

NOTICE OF REVISED WORKSHOP MEETING

NOTICE OF REGULAR MEETING

Wednesday, June 29, 2022

Regular Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
[Live Stream Video Link](#)

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. ADDITIONS TO THE AGENDA

IV. PUBLIC COMMENT FOR ITEMS ON AGENDA

For public comment, members of the public can attend the virtual meeting so they may have the opportunity to speak during the public comment period.

If you wish to speak during the virtual meeting, [click here to register](#).

Registrants will receive an email with meeting access information from it@pdhp.org.

Anyone wishing to speak during the public comment period of the virtual meeting will need to use the "Raise Hand" function in Zoom to indicate that they would like to speak. The Board President or Board Secretary will call on registrants who have activated the "Raise Hand" feature in alphabetical order.

V. CONSENT AGENDA

A. Approval of the Minutes from the May 18, 2022 Workshop Meeting

B. Approval of the Minutes from the May 25, 2022 Annual Meeting

C. Approval of the Minutes from the May 25, 2022 Regular Board Meeting

D. Approval of the Park Avenue Beach and Boating Facility Site Master Plan Report

E. Approval of the Interstate Gas Supply, Inc. Natural Gas Service Agreement bid via Alternative Utility Services, Inc. (AUS Energy)

F. Approval of the Direct Energy Business Marketing, LLC Natural Gas Service Agreement bid via Alternative Utility Services, Inc. (AUS Energy)

G. Approval of Authorization for the Park District of Highland Park to Enroll in and Purchase from the Joint Purchasing Program NCPA (National Cooperative Purchasing Alliance)

H. Bills and Payroll in the amount of \$2,483,672.86

VI. FINANCIAL FORECASTS TREASURER'S REPORT

VII. UNFINISHED BUSINESS

A. Centennial Ice Arena Update

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VIII. NEW BUSINESS

- A. Adopting a Proclamation for the Designation of July as Parks and Recreation Month**
- B. Parks Foundation Update**
- C. Board Committee Updates**
- D. Director's Report**
- E. Board Comments**

IV. OPEN TO PUBLIC TO ADDRESS THE BOARD

IX. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS

ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

VII. ACTION FROM CLOSED SESSION IF ANY

VIII. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
MAY 18, 2022**

The meeting was called to order at 6:00 p.m. by President Ruttenberg.

A motion was made by Commissioner Freeman and seconded by Vice President Grossberg to allow Commissioner Kaplan to participate by electronic means.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Absent: None

Staff Present: Executive Director Romes; Director Smith; Director Voss; Director Peters; Director Gogola; Director Carr; Assistant Director Maliszewski; Assistant Director Murrin; General Manager/Superintendent of Golf Operations Ochs; Manager Johnson; Manager Sanchez; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

None.

THE PRESERVE OF HIGHLAND PARK GRAND OPENING EVENTS

Manager Sanchez reported that the Preserve of Highland Park was converted from its historical use as a golf course began in November 2020. Today, The Preserve of Highland Park celebrates nature and our place in it. The unique 100+ acre property was designed to take advantage of the interesting golf-related topography and includes green lawns, nature-based play areas, specialized native gardens, restored woodlands, and walking and biking trails that connect neighborhoods and downtown Highland Park, and regional biking trails. Visitors can immerse themselves in the sights, sounds, and experiences of nature and outdoor play.

The Park District of Highland Park is celebrating the grand opening of The Preserve of Highland Park at a partner event on Thursday, June 2, 2022, from 5-7:30 pm, and a public event on Saturday, June 4, 2022, from 10 am-noon. During the partner event, a ribbon-cutting ceremony will take place at 5:30 pm, with a reception and tour of the facility. The public event on June 4 includes a variety of family activities.

Commissioner Bernstein requested that the invitation for the partner event be extended to City of Highland Park officials.

President Ruttenberg would like to know if ADA accommodations will be offered.

Manager Sanchez reported that golf carts will be utilized to provide tours to those with ADA accommodations.

ADOPTION OF THE BEACH AND BOATING SAFETY WEEK PROCLAMATION

President Ruttenberg reported that the Park District of Highland Park manages 4 lakefront properties including Rosewood Beach as our dedicated swimming beach, and Park Avenue Boating Facility, as our dedicated recreational boating facility. With the summer swimming and boating season beginning Memorial Day Weekend, the Park District, along with the City of Highland Park, wishes to approve the following Beach and Boating Safety Week Proclamation drawing attention to beach safety practices all summer.

Commissioner Freeman read aloud the Beach and Boating Safety Week Proclamation.

A motion was made by Commissioner Freeman and seconded by Commissioner Kaplan to adopt the Beach and Boating Safety Week Proclamation declaring May 23-30 as Highland Park Beach and Boating Safety Week.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

APPROVAL OF THE 2022 LAKEFRONT SECURITY SERVICES

Assistant Director Murrin reported that the Park District of Highland Park contracts security services to patrol and secure our lakefront properties from 6:00 pm to Midnight, seven days a week from Memorial Day to Labor Day through September 5, and weekends only (Friday-Sunday) September 9-25. One security officer will be positioned at Rosewood Beach and a second at Park Avenue Beach and Boating Facility with the ability to drive to other lakefront and park properties in a marked vehicle.

The Park Board of Commissioners approved an agreement with Securalex at the April 27, 2022 Regular Board Meeting for Lakefront Security Services. As of May 10, Securalex is no longer able to meet the terms

Workshop Meeting Minutes
May 18, 2022

of its proposal. Since lakefront security services are needed to begin in less than one week, The Park District does not have adequate time to issue another RFP. Therefore, staff contacted Gamma Team Security, Inc. to review summer security needs and associated agreement terms. After review with Park District legal counsel, staff is recommending the Park Board reconsider action taken at the April 27 Park Board Meeting by rejecting all proposals received for 2022 Lakefront Security Services and consider a motion for emergency approval to enter into an agreement with Gamma Team Security for Lakefront Security Services.

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan to reconsider approval by the Park Board of Commissioners to enter into an agreement with Securalex, and reject all proposals received for 2022 Lakefront Security Services RFP.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried.

A second motion was made by Commissioner Kaplan and seconded by Commissioner Freeman for emergency approval to allow the Executive Director to enter into an agreement with Gamma Team Security, Inc. for 2022 Lakefront Security Services.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried.

President Ruttenberg would like to know the cost differential.

Assistant Director Murrin reported that there is a \$596 savings by entering into a contract with Gamma Team Security, Inc.

APPROVAL OF THE 2022 MORAINES PARK PATH IMPROVEMENT PROJECT REBID

Director Smith stated that the last discussion was at the April 20 Finance Committee meeting. Five bids were received. Staff is recommending Integral Construction which was the low bid. During the Finance Committee meeting, it had come up that there was an outside group that had reached out to the Park District to express concerns regarding Integral Construction. Concerns were regarding violations from the Illinois Department of Labor, OSHA violations, and contract issues with past projects. Staff researched and worked with Park District counsel and came to the conclusion this wasn't an issue and we could still move forward with them. However, as part of this process, it was discovered that Integral Construction failed to disclose the information about past violations which is a requirement of our bid documents. Unfortunately, we are in a position where we are essentially forced to determine that Integral Construction is not the lowest responsible bidder which means we now look to the second-lowest bidder which is Team REIL. Team REIL is significantly higher than Integral Construction. This is a firm that we worked with and have a positive relationship with. Staff reached out to Team REIL to see what they could do to reduce their cost. They were able and willing to reduce their cost by \$28,000. The anticipated amount over budget is \$137,580. Staff is recommending moving forward with this project with a total contract of \$586,314. Construction would start in mid-July 2022 with construction completion in late September 2022.

President Ruttenberg reported that this park will be open for dog-friendly uses, however, it will no longer be restricted to a dog beach.

Director Smith reported that while there will still be a fenced area so that users can transition from leach to off-leash for dogs, the beach will no longer be restricted to a dog beach.

Commissioner Bernstein would like to discuss how this project along with other capital projects exceeding the budgeted amount will impact the five and ten-year capital plans at upcoming Finance Committee Meetings.

President Ruttenberg will vote in favor of this project since the beach will be dual-use for the community and dogs.

A motion was made by Vice President Grossberg and seconded by Commissioner Freeman to approve Base Bid Items 1, 2, and 3 and Alternates 1 and 2 from Team REIL Inc. for the 2022 Moraine Park Path Improvement Project and authorize the Executive Director to enter into an agreement in the amount of \$586,314.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried.

HIDDEN CREEK AQUAPARK CONCRETE DECK REPLACEMENT ENGINEERING

Director Smith reported that the concrete deck surrounding the Hidden Creek Aqua Park (HCAP) pool which was installed in 1966 is starting to deteriorate and needs replacement. Sections are cracking and heaving which could create hazardous conditions. The replacement of the concrete deck will also address ADA accessibility throughout the deck. The 2022 approved capital budget includes \$30,000 for engineering services (excluding construction administration) to develop a design to bid on the project in 2022. The actual deck replacement would take place in 2023 before the 2023 swim season.

This project is also taking on the scope of the shade structure replacements. Combining these two projects maximizes efficiency.

The scope of this project is specialized, and the Park District requested proposals from civil engineers the Park District has existing relationships. The Park District received two proposals for engineering services for this project. The scope includes survey work, engineering, and construction drawings, as well as participating in the bidding process. The bidding process would not occur until the fall of 2023. The anticipated costs for this project include \$35,800 for the proposal from Gewalt Hamilton Associates and \$6,500 to survey the existing conditions for a total cost of \$42,300, which is \$12,300 over budget. If approved, staff would receive construction documents by this fall, the bid would be awarded this winter, and construction would occur in the spring of 2023.

Staff recommends that the Park Board of Commissioners consider the Gewalt Hamilton and Associate (GHA) proposal. The Park District has a positive existing relationship with GHA, and they were involved with the HCAP original construction.

President Ruttenberg would like to know the anticipated cost to replace all the concrete.

Director Smith reported that staff budgeted \$400,000 in 2023, however, staff anticipates the costs to increase. Based on feedback from the civil engineers, staff will make changes to the 2023 capital plan.

President Ruttenberg and Vice President Grossberg would like staff to contact the civil engineers to see if there are alternative options instead of concrete to replace the deck.

Commissioner Bernstein requested that the civil engineers provide industry best standard solutions and possible alternatives with staff.

Commissioner Bernstein would like to know if there will be reduced capacities this summer due to COVID-19.

Executive Director Romes reported that the aquapark will operate at full capacity.

Vice President Grossberg would like to know if the concessions will be open this summer.

Assistant Director Murrin reported that staff is in the final negotiations to secure a vendor to operate concessions at the aquapark this summer.

Commissioner Bernstein would like to know if the District is still in need of lifeguards.

Assistant Director Murrin reported that the District has filled 96% of the vacant lifeguard positions.

SUNSET VALLEY GOLF CLUB PROJECT UPDATES

A. Bridge Replacement and Removal

Director Smith reported that Sunset Valley Golf Club has a total of ten bridges that are used by golfers to navigate the course during play across the Skokie River. Required inspection of these bridges revealed that eight of these bridges need replacement over the next several years. He is pleased to report that Bridges 1, 7, and 9 have already been replaced and Bridge 8 was removed, completing the first phase of this project. As for the second phase of this project, the bid will be released in September, the bid will be awarded in October, and construction will begin in December to replace Bridges 2, 3, and 5, along with the removal of Bridge 6. Staff anticipates the second phase of the project will be completed in April of 2023. Lastly, he is pleased to report that this project is coming in \$50,000 under budget.

B. Phase One of the Cart Path Resurfacing

Manager Ochs reported that the cart path resurfacing project will be completed over the next three years in three phases. Construction for Phase One will occur this fall, resurfacing the cart paths at holes 1 – 5, 8, and 9. Staff budgeted \$130,000. Phase Two is scheduled for 2023 and staff budgeted \$130,000. Phase Three is scheduled for 2024 and staff budgeted \$140,000.

Commissioner Bernstein would like to know if there is a need for the cart path along the southern end of the course.

Manager Ochs reported that staff will investigate to see if there is a need-based on utilization.

President Ruttenberg and Commissioner Bernstein asked staff to evaluate all the cart paths to see if any can be eliminated and turned into green space.

CENTENNIAL ICE ARENA RENOVATION UPDATE

Director Smith reported that staff recently attended a Plan and Design Commission Meeting hosted by the City of Highland Park to request a variance to not include and replace the island in the parking lot renovation to maximize the number of parking spaces, to request approval of the proposed traffic pattern in the parking lot, which no longer permits two-way traffic, and to request approval of the proposed lighting schedule and kelvin color temperature to illuminate the parking lot. The City approved staff's requests.

President Ruttenberg wanted confirmation that the reduction of the kelvin color temperature will not negatively impact the brightness of the parking lot.

Director Smith reported that while the kelvin color changed, there was no impact on the brightness.

The bid will be issued on May 23, there will be a pre-bid meeting on May 26, the bids will be due June 6, staff will review the bid results at the June Finance Committee Meeting, and staff will request approval of a contract from the Park Board at the June Regular Board Meeting. If approved, construction would begin in July, with an anticipated completion by the end of this year.

APPROVAL OF THE REVISIONS TO SECTION 8.9 PARTICIPATION IN PROGRAMS AND USE OF FACILITIES IN THE PART-TIME EMPLOYEE PERSONNEL POLICY MANUAL

Director Kopka reported that the employment market has yet to recover from the pandemic’s impact. Many companies, including the Park District, are finding it more difficult to discover, hire, and keep talented staff. As an employee recruitment tool, and in an effort to increase retention, reduce attrition and improve engagement, staff reviewed the Park District’s “Employee Perks Program” (formally known as the “Employee Ambassador Program”) and is proposing numerous updates.

Particular attention has been given to seasonal employees, specifically summer staff, to incentivize their return to the Park District each summer, in addition, to referring other quality candidates.

Vice President Grossberg fully supports the recommended changes, however, he would like to know if the revisions were based on recommendations from employees.

Director Kopka reported that the revisions were based on incentives and benefits which our neighboring districts offer.

A motion was made by Commissioner Kaplan and seconded by Commissioner Freeman to approve the revisions to Section 8.9 Participation in Programs and Use of Facilities in the Part-Time Employee Personnel Policy Manual.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried.

APPROVAL OF THE REVISIONS TO SECTION 8.13 PARTICIPATION IN PROGRAMS AND USE OF FACILITIES IN THE FULL-TIME EMPLOYEE PERSONNEL POLICY MANUAL

Director Kopka reported that the employment market has yet to recover from the pandemic’s impact. Many companies, including the Park District, are finding it more difficult to discover, hire, and keep talented staff.

As an employee recruitment tool, and in an effort to increase retention, reduce attrition and improve engagement, staff reviewed the Park District’s “Employee Perks Program” (formally known as the “Employee Ambassador Program”) and is proposing numerous updates.

Proposed additions for the Full-Time Employee addressed expanding current employee benefits to their Spouse and Family Members (under 21) at:

Deer Creek, the Recreation Center, and Rosewood Beach. The language was also clarified in regard to the fee assessed for Facility Rentals (20%) and for classes in the event they are at maximum capacity (20%).

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan to approve the revisions to Section 8.13 Participation in Programs and Use of Facilities in the Full-Time Employee Personnel Policy Manual.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried.

APPROVAL OF ORDINANCE 2022-04 – AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR SALE OF SURPLUS PERSONAL PROPERTY

Director Peters reported that Pursuant to 70 ILCS 1205/8-22 the Park District of Highland Park disposes of property it deems to be of no use to the Agency. With each item disposed of, the District will determine which method of disposal is in its best interests. As indicated in the ordinance, this could be through sale to the highest bidder, trade-in, or donation. Most of the property has some value, although in most cases it is minimal. If the property cannot be sold or donated, the District will dispose of it in the most economical method possible. Also, pursuant to 70 ILCS 1205/8-22 the District must pass the attached ordinance by approval of at least three-fifths of the Park Board.

A motion was made by Commissioner Kaplan and seconded by Vice President Grossberg to approve Ordinance 2022-04: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property so that the Park District of Highland Park can dispose of surplus property as indicated in Addendum 1 of the Ordinance.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

REVIEW OF VOUCHERS

President Ruttenberg and Commissioner Bernstein reported that they reviewed the vouchers and there were no discrepancies.

OTHER BUSINESS

Vice President Grossberg reported that he attended a recent symphony conducted by the Highland Park Strings, and to his surprise the Park District was not referenced in the program or mentioned throughout the symphony.

Executive Director Romes reported that staff will contact Larry Block to make sure that the Park District is referenced and recognized moving forward.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

CLOSED SESSION

A motion was made by Commissioner Bernstein, seconded by Commissioner Freeman, to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

Workshop Meeting Minutes
May 18, 2022

The meeting adjourned into Closed Session at 7:04 p.m.

The meeting reconvened into Open Session at 7:22 p.m.

Action From Closed Session If Any

President Ruttenberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body.

No action was taken.

ADJOURNMENT

A motion was made by Commissioner Bernstein and seconded by Vice President Grossberg and approved by a unanimous vote. The Board Meeting adjourned at 7:24p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF ANNUAL MEETING
MAY 25, 2022**

The meeting was called to order at 6:02 p.m. by President Ruttenberg.

A motion was made by Commissioner Bernstein and seconded by Vice President Grossberg to allow Commissioner Kaplan to participate by electronic means.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Absent: None

Staff Present: Executive Director Romes; Director Smith; Director Voss; Director Peters; Director Gogola; Director Carr; Assistant Director Maliszewski; Assistant Director Murrin; General Manager/Superintendent of Golf Operations Ochs; Manager Johnson; Coordinator Hejnowski

President Ruttenberg requested a moment of silence to honor the loss of the children and teachers in Texas.

ADDITIONS TO THE AGENDA

None.

ELECTION OF OFFICERS

A. President

Executive Director Romes opened the floor for nominations for the office of President of the Board of Park Commissioners.

Commissioner Kaplan nominated Commissioner Grossberg for the office of President of the Board of Park Commissioners. A motion was made by Commissioner Ruttenberg and seconded by Commissioner Bernstein to close the floor for nominations for President of the Park Board.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Commissioner Grossberg, Commissioner Ruttenberg

Nay: None

Absent: None

Motion carried.

Annual Meeting Minutes
May 25, 2022

A motion was made by Commissioner Kaplan and seconded by Commissioner Bernstein to elect Commissioner Grossberg to the office of President of the Board of Park Commissioners.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Commissioner Grossberg, Commissioner Ruttenberg

Nay: None

Absent: None

Motion carried.

B. Vice President

President Grossberg opened the floor for nominations for the office of Vice President of the Board of Park Commissioners.

Commissioner Kaplan nominated Commissioner Freeman for the office of Vice President of the Board of Park Commissioners. A motion was made by Commissioner Bernstein and seconded by Commissioner Ruttenberg to close the floor for nominations for Vice President of the Park Board.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Commissioner Ruttenberg, President Grossberg

Nay: None

Absent: None

Motion carried.

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan to elect Commissioner Freeman to the office of Vice President of the Board of Park Commissioners.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Commissioner Ruttenberg, President Grossberg

Nay: None

Absent: None

Motion carried.

APPOINTMENTS

A. Secretary/Executive Director – Brian Romes

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan to appoint Brian Romes to the office of Secretary/Executive Director.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

B. Assistant Secretary – Roxanne Hejnowski

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Bernstein to appoint Roxanne Hejnowski as the Assistant Secretary acting under the general supervisor of the Secretary/Executive Director to the office of Assistant Secretary.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

C. Treasurer – Mari-Lynn Peters

A motion was made by Commissioner Kaplan and seconded by Commissioner Bernstein to appoint Mari-Lynn Peters to the office of Treasurer.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

D. IMRF Authorized Agent – Chris Kopka

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan to appoint Chris Kopka as the IMRF Authorized Agent.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

E. Auditor – Sikich LLP

A motion was made by Vice President Freeman and seconded by Commissioner Ruttenberg to appoint Sikich LLP as the auditor for the Park District of Highland Park.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

F. Attorney – Ancel Glink

A motion was made by Commissioner Bernstein and seconded by Commissioner Ruttenberg to appoint Ancel Glink as the attorney for the Park District of Highland Park.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

COMMITTEE CHAIRS

President Grossberg reported that the Park Board currently has the following Board Committees, Facility and Recreation, Lakefront, Parks, and Natural Areas, Finance, and Policy. Per Park District policy #2.05, the President of the Board appoints Committee Chairs. The established Board Committee Chairs shall advise the Board on matters presented at the Board Committee Meetings.

Executive Director Romes reported that appointments will be made at a future meeting, however he would like to take the opportunity to see which members of the Park Board would be interested in chairing our Board Committees.

Vice President Freeman would like to chair the Facility and Recreation Committee.

Commissioner Kaplan would like to chair the Lakefront, Parks, and Natural Areas Committee.

Commissioner Bernstein would like to chair the Finance Committee Meeting.

President Grossberg would like to chair the Policy Committee Meeting.

Commissioner Bernstein acknowledged and recognized the efforts and dedication former President Ruttenberg put in over the last 10 years, some of which was during the pandemic. On behalf of the entire Park Board, we appreciate all the work he did for the Park District.

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Bernstein to adjourn the meeting.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

The Annual Meeting adjourned at 6:13 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
MAY 25, 2022**

The meeting was called to order at 6:14 p.m. President Grossberg

ROLL CALL

Present: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: Commissioner Kaplan

Staff Present: Executive Director Romes; Director Smith; Director Voss; Director Peters; Director Gogola; Director Kopka; Assistant Director Maliszewski; Assistant Director Murrin; Manager Johnson; Coordinator Hejnowski

Guest Speakers: None.

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSENT AGENDA

A motion was made by Commissioner Ruttenberg, seconded by Commissioner Bernstein to approve the Minutes from the April 13, 2022 Workshop Meeting, the Minutes from the April 13 Facility & Recreation Committee Meeting, the Minutes from the April 20 Lakefront, Parks, & Natural Areas Committee Meeting, the Minutes from the April 27, 2022 Regular Board Meeting, the Executive Director's Annual Salary, the Hidden Creek AquaPark Concrete Deck Replacement Engineering Services Agreement, and Bills and Payroll in the amount of \$1,741,040.65

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER’S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters reported that as of April 30, 2022, actual revenues are exceeding budgeted revenue by \$630,000 and actual expenses are \$743,000 less than budgeted for a year-to-date net difference of \$1.3 million. When compared to the pre-COVID years (2017-2019), the District is a little bit behind \$700,000.

Conclusion

In April of 2022 Park District programs and facilities are performing better than budgeted, \$400,000 of the operating surplus is due to timing differences, and the Park District has a \$1 million surplus thanks to \$90,000 from West Ridge Center which is primarily due to early childhood programming revenues, \$64,000 from Centennial Ice Arena since both gymnastics and ice programming surpassed budgeted enrollment figures by 100 participants each, \$305,000 from Tennis which is due to the 400 additional participants, \$27,000 from Aquatics, \$9,000 from Recreation, and Park District received \$151,000 more than budgeted in replacement taxes. Lastly, there is a \$344,000 savings in salaries and wages due to open positions, as well as correlating insurance and retirement. Overall, the Park District is in a very favorable position at the end of April.

Commissioner Bernstein would like a recommendation from staff as to how often the charts should be reviewed at the Finance Committee Meeting.

Director Peters recommended that the charts be reviewed quarterly.

President Grossberg would like to know how the staff shortages have impacted operations.

Executive Director Romes reported that the areas where the District is struggling the most due to staffing shortages are parks and facilities maintenance. While recreation has had a lot of turnovers, he feels the District is doing well from a staffing standpoint.

President Grossberg would like an explanation of replacement taxes.

Director Peters reported that replacement taxes are based on income tax filings from local businesses. When the pandemic first hit in 2020, the District budgeted far less. As businesses are returning to normal, they are required to pay more in income taxes. It’s a sign that our local economy is improving.

President Grossberg is pleased that staff budgeted conservatively and is pleased to hear that the local economy is improving.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Parks Foundation

Executive Director Romes reported that the Parks Foundation met on May 17 to discuss upcoming events they will be supporting, which include Fourth Fest, Ravinia Farmers Market, a Pickleball Tournament, and the Champions Banquet this fall.

B. Summer Programming and staffing Update for the Lakefront and AquaPark

Manager Acevedo is pleased to report that the aquatics department is 97% staffed, and she has two new full-time supervisors, Shelby Mephram and Eric Gonzalez.

Hidden Creek AquaPark

Judy's Pizza is partnering with the District to serve concession at Hidden Creek AquaPark and they will be operating seven days a week. As for pool passes, to date, the District has sold 1,200 passes, which is comparable to 2021 sales of 1,001. Pre-COVID the District sold 983, so she is pleased to see the spike in sales and has individuals and families utilize the aquapark.

Rosewood Beach

Judy's Pizza will also be operating concessions Saturday and Sunday from 11:00 a.m. – 6:00 p.m. As for parking decals and beach passes, to date, the District has sold 3,179 parking decals and 14,364 beach access passes.

Park Avenue Beach and Boating Facility

Manager Pierce reported that the boating season began Friday, May 27. She is pleased to report that staff added three catamaran storage spaces, a second Stand Up Paddle (SUP) rack and relocated both racks to the beach instead of the south pad, and daily launch passes (\$45 Monday – Thursday, and \$75 Friday – Sunday). Daily launch passes must be purchased at the Recreation Center of Highland Park.

As for utilization of the site, to date, there are 205 members (149 Res/56 NR), 94 storage holders (74 Res/29 NR), 18 launch-only holders (16 Res/2 NR), and 93 parking pass holders not counting the boaters (59 Res/34 NR). She is pleased to report we are trending or exceeding 2021 sales figures.

Commissioner Ruttenberg would like to know if daily launch passes could be purchased at Park Avenue.

Executive Director Romes reported that passes can only be purchased at the Recreation Center of Highland Park, however, the plan is to sell passes on site in 2023.

Commissioner Ruttenberg would like to know if daily passes could be purchased online.

Executive Director Romes reported that daily passes cannot be purchased online.

Commissioner Bernstein requested signage at the site indicating that daily launch passes must be made in person at the Recreation Center of Highland Park.

Executive Director Romes reported that marketing will develop additional signage for the site.

Commissioner Bernstein would like what procedures are in place for pool pass membership sales for the holiday weekend.

Manager Acevedo reported that she will be working the front desk along with extra staff to manage pool membership sales and the fast pass lane will be available for current members, so they do not have to wait in line to enter the aquapark.

Commissioner Ruttenberg recommended that all the signs be replaced at Park Avenue to make the site more welcoming.

Manager Pierce reported that several signs have been replaced to ensure the site is more welcoming.

Vice President Freeman commended staff for finding seasonal aquatic staff so the aquapark and lakefront properties will be open and safe to use this summer. Furthermore, she is ecstatic that staff was able to secure a vendor for concessions at the aquapark and Rosewood Beach.

President Grossberg would like an update on the number of members in the Loyalty Program.

Manager Pierce reported that the monetary goal was met, however she will follow up with the number of members.

Commissioner Ruttenberg reported that the gate was a great investment along with the launch of the application, as it reduces staffing.

C. Director's Report

Executive Director Romes reported that our first in-person ParkSchool Graduation for Mighty Oaks is this evening.

Vice President Grossberg would like to know how many graduates there were.

Assistant Director Maliszewski reported there were around 60 children.

Executive Director Romes provided summer camp figures reporting that Pre-Camp is June 13 – 17, this includes Adventure Camp and Mini Crew. The official season is June 20 – August. After Camp is August 8 -12, this includes Mini Crew, Outdoor Adventure, and Tennis.

Commissioner Bernstein would like to know if the District was able to hire enough counselors.

Assistant Director Maliszewski reported that the District is still filling positions for nature camps. Overall, staff are ready for the 2022 season.

Executive Director Romes shared a list of upcoming events which includes the Community Grand Opening Celebration for the Preserve of Highland Park on Saturday, June 4, a Father's Day Mini Golf Tournament on Sunday, June 19, and the World's Largest Swim Lessons at Hidden Creek AquaPark on Thursday, June 23. This is a global drowning prevention event launched by the World Waterpark Association in 2010. The event includes a 30-minute lesson, water safety information, followed by an hour of family free swim. Free with a suggested donation to support the Parks Foundation of Highland Park FYI scholarship program.

Lastly, Executive Director Romes reported that on behalf of the Park District Staff and Board I want to express our deepest condolences to the victims and families of yesterday's shooting at Robb Elementary School in Uvalde, TX. This recent event, and others like it, are an unfortunate, but important reminder of the responsibility we have as public service providers to ensure proper safety and security protocols are in place at all our facilities. I spoke with a few Park Board Members today regarding our protocols and want to ensure the community and park board that we have very similar protocols as our sister governments including NSSD112, and we regularly conduct internal and third-party audits of our protocols, as well as work closely with our Risk Management Association to review our Emergency Action Plans, Emergency Response Plans, and Communication Plans. Furthermore, we work regularly with the City Police and Fire to ensure the safety of our community. Again, I just want to reiterate our commitment to safety and diligent safety protocols.

D. Board Comments

None.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

ADJOURNMENT

A motion was made by Commissioner Bernstein and seconded by Vice President freeman and approved by a unanimous vote. The Board Meeting adjourned at 6:48 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: June 29, 2022

Subject: **Approval of the Park Avenue Beach and Boating Facility Site Master Plan Report**

Summary

The Park Avenue Beach and Boating Facility Site Master Plan is an initiative from the Lakefront Master Plan Update that consolidates the various lakefront planning efforts to develop a holistic, sustainable, conceptual site plan for Park Avenue Beach and Boating Facility. The plan considers access, boat storage and amenities, passive and active recreation, infrastructure repair and replacement, and is also consistent with the District's Beach Management Plan. The Site Plan includes Concept Plan Drawings, but does not include specific engineering, architectural, or construction plans. Concept Plan Drawings provide the Park District support to apply for grant funds and budget for future projects.

The Park Avenue Beach and Boating Facility Concept Plan Drawings were presented to the Park Board at the August 10, 2021 Workshop Meeting for board discussion. They were also shared with the public at a community meeting on August 16, 2021, where over 90 people attended to provide feedback. The Lakota Group presented the Preferred Concept Plan Drawings, as well as a summary of community feedback, at the Lakefront Committee on August 17, 2021. The Preferred Concept Plan Drawings were approved by the Park Board on August 24, 2021.

Phase 1 of the Preferred Concept Plan Drawings were submitted to IDNR for consideration of an OSLAD grant award.

Though the Concept Plan Drawings were approved, Lakota Group continued to work on the Report Document which details the process and the elements of the plan. The Park Avenue Beach and Boating Facility Site Master Plan Report is attached and was reviewed with the Park Board of Commissioners at the March 9, 2022 Workshop Meeting.

Recommendation

Staff recommends approval from the Park Board of Commissioners for the Park Avenue Beach and Boating Facility Site Master Plan Report.

PARK AVENUE BEACH & BOATING FACILITY

Master Plan Report

Highland Park, Illinois



PARK DISTRICT
of HIGHLAND PARK

THE
LAKOTA
GROUP.

1/10/2022



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INTRODUCTION

Highland Park's Park Avenue Beach and Boating Facility consists of property along the Lake Michigan shoreline, divided into two distinct areas. The north area of the park offers a passive, non-swimming beach, parking, boat storage, and limited leisure amenities, such as a picnic table. The south area includes the North Shore Yacht Club, boat launch, parking, boating beach, and storage sheds/areas. In late 2020, the Park District of Highland Park (PDHP) developed an update to their Lakefront Master Plan to reassess conditions and provide a path forward for each of the four lakefront parks. Two key recommendations were made for the Park Avenue Beach and Boating Facility. First, a Park Avenue Working Group (PAWG) was established to help direct options for improving long-term access to

boating and related activities. Second, it was recommended that a more detailed site plan be developed to address the key issues facing the site, including:

- Improvements to the yacht club building
- Enhancements for non-motorized boaters
- Enhancements to the pedestrian connections to and through the park

To address the second recommendation, in early February of 2021, PDHP engaged the Lakota Group, planners and landscape architects, to focus on developing a range of site plan options that tested optimized use of the park and beach to serve all users of this lakefront asset. These were to be based on direction from staff and Board, with input from PAWG and the City of Highland Park.

This study builds upon other current and previous studies such as

- 2007 Highland Park Lakefront Plan
- 2018 PDHP Community Input Surveys
- 2021 Beach Management Strategy Plan
- SmithGroup Breakwater Replacement Study
- Capital Improvement Plan

In addition to previous studies and input, this more focused site planning initiative engaged the voice of additional focused users such as the North Shore Yacht Club, neighbors and City of Highland Park leadership.

This summary report presents a preliminary site plan direction that highlights numerous active and passive components of the plan

The Park Avenue Site Plan is conceptual and does not include specific engineering, architectural or construction plans. The replacement of the break water and repair of the boat launch are not part of the scope of the site plan, though the plan does represent these projects as a current planning initiative and incorporates them into the overall site and capital plan.

The concept plan was approved by the Park District Board of Commissioners on August 24. At the time of approval, the plan was unfunded; with an approved plan, the Park District can begin to identify possible funding opportunities.

to serve all members of the Highland Park community. In addition to infrastructure improvements that address, visual and physical access to the lakefront, the plan seeks to balance parking and boat storage facilities along with improved open space and pedestrian amenities.

This report also outlines a strategy for phase implementation, funding and management/programming of the plan components that will be folded into the district's long-range capital plan.

The following sections of this summary report outline the planning process and more specifically describe the details and strategies for implementing the Park Avenue Beach and Boating facility plan direction.

SITE CONTEXT & CONDITIONS "STATE OF THE BEACH"



NORTH AREA

Park District Parking Lot, Boat Storage, and Beach

The following observations and thoughts were developed by our team from several site visits with staff, committee members, and internal team visits.

- Arrival sequence for residents by car or foot from Park Avenue provides great views, but lacks coherent connectivity to the Boating Beach and Yacht Club
- There is a concrete path along Park Avenue, but the pedestrian connections at the bottom of the bluff are unclear and do not identify use areas of the beach
- There are little to no accommodations for pedestrians or seniors with regard to seating or overlooks
- The parking lot footprint is large, relative to the size of the beach, and seems unorganized. Views to Lake Michigan, one of the City's most important assets, is dominated by this parking lot, diminishing the appeal of this natural feature
- Snow storage limits parking lot usage in the winter months. Alternative snow management and/or storage location could extend use of the parking lot during the off-season and reduce potential snow melt run-off contamination, litter or debris.
- The gated boat storage area is functional and provides parking for approximately 34 boats, but overall, this area is unattractive and its orientation limits the use of the actual beach
- The chain link fence for the boat storage area immediately abuts the beach without screening or buffering; it appears the fence/sheet pile wall north of the boat storage could be moved further north
- The shoreline slope and sand on the beach directly east of the parking lot has eroded in some areas and below-grade protection fabric and stabilizing stones have migrated causing an unsightly and potentially hazardous condition
- The additional PDHP storage area immediately adjacent to the City's one-story storage building seems inefficient and its appearance detracts from the beach and natural feel of the park. Furthermore, it disconnects the only beachfront pedestrian link to the sailing beach and the parking and access drive west of the water plant
- Overall, the park is missing a sense of the beach environment, vegetation, and waterfront celebration



TOP: View of north beach showing exposed protection fabric and migrated shoreline stabilization stones impacting beach area.

BOTTOM RIGHT: North corner of boat storage area, looking south showing poor chain-link fence and vegetation conditions.

BOTTOM LEFT: View of degraded environmental conditions at north beach storage area.



POTENTIAL ENHANCEMENT CONCEPTS

- Explore vehicular and pedestrian reconfiguration options for arrival, parking, and boat storage
- Consider clear and effective signage, including wayfinding and potential gateways
- Test a better pedestrian arrival path and sequence to the beach that ultimately connects to the south on the lake side and provides ADA access throughout the site
- Explore alternate locations for secondary motorized or non-motorized boat storage or options for improving its relationship to the beach
- Consider decreasing impermeable surface, and/or using permeable pavers, and strategically adding native landscape
- Reassess the vegetation and potential incorporation of native species
- Consider a community-driven experience that plays to all demographics through a potential boardwalk, native vegetation stands, seating and overlook opportunities, and improved lighting and shelter opportunities
- Maximize the community's use and potential of the beach through increased programming, strategic partnerships, and potential revenue sharing opportunities

SOUTH AREA

North Shore Yacht Club, Boat Launch, Vehicle/Trailer Parking, and Beach

North Shore Yacht Club

The following observations and thoughts were developed by The Lakota Group team from several site visits with Park District staff, committee members, and internal team visits.

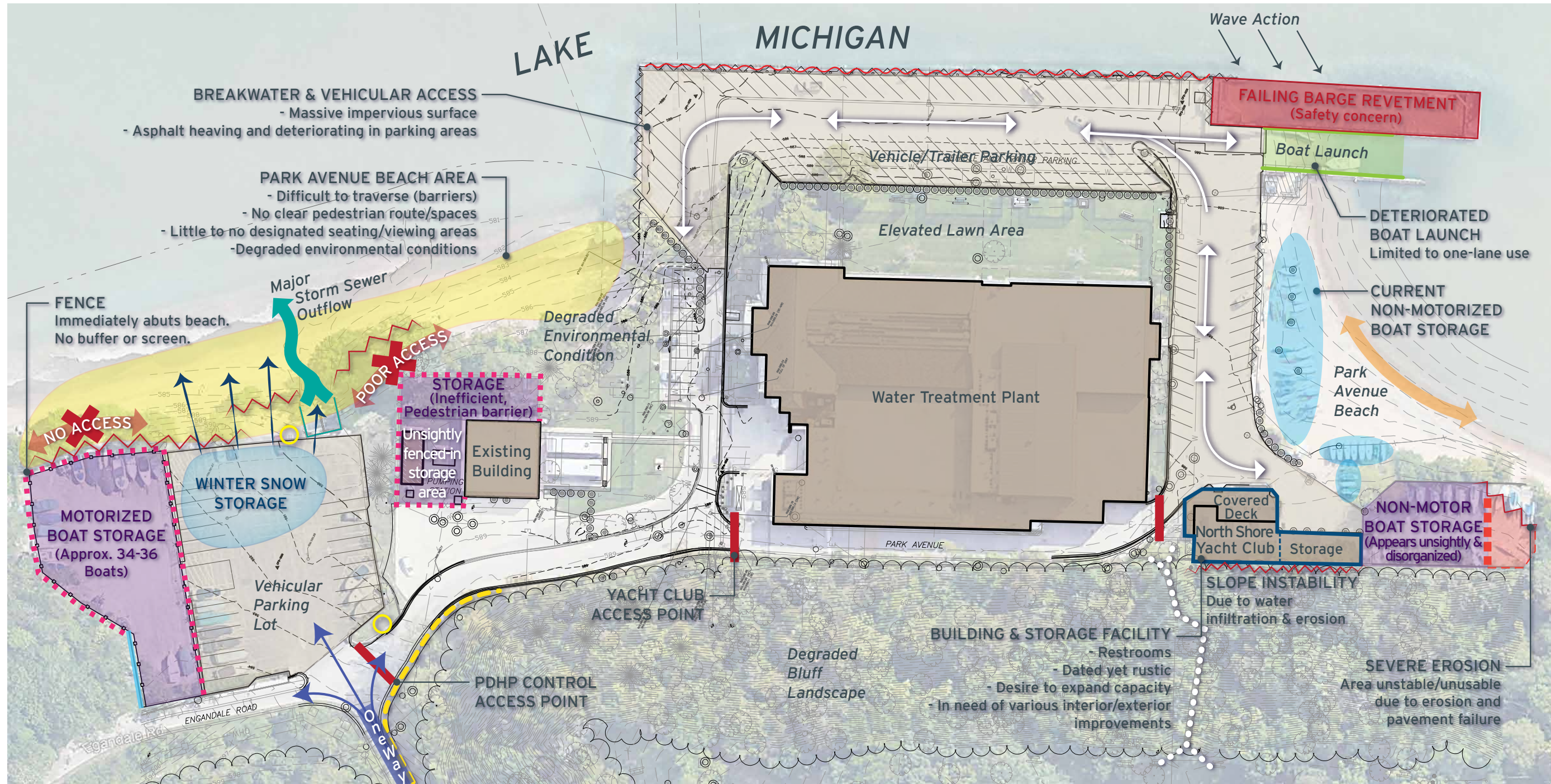
- Building is owned by the Park District and leased to the North Shore Yacht Club
- Overall, the building is structurally sound and generally suits the needs of the Club's current membership. The building is also rented out for small parties/events to non-members by the Park District
- The dated appearance and character of the building may be visually unappealing to the general public, however the sailors and boaters tend to like the rustic seaside character
- There is a desire by the Club to expand the capacity of the building from 65 to 130 people
- The building would benefit from architectural and material upgrades and repairs to improve its function as well as curb appeal, including:
- Potential interior improvements to consider include renovations to the kitchen and bathrooms, which are outdated, as well as increased storage. ADA improvements must be made as part of any upgrades



View of North Shore Yacht Club building, dated but with rustic seaside character.

- Exterior improvements to consider include repairs to the fascia/roof, front deck area, ADA access, new paint, new benches and seating, new exterior lighting, and addressing bluff issues behind the building
- Overly dense tree canopy on the bluff is contributing to slope instability. This combined with drainage issues has caused bluff erosion on the building's west side.

Map 1: Physical Conditions Analysis - North & South Area Character



LEGEND



- Clear Pedestrian Route
- ~ Safety Guardrail
Deteriorating due to historic high wave action
- Chain-link Fencing
- ➔ Stormwater Runoff
- ~ Erosion
- ➔ Water/Beach
Conflicts between personal water crafts, power boats, and unsanctioned swimmers due to limited space of cove/beach
- ~ Sheet Pile Wall
could move further north
- ➔ Slope Instability
- Access Control Gate
- ➔ Potential for Polluted Runoff
- ➔ Yacht Club Access & Circulation
- Signage

PARK AVENUE BEACH & BOATING FACILITY MASTER PLAN UPDATE

EXISTING CONDITIONS | NORTH & SOUTH AREA CHARACTER

HIGHLAND PARK, ILLINOIS

SCALE: 1"=70'
0' 17.5' 35' 70'

APRIL 15, 2021

PREPARED FOR:
PARK DISTRICT OF
HIGHLAND PARK

THE LAKOTA GROUP.
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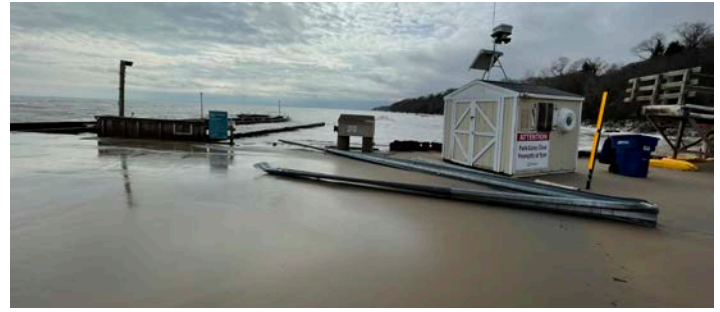
View from vehicle and trailer parking area looking north towards North Shore Yacht Club storage facility.

