2022	Cash deposited in PDHP instead of Parks Fou...	0.00	74.10	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	74.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	74.10

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	74.10
			<hr/>
			74.10



Park District of Highland Park, IL

Check Register

Packet: APPKT03226 - 07/25/22 Parks Foundation-Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16344	PARKS FOUNDATION OF HIGHLAND P/	07/26/2022	Regular	0.00	1,152.70	
072522	Invoice	07/25/2022	Foundation funds collected at PDHP-July 20...	0.00	1,152.70	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,152.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,152.70

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	1,152.70
			<hr/>
			1,152.70



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19424	ALPHA CLEANING COMPANY	08/04/2022	Regular	0.00	2,151.93	
6591	Invoice	07/31/2022	July 2022 Cleaning Services	0.00	2,151.93	
14293	AMAZING MINDS 2 LLC	08/04/2022	Regular	0.00	3,655.00	
072622	Invoice	07/25/2022	Summer enrichment activities	0.00	3,655.00	
10114	AMERI-TEX, INC.	08/04/2022	Regular	0.00	293.98	
164388	Invoice	07/11/2022	Shirts for Golf Camp	0.00	293.98	
10185	AQUATIC ECOSYSTEMS MANAGEMEN	08/04/2022	Regular	0.00	610.00	
20220671	Invoice	06/05/2022	5/28 & 5/27 Algacide & vegetation herbicide...	0.00	305.00	
20221240	Invoice	07/19/2022	June 2022-Algacide & vegetation herbicide...	0.00	305.00	
16422	BEGONIA CUNNIFF	08/04/2022	Regular	0.00	27.00	
1630011	Invoice	07/26/2022	Refund	0.00	27.00	
18891	BLOOMINGDALE PARK DISTRICT	08/04/2022	Regular	0.00	8,023.12	
060322	Invoice	06/03/2022	Mark Goode-Safety Manager costs 3/11/22-...	0.00	8,023.12	
19922	BROOKE JACOB	08/04/2022	Regular	0.00	300.00	
1618489	Invoice	07/19/2022	Refund	0.00	300.00	
17492	CASEDY SMITH	08/04/2022	Regular	0.00	329.05	
1618353	Invoice	07/19/2022	Refund	0.00	329.05	
18050	CATHERINE SPENCER	08/04/2022	Regular	0.00	264.00	
1620764	Invoice	07/20/2022	Refund	0.00	264.00	
10502	CITY OF HIGHLAND PARK	08/04/2022	Regular	0.00	516.97	
080122 024593	Invoice	08/01/2022	1755 St Johns Ave 7/1/22-7/31/22	0.00	11.18	
080222 003875	Invoice	08/02/2022	0 Burton Ave 5/1/22-7/31/22	0.00	12.75	
080222 004546	Invoice	08/02/2022	750 Lincoln Ave W 5/1/22-7/31/22	0.00	215.46	
080222 005735	Invoice	08/02/2022	0 Cavell Ave 5/1/22-7/31/22	0.00	50.40	
080222 006536	Invoice	08/02/2022	1800 Spruce 5/1/22-7/31/22	0.00	26.34	
080222 026489	Invoice	08/02/2022	2255 Ridge Rd 5/1/22-7/31/22	0.00	25.50	
080222 026496	Invoice	08/02/2022	1160 Cavell Ave 5/1/22-7/31/22	0.00	149.84	
080222 026500	Invoice	08/02/2022	1435 Arbor Ave 5/1/22-7/31/22	0.00	25.50	
10537	COMMONWEALTH EDISON COMPANY	08/04/2022	Regular	0.00	16,115.21	
071822 02032300...	Invoice	07/18/2022	1390 Sunset Rd 6/15/22-7/15/22	0.00	3,952.05	
072522 18122640...	Invoice	07/25/2022	636 Ridge Rd 6/22/22-7/22/22	0.00	5,217.97	
