

# **NOTICE OF RESCHEDULED AND REVISED WORKSHOP MEETING**

**Wednesday, May 11, 2022**  
**Moved to Wednesday, May 18, 2022**  
**Workshop Meeting**  
**6:00 pm**

Park District of Highland Park  
Board of Park Commissioners  
636 Ridge Road, Highland Park, IL 60035  
[Live Stream Video Link](#)

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## **WORKSHOP MEETING AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. ADDITIONS TO THE AGENDA**

**IV. PUBLIC COMMENT FOR ITEMS ON AGENDA**

For public comment, members of the public can attend the virtual meeting so they may have the opportunity to speak during the public comment period.

If you wish to speak during the virtual meeting, [click here to register](#).

Registrants will receive an email with meeting access information from [it@pdhp.org](mailto:it@pdhp.org).

Anyone wishing to speak during the public comment period of the virtual meeting will need to use the "Raise Hand" function in Zoom to indicate that they would like to speak. The Board President or Board Secretary will call on registrants who have activated the "Raise Hand" feature in alphabetical order.

**V. THE PRESERVE OF HIGHLAND PARK GRAND OPENING EVENTS**

**VI. ADOPTION OF THE BEACH AND BOATING SAFETY WEEK PROCLAMATION**

**VII. APPROVAL OF THE 2022 LAKEFRONT SECURITY SERVICES**

**VIII. APPROVAL OF THE 2022 MORAIN PARK PATH IMPROVEMENT PROJECT REBID**

**IX. HIDDEN CREEK AQUAPARK CONCRETE DECK REPLACEMENT ENGINEERING**

**X. SUNSET VALLEY GOLF CLUB PROJECT UPDATES**

**A. Bridge Replacement and Removal**

**B. Phase One of the Cart Path Resurfacing**

**XI. CENTENNIAL ICE ARENA RENOVATION UPDATE**

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- XII. APPROVAL OF THE REVISIONS TO SECTION 8.9 PARTICIPATION IN PROGRAMS AND USE OF FACILITIES IN THE PART-TIME EMPLOYEE PERSONNEL POLICY MANUAL**
- XIII. APPROVAL OF THE REVISIONS TO SECTION 8.13 PARTICIPATION IN PROGRAMS AND USE OF FACILITIES IN THE FULL-TIME EMPLOYEE PERSONNEL POLICY MANUAL**
- XIV. APPROVAL OF ORDINANCE 2022-04 – AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR SALE OF SURPLUS PERSONAL PROPERTY**
- XV. REVIEW OF VOUCHERS**
- XVI. OTHER BUSINESS**
- XVII. OPEN TO PUBLIC TO ADDRESS BOARD**
- XVIII. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XIX. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



# Memorandum

**To:** Park Board of Commissioners

**From:** Liz Gogola, Director of Communications & Marketing; Dan Voss; Director of Parks & Natural Areas; Brian Romes, Executive Director

**Date:** May 18, 2022

**Subject:** **The Preserve of Highland Park Grand Opening Events**

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## **Summary/Background**

Conversion of the site from its historical use as a golf course began in November 2020. Today, The Preserve of Highland Park celebrates nature and our place in it. The unique 100+ acre property was designed to take advantage of the interesting golf-related topography and includes green lawns, nature-based play areas, specialized native gardens, restored woodlands, and walking and biking trails that connect neighborhoods and downtown Highland Park, and regional biking trails. Visitors can immerse themselves in the sights, sounds, and experiences of nature and outdoor play.

The Park District of Highland Park is celebrating the grand opening of The Preserve of Highland Park at a partner event on Thursday, June 2, 2022, from 5-7:30pm, and a public event on Saturday, June 4, 2022, from 10am-noon. During the partner event, a ribbon-cutting ceremony will take place at 5:30pm, with a reception and tour of the facility. The public event on June 4 includes a variety of family activities.

Staff will present a brief overview of both events to the Park Board of Commissioners.