Storage Buildings and Service Areas

- The metal storage garages south of the yacht club appear to be well-used, but could be more efficiently organized
- It was noted that the storage racks for personal watercraft were inadequate
- The outdoor non-motorized storage/service areas appear disorganized and detract from the appeal of this portion of the beach
- There is severe slope instability/failure along the southeast edge of the non-motorized storage pad prohibiting full use of the storage area to the south
- The southern portion of the site, including the area between the water treatment plant and the lake, has an abundance of impermeable surface/paving that is disproportionate given the overall size of the site
- The vehicle and trailer parking area east of the water treatment plant is in fair condition; the pavement is heaving/deteriorating due to flooding, intense wave action, and historic high water levels
- The current storm system is also overtaxed due to these same volatile lake conditions

Boat Launch and Beach

- Over the course of this planning process the boat launch collapsed and is currently closed due to a failure in the concrete ramp. Due to previous deterioration, it had been operating with only one of the two lanes provided in service. Repair/replacement is being address through a separate project.
- SmithGroup presented numerous scenarios for rebuilding the lakefront breakwater to reestablish a new boat launch and more importantly protect the Park Avenue Boating Beach from further erosion. These planning efforts should consider a solution to maximize long-term value with total community benefit. Resolution of this issue is outside the scope of this study.
- Conflicts remain between personal watercraft and power boaters, primarily due to the small size of the cove/beach. In addition, the beach is a non-swimming beach, but still has swimmers utilizing the area which causes significant safety risks

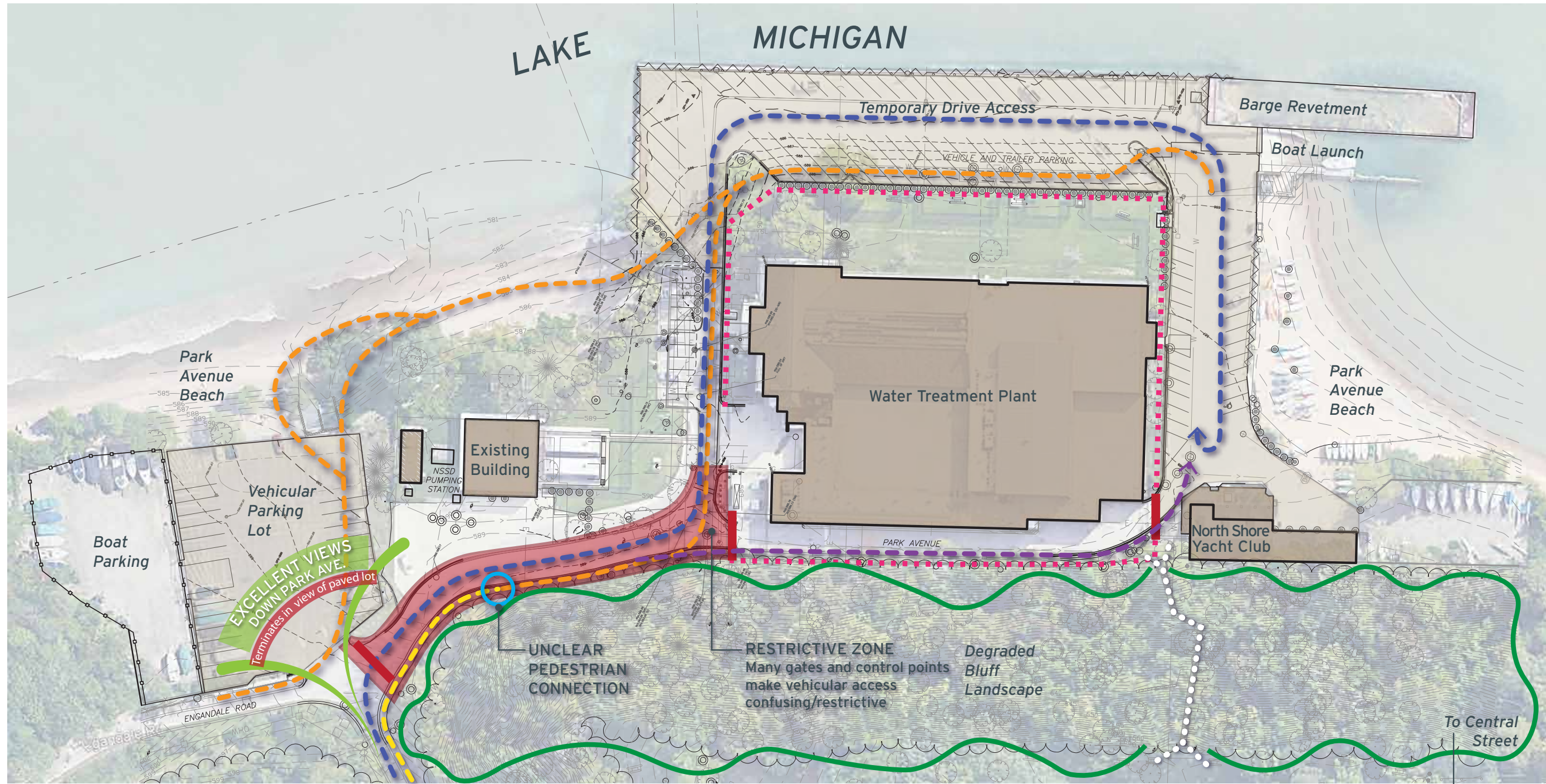


TOP: Existing boat launch conditions at south beach area.

BOTTOM: Pedestrian gate at Yacht Club building limits access.

Access and Circulation

- The deterioration and removal of the steps on the bluff has eliminated any pedestrian access directly from Central Park or Central Avenue. This access point provided residents direct access from the neighborhood and downtown. As a result, park visitors are finding unsanctioned paths through the bluff.
- The bluff has significantly eroded in some locations and a more active management plan for restoring the understory landscape and removing select canopy trees is needed to stabilize the slope and restore the quality of the bluff landscape ecosystem to support phase 3 improvements as noted later in this document. PDHP's Beach Management Plan details best management practices to address this issue.
- The fencing protocols which are needed and effective to manage the protected uses at the water treatment plant create the feeling of industrial isolation
- Parking in the neighborhood is an issue and creates conflicts between park users and neighbors
- The idea of a pedestrian pier/fishing pier has been discussed



LEGEND

- - - Clear Pedestrian Route
- - - Defacto Pedestrian Circulation
- - - Vehicular Circulation
- - - Occasional Pedestrian Access
- Access Control Gate
- Extensive Fencing
Creates feeling of Industrial Isolation
- ~ ~ ~ Bluff
General bluff erosion.
Significant in various locations.
- Removed Bluff Staircase
Once accessible public access route
from park. Removal isolates Yacht
Club from neighborhood context.



PARK AVENUE BEACH & BOATING FACILITY MASTER PLAN UPDATE

EXISTING CONDITIONS | ACCESS & CIRCULATION

HIGHLAND PARK, ILLINOIS



APRIL 15, 2021

PREPARED FOR:
PARK DISTRICT OF
HIGHLAND PARK





Pedestrian and vehicular access to south beach and boat launch is limited by gates, control points, and environmental conditions.

POTENTIAL ENHANCEMENT CONCEPTS

- Explore new concepts for providing direct pedestrian access from Central Park/ Central Avenue to the southern portion of the site and the boating beach/yacht club
- Provide guidance and collaboration with other partners on potential solutions for beach/bluff improvements including governmental agencies such as the City, IDNR (CMP) & Lake County, any on-site user groups including the North Shore Yacht Club, and local groups/nonprofits such as Openlands, Chicago Wilderness, Friends of Lake Michigan, and Highland Park High School.
- Consider improved and more sustainable solutions to overall vehicular circulation and parking throughout the site as well as the amount of impermeable/paved surface
- Explore meaningful and cost-effective concepts for interior and exterior building improvements. Consider the idea of making the building a more community-centric facility
- Consider the improved function of the boat launch ramp and the cove beach in relation to the breakwater options
- Explore improved pedestrian access in and around the south beach areas
- Provide community-based amenities for non-boater residents such as seating, shelter(s), restrooms, signage, and lighting
- Maximize the community benefit of the south beach through improved programming, facilities, strategic partnerships, and revenue streams

ENGAGEMENT



STAKEHOLDER INPUT

In addition to discussions with PDHP staff, the Lakota team engaged various stakeholder groups including, PAWG, PDHP board members, city staff and interested citizens throughout the conceptual design development phase. The Park District also shared the plans with the North Shore Water Reclamation District. Through meaningful discussions with each group, we were able to develop targeted plan features and necessary design elements that align with multiple party's interests. Feedback from design review meetings were folded into each iteration to provide comprehensive, achievable solutions for the issues and opportunities identified in our site analysis phase. Some of the commentary we heard includes:

PDHP Staff

- Explore other alternatives for boat storage and parking, preferably on the South beach. Also consider off-site locations. Possibilities for restructuring annual/seasonal storage operations is open.
- Maximize public vehicular parking on the north end of the site. Maintain or improve on the existing spaces currently provided.
- Consider maximizing highly sought after vehicular parking spaces with lake views.

PDHP Board Members

- NSYC could consider creating a foundation to help offset improvements to the facility that they use and lease from the PDHP
- Beautify the aesthetics of the public beach component of the facility particularly on arrival. Very unattractive and not in keeping with other lakefront parks/beaches.

- Identify other revenue generating opportunities to this facility
- Focus dollars now on restoring the breakwater, boat launch and protecting beach
- Improve cooperation/collaboration with City engineering
- Balance the needs of the different boating groups. The sailing facilities are adequate. Need to recover costs of launch and storage improvements from the power boaters

PAWG / NSYC Members

- Maintain open access to the south beach cove for ease of operations and maintenance.
- Consider building efficiency investments at the North Shore Yacht Club building for lasting investment.
- Be aware of environmental considerations and cost to maintain boardwalk at south end of north beach area.

Highland Park City Staff

- Be aware of and maintain the stormwater overflow route along the south side of the north parking lot.
- Seasonal boat storage east of the water treatment plant is not ideal due to the high lake levels and unforgiving weather/storm events and complex circulation of the site.
- Confirmed pedestrian access is available west of the water treatment plant.

COMMUNITY FEEDBACK

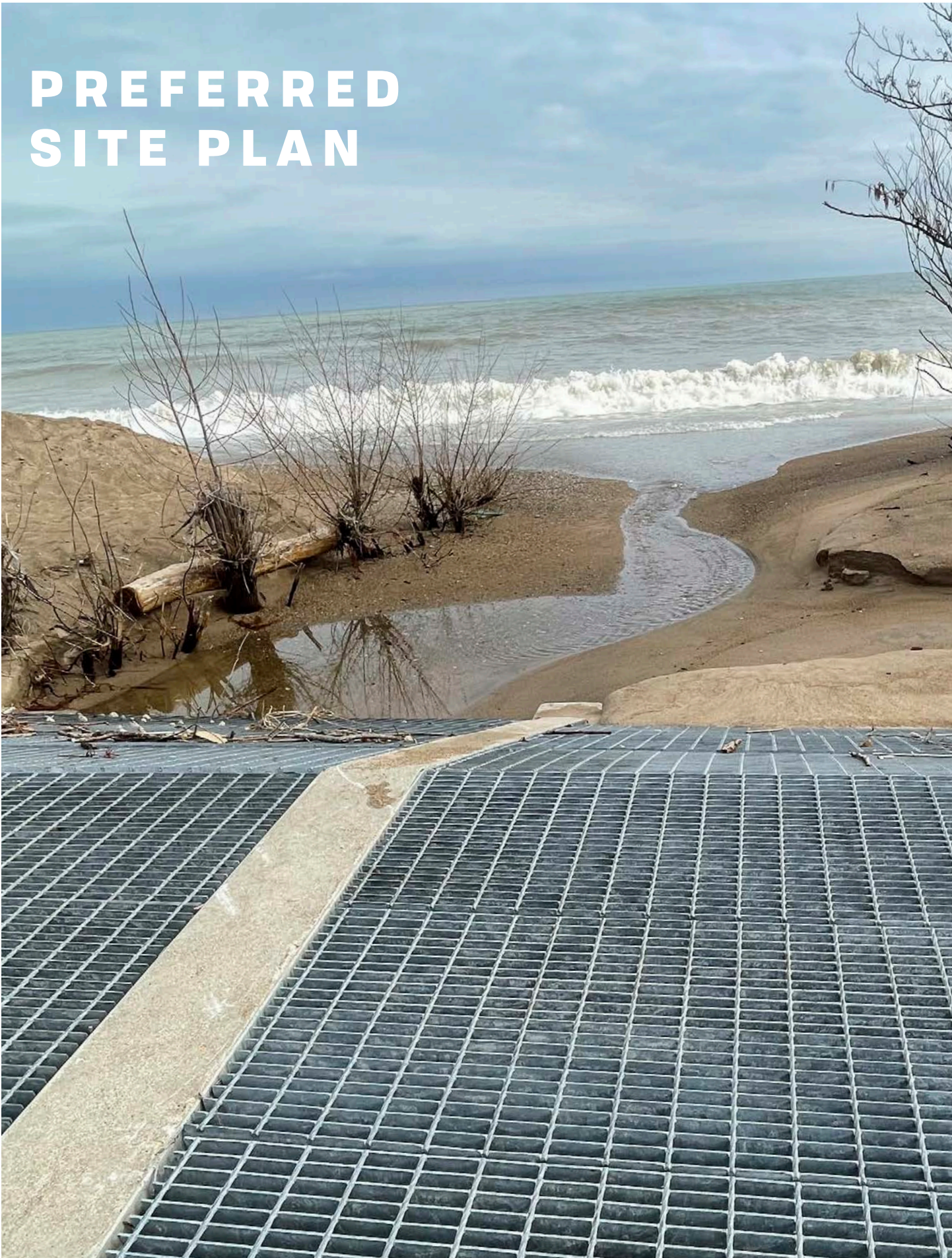
Community Open House Meeting

After many iterations of concept options Staff and the Lakota team identified two realistically achievable schemes. Both concepts provided the same recreational amenities, however, Option One expanded on vehicular parking spaces, while Option Two maximized boat storage. The team brought these two options to the community for feedback. Turnout for the meeting was significant with an estimated 90 people in attendance. The overall response ultimately favored concept Option Two. Below is a snapshot synopsis of community feedback and comments. It should be noted these comments reflect the perceptions and feelings of meeting attendees and at times these views conflict with the realities of facility operations.

COMMENTS & FEEDBACK

- Strong desire for swimming at the beach
- Interest in prioritizing boat storage at the site and maintaining/improving the fence
- Interest in seeing more revenue stream enhancements
- Consider fee structure for boat launch before allocating number of boat parking spaces as fees will effect usage.
- Opposition to increasing car/vehicular traffic to and at the site.
- Parking east of the water treatment plant is underutilized. Consider adding seating and viewing area(s).
- Consider widening sidewalk along Park Avenue. Need more separation from car traffic for pedestrian safety.
- Concerns about traffic conflicts at the painted ped-way. Consider ADA ramp/walk east of the water treatment plant.
- Interest in a bus/shuttle/ride-share service to/from the site.
- Interest in further improvements to Yacht Club building and enhanced interior boat storage.
- Concerns about impact to the bluff as it relates to the Phase 3 bluff staircase improvements shown on the plan.
- Concerns that a boardwalk could be undermined by shifting lake levels and ice movement.
- Desire to find new location for winter snow storage.

PREFERRED SITE PLAN



PRELIMINARY PLAN

Elements and Site Features

After exploring many alternate concepts, the Lakota team and PDHP staff arrived at a preferred concept which was shared with our stakeholder groups and further refined. The preliminary preferred plan emphasizes a community-driven experience that plays to all demographics through various design elements, native vegetation, and improved facilities and amenities.

The Park Avenue Site Plan is conceptual and does not include specific engineering, architectural or construction plans. The replacement of the break water and repair of the boat launch are not part of the scope of the site plan, though the plan does represent these projects as a current planning initiative and incorporates them into the overall site and capital plan. The concept plan was approved by the Park District Board of Commissioners on August 24. At the time of approval, the plan was unfunded; with an approved plan, the Park District can begin to identify possible funding opportunities.

PLAN FEATURES

- Improved sense of arrival and gateway experience for vehicles and pedestrians by emphasizing green space and views to lake
 - Entrance indicates clear and effective signage including wayfinding signage
 - Refined pedestrian arrival path and sequence to the beach is provided by through landscaped path along the south perimeter of the parking lot leading to a boardwalk feature that ultimately connects to the south beach, providing connectivity throughout the site.
 - Expanded and reconfigured parking lot provides an improved spatial relationship to the lakefront and accommodates 29 total proposed spaces, expanding slightly on the 28 spaces currently provided
 - Boat storage remains behind the fenced-in lot while striping in the lot is reconfigured to indicate 21 dedicated boat spaces.
- An additional 9 boat storage spaces are strategically provided along the perimeter and parking island to provide 30 total on-site spaces
- South storage lot reconfigured to allow for additional boat storage
 - Increases boat storage capacity for all watercraft types
 - Impervious surface has been decreased overall by providing a large parking island that functions as a bioswale for overland stormwater flows from large storm events
 - Improved access to Lakefront with a boardwalk, lit by bollards, and buffered by native vegetation, runs from the northeast corner of the parking lot to the south end of the beach.
 - Swimming is still prohibited at beaches per safety regulations

Map 3: Preferred Plan - Full Concept

MAP LEGEND

- A** Fenced Motorized Boat Storage
- B** Vehicular Parking
- C** Boat Launch Access Gate
- D** Inviting Entry with Bioswale
- E** Stormwater Outfall & Optional Bridge
- F** Boardwalk with Seating Nodes
- G** Enhanced Native Landscape
- H** Painted or Striped Pedway
- I** Relocated Storage
- J** Replace Breakwater & Boat Launch (Not in scope)
- K** Refurbished Deck & Landscape
- L** Applied Paving Treatment at 'Active Use' zone
- M** Reconfigured Drive
- N** Repaired Asphalt Pad
- O** Formalized Storage on Beach
- P** Entry Plaza with Pergola, Deck & Seating
- Q** Extended Boardwalk and Enhanced Views to Lake Michigan
- R** Picnic Areas
- S** Potential Future Pedestrian Access (PHASE 3 Long-term project)
- Site Lighting
- ★ Signage Opportunity
- Designated Fishing area with Protective Guardrail

EXISTING PARKING METRICS

	CAR	BOAT	PWC	SAIL	NSYC	SUP
MAIN LOT	28	10	0	0	0	0
FENCED LOT	0	19	5	0	0	0
SOUTH PAD	0	0	0	10	3	8
INDOOR	0	0	0	0	0	14
DAILY	0	20	0	0	0	0
EAST/SOUTH LOT	37	0	0	0	0	0
TOTAL	65	49	5	10	3	22

PROPOSED PARKING METRICS

	CAR	BOAT	PWC	SAIL	NSYC	SUP
MAIN LOT	29	9	0	0	0	0
FENCED LOT	0	21	0	0	0	0
SOUTH PAD	0	0	6	12	3	24
INDOOR	0	0	0	0	0	14
DAILY	0	20	0	0	0	0
EAST/SOUTH LOT	37	0	0	0	0	0
TOTAL	66	50	6	12	3	38
DIFFERENCE	1	1	1	2	0	16





PLAN FEATURES, CONTINUED

- The north portion of the boardwalk runs adjacent to the parking lot and offers enhanced beach and landscape areas that address erosion issues with outcropping stone, providing seating areas with enhanced views to Lake Michigan
- The south end of the boardwalk is strategically curved to provide a dynamic walking experience and protect from severe storm and high-water events.
- A bridge feature allows access over the existing stormwater outfall and connects the south and north ends of the boardwalk to an entrance plaza with contemporary pergola, outlook deck, and group seating opportunities
- Direct pedestrian access is provided from the north beach to the south by two painted pedestrian routes on either side of the water treatment plant. These highly visible pedways delineate a safe pedestrian connection to the south beach
- Designated fishing areas featuring protective guardrails are proposed along the north and southeast edges of the seawall maximizing recreational opportunities for non-boating residents
- Sustainable, achievable proposed solutions to improve pedestrian/vehicular circulation at the south beach yacht club building are accomplished by re-aligning the access drive to the south parking pad and applying paving treatment to highlight “active use” zone near the yacht club facilities
- Restore full functionality of the south parking storage pad and reconfigure to maximize storage
- Meaningful and cost-effective interior and exterior building improvements for the North Shore Yacht Club facility. Proposed improvements include a refurbished deck with ADA access to the facility and improved landscape on the exterior, as well as interior building improvements to maximize usable space while improving building efficiency
- The proposed design accounts for replacement of the breakwater and boat launch facilities. Replacement of these features allows for comprehensive use of the south beach allowing for space to expand formal boat storage with added racks ultimately cleaning up the beach and improving operations and maintenance
- The plan suggests future proposed pedestrian stair connecting Central Park to Park Avenue's south beach. Planning for this capital improvement will be one of the most impactful ways to maximize the community's use of the Park Avenue Beach and Boating Facility asset. Any necessary bluff slope stabilization and restoration work are to coincide with the phase three pedestrian stair improvements

PHASING

& Order of Magnitude Budgeting

Further study went into prioritizing improvements in strategic phases. This approach addresses immediate needs for repairs and necessary improvements while maximizing recreational components. Costs are provided to reflect this comprehensive phased approach (see appendix).

Phase 1 | North Beach Improvements

- Reconfigured south end of the parking lot expands current vehicular parking space by one while providing an improved sense of arrival and gateway experience for both vehicular and pedestrian visitors through increased green space.
- Entrance indicates clear and effective signage including wayfinding signage and gateways
- A better pedestrian arrival path and sequence to the beach is provided by way of a landscaped path along the south perimeter of the parking lot, leading to a boardwalk feature that ultimately connects to the south beach on the lake side, providing connectivity throughout the site.
- Impervious surface has been decreased overall by providing a large parking island that functions as a bioswale for overland stormwater flows from large storm events.



View of Park Avenue Beach entrance island and signage.

- Boat storage within the fenced-in lot is maintained while offering some additional storage spaces integral to the parking lot, strategically provided along the perimeter and central parking island to provide 30 total on-site spaces.
- Improvements along the lakefront include an extensive boardwalk feature buffered by native vegetation, running from the southeast corner of the parking lot to the south end of the beach as it abuts the water treatment plant parking area.
- Direct pedestrian access is provided from the north beach to the south by way of two painted pedestrian routes on either side of the water treatment plant. These highly visible ped-ways delineate a safe pedestrian connection to the south beach

Map 4: Preferred Plan - Phase One

MAP LEGEND

- A** Fenced Motorized Boat Storage
- B** Vehicular Parking
- C** Boat Launch Access Gate
- D** Inviting Entry with Bioswale
- E** Enhanced Native Landscape
- F** Boardwalk with Seating Nodes
- G** Relocated Storage
- H** Replace Breakwater & Boat Launch (Not in scope)
- I** Applied Paving Treatment at 'Active Use' zone
- J** Reconfigured Drive
- K** Repaired Asphalt Pad
- Signage Opportunity
- Designated Fishing area with Protective Guardrail

EXISTING PARKING METRICS


	CAR	BOAT	PWC	SAIL	NSYC	SUP
MAIN LOT	28	10	0	0	0	0
FENCED LOT	0	19	5	0	0	0
SOUTH PAD	0	0	0	10	3	8
INDOOR	0	0	0	0	0	14
DAILY	0	20	0	0	0	0
EAST/SOUTH LOT	37	0	0	0	0	0
TOTAL	65	49	5	10	3	22

PROPOSED PARKING METRICS

	CAR	BOAT	PWC	SAIL	NSYC	SUP
MAIN LOT	29	9	0	0	0	0
FENCED LOT	0	19	5	0	0	0
SOUTH PAD	0	0	6	12	3	24
INDOOR	0	0	0	0	0	14
DAILY	0	20	0	0	0	0
EAST/SOUTH LOT	37	0	0	0	0	0
TOTAL	66	48	11	12	3	38
DIFFERENCE	1	-1	6	2	0	16



MAP LEGEND

- A** Fenced Motorized Boat Storage
- B** Picnic Areas
- C** Extended Boardwalk and Enhanced Views to Lake Michigan
- D** Entry Plaza with Pergola, Deck & Seating
- E** Stormwater Outfall & Optional Bridge
- F** Painted or Striped Pedway
- G** Refurbished Deck & Landscape
- H** Formalized Storage on Beach
-  Signage Opportunity

EXISTING PARKING METRICS

	CAR	BOAT	PWC	SAIL	NSYC	SUP
MAIN LOT	28	10	0	0	0	0
FENCED LOT	0	19	5	0	0	0
SOUTH PAD	0	0	0	10	3	8
INDOOR	0	0	0	0	0	14
DAILY	0	20	0	0	0	0
EAST/SOUTH LOT	37	0	0	0	0	0
TOTAL	65	49	5	10	3	22

PROPOSED PARKING METRICS

	CAR	BOAT	PWC	SAIL	NSYC	SUP
MAIN LOT	29	9	0	0	0	0
FENCED LOT	0	21	0	0	0	0
SOUTH PAD	0	0	6	12	3	24
INDOOR	0	0	0	0	0	14
DAILY	0	20	0	0	0	0
EAST/SOUTH LOT	37	0	0	0	0	0
TOTAL	66	50	6	12	3	38
DIFFERENCE	1	1	1	2	0	16



Phase 1 | South Beach Improvements

- Designated fishing areas featuring protective guardrails proposed maximize recreational opportunities for non-boating residents
- Sustainable, achievable proposed solutions to improve pedestrian/vehicular circulation at the south beach yacht club building are accomplished by re-aligning the access drive to the south parking pad and applying paving treatment to highlight “active use” zone near the yacht club facilities.
- Function of the south parking storage pad is restored with proposed repaired to the failed portion and re-organization that maximizes effective use of the renewed space.
- The proposed design accounts for repair of the breakwater and boat launch facilities

Phase 2 | North Beach Improvements

- Reconfigured north end of the parking lot maximizes highly sought-after vehicular parking spaces facing Lake Michigan and provides 40 total proposed spaces, expanding on the 29 provided in phase one.
- Boat storage and its relationship to the beach has been improved by removing the fenced-in lot and softening the overall aesthetic of the parking lot. Boat storage spaces are integral to the parking lot, strategically provided along the perimeter and central parking island to provide 21 total on-site spaces.
- Alternate locations for secondary motorized storage options were considered and are now proposed at the south storage lot and Central Park parking lot. The new locations combined provide the same number of storage spaces currently offered.

- Adjacent to the phase 2 parking lot expansion is a proposed boardwalk extension, offering enhanced beach and landscape areas that address erosion issues with outcropping stone, providing seating nodes with enhanced views to Lake Michigan.
- A bridge feature allows access over the existing stormwater outfall and connects the south and north ends of the boardwalk to an entrance plaza with contemporary pergola, outlook deck, and group seating opportunities

Phase 2 | South Beach Improvements

- Meaningful and cost-effective interior and exterior building improvements are suggested for the North Shore Yacht Club facility. Proposed improvements include a refurbished deck with ADA access to the facility, improved landscape on the exterior, as well as interior building improvements to maximize usable space while improving functionality and building efficiency.
- Expand formal boat storage with added racks on the beach ultimately cleaning up the beach and improving operations and maintenance

Phase 3 | Improvements

- Future proposed pedestrian stair access down the bluff from Central Park to Park Avenue's south beach. Planning for this capital improvement will be one of the most impactful ways to maximize the community's use of the Park Avenue Beach and Boating Facility asset.
- Necessary bluff slope stabilization and restoration work are to coincide with the pedestrian stair improvements and is accounted for in phase three budget costs (see appendix)

IMPLEMENTATION

Priorities, Schedule, Funding

The following matrices identify the specific phases, tasks, responsibilities, budgets, and funding sources to support the implementation of the proposed plan over the next 10 years.

The plan is conceptual and will only be implemented if funding is secured and approved. If funding is secured, further design and engineering will take place in collaboration with the community.

These implementation matrices assume the need to address the rehabilitation or rebuilding of the breakwater and boat ramp facility. Actual timing and sequencing of any of the master plan projects will be coordinated with the needs of this larger infrastructure project.

Phase 1 initiatives focus on easily achievable target initiatives and support for more immediate repair, upkeep, safety, accessibility and environmental quality needs. A more definitive timeline for specific strategies noted below will be developed by PDHP staff as board approves and directs annual capital funding or aligns with other synergistic catalytic projects.

Funding

Anticipated funding strategies in addition to annual PDHP capital budget will include grant or targeting donor funding including but not limited to:

- Open space Land Acquisition and Development (OSLAD)
- Park and Recreational Facility Construction (PARC)
- Federal Recreational Trail Program
- Illinois Transportation Enhancement Program (ITEP)
- Illinois Department of Natural Resources - Sustainable Shoreline Grants
- Great Lakes Restoration Initiative - Joint venture habitat restoration and protection
- Land and Water Conservation Fund

**Program & Site
Improvements
Matrix**

Park Avenue Beach & Boating Facility		
Phase 1 (Year 1 - 3)	Phase 2 (Year 4 - 6)	Phase 3 (Year 7 - 10)
North beach parking expansion/reconfiguration		
Parking lot landscape enhancements		
Pedestrian walk connections		
Boardwalk promenade		
Dune landscape restoration		
Designated fishing areas		
Applied paving treatment		
South beach boat storage pad repair		
Breakwater restoration & boat launch repair		
	North beach boat storage lot resurfacing/ re-striping	
	Boardwalk promenade extension	
	Picnic areas	
	Entrance plaza outlook and shade structure	
	Stormwater outfall bridge	
	Site furnishing program	
	Site lighting program	
	Colored pedestrian routes	
	Yacht club interior building improvements	
	Yacht club exterior deck improvements	
	Yacht club landscape enhancements	
	Paddle board & kayak racks	
		Bluff ramp/stair access and overlook

Program & Site Improvements Matrix

0 - \$250,000 \$\$\$\$\$
 \$250,000 - \$500,000 \$\$\$/\$
 \$500,000 - \$1,000,000 \$\$\$/\$
 \$1,000,000 - \$2,000,000 \$\$\$/\$
 \$2,000,000 + \$\$\$/\$

Phase	Supports plan goals?		Cost (construction, soft costs)
Park Avenue Beach & Boating Facility			
1	✓	North beach parking expansion/reconfiguration	\$\$\$\$\$
1	✓	Parking lot landscape enhancements	\$\$\$\$\$
1	✓	Pedestrian walk connections	\$\$\$\$\$
1	✓	Boardwalk promenade	\$\$\$\$\$
1	✓	Dune landscape restoration	\$\$\$\$\$
1	✓	Designated fishing areas	\$\$\$\$\$
1	✓	Specialty applied paving treatment (ie. decorative thermoplastic applied and/or stamped asphalt treatment)	\$\$\$\$\$
1	✓	South beach boat storage pad repair	\$\$\$\$\$
1	✓	Breakwater restoration & boat launch repair	\$\$\$\$\$
2	✓	North beach boat storage lot resurfacing/re-striping	\$\$\$\$\$
2	✓	Boardwalk promenade extension	\$\$\$\$\$
2	✓	Picnic areas	\$\$\$\$\$
2	✓	Entrance plaza outlook and shade structure	\$\$\$\$\$
2	✓	Stormwater outfall bridge	\$\$\$\$\$
2	✓	Site furnishing program	\$\$\$\$\$
2	✓	Site lighting program	\$\$\$\$\$
2	✓	Colored pedestrian routes	\$\$\$\$\$
2	✓	Yacht club interior building improvements	\$\$\$\$\$
2	✓	Yacht club exterior deck improvements	\$\$\$\$\$
2	✓	Yacht club landscape enhancements	\$\$\$\$\$
2	✓	Paddle board & kayak racks	\$\$\$\$\$
3	✓	Bluff ramp/stair access and overlook	\$\$\$\$\$

Funding Source Grant opportunity?	Revenue generator?	Notes
✓	✓	OSLAD*
✓		OSLAD*
✓		OSLAD*
✓		Restoration projects may be eligible for Great Lakes Restoration Initiative grants (USEPA), National Fish and Wildlife Foundation grants, US Fish and Wildlife grants, Great Lakes Fishery and Ecosystem Restoration (GLFER) Program
✓		OSLAD*
	✓	
	✓	BAAD Grant*
	✓	
✓		OSLAD*
✓		OSLAD*
✓		OSLAD*
✓		OSLAD*
✓	✓	OSLAD*
✓	✓	OSLAD*
✓		OSLAD*
✓	✓	OSLAD*

*Grant source funded by State of Illinois

NEXT STEPS

What's next?

- PARK BOARD APPROVED THE PREFERRED CONCEPT PLAN ON AUGUST 23 2021
- PRESENT MASTER PLAN REPORT TO THE PARK BOARD OF COMMISSIONERS AND COMMUNITY
- IDENTIFY AND PURSUE FUNDING OPPORTUNITIES
- DETAILED DESIGN / ENGINEERING
- BIDDING/CONSTRUCTION

APPENDIX



Date: August 20, 2021
RE: Park Ave Boating Facility
Project #: 21003

Description	Estimated Quantity	Unit	Unit Cost	Extended Cost	Subtotal
Demolition					
Grubbing, plant removal	13,724	SF	\$ 0.75	\$ 10,293	
Remove existing pavement	7,682	SF	\$ 2.50	\$ 19,205	
Tree removal and stump grinding	9	EA	\$ 1,000	\$ 9,000	
Rough grading	8,363	SF	\$ 2	\$ 16,726	
Soil spoils removal	300	CY	\$ 60	\$ 18,000	
				Subtotal:	\$ 73,224
North Beach Improvements					
Asphalt Parking Grind/Resurface	13,951	SF	\$ 4.50	\$ 62,780	
Asphalt Parking New Surface	1,317	SF	\$ 5	\$ 6,585	
Pavement Markings	1	LUMP	\$ 5,000	\$ 5,000	
Concrete Curb	372	LF	\$ 35	\$ 13,020	
Depressed Curb at Bioswale	246	LF	\$ 35	\$ 8,610	
Concrete Walks	1,771	SF	\$ 15.75	\$ 27,893	
Boardwalk Promenade - Structure, Framing, Decking	2,307	SF	\$ 250	\$ 576,750	
Beach Landscape - Dune grasses, forbes, plugs	6,000	SF	\$ 3	\$ 18,000	
Beach Landscape Planting Bed Topsoil	167	CY	\$ 65	\$ 10,855	
Parking Lot/Perimeter Planting Bed Topsoil	120	CY	\$ 65	\$ 7,800	
Parking Lot/Perimeter Tree Planting Topsoil	150	CY	\$ 65	\$ 9,750	
Parking Lot/Perimeter Perennials/Ornamental Grasses	857	EA	\$ 20	\$ 17,140	
Parking Lot/Perimeter Shrub Plantings	82	EA	\$ 80	\$ 6,560	
Parking Lot Shade Trees (4" caliper)	4	EA	\$ 1,200	\$ 4,800	
Pavement Markings at Designated Fishing Areas	1	LUMP	\$ 2,000	\$ 2,000	
Guardrail at Designate Fishing Areas	143	LF	\$ 100	\$ 14,300	
Utilities (storm, electric, etc.)	1	LUMP	\$ 15,000	\$ 15,000	
Outdoor Furniture (NOT INCLUDED)	1	LUMP	\$ 6,000	\$ 6,000	
				Subtotal:	\$ 806,843
South Beach Improvements					
Asphalt Parking Grind/Resurface	6,185	SF	\$ 4.50	\$ 27,833	
Asphalt Parking New Surface	750	SF	\$ 5	\$ 3,750	
Pavement Markings at Specialty Use Zone	1	LUMP	\$ 2,000	\$ 2,000	
				Subtotal:	\$ 33,583
				Construction Cost Subtotal:	\$ 913,649
				Soft costs - 15% (A&E, FF&E, Permitting):	\$ 137,047
				15% Contingency:	\$ 137,047
				PHASE 1 TOTAL:	\$ 1,187,744

Notes:
Excludes any required drainage items including structures, piping, storage, etc.
Tree removals to be field verified

Date: August 20, 2021
RE: Park Ave Boating Facility
Project #: 21003

Description	Estimated Quantity	Unit	Unit Cost	Extended Cost	Subtotal
Demolition					
Grubbing, plant removal	3,727	SF	\$ 0.75	\$ 2,795	
Rough grading	5,316	SF	\$ 2	\$ 10,632	
				Subtotal:	\$ 13,427
North Beach Improvements					
Asphalt Parking Grind/Resurface at Boat Storage	19,160	SF	\$ 4.50	\$ 86,220	
Concrete Walks	1,997	SF	\$ 15.75	\$ 31,453	
Boardwalk Promenade - Structure, Framing, Decking	1,487	SF	\$ 250	\$ 371,750	
Stormwater Outfall Optional Bridge	1	LUMP	\$ 25,000	\$ 25,000	
Beach Landscape - Dune grasses, forbes, plugs	3,427	SF	\$ 3	\$ 10,281	
Beach Landscape Planting Bed Topsoil	100	CY	\$ 65	\$ 6,500	
Outcropping Stone	30	TON	\$ 650	\$ 19,500	
Promenade Shade Trees (4" caliper)	3	EA	\$ 1,200	\$ 3,600	
Pedestrian Lighting	2	EA	\$ 3,500	\$ 7,000	
Parking Lot Lighting	2	EA	\$ 7,000	\$ 14,000	
Utilities (storm, electric, etc.)	1	LUMP	\$ 10,000	\$ 10,000	
Outdoor Furniture	1	LUMP	\$ 50,000	\$ 50,000	
Asphalt New Surface at Ped Route (NOT INCLUDED)	2,954	SF	\$ 5		
Concrete Curb at Ped Route (NOT INCLUDED)	48	LF	\$ 35		
				Subtotal:	\$ 635,304
North Beach Structures and Elements					
New Pergola 12'x48' (no paint/finish)	1	EA	\$ 65,000	\$ 65,000	
				Subtotal:	\$ 65,000
Yacht Club Building Renovation					
Interior Building Improvements	1	LUMP	\$ 150,000	\$ 150,000	
FF&E Improvements	1	LUMP	\$ 100,000	\$ 100,000	
New Building Deck Improvements	1,345	SF	\$ 85	\$ 114,325	
Planting Bed Topsoil	2	CY	\$ 65	\$ 130	
Perennials/Ornamental Grasses	109	EA	\$ 18	\$ 1,962	
Utilities	1	LUMP	\$ 25,000	\$ 25,000	
				Subtotal:	\$ 391,417
South Beach Structures and Elements					
Pavement Markings at Colored Ped Route	1	LUMP	\$ 6,000	\$ 6,000	
Paddle Board/Kayak Racks	5	EA	\$ 3,000	\$ 15,000	
				Subtotal:	\$ 21,000
				Construction Cost Subtotal :	\$ 1,126,148
				Soft costs - 15% (A&E, FF&E, Permitting) :	\$ 168,922
				15% Contingency :	\$ 168,922
PHASE 2 TOTAL:					\$ 1,463,992

Notes:
Excludes any required drainage items including structures, piping, storage, etc.
Tree removals to be field verified

Date: August 20, 2021
 RE: Park Ave Boating Facility
 Project #: 21003

Description	Estimated Quantity	Unit	Unit Cost	Extended Cost	Subtotal
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Other Key Optional Components	RANGE OF COSTS		
	Low	to	High
New Bluff Stairs/Ramp Feature	1	LUMP	\$ 1,600,000
Subtotal:	\$ 1,600,000	-	\$ 2,100,000

Notes:
 Excludes any required drainage items including structures, piping, storage, etc.
 Tree removals to be field verified



**THE
LAKOTA
GROUP.**

PARK AVENUE BEACH & BOATING FACILITY

Master Plan Report



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: June 29, 2022

Subject: **Approval of the Interstate Gas Supply, Inc. Natural Gas Service Agreement bid via Alternative Utility Services, Inc. (AUS Energy)**

Summary

On June 15, 2022, the Park Board of Commissioners approved Resolution #2022-05 authorizing a contract with the lowest-cost natural gas provider. On June 21, 2022, the Park District received bids via NIMEC (Northern Illinois Municipal Electric Collaborative) and via AUS Energy (Alternative Utility Services, Inc.) for natural gas rates for the entire District (12 meters in total).

The lowest bid for the nine smaller usage meters (all but WRC, HCAP, and CIA) was from Interstate Gas Supply, Inc. via AUS Energy at 6.15 cents per MMBTU. Interstate Gas Supply, Inc. is also the current provider for these facilities through July of 2022. Per the Board Approved Resolution 2022-05, the acceptance of this bid was executed by Executive Director Romes for these 9 Park District meters for the term of August 2022 through July 2025. To note, AUS Energy receives compensation from the natural gas supplier, and no AUS Energy representative is employed by North Shore Gas.

Financial Impact

Under the Park District's current natural gas contract for these nine meters, the average year-round rate is 3.27 cents per MMBTU, except for Fink maintenance garage and the Recreation Center (where a variable price is being used which is currently 5.09 cents per MMBTU). This new contract will be an additional cost of 2.88 cents per MMBTU, or 88.1% increase, except for Fink and the Recreation Center, where the increase in cost will be 1.06 cents per MMBTU, or 20.9% increase. Based upon 2021 weather conditions, this will increase the annual natural gas cost for the seven meters (excluding Fink and the Rec Center) by \$15,953.71 over each 12-month period of the three-year contract. For Fink and the Recreation Center, the annual increase will be \$3,052.75 and \$6,474.43, respectively.

Recommendation

Staff recommends ratification from the Park Board of Commissioners for the Interstate Gas Supply, Inc. natural gas service agreement via AUS Energy for 9 natural gas meters in the amount of 6.15 cents per MMBTU.

Natural Gas Purchase Contract

Large Commercial V5.1CH-IND-IL

FOR OFFICE USE ONLY: SHS-xi

Seller: Interstate Gas Supply, Inc.
Attn: Commercial & Industrial Sales, 6100 Emerald Parkway, Dublin, Ohio 43016

Fax: 614-659-5126
Phone: 877-923-4447

Buyer: Park District of Highland Park Contact Name Elliott Becker

Confirmation Email mpeters@pdhp.org Phone 847- 579-3138 Fax

Street Address City State Zip
Mailing 636 Ridge Rd Highland Park IL 60035

Billing Per Utility Billing

Facility See Exhibit A

Account Number/s See Exhibit A or see the attached Exhibit A

This Contract is subject to the attached Natural Gas Supply Master Terms and Conditions, which are incorporated in their entirety herein.

Natural Gas Distribution Company ("NGDC"): North Shore Gas

Critical Day Volume: 100% of Usage determined by the NGDC

Purchase Price: Fixed Price of \$6.15 per DTH for all gas delivered to the Burnertip throughout the Initial Term.
Variable Price determined by 100% of the applicable NYMEX settlement price...

Initial Term: The Initial Term of this Contract will begin with the August 2022 NGDC billing cycle, and it will continue through the July 2025 NGDC billing cycle.

Renewal: Upon expiration of the Initial Term, this Contract will automatically renew on month-to-month basis, with each such month constituting a "Secondary Term."

Early Termination Damages: If under a Fixed Price: For each Account that is terminated early, damages will be equal to the positive difference, if any, between the Fixed Price minus the then-current market price...

Contract Volumes in DTH at the Burnertip

Table with 13 columns: Month, Jan, Feb, Mar, Apr, May, Jun, July, Aug, Sept, Oct, Nov, Dec. Values range from 76 to 1,256.

This Contract, including any Exhibit(s) may be signed in counterparts. If Buyer and Seller execute more than one Contract with respect to any Account(s), the terms of the most recent Contract will supersede and take priority over all previous Contracts...

The signers below personally certify that they have all requisite authority to sign and enter into this Contract on behalf of the parties identified above their signatures. Further, they acknowledge that on behalf of their respective parties, they have read, understood, and voluntarily agreed to every provision of this Contract, the attached Terms and Conditions, and any Exhibit A.

Accepted by Buyer: Mari-Lynn Peters, CPA Director of Finance 6/21/2022

Accepted by Seller: Jonathan Liba Director, C&I Acct. Mgmt.

Natural Gas Supply Master Terms and Conditions

These Master Terms and Conditions (the "Terms and Conditions") set forth the general terms and conditions for the retail sale and purchase of natural gas between Seller and Buyer. The specific terms with respect to Buyer's Accounts will be set forth on Page 1. These Master Terms and Conditions, the specific terms set forth on Page 1, and any Exhibits form a written agreement between Seller and Buyer (the "Contract").

1. Natural Gas Supply. Seller will supply and deliver to Buyer the full natural gas requirements for all Accounts under this Contract, and Buyer will accept and pay for all such deliveries according to this Contract. Seller will act as Buyer's agent for the limited purposes of working with Buyer's NGDC in order to: (a) obtain the Accounts' usage, billing, and payment histories; (b) effect the transfer of natural gas supply service to Seller; and (c) perform Seller's obligations under this Contract. Buyer will execute all documents and be responsible for all services and equipment required by the NGDC in order for Buyer to receive service under this Contract. Buyer understands that there may be delays in starting gas supply due to the NGDC's enrollment requirements and will not hold Seller responsible for any such delays.

2. Renewal Variable Price. The price for each Secondary Term will be determined monthly by the index price of gas delivered to the applicable delivery point, plus: transportation, demand charges, shrink/fuel, Btu conversion, pooling fees, and a service fee. The price will not include the applicable taxes or NGDC transportation/distribution charges.