072522 18147670...	Invoice	07/25/2022	ES Egandale 1N Park 6/22/22-7/22/22	0.00	46.75	
072622 17303300...	Invoice	07/26/2022	NS Clavey 1E RT 41 6/23/22-7/25/22	0.00	5,287.46	
072622 72610440...	Invoice	07/26/2022	1240 Fredrickson POGO 6/23/22-7/25/22	0.00	1,610.98	
17719	CONSTELLATION NEWENERGY - GAS D	08/04/2022	Regular	0.00	4,455.84	
3525033	Invoice	07/19/2022	BG-306015 June 2022	0.00	4,455.84	
18562	DAVIS BANCORP INC	08/04/2022	Regular	0.00	1,518.00	
105977	Invoice	07/31/2022	Armored Transport-July 2022	0.00	1,518.00	
17122	DYNEGY ENERGY SERVICES	08/04/2022	Regular	0.00	13,760.53	
331665722071	Invoice	08/01/2022	June-July 2022	0.00	13,760.53	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19921	ELISA PEREZ	08/04/2022	Regular	0.00	275.21	
1618070	Invoice	07/19/2022	Refund	0.00	45.87	
1618792	Invoice	07/19/2022	Refund	0.00	45.87	
1620122	Invoice	07/20/2022	Refund	0.00	183.47	
19585	ELIZABETH J FINLAYSON	08/04/2022	Regular	0.00	16,350.00	
213	Invoice	04/11/2022	Consulting and Advising-March 2022	0.00	8,700.00	
222	Invoice	07/19/2022	Consulting and Advising-May 2022	0.00	3,750.00	
223	Invoice	07/19/2022	Consulting and Advising-June 2022	0.00	3,900.00	
19914	EMI MATSUO	08/04/2022	Regular	0.00	38.00	
1629814	Invoice	07/26/2022	Refund	0.00	38.00	
19265	EUGENIO REYES	08/04/2022	Regular	0.00	40.00	
1624587	Invoice	07/22/2022	Refund	0.00	20.00	
1624587-1	Invoice	07/22/2022	Refund	0.00	20.00	
10974	GEWALT HAMILTON ASSOCIATES INC	08/04/2022	Regular	0.00	9,412.62	
5121.000-2A	Invoice	07/18/2022	Hidden Creek Aquatic Center Pool Deck June...	0.00	1,672.22	
5121.000-2B	Invoice	07/18/2022	Hidden Creek Aquatic Center Pool Deck 5/30...	0.00	3,720.00	
5818.200-10	Invoice	07/25/2022	Centennial Ice Arena Site Improvements 5/3...	0.00	4,020.40	
15888	HEARTLAND BUSINESS SYSTEMS LLC	08/04/2022	Regular	0.00	6,090.03	
533773-H	Invoice	07/19/2022	HPE Tech Care Basic Exch SVC	0.00	6,090.03	
19908	HEATHER FARBY	08/04/2022	Regular	0.00	1,043.99	
1622829	Invoice	07/21/2022	Refund	0.00	387.29	
1622829-1	Invoice	07/21/2022	Refund	0.00	328.35	
1622829-2	Invoice	07/21/2022	Refund	0.00	328.35	
17708	ILM	08/04/2022	Regular	0.00	2,332.13	
INV16647	Invoice	07/22/2022	7/13/22 Algae Control	0.00	192.50	
INV16738	Invoice	07/27/2022	7/22/22 maintenance on 3/4HP rotary comp...	0.00	2,139.63	
19919	JAMES JUAREZ	08/04/2022	Regular	0.00	59.91	
1640018	Invoice	08/02/2022	Refund	0.00	59.91	
11328	JAMES KNOTEK	08/04/2022	Regular	0.00	1,136.95	
071522	Invoice	07/15/2022	Out-of-state trip to Omaha 6/14/22-6/19/22	0.00	1,136.95	
13602	JEFF SCHWARZ	08/04/2022	Regular	0.00	1,200.00	
081522	Invoice	08/15/2022	8/15/22-10/6/22 Freshmen/Sophomore Fall ...	0.00	1,200.00	
19324	JILL EVANS	08/04/2022	Regular	0.00	456.34	
1620403	Invoice	07/20/2022	Refund	0.00	299.05	
1620403-1	Invoice	07/20/2022	Refund	0.00	65.29	
1620403-2	Invoice	07/20/2022	Refund	0.00	92.00	