# Memorandum

**To:** Park Board of Commissioners

**From:** Liz Gogola, Director of Communications and Marketing; Brian Romes, Executive Director

**Date:** May 18, 2022

**Subject:** **Adoption of the Beach and Boating Safety Week Proclamation**

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## **Summary**

Each year, as summer begins, the United States Lifesaving Association (USLA) sponsors National Beach Safety Week to remind beachgoers to use caution in the aquatic environment. National Beach Safety Week is typically the week before Memorial Day. Local communities and agencies assist in promoting National Beach Safety Week by proclamation declaring Beach Safety Week in their communities.

Additionally, as boating continues to be a popular recreational activity for nearly 100 million Americans the U.S. Coast Guard and its federal, state, and local safe boating partners encourage all boaters to explore and enjoy America's beautiful waters responsibly. National Safe Boating Week also begins the week before Memorial Day and is observed to bring attention to important life-saving tips for recreational boaters so that they can have a safer, more fun experience out on the water throughout the year. The Coast Guard estimates that human error accounts for most boating accidents and that life jackets could prevent nearly 86 percent of boating fatalities. Through basic boating safety procedures – carrying life-saving emergency distress and communications equipment, wearing life jackets, attending safe boating courses, participating in free boat safety checks, and staying sober when navigating – we can help ensure boaters on America's coastal, inland, and offshore waters stay safe throughout the season.

## **Recommendation**

Staff recommends approval from the Park Board of Commissioners adoption of the Beach and Boating Safety Week Proclamation declaring May 23 - 30 as Highland Park Beach and Boating Safety Week.



# Park District of Highland Park Beach and Boating Safety Week Proclamation May 23 through May 30, 2022

National Beach Safety Week and National Safe Boating Week are observed to bring attention to important life-saving tips for beach goers and recreational boaters so that they can have a safer, more fun experience participating in boating and beach activities throughout the year.

**WHEREAS**, the beautiful Lake Michigan waters and public beaches of Highland Park, Illinois represent valued recreational resources; and,

**WHEREAS**, Highland Park residents and visitors alike are drawn to our boating and beach facilities each year; and,

**WHEREAS**, drowning is one of the leading causes of death in the U.S. and the world; most people who drown are good swimmers; and the aquatic environment has dangers to swimmers, particularly rip currents, that can be effectively managed through public awareness and the vigilance of professional lifeguards; and,

**WHEREAS**, on average, 600 people die each year in boating-related accidents in the U.S.; 79 percent of these are fatalities caused by drowning; and most of these accidents are caused by human error or poor judgment and not by the boat, equipment, or environmental factors; and a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets.

**WHEREAS**, for reasons of public safety, an annual reminder of the joys and hazards associated with the aquatic environment are appropriate at the commencement of the busy summer beach season; and,

**WHEREAS**, Highland Park residents and visitors alike must remember: Only Swim in Designated Swimming Areas; Learn to Swim, Swim Near a Lifeguard, Swim with a Buddy, Check with the Lifeguards, Use Sunscreen and Drink Water, Obey Posted Signs, Keep the Beach and Water Clean, Learn Rip Current Safety, Enter Water Feet First, and Wear a Life Jacket when Boating.

**NOW, THEREFORE**, the Park Board of Commissioners by virtue of the authority vested in us for the Park District of Highland Park do hereby support the goals of the Safe Boating and Beach Safety Campaigns and proclaim May 23-30, 2022, as Beach and Boating Safety Week in Highland Park.

We urge all residents using our waters and beaches to enjoy themselves this year, while taking appropriate measures to protect themselves and their children.

Adopted this 11<sup>th</sup> day of May 2022.

\_\_\_\_\_  
President, Board of Park Commissioners

**ATTEST:**

\_\_\_\_\_  
Secretary, Board of Park Commissioners





# Memorandum

**To:** Park Board of Commissioners

**From:** Amy Murrin, Assistant Director of Recreation and Facilities; Mitch Carr, Director of Recreation and Facilities; Brian Romes, Executive Director

**Date:** May 18, 2022

**Subject:** **Approval of 2022 Lakefront Security Services**

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## **Summary/Background**

The Park District of Highland Park contracts security services to patrol and secure our lakefront properties from 6:00 pm to Midnight, seven days a week from Memorial Day to Labor Day through September 5, and weekends only (Friday-Sunday) September 9-25. One security officer will be positioned at Rosewood Beach and a second at Park Avenue Beach and Boating Facility with the ability to drive to other lakefront and park properties in a marked vehicle.