3. Billing & Payment. The NGDC will issue consolidated monthly invoices which will contain Seller's natural gas charges, plus applicable taxes and all of the NGDC's distribution and other applicable charges. Buyer will pay to the NGDC the entire amount of each natural gas bill under the NGDC's payment terms and conditions. Late charges will apply for all past-due amounts owed to Seller at the rate set forth in the NGDC's tariff for its charges. Seller reserves the right to invoice Buyer directly for: (a) Seller's charges only, plus applicable taxes; or (b) for the NGDC's charges, as well as Seller's charges, plus all applicable taxes. If Seller invoices Buyer directly, payment will be due in full on or before the 20th calendar day following the invoice date and late charges will apply for all past-due amounts at a rate of 1.5% per month. The NGDC is solely responsible for reading Buyer's meter(s), and all disputes that Buyer has with respect to meter readings and related adjustments will be addressed by Buyer solely to the NGDC.

4. Credit. Upon Seller's reasonable request, Buyer will provide to Seller financial statements and other credit-related information, all of which will be treated as confidential by Seller. If Seller reasonably deems Buyer's financial condition inadequate to extend credit, Seller may require security sufficient to cover volumes for the two largest months' Contract Volumes. The security will be in the form of either a deposit or an irrevocable letter of credit. Furthermore, if Buyer: (a) becomes a Debtor in a bankruptcy proceeding; or (b) breaches any payment obligation or any other obligation to Seller (including any obligation to provide security as provided above), then Seller may suspend deliveries and/or terminate this Contract 10 days after delivering written notice to Buyer. Seller's rights under this Credit section are in addition to all other remedies available under this Contract.

5. Damages. Seller may hedge its obligations under this Contract by purchasing natural gas and related transportation, as well as natural gas futures and/or swaps, or any combination thereof. If (a) Buyer terminates any or all Accounts from under this Contract before the expiration of any Term; or (b) Seller terminates this Contract as to any or all Accounts before the expiration of any Term as a result of Buyer's breach of this Contract; or (c) the NGDC terminates any or all Accounts from under this Contract before the expiration of any term as a result of late or non-payment, then Buyer will pay to Seller damages calculated as set forth in the Early Termination Damages section on the Page 1. Seller may increase the price charged to Buyer for Accounts that have not breached in order to cover the damages described above; in such instance, Seller will send to Buyer an informational invoice to supplement the NGDC's bill. If Buyer transfers service to the NGDC, Buyer may be charged a price other than NGDC's standard rate. Nothing in this Damages section limits Buyer's obligation to pay for all delivered natural gas as metered by

the NGDC. If Seller fails to perform its delivery obligations under this Contract, Seller will pay to Buyer an amount equal to the positive difference, if any, between Buyer's reasonable cost of cover minus the then-current Contract price for all natural gas Seller failed to deliver. The prevailing party in any lawsuit under this Contract will be entitled to collect from the breaching party the prevailing party's costs of enforcing this contract, including reasonable attorneys' fees and all other litigation expenses.

6. Cross Default. If Buyer is a party to one or more other natural gas or electricity supply contracts with Seller, a breach by Buyer under such other contract(s) may be treated by Seller as a breach by Buyer of this Contract.

7. Limitation of Liability. Seller will not be liable for any losses arising from Buyer's use of natural gas or for losses arising from any pipeline or the NGDC, including but not limited to: their operations and maintenance of their system, any disruption of their service, termination of their service, their events of force majeure, or deterioration of their service. Except as otherwise set forth in this Contract, neither party will be liable for any indirect, consequential, special, or punitive damages, whether arising under contract, tort (including negligence and strict liability), or any other legal theory.

8. Warranty. Seller warrants that all gas delivered to the NGDC for its distribution to Buyer will meet the NGDC's quality standards and that title to such gas is free from liens and adverse claims. Seller makes no other warranties or representations of any kind, express or implied, including any warranty of merchantability or warranty that the goods are fit for any particular purpose.

9. Regulatory. The choice program is subject to ongoing utilities commission jurisdiction and NGDC rules. Seller may pass through to Buyer any additional charges/fees imposed on suppliers through a regulatory and/or utility proceeding. If the choice program is terminated or materially changed, this Contract may be modified accordingly or terminated by Seller without penalty to either party.

10. Relationship of Parties. Buyer will make decisions regarding pricing and volumes in Buyer's sole discretion, with or without advice or recommendation from Seller, and Seller will not be liable for Buyer's acting or failing to act upon Seller's advice or recommendations.

11. Assignment. This Contract may be assigned by Buyer only with express written consent of Seller, which consent will not be unreasonably withheld, delayed, or conditioned.

12. Waiver. No failure to enforce any provision of this Contract will be deemed a waiver of any right to do so, and no express waiver of any breach will operate as a waiver of any other breach or of the same breach on future occasion.

13. Choice of Law, Jurisdiction, Venue & Jury Trials. This Contract will be governed by the applicable laws of the State of Ohio, without regard to Ohio's principles of conflicts of law. All legal actions involving all disputes arising under this contract will be brought exclusively in a court of the State of Ohio sitting in Franklin County, Ohio, or in the United States District Court for the Southern District of Ohio sitting in Columbus, Ohio. Buyer and Seller waive all of their rights to a trial by jury in any legal action related to this Contract.

14. Severability. If any provision of this contract is held unenforceable by any court having jurisdiction, no other provisions will be affected, and the court will modify the unenforceable provision (consistent with the intent of the parties as evidenced in this contract) to the minimum extent necessary so as to render it enforceable.

15. Entire Agreement. This Contract, including these Terms and Conditions and any Exhibits, contain the entire agreement between Seller and Buyer regarding the Accounts under this Contract, and it supersedes all prior and contemporaneous written and oral agreements and understandings between them with respect to those accounts. This Contract cannot be modified in any way except by a writing signed by both Seller and Buyer.

**Exhibit A to Natural Gas Purchase Contract Form V5.1CH-IND-IL
Account Numbers & Facility Addresses**

Seller: Interstate Gas Supply, Inc.
Buyer: Park District of Highland Park

Following are the Account/Meter Numbers and Addresses included under the above-mentioned contract between Seller and Buyer:

	Account Number	Service Address	Service City	Service State	Service Zip Code
1	060240542100007	1240 Fredrickson Pl	Highland Park	IL	60035
2	060114507200012	1240 Fredrickson PL	Highland Park	IL	60035
3	060222577300001	1390 Sunset Rd	Highland Park	IL	60035
4	060240542100001	2900 Trailway Rd	Highland Park	IL	60035
5	060240542100005	1377 Clavey Rd	Highland Park	IL	60035
6	060240542100006	3100 Trailway	Highland Park	IL	60035
7	060819764700002	1801 Sunset Rd	Highland Park	IL	60035
8	060114507200004	1377 Clavey Rd	Highland Park	IL	60035
9	060114507200007	1201 Park Ave W Ste A	Highland Park	IL	60035

AGREED.

Accepted by Buyer:	<small>DocuSigned by:</small> <i>Mari-Lynn Peters, CPA</i>	Director of Finance	6/21/2022
	Name: _____	Title _____	Date _____
Accepted by Seller:	_____	Director, C&I Acct. Mgmt.	_____
	Name: Jonathan Liba	Title _____	Date _____



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: June 29, 2022

Subject: **Approval of the Direct Energy Business Marketing, LLC Natural Gas Service Agreement bid via Alternative Utility Services, Inc. (AUS Energy)**

Summary

On June 15, 2022, the Park Board of Commissioners approved Resolution #2022-05 authorizing a contract with the lowest-cost natural gas provider. On June 21, 2022, the Park District received bids via NIMEC (Northern Illinois Municipal Electric Collaborative) and via AUS Energy (Alternative Utility Services, Inc.) for natural gas rates for the entire District (12 meters in total).

The lowest bid for the three largest usage meters (WRC, HCAP, CIA) was from Direct Energy Business Marketing, LLC via AUS Energy at 5.769 cents per MMBTU. Constellation is the current provider for these facilities through July of 2022. Per the Board Approved Resolution 2022-05, the acceptance of this bid was executed by Executive Director Romes for these 3 Park District meters for the term of August 2022 through July 2025. To note, AUS Energy receives compensation from the natural gas supplier, and no AUS Energy representative is employed by North Shore Gas.

Financial Impact

Under the Park District's current natural gas contract for these three meters, the average year-round rate is 2.992 cents per MMBTU. This new contract will be an additional cost of 2.777 cents per MMBTU, or a 92.9% increase.

Based upon 2021 weather conditions, this will increase the annual natural gas cost of WRC, HCAP, and CIA by \$17,559.96, \$17,521.51, and \$35,548.92, respectively. This equals approximately \$70,630.39 in total over each 12-month period of the three-year contract.

Recommendation

Staff recommends ratification from the Park Board of Commissioners for the Direct Energy Business Marketing, LLC natural gas service agreement via AUS Energy for 3 natural gas meters in the amount of 5.769 cents per MMBTU.



Direct Energy Business Marketing, LLC
 d/b/a Direct Energy Business
 194 Wood Avenue South, Second Floor, Iselin, NJ
 08830 1.888.925.9115
www.directenergy.com

Date: 06/21/2022
Time: 12:46 PM
Proposal ID: 68409671
Marketer Name: Schuch, Michael

CUSTOMER INFORMATION

Customer Name: Park District of Highland Park

New

Renew

Contact Name: Mari-Lynn Peters

Billing Contact:

Address: 636 Ridge Road HIGHLAND PARK, IL 60035 US

Billing Address:

Telephone: (847) 579-3138 Fax:

Telephone:

Fax:

Email: mlpeters@pdhp.org

NATURAL GAS TRANSACTION CONFIRMATION

This Transaction Confirmation confirms the terms of the Gas Transaction entered into between Direct Energy Business Marketing, LLC d/b/a Direct Energy Business ("Seller"), and the customer above ("Buyer" or "Customer") pursuant to the terms of the Commodity Master Agreement (CMA) between Buyer and Seller dated June 21, 2022 as may be amended. The Purchase Price excludes Utility distribution charges and Taxes that are or may be the responsibility of Buyer. Gas volumes will be adjusted for Utility line loss, where applicable. The prices listed below are based on market conditions as of the time, stated above, that this Transaction Confirmation was issued and may be adjusted by Seller to reflect market conditions as of the date it is executed and returned by Buyer. THIS TRANSACTION CONFIRMATION WILL NOT BE EFFECTIVE UNTIL SIGNED BY BOTH PARTIES.

SERVICE LOCATIONS

(Additional pages may be attached if necessary)

Service Address	Utility Account Number	Rate
636 Ridge Road	0601145072-00003	SST
3100 Trail Way	0601145072-00005	SST
1240 Fredrickson Place	0602405421-00004	SST

DELIVERY PERIOD

Begin: 08/01/2022

End: 07/31/2025

The service start date hereunder will be the date that the Utility enrolls Customer for Seller's service. Seller will request the Utility to enroll Customer on the first meter read date within the Delivery Period.

Upon the expiration of the Delivery Period, this Transaction shall continue for successive one month terms (collectively the "Renewal Term") until either Party notifies the other Party in writing of its intention to terminate, at least 15 days prior to (1) the end of the Delivery Period or (2) during the Renewal Term, the earlier of the end of each successive month Renewal Term or the next cycle read date. After notice is given as contemplated in the previous sentence, the date of termination ("Termination Date") shall be the next effective drop date permitted by the Utility. The Purchase Price for delivery to the Delivery Point during the Renewal Term or for any period outside of the Delivery Period, shall be the then Market Price for delivery to the Delivery Point, unless otherwise agreed to in writing.

DELIVERY POINT

North Shore Gas Co. / Northshore Rate SST Pool

CONTRACT QUANTITY (MMBTU)

Buyer and Seller agree that the Contract Quantity purchased and received means a positive volume up to or greater than the

estimated quantities listed below, provided, that for purposes of determining whether a Material Deviation has occurred and for purposes of calculating Contract Quantities remaining to be delivered under the Remedies section of the CMA, Contract Quantity shall be determined by reference to the applicable estimated quantity(ies) listed below.

	Daily	<u>X</u>	Monthly		
August		578		February	1615
September		545		March	1413
October		690		April	1103
November		1219		May	1479
December		1345		June	795
January		1829		July	817

PURCHASE PRICE

Fixed Price : \$5.769/MMBTU

SPECIAL PROVISIONS

Change in Utility Account Numbers:

The account number for a Service Location shall be the Utility Account Number set forth in the Service Locations section above or as attached, as applicable, or any replacement account number issued by the Utility from time to time.

Fixed Price: The Purchase Price for the Contract Quantity, unless otherwise specified in this Transaction Confirmation is \$5.769 / MMBTU

Buyer acknowledges that it is acting for its own account, and that it has made its own independent decisions with respect to this Transaction Confirmation and that Seller is not acting as a fiduciary, financial, investment or commodity trading advisor for it in connection with the negotiation and execution of this Transaction Confirmation.

Full Plant Requirement – No GSA

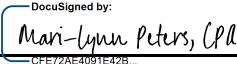
The Purchase Price is based on Buyer maintaining its current elected days of storage bank. Buyer understands that a change in its storage election during the Delivery Period or any Renewal Term may result in a financial impact and agrees that Seller may adjust the Purchase Price to reflect any resulting financial impact.

TAX EXEMPTION STATUS - If exempt, must attach certificate

In order to ensure accurate billing, tax status indication is required. Please check the appropriate status below:

- Non-Exempt
- Exempt (e.g. Residential, Non-Profit Organization, Manufacturing, Small Business, Agricultural, Resale, etc.)

Buyer: Park District of Highland Park Seller: Direct Energy Business Marketing, LLC

By: 
 Name: Mari-Lynn Peters, CPA
 Title: Director of Finance
 Date: 6/21/2022

By: _____
 Name: _____
 Title: _____
 Date: _____
 Proposal ID: 68409671
 Internal ID: 00115009 - CMA V.3



This Commodity Master Agreement ("CMA") among Direct Energy Business, LLC, Direct Energy Business Marketing, LLC d/b/a Direct Energy Business, (collectively "Seller"), each a Delaware limited liability company, and Park District of Highland Park ("Buyer" or "Customer") (each a "Party" and collectively, the "Parties") is entered into and effective as of June 21, 2022.

1. **Transactions:** The terms of this CMA apply to all end-use sales of electric power and/or natural gas as applicable (each a "Commodity" and collectively, the "Commodities"), by the applicable Seller to Buyer (each sale a "Transaction") which will be memorialized in a transaction confirmation signed by both Parties (each a "Transaction Confirmation"). Each Transaction Confirmation shall set forth the Seller party providing service to Customer for such Transaction. This CMA, any amendments to this CMA and related Transaction Confirmation(s) (together, a single integrated, "Agreement") is the entire understanding between Parties with respect to the Commodities and supersedes all other communication and prior writings with respect thereto; no oral statements are effective.
2. **Performance:** Buyer is obligated to purchase and receive, and Seller is obligated to sell and provide, the Contract Quantity of Commodity specified in a Transaction Confirmation. Buyer will only use the Commodity at the listed Service Locations in the applicable Transaction Confirmation and will not resell the Commodity.
3. **Term:** The Delivery Period and any Renewal Term are set forth in the applicable Transaction Confirmation. This CMA shall remain in effect until terminated by either Party pursuant to Section 14 or as otherwise terminated by either Party for convenience upon at least 30 days' prior written notice; provided, however, that this CMA will remain in effect with respect to Transactions entered into prior to the effective date of the termination until both Parties have fulfilled all outstanding obligations.
4. **Purchase Price:** Buyer will pay the Purchase Price stated in each Transaction Confirmation, subject to Sections 5 and 10. If the Purchase Price incorporates an index and the index is not announced or published on any day for any reason or if the Seller reasonably determines that a material change in the formula for or the method of determining the Purchase Price has occurred, then the Parties will use a commercially reasonable replacement price calculated by the Seller.
5. **Changes to Purchase Price:** In the event there is a change to any tariff, law, order, rule, tax, regulation, transmission rate, or any LDC, EDC or ISO changes to supplier obligations to serve, which increase Seller's costs, the Purchase Price may be adjusted by Seller to include such costs.
6. **Billing and Payment:** Seller will invoice Buyer for the Actual Quantity of Commodity and for any other amounts for which Buyer is responsible under this Agreement. Except as otherwise set forth herein, payment is due within 15 days of the date of the invoice. If Seller cannot verify the Actual Quantity at the time an invoice is issued, Seller will estimate the Actual Quantity. Seller will adjust Buyer's account following (i) confirmation of the Actual Quantity, (ii) any Utility adjustment or (iii) any other corrections or adjustments, including adjustments to, or re-calculation of Taxes. Buyer will pay interest on late payments for any amount due under this Agreement at 1.50% per month or, if lower, the maximum rate permitted by law ("Interest Rate"). Buyer is also responsible for all costs and fees, including reasonable attorney's fees, incurred in collecting any amounts owed to Seller and any fee charged to Seller for insufficient funds of Buyer. "Actual Quantity" means the actual quantity of Commodity that is either delivered or metered, as applicable, to Buyer's account. "Utility" means a state regulated entity engaged in the distribution of the applicable Commodity.
7. **Taxes:** The Purchase Price does not include Taxes that are or may be the responsibility of the Buyer, unless such inclusion is required by law. Buyer will reimburse Seller for any Taxes that Seller is required to collect and pay on Buyer's behalf and will indemnify, defend and hold Seller harmless from any liability against all Taxes for which Buyer is responsible. Buyer must provide Seller with any applicable Tax exemption documentation and Buyer will be liable for any Taxes assessed against Seller because of Buyer's failure to timely provide or properly complete any such documentation. "Taxes" means all applicable federal, state and local taxes, including any associated penalties and interest and any new taxes imposed in the future during the term of this Agreement. Liabilities imposed in this Section will survive the termination or expiration of this Agreement.
8. **Disputes:** If either Party in good faith disputes amounts owed hereunder, the disputing Party will contact the non-disputing Party in writing and pay the undisputed amount by the payment due date. The Parties will have 15 Business Days to negotiate a resolution. If such dispute is not resolved, the disputing Party will pay the balance of the original invoice and either Party may exercise any remedy available to it at law or equity. "Business Day" means any day on which banks are open for commercial business in New York, New York; any reference to "day(s)" means calendar days.
9. **Title and Risk of Loss:** Title to, possession of and risk of loss to the Commodity will pass to Buyer at the Delivery Point specified in the applicable Transaction Confirmation.
10. **Material Deviation:** Seller may in its sole discretion pass through to Buyer any losses and/or costs incurred by Seller related to a deviation of +/-25% from Contract Quantity (or, as applicable, estimated Contract Quantities) stated in the applicable Transaction Confirmation (which is not caused by weather).
11. **Force Majeure:** Other than payment obligations, a Party claiming Force Majeure will be excused from its obligations under Section 2 only if it provides prompt notice of the Force Majeure, uses due diligence to remove its cause and resumes performance as promptly as reasonably possible. During a Force Majeure, Buyer will not be excused from its responsibility to pay for Balancing Charges nor from its responsibility to pay for Commodity received. "Force Majeure" means a material, unavoidable occurrence beyond a Party's control, and does not include inability to pay, an increase or decrease in Taxes or the cost of Commodity, the economic hardships of a Party, the full or partial closure of Buyer's facilities, unless such closure itself is due to Force Majeure.
12. **Financial Responsibility:** Seller's entry into this Agreement and each Transaction is conditioned on Buyer, its parent, any guarantor or any successor maintaining its creditworthiness during the Delivery Period and any Renewal Term. When Seller has

reasonable grounds for insecurity regarding Buyer's ability or willingness to perform all of its outstanding obligations under any agreement between the Parties, Seller may require Buyer to provide adequate assurance, which may include, in the Seller's discretion, security in the form of cash deposits, prepayments, letters of credit or other guaranty of payment or performance ("Credit Assurance").

13. Default: "Default" means: (i) failure of either Party to make payment by the applicable due date and the payment is not made within 3 Business Days of a written demand; (ii) failure of Buyer to provide Credit Assurance within 2 Business Days of Seller's demand; (iii) any representation or warranty made by a Party in this Agreement proves to have been false or misleading in any material respect when made or ceases to remain true and such breach is not cured within 15 Business Days after written notice; (iv) a secured party has taken possession of all or any substantial portion of its assets or is dissolved or has a resolution passed for its winding-up, official management or liquidation (other than pursuant to a consolidation or merger); (v) failure of a Party to fulfill any of its obligations in this Agreement (except as otherwise provided in subsections (i), (ii) (iii) and (iv) hereof) and such failure is not cured within 15 Business Days after written notice; provided that no cure period or demand for cure applies to an early termination of a Transaction Confirmation by Buyer or under Section 15(A)(iii).

14. Remedies: In the event of a Default, the non-defaulting Party may: (i) withhold any payments or suspend performance; (ii) accelerate any amounts owing between the Parties and terminate any Transactions and/or this Agreement between the Parties and/or their affiliates; (iii) calculate a settlement amount by calculating all amounts due to Seller for Actual Quantity and the Close-out Value for each Transaction being terminated; and/or (iv) net or aggregate all settlement amounts and all other amounts owing between the Parties and their affiliates under this Agreement and other energy-related agreements between them and their affiliates, whether or not due and whether or not subject to any contingencies, plus costs, into one single amount ("Net Settlement Amount"). Any Net Settlement Amount due from the defaulting Party to the non-defaulting Party will be paid within 3 Business Days of written notice from the non-defaulting Party. Interest on any unpaid portion of the Net Settlement Amount will accrue daily at the Interest Rate. "Close-out Value" is the sum of (a) the amount due to the non-defaulting Party regarding the Contract Quantities (or, as applicable, estimated Contract Quantities) remaining to be delivered as stated in the applicable Transaction Confirmation(s) during the Delivery Period or, if applicable, the current Renewal Term, calculated by determining the difference between the Purchase Price and the Market Price for such quantities; and (b) without duplication, any net losses or costs incurred by the non-defaulting Party for terminating the Transaction(s), including costs of obtaining, maintaining and/or liquidating commercially reasonable hedges, Balancing Charges and/or transaction costs. "Market Price" means the price for similar quantities of Commodity at the Delivery Point during the Delivery Period or Renewal Term. For purposes of determining Close-out Value, Market Price may be established by Seller through information available to Seller internally or through third parties. The Parties agree that Close-out Value constitutes a reasonable approximation of damages and is not a penalty or punitive in any respect. Physical liquidation of a Transaction or entering into a replacement transaction is not required to determine Close-out Value or Net Settlement Amount. The defaulting Party is responsible for all costs and fees incurred for collection of Net Settlement Amount, including, reasonable attorney's fees and expert witness fees.

15. Representations, Warranties and Covenants: Each of the following are deemed to be repeated each time a Transaction is entered into and during the Delivery Period and any Renewal Period: **A.** Each Party represents that: (i) it is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation and is qualified to conduct its business in those jurisdictions necessary to perform to this Agreement; (ii) the execution of this Agreement is within its powers, has been duly authorized and does not violate any of the terms or conditions in its governing documents or any contract to which it is a party or any law applicable to it; and (iii) there are no bankruptcy, insolvency, reorganization, receivership or other similar proceedings pending or being contemplated by it, its parent or guarantor or to its knowledge, threatened against it, its parent or guarantor. **B.** Buyer represents, warrants and covenants that: (i) it is not a residential customer; (ii) execution of this Agreement initiates enrollment and service for the Delivery Period and any Renewal Term; (iii) if it is the person or entity executing this Agreement is doing so in its capacity as an agent, such Party represents and warrants that it has the authority to bind the principal to all the provisions contained herein and agrees to provide Seller true, correct and complete documentation of such agency relationship, and (iv) (a) it has and will provide, to Seller, all information reasonably required to substantiate its usage requirements; (b) acceptance of this Agreement constitutes an authorization for release of such usage information; (c) it will assist Seller in taking all actions necessary to effectuate Transactions, including providing an authorization form permitting Seller to obtain its usage information; and (d) the usage information provided is true and accurate as of the date furnished and as of the effective date of the Agreement. **C.** Each Party acknowledges that: (i) this Agreement is a forward contract and a master netting agreement as defined in the United States Bankruptcy Code ("Code"); (ii) this Agreement shall not be construed as creating an association, trust, partnership, or joint venture in any way between the Parties, nor as creating any relationship between the Parties other than that of independent contractors for the sale and purchase of Commodity; (iii) Seller is not a "utility" or an "energy generation facility" as defined in the Code; (iv) Commodity supply will be provided by Seller under this Agreement, but delivery will be provided by Buyer's Utility; (v) Seller does not own or operate transmission and distribution systems through which the Commodity is delivered to Buyer, and Seller is not liable for any damages or Losses associated with such transmission or distribution systems; and (vi) Buyer's Utility, and not Seller, is responsible for responding to leaks or emergencies should they occur. **D.** Seller warrants that (i) it has good title to Commodity delivered, (ii) it has the right to sell the Commodity, and (iii) the Commodity as delivered will be free from all royalties, liens, encumbrances, and claims. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, ARE DISCLAIMED.

16. Confidentiality: Buyer will not disclose the terms of this Agreement, without prior written consent of the Seller, to any third party, other than Buyer's employees, affiliates, agents, auditors and counsel who are bound by substantially similar confidentiality obligations, trading exchanges, governmental authorities, courts, adjudicatory proceedings, pricing indices, and credit ratings agencies; provided

that if Buyer receives a demand for disclosure pursuant to court order or other proceeding, it will first notify Seller, to the extent practicable, before making the disclosure.

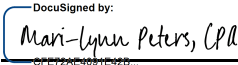
17. Indemnification; Limitation of Liability: A. Buyer will be responsible for and shall indemnify Seller against all losses, costs and expenses, including court costs and reasonable attorney’s fees, arising out of claims for personal injury, including death, or property damage from the Commodity or other charges (collectively, “Losses”) which attach after title passes to Buyer. B. Seller will be responsible for and indemnify Buyer against any Losses which attach before title passes to Buyer. C. NEITHER PARTY WILL BE LIABLE TO THE OTHER UNDER THIS AGREEMENT FOR CONSEQUENTIAL, INDIRECT OR PUNITIVE DAMAGES, LOST PROFITS OR SPECIFIC PERFORMANCE.

Other: (A) The Agreement, and any dispute arising hereunder, is governed by the law of the state in which the Service Locations are located, without regard to any conflict of rules doctrine. (B) Each Party waives its right to a jury trial regarding any litigation arising from this Agreement. (C) No delay or failure by a Party to exercise any right or remedy to which it may become entitled under this Agreement will constitute a waiver of that right or remedy (D) Any notice or waiver including without limitation any termination or disconnection notice, shall be provided in writing and, if sent to Seller, a copy delivered to: Direct Energy Business, Attn: Customer Services Manager, 1001 Liberty Avenue, Pittsburgh, PA 15222, Phone: (888) 925-9115; Fax: (866) 421-0257; Email: CustomerRelations@NRG.com. Notice sent by electronic means shall be deemed to have been received by the close of the Business Day on which it was transmitted, or such earlier time as is confirmed by the receiving Party. Notice delivered by overnight courier shall be deemed to have been received on the Business Day after it was sent, or such earlier time as is confirmed by the receiving Party. Notice delivered by first class mail (postage prepaid) shall be deemed to have been received at the end of the third Business Day after the date of mailing. (E) No amendment to this Agreement will be enforceable unless reduced to writing and executed by both Parties. (F) Seller may pledge, encumber or assign this Agreement or the accounts, revenues and proceeds thereof without Buyer’s consent. Buyer may not assign this Agreement without Seller’s consent not to be unreasonably withheld. (G) This Agreement may be executed in separate counterparts by the Parties, each of which when executed and delivered shall be an original, but all of which shall constitute one and the same instrument. (H) Any capitalized terms not defined in this CMA are defined in the Transaction Confirmation or shall have the meaning set forth in the applicable Utility rules, tariffs or other governmental regulations, or if not defined therein then it shall have the generally accepted meaning customarily attributed to it in the natural gas or electricity generation industries, as applicable. (I) Any document generated by the Parties with respect to the Agreement, including the Agreement, may be imaged and stored electronically and may be introduced as evidence in any proceeding as if it were an original business record and shall not be contested by either party as admissible evidence. (J) Where multiple parties are Party to this Agreement with Seller and are represented by the same agent, this Agreement will constitute a separate agreement with each such Party, as if each such Party executed a separate Agreement, and that no such Party shall have any liability under this document for the obligations of any other Parties. (K) If a conflict arises between the terms of this CMA and a Transaction Confirmation, the Transaction Confirmation will control with respect to that particular Transaction. (L) If a broker or agent has been involved in any Transaction, such broker is an agent of Buyer only and not an agent of Seller.

IN WITNESS WHEREOF, this CMA is entered into and effective as of the date written above.

Buyer: Park District of Highland Park

Seller: Direct Energy Business, LLC
Direct Energy Business Marketing, LLC

By: 
Name: Mari-Lynn Peters, CPA
Title: Director of Finance
Date: 6/21/2022

By: _____
Name: _____
Title: _____
Date: _____



Tuesday, June 21, 2022

Customer Care
Customer Care
Constellation Energy Gas Choice
Fax: (800) 785-4374

Dear Sir or Madam:

We have elected to change natural gas suppliers. Please consider this our notice of cancellation to take effect on **July 31, 2022** (end of current contract) so that our account is released and free to switch to another supplier as of our **August 1, 2022** meter read date. Our account information is as follows:

Account Number	Meter Number	Service Address
060114507200003	N1444450	636 Ridge Rd
060114507200005	N97745	3100 Trailway
060240542100004	N179425	1240 Fredrickson Pl

Please assist us in making this an orderly transition by doing the following:

- 1. Confirm your receipt of this letter.**
- 2. Do not make any other changes to our account's transportation program with the utility except for the release of our account.**

Thank you very much for your past service and your assistance in this transition.

Sincerely: DocuSigned by:
Mari-Lynn Peters, CPA
CFE72AE4091E42B...

Name: Mari-Lynn Peters, CPA
Title: Director of Finance
Phone: 847-579-3138
E-Mail: mlpeters@pdhp.org



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: June 29, 2022

Subject: **Approval of Authorization for the Park District of Highland Park to Enroll in and Purchase from the Joint Purchasing Program NCPA (National Cooperative Purchasing Alliance)**

Summary

NCPA (National Cooperative Purchasing Alliance) is a nationally recognized joint purchasing program serving governmental agencies including park districts. Similar to the Suburban Purchasing Cooperative and Sourcewell that the Park District currently purchases from, this is a program that conducts competitive bidding, allowing the Park District to purchase directly without conducting additional bidding. All agreements offered through NCPA have been awarded through a competitive solicitation process. All program details have been reviewed by Park District legal counsel and meet State of Illinois procurement laws. Per state statute, the Park Board of Commissioners must formally authorize staff to enroll in and purchase from joint purchasing programs.

Recommendation

Staff recommends approval from the Park Board of Commissioners authorizing the Executive Director to enroll in and purchase from the joint purchasing program NCPA.



Memorandum

To: Board of Park Commissioners

From: Samantha Santizo - Accounts Payable Administrator
 Mari-Lynn Peters - Finance Director
 Brian Romes - Executive Director

Date: June 29, 2022

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written May 20, 2022 through June 23, 2022 to be presented to the Board for approval on June 29, 2022.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
May 20, 2022 Emergency Check	\$ 2,100.00
May 25, 2022 Emergency Checks	\$ 456.25
May 31, 2022 Emergency Checks	\$ 2,919.85
June 07, 2022 Emergency Check	\$ 2,900.00
June 09, 2022	\$ 519,204.82
June 10, 2022	\$ 519,204.82
June 21, 2022 Emergency Check	\$ 62.25
June 23, 2022	\$ 275,021.81
Void Payments	\$ (527,501.44)
Bank Drafts	\$ 680,731.88
P-Card	\$ 192,718.53
TOTAL	\$ 1,667,818.77

PAYROLL DISBURSEMENTS

June 03, 2022	\$ 386,977.93
June 17, 2022	\$ 428,876.16
TOTAL	\$ 815,854.09

GRAND TOTAL \$ **2,483,672.86**

To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 6-29-22 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____
Secretary



Park District of Highland Park, IL

Check Register

Packet: APPKT03134 - 052022 Check Print

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK						
	Void	05/20/2022	Regular	0.00	0.00	187900
	Void	05/20/2022	Regular	0.00	0.00	187901
16736	Park District Risk Man	05/20/2022	Regular	0.00	500.00	187902
19795	TERRY GROSSBERG	05/20/2022	Regular	0.00	1,600.00	187903

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	2,100.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	4	0.00	2,100.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2022	2,100.00
			<hr/>
			2,100.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03135 - Void Check# 187902 5/23/22

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16736	Park District Risk Man	05/23/2022	Regular	0.00	-500.00	187902

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-500.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	0	1	0.00	-500.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2022	-500.00
			<hr/>
			-500.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03141 - Check Register 052522 Emergency Checks

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK						
11184	ILLINOIS DEPT OF AGRICULTURE	05/25/2022	Regular	0.00	100.00	
16076	SARAH KOKES	05/25/2022	Regular	0.00	356.25	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	456.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	456.25

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2022	456.25
			<hr/>
			456.25



Park District of Highland Park, IL

Check Register

Packet: APPKT03152 - Check Register 060622 Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16948	TREAS, STATE OF ILL,	06/07/2022	Regular	0.00	2,900.00	
IEPA Log# C-0096-...	Invoice	06/03/2022	IEPA Permit for Park Ave Beach Nourishment...	0.00	2,900.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	2,900.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	2,900.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	2,900.00
			<hr/>
			2,900.00



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
15147	ABC BUSINESS FORMS INC	06/09/2022	Regular	0.00	-2,308.72	187909
10034	ABSOLUTE HOME IMPROVEMENTS	06/09/2022	Regular	0.00	-38,125.97	187910
19424	ALPHA CLEANING COMPANY	06/09/2022	Regular	0.00	-2,151.93	187911
19806	ANDY ENGLE	06/09/2022	Regular	0.00	-230.00	187912
19172	AQUAMOON LLC	06/09/2022	Regular	0.00	-605.00	187913
19796	BRENDA RUBIO	06/09/2022	Regular	0.00	-94.20	187914
10379	CALLAWAY GOLF SALES CO	06/09/2022	Regular	0.00	-233.13	187915
17259	CHICAGO HONEY BEAR DANCERS, INC	06/09/2022	Regular	0.00	-1,600.00	187916
10502	CITY OF HIGHLAND PARK	06/09/2022	Regular	0.00	-4,694.60	187917
19725	CLIFTON TURNER	06/09/2022	Regular	0.00	-150.00	187918
10537	COMMONWEALTH EDISON COMPANY	06/09/2022	Regular	0.00	-12,977.30	187919
10624	DANIEL CREANEY COMPANY	06/09/2022	Regular	0.00	-1,840.00	187920
18562	DAVIS BANCORP INC	06/09/2022	Regular	0.00	-1,579.00	187921
10718	DIRECT FITNESS SOLUTIONS, LLC	06/09/2022	Regular	0.00	-13,390.00	187922
19586	DONALD LIEBENSON	06/09/2022	Regular	0.00	-180.00	187923
17122	DYNEGY ENERGY SERVICES	06/09/2022	Regular	0.00	-28,245.87	187924
14204	ENVIRONMENTAL SERVICES FIRM INC	06/09/2022	Regular	0.00	-2,515.00	187925
19276	ERIC PERBOHNER	06/09/2022	Regular	0.00	-95.00	187926
19814	ERIC SALTZMAN	06/09/2022	Regular	0.00	-1,577.31	187927
17719	EXELON CORPORATION	06/09/2022	Regular	0.00	-8,647.07	187928
10889	FITNESS EQUIPMENT SERVICE, INC	06/09/2022	Regular	0.00	-3,915.00	187929
10954	GARY KANTOR	06/09/2022	Regular	0.00	-325.00	187930
19812	GEI CONSULTANTS INC	06/09/2022	Regular	0.00	-3,800.00	187931
10974	GEWALT HAMILTON ASSOCIATES INC	06/09/2022	Regular	0.00	-23,446.90	187932
19596	GUEST AUTOMATION INC	06/09/2022	Regular	0.00	-1,140.00	187933
19805	HEATHER SCHWARTZ	06/09/2022	Regular	0.00	-199.53	187934
11125	HITCHCOCK DESIGN GROUP	06/09/2022	Regular	0.00	-5,388.28	187935
17708	INTEGRATED LAKES MANAGEMENT IN	06/09/2022	Regular	0.00	-182.50	187936
14419	INVEX DESIGN	06/09/2022	Regular	0.00	-2,500.00	187937
18561	J MILLER MARKETING INC	06/09/2022	Regular	0.00	-2,050.00	187938
19793	JAMES DICKER	06/09/2022	Regular	0.00	-150.00	187939
19820	JAMIE KANT	06/09/2022	Regular	0.00	-34.00	187940
16866	JEFF COHEN CREATIVE LTD	06/09/2022	Regular	0.00	-247.50	187941
11299	JESSE WHITE TUMBLING TEAM	06/09/2022	Regular	0.00	-1,100.00	187942
17017	JG's Reptile Road Show	06/09/2022	Regular	0.00	-425.00	187943
11357	JOHN DORAN	06/09/2022	Regular	0.00	-234.00	187944
15724	JULIE LEWIS	06/09/2022	Regular	0.00	-68.00	187945
14192	KLEZMER MUSIC FOUNDATION	06/09/2022	Regular	0.00	-1,950.00	187946
11514	LAKE COUNTY SMC	06/09/2022	Regular	0.00	-960.00	187947
11514	LAKE COUNTY SMC	06/09/2022	Regular	0.00	-3,280.00	187948
18474	LRS HOLDINGS, LLC	06/09/2022	Regular	0.00	-3,749.34	187949
11653	MAG CONSTRUCTION CO.	06/09/2022	Regular	0.00	-12,900.00	187950
19818	MAGGIE SPEAKS, INC.	06/09/2022	Regular	0.00	-4,000.00	187951
17948	MAJESTIC OAKS NURSERY LLC	06/09/2022	Regular	0.00	-3,325.00	187952
19815	MARTIN ROSSEN	06/09/2022	Regular	0.00	-15.00	187953
16594	MEGHAN MEREDITH - PETTY CASH	06/09/2022	Regular	0.00	-1,318.00	187954
16709	MG MECHANICAL SERVICE	06/09/2022	Regular	0.00	-525.00	187955
19786	MISFITS CONSTRUCTION COMPANY	06/09/2022	Regular	0.00	-46,400.00	187956
17106	MISS CATHY MUSIC INC	06/09/2022	Regular	0.00	-5,265.00	187957
17710	MNJ TECHNOLOGIES DIRECT, INC	06/09/2022	Regular	0.00	-12,006.71	187958
11860	MUTUAL ACE HARDWARE	06/09/2022	Regular	0.00	-148.64	187959
19816	NANCY GLOE	06/09/2022	Regular	0.00	-106.50	187960
10006	NCPERS GROUP LIFE INSURANCE	06/09/2022	Regular	0.00	-80.00	187961

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
13604	NORTH SHORE GAS	06/09/2022	Regular	0.00	-4,254.90	187962
14914	NORTH SHORE WATER RECLAMATION	06/09/2022	Regular	0.00	-250.31	187963
11998	PARK DISTRICT RISK MGMT AGCY	06/09/2022	Regular	0.00	-24,117.57	187964
11998	PARK DISTRICT RISK MGMT AGCY	06/09/2022	Regular	0.00	-158,617.13	187965
11998	PARK DISTRICT RISK MGMT AGCY	06/09/2022	Regular	0.00	-199.00	187966
19733	PLAYGROUND GAMES	06/09/2022	Regular	0.00	-7,737.05	187967
17425	PNC EQUIPMENT FINANCE	06/09/2022	Regular	0.00	-10,561.00	187968
17425	PNC EQUIPMENT FINANCE	06/09/2022	Regular	0.00	-1,309.70	187969
12091	POSTMASTER OF HIGHLAND PARK	06/09/2022	Regular	0.00	-265.00	187970
12211	RICOH USA, INC	06/09/2022	Regular	0.00	-2,169.09	187971
19764	RYAN HERRICK	06/09/2022	Regular	0.00	-125.00	187972
16459	SANTO SPORT STORE	06/09/2022	Regular	0.00	-4,472.80	187973
12307	SANTUCCI PLUMBING INC	06/09/2022	Regular	0.00	-2,166.00	187974
18410	SIKICH LLP	06/09/2022	Regular	0.00	-25,000.00	187975
12458	STEVE BUTI	06/09/2022	Regular	0.00	-983.94	187976
12493	SUNSET FOOD MART INC	06/09/2022	Regular	0.00	-59.92	187977
12532	TEMP-MASTER INC	06/09/2022	Regular	0.00	-643.75	187978
12607	TIM GIBSON	06/09/2022	Regular	0.00	-100.00	187979
19810	TYLER JACOBS	06/09/2022	Regular	0.00	-72.98	187980
19761	ULTIMATE SCHOOL OF GUITAR	06/09/2022	Regular	0.00	-2,899.40	187981
12703	UNITED WAY OF METRO CHICAGO	06/09/2022	Regular	0.00	-6.00	187982
19813	WALNUT CREEK NURSERY, INC	06/09/2022	Regular	0.00	-5,100.00	187983
17301	WILSON SPORTING GOODS	06/09/2022	Regular	0.00	-116.05	187984
17515	WINDSTREAM HOLDINGS, INC	06/09/2022	Regular	0.00	-2,503.23	187985
16912	WISS,JANNEY,ELSTNER ASSOC, INC	06/09/2022	Regular	0.00	-3,000.00	187986

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	78	0.00	-519,204.82
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	0	78	0.00	-519,204.82

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	-519,204.82
			<u>-519,204.82</u>



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
12493	SUNSET FOOD MART INC	06/09/2022	Regular	0.00	59.92	
16200 053122	Invoice	05/12/2022	Supplies	0.00	59.92	
10006	NCPERS GROUP LIFE INSURANCE	06/09/2022	Regular	0.00	80.00	
052322	Invoice	05/23/2022	Coverage period May-22 Group Life Insuran...	0.00	80.00	
11299	JESSE WHITE TUMBLING TEAM	06/09/2022	Regular	0.00	1,100.00	
052322	Invoice	05/23/2022	4th of July Parade Entertainment	0.00	1,100.00	
19172	AQUAMOON LLC	06/09/2022	Regular	0.00	605.00	
22-0854	Invoice	05/31/2022	Aquarium Service	0.00	605.00	
16709	MG MECHANICAL SERVICE	06/09/2022	Regular	0.00	525.00	
31537	Invoice	05/18/2022	R22 circuits and TEV repairs	0.00	525.00	
12458	STEVE BUTI	06/09/2022	Regular	0.00	983.94	
060722	Invoice	06/07/2022	Track and field event 5/31/22, 6/1/22-6/2/22	0.00	983.94	
15147	ABC PRINTING COMPANY	06/09/2022	Regular	0.00	2,308.72	
264682	Invoice	04/27/2022	Park District regular envelopes	0.00	267.55	
265239	Invoice	05/13/2022	Week 12 Countdown postcard mailing & pos...	0.00	2,041.17	
17515	WINDSTREAM	06/09/2022	Regular	0.00	2,503.23	
74826327	Invoice	05/22/2022	May 2022	0.00	2,503.23	
11125	HITCHCOCK DESIGN GROUP	06/09/2022	Regular	0.00	5,388.28	
28032	Invoice	04/30/2022	Sunset Woods Playground Renovation Final ...	0.00	2,657.60	
28197	Invoice	05/31/2022	Sunset Woods Playground Renovation Final ...	0.00	2,730.68	
10954	MAGIC OF GARY KANTOR	06/09/2022	Regular	0.00	325.00	
080522	Invoice	06/06/2022	8/5/2022 magic event	0.00	325.00	
12703	UNITED WAY OF METRO CHICAGO	06/09/2022	Regular	0.00	6.00	
052322	Invoice	05/23/2022	05/23/22 employee deductions	0.00	6.00	
19424	ALPHA CLEANING COMPANY	06/09/2022	Regular	0.00	2,151.93	
6508	Invoice	05/31/2022	1390 Sunset Rd - May 2022 Cleaning Services	0.00	2,151.93	
16594	MEGHAN MEREDITH - PETTY CASH	06/09/2022	Regular	0.00	1,318.00	
06062022	Invoice	06/06/2022	2022 OAC petty cash request	0.00	450.00	
060622	Invoice	06/06/2022	2022 Petty Cash for Trekkers Camp Outs	0.00	868.00	
19761	ULTIMATE SCHOOL OF GUITAR	06/09/2022	Regular	0.00	2,899.40	
724	Invoice	06/06/2022	3/31/22-5/27/22 Piano lessons	0.00	2,899.40	
12607	TIM GIBSON	06/09/2022	Regular	0.00	100.00	
030922	Invoice	03/09/2022	Basket Official-2 travel games	0.00	100.00	
17301	WILSON SPORTING GOODS	06/09/2022	Regular	0.00	116.05	
4538136280	Invoice	06/03/2022	Pro Overgrip Buckets	0.00	116.05	
19820	JAMIE KANT	06/09/2022	Regular	0.00	34.00	
1566367	Invoice	06/07/2022	Refund	0.00	34.00	
19806	ANDY ENGLE	06/09/2022	Regular	0.00	230.00	
052322	Invoice	05/23/2022	Umpire Expenses	0.00	230.00	
19812	GEI CONSULTANTS INC	06/09/2022	Regular	0.00	3,800.00	