19913	JILL GOODMAN	08/04/2022	Regular	0.00	23.00	
1629460	Invoice	07/26/2022	Refund	0.00	23.00	
19925	JON COTAY	08/04/2022	Regular	0.00	346.00	
1620674	Invoice	07/20/2022	Refund	0.00	346.00	
19067	KATE BISHOFF	08/04/2022	Regular	0.00	20.00	
1629949	Invoice	07/26/2022	Refund	0.00	20.00	
19910	KATHERINE DAUM	08/04/2022	Regular	0.00	502.53	
1625171	Invoice	07/23/2022	Refund	0.00	502.53	
18669	KELSEY PAYNE	08/04/2022	Regular	0.00	693.47	
1621053	Invoice	07/20/2022	Refund	0.00	329.05	
1621053-1	Invoice	07/20/2022	Refund	0.00	364.42	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19909	KERI STONE	08/04/2022	Regular	0.00	329.05	
1624750	Invoice	07/22/2022	Refund	0.00	329.05	
11506	LAKE COUNTY COLLECTOR	08/04/2022	Regular	0.00	5,551.68	
ADJ TAX YEAR 2021	Invoice	07/19/2022	Adjusted Drainage/County Tax on Properties...	0.00	5,551.68	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	08/04/2022	Regular	0.00	1,523.55	
0004944782	Invoice	03/31/2022	1240 Fredrickson Pl Dump/Return service	0.00	475.00	
0005032439	Invoice	06/30/2022	1801 Sunset Rd 7/1/22-7/31/22 garbage pic...	0.00	92.92	
0005063865	Invoice	07/31/2022	2205 Skokie Valley Rd 8/1/22-8/31/22	0.00	80.22	
0005063986	Invoice	07/31/2022	1240 Fredrickson Pl 8/1/22-8/31/22	0.00	377.84	
PS472058	Invoice	07/28/2022	Pit stop rental for WR, Wolters & Fink	0.00	497.57	
19701	LINA JANG	08/04/2022	Regular	0.00	27.00	
1630030	Invoice	07/26/2022	Refund	0.00	27.00	
19926	LINDA FARGANO	08/04/2022	Regular	0.00	722.11	
1620979	Invoice	07/20/2022	Refund	0.00	355.79	
1620999	Invoice	07/20/2022	Refund	0.00	366.32	
11653	MAG CONSTRUCTION CO.	08/04/2022	Regular	0.00	600.00	
17-734	Invoice	07/22/2022	Final (1) sign installed	0.00	600.00	
19907	MAGGIE GUY	08/04/2022	Regular	0.00	334.24	
1622675	Invoice	07/21/2022	Refund	0.00	334.24	
19906	MARTIN AMARO	08/04/2022	Regular	0.00	744.00	
1622338	Invoice	07/21/2022	Refund	0.00	372.00	
1622338-1	Invoice	07/21/2022	Refund	0.00	372.00	
19917	MENG LI	08/04/2022	Regular	0.00	184.00	
1638475	Invoice	08/01/2022	Refund	0.00	85.00	
1638475-1	Invoice	08/01/2022	Refund	0.00	99.00	
19923	MICHELLE ROE	08/04/2022	Regular	0.00	42.43	
1620627	Invoice	07/20/2022	Refund	0.00	42.43	
19915	MIDWEST SPORT SURFACES, LLC	08/04/2022	Regular	0.00	10,260.00	
071522	Invoice	07/15/2022	Reconditioning of 4 tennis courts at Sunset ...	0.00	10,260.00	
17710	MNJ TECHNOLOGIES DIRECT, INC	08/04/2022	Regular	0.00	1,903.76	
0003852430	Invoice	07/13/2022	Lenovo ThinkBook Touchscreen Notebook	0.00	957.06	
0003852543	Invoice	07/14/2022	qty 2 Microsoft Cloud-Exchange Online	0.00	179.98	
0003852544	Invoice	07/14/2022	Microsoft Cloud-Exchange Online	0.00	89.99	
0003854127	Invoice	07/24/2022	3 Year Premier Support w/Accidental Damag...	0.00	184.46	
0006855261	Invoice	07/29/2022	Motorola SR black w/ stand USB-Kit	0.00	492.27	
15369	MOTHER'S TRUST FOUNDATION	08/04/2022	Regular	0.00	385.47	