The Park Board of Commissioners approved an agreement with Securalex at the April 27, 2022 Regular Board Meeting for Lakefront Security Services. As of May 10, Securalex is no longer able to meet the terms of their proposal. Since lakefront security services are needed to begin in less than one week, The Park District does not have adequate time to issue another RFP. Therefore, staff contacted Gamma Team Security, Inc. to review summer security needs and associated agreement terms. After review with Park District legal counsel, staff is recommending the Park Board reconsider action taken at the April 27 Park Board Meeting by rejecting all proposals received for 2022 Lakefront Security Services and consider a motion for emergency approval to enter into an agreement with Gamma Team Security for Lakefront Security Services.

## **Financial Impact**

The 2022 Budget for summer security staff is \$37,500 and includes two security staff and one marked vehicle. Gamma Team Security, Inc. has provided a proposal for these services at cost of \$38,499.60. This amount is \$999.60 over the allocated 2022 Budget.

## **Recommendation**

The Park Board of Commissioners will consider a motion to reconsider the approval to enter into an agreement with Securalex, and reject all proposals received for 2022 Lakefront Security Services. The Park Board of Commissioners will consider a second motion for emergency approval to enter into an agreement with Gamma Team Security, Inc. for Lakefront Security Services in the amount of \$38,499.60.



# Memorandum

**To:** Park Board of Commissioners  
**From:** Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director  
**Date:** May 18, 2022  
**Subject:** **Approval of the 2022 Moraine Park Path Improvement Project Rebid**

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## **Summary**

On April 14, 2022, five (5) bids were received for the 2022 Moraine Path Improvement Project Rebid. The purpose of this project is to reopen the Moraine Park ravine path and permit lake access at this site. The path has been closed since spring 2019 due to failures of the path caused by record-setting, heavy rainfall. Work includes construction of a boardwalk along the path and stabilization work along the toe of the ravine slope. Bid results are listed below.

## **Bid Results**

<b>Company</b>	<b>Total Base Bid</b>	<b>Alt. 1 Helical Piles Additional Length</b>	<b>Alt.2 Helical Tie Backs Additional Length</b>
Integral Construction Inc.	\$553,200	\$128	\$128
Team REIL Inc.	\$614,824	\$52	\$61
Misfits Construction Company	\$642,605	\$1,500	\$1,500
Foundation Mechanics LLC	\$694,590	\$100	\$100
Kovilic Construction Company Inc.	\$1,030,500	\$50	\$50

Integral Construction Inc. provided the lowest bid. However, the company failed to disclose past violations and other information as required as part of the bid submittal. Staff conferred with Park District Legal Counsel and have determined that Integral Construction Inc. is not the lowest responsible bidder.

The lowest responsible and responsive bidder, Team REIL Inc., has favorable references and experience working with the Park District of Highland Park. Team REIL Inc. has agreed to reduce their total base bid by \$28,510 for a total amount of \$586,314.

**Financial Impact**

<b>Total Approved Budget</b>	<b>\$485,000</b>
Team REIL Inc. Total Base Bid	(\$614,824)
Team REIL Inc. Value Engineering	\$28,510
5% Contingency	(\$29,316)
Construction Administration	(\$6,950)
<b>Anticipated Amount Over Budget</b>	<b>(\$137,580)</b>

**Recommendation**

Staff recommends approval from the Park Board of Commissioners Base Bid Items 1, 2, and 3 and Alternates 1 and 2 from Team REIL Inc. for the 2022 Moraine Park Path Improvement Project, and authorizes the Executive Director to enter into an agreement in the amount of \$586,314.





# Memorandum

**To:** Park Board of Commissioners

**From:** Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Planning and Projects Director; Brian Romes, Executive Director

**Date:** May 18, 2022

**Subject:** **Hidden Creek AquaPark Concrete Deck Replacement Engineering**

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## **Summary/Background**

The concrete deck surrounding the Hidden Creek Aqua Park (HCAP) pool is starting to deteriorate and needs replacement. Sections are cracking and heaving which could create hazardous conditions. The replacement of the concrete deck will also address ADA accessibility throughout the deck. The 2022 approved capital budget includes \$30,000 for engineering services (excluding construction administration) to develop a design to bid the project in 2022. The actual deck replacement would take place in 2023 before the 2023 swim season.