Check Register

Packet: APPKT03158-Check Register 060922

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
3110367	Invoice	05/25/2022	Highland Park Yacht Club 3/26/22-4/29/22	0.00	3,800.00	
11653	MAG CONSTRUCTION CO.	06/09/2022	Regular	0.00	12,900.00	
17-706	Invoice	05/16/2022	The Preserve Sign Installation	0.00	5,400.00	
17-709	Invoice	05/26/2022	Preserve Restroom Door	0.00	7,500.00	
19786	MISFITS CONSTRUCTION COMPANY	06/09/2022	Regular	0.00	46,400.00	
2221004-01	Invoice	05/13/2022	2022 Aquapark Slide Structure Repairs	0.00	46,400.00	
19596	GUEST AUTOMATION INC	06/09/2022	Regular	0.00	1,140.00	
IN20222665	Invoice	06/01/2022	Alarms & VPN support	0.00	1,140.00	
10624	DANIEL CREANEY COMPANY	06/09/2022	Regular	0.00	1,840.00	
44752	Invoice	04/11/2022	March 2022-Moraine Park Path	0.00	1,840.00	
14914	NORTH SHORE WATER RECLAMATION	06/09/2022	Regular	0.00	250.31	
4827308	Invoice	05/28/2022	636 Ridge Rd 11/30/21-02/21/22	0.00	250.31	
17122	DYNEGY ENERGY SERVICES	06/09/2022	Regular	0.00	28,245.87	
331665722051	Invoice	05/31/2022	April-May 2022	0.00	28,245.87	
17106	MISS CATHY MUSIC INC	06/09/2022	Regular	0.00	5,265.00	
051922	Invoice	05/19/2022	Spring Kindermusik classes 4/5/22-5/24/22	0.00	5,265.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	06/09/2022	Regular	0.00	3,749.34	
0004912880	Invoice	02/28/2022	1220 Fredrickson Pl 3/1/22-3/31/22 trash r...	0.00	364.22	
0004944777	Invoice	03/31/2022	1220 Fredrickson Pl 4/1/22-4/30/22 trash r...	0.00	438.50	
0004976013	Invoice	04/30/2022	1220 Fredrickson Pl 5/1/22-5/31/22 trash r...	0.00	443.96	
0005008882	Invoice	05/31/2022	2205 Skokie Valley Rd 6/1/22-6/30/22	0.00	80.22	
0005008994	Invoice	05/31/2022	883 Sheridan Rd 6/1/22-6/30/22	0.00	80.22	
0005008995	Invoice	05/31/2022	2821 Ridge Rd 6/1/22-6/30/22	0.00	80.22	
0005008996	Invoice	05/31/2022	701 Deer Creek Pkwy 6/1/22-6/30/22	0.00	138.96	
0005008997	Invoice	05/31/2022	636 Ridge Rd 6/1/22-6/30/22	0.00	205.83	
0005008998	Invoice	05/31/2022	3100 Trail Way 6/1/22-6/30/22	0.00	329.76	
0005008999	Invoice	05/31/2022	1390 Sunset Rd 6/1/22-6/30/22	0.00	131.40	
0005009000	Invoice	05/31/2022	1220 Fredrickson Pl 6/1/22-6/30/22	0.00	450.54	
0005009001	Invoice	05/31/2022	1240 Fredrickson Pl 6/1/22-6/30/22	0.00	377.84	
0005009238	Invoice	05/31/2022	1201 Park Ave W 6/1/22-6/30/22	0.00	363.56	
PS456367	Invoice	06/02/2022	Pit stop rental Wolters Filed and Preserve	0.00	264.11	
10718	DIRECT FITNESS SOLUTIONS, LLC	06/09/2022	Regular	0.00	13,390.00	
0246830-IN	Invoice	05/20/2022	2 Freemotion Treadmills plus labor/freight	0.00	13,390.00	
14192	KLEZMER MUSIC FOUNDATION	06/09/2022	Regular	0.00	1,950.00	
052322	Invoice	05/23/2022	4th of July Parade Entertainment	0.00	1,950.00	
19805	HEATHER SCHWARTZ	06/09/2022	Regular	0.00	199.53	
1548783	Invoice	05/24/2022	Refund	0.00	199.53	
19813	WALNUT CREEK NURSERY, INC	06/09/2022	Regular	0.00	5,100.00	
20221295	Invoice	05/20/2022	Spring 2022 greenery & supplies	0.00	5,100.00	
12211	RICOH USA, INC	06/09/2022	Regular	0.00	2,169.09	
5064410195	Invoice	04/17/2022	Copies 03/17/22-04/16/22	0.00	1,125.71	
5064645039	Invoice	05/17/2022	Copies 04/17/22-05/16/22	0.00	1,043.38	
11514	LAKE COUNTY SMC	06/09/2022	Regular	0.00	3,280.00	
INV-00059016	Invoice	05/06/2022	WDP-22-515 Review fee	0.00	3,280.00	
11514	LAKE COUNTY SMC	06/09/2022	Regular	0.00	960.00	
INV-00059017	Invoice	05/06/2022	WDP-22-515 Inspection Deposit	0.00	960.00	
16459	SANTO SPORT STORE	06/09/2022	Regular	0.00	4,472.80	
707781	Invoice	05/09/2022	Travel baseball swag	0.00	252.00	
707906	Invoice	06/01/2022	Badger Performance shirts	0.00	1,144.80	

Check Register

Packet: APPKT03158-Check Register 060922

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
707908	Invoice	05/18/2022	Outdoor trucker snapback cap-quantity 50	0.00	550.00	
708072	Invoice	05/16/2022	Holloway adult clubhouse pullover-quantity ...	0.00	405.00	
708142	Invoice	05/04/2022	Outdoor caps MLB-quantity 180	0.00	1,305.00	
708143	Invoice	05/09/2022	Baseball jerseys	0.00	35.00	
708144	Invoice	05/09/2022	Travel baseball pant	0.00	15.50	
708146	Invoice	05/04/2022	Tanner tees - quantity 6	0.00	485.00	
708154	Invoice	05/11/2022	Travel baseball t-shirts	0.00	33.00	
708194	Invoice	06/01/2022	Baseball Jersey	0.00	26.00	
708239	Invoice	05/23/2022	Outdoor cap MLB-quantity 2	0.00	26.50	
7089259	Invoice	05/31/2022	Travel baseball uniforms	0.00	195.00	
17708	ILM	06/09/2022	Regular	0.00	182.50	
INV15585	Invoice	05/19/2022	Algae Control 5/18/22	0.00	182.50	
16912	WISS,JANNEY,ELSTNER ASSOC, INC	06/09/2022	Regular	0.00	3,000.00	
0514843	Invoice	05/26/2022	Boat Ramp Repair Field Inspection through 5...	0.00	3,000.00	
14419	INVEX DESIGN	06/09/2022	Regular	0.00	2,500.00	
2023	Invoice	06/06/2022	Preserve of Highland Park website	0.00	2,500.00	
19810	TYLER JACOBS	06/09/2022	Regular	0.00	72.98	
052622	Invoice	05/26/2022	Overnight expenses for travel baseball trip	0.00	72.98	
19276	ERIC PERBOHNER	06/09/2022	Regular	0.00	95.00	
1560305	Invoice	06/02/2022	Refund	0.00	95.00	
17948	MAJESTIC OAKS NURSERY LLC	06/09/2022	Regular	0.00	3,325.00	
133039	Invoice	05/20/2022	Pinus strobus 8' and delivery	0.00	3,325.00	
17017	JG's Reptile Road Show	06/09/2022	Regular	0.00	425.00	
1533	Invoice	05/12/2022	Educational Reptile Show 7/1/22	0.00	425.00	
19818	MAGGIE SPEAKS, INC.	06/09/2022	Regular	0.00	4,000.00	
060622	Invoice	06/06/2022	Balance for band for Fourth of July	0.00	4,000.00	
16866	JEFF COHEN CREATIVE LTD	06/09/2022	Regular	0.00	247.50	
052722	Invoice	05/27/2022	3/19/22, 4/30/22 & 5/19/22 Photography	0.00	247.50	
11998	PARK DISTRICT RISK MGMT AGCY	06/09/2022	Regular	0.00	199.00	
1645148458	Invoice	03/08/2022	Essentials of Human Resources Curriculum C...	0.00	199.00	
11998	PARK DISTRICT RISK MGMT AGCY	06/09/2022	Regular	0.00	24,117.57	
0522133	Invoice	05/31/2022	May 2022 Liability Insurance	0.00	24,117.57	
10889	FITNESS EQUIPMENT SERVICE, INC	06/09/2022	Regular	0.00	3,915.00	
5092	Invoice	05/24/2022	new treadmills belts	0.00	3,915.00	
13604	NORTH SHORE GAS	06/09/2022	Regular	0.00	4,254.90	
051722 06011450...	Invoice	05/17/2022	1240 Fredrickson Pl 4/14/22-5/13/22	0.00	916.46	
051722 06011450...	Invoice	05/17/2022	701 Deer Creek Pkwy 4/14/22-5/12/22	0.00	1,180.15	
051722 06011450...	Invoice	05/17/2022	1201 Park Ave 4/14/22-5/13/22	0.00	1,409.26	
051722 06022257...	Invoice	05/17/2022	1390 Sunset Rd 4/14/22-5/16/22	0.00	178.09	
051722 06024054...	Invoice	05/17/2022	2900 Trailway St 4/13/22-5/12/22	0.00	86.34	
051722 06024054...	Invoice	05/17/2022	701 Deer Creek Pkwy 4/14/22-5/12/22	0.00	97.52	
051722 06024054...	Invoice	05/17/2022	3100 Trail Way 4/14/22-5/12/22	0.00	94.04	
05172206024054...	Invoice	05/17/2022	1240 Fredrickson Pl 4/14/22-5/13/22	0.00	154.79	
06022022 060819...	Credit Memo	06/02/2022	1801 Sunset Rd 4/2/22-5/1/22	0.00	-0.20	
060222 06081976...	Invoice	06/02/2022	1801 Sunset Rd 5/1/22-5/31/22	0.00	138.45	
11998	PARK DISTRICT RISK MGMT AGCY	06/09/2022	Regular	0.00	158,617.13	
0522133H	Invoice	05/31/2022	May 2022 Employee Health Insurance	0.00	158,617.13	
17710	MNJ TECHNOLOGIES DIRECT, INC	06/09/2022	Regular	0.00	12,006.71	
0003844118	Invoice	05/18/2022	GENESIS XP PRESENTATION SCAN-WITH STD	0.00	642.92	
0003844459	Invoice	05/20/2022	Cisco 2-Port Analog Telephone Adapter	0.00	243.68	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
0003844609	Invoice	05/18/2022	Microsoft Cloud-Exchange Online (Plan 2)	0.00	89.99	
0003844610	Invoice	05/18/2022	Microsoft Cloud-Exchange Online (Plan 2)	0.00	89.99	
0003844611	Invoice	05/18/2022	Microsoft Cloud-Exchange online (plan 2)	0.00	1,619.82	
0003845592	Invoice	05/26/2022	Honeywell CBL-500-300-S00 USB Cable	0.00	69.98	
0003845958	Invoice	05/31/2022	Lenovo ThinkPad Yoga Gen Notebook-quantity...	0.00	7,816.83	
0003846173	Invoice	06/01/2022	Lenovo Docking Station-quantity 5	0.00	1,433.50	
18410	SIKICH LLP	06/09/2022	Regular	0.00	25,000.00	
1982	Invoice	06/03/2022	Professional services through 5/31/2022	0.00	25,000.00	
10537	COMMONWEALTH EDISON COMPANY	06/09/2022	Regular	0.00	12,977.30	
051622 02032300...	Invoice	05/16/2022	1390 Sunset Rd 4/15/22-5/16/22	0.00	1,567.99	
052322 18122640...	Invoice	05/23/2022	636 Ridge Rd 4/22/22-5/23/22	0.00	3,328.45	
052322 18147670...	Invoice	05/23/2022	ES EGANDALE 1N PARK 4/22/22-5/23/22	0.00	207.15	
052422 72610440...	Invoice	05/24/2022	1240 Fredrickson Pl - 4/25/22-5/24/22	0.00	955.03	
052722 17303300...	Invoice	05/27/2022	NS Clavey 1E RT 4/25/22-5/26/22	0.00	6,918.68	
10974	GEWALT HAMILTON ASSOCIATES INC	06/09/2022	Regular	0.00	23,446.90	
5121.050-2	Invoice	05/27/2022	Fink Park Baseball 4/1/22-4/30/22	0.00	3,500.00	
5121.250-15	Invoice	05/27/2022	SVGC Bridge Replacement 4/1/22-4/30/22	0.00	9,945.70	
5818.200-8	Invoice	05/27/2022	Centennial Ice Arena Site Improvements 4/1...	0.00	10,001.20	
19764	RYAN HERRICK	06/09/2022	Regular	0.00	125.00	
1044	Invoice	06/01/2022	Final payment-International Day of Yoga 6/2...	0.00	125.00	
18562	DAVIS BANCORP INC	06/09/2022	Regular	0.00	1,579.00	
104787	Invoice	05/31/2022	Armored Transport-May 2022 & deposit bags	0.00	1,579.00	
11860	MUTUAL ACE HARDWARE	06/09/2022	Regular	0.00	148.64	
617830	Invoice	05/06/2022	microfiber cloth,terry towels,mop handle	0.00	46.92	
617832	Credit Memo	05/06/2022	credit for invoice# 617830	0.00	-46.93	
618192	Invoice	05/16/2022	supplies for equipment repairs	0.00	18.80	
618214	Invoice	05/16/2022	fasteners	0.00	21.40	
618215	Credit Memo	05/16/2022	Credit for invoice# 618214	0.00	-21.40	
618220	Invoice	05/16/2022	Reg Sel Ext, paintbrush,dropcloth paper	0.00	111.86	
618368	Invoice	05/19/2022	batteries for sink at Cunniff South Shelter	0.00	17.99	
17259	CHICAGO HONEY BEAR DANCERS, INC	06/09/2022	Regular	0.00	1,600.00	
052322	Invoice	05/23/2022	4th of July Parade Entertainment	0.00	1,600.00	
17719	CONSTELLATION NEWENERGY - GAS D	06/09/2022	Regular	0.00	8,647.07	
3479062	Invoice	05/18/2022	1201 Park Ave-Service for April 2022	0.00	2,230.48	
3480561	Invoice	05/19/2022	BG-306015 April 2022	0.00	6,416.59	
12091	POSTMASTER OF HIGHLAND PARK	06/09/2022	Regular	0.00	265.00	
Permit 127 052022	Invoice	05/20/2022	USPS Marketing Mail-Permit# 127	0.00	265.00	
19814	ERIC SALTZMAN	06/09/2022	Regular	0.00	1,577.31	
1560307	Invoice	06/02/2022	Refund	0.00	1,577.31	
19733	PLAYGROUND GAMES	06/09/2022	Regular	0.00	7,737.05	
060622	Invoice	06/06/2022	July 4th/Park School Social/Camp Specials/S...	0.00	7,737.05	
11357	JOHN DORAN	06/09/2022	Regular	0.00	234.00	
052422	Invoice	05/24/2022	Referee fees-6 games	0.00	234.00	
19816	NANCY GLOE	06/09/2022	Regular	0.00	106.50	
1560486	Invoice	06/02/2022	Refund	0.00	82.50	
1565530	Invoice	06/06/2022	Refund	0.00	12.00	
1565530-1	Invoice	06/06/2022	Refund	0.00	12.00	
15724	JULIE LEWIS	06/09/2022	Regular	0.00	68.00	
1560229	Invoice	06/02/2022	Refund	0.00	34.00	
1560229-1	Invoice	06/02/2022	Refund	0.00	34.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19815	MARTIN ROSSEN	06/09/2022	Regular	0.00	15.00	
1560373	Invoice	06/02/2022	Refund	0.00	15.00	
19586	DONALD LIEBENSON	06/09/2022	Regular	0.00	180.00	
Invoice 10	Invoice	06/05/2022	Turtle Meadow 4 hours	0.00	180.00	
19793	JAMES DICKER	06/09/2022	Regular	0.00	150.00	
051922	Invoice	05/19/2022	Flag football referee-2 games 5/11 2 games ...	0.00	150.00	
12532	TEMP-MASTER INC	06/09/2022	Regular	0.00	643.75	
2244-38451	Invoice	04/29/2022	Refrigerator repair	0.00	643.75	
19725	CLIFTON TURNER	06/09/2022	Regular	0.00	150.00	
051922	Invoice	05/19/2022	4 flag football games 5/11/22 & 5/18/22	0.00	150.00	
12307	SANTUCCI PLUMBING INC	06/09/2022	Regular	0.00	2,166.00	
37734	Invoice	04/22/2022	Jensen RPZ Repairs	0.00	542.00	
37794	Invoice	05/03/2022	Jensen RPZ Replacement	0.00	1,624.00	
10502	CITY OF HIGHLAND PARK	06/09/2022	Regular	0.00	4,694.60	
060122 024593	Invoice	06/01/2022	1755 St Johns Ave 5/1/22-5/31/22	0.00	8.50	
060222 006468	Invoice	06/02/2022	0 Cloverdale Ave 03/01/22-05/31/22	0.00	63.10	
060222 007039	Invoice	06/02/2022	3420 Krenn Ave 03/01/22-05/31/22	0.00	62.77	
060222 007271	Invoice	06/02/2022	0 Kent Ave 03/01/22-05/31/22	0.00	25.50	
060222 008032	Invoice	06/02/2022	636 Ridge Rd 03/01/22-05/31/22	0.00	1,135.79	
060222 008037	Invoice	06/02/2022	636 Ridge Rd 03/01/22-05/31/22	0.00	665.77	
060222 008912	Invoice	06/02/2022	150 Barberry Rd 03/01/22-05/31/22	0.00	144.26	
060222 009261	Invoice	06/02/2022	2821 Ridge Rd 03/01/22-05/31/22	0.00	634.71	
060222 026564	Invoice	06/02/2022	2755 Trail Way 03/01/22-05/31/22	0.00	25.50	
060222 026583	Invoice	06/02/2022	1556 Grove Ave 03/01/22-05/31/22	0.00	25.50	
060222 026585	Invoice	06/02/2022	1240 Fredrickson Pl 03/01/22-05/31/22	0.00	1,877.70	
060222 026603	Invoice	06/02/2022	850 Clavey Rd 03/01/22-05/31/22	0.00	25.50	
14204	ENVIRONMENTAL SERVICES FIRM INC	06/09/2022	Regular	0.00	2,515.00	
19271	Invoice	06/01/2022	Sand/water analysis	0.00	2,515.00	
19796	BRENDA RUBIO	06/09/2022	Regular	0.00	94.20	
1545735	Invoice	05/20/2022	Refund	0.00	94.20	
17425	PNC EQUIPMENT FINANCE	06/09/2022	Regular	0.00	10,561.00	
1443711	Invoice	05/31/2022	SVGC Golf Cart Lease 6/30/22-7/29/22	0.00	10,561.00	
18561	J MILLER MARKETING INC	06/09/2022	Regular	0.00	2,050.00	
19334	Invoice	06/03/2022	June 2022 Online Management	0.00	2,050.00	
17425	PNC EQUIPMENT FINANCE	06/09/2022	Regular	0.00	1,309.70	
1443710	Invoice	05/31/2022	SVGC Utility Cart Lease 6/30/22-7/29/22	0.00	1,309.70	
10379	CALLAWAY GOLF SALES CO	06/09/2022	Regular	0.00	233.13	
934693746	Invoice	04/20/2022	Reva7 wood	0.00	233.13	
10034	ABSOLUTE HOME IMPROVEMENTS	06/09/2022	Regular	0.00	38,125.97	

Check Register

Packet: APPKT03158-Check Register 060922

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
#4	Invoice	05/05/2022	Sunset Park Concrete/Masonry	0.00	38,125.97	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	151	78	0.00	519,204.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	151	78	0.00	519,204.82

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	519,204.82
			<u>519,204.82</u>



Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
15147	ABC PRINTING COMPANY	06/10/2022	Regular	0.00	2,308.72	
264682	Invoice	04/27/2022	Park District regular envelopes	0.00	267.55	
265239	Invoice	05/13/2022	Week 12 Countdown postcard mailing & pos...	0.00	2,041.17	
10034	ABSOLUTE HOME IMPROVEMENTS	06/10/2022	Regular	0.00	38,125.97	
#4	Invoice	05/05/2022	Sunset Park Concrete/Masonry	0.00	38,125.97	
19424	ALPHA CLEANING COMPANY	06/10/2022	Regular	0.00	2,151.93	
6508	Invoice	05/31/2022	1390 Sunset Rd - May 2022 Cleaning Services	0.00	2,151.93	
19806	ANDY ENGLE	06/10/2022	Regular	0.00	230.00	
052322	Invoice	05/23/2022	Umpire Expenses	0.00	230.00	
19172	AQUAMOON LLC	06/10/2022	Regular	0.00	605.00	
22-0854	Invoice	05/31/2022	Aquarium Service	0.00	605.00	
19796	BRENDA RUBIO	06/10/2022	Regular	0.00	94.20	
1545735	Invoice	05/20/2022	Refund	0.00	94.20	
10379	CALLAWAY GOLF SALES CO	06/10/2022	Regular	0.00	233.13	
934693746	Invoice	04/20/2022	Reva7 wood	0.00	233.13	
17259	CHICAGO HONEY BEAR DANCERS, INC	06/10/2022	Regular	0.00	1,600.00	
052322	Invoice	05/23/2022	4th of July Parade Entertainment	0.00	1,600.00	
10502	CITY OF HIGHLAND PARK	06/10/2022	Regular	0.00	4,694.60	
060122 024593	Invoice	06/01/2022	1755 St Johns Ave 5/1/22-5/31/22	0.00	8.50	
060222 006468	Invoice	06/02/2022	0 Cloverdale Ave 03/01/22-05/31/22	0.00	63.10	
060222 007039	Invoice	06/02/2022	3420 Krenn Ave 03/01/22-05/31/22	0.00	62.77	
060222 007271	Invoice	06/02/2022	0 Kent Ave 03/01/22-05/31/22	0.00	25.50	
060222 008032	Invoice	06/02/2022	636 Ridge Rd 03/01/22-05/31/22	0.00	1,135.79	
060222 008037	Invoice	06/02/2022	636 Ridge Rd 03/01/22-05/31/22	0.00	665.77	
060222 008912	Invoice	06/02/2022	150 Barberry Rd 03/01/22-05/31/22	0.00	144.26	
060222 009261	Invoice	06/02/2022	2821 Ridge Rd 03/01/22-05/31/22	0.00	634.71	
060222 026564	Invoice	06/02/2022	2755 Trail Way 03/01/22-05/31/22	0.00	25.50	
060222 026583	Invoice	06/02/2022	1556 Grove Ave 03/01/22-05/31/22	0.00	25.50	
060222 026585	Invoice	06/02/2022	1240 Fredrickson Pl 03/01/22-05/31/22	0.00	1,877.70	
060222 026603	Invoice	06/02/2022	850 Clavey Rd 03/01/22-05/31/22	0.00	25.50	
19725	CLIFTON TURNER	06/10/2022	Regular	0.00	150.00	
051922	Invoice	05/19/2022	4 flag football games 5/11/22 & 5/18/22	0.00	150.00	
10537	COMMONWEALTH EDISON COMPANY	06/10/2022	Regular	0.00	12,977.30	
051622 02032300...	Invoice	05/16/2022	1390 Sunset Rd 4/15/22-5/16/22	0.00	1,567.99	
052322 18122640...	Invoice	05/23/2022	636 Ridge Rd 4/22/22-5/23/22	0.00	3,328.45	
052322 18147670...	Invoice	05/23/2022	ES EGANDALE 1N PARK 4/22/22-5/23/22	0.00	207.15	
052422 72610440...	Invoice	05/24/2022	1240 Fredrickson Pl - 4/25/22-5/24/22	0.00	955.03	
052722 17303300...	Invoice	05/27/2022	NS Clavey 1E RT 4/25/22-5/26/22	0.00	6,918.68	
17719	CONSTELLATION NEWENERGY - GAS D	06/10/2022	Regular	0.00	8,647.07	
3479062	Invoice	05/18/2022	1201 Park Ave-Service for April 2022	0.00	2,230.48	
3480561	Invoice	05/19/2022	BG-306015 April 2022	0.00	6,416.59	
10624	DANIEL CREANEY COMPANY	06/10/2022	Regular	0.00	1,840.00	
44752	Invoice	04/11/2022	March 2022-Moraine Park Path	0.00	1,840.00	

Check Register

Packet: APPKT03161-Check Register 061022 Check Reprint for Voided Checks

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18562	DAVIS BANCORP INC	06/10/2022	Regular	0.00	1,579.00	
104787	Invoice	05/31/2022	Armored Transport-May 2022 & deposit bags	0.00	1,579.00	
10718	DIRECT FITNESS SOLUTIONS, LLC	06/10/2022	Regular	0.00	13,390.00	
0246830-IN	Invoice	05/20/2022	2 Freemotion Treadmills plus labor/freight	0.00	13,390.00	
19586	DONALD LIEBENSON	06/10/2022	Regular	0.00	180.00	
Invoice 10	Invoice	06/05/2022	Turtle Meadow 4 hours	0.00	180.00	
17122	DYNEGY ENERGY SERVICES	06/10/2022	Regular	0.00	28,245.87	
331665722051	Invoice	05/31/2022	April-May 2022	0.00	28,245.87	
14204	ENVIRONMENTAL SERVICES FIRM INC	06/10/2022	Regular	0.00	2,515.00	
19271	Invoice	06/01/2022	Sand/water analysis	0.00	2,515.00	
19276	ERIC PERBOHNER	06/10/2022	Regular	0.00	95.00	
1560305	Invoice	06/02/2022	Refund	0.00	95.00	
19814	ERIC SALTZMAN	06/10/2022	Regular	0.00	1,577.31	
1560307	Invoice	06/02/2022	Refund	0.00	1,577.31	
10889	FITNESS EQUIPMENT SERVICE, INC	06/10/2022	Regular	0.00	3,915.00	
5092	Invoice	05/24/2022	new treadmills belts	0.00	3,915.00	
19812	GEI CONSULTANTS INC	06/10/2022	Regular	0.00	3,800.00	
3110367	Invoice	05/25/2022	Highland Park Yacht Club 3/26/22-4/29/22	0.00	3,800.00	
10974	GEWALT HAMILTON ASSOCIATES INC	06/10/2022	Regular	0.00	23,446.90	
5121.050-2	Invoice	05/27/2022	Fink Park Baseball 4/1/22-4/30/22	0.00	3,500.00	
5121.250-15	Invoice	05/27/2022	SVGC Bridge Replacement 4/1/22-4/30/22	0.00	9,945.70	
5818.200-8	Invoice	05/27/2022	Centennial Ice Arena Site Improvements 4/1...	0.00	10,001.20	
19596	GUEST AUTOMATION INC	06/10/2022	Regular	0.00	1,140.00	
IN20222665	Invoice	06/01/2022	Alarms & VPN support	0.00	1,140.00	
19805	HEATHER SCHWARTZ	06/10/2022	Regular	0.00	199.53	
1548783	Invoice	05/24/2022	Refund	0.00	199.53	
11125	HITCHCOCK DESIGN GROUP	06/10/2022	Regular	0.00	5,388.28	
28032	Invoice	04/30/2022	Sunset Woods Playground Renovation Final ...	0.00	2,657.60	
28197	Invoice	05/31/2022	Sunset Woods Playground Renovation Final ...	0.00	2,730.68	
17708	ILM	06/10/2022	Regular	0.00	182.50	
INV15585	Invoice	05/19/2022	Algae Control 5/18/22	0.00	182.50	
14419	INVEX DESIGN	06/10/2022	Regular	0.00	2,500.00	
2023	Invoice	06/06/2022	Preserve of Highland Park website	0.00	2,500.00	
18561	J MILLER MARKETING INC	06/10/2022	Regular	0.00	2,050.00	
19334	Invoice	06/03/2022	June 2022 Online Management	0.00	2,050.00	
19793	JAMES DICKER	06/10/2022	Regular	0.00	150.00	
051922	Invoice	05/19/2022	Flag football referee-2 games 5/11 2 games ...	0.00	150.00	
19820	JAMIE KANT	06/10/2022	Regular	0.00	34.00	
1566367	Invoice	06/07/2022	Refund	0.00	34.00	
16866	JEFF COHEN CREATIVE LTD	06/10/2022	Regular	0.00	247.50	
052722	Invoice	05/27/2022	3/19/22, 4/30/22 & 5/19/22 Photography	0.00	247.50	
11299	JESSE WHITE TUMBLING TEAM	06/10/2022	Regular	0.00	1,100.00	
052322	Invoice	05/23/2022	4th of July Parade Entertainment	0.00	1,100.00	
17017	JG's Reptile Road Show	06/10/2022	Regular	0.00	425.00	
1533	Invoice	05/12/2022	Educational Reptile Show 7/1/22	0.00	425.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11357	JOHN DORAN	06/10/2022	Regular	0.00	234.00	
052422	Invoice	05/24/2022	Referee fees-6 games	0.00	234.00	
15724	JULIE LEWIS	06/10/2022	Regular	0.00	68.00	
1560229	Invoice	06/02/2022	Refund	0.00	34.00	
1560229-1	Invoice	06/02/2022	Refund	0.00	34.00	
14192	KLEZMER MUSIC FOUNDATION	06/10/2022	Regular	0.00	1,950.00	
052322	Invoice	05/23/2022	4th of July Parade Entertainment	0.00	1,950.00	
11514	LAKE COUNTY SMC	06/10/2022	Regular	0.00	3,280.00	
INV-00059016	Invoice	05/06/2022	WDP-22-515 Review fee	0.00	3,280.00	
11514	LAKE COUNTY SMC	06/10/2022	Regular	0.00	960.00	
INV-00059017	Invoice	05/06/2022	WDP-22-515 Inspection Deposit	0.00	960.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	06/10/2022	Regular	0.00	3,749.34	
0004912880	Invoice	02/28/2022	1220 Fredrickson PI 3/1/22-3/31/22 trash r...	0.00	364.22	
0004944777	Invoice	03/31/2022	1220 Fredrickson PI 4/1/22-4/30/22 trash r...	0.00	438.50	
0004976013	Invoice	04/30/2022	1220 Fredrickson PI 5/1/22-5/31/22 trash r...	0.00	443.96	
0005008882	Invoice	05/31/2022	2205 Skokie Valley Rd 6/1/22-6/30/22	0.00	80.22	
0005008994	Invoice	05/31/2022	883 Sheridan Rd 6/1/22-6/30/22	0.00	80.22	
0005008995	Invoice	05/31/2022	2821 Ridge Rd 6/1/22-6/30/22	0.00	80.22	
0005008996	Invoice	05/31/2022	701 Deer Creek Pkwy 6/1/22-6/30/22	0.00	138.96	
0005008997	Invoice	05/31/2022	636 Ridge Rd 6/1/22-6/30/22	0.00	205.83	
0005008998	Invoice	05/31/2022	3100 Trail Way 6/1/22-6/30/22	0.00	329.76	
0005008999	Invoice	05/31/2022	1390 Sunset Rd 6/1/22-6/30/22	0.00	131.40	
0005009000	Invoice	05/31/2022	1220 Fredrickson PI 6/1/22-6/30/22	0.00	450.54	
0005009001	Invoice	05/31/2022	1240 Fredrickson PI 6/1/22-6/30/22	0.00	377.84	
0005009238	Invoice	05/31/2022	1201 Park Ave W 6/1/22-6/30/22	0.00	363.56	
PS456367	Invoice	06/02/2022	Pit stop rental Wolters Filed and Preserve	0.00	264.11	
11653	MAG CONSTRUCTION CO.	06/10/2022	Regular	0.00	12,900.00	
17-706	Invoice	05/16/2022	The Preserve Sign Installation	0.00	5,400.00	
17-709	Invoice	05/26/2022	Preserve Restroom Door	0.00	7,500.00	
19818	MAGGIE SPEAKS, INC.	06/10/2022	Regular	0.00	4,000.00	
060622	Invoice	06/06/2022	Balance for band for Fourth of July	0.00	4,000.00	
10954	MAGIC OF GARY KANTOR	06/10/2022	Regular	0.00	325.00	
080522	Invoice	06/06/2022	8/5/2022 magic event	0.00	325.00	
17948	MAJESTIC OAKS NURSERY LLC	06/10/2022	Regular	0.00	3,325.00	
133039	Invoice	05/20/2022	Pinus strobus 8' and delivery	0.00	3,325.00	
19815	MARTIN ROSSEN	06/10/2022	Regular	0.00	15.00	
1560373	Invoice	06/02/2022	Refund	0.00	15.00	
16594	MEGHAN MEREDITH - PETTY CASH	06/10/2022	Regular	0.00	1,318.00	
06062022	Invoice	06/06/2022	2022 OAC petty cash request	0.00	450.00	
060622	Invoice	06/06/2022	2022 Petty Cash for Trekkers Camp Outs	0.00	868.00	
16709	MG MECHANICAL SERVICE	06/10/2022	Regular	0.00	525.00	
31537	Invoice	05/18/2022	R22 circuits and TEV repairs	0.00	525.00	
19786	MISFITS CONSTRUCTION COMPANY	06/10/2022	Regular	0.00	46,400.00	
2221004-01	Invoice	05/13/2022	2022 Aquapark Slide Structure Repairs	0.00	46,400.00	
17106	MISS CATHY MUSIC INC	06/10/2022	Regular	0.00	5,265.00	
051922	Invoice	05/19/2022	Spring Kindermusik classes 4/5/22-5/24/22	0.00	5,265.00	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
17710	MNJ TECHNOLOGIES DIRECT, INC	06/10/2022	Regular	0.00	12,006.71	
0003844118	Invoice	05/18/2022	GENESIS XP PRESENTATION SCAN-WITH STD	0.00	642.92	
0003844459	Invoice	05/20/2022	Cisco 2-Port Analog Telephone Adapter	0.00	243.68	
0003844609	Invoice	05/18/2022	Microsoft Cloud-Exchange Online (Plan 2)	0.00	89.99	
0003844610	Invoice	05/18/2022	Microsoft Cloud-Exchange Online (Plan 2)	0.00	89.99	
0003844611	Invoice	05/18/2022	Microsoft Cloud-Exchange online (plan 2)	0.00	1,619.82	
0003845592	Invoice	05/26/2022	Honeywell CBL-500-300-S00 USB Cable	0.00	69.98	
0003845958	Invoice	05/31/2022	Lenovo ThinkPad Yoga Gen Notebook-quantity...	0.00	7,816.83	
0003846173	Invoice	06/01/2022	Lenovo Docking Station-quantity 5	0.00	1,433.50	
11860	MUTUAL ACE HARDWARE	06/10/2022	Regular	0.00	148.64	
617830	Invoice	05/06/2022	microfiber cloth,terry towels,mop handle	0.00	46.92	
617832	Credit Memo	05/06/2022	credit for invoice# 617830	0.00	-46.93	
618192	Invoice	05/16/2022	supplies for equipment repairs	0.00	18.80	
618214	Invoice	05/16/2022	fasteners	0.00	21.40	
618215	Credit Memo	05/16/2022	Credit for invoice# 618214	0.00	-21.40	
618220	Invoice	05/16/2022	Reg Sel Ext, paintbrush,dropcloth paper	0.00	111.86	
618368	Invoice	05/19/2022	batteries for sink at Cunniff South Shelter	0.00	17.99	
19816	NANCY GLOE	06/10/2022	Regular	0.00	106.50	
1560486	Invoice	06/02/2022	Refund	0.00	82.50	
1565530	Invoice	06/06/2022	Refund	0.00	12.00	
1565530-1	Invoice	06/06/2022	Refund	0.00	12.00	
10006	NCPERS GROUP LIFE INSURANCE	06/10/2022	Regular	0.00	80.00	
052322	Invoice	05/23/2022	Coverage period May-22 Group Life Insuran...	0.00	80.00	
13604	NORTH SHORE GAS	06/10/2022	Regular	0.00	4,254.90	
051722 06011450...	Invoice	05/17/2022	1240 Fredrickson Pl 4/14/22-5/13/22	0.00	916.46	
051722 06011450...	Invoice	05/17/2022	701 Deer Creek Pkwy 4/14/22-5/12/22	0.00	1,180.15	
051722 06011450...	Invoice	05/17/2022	1201 Park Ave 4/14/22-5/13/22	0.00	1,409.26	
051722 06022257...	Invoice	05/17/2022	1390 Sunset Rd 4/14/22-5/16/22	0.00	178.09	
051722 06024054...	Invoice	05/17/2022	2900 Trailway St 4/13/22-5/12/22	0.00	86.34	
051722 06024054...	Invoice	05/17/2022	701 Deer Creek Pkwy 4/14/22-5/12/22	0.00	97.52	
051722 06024054...	Invoice	05/17/2022	3100 Trail Way 4/14/22-5/12/22	0.00	94.04	
05172206024054...	Invoice	05/17/2022	1240 Fredrickson Pl 4/14/22-5/13/22	0.00	154.79	
06022022 060819...	Credit Memo	06/02/2022	1801 Sunset Rd 4/2/22-5/1/22	0.00	-0.20	
060222 06081976...	Invoice	06/02/2022	1801 Sunset Rd 5/1/22-5/31/22	0.00	138.45	
14914	NORTH SHORE WATER RECLAMATION	06/10/2022	Regular	0.00	250.31	
4827308	Invoice	05/28/2022	636 Ridge Rd 11/30/21-02/21/22	0.00	250.31	
11998	PARK DISTRICT RISK MGMT AGCY	06/10/2022	Regular	0.00	199.00	
1645148458	Invoice	03/08/2022	Essentials of Human Resources Curriculum C...	0.00	199.00	
11998	PARK DISTRICT RISK MGMT AGCY	06/10/2022	Regular	0.00	158,617.13	
0522133H	Invoice	05/31/2022	May 2022 Employee Health Insurance	0.00	158,617.13	
11998	PARK DISTRICT RISK MGMT AGCY	06/10/2022	Regular	0.00	24,117.57	
0522133	Invoice	05/31/2022	May 2022 Liability Insurance	0.00	24,117.57	
19733	PLAYGROUND GAMES	06/10/2022	Regular	0.00	7,737.05	
060622	Invoice	06/06/2022	July 4th/Park School Social/Camp Specials/S...	0.00	7,737.05	
17425	PNC EQUIPMENT FINANCE	06/10/2022	Regular	0.00	1,309.70	
1443710	Invoice	05/31/2022	SVGC Utility Cart Lease 6/30/22-7/29/22	0.00	1,309.70	
17425	PNC EQUIPMENT FINANCE	06/10/2022	Regular	0.00	10,561.00	
1443711	Invoice	05/31/2022	SVGC Golf Cart Lease 6/30/22-7/29/22	0.00	10,561.00	
12091	POSTMASTER OF HIGHLAND PARK	06/10/2022	Regular	0.00	265.00	
Permit 127 052022	Invoice	05/20/2022	USPS Marketing Mail-Permit# 127	0.00	265.00	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
12211	RICOH USA, INC	06/10/2022	Regular	0.00	2,169.09	
5064410195	Invoice	04/17/2022	Copies 03/17/22-04/16/22	0.00	1,125.71	
5064645039	Invoice	05/17/2022	Copies 04/17/22-05/16/22	0.00	1,043.38	
19764	RYAN HERRICK	06/10/2022	Regular	0.00	125.00	
1044	Invoice	06/01/2022	Final payment-International Day of Yoga 6/2...	0.00	125.00	
16459	SANTO SPORT STORE	06/10/2022	Regular	0.00	4,472.80	
707781	Invoice	05/09/2022	Travel baseball swag	0.00	252.00	
707906	Invoice	06/01/2022	Badger Performance shirts	0.00	1,144.80	
707908	Invoice	05/18/2022	Outdoor trucker snapback cap-quantity 50	0.00	550.00	
708072	Invoice	05/16/2022	Holloway adult clubhouse pullover-quantity ...	0.00	405.00	
708142	Invoice	05/04/2022	Outdoor caps MLB-quantity 180	0.00	1,305.00	
708143	Invoice	05/09/2022	Baseball jerseys	0.00	35.00	
708144	Invoice	05/09/2022	Travel baseball pant	0.00	15.50	
708146	Invoice	05/04/2022	Tanner tees - quantity 6	0.00	485.00	
708154	Invoice	05/11/2022	Travel baseball t-shirts	0.00	33.00	
708194	Invoice	06/01/2022	Baseball Jersey	0.00	26.00	
708239	Invoice	05/23/2022	Outdoor cap MLB-quantity 2	0.00	26.50	
7089259	Invoice	05/31/2022	Travel baseball uniforms	0.00	195.00	
12307	SANTUCCI PLUMBING INC	06/10/2022	Regular	0.00	2,166.00	
37734	Invoice	04/22/2022	Jensen RPZ Repairs	0.00	542.00	
37794	Invoice	05/03/2022	Jensen RPZ Replacement	0.00	1,624.00	
18410	SIKICH LLP	06/10/2022	Regular	0.00	25,000.00	
1982	Invoice	06/03/2022	Professional services through 5/31/2022	0.00	25,000.00	
12458	STEVE BUTI	06/10/2022	Regular	0.00	983.94	
060722	Invoice	06/07/2022	Track and field event 5/31/22, 6/1/22-6/2/22	0.00	983.94	
12493	SUNSET FOOD MART INC	06/10/2022	Regular	0.00	59.92	
16200 053122	Invoice	05/12/2022	Supplies	0.00	59.92	
12532	TEMP-MASTER INC	06/10/2022	Regular	0.00	643.75	
2244-38451	Invoice	04/29/2022	Refrigerator repair	0.00	643.75	
12607	TIM GIBSON	06/10/2022	Regular	0.00	100.00	
030922	Invoice	03/09/2022	Basket Official-2 travel games	0.00	100.00	
19810	TYLER JACOBS	06/10/2022	Regular	0.00	72.98	
052622	Invoice	05/26/2022	Overnight expenses for travel baseball trip	0.00	72.98	
19761	ULTIMATE SCHOOL OF GUITAR	06/10/2022	Regular	0.00	2,899.40	
724	Invoice	06/06/2022	3/31/22-5/27/22 Piano lessons	0.00	2,899.40	
12703	UNITED WAY OF METRO CHICAGO	06/10/2022	Regular	0.00	6.00	
052322	Invoice	05/23/2022	05/23/22 employee deductions	0.00	6.00	
19813	WALNUT CREEK NURSERY, INC	06/10/2022	Regular	0.00	5,100.00	
20221295	Invoice	05/20/2022	Spring 2022 greenery & supplies	0.00	5,100.00	
17301	WILSON SPORTING GOODS	06/10/2022	Regular	0.00	116.05	
4538136280	Invoice	06/03/2022	Pro Overgrip Buckets	0.00	116.05	
17515	WINDSTREAM	06/10/2022	Regular	0.00	2,503.23	
74826327	Invoice	05/22/2022	May 2022	0.00	2,503.23	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16912	WISS,JANNEY,ELSTNER ASSOC, INC	06/10/2022	Regular	0.00	3,000.00	
0514843	Invoice	05/26/2022	Boat Ramp Repair Field Inspection through 5...	0.00	3,000.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	151	78	0.00	519,204.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	151	78	0.00	519,204.82