1628268	Invoice	07/25/2022	Refund	0.00	385.47	
17173	NEXPLORE LLC	08/04/2022	Regular	0.00	2,410.00	
2650	Invoice	07/21/2022	Summer enrichment instructor	0.00	2,410.00	
19905	NICOLE FARLEY	08/04/2022	Regular	0.00	2,092.75	
1623069	Invoice	07/21/2022	Refund	0.00	2,092.75	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
13604	NORTH SHORE GAS	08/04/2022	Regular	0.00	1,345.57	
072022 06081976...	Invoice	07/20/2022	1801 Sunset Rd 6/1/22-7/1/22	0.00	86.82	
072122 06011450...	Invoice	07/21/2022	Deer Creek 6/15/22-7/15/22	0.00	319.09	
072122 06011450...	Invoice	07/21/2022	1240 Fredrickson Pl 6/16/22-7/15/22	0.00	188.33	
072122 06022257...	Invoice	07/21/2022	1390 Sunset Rd 6/16/22-7/15/22	0.00	161.51	
072122 06024054...	Invoice	07/21/2022	2900 Trailway 6/16/22-7/19/22	0.00	46.67	
072122 06024054...	Invoice	07/21/2022	1377 Clavey Rd 6/15/22-7/15/22	0.00	46.51	
072122 06024054...	Invoice	07/21/2022	3100 Trailway 6/15/22-7/18/22	0.00	45.84	
072122 06024054...	Invoice	07/21/2022	Aquatic Park 6/16/22-7/15/22	0.00	144.71	
07212206011450...	Invoice	07/21/2022	RCHP 6/16/22-7/15/22	0.00	306.09	
11998	PARK DISTRICT RISK MGMT AGCY	08/04/2022	Regular	0.00	162,482.20	
0622133H	Invoice	06/30/2022	June 2022-Employee Health Insurance	0.00	162,482.20	
12015	PATCH 22 LTD.	08/04/2022	Regular	0.00	750.00	
072822	Invoice	07/28/2022	9/23/22 Petting Farm at Heller Nature Center	0.00	750.00	
19911	R W HENDRICKSEN TREE CARE	08/04/2022	Regular	0.00	18,416.00	
11223	Invoice	07/12/2022	Removal of trees at Sunset Park	0.00	18,416.00	
19927	REGAN FRYE	08/04/2022	Regular	0.00	396.00	
1621332	Invoice	07/20/2022	Refund	0.00	396.00	
12244	ROBYN SHUTMAN	08/04/2022	Regular	0.00	399.06	
1626996	Invoice	07/24/2022	Refund	0.00	399.06	
16459	SANTO SPORT STORE	08/04/2022	Regular	0.00	3,775.25	
708272	Invoice	07/13/2022	48 Outdoor caps	0.00	552.00	
708371	Invoice	07/13/2022	117 Badger Youth tees & 1 Badger Adult tee	0.00	2,046.00	
708388	Invoice	07/13/2022	160 Outdoor caps	0.00	1,160.00	
708410	Invoice	07/18/2022	1 outdoor cap	0.00	17.25	
19918	SCALES AND TALES TRAVELING ZOO	08/04/2022	Regular	0.00	475.00	
072022	Invoice	07/20/2022	7/21/22 Educational show	0.00	475.00	
19920	TAMMY PAPAIZAN	08/04/2022	Regular	0.00	69.00	
1617773	Invoice	07/19/2022	Refund	0.00	69.00	
19912	TARYN KESSEL	08/04/2022	Regular	0.00	80.42	
1628187	Invoice	07/25/2022	Refund	0.00	26.53	
1628187-1	Invoice	07/25/2022	Refund	0.00	53.89	
12569	THE LAKOTA GROUP, INC.	08/04/2022	Regular	0.00	4,490.00	
22021-01	Invoice	07/19/2022	Professional fees 6/1/22-6/30/22	0.00	4,490.00	
10650	WOODHOUSE TINUCCI ARCHITECTS LL	08/04/2022	Regular	0.00	20,189.00	
04-5341	Invoice	07/22/2022	Centennial Ice Arena Renovation Services	0.00	20,189.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	106	58	0.00	332,018.35
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	106	58	0.00	332,018.35