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	519,204.82
			<u>519,204.82</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03167 - 062022 Michelle Siegman Refund Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19827	MICHELLE SIEGMAN	06/21/2022	Regular	0.00	62.25	
1567799	Invoice	06/08/2022	Refund	0.00	62.25	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	62.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	62.25

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	62.25
			<hr/>
			62.25



Park District of Highland Park, IL

Check Register

Packet: APPKT03171 - 06/22/22 Void Check# 187871

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10868	FAULKS BROS. CONSTRUCTION, INC	06/22/2022	Regular	0.00	-7,796.62	187871

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-7,796.62
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	0	1	0.00	-7,796.62

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	-7,796.62
			<hr/>
			-7,796.62



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18139	AMERICAN BACKFLOW & FIRE PREVEN	06/23/2022	Regular	0.00	868.00	
4976	Invoice	05/26/2022	Fire Sprinkler System-Replace pressure swit...	0.00	868.00	
10149	ANCEL, GLINK, DIAMOND, BUSH,	06/23/2022	Regular	0.00	1,568.25	
89615	Invoice	06/13/2022	Legal Services May 2022	0.00	1,568.25	
19806	ANDY ENGLE	06/23/2022	Regular	0.00	791.00	
062122	Invoice	06/21/2022	Umpire Fee/Northwestern hats for Travel Ba...	0.00	791.00	
19842	AUSTIN RHETT THOMPSON	06/23/2022	Regular	0.00	300.00	
00001	Invoice	06/05/2022	Videography Services & Raw Footage	0.00	300.00	
19841	BLACKJACK PRODUCTIONS, INC.	06/23/2022	Regular	0.00	975.00	
052322	Invoice	05/23/2022	4th of July Parade Entertainment	0.00	975.00	
10446	CHICAGO DIST GOLF ASSOC	06/23/2022	Regular	0.00	2,000.00	
1113	Invoice	06/01/2022	2nd Installment-2022 CDGA Member Club ...	0.00	2,000.00	
10463	CHICAGO TRIBUNE	06/23/2022	Regular	0.00	95.15	
054816471000	Invoice	05/31/2022	Heller Nature & Centennial Ice Arena listings	0.00	96.01	
Credit 054816471...	Credit Memo	05/31/2022	Credit for Heller Nature Listings	0.00	-0.86	
19835	CIRQUESEXPERIENCE	06/23/2022	Regular	0.00	1,800.00	
052322	Invoice	05/23/2022	4th of July Parade Entertainment	0.00	1,800.00	
10537	COMMONWEALTH EDISON COMPANY	06/23/2022	Regular	0.00	990.41	
061622 02032300...	Invoice	06/16/2022	1390 Sunset Rd 5/16/22-6/15/22	0.00	990.41	
17719	CONSTELLATION NEWENERGY - GAS D	06/23/2022	Regular	0.00	8,191.41	
3500685	Invoice	06/15/2022	1201 Park Ave W-Service for May 2022	0.00	2,215.25	
3501457	Invoice	06/15/2022	BG-306015 May 2022	0.00	5,976.16	
10762	DUNLOP SPORTS GROUP AMERICAS	06/23/2022	Regular	0.00	1,123.20	
6762132 SO	Invoice	02/03/2022	TB Grand Prix Regular Duty 3B	0.00	1,123.20	
17541	GOVTEMPS USA, LLC	06/23/2022	Regular	0.00	4,116.42	
3963894	Invoice	05/19/2022	Leslie Pauls 5/8/22-5/15/22 Finance Temp. ...	0.00	3,160.71	
3972564	Invoice	06/02/2022	Leslie Pauls 5/22/22-5/29/22 Finance Temp....	0.00	955.71	
19596	GUEST AUTOMATION INC	06/23/2022	Regular	0.00	4,311.72	
IN20222668	Invoice	05/23/2022	Integration of CTI Refrigeration detector	0.00	4,311.72	
11194	ILLINOIS SHOTOKAN KARATE	06/23/2022	Regular	0.00	4,839.09	
826	Invoice	06/13/2022	Spring 2022 Karate	0.00	4,839.09	
17708	ILM	06/23/2022	Regular	0.00	192.50	
INV16093	Invoice	06/21/2022	Algae Control on 6/15/22	0.00	192.50	
19487	JASON NEWBURGER	06/23/2022	Regular	0.00	5,421.00	
06132022	Invoice	06/13/2022	Baseball Youth Camp 6/6/22-6/8/22	0.00	5,421.00	
19673	KH KIM TAEKWONDO	06/23/2022	Regular	0.00	3,797.00	
2001	Invoice	06/20/2022	Spring 2022 Taekwondo session	0.00	3,797.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	06/23/2022	Regular	0.00	575.05	
0005009002	Invoice	05/31/2022	1801 Sunset Rd 6/1/22-6/30/22 garbage pic...	0.00	92.92	
0005009004	Invoice	05/31/2022	Landscape rolloff container at POGO	0.00	482.13	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19677	LASALLE NETWORK	06/23/2022	Regular	0.00	1,172.63	
504574/506574	Invoice	02/21/2022	1/2/22-2/6/22 AP Clerk temp help	0.00	1,172.63	
19833	MAGIC BY RANDY INC.	06/23/2022	Regular	0.00	400.00	
061322	Invoice	06/13/2022	6/22/22 Magic event for Camp Sunshine	0.00	400.00	
19542	MARI-LYNN PETERS - PETTY CASH	06/23/2022	Regular	0.00	2,000.00	
062222	Invoice	06/22/2022	Petty Cash for the 4th Fest	0.00	2,000.00	
14647	MIDWEST FENCING CLUB	06/23/2022	Regular	0.00	3,790.80	
47	Invoice	06/13/2022	Fencing Class 4/1/22-5/6/22	0.00	1,638.00	
48	Invoice	06/13/2022	Fencing Class 5/13/22-6/3/22	0.00	2,152.80	
14914	NORTH SHORE WATER RECLAMATION	06/23/2022	Regular	0.00	1,306.50	
4789109	Invoice	04/16/2022	1390 Sunset Rd 9/15/21-12/15/21	0.00	65.12	
4854295	Invoice	06/18/2022	1240 Fredrickson 11/16/21-2/16/22	0.00	46.81	
4854794	Invoice	06/18/2022	1377 Deer Creek Pkwy(Maint) 12/15/21-3/1...	0.00	14.25	
4855094	Invoice	06/18/2022	1220 Fredrickson Pl 12/27/21-3/15/22	0.00	6.11	
4856937	Invoice	06/18/2022	Golf Learning Center 12/15/21-3/15/22	0.00	32.56	
4856941	Invoice	06/18/2022	1390 Sunset Rd 12/15/21-3/14/22	0.00	20.35	
4857313	Invoice	06/18/2022	1201 Park Ave W 12/15/21-3/15/22	0.00	553.52	
4857323	Invoice	06/18/2022	1801 Sunset Rd(Sunset Woods) 12/15/21-3/...	0.00	490.44	
4857479	Invoice	06/18/2022	3100 Trailway 12/15/21-3/15/22	0.00	12.21	
4857500	Invoice	06/18/2022	2700 Trailway 12/15/21-3/15/22	0.00	6.11	
4857550	Invoice	06/18/2022	1377 Deer Creek Pkwy 12/15/21-3/15/22	0.00	59.02	
11959	NSSRA	06/23/2022	Regular	0.00	202,377.44	
652	Invoice	06/01/2022	1st Installment 2022 Member Agency Contri...	0.00	156,189.41	
653	Invoice	06/01/2022	2022 Annual Inclusion Estimate-1st installm...	0.00	46,188.03	
12165	REBECCA GRILL	06/23/2022	Regular	0.00	105.00	
061022	Invoice	06/10/2022	Sunset Foods-apples reimbursement for Pre...	0.00	105.00	
19061	ROXANNE HEJNOWSKI	06/23/2022	Regular	0.00	181.01	
062022	Invoice	06/08/2022	Staff BBQ- Parks/Golf Maintenance/Nature ...	0.00	181.01	
16459	SANTO SPORT STORE	06/23/2022	Regular	0.00	1,907.50	
707782	Invoice	05/23/2022	Travel baseball uniforms	0.00	78.00	
708232	Invoice	06/09/2022	One Adult Baseball Jersey	0.00	24.00	
708266	Invoice	06/09/2022	Baseball jerseys & outdoor caps	0.00	1,078.50	
708298	Invoice	06/13/2022	Baseball Jerseys & outdoor caps	0.00	612.00	
708322	Invoice	06/13/2022	2 Rawlings Y62AUS Player uniform	0.00	115.00	
12460	STEVE FRANKLIN	06/23/2022	Regular	0.00	74.00	
061422	Invoice	06/14/2022	2 House Basketball games - referee	0.00	74.00	
19825	TAKE ACTION CPR TRAINING	06/23/2022	Regular	0.00	660.00	
22081	Invoice	05/24/2022	12 First Aid/CPR/AED Certifications	0.00	660.00	
12543	TGF FORESTRY & FIRE INC	06/23/2022	Regular	0.00	4,850.00	
22-1065	Invoice	03/14/2022	Large Brush Pile-burn services	0.00	1,700.00	
22-1068	Invoice	03/21/2022	Burned Prairie at 1201 West Park Ave	0.00	840.00	
22-1075	Invoice	03/31/2022	Rosewood Beach-Wildland Fire Engine and S...	0.00	1,260.00	
22-1086	Invoice	05/01/2022	Himoor Prairie-Wildland Fire Engine and Staff	0.00	1,050.00	
19840	THE ACTORS GYMNASIUM	06/23/2022	Regular	0.00	3,010.00	
052322	Invoice	05/23/2022	4th of July Parade Entertainment	0.00	3,010.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
17481	YOUNG WARRIORS FOOTBALL	06/23/2022	Regular	0.00	3,098.88	
0614	Invoice	06/14/2022	Spring Clinic Football payment	0.00	3,098.88	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	55	32	0.00	266,888.96
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	55	32	0.00	266,888.96

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	266,888.96
			<u>266,888.96</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03132 - Bank Draft 052022 ICMA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	05/20/2022	Bank Draft	0.00	250.00	DFT0003540
ICMA-Roth #7055...	Invoice	05/20/2022	ICMA-Roth #705568	0.00	250.00	
11161	ICMA RETIREMENT TRUST #302037	05/20/2022	Bank Draft	0.00	4,212.81	DFT0003541
ICMA 457 #302037	Invoice	05/20/2022	ICMA 457 #302037	0.00	4,212.81	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,462.81
EFT's	0	0	0.00	0.00
	2	2	0.00	4,462.81

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2022	4,462.81
			<hr/>
			4,462.81



Park District of Highland Park, IL

Check Register

Packet: APPKT03140 - Bank Draft 052522 Health Equity

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	05/25/2022	Bank Draft	0.00	108.44	DFT0003543
052422 Health Equ.	Invoice	05/24/2022	05/24/22 Health Equity HCFSA	0.00	108.44	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	108.44
EFT's	0	0	0.00	0.00
	1	1	0.00	108.44

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2022	108.44
			<hr/>
			108.44



Park District of Highland Park, IL

Check Register

Packet: APPKT03145 - Bank Draft 053122 AFLAC

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10058	AFLAC	05/31/2022	Bank Draft	0.00	478.80	DFT0003545
052622	Invoice	05/26/2022	05/26/22 AFLAC	0.00	478.80	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	478.80
EFT's	0	0	0.00	0.00
	1	1	0.00	478.80

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2022	478.80
			<hr/>
			478.80



Park District of Highland Park, IL

Check Register

Packet: APPKT03157 - Bank Draft 060122 Unemployment Insurance Tax

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11188	ILLINOIS DEPT OF REVENUE	06/09/2022	Bank Draft	0.00	63.25	DFT0003573
060122 0802147	Invoice	06/01/2022	Unemployment Insurance Tax Payment Acct...	0.00	63.25	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	63.25
EFT's	0	0	0.00	0.00
	1	1	0.00	63.25

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	63.25
			<hr/>
			63.25



Park District of Highland Park, IL

Check Register

Packet: APPKT03148 - Bank Draft 060222 Tax Park Bonds Series

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10111	AMALGAMATED BANK OF CHICAGO	06/02/2022	Bank Draft	0.00	83,000.00	DFT0003546
061522 BOND ISS...	Invoice	06/02/2022	Tax Park Bonds Series 2017	0.00	83,000.00	
10111	AMALGAMATED BANK OF CHICAGO	06/02/2022	Bank Draft	0.00	110,150.00	DFT0003547
061522 BOND ISS...	Invoice	06/02/2022	Tax Park Bonds Series 2020	0.00	110,150.00	
10111	AMALGAMATED BANK OF CHICAGO	06/02/2022	Bank Draft	0.00	425,210.27	DFT0003548
061522 BOND ISS...	Invoice	06/02/2022	Debt Certificate Series 2021	0.00	425,210.27	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	618,360.27
EFT's	0	0	0.00	0.00
	3	3	0.00	618,360.27

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	618,360.27
			<u>618,360.27</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03153 - Bank Draft 060822 Health Equity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	06/08/2022	Bank Draft	0.00	84.70	DFT0003549
INV3815590	Invoice	06/01/2022	Health Equity DCFS/HCFS/HCDCFS	0.00	84.70	
19658	HEALTHEQUITY INC	06/08/2022	Bank Draft	0.00	672.29	DFT0003550
INV3830048	Invoice	06/03/2022	Health Equity DCFS/HCFS/HCDCFS	0.00	672.29	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	756.99
EFT's	0	0	0.00	0.00
	2	2	0.00	756.99

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	756.99
			<hr/>
			756.99



Park District of Highland Park, IL

Check Register

Packet: APPKT03154 - Bank Draft 060822 ICMA

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	06/08/2022	Bank Draft	0.00	4,188.16	DFT0003552
060322 ICMA 457	Invoice	06/03/2022	ICMA 457 #302037	0.00	4,188.16	
12825	ICMA RETIREMENT TRUST #705568	06/08/2022	Bank Draft	0.00	250.00	DFT0003551
060322 ICMA-Roth	Invoice	06/03/2022	ICMA-Roth #705568	0.00	250.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,438.16
EFT's	0	0	0.00	0.00
	2	2	0.00	4,438.16

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	4,438.16
			<hr/>
			4,438.16



Park District of Highland Park, IL

Check Register

Packet: APPKT03156 - Bank Draft 060922 Health Equity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	06/09/2022	Bank Draft	0.00	816.90	DFT0003572
INV3846410	Invoice	06/09/2022	Health Equity HCFS	0.00	816.90	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	816.90
EFT's	0	0	0.00	0.00
	1	1	0.00	816.90

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	816.90
			<hr/>
			816.90



Park District of Highland Park, IL

Check Register

Packet: APPKT03155 - Bank Draft 060922 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	06/09/2022	Bank Draft	0.00	41,366.10	DFT0003559
060922 IMRF	Invoice	06/09/2022	IMRF-ER/IMRF-EE/IMRF VOL ADD'L	0.00	41,366.10	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	41,366.10
EFT's	0	0	0.00	0.00
	1	1	0.00	41,366.10

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	41,366.10
			<u>41,366.10</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03165 - Bank Draft 061722 Beach Security

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19824	GAMMA TEAM SECURITY, INC.	06/17/2022	Bank Draft	0.00	1,869.00	DFT0003576
533-3434	Invoice	06/05/2022	6/3/22-6/5/22 Beach Security services	0.00	1,869.00	
19824	GAMMA TEAM SECURITY, INC.	06/17/2022	Bank Draft	0.00	1,701.00	DFT0003577
533-3433	Invoice	06/05/2022	6/5/22 Beach Security services	0.00	1,701.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	3,570.00
EFT's	0	0	0.00	0.00
	2	2	0.00	3,570.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	3,570.00
			<hr/>
			3,570.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03163 - Bank Draft 061722 Quadient

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18904	QUADIENT FINANCE USA, INC	06/17/2022	Bank Draft	0.00	500.00	DFT0003574
060722	Invoice	06/07/2022	Quadient- postage meter	0.00	500.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	500.00
EFT's	0	0	0.00	0.00
	1	1	0.00	500.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	500.00
			<hr/>
			500.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03172 - Bank Draft 062222 ICMA

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	06/22/2022	Bank Draft	0.00	4,188.16	DFT0003598
302037	Invoice	06/17/2022	ICMA 457 #302037 / Participant plan# 3020...	0.00	4,188.16	
12825	ICMA RETIREMENT TRUST #705568	06/22/2022	Bank Draft	0.00	250.00	DFT0003597
705568	Invoice	06/17/2022	ICMA-Roth #705568/Participant Plan#705568	0.00	250.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,438.16
EFT's	0	0	0.00	0.00
	2	2	0.00	4,438.16

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	4,438.16
			<hr/>
			4,438.16



Park District of Highland Park, IL

Check Register

Packet: APPKT03164 - Bank Draft 061722 IL Dept of Revenue Sales Tax

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11188	ILLINOIS DEPT OF REVENUE	06/17/2022	Bank Draft	0.00	1,372.00	DFT0003575
May 2022	Invoice	06/17/2022	Sales Tax May 2022	0.00	1,372.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,372.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,372.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	1,372.00
			<u>1,372.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03143 - P-Card Payment 4/8/22-5/7/22

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10313	BOA P-CARD STATEMENTS	05/26/2022	Bank Draft	0.00	192,718.53	DFT0003544
50622	Invoice	05/06/2022	P-Card with PA	0.00	192,718.53	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	192,718.53
EFT's	0	0	0.00	0.00
	1	1	0.00	192,718.53

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2022	192,718.53
			<u>192,718.53</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03147 - Check Register-Park Foundation 052522 & 053122 Emergency Checks

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16344	PARKS FOUNDATION OF HIGHLAND P/	05/31/2022	Regular	0.00	1,414.00	
052522	Invoice	05/25/2022	Foundation funds collected at PDHP-May 20...	0.00	1,414.00	
19790	AN APPLE A DAY INC	05/31/2022	Regular	0.00	1,505.85	
053122	Invoice	05/31/2022	Catering for The Preserve grand opening 6/2...	0.00	1,505.85	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	2,919.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	2,919.85

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2022	2,919.85
			<hr/>
			2,919.85



Park District of Highland Park, IL

Check Register

Packet: APPKT03176 - 6/23/22 Faulks Bros. Reissue Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10868	FAULKS BROS. CONSTRUCTION, INC	06/23/2022	Regular	0.00	7,796.62	
365878	Invoice	04/19/2022	Topdressing sand	0.00	1,304.73	
365879	Invoice	04/19/2022	Divot sand	0.00	1,231.81	
366213	Invoice	04/26/2022	Bunker Sand	0.00	1,493.85	
366430	Invoice	05/02/2022	Dried Topdressing	0.00	1,866.15	
366431	Invoice	05/02/2022	Aerification Sand	0.00	1,900.08	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	1	0.00	7,796.62
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	1	0.00	7,796.62

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	7,796.62
			<hr/>
			7,796.62



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19831	AMY PIERCE	06/23/2022	Regular	0.00	2.00	
1567655	Invoice	06/08/2022	Refund	0.00	2.00	
19447	ANDREA LIEBERMAN	06/23/2022	Regular	0.00	58.00	
1577920	Invoice	06/16/2022	Refund	0.00	58.00	
19823	BONNIE BRODY	06/23/2022	Regular	0.00	21.70	
1572657	Invoice	06/13/2022	Refund	0.00	21.70	
19830	BRUNO DI MARTINO	06/23/2022	Regular	0.00	20.83	
1567574	Invoice	06/08/2022	Refund	0.00	20.83	
19004	DENI MILLER	06/23/2022	Regular	0.00	21.70	
1572738	Invoice	06/13/2022	Refund	0.00	21.70	
14215	GARY HIRSCH	06/23/2022	Regular	0.00	50.00	
1584768	Invoice	06/21/2022	Refund	0.00	50.00	
19839	JACK ROGERS	06/23/2022	Regular	0.00	135.00	
1585132	Invoice	06/21/2022	Refund	0.00	135.00	
17764	JULIE MILLMAN	06/23/2022	Regular	0.00	22.00	
1572583	Invoice	06/13/2022	Refund	0.00	22.00	
19821	WENDY PODELL	06/23/2022	Regular	0.00	5.00	
1568955	Invoice	06/09/2022	Refund	0.00	5.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	9	9	0.00	336.23
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	9	9	0.00	336.23

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	336.23
			<hr/>
			336.23



Park District of Highland Park, IL

Income Statement

Current Period Ending 05/31/2022

DISTRICT WIDE

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	117,807.30	168,747.13	1,802,374.86	1,363,372.36	439,002.50	2,795,872.75	85,560.33	1,132,511.09
110 - CAMPS	288.00	0.00	6,319.00	6,408.09	-89.09	1,960,724.10	450.00	5,350.00
120 - LESSONS	44,222.15	37,906.46	233,005.91	205,011.11	27,994.80	471,319.00	38,622.50	256,034.75
130 - SPECIAL EVENTS	13,684.95	14,962.70	52,910.85	54,025.49	-1,114.64	118,640.00	2,325.00	15,162.25
410 - TAX	897,866.83	882,565.27	1,106,439.16	940,436.27	166,002.89	13,826,335.90	873,465.69	1,261,139.00
420 - FEES & CHARGES	374,849.63	312,862.32	737,884.01	585,119.25	152,764.76	2,426,544.00	397,288.79	827,196.78
440 - MEMBERSHIPS	61,309.94	93,671.17	222,435.46	400,148.11	-177,712.65	1,230,080.00	39,190.08	187,816.54
450 - RENTALS	170,491.92	169,956.68	632,770.06	658,704.18	-25,934.12	1,442,465.20	146,295.47	513,800.35
460 - MERCHANDISING	17,891.24	7,423.11	44,875.77	26,088.90	18,786.87	114,913.50	11,906.06	39,537.34
470 - INTEREST INCOME	10,401.06	499.80	10,891.11	2,499.00	8,392.11	6,000.00	650.38	4,712.80
480 - MISCELLANEOUS INCOME	19,251.60	4,759.50	96,894.04	243,973.97	-147,079.93	793,776.00	7,792.69	77,524.78
510 - OTHER INCOME	0.00	0.00	100,214.69	5,688.11	94,526.58	106,724.58	23,829.58	67,340.03
520 - BOND/DEBT PROCEEDS	7,072.85	0.00	11,285.60	0.00	11,285.60	0.00	140.26	881.39
Total Revenue:	1,735,137.47	1,693,354.14	5,058,300.52	4,491,474.84	566,825.68	25,293,395.03	1,627,516.83	4,389,007.10
Expense								
100 - PROGRAMS	118,938.84	136,865.22	679,870.68	689,592.24	9,721.56	1,559,749.95	115,569.57	461,065.99
110 - CAMPS	23,020.05	71,254.98	48,790.41	109,573.64	60,783.23	1,126,808.01	2,487.67	12,561.81
120 - LESSONS	21,891.22	27,290.46	95,145.96	117,595.60	22,449.64	267,389.33	20,833.50	121,518.46
130 - SPECIAL EVENTS	17,427.37	10,826.16	45,749.00	46,610.96	861.96	146,101.52	8,722.94	19,663.07
440 - MEMBERSHIPS	7,987.52	11,720.51	40,587.24	55,474.62	14,887.38	157,219.17	0.00	0.00
610 - SALARIES & WAGES	569,626.05	675,035.80	2,508,235.92	2,928,924.08	420,688.16	8,363,084.03	486,361.35	2,231,770.20
620 - CONTRACTUAL SERVICES	193,617.42	330,925.94	848,736.37	1,604,397.26	755,660.89	4,471,645.39	123,372.39	818,841.91
630 - INSURANCE	7,102.24	200,295.45	615,342.70	780,710.40	165,367.70	2,376,181.41	156,821.80	536,638.74
640 - MATERIALS & SUPPLIES	76,047.41	61,307.62	164,448.61	192,609.02	28,160.41	518,906.30	31,795.44	92,305.71
650 - MAINTENANCE & LANDSCAPING CONTRACTS	106,783.63	51,390.51	199,706.78	213,981.17	14,274.39	447,428.72	32,685.03	107,977.46
660 - UTILITIES	42,493.09	66,310.13	324,336.26	350,457.31	26,121.05	926,073.41	72,642.12	272,440.52
670 - PENSION CONTRIBUTIONS	46,335.89	58,387.18	208,362.98	250,851.41	42,488.43	719,322.10	50,287.97	234,334.45
680 - COST OF GOODS SOLD	9,163.17	12,746.76	37,483.38	26,958.80	-10,524.58	54,765.00	6,855.87	24,206.09
710 - DEBT RETIREMENT	0.00	0.00	950.00	0.00	-950.00	3,315,035.00	0.00	1,425.00
720 - CAPITAL OUTLAY	183,290.81	948,814.65	1,064,354.11	2,100,254.60	1,035,900.49	10,760,955.00	312,886.24	349,666.94
Total Expense:	1,423,724.71	2,663,171.37	6,882,100.40	9,467,991.11	2,585,890.71	35,210,664.34	1,421,321.89	5,284,416.35
Report Total:	311,412.76	-969,817.23	-1,823,799.88	-4,976,516.27	3,152,716.39	-9,917,269.31	206,194.94	-895,409.25

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	50,429.57	-92,369.75	-1,110,685.00	-1,702,759.97	592,074.97	-126,867.61	58,088.07	-844,927.88
25 - SPECIAL RECREATION	92,987.80	57,425.82	92,747.80	57,425.82	35,321.98	517,482.58	36,049.17	-288,888.06
29 - RECREATION	323,356.84	40,834.22	255,205.48	-951,040.65	1,206,246.13	3,121,446.02	322,364.77	432,505.30
60 - DEBT SERVICE	52,426.19	101,680.63	51,476.19	101,680.63	-50,204.44	-1,664,375.30	99,674.75	134,846.60
70 - CAPITAL PROJECTS	-207,787.64	-1,077,388.15	-1,112,544.35	-2,481,822.10	1,369,277.75	-11,764,955.00	-309,981.82	-328,945.21
Report Total:	311,412.76	-969,817.23	-1,823,799.88	-4,976,516.27	3,152,716.39	-9,917,269.31	206,194.94	-895,409.25

Special Recreation and Debt Service are showing timing differences due to property tax collection.

Capital is under budget and this is a timing difference coupled with projects being delayed until 2023.

The General fund is performing favorably as replacement taxes came in much larger than budgeted (\$140,000) and property taxes are coming in quicker than budgeted (timing difference). Miscellaneous income came in greater than budgeted due to \$12,000 in advertising revenue from Highland Park Bank & Trust. Salary and wages and insurance are under budget in several areas, including finance, marketing, parks (\$75,000) and HR, as PDHP was largely understaffed with several open positions during the beginning of the year. Contractual services are under budget in several areas, including professional fees, the Albion project which was budgeted here and in the capital fund, training and education due to many staff not attending the IPRA annual conference, computer expense coming in light, and minimal maintenance costs and staff development coming through. There are also timing differences.

The Recreation fund is performing favorably with athletics showing a \$55,000 surplus in enrollments, CIA with a \$77,000 enrollment surplus, tennis showing \$256,000 in enrollment surplus, and WRC with 83,000 surplus in enrollments. Lessons are running greater than budget with a \$33,000 surplus at month end. Fees and charges are showing a surplus with \$27,000 between open gym and skating. Greens fees at Sunset Valley are \$65,000 over budget. Merchandising is doing well at \$19,000 over budget, mostly due to more items being sold at Sunset Valley. \$20,000 of the favorable variance in miscellaneous income is due to the advertising/sponsorship from Highland Park Bank & Trust. There are camp timing differences of roughly \$46,000. Overall salaries, wages, insurance, and pensions are under budget in several areas as PDHP continues to be understaffed with several open positions by \$540,000. Contractual services are largely under budget due to advertising and promotions, computer expense, and education and training. Many declined IRPA training due to COVID concerns in January for a permanent savings. Advertising and computer expense are timing differences. Finally, \$10,000 in contractual services was saved due to the clay courts not opening until June 17. Materials and supplies is \$42,000 under budget due to the timing of invoices, largely related to turf materials, as turf work was postponed due to poor spring weather. Maintenance and landscaping contracts are under budget by \$16,000 due mostly to a cold and wet spring. There is also timing difference due to when invoices are received. Finally, capital outlay is under budget by \$41,000 due to timing difference in dredging of \$35,000 and equipment expenditures being under budget at HCAP by \$7,000.



Income Statement

Current Period Ending 05/31/2022

01-GENERAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	441,243.37	393,968.45	649,815.70	451,839.45	197,976.25	5,894,569.01	407,630.89	616,708.41
420 - FEES & CHARGES	4,053.18	2,669.64	13,105.85	10,738.32	2,367.53	27,600.00	3,663.93	9,513.60
460 - MERCHANDISING	0.00	36.15	0.00	170.10	-170.10	396.00	50.86	167.56
470 - INTEREST INCOME	10,401.06	499.80	10,891.11	2,499.00	8,392.11	6,000.00	650.38	4,712.80
480 - MISCELLANEOUS INCOME	256.60	1,332.80	42,699.81	25,686.30	17,013.51	36,601.00	1,525.50	42,727.12
510 - OTHER INCOME	0.00	0.00	53.53	5,688.11	-5,634.58	7,850.00	711.53	1,280.35
Total Revenue:	455,954.21	398,506.84	716,566.00	496,621.28	219,944.72	5,973,016.01	414,233.09	675,109.84
Expense								
610 - SALARIES & WAGES	223,364.06	228,475.64	961,281.54	1,062,423.79	101,142.25	2,941,016.42	175,872.35	841,956.94
620 - CONTRACTUAL SERVICES	94,521.90	111,909.04	315,408.22	502,969.88	187,561.66	1,223,602.24	51,665.50	178,560.97
630 - INSURANCE	18,112.77	103,032.40	315,155.55	407,570.08	92,414.53	1,224,731.28	82,549.20	293,892.83
640 - MATERIALS & SUPPLIES	33,710.41	13,724.30	69,088.92	55,322.05	-13,766.87	230,937.30	11,240.12	40,982.08
650 - MAINTENANCE & LANDSCAPING CONTRACTS	8,950.30	5,343.11	31,135.66	29,081.02	-2,054.64	92,920.04	5,260.79	24,064.99
660 - UTILITIES	8,585.38	9,704.96	54,860.83	54,035.54	-825.29	143,726.03	10,874.24	50,335.52
670 - PENSION CONTRIBUTIONS	18,279.82	18,687.14	80,320.28	87,978.89	7,658.61	242,950.31	18,682.82	90,244.39
Total Expense:	405,524.64	490,876.59	1,827,251.00	2,199,381.25	372,130.25	6,099,883.62	356,145.02	1,520,037.72
Report Total:	50,429.57	-92,369.75	-1,110,685.00	-1,702,759.97	592,074.97	-126,867.61	58,088.07	-844,927.88

Replacement taxes came in much larger than budgeted (\$140,000) and property taxes are coming in quicker than budgeted (timing difference). Miscellaneous income came in greater than budgeted due to \$12,000 in advertising revenue from Highland Park Bank & Trust. Salary and wages and insurance are under budget in several areas, including finance, marketing, parks (\$75,000) and HR, as PDHP was largely understaffed with several open positions during the beginning of the year. Contractual services are under budget in several areas, including professional fees, the Albion project which was budgeted here and in the capital fund, training and education due to many staff not attending the IPRA annual conference, computer expense coming in light, and minimal maintenance costs and staff development coming through. There are also timing differences. Materials and supplies are over budget largely due to the rising costs of gasoline. At May 31, we have used roughly half the annual gas budget and are over \$10,000 over budget at 5/31.



Park District of Highland Park, IL

Income Statement

Current Period Ending 05/31/2022

25 - SPECIAL RECREATION

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	92,987.80	57,425.82	92,987.80	57,425.82	35,561.98	932,237.46	36,049.17	57,880.10
Total Revenue:	92,987.80	57,425.82	92,987.80	57,425.82	35,561.98	932,237.46	36,049.17	57,880.10
Expense								
620 - CONTRACTUAL SERVICES	0.00	0.00	240.00	0.00	-240.00	414,754.88	0.00	346,768.16
Total Expense:	0.00	0.00	240.00	0.00	-240.00	414,754.88	0.00	346,768.16
Report Total:	92,987.80	57,425.82	92,747.80	57,425.82	35,321.98	517,482.58	36,049.17	-288,888.06

Taxes collected are coming in more quickly than budgeted. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 05/31/2022

29 - RECREATION FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	117,807.30	168,747.13	1,802,374.86	1,363,372.36	439,002.50	2,795,872.75	85,560.33	1,132,511.09
110 - CAMPS	288.00	0.00	6,319.00	6,408.09	-89.09	1,960,724.10	450.00	5,350.00
120 - LESSONS	44,222.15	37,906.46	233,005.91	205,011.11	27,994.80	471,319.00	38,622.50	256,034.75
130 - SPECIAL EVENTS	13,684.95	14,962.70	52,910.85	54,025.49	-1,114.64	118,640.00	2,325.00	15,162.25
410 - TAX	311,209.47	329,490.37	311,209.47	329,490.37	-18,280.90	5,348,869.73	330,110.88	450,278.89
420 - FEES & CHARGES	370,796.45	310,192.68	724,778.16	574,380.93	150,397.23	2,398,944.00	393,624.86	817,683.18
440 - MEMBERSHIPS	61,309.94	93,671.17	222,435.46	400,148.11	-177,712.65	1,230,080.00	39,190.08	187,816.54
450 - RENTALS	170,491.92	169,956.68	632,770.06	658,704.18	-25,934.12	1,442,465.20	146,295.47	513,800.35
460 - MERCHANDISING	17,891.24	7,386.96	44,875.77	25,918.80	18,956.97	114,517.50	11,855.20	39,369.78
480 - MISCELLANEOUS INCOME	18,995.00	3,426.70	54,194.23	18,287.67	35,906.56	57,175.00	6,267.19	34,797.66
510 - OTHER INCOME	0.00	0.00	9,661.16	0.00	9,661.16	58,874.58	2,608.64	3,177.45
Total Revenue:	1,126,696.42	1,135,740.85	4,094,534.93	3,635,747.11	458,787.82	15,997,481.86	1,056,910.15	3,455,981.94
Expense								
100 - PROGRAMS	118,938.84	136,865.22	679,870.68	689,592.24	9,721.56	1,559,749.95	115,569.57	461,065.99
110 - CAMPS	23,020.05	71,254.98	48,790.41	109,573.64	60,783.23	1,126,808.01	2,487.67	12,561.81
120 - LESSONS	21,891.22	27,290.46	95,145.96	117,595.60	22,449.64	267,389.33	20,833.50	121,518.46
130 - SPECIAL EVENTS	17,427.37	10,826.16	45,749.00	46,610.96	861.96	146,101.52	8,722.94	19,663.07
440 - MEMBERSHIPS	7,987.52	11,720.51	40,587.24	55,474.62	14,887.38	157,219.17	0.00	0.00
610 - SALARIES & WAGES	346,261.99	446,560.16	1,546,954.38	1,866,500.29	319,545.91	5,422,067.61	310,489.00	1,389,813.26
620 - CONTRACTUAL SERVICES	67,525.84	90,318.40	361,881.51	457,934.88	96,053.37	1,026,288.27	53,961.64	245,980.19
630 - INSURANCE	-11,010.53	97,263.05	300,187.15	373,140.32	72,953.17	1,151,450.13	74,272.60	242,745.91
640 - MATERIALS & SUPPLIES	42,337.00	47,583.32	95,359.69	137,286.97	41,927.28	287,969.00	20,555.32	51,323.63
650 - MAINTENANCE & LANDSCAPING CONTRACTS	97,833.33	46,047.40	168,571.12	184,900.15	16,329.03	354,508.68	27,424.24	83,912.47
660 - UTILITIES	33,907.71	56,605.17	269,475.43	296,421.77	26,946.34	782,347.38	61,767.88	222,105.00
670 - PENSION CONTRIBUTIONS	28,056.07	39,700.04	128,042.70	162,872.52	34,829.82	476,371.79	31,605.15	144,090.06
680 - COST OF GOODS SOLD	9,163.17	12,746.76	37,483.38	26,958.80	-10,524.58	54,765.00	6,855.87	24,206.09
720 - CAPITAL OUTLAY	0.00	125.00	21,230.80	61,925.00	40,694.20	63,000.00	0.00	4,490.70
Total Expense:	803,339.58	1,094,906.63	3,839,329.45	4,586,787.76	747,458.31	12,876,035.84	734,545.38	3,023,476.64
Report Total:	323,356.84	40,834.22	255,205.48	-951,040.65	1,206,246.13	3,121,446.02	322,364.77	432,505.30

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
29 - RECREATION	323,356.84	40,834.22	255,205.48	-951,040.65	1,206,246.13	3,121,446.02	322,364.77	432,505.30
Report Total:	323,356.84	40,834.22	255,205.48	-951,040.65	1,206,246.13	3,121,446.02	322,364.77	432,505.30

Programs are doing well in May versus budget. Baseball boys travel is inflated as uniforms will not be paid for until June at a cost of \$20,000. Next month's end should show a \$10,000 surplus in this account. House Basketball boys/girls is doing well with more participants than budgeted for. The program made a \$14,000 surplus. Football - youth flag also had more participants than budgeted for and thus the program generated a \$10,000 surplus. Martial Arts has a surplus of \$21,000 as the program has rebounded with lessened COVID restrictions and a 2nd pre-karate class and fencing have been added to meet demand. At CIA, recreation program fees are \$77,000 above budget due to skating school having 263 more participants vs. the budget of 250 participants and due to gymnastics having 315 participants vs. a budget of 192 participants. Youth and adult tennis show significant positive differences of \$256,000 due to over 400 additional participants in the programs. Childhood enrichment program has exploded with consistent enrollment of participants causing an \$46,000 positive variance from budget. Adult art has a \$6,000 surplus, as 3/4 of the 8 classes are full and open studio has returned. New programs at WRC with a positive variance of \$16,000 are due to the addition of private piano lessons. Variety programming is sitting with a \$15,000 surplus due to increased enrollment in Kindermusik, Amazing Minds and Awesome Amazing Art. Lessons are running greater than budget largely due to swim lessons continuing to do well with a \$33,000 surplus at month end. Fees and charges are showing a surplus due to open gyms with a \$13,000 surplus due to reduced mitigations and daily fees at CIA, with a surplus of \$14,000, is also showing greater attendance with less restrictions. Park Avenue goals were met for loyalty and improvement fees and were budgeted on separate line items. Rentals must be considered when looking at fees and charges at Park Ave as monies were budgeted in rentals, but recorded in fees and charges. Greens fees at Sunset Valley are \$65,000 over budget, as well. January was budgeted for fitness's largest growth month in membership. Unfortunately, the Omicron variant caused delays and significant impact on new resident and group exercise memberships. Huge marketing campaign efforts were then used to attract older and new users. New memberships are occurring every day and anticipation is of a steady slow growth through the spring and summer months. All this combined has negatively impacted the budget by \$158,000. This has affected aquatics memberships as well, by \$5,000. Merchandising is doing well at \$19,000 over budget, mostly due to more items being sold at Sunset Valley with its increased greens fees, with a surplus of \$17,000. \$20,000 of the favorable variance in miscellaneous income is due to the advertising/sponsorship from Highland Park Bank & Trust. Camp - at camp program expense is under budget by \$21,000 due to timing of camp purchases. Due to COVID many camps are being scheduled only month to month, thus causing purchases to be delayed. Another \$13,000 is due to Camp Sunshine program expense being under budget by \$13,000 and kids crew wages being under budget by \$13,000. before and after care wages at aquatics as programming is down, so are wages. These are both timing differences. Lessons and memberships expense salaries are under budget. Private tennis salaries are under by \$14,000, as well as overall salaries, wages, insurance, and pensions in several areas as PDHP continues to be understaffed with several open positions by \$540,000. Contractual services are largely under budget due to advertising and promotions, computer expense, and education and training. Many declined IRPA training due to COVID concerns in January for a permanent savings. Advertising and computer expense are timing differences. Finally, \$10,000 in contractual services was saved due to the clay courts not opening until June 17. Materials and supplies is \$42,000 under budget due to the timing of invoices, largely related to turf materials, as turf work was postponed due to poor spring weather. Maintenance and landscaping contracts are under budget by \$16,000 due mostly to a cold and wet spring. There is also timing difference due to when invoices are received. Cost of goods sold is over budget as purchases of balls and accessories was increased to stock up on inventory in expectation of good weather in May, which will drive greater sale of items. Finally, capital outlay is under budget by \$41,000 due to timing difference in dredging of \$35,000 and equipment expenditures being under budget at HCAP by \$7,000.



Park District of Highland Park, IL

Income Statement

Current Period Ending 05/31/2022

60 - DEBT SERVICE FUND

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	52,426.19	101,680.63	52,426.19	101,680.63	-49,254.44	1,650,659.70	99,674.75	136,271.60
Total Revenue:	52,426.19	101,680.63	52,426.19	101,680.63	-49,254.44	1,650,659.70	99,674.75	136,271.60
Expense								
710 - DEBT RETIREMENT	0.00	0.00	950.00	0.00	-950.00	3,315,035.00	0.00	1,425.00
Total Expense:	0.00	0.00	950.00	0.00	-950.00	3,315,035.00	0.00	1,425.00
Report Total:	52,426.19	101,680.63	51,476.19	101,680.63	-50,204.44	-1,664,375.30	99,674.75	134,846.60

Taxes collected are coming in more slowly than budgeted. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 05/31/2022

70 - CAPITAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
480 - MISCELLANEOUS INCOME	0.00	0.00	0.00	200,000.00	-200,000.00	700,000.00	0.00	0.00
510 - OTHER INCOME	0.00	0.00	90,500.00	0.00	90,500.00	40,000.00	20,509.41	62,882.23
520 - BOND/DEBT PROCEEDS	7,072.85	0.00	11,285.60	0.00	11,285.60	0.00	140.26	881.39
Total Revenue:	7,072.85	0.00	101,785.60	200,000.00	-98,214.40	740,000.00	20,649.67	63,763.62
Expense								
620 - CONTRACTUAL SERVICES	31,569.68	128,698.50	171,206.64	643,492.50	472,285.86	1,807,000.00	17,745.25	47,532.59
720 - CAPITAL OUTLAY	183,290.81	948,689.65	1,043,123.31	2,038,329.60	995,206.29	10,697,955.00	312,886.24	345,176.24
Total Expense:	214,860.49	1,077,388.15	1,214,329.95	2,681,822.10	1,467,492.15	12,504,955.00	330,631.49	392,708.83
Report Total:	-207,787.64	-1,077,388.15	-1,112,544.35	-2,481,822.10	1,369,277.75	-11,764,955.00	-309,981.82	-328,945.21

The miscellaneous income is lagging due to the timing difference of receipt of the OSLAD grant for the Preserve. It should be coming shortly and this is a timing difference. Other income is over budget due to the receipt of impact fees that are not budgeted for. Significantly under budget are contractual services total costs as the budget was allocated roughly equally across the year. This is a timing difference that should correct itself by year-end. Capital outlay is also trending under budget due to some projects being delayed until next year.



RECREATION BY CENTER

Park District of Highland Park, IL

Y-T-D MAY 2022

Account Type	2021 Total Budget	2021 YTD Activity	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity
Fund: 29 - RECREATION				
Center: 11 - ADMINISTRATIVE				
Revenue	5,389,431.98	450,850.70	5,390,269.73	328,386.05
Expense	4,665,661.35	689,540.60	5,420,948.66	761,788.82
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	723,770.63	(238,689.90)	(30,678.93)	(433,402.77)
Net Revenue:	13.43%	-52.94%	-0.57%	-131.98%
Center: 24 - WEST RIDGE CENTER				
Revenue	405,688.00	195,677.49	512,901.00	289,419.84
Expense	701,597.81	205,859.41	712,673.10	270,088.62
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	(295,909.81)	(10,181.92)	(199,772.10)	19,331.22
Net Revenue:	-72.94%	-5.20%	-38.95%	6.68%
Center: 26 - ATHLETICS				
Revenue	466,340.00	299,660.93	1,011,527.00	572,700.45
Expense	604,355.11	239,950.40	963,107.28	360,811.83
Center: 26 - ATHLETICS Surplus (Deficit):	(138,015.11)	59,710.53	48,419.72	211,888.62
Net Revenue:	-29.60%	19.93%	4.79%	37.00%
Center: 28 - CAMPS				
Revenue	359,345.00	1,070.00	1,057,804.00	634.00
Expense	344,057.02	27,829.10	759,992.47	66,279.27
Center: 28 - CAMPS Surplus (Deficit):	15,287.98	(26,759.10)	297,811.53	(65,645.27)
Net Revenue:	4.25%	-2,500.85%	28.15%	-10,354.14%
Center: 29 - SPECIAL EVENTS				
Revenue	29,200.00	3,608.25	67,170.00	25,465.00
Expense	113,562.03	7,506.24	161,006.41	35,900.97
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	(84,362.03)	(3,897.99)	(93,836.41)	(10,435.97)
Net Revenue:	-288.91%	-108.03%	-139.70%	-40.98%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	269,500.99	3,985.10	398,865.00	20,588.24
Expense	413,114.97	49,807.34	543,764.76	94,920.06
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	(143,613.98)	(45,822.24)	(144,899.76)	(74,331.82)
Net Revenue:	-53.29%	-1,149.84%	-36.33%	-361.04%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	84,460.00	20,758.50	167,507.00	27,170.13
Expense	103,900.95	15,070.87	126,823.89	30,454.27
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	(19,440.95)	5,687.63	40,683.11	(3,284.14)
Net Revenue:	-23.02%	27.40%	24.29%	-12.09%

Account Type	2021 Total Budget	2021 YTD Activity	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	104,600.00	156,517.00	193,825.00	50,520.30
Expense	198,218.76	36,289.34	280,643.81	27,928.81
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	(93,618.76)	120,227.66	(86,818.81)	22,591.49
Net Revenue:	-89.50%	76.81%	-44.79%	44.72%
Center: 34 - PARK AVENUE				
Revenue	116,586.00	107,074.99	268,507.00	206,747.05
Expense	124,209.44	20,563.36	260,750.62	63,399.43
Center: 34 - PARK AVENUE Surplus (Deficit):	(7,623.44)	86,511.63	7,756.38	143,347.62
Net Revenue:	-6.54%	80.80%	2.89%	69.33%
Center: 38 - ICE ARENA				
Revenue	1,033,532.85	427,796.19	1,068,717.20	609,782.13
Expense	880,069.25	260,664.04	883,225.72	353,684.52
Center: 38 - ICE ARENA Surplus (Deficit):	153,463.60	167,132.15	185,491.48	256,097.61
Net Revenue:	14.85%	39.07%	17.36%	42.00%
Center: 41 - MAINTENANCE				
Expense	755,106.50	194,368.42	834,343.54	253,016.22
Center: 41 - MAINTENANCE Total:	755,106.50	194,368.42	834,343.54	253,016.22
Net Revenue:				
Center: 42 - PRO SHOP				
Revenue	1,523,335.00	602,349.84	1,689,725.00	468,610.34
Expense	536,701.89	159,781.57	613,503.82	180,413.61
Center: 42 - PRO SHOP Surplus (Deficit):	986,633.11	442,568.27	1,076,221.18	288,196.73
Net Revenue:	64.77%	73.47%	63.69%	61.50%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	53,972.00	8,402.01	100,827.50	64,981.46
Expense	571,214.56	166,206.15	732,834.67	239,917.35
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	(517,242.56)	(157,804.14)	(632,007.17)	(174,935.89)
Net Revenue:	-958.35%	-1,878.17%	-626.82%	-269.21%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	760,761.00	232,246.27	1,360,180.00	289,986.64
Expense	698,385.79	179,326.23	854,874.59	228,446.08
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	62,375.21	52,920.04	505,305.41	61,540.56
Net Revenue:	8.20%	22.79%	37.15%	21.22%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	101,951.00	75,620.85	184,612.50	100,069.36
Expense	239,462.32	82,667.80	308,079.11	114,883.47
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	(137,511.32)	(7,046.95)	(123,466.61)	(14,814.11)
Net Revenue:	-134.88%	-9.32%	-66.88%	-14.80%

Account Type	2021	2021	Fiscal 2022	Fiscal 2022
	Total Budget	YTD Activity	Total Budget	YTD Activity
Center: 55 - INDOOR TENNIS				
Revenue	966,750.50	630,986.07	1,278,727.00	880,386.54
Expense	941,006.58	379,940.29	1,063,959.35	423,578.57
Center: 55 - INDOOR TENNIS Surplus (Deficit):	25,743.92	251,045.78	214,767.65	456,807.97
Net Revenue:	2.66%	39.79%	16.80%	51.89%
Center: 56 - OUTDOOR TENNIS				
Revenue	261,680.25	1,300.00	263,561.10	108.00
Expense	192,786.66	11,919.90	204,743.97	11,880.04
Center: 56 - OUTDOOR TENNIS Surplus (Deficit):	68,893.59	(10,619.90)	58,817.13	(11,772.04)
Net Revenue:	26.33%	-816.92%	22.32%	-10,900.04%
Center: 61 - HELLER NATURE CENTER				
Revenue	186,872.00	36,844.25	357,928.25	38,546.13
Expense	494,471.27	140,785.24	625,442.22	188,210.69
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	(307,599.27)	(103,940.99)	(267,513.97)	(149,664.56)
Net Revenue:	-164.60%	-282.11%	-74.74%	-388.27%
Center: 74 - HPCC LEARNING CENTER				
Revenue	443,830.00	110,910.30	585,953.00	120,433.27
Expense	440,395.37	114,420.63	538,786.24	123,413.94
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	3,434.63	(3,510.33)	47,166.76	(2,980.67)
Net Revenue:	0.77%	-3.17%	8.05%	-2.47%
Center: 76 - HPCC BUILDING				
Revenue	36,703.68	-	38,874.58	-
Expense	36,703.68	8,924.16	38,872.78	10,312.88
Center: 76 - HPCC BUILDING Surplus (Deficit):	-	(8,924.16)	1.80	(10,312.88)
Net Revenue:	0.00%	0.00%	0.00%	0.00%
Fund: 29 - RECREATION Surplus (Deficit):	(460,441.06)	374,237.65	69,104.85	255,205.48
Net Revenue:	-3.66%	11.12%	0.43%	6.23%
Report Surplus (Deficit):	(460,441.06)	374,237.65	69,104.85	255,205.48
Net Revenue:	-3.66%	11.12%	0.43%	6.23%



Sunset Valley Golf Course

	2021 Budget	2021 YTD Activity	2022 Budget	2022 YTD Activity
Revenue	1,523,335.00	602,349.84	1,689,725.00	468,610.34
Expense	1,291,808.39	354,149.99	1,447,847.36	433,429.83
Report Surplus (Deficit):	231,526.61	248,199.85	241,877.64	35,180.51

Recreation Center of HP

	2021 Budget	2021 YTD Activity	2022 Budget	2022 YTD Activity
Revenue	916,684.00	316,269.13	1,645,620.00	455,037.46
Expense	1,509,062.67	428,200.18	1,895,788.37	583,246.90
Report Surplus (Deficit):	(592,378.67)	(111,931.05)	(250,168.37)	(128,209.44)

Deer Creek Raquet Club

	2021 Budget	2021 YTD Activity	2022 Budget	2022 YTD Activity
Revenue	1,228,430.75	632,286.07	1,542,288.10	880,494.54
Expense	1,133,793.24	391,860.19	1,268,703.32	435,458.61
Report Surplus (Deficit):	94,637.51	240,425.88	273,584.78	445,035.93

Park District of Highland Park
Investment Schedule
May 31, 2022

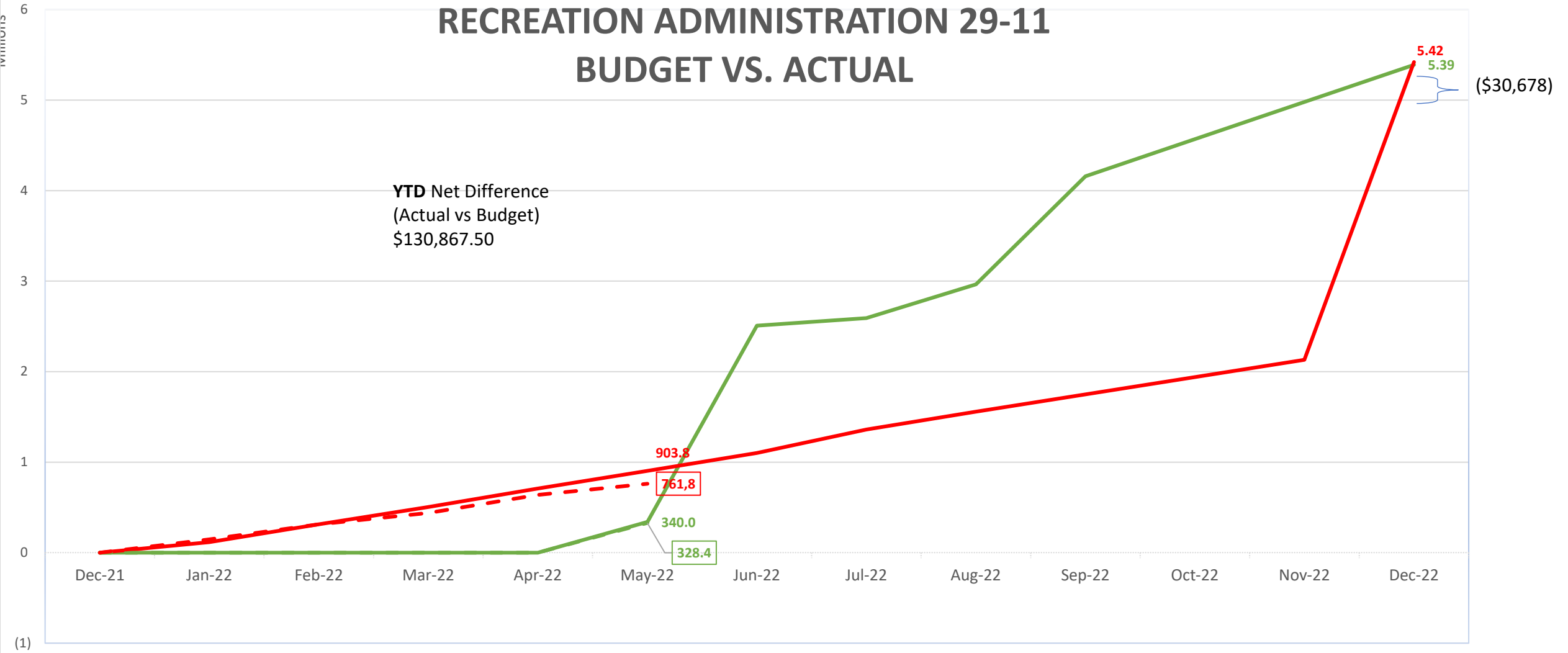
Security	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
First Bank of Highland Park	CD	1,000,000.00	7/25/21	6/26/22	0.35%	1,000,000.00	291.67	3,198.90
PMA Financial Securities	Limited Series	1,000,000.00	7/29/21	7/29/22	0.30%	1,000,000.00	250.00	(9,301.86)
		2,000,000.00				2,000,000.00	541.67	(6,102.96)



Revenue and Expense Charts by Center – May 2022

RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL

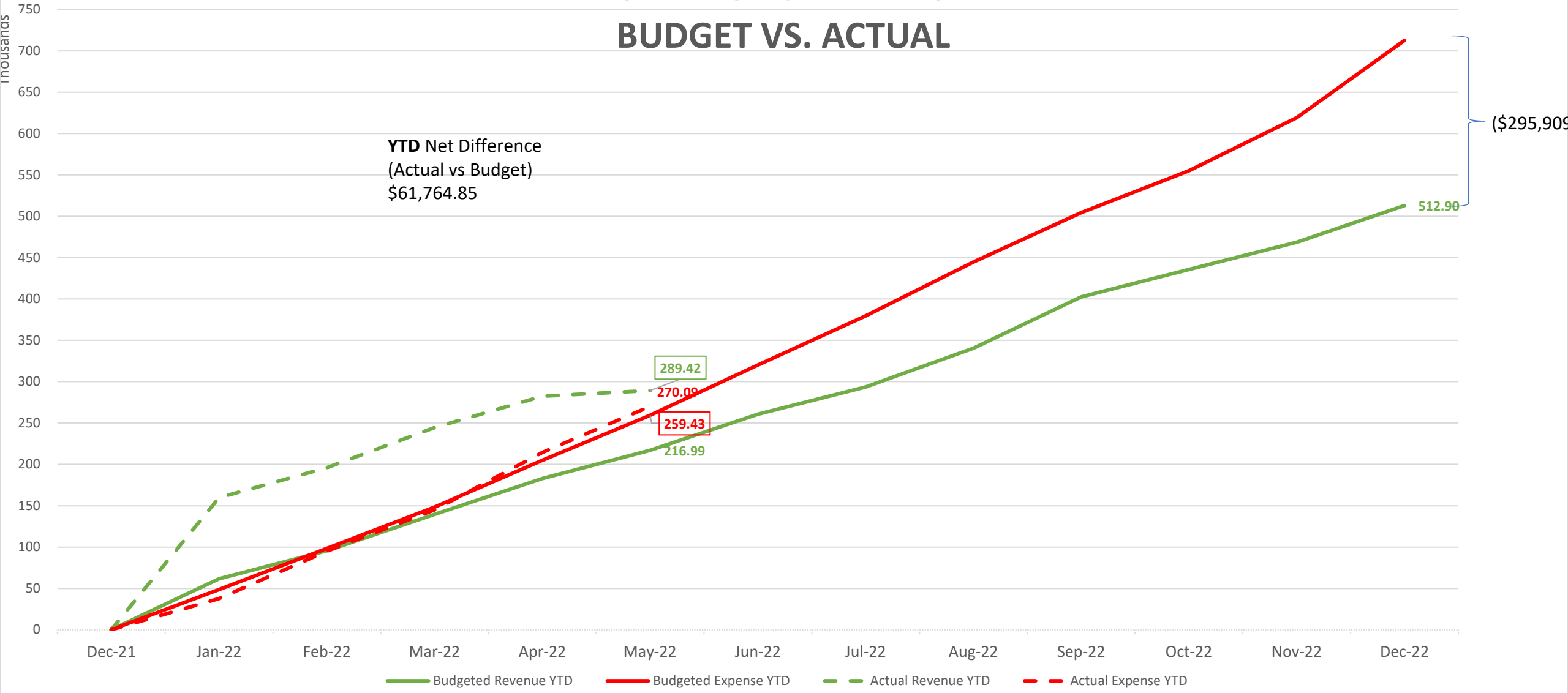


— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

(1)

WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL

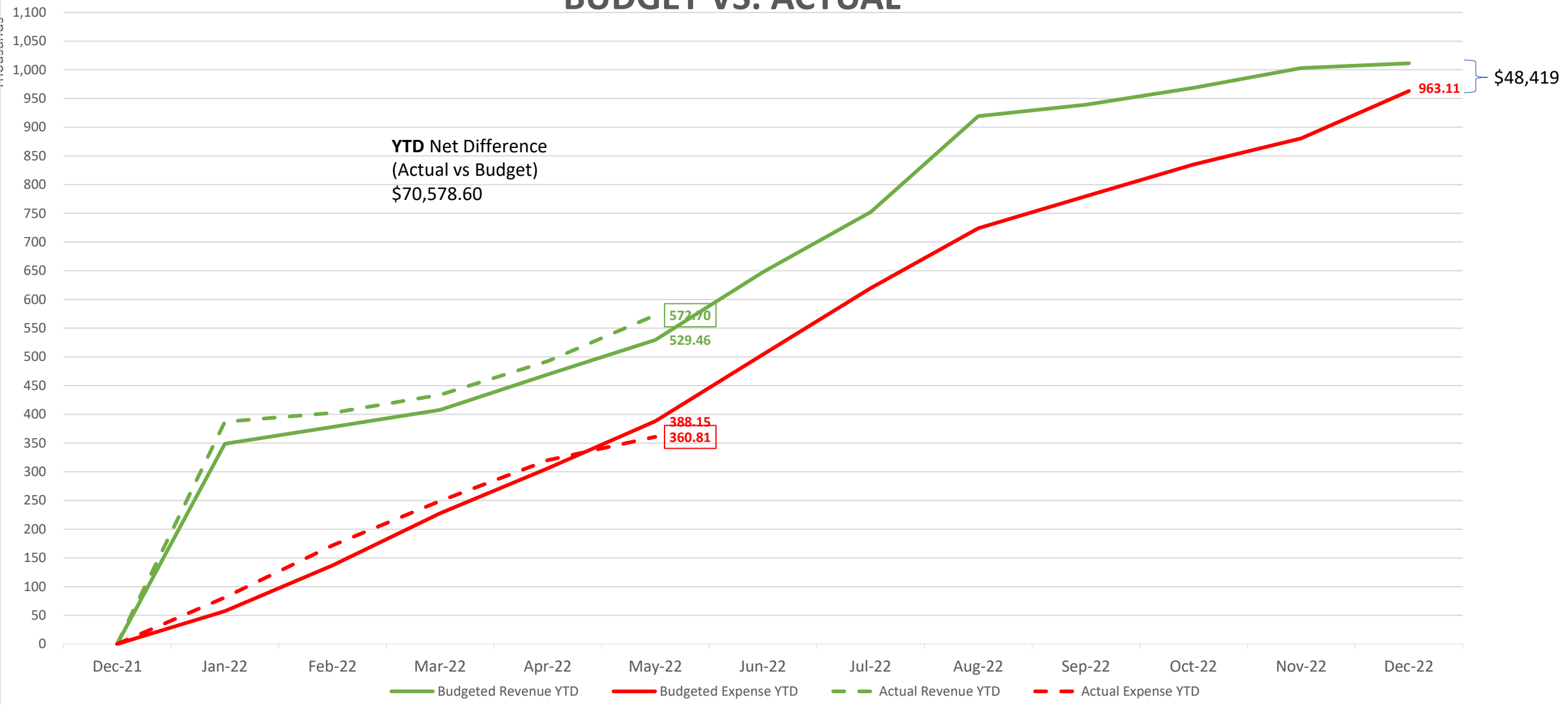


YTD Net Difference
 (Actual vs Budget)
 \$61,764.85

(\$295,909)

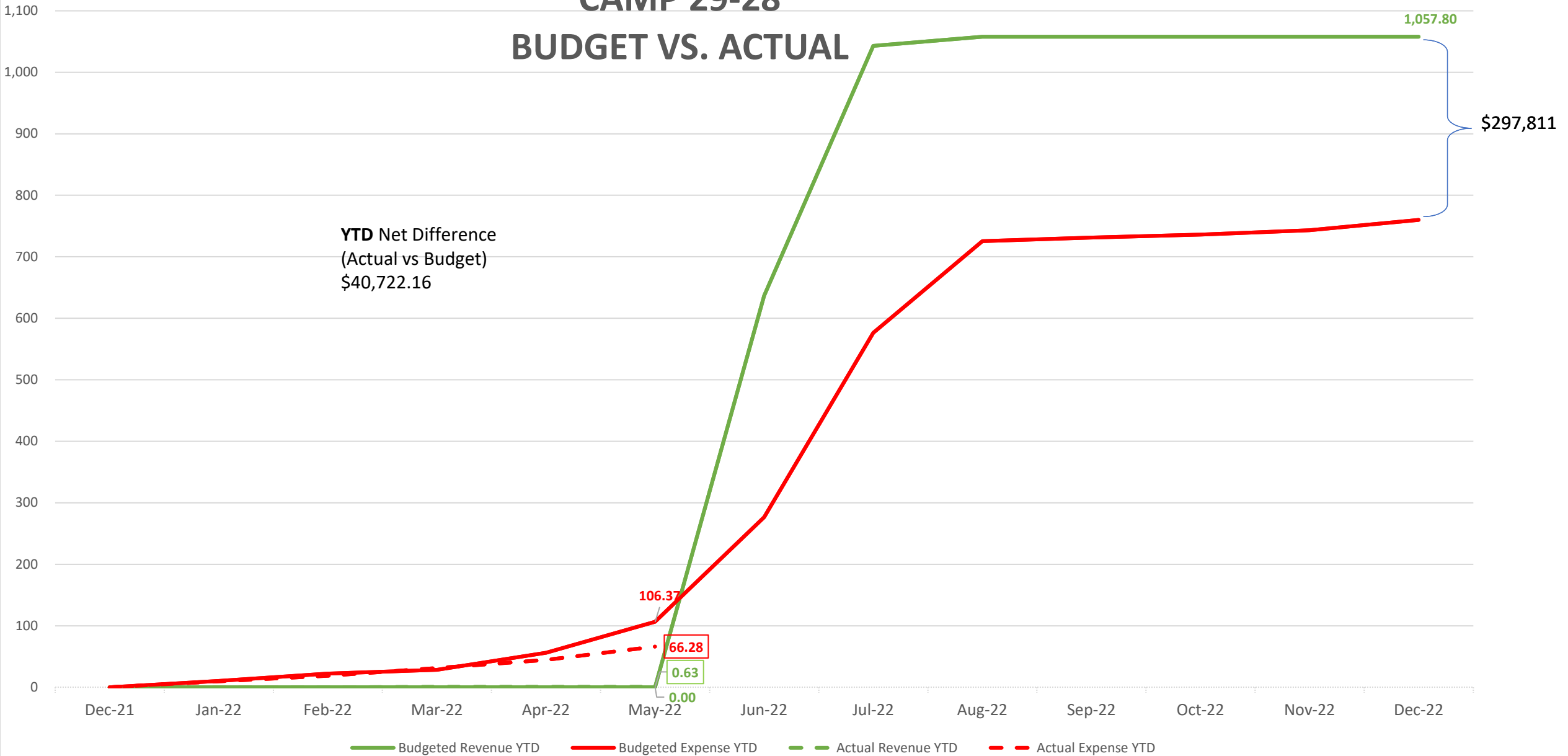
ATHLETICS 29-26

BUDGET VS. ACTUAL



CAMP 29-28

BUDGET VS. ACTUAL



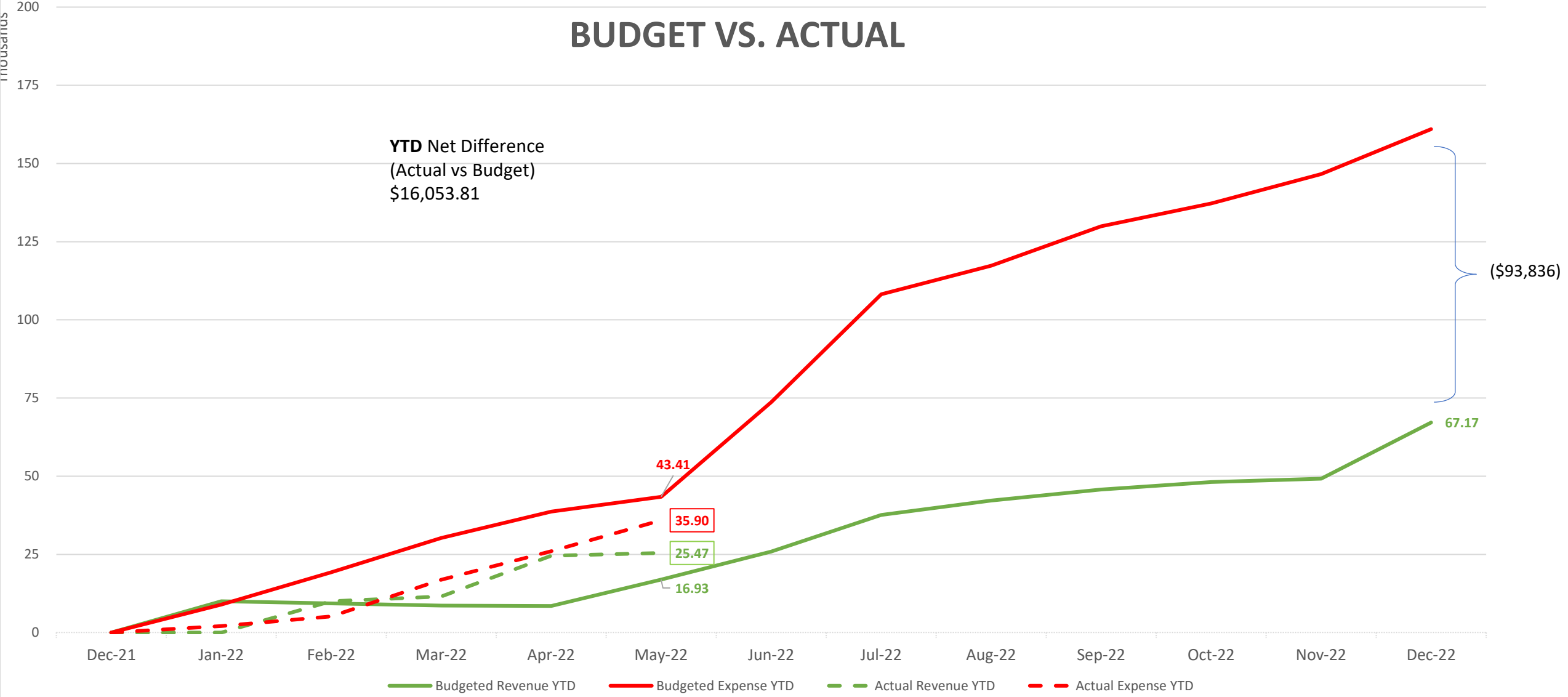
SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL

In thousands

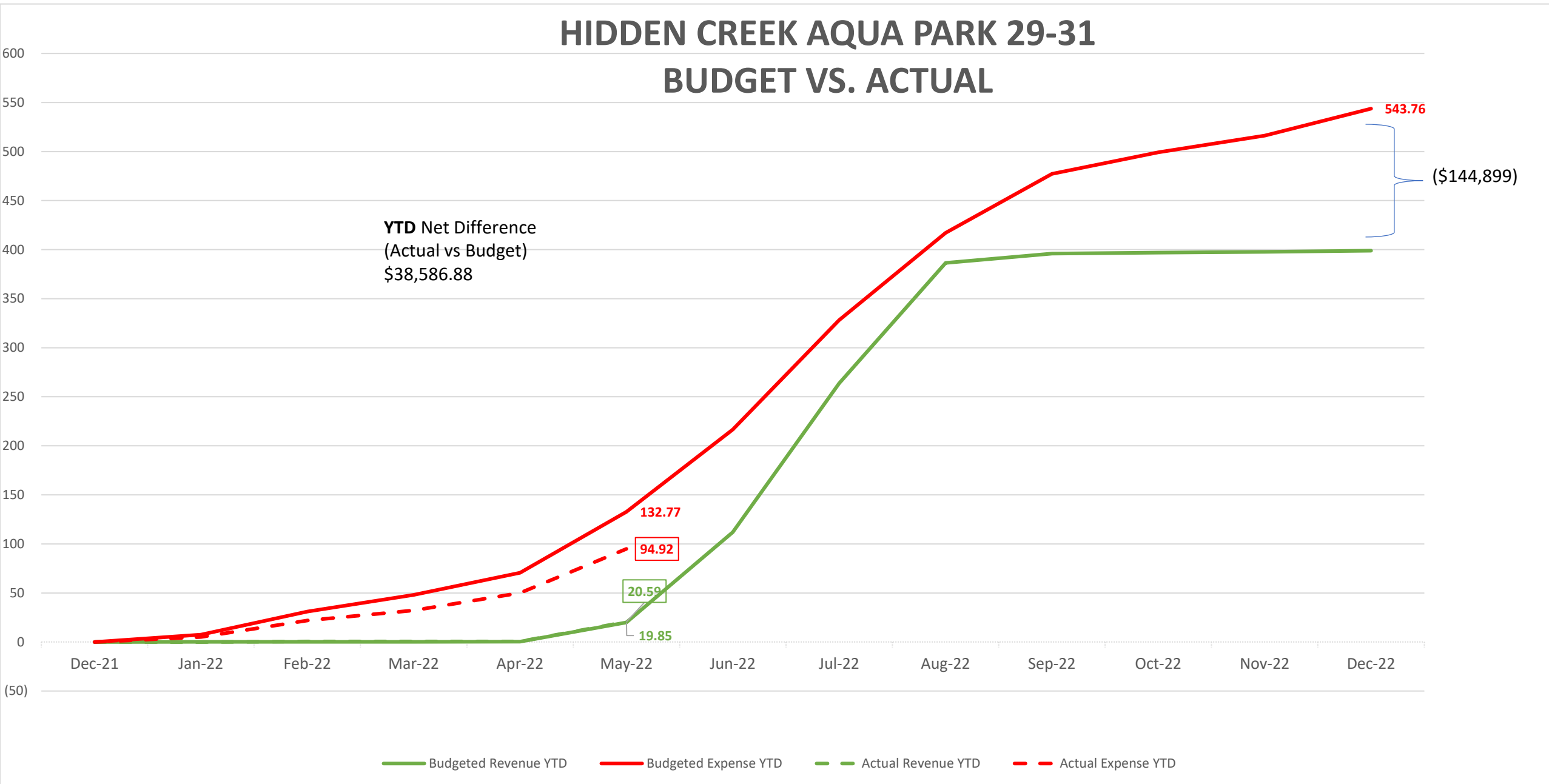
YTD Net Difference
(Actual vs Budget)
\$16,053.81

(\$93,836)



HIDDEN CREEK AQUA PARK 29-31

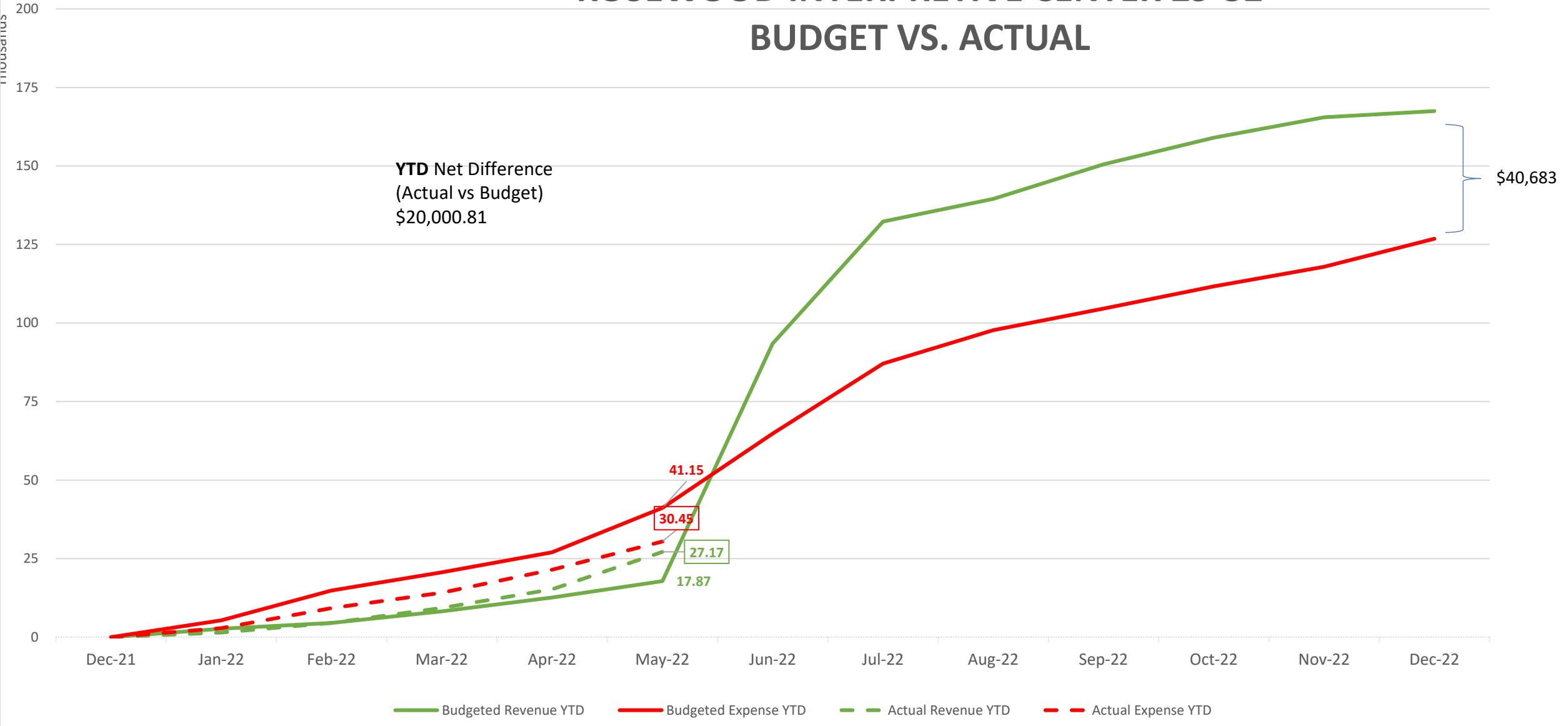
BUDGET VS. ACTUAL



ROSEWOOD INTERPRETIVE CENTER 29-32

BUDGET VS. ACTUAL

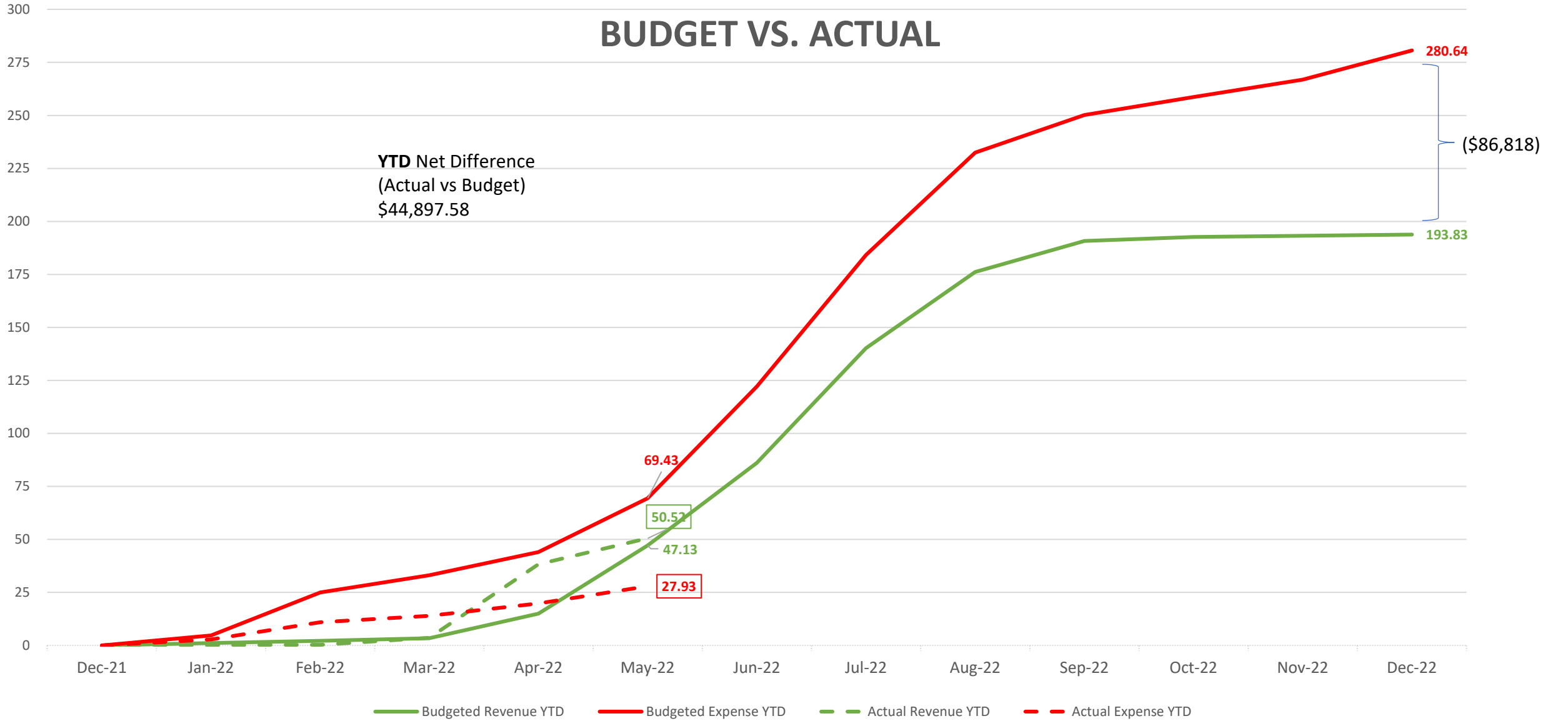
Thousands



ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL

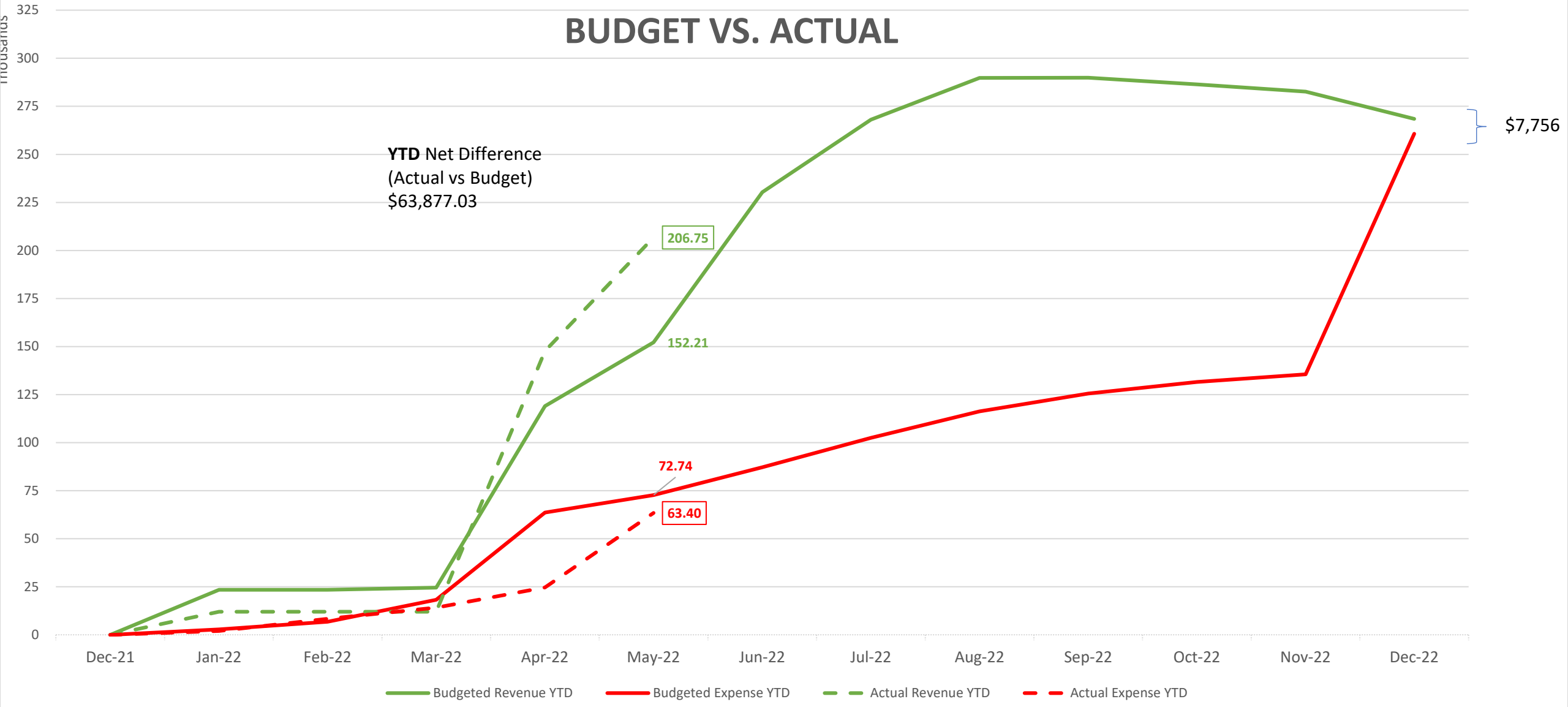
Thousands



(\$86,818)