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2022	332,018.35
			<u>332,018.35</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03220 - Bank Draft 7/21/22 Health Equity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	07/25/2022	Bank Draft	0.00	226.74	DFT0003654
INV3996645	Invoice	07/18/2022	7/21/22 HCFA-Visa Card Payment	0.00	226.74	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	226.74
EFT's	0	0	0.00	0.00
	1	1	0.00	226.74

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	226.74
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			226.74



Park District of Highland Park, IL

Check Register

Packet: APPKT03229 - Bank Draft 07/25/22 Health Equity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	07/29/2022	Bank Draft	0.00	418.65	DFT0003663
INV4015475	Invoice	07/25/2022	07/25/22 HCFSA & DCFSA Payments	0.00	418.65	
19658	HEALTHEQUITY INC	07/29/2022	Bank Draft	0.00	84.20	DFT0003664
INV4032186	Invoice	07/25/2022	07/25/22 HCFSA & DCFSA & HCDCFSA	0.00	84.20	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	502.85
EFT's	0	0	0.00	0.00
	2	2	0.00	502.85

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	502.85
			<hr/>
			502.85



Park District of Highland Park, IL

Check Register

Packet: APPKT03221 - Bank Draft 7/25/22 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	07/25/2022	Bank Draft	0.00	41,189.69	DFT0003655
07122 IMRF	Invoice	07/21/2022	June 2022 IMRF Contributions	0.00	41,189.69	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	41,189.69
EFT's	0	0	0.00	0.00
	1	1	0.00	41,189.69

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	41,189.69
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			41,189.69



Park District of Highland Park, IL

Check Register

Packet: APPKT03234 - Bank Draft 7/28/22 Bicker Bros
Check#188186

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19834	BICKER BROS INC	08/01/2022	Bank Draft	0.00	350.00	DFT0003683M1
072822	Invoice	07/28/2022	7/28/22 Bunny Hutch field trip	0.00	350.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	350.00
EFT's	0	0	0.00	0.00
	1	1	0.00	350.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2022	350.00
			<hr/>
			350.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03230 - Bank Draft 7/29/22 ICMA

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11161	ICMA RETIREMENT TRUST #302037	08/02/2022	Bank Draft	0.00	4,177.92	DFT0003677
072922 ICMA 302...	Invoice	07/29/2022	7/29/22 ICMA 457 #302037 Contributions	0.00	4,177.92	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,177.92
EFT's	0	0	0.00	0.00
	1	1	0.00	4,177.92

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2022	4,177.92
			<hr/>
			4,177.92



Park District of Highland Park, IL

Check Register

Packet: APPKT03231 - Bank Draft 7/29/22 ICMA-Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	08/02/2022	Bank Draft	0.00	250.00	DFT0003678
072922 ICMA-Roth..Invoice		07/29/2022	7/29/22 ICMA-Roth IRA #705568	0.00	250.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	250.00
EFT's	0	0	0.00	0.00
	1	1	0.00	250.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2022	250.00
			<hr/>
			250.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03233 - Bank Draft 8/1/22 Gamma Team Security

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19824	GAMMA TEAM SECURITY, INC.	08/02/2022	Bank Draft	0.00	1,154.25	DFT0003680
533-3540	Invoice	07/25/2022	883 Sheridan Rd 7/18/22-7/24/22 Beach Sec...	0.00	1,154.25	
19824	GAMMA TEAM SECURITY, INC.	08/02/2022	Bank Draft	0.00	1,055.84	DFT0003681
533-3539	Invoice	07/25/2022	Boat Beach 7/18/22-7/24/22 Beach security	0.00	1,055.84	
19824	GAMMA TEAM SECURITY, INC.	08/02/2022	Bank Draft	0.00	1,134.00	DFT0003682
533-3522	Invoice	07/18/2022	883 Sheridan Rd 7/11/22-7/17/22 Beach sec...	0.00	1,134.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	3,344.09
EFT's	0	0	0.00	0.00
	3	3	0.00	3,344.09

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2022	3,344.09
			<hr/> 3,344.09



Park District of Highland Park, IL

Check Register

Packet: APPKT03232 - Bank Draft 8/1/22 Health Equity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	08/02/2022	Bank Draft	0.00	373.28	DFT0003679
INV4050307	Invoice	08/01/2022	8/1/22 HCFSA-Visa Card Payment	0.00	373.28	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	373.28
EFT's	0	0	0.00	0.00
	1	1	0.00	373.28

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2022	373.28
			<hr/>
			373.28



Park District of Highland Park, IL

Check Register

Packet: APPKT03222 - P-Card Statement 6/8/22-7/7/22 Payment

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	07/25/2022	Bank Draft	0.00	243,862.92	DFT0003656
70722	Invoice	07/07/2022	P-Card with PA	0.00	243,862.92	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	243,862.92
EFT's	0	0	0.00	0.00
	1	1	0.00	243,862.92

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	243,862.92
			<hr/>
			243,862.92



Memorandum

To: Park Board of Commissioners
From: Brian Romes, Executive Director
Date: August 10, 2022
Subject: **August Committee Meetings**

Summary

The Park Board of Commissioners will review the following August Meeting dates:

- ***Facility and Recreation Committee Meeting:*** Wednesday, August 17, 2022, 6:00 p.m.
- ***Finance Committee Meeting:*** Thursday, August 18, 2022, 8:00 a.m.
- ***Regular Park Board Meeting:*** Wednesday, August 24, 2022, 6:00 p.m.
- ***Park Board Special Meeting:*** Wednesday, August 31, 2022, 5:30 p.m.

Staff recommends consensus from the Board of Park Commissioners to schedule the August Committee Meetings.