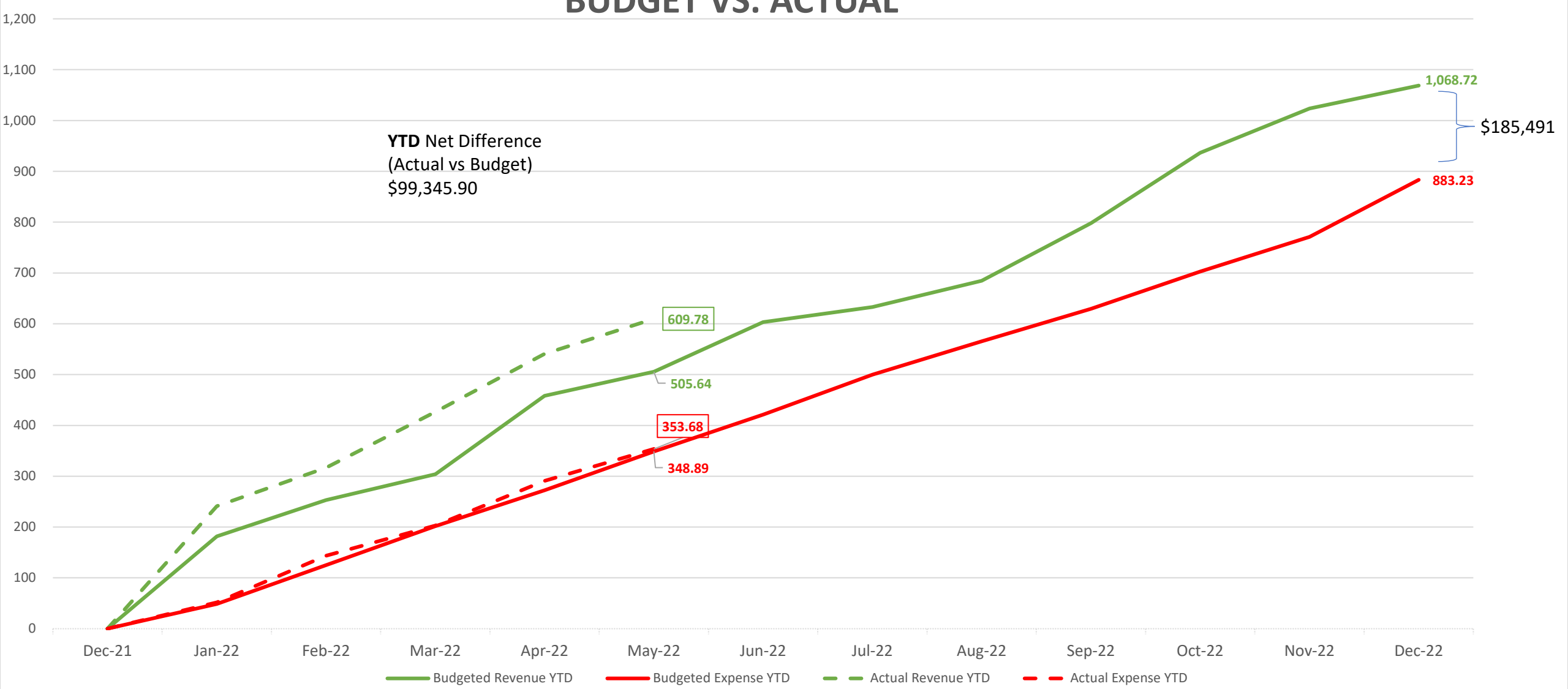
PARK AVENUE 29-34

BUDGET VS. ACTUAL



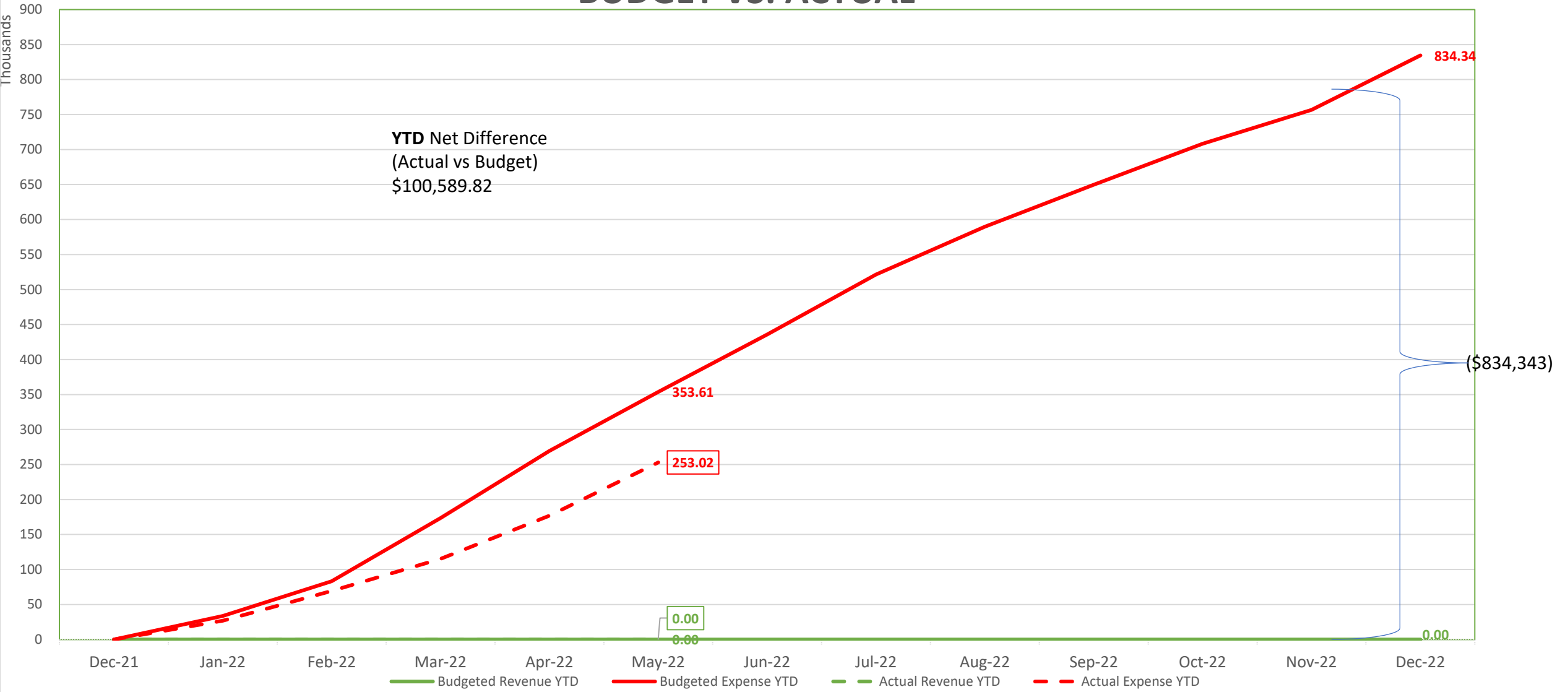
CENTENNIAL 29-38

BUDGET VS. ACTUAL



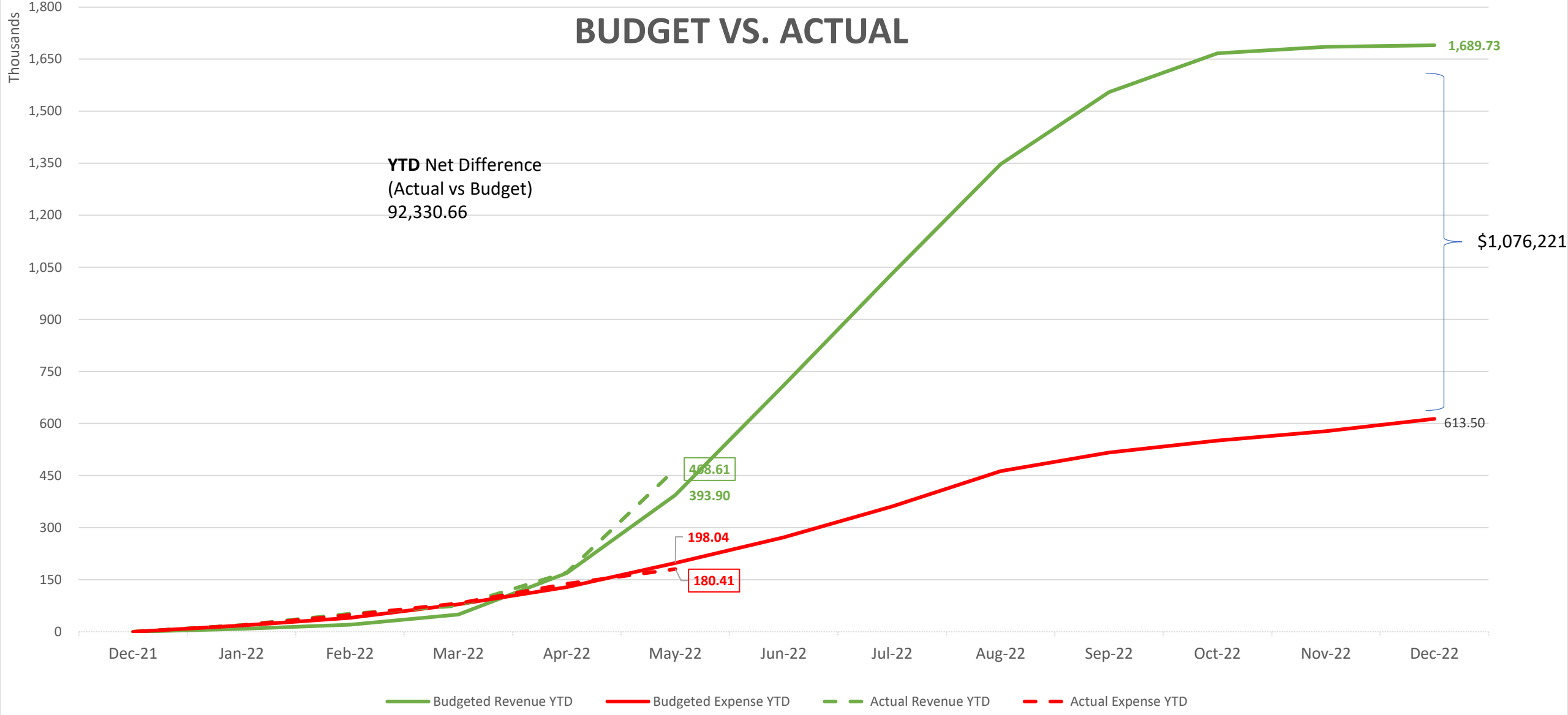
MAINTENANCE 29-41

BUDGET VS. ACTUAL



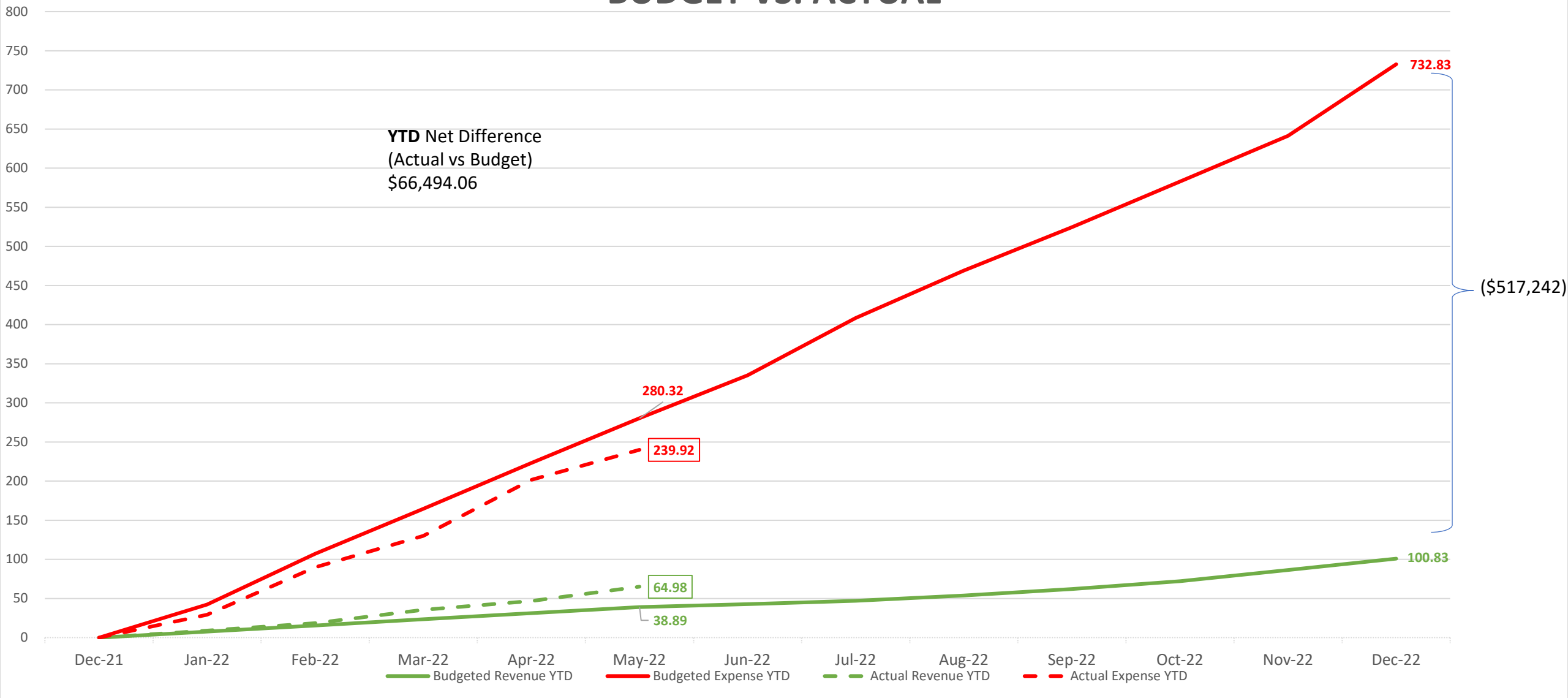
SUNSET VALLEY 29-42

BUDGET VS. ACTUAL



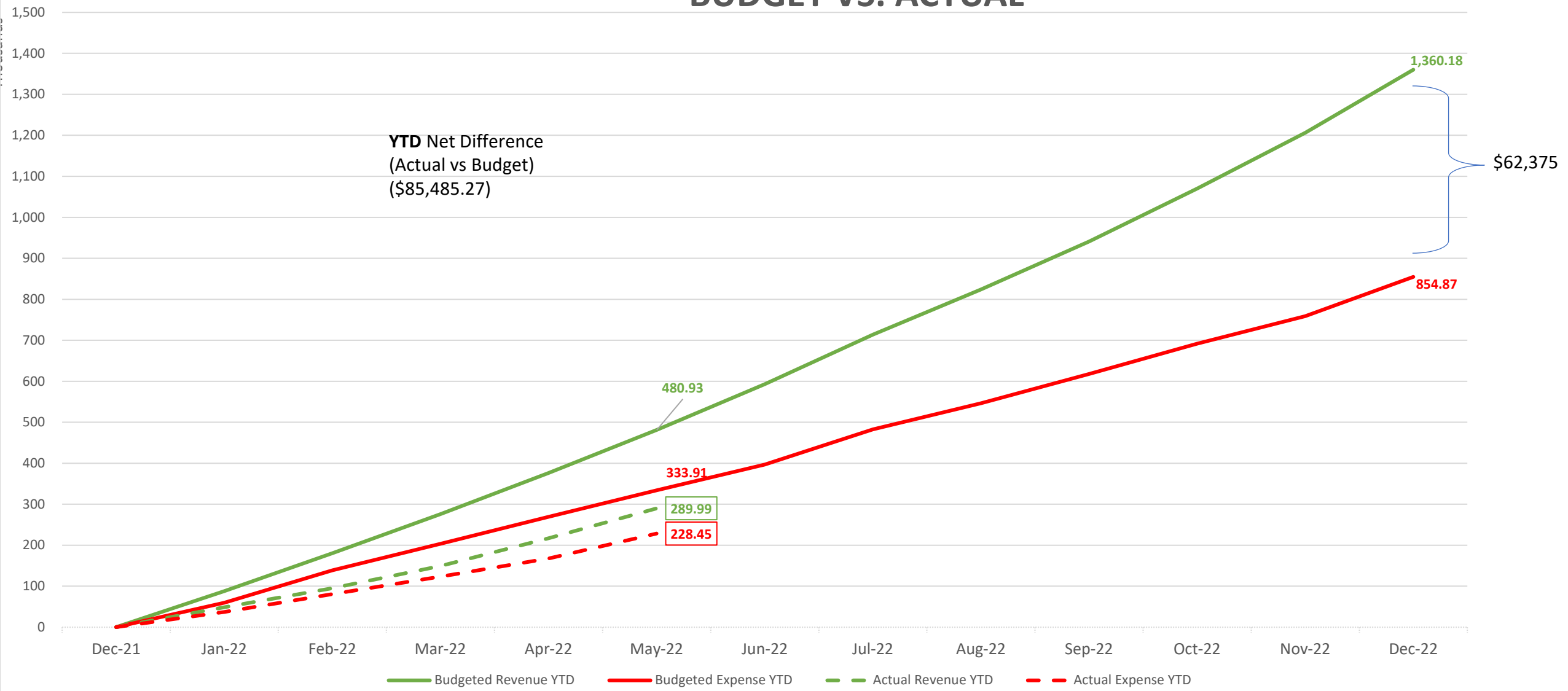
REC CENTER ADMIN 29-49

BUDGET VS. ACTUAL



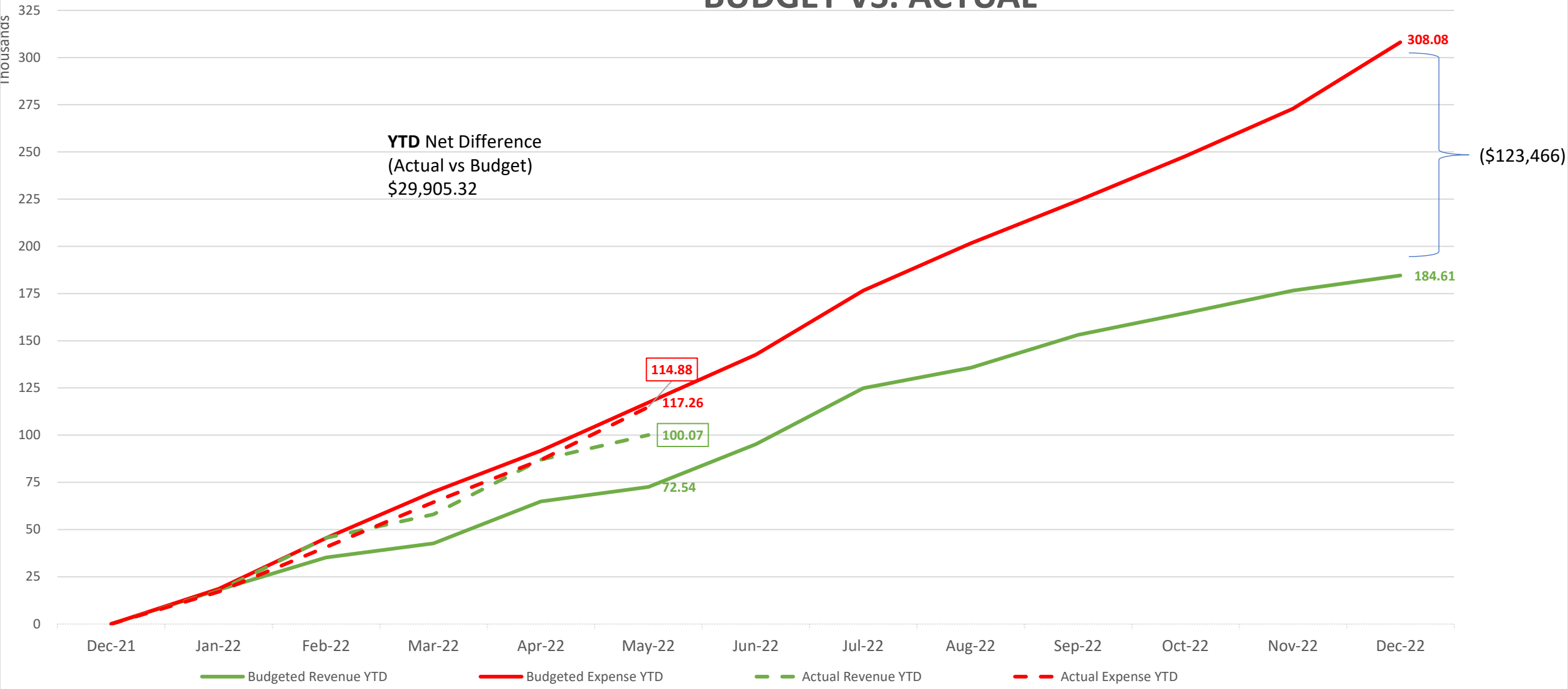
RECREATION CENTER FITNESS 29-51

BUDGET VS. ACTUAL



RECREATION CENTER AQUATICS 29-53

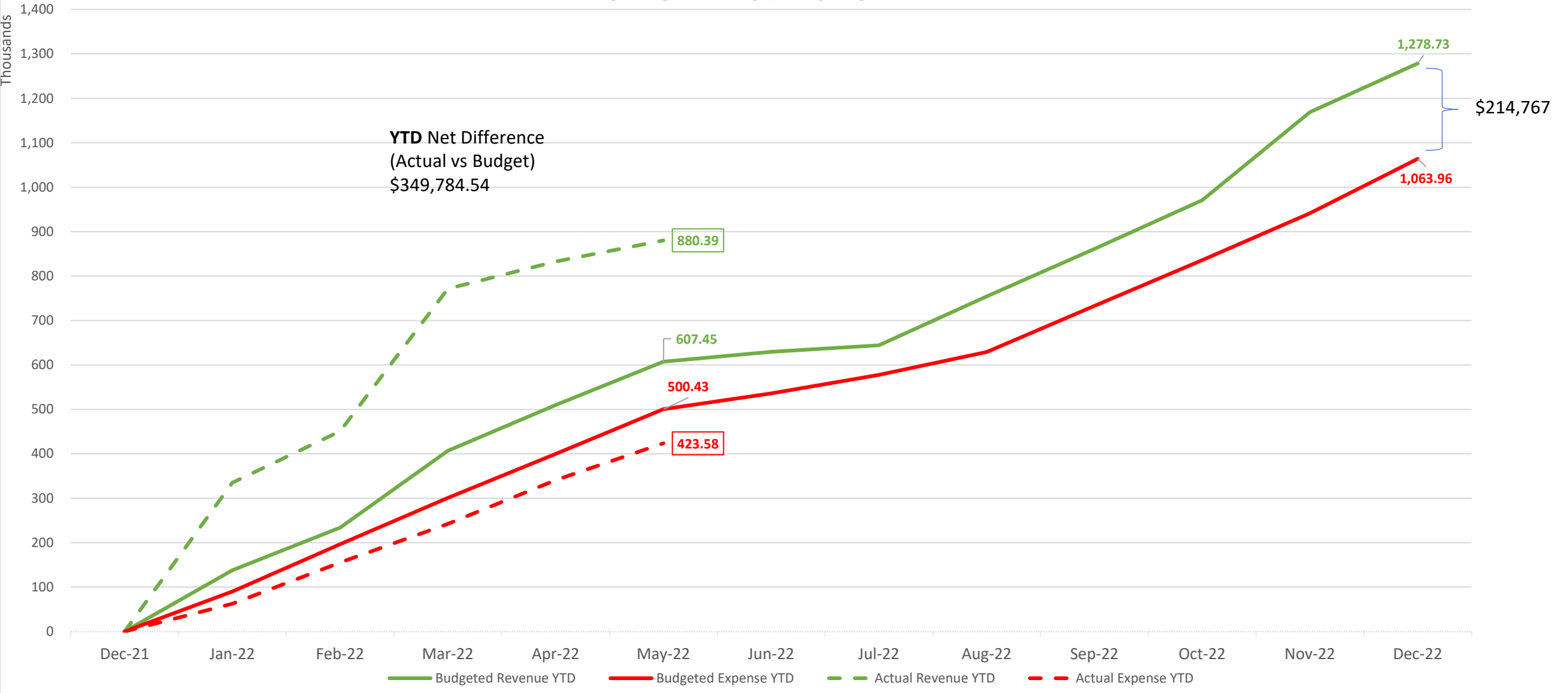
BUDGET VS. ACTUAL



INDOOR TENNIS 29-55

BUDGET VS. ACTUAL

Thousands



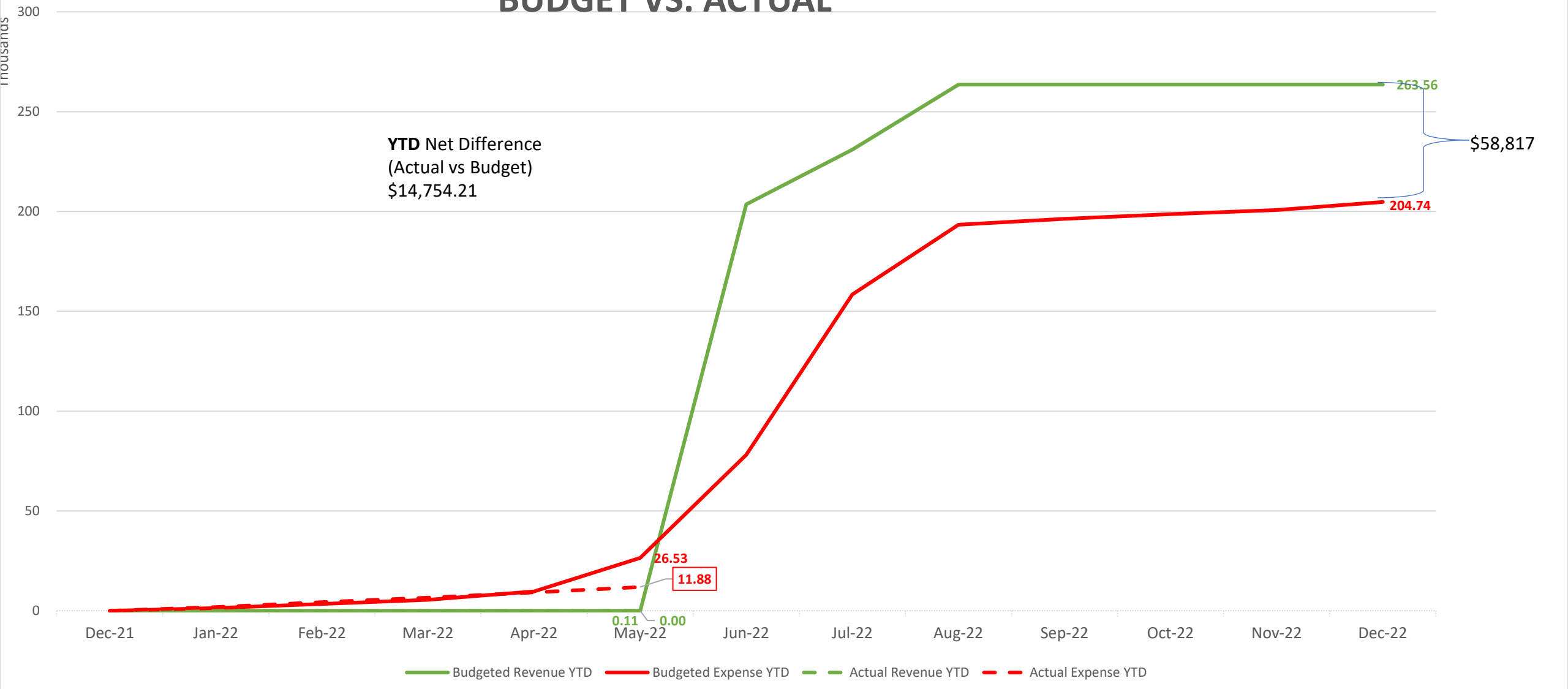
YTD Net Difference
(Actual vs Budget)
\$349,784.54

\$214,767

— Budgeted Revenue YTD — Budgeted Expense YTD - - Actual Revenue YTD - - Actual Expense YTD

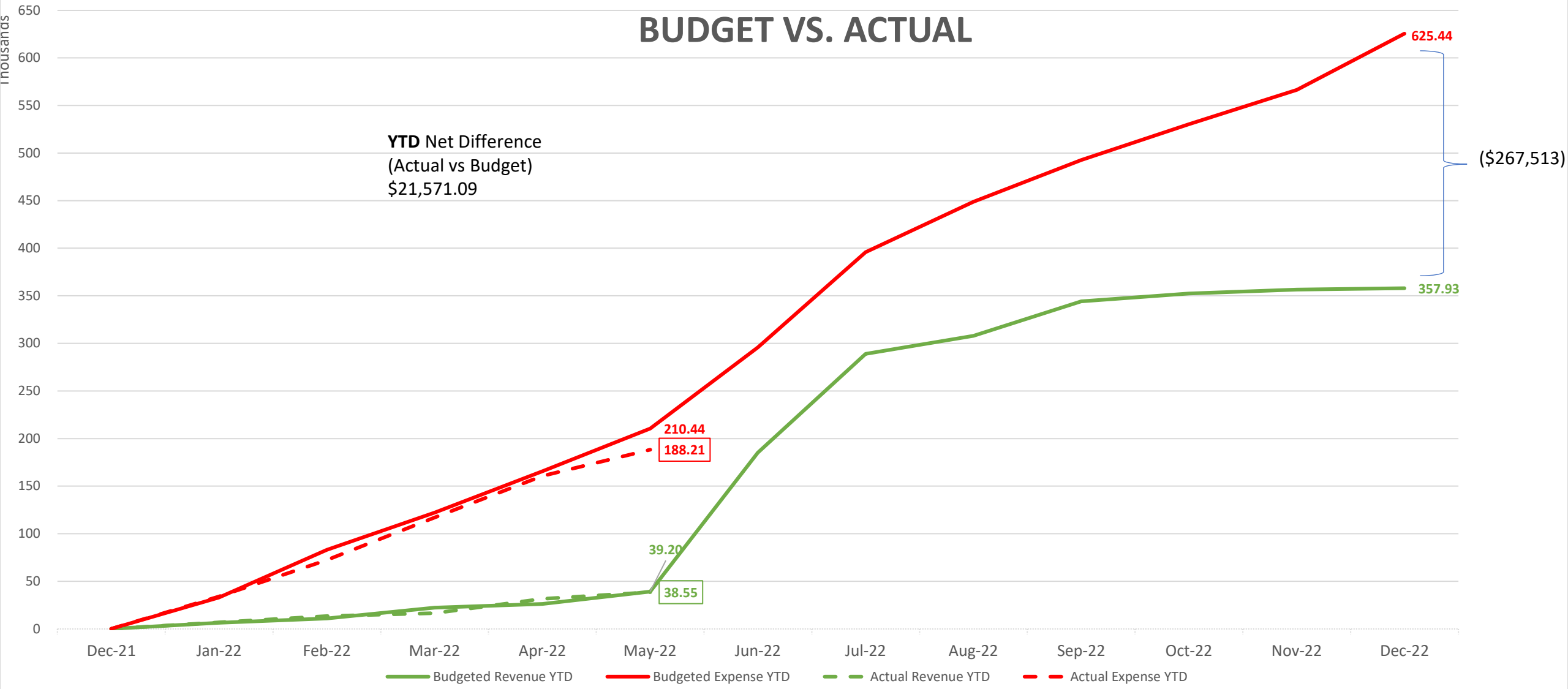
OUTDOOR TENNIS 29-56

BUDGET VS. ACTUAL



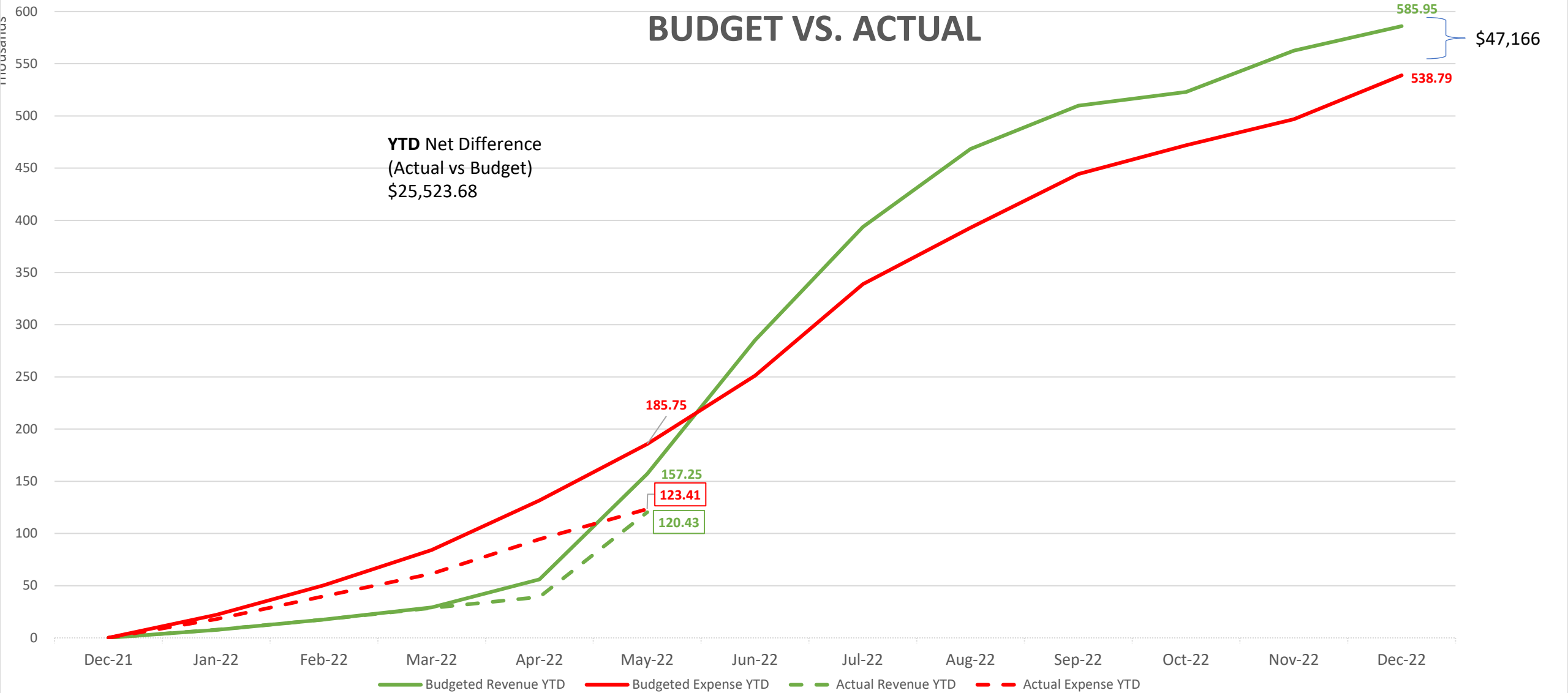
HELLER NATURE CENTER 29-61

BUDGET VS. ACTUAL



HPCC LEARNING CENTER 29-74

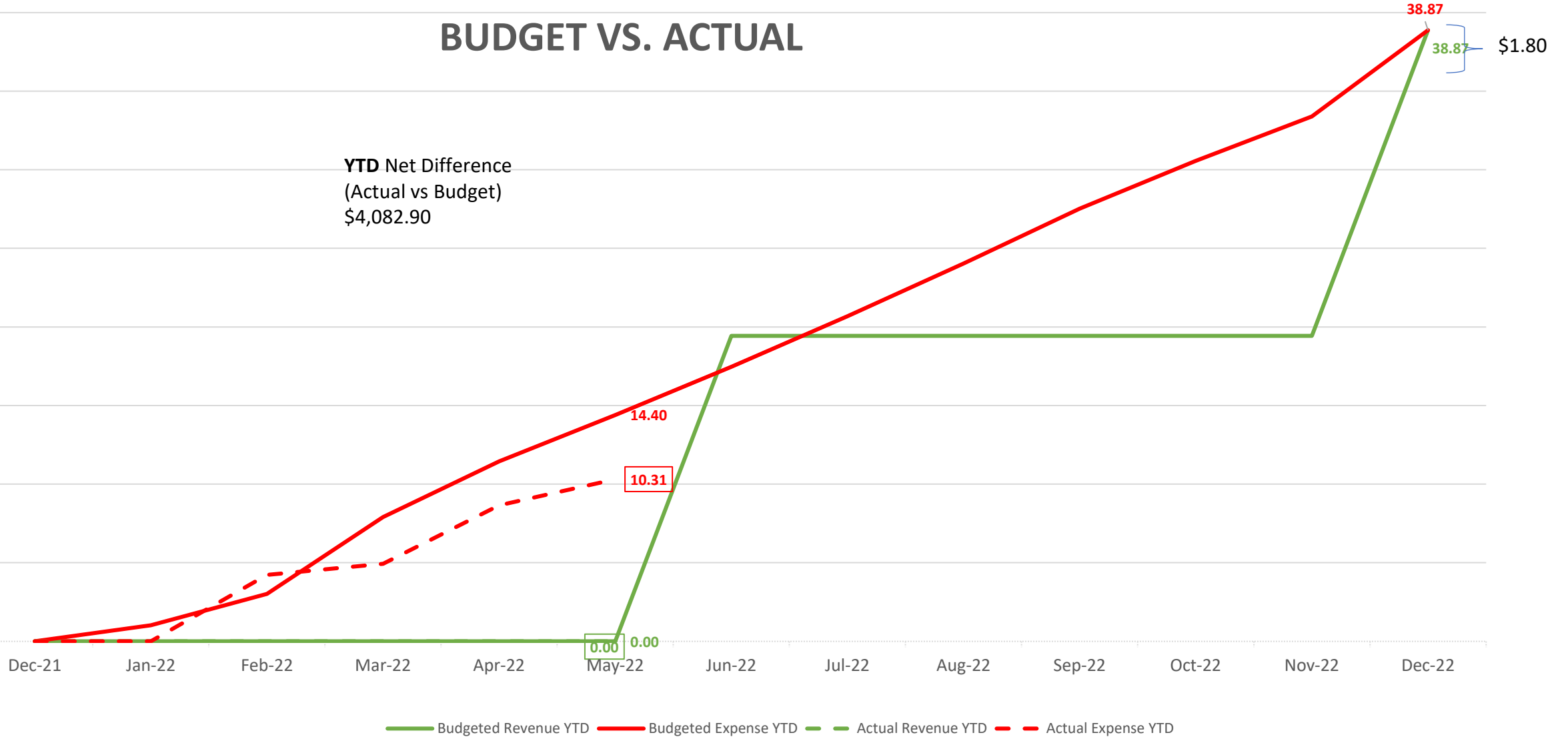
BUDGET VS. ACTUAL



HPCC BUILDING 29-76

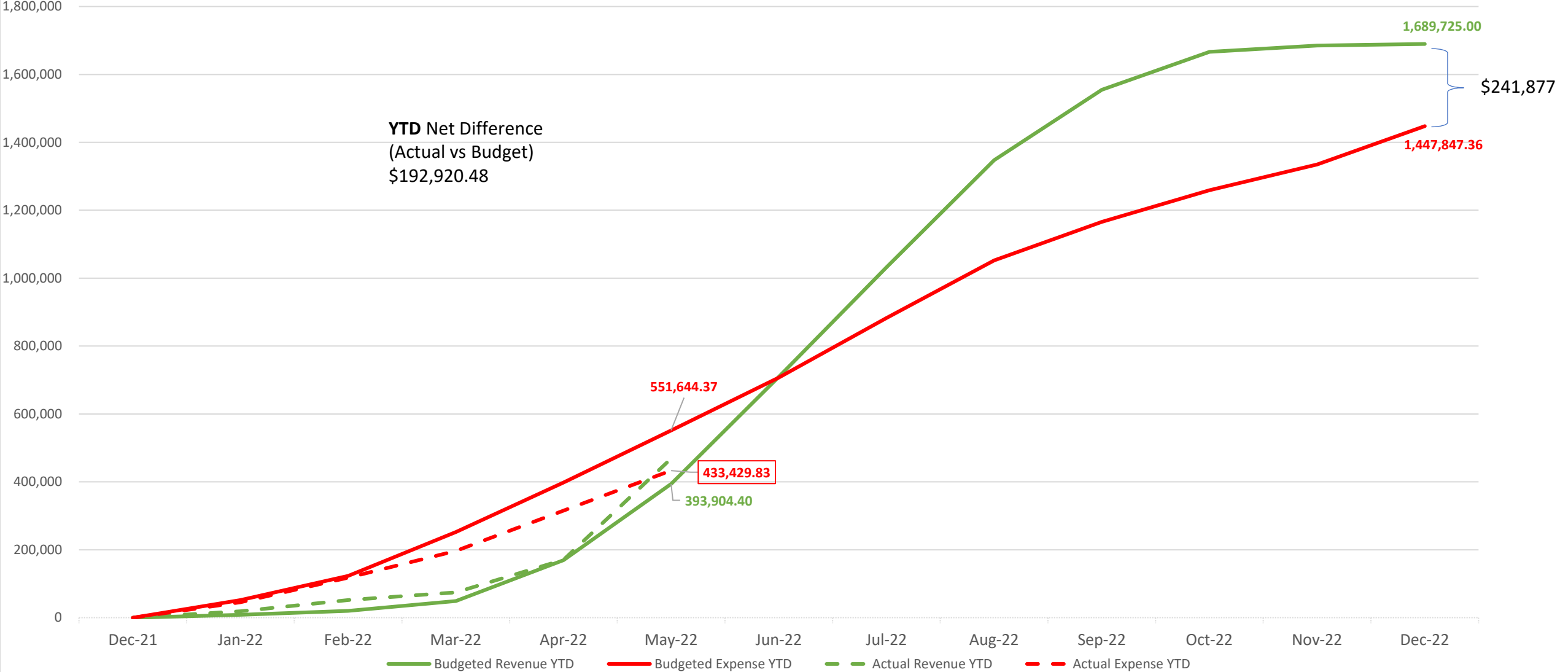
BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$4,082.90



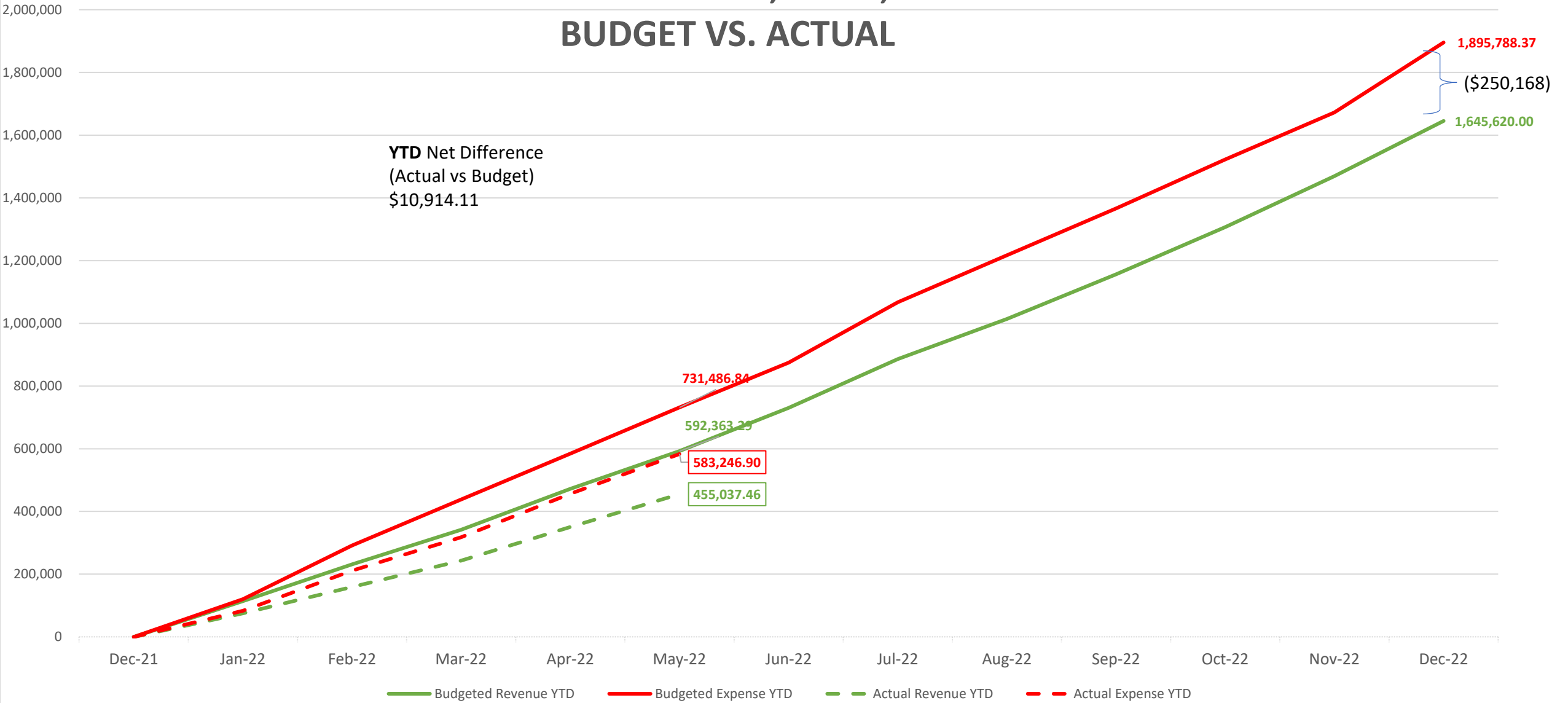
SUNSET VALLEY 29-41 and 42

BUDGET VS. ACTUAL



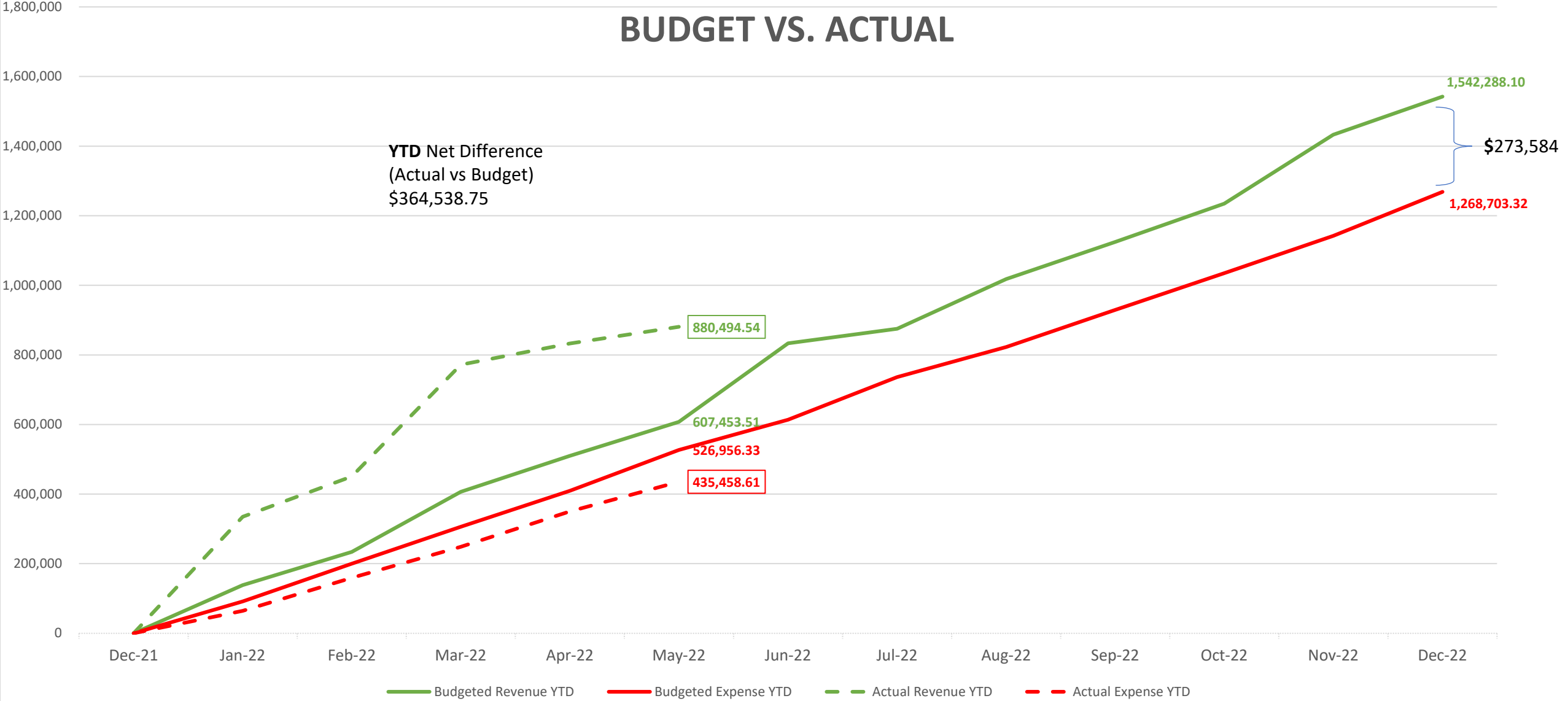
RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL



DEER CREEK RAQUET CLUB 29-55 and 56

BUDGET VS. ACTUAL



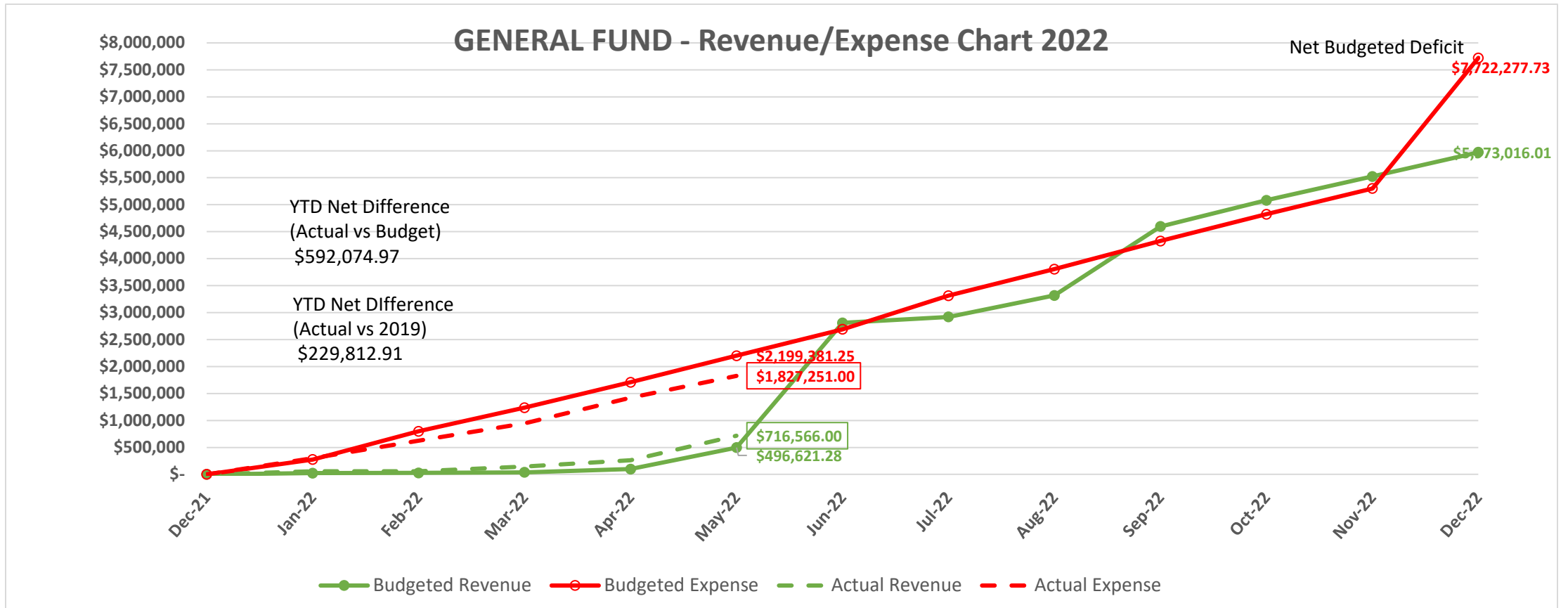


2022

**FINANCIAL
FORECASTS
AND
TREASURER'S
REPORT**

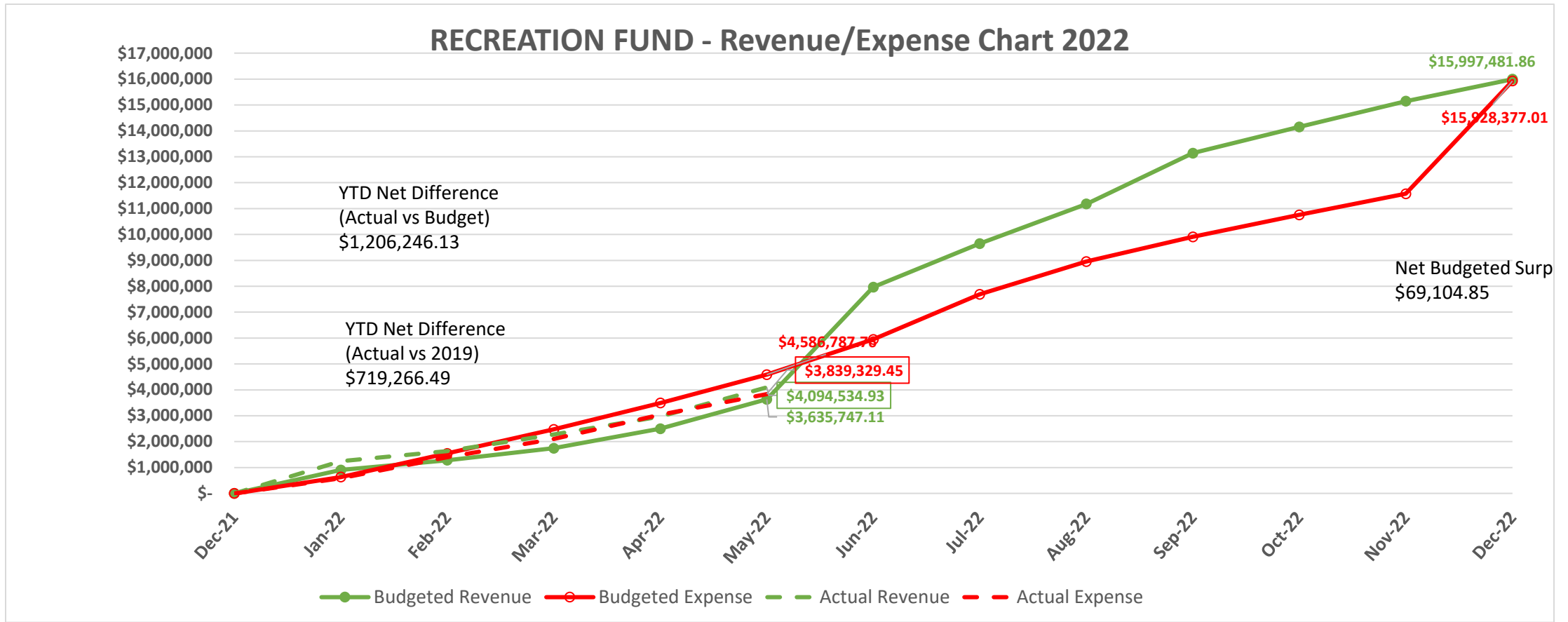
5 / 30 / 22

Actuals 5/31/22



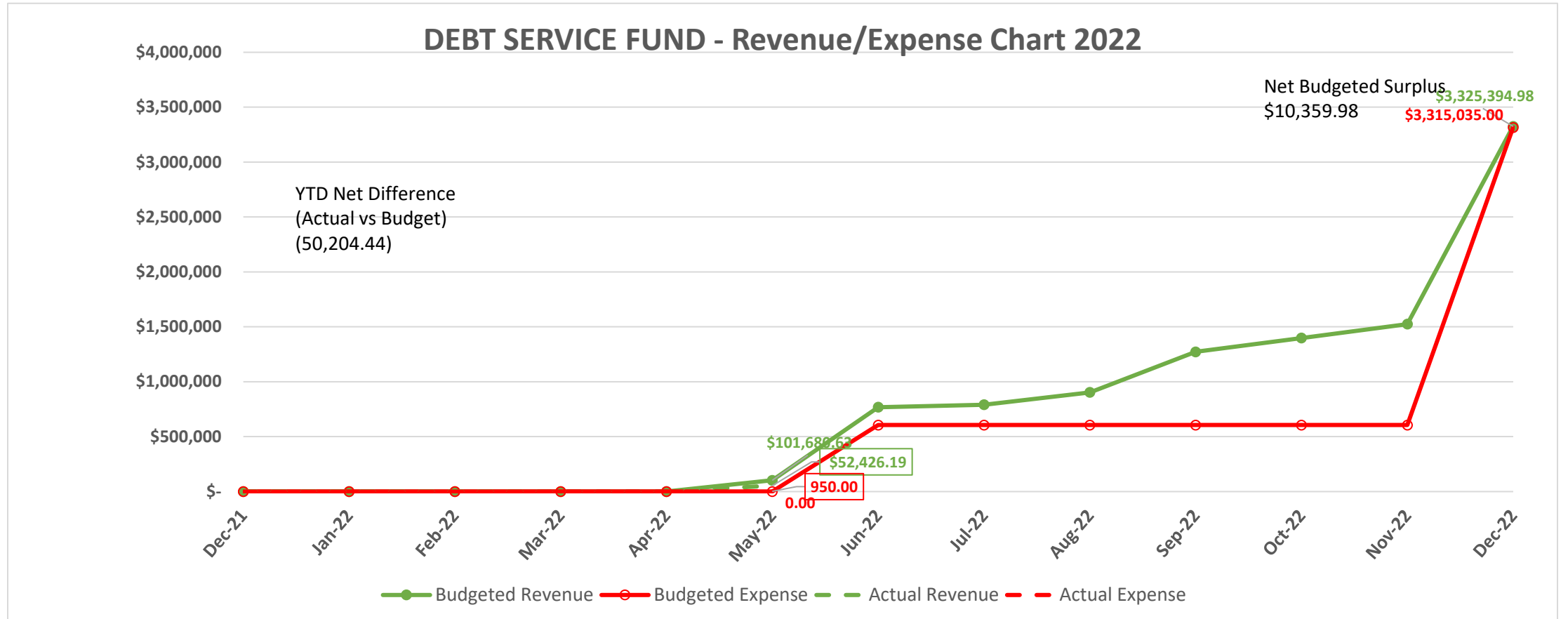
Budgeted Revenue	-	22,966.67	26,847.38	37,788.99	98,114.44	496,621.28	2,808,701.68	2,919,106.96	3,317,110.04	4,596,819.02	5,081,545.88	5,523,117.79	5,973,016.01
Budgeted Expense	-	275,347.16	798,791.52	1,236,422.04	1,708,504.66	2,199,381.25	2,689,487.43	3,314,156.79	3,805,645.92	4,326,474.89	4,823,232.36	5,299,872.97	7,722,277.73
Actual Revenue	-	57,314.91	59,603.00	145,941.47	260,611.79	716,566.00	-	-	-	-	-	-	-
Actual Expense	-	298,383.06	624,681.90	944,879.73	1,421,726.36	1,827,251.00	-	-	-	-	-	-	-
2019 Actual Revenue		48,658.45	95,247.28	138,216.90	212,264.18	408,938.82	3,057,700.66	3,224,233.65	3,207,481.41	5,477,557.73	5,641,831.58	5,769,016.09	6,779,987.11
2019 Actual Expense		118,936.38	504,715.14	972,784.18	1,337,124.37	1,749,436.73	2,152,071.28	2,527,758.40	3,065,852.26	3,436,125.92	3,918,961.61	4,329,423.72	5,856,010.99

Actuals 5/31/22



Budgeted Revenue	-	903,970.89	1,280,840.26	1,746,184.16	2,500,006.26	3,635,747.11	7,966,968.57	9,650,384.43	11,176,145.14	13,139,563.20	14,153,873.13	15,146,274.04	15,997,481.86
Budgeted Expense	-	630,563.78	1,543,751.76	2,471,816.22	3,491,881.13	4,586,787.76	5,948,928.33	7,688,452.72	8,956,174.35	9,908,788.15	10,756,609.87	11,573,657.80	15,928,377.01
Actual Revenue	-	1,245,492.04	1,635,654.10	2,277,095.14	2,967,838.51	-	-	-	-	-	-	-	-
Actual Expense	-	586,944.39	1,401,819.93	2,104,845.03	3,035,989.87	-	-	-	-	-	-	-	-
2019 Actual Revenue	1,027,183.23	1,390,300.09	1,893,184.96	2,592,563.52	3,188,145.22	7,850,592.44	9,011,638.62	10,127,852.11	13,134,469.11	13,825,214.20	14,393,105.77	14,885,818.56	
2019 Actual Expense	259,055.89	979,216.09	1,960,141.11	2,746,195.98	3,652,206.23	4,691,070.11	5,883,548.70	7,416,436.29	8,347,106.21	9,223,077.02	10,020,795.25	14,830,318.77	

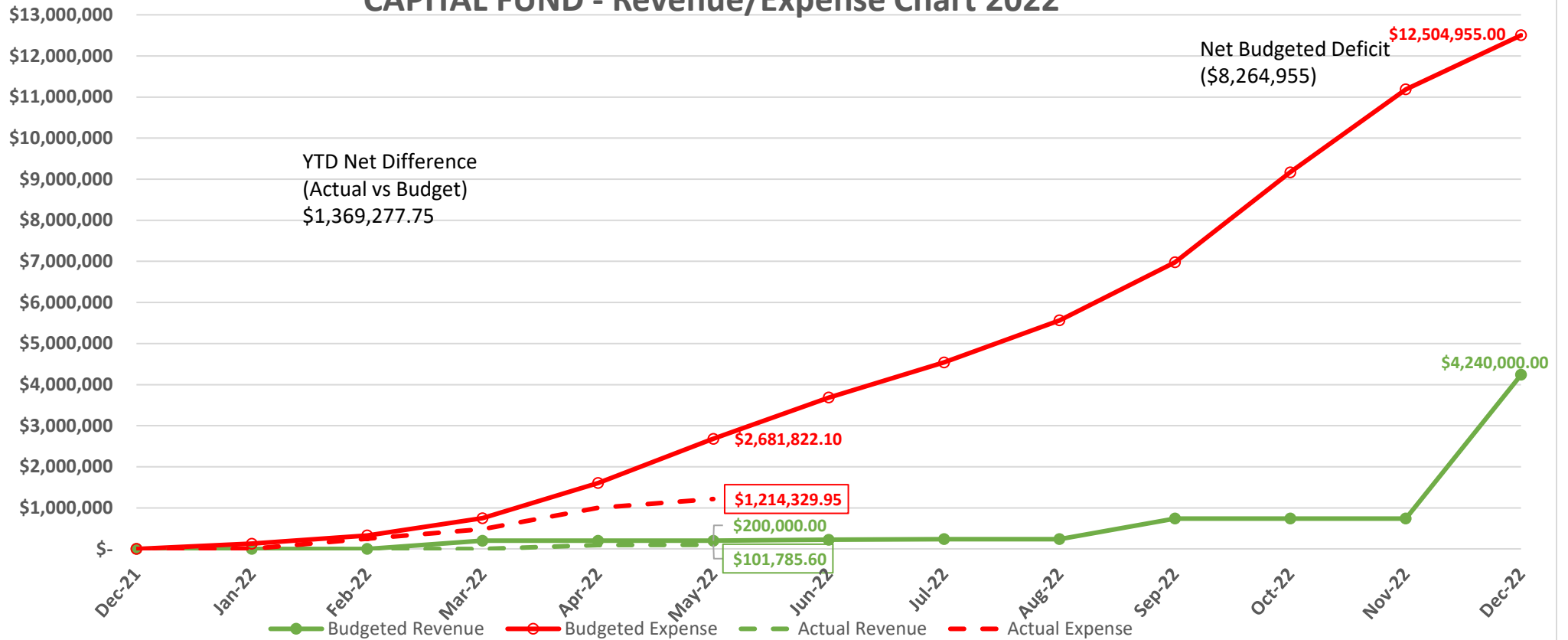
Actuals 5/31/22



Budgeted Revenue	-	-	-	-	-	101,680.63	767,721.81	790,665.97	903,075.89	1,271,503.13	1,397,943.66	1,524,384.19	3,325,394.98
Budgeted Expense	-	-	-	-	-	-	605,017.50	605,017.50	605,017.50	605,017.50	605,017.50	605,017.50	3,315,035.00
Actual Revenue	-	-	-	-	-	52,426.19	-	-	-	-	-	-	-
Actual Expense	-	-	-	950.00	950.00	950.00	-	-	-	-	-	-	-

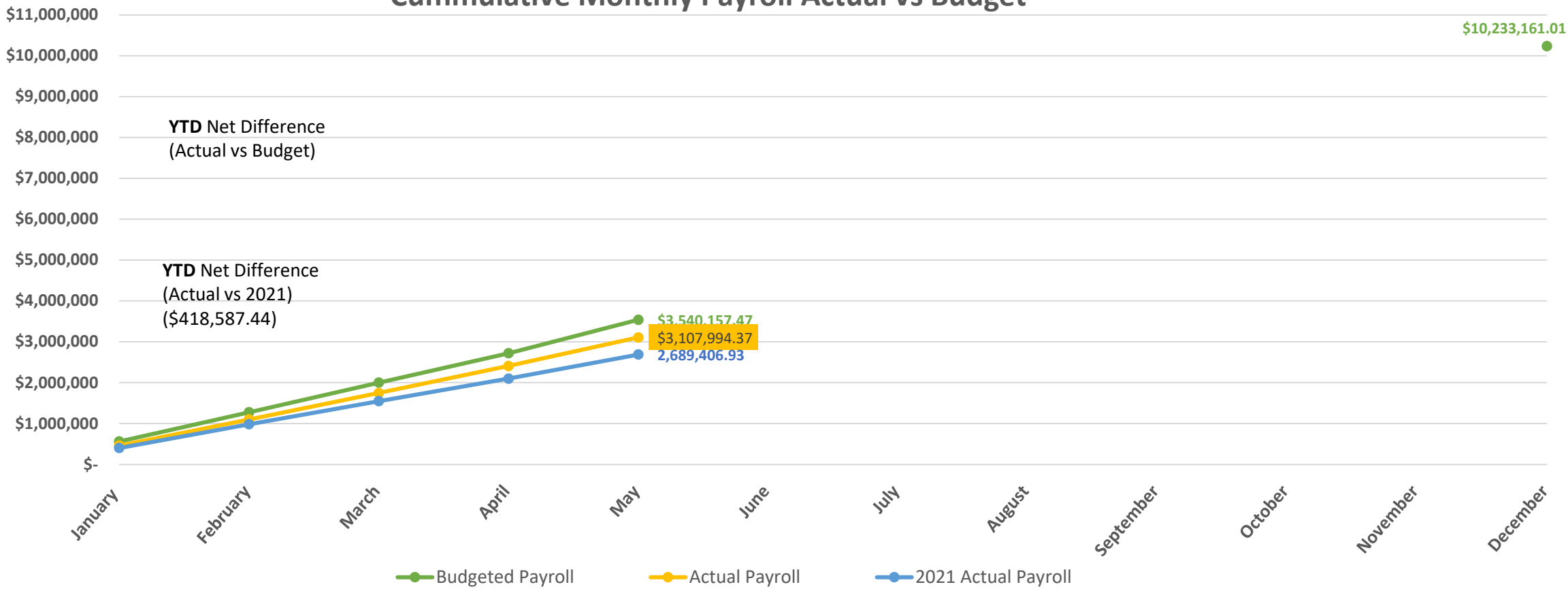
Actuals 5/31/22

CAPITAL FUND - Revenue/Expense Chart 2022



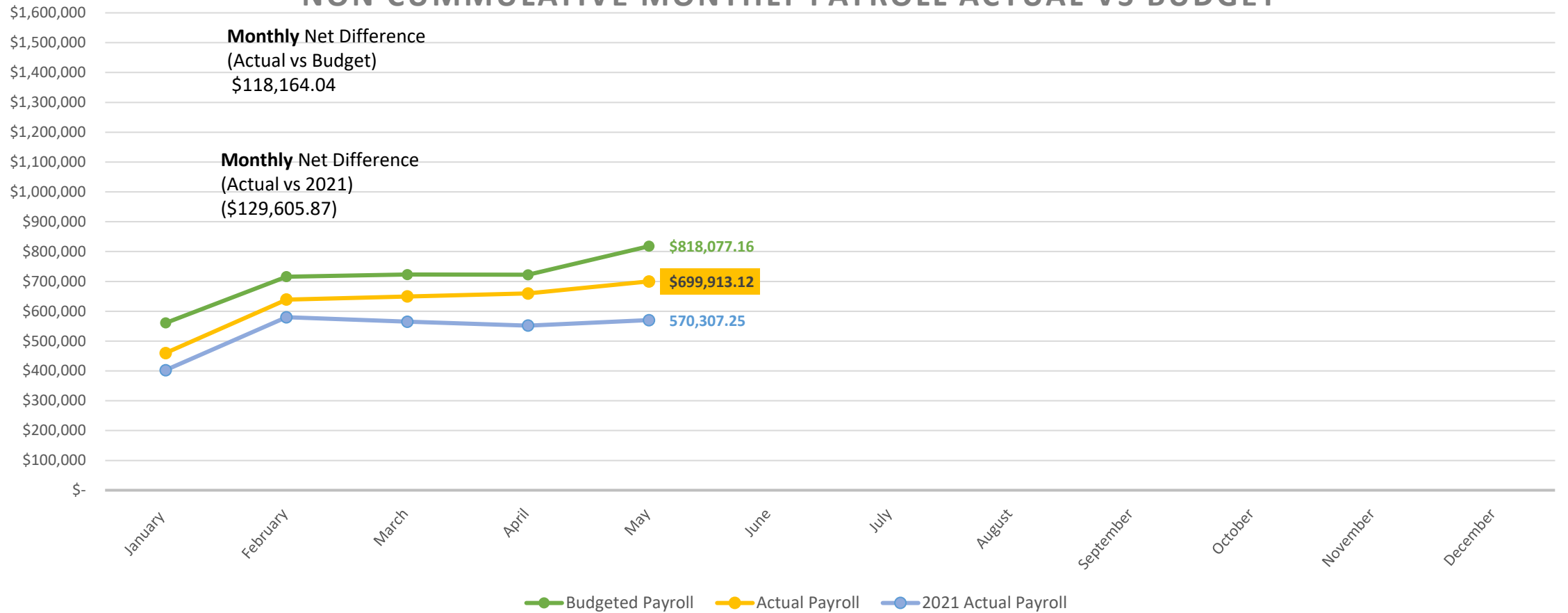
Budgeted Revenue	-	0.00	0.00	200,000.00	200,000.00	200,000.00	225,000.00	240,000.00	240,000.00	740,000.00	740,000.00	740,000.00	2,155,172.43
Budgeted Expense	-	128,698.50	328,241.65	749,284.80	1,604,433.95	2,681,822.10	3,686,939.00	4,542,401.50	5,564,464.00	6,976,276.50	9,168,573.00	11,186,329.50	12,504,955.00
Actual Revenue	-	458.16	866.80	1,678.84	94,712.75	101,785.60	-	-	-	-	-	-	-
Actual Expense	-	5,790.00	252,586.75	480,091.15	999,469.46	1,214,329.95	-	-	-	-	-	-	-

Cummulative Monthly Payroll Actual vs Budget



Total Payroll (Budget)	560,918.94	1,276,670.82	1,999,791.99	2,722,080.31	3,540,157.47	10,233,161.01
Payroll 1	143,939.11	324,477.42	328,846.24	323,384.40	339,629.14	
Payroll 2	316,121.07	314,320.30	320,653.55	336,339.16	360,283.98	
Payroll 3						
Total Payroll (Actual)	460,060.18	1,098,857.90	1,748,357.69	2,408,081.25	3,107,994.37	
2021 Payroll 1	148,568.50	293,469.53	281,263.43	268,515.40	286,898.43	
2021 Payroll 2	254,024.61	286,395.65	283,792.90	283,408.85	303,069.63	
2021 Payroll 3						
2021 Total Payroll (Actual)	402,593.11	982,458.29	1,547,514.62	2,099,438.87	2,689,406.93	

NON CUMMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



	January	February	March	April	May	June	July	August	September	October	November	December
Payroll 1	143,939.11	324,477.42	328,846.24	323,384.40	339,629.14							
Payroll 2	316,121.07	314,320.30	320,653.55	336,339.16	360,283.98							
Payroll 3												
Total Payroll (Actual)	460,060.18	638,797.72	649,499.79	659,723.56	699,913.12	-	-	-	-	-	-	-
Budgeted Payroll	560,918.94	715,751.88	723,121.17	722,288.32	818,077.16	-	-	-	-	-	-	-
2021 Payroll 1	148,568.50	293,469.53	281,263.43	268,515.40	286,898.40							
2021 Payroll 2	254,024.61	286,395.65	283,792.90	283,408.85	283,408.85							
2021 Payroll 3												
Total Payroll (Actual)	402,593.11	579,865.18	565,056.33	551,924.25	570,307.25	-	-	-	-	-	-	-



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning and Projects, Brian Romes, Executive Director

Date: June 29, 2022

Subject: **Centennial Ice Arena Update**

Summary

Staff will provide an update on the Centennial Ice Arena ice rink repairs. The Park Board of Commissioners may consider emergency approval for an agreement to assess and or repair the ice rink.



Memorandum

To: Park Board of Commissioners

From: Liz Gogola, Director of Communications and Marketing; Brian Romes, Executive Director

Date: June 29, 2022

Subject: **Adopting a Proclamation for the Designation of July as Parks and Recreation Month**

Summary

Parks and recreation are an integral part of the Highland Park community, providing critical programs for development, mental health, and physical wellness, and providing a place for children and adults to connect with nature and recreate outdoors. By proclaiming July as Parks and Recreation Month, the community and local leadership have the opportunity to officially acknowledge the importance of parks and recreation and the benefits it provides.

Recommendation

Staff recommends approval from the Park Board of Commissioners to adopt a Proclamation for the designation of July as Parks and Recreation Month.



Park District of Highland Park
DESIGNATION OF JULY AS
PARKS AND RECREATION MONTH
July 1 through July 31, 2022

- WHEREAS** parks and recreation is an integral part of communities throughout this country, including Highland Park; and
- WHEREAS** parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and
- WHEREAS** parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and
- WHEREAS** parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and
- WHEREAS** park and recreation programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and
- WHEREAS** parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and
- WHEREAS** parks and recreation is fundamental to the environmental well-being of our community; and
- WHEREAS** parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and
- WHEREAS** our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and
- WHEREAS** the U.S. House of Representatives has designated July as Parks and Recreation Month; and
- WHEREAS** Highland Park recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY the Park Board of Commissioners that July is recognized as Parks and Recreation Month in Highland Park.

Adopted this 29th day of June 2022.

President, Board of Park Commissioner

ATTEST:

Secretary, Board of Park Commissioners



Memorandum

To: Park Board of Commissioners
From: Brian Romes, Executive Director
Date: June 29, 2022
Subject: **Board Committee Updates**

Summary

Executive Director Romes will provide a summary of the items discussed at the June Committee Meetings.



Memorandum

To: Park Board of Commissioners

From: Julie Nichols, Program Manager, Chris Maliszewski, Assistant Director of Recreation and Facilities, Mitch Carr, Director of Recreation and Facilities, Brian Romes, Executive Director

Date: June 29, 2022

Subject: **Summer Camp Operations Update**

Summary

Recreation Program Manager, Julie Nichols, will provide an update of Summer Camp 2022 operations.



Memorandum

To: Park Board of Commissioners

From: Julie Nichols, Program Manager, Chris Maliszewski, Assistant Director of Recreation and Facilities, Mitch Carr, Director of Recreation and Facilities, Brian Romes, Executive Director

Date: June 29, 2022

Subject: **Fourth Fest Update**

Summary

Recreation Program Manager, Julie Nichols, will present the Park District's operational plans for Fourth Fest 2022.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

JUNE 29, 2022

UPCOMING MEETINGS

- Wednesday, July 13, 2022 / 6:00 p.m. / Workshop Meeting
- Thursday, July 14, 2022 / 8:00 a.m. / Finance Committee Meeting
- Wednesday, July 20, 2022 / 5:00 p.m. / Facility & Recreation Committee Meeting
- Wednesday, July 20, 2022 / 6:00 p.m. / Lakefront, Parks, & Natural Areas Committee Meeting
- Wednesday, July 27, 2022 / 6:00 p.m. / Regular Board Meeting

UPCOMING EVENTS

- **4th of July Celebration, Monday, July 4 from 9:30 am – 10:00 pm**
 - 9:30 am** **Children's Bike and Pet Parade**
 - 10:00 am** **Downtown Parade**
 - 11 – 2:00 pm** **Fourth Fest at Sunset Woods Park**
 - 3:45 pm** **Concert and Fireworks at Wolters Field**

Fourth Fest attractions include rock climbing wall, bungee trampoline, bounce houses, inflatable slides and games, carnival games, and face painting. Families can also enjoy live music from Maggie Speaks before the concert and fireworks display begins at Wolters Field. Food will be available for purchase throughout the event.

\$20 Unlimited Ride Wristbands can be purchased at the RCHP or Highland Park Bank and Trust through July 3. Wristbands are \$25 the day of the event or \$5 for five tickets.

- **Unplug Illinois: Nature Playday, Sat., July 9 from 10 – 12:00 pm at the Preserve of HP**
Unplug and spend the morning playing in nature. Catch critters in the pond, hunt for insects, and frolic at The Preserve of Highland Park. Children must be accompanied by a registered adult. **Event is FREE!**
- **Party on the Lawn, Sun., July 17 from 12 – 3:00 pm at HCAP**
Bring your family and friends to join us in a day of family fun. There will be activities for all ages! Free for season pass holders. Regular daily rates apply for non-members.
- **Family Hoe Down, Fri., July 22 from 5:30 – 7:30 pm at the Preserve of HP**
Join us at The Preserve for the first ever Family Hoe Down Event. Spin your partner round and round...it's time for a hoe down! Enjoy games, music, food and plenty of do si doing for all ages. Fee: \$20 Res / \$25 NR (price per person).

DEER CREEK RACQUET CLUB – MAY 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Daily Court Rentals (Hours)			
Tennis	146	160	82.5
Racquetball	1	25	32.75
Private Lessons (Hours)	288	295	295.75
Drop-Ins	194	209	208
Memberships	279	384	583

News & Events

- The warm weather drove a lot of customers outside for tennis and pickleball court time.
- The 2021-2022 Permanent Court Time season ended on May 27.
- 2022-2023 Permanent court time was renewed during the month of May.

CENTENNIAL ICE ARENA – MAY 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Daily Drop-in Fees			
Public Skate	<i>N/A due to COVID-19</i>		37
Adult Skate			56
Freestyle and Package Ice	639		614
Open Hockey	0		6
Open Gymnastics	<i>N/A due to COVID-19</i>		11
Skate Rental	10 long term rentals for Spring Session		105
Punch Passes Sold			
Public Skate and Adult Skate	<i>N/A due to COVID-19</i>		7
Freestyle	<i>N/A due to COVID-19</i>		0
Skate Rental	<i>N/A due to COVID-19</i>		0
Total Hours for Facility Rentals	141.89	123	112.54

News & Events

- Centennial Ice Arena hosted our annual ice show on May 12-14. The theme this year was Peace, Love, Skate. We had 79 unique skaters skate in 13 numbers for a total of 160 skaters in all the numbers.
- Ice Show tickets sold totaled 805. Thursday Learn to Skate show sold 297, Friday Freestyle show sold 303 and Saturday Freestyle show sold 205.
- Ice removal process began May 27, 2022.

RECREATION CENTER OF HIGHLAND PARK – MAY 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Group Exercise Classes Conducted	103	208	153
Group Exercise Participation/Visits	966	1,664	1,785
Fitness Floor Visits	N/A	N/A	6,432
Track Visits	N/A	N/A	500
Personal Training Participation	405	475	584
Personal Training Sales (Units)	277.75	300	356.25
Personal Training Revenue	\$17,715.00	\$19,500.00	\$21,740.55
Private Swim Lesson Participation	39	43	56
Private Swim Lesson Sales (Units)	97	100	143
Private Swim Lesson Revenue	\$2,817.00	\$3,237	\$9,413.75

MEMBERS	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Core	N/A	1,003	739
Core Plus	N/A	265	165
Group Exercise only	N/A	437	113
Promotional	N/A	N/A	57
Month to Month	107	N/A	30
30 Day	27	10	22
Annual 2021	610	N/A	2
Non-Annual 2021	134	N/A	N/A
Total Members	878	1,715	1,128

Fitness and Membership

- The Recreation Center continues to trend in a positive direction.
- Student and Teacher Summer promotion 100-day pass sales began in May. Intro to Fitness (11–12-year-olds) pass sales are on the rise for student membership eligibility. It is nice to see the younger community getting fit and staying social.
- The 2-Week Free Trial continues to attract and help with membership acquisition. In May we had 49 enrolled. There are 2 points of contact with every trial to enhance membership success.
- A fitness senior survey was sent to 958 past and present members. The survey was to remind our senior community of our COVID safety enhancements, current offerings, and to collect input on fitness opportunities. 603 opened the email. 140 responded to the survey. Of the 140, 59 are nonmembers and 81 are current members. Of the nonmembers only 8 people responded that they are interested in returning. The number one reason for not returning is COVID. A follow up thank you email was sent to all 958 members and included the 2-Week Free Trial, the summer Active Older Adult Group Ex schedule, and the average age of our group fitness participants, 66 years old.
- Personal Training sales and usage are exceeding budget with anticipation to grow with membership.
- Group Exercise continues to average 11 participants per class. The summer group ex schedule begins June 6. Aqua Fit classes move outdoors to Hidden Creek where the numbers grow with new people that love HCAP and our amazing instructors. Light and Lively senior class will be added to the schedule.
- Beach Yoga began Saturday, May 21 with a new instructor, Brooke Palmer. Brooke comes from the boutique yoga studios and will bring a new following to enhance the program.

Aquatics

- There has been an increase in private/semiprivate lesson sales as we approach summer. Additionally, there has been an increase in semi-private lessons. Staff anticipate a continued surplus of revenue as we gain additional seasonal staff and additional space in the evening to conduct private lessons.

HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE CENTER – MAY 2022

Community Programs

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
HELLER NATURE CENTER			
Participants/ Programs	125/9		248/16
ROSEWOOD INTERPRETIVE CENTER			
Participants/ Programs	78/4		81/5

News & Events

- Heller had a few school groups in May, which gives us hope that schools will return in the fall.

SUNSET VALLEY GOLF CLUB – MAY 2022

GOLF	2021 Actual	2022 Budget	2022 Actual
Golf Shop Sales			
Golf Balls	73	167	697
Accessories	26	63	259
Total Sales	99	230	956
Golf Rentals			
Carts	416	2,541	2,911
Golf Greens Fees			
Resident	1,420	0	1,442
Nonresident	1,367	0	3,386
Outing/Tournaments	50	0	127
Other	39	0	0
Total Greens Fees	2,876	4,235	4,955
Misc. Sales			
Sapphire Club	49	60	59
Permanent Tee Time	16	28	5
Total Misc. Sales	65	88	64

News & Events

- Weather:
 - 63.7-degree average temperature.
 - 4.93" of rain.
- April 29 - May1 was the first weekend of permanent tee time.
- Sunset Valley Golf Club hosted the Korn Ferry Tour Pro-Am on May 23.
- Sunset Valley Golf Club hosted the PFP Professional golf mini tour 54-hole event May 25-26. Winner was Ted Smith -13.
- On May 28 Sunset Valley Golf Club held a LPGAA golf outing.
- 966 players over played the course over Memorial Day weekend (May 27-30).

HIGHLAND PARK LEARNING CENTER – MAY 2022

Driving Range Monthly Sales Report (buckets sold)

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
January	333	543	428
February	494	750	567
March	521	848	585
April	1,514	1,390	677
May	2,591	3,269	1,675
June	2,942	3,632	
July	3,109	3,793	
August	2,635	3,462	
September	1,728	2,083	
October	732	693	
November	78	167	
December	315	292	
Totals	16,992	20,922	3,932

Mini Golf Monthly Sales Report (rounds sold)

	2021 ACTUAL	2021 BUDGET	2022 ACTUAL
March	-	-	-
April	680	786	255
May	1,152	1,357	998
June	1,663	1,914	
July	2,054	2,143	
August	1,958	2,286	
September	1,316	1,514	
October	346	714	
November	0		
Totals	9,169	10,714	1,253

News & Events

- May 1 was our second day of Try Golf clinics. There were 3 participants. May 1 was also our Free Golf Analysis. We gave lessons from 3 to 6pm.
- May's weather was overall cool and wet. Though there were days that were very warm, we had many days were rain affected us.

DISTRICT WIDE RENTALS – APRIL 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Heller Nature Center			
Rentals	0	3	10
Party Package	0	0	0
Rosewood Interpretive Center			
Rentals	0	4	47
Party Package	0	0	0
Recreation Center of Highland Park			
Rentals	0	62	77
Party Packages	0	2	3
Athletic Dept. Usage	0	33	16.75
West Ridge Center			
Rentals	0	10	10
Party Packages	0	0	0
Centennial Ice Arena	N/A	N/A	N/A
Party Packages	N/A	N/A	N/A
Hidden Creek Aqua Park			
Party Packages	N/A	N/A	N/A
Park Avenue Yacht Club			
Rentals	0	0	0
Total Rentals	0	79	144
Total Party Packages	0	2	3

Rentals listed as number of rental hours; Party Packages listed as number of packages

News & Events

- Pool opened in June and will be reported on next month.

SMILE GRANT-IN-AID – MAY 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Total YTD Subsidy	\$39,454.23	\$100,000.00	\$67,808.51
Households			
100% Subsidy YTD	26		45
50% Subsidy YTD	4		2
Total YTD	30		47

COMMUNICATIONS AND MARKETING

Marketing Board Report (May 12 – June 13)

SOCIAL MEDIA



5,327
FOLLOWERS



1,797
FOLLOWERS



28,424
TOTAL AUDIENCE

PDHP.ORG



38,781
VISITORS

52,309
VISITS

98,135
PAGEVIEWS

DIGITAL GUIDE



1,045
VIEWS

APP



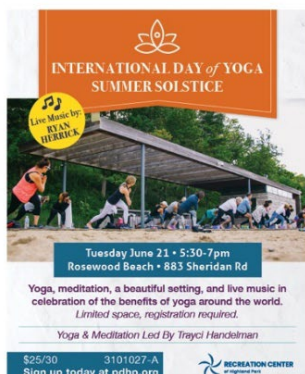
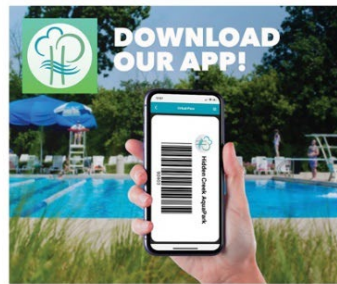
740
INSTALLATIONS

Updates

- Traffic to our website is up by 32% in visitors and 28% in pageviews when compared to the previous month. When compared to last year there was an increase of 21% in visitors and 13% in visits!
- This month, we reached over 118,000 Facebook accounts with our content and had over 7,300 engagements.
- Our Instagram content reached over 13,700 Instagram accounts.
- There was a 72% increase in the number of app installations. We currently have 740 PDHP app users.
- Since the release of the 2022 summer camp online guide, there have been 1,254 camp registrants. Early camp began this week.

- Advertising campaigns are running for RCHP, HCAP memberships, Deer Creek, HP Golf Learning Center, and Sunset Valley Golf Course.
- The Preserve grand opening events were a huge success. The Marketing team is now focusing on marketing the return of the HP 4th of July celebrations along with all PDHP summer events, the TBD opening of the new Sunset Woods playground, and a Park Ave Beach Party as part of the Parks Foundation fundraising efforts for the breakwater and boat ramp ancillary features.
- The Ravinia Farmers Market opened this month. The Marketing team is taking a proactive role providing design and marketing support for the Farmers Market. The PDHP and Parks Foundation will also have a booth at the market throughout the season.
- The TV/streaming commercial for Sunset Valley is airing on targeted outlets including key PGA tournament broadcasts, ESPN, MSNBC, CNN, MARQ, etc. The TV/streaming campaign runs through August.

Graphics



Page ?	Pageviews ? ↓
	98,135 % of Total: 100.00% (98,135)
1. /	13,919 (14.18%)
2. /hidden-creek-aquapark/	3,724 (3.79%)
3. /rosewood-beach-passes/	3,386 (3.45%)
4. /rosewood-beach/	2,938 (2.99%)
5. /hidden-creek-aquapark	2,912 (2.97%)
6. /rosewood-beach	2,898 (2.95%)
7. /lakefront-parking-decals/	2,845 (2.90%)
8. /recreation-center-of-highland-park/	2,090 (2.13%)
9. /highland-park-golf-learning-center/	1,988 (2.03%)
10. /recreation-center-of-highland-park/group-exercise-2/	1,610 (1.64%)
11. /2022-camps/	1,496 (1.52%)
12. /get-involved/jobs/	1,353 (1.38%)
13. /events	1,265 (1.29%)
14. /highland-park-golf-learning-center	1,234 (1.26%)
15. /heller-nature-center/	1,124 (1.15%)
16. /recreation-center-of-highland-park/membership-passes/	1,075 (1.10%)
17. /rivers-edge-mini-golf/	1,074 (1.09%)
18. /summer-2022/	1,045 (1.06%)
19. /deer-creek-racquet-club/	895 (0.91%)
20. /recreation-center-of-highland-park/open-gym-2/	895 (0.91%)
21. /baseball-programs/	856 (0.87%)

22. /project/the-preserve-of-highland-park/	809 (0.82%)
23. /contact/	762 (0.78%)
24. /rentals	708 (0.72%)
25. /centennial-ice-arena/	701 (0.71%)
26. /hidden-creek-aquapark/aquapark-features/	680 (0.69%)
27. /our-story/staff-directory/	653 (0.67%)
28. /rosewood-beach/interpretive-center-rentals/	593 (0.60%)
29. /sunset-woods-playground-improvements-update/	564 (0.57%)
30. /bids-rfps/	552 (0.56%)
31. /recreation-center-of-highland-park/learn-to-swim-programs/	549 (0.56%)
32. /deer-creek-racquet-club/junior-tennis-programs/	526 (0.54%)
33. /recreation-center-of-highland-park/lap-open-swim/	518 (0.53%)
34. /2022-camps/sports-camps/	502 (0.51%)
35. /deer-creek-racquet-club/pickleball-programs/	491 (0.50%)
36. /interactive-map/	439 (0.45%)
37. /project/sunset-woods-park-playground-renovation/	438 (0.45%)
38. /highland-park-golf-learning-center/golf-programs/	436 (0.44%)
39. /event/the-preserve-of-highland-park-grand-opening-celebration/	434 (0.44%)
40. /projects	434 (0.44%)
41. /centennial-ice-arena/gymnastics-programs/	416 (0.42%)
42. /centennial-ice-arena/figure-skating-hockey-programs/	408 (0.42%)
43. /recreation-center-of-highland-park	407 (0.41%)
44. /hidden-creek-aquapark/pool-information-and-policies/	388 (0.40%)
45. /deer-creek-racquet-club/adult-tennis-programs/	387 (0.39%)
46. /picnic-park-permits/	383 (0.39%)
47. /deer-creek-racquet-club/outdoor-tennis-pickleball/	382 (0.39%)



Memorandum

To: Park Board of Commissioners

From: Julie Nichols, Program Manager, Chris Maliszewski, Assistant Director of Recreation and Facilities, Mitch Carr, Director of Recreation and Facilities, Brian Romes, Executive Director

Date: June 29, 2022

Subject: **Fourth Fest Update**

Summary

Recreation Program Manager, Julie Nichols, will present the Park District's operational plans for Fourth Fest 2022.