This project is also taking on the scope of the shade structure replacements. Combining these two projects maximizes efficiency.

## **Proposals**

The scope of this project is specialized, and the Park District requested proposals from civil engineers the Park District has existing relationships with. The Park District received two proposals for engineering services for this project. The scope includes survey work, engineering, and construction drawings, as well as participating in the bidding process. Staff recommends that the Park Board of Commissioners consider the Gewalt Hamilton and Associate (GHA) proposal. The Park District has a positive existing relationship with GHA, and they were involved with the HCAP original construction.

## **Financial Impact**

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	<b>Cost</b>
GHA Proposal	\$42,300
Approved 2022 Budget	\$30,000
Amount <u>over</u> the approved 2022 budget	<b><u>\$12,300</u></b>

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Staff is seeking consensus from the Park Board to consider approval of a contract with GHA at the May 27 Regular Board meeting.

May 5, 2022

**Amalia Schwartz**  
**Planning and Projects Manager**  
**Park District of Highland Park**

West Ridge Center  
636 Ridge Road  
Highland Park, IL 60035

Re: **Proposal for Professional Services**  
**Hidden Creek Aquatic Center Pool Deck Replacement**  
Highland Park, Illinois  
GHA Proposal No. 2022.SD017

Dear Ms. Schwartz,

Thank you for your consideration of Gewalt Hamilton Associates, Inc. (GHA) in providing the professional engineering services for the replacement of the pool deck and plaza areas at the Hidden Creek Aquatic Center.

Per our conversation of today, we have slightly modified the scope of work for the Bidding phase and removed construction phase services.

If our proposal is acceptable, please sign one copy and return it to our office. We are pleased to have the opportunity to make our services available to you and look forward to assisting you on this project.

Sincerely,  
Gewalt Hamilton Associates, Inc.



Donald E. Matthews, P.E., CFM  
Vice President  
[DMatthews@GHA-Engineers.com](mailto:DMatthews@GHA-Engineers.com)

Encl.: GHA Proposal No. 2022.SD017

**Hidden Creek Aquatic Center**  
**Pool Deck and Plaza Replacement**  
**Highland Park, Illinois**  
**GHA Proposal No. 2022.SD017**

Park District of Highland Park (Client), West Ridge Center, 636 Ridge Road, Highland Park, IL 60035, and Gewalt Hamilton Associates, Inc. (GHA), 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

## **I. Project Understanding**

The concrete deck and plaza areas at the Hidden Creek Aquatic Center, originally installed in 1996, show signs of surface deterioration, joint separation/displacement and random cracking. In addition, it appears the slope of the deck and plaza in multiple areas are too steep and may be outside those permitted by the American Disabilities Act (ADA). The Park District wishes to remove and replace the deck areas adjacent to the pool. The approximate concrete deck removal and replacement area is roughly 19,000 square feet.

The District desires that plans for the improvements be prepared and permitted in 2022 so that the project may be bid in early 2023 and constructed in the spring of that year, in time for the opening of the pool in late May 2023.

At the same time the deck is being replaced, the District wishes to install foundations for sun shades in selected locations around the pool. Repairs to stairs and railings at the slides will be undertaken by others. The splash area is excluded from this study.

Most of the concrete requiring removal and replacement will be done with minimal impact on the existing improvements; however, the interface of the concrete deck and pool gutter will require special considerations as it may not be possible to remove the concrete to the pool edge without damaging the gutter. We will explore options and evaluate costs for the District's consideration for how to manage the interface. The options may include:

- Removal and replacement of both the concrete deck and the stainless steel gutter
- Removal of the concrete and salvaging the stainless steel gutter by carefully chiseling the concrete from the back side of the gutter
- Salvaging a narrow portion of concrete adjacent to the gutter, and removing and replacing the concrete deck beyond that point
- Salvaging both the concrete deck and gutter by installing a slip resistant rubberized surface on the existing concrete.

To assist in analysis of the deck / gutter interface, and the use of non-slip rubberized surface, we will retain the services of Water Technology Inc., an aquatic engineering firm.

Review of the historical plans of the deck reveals the deck is at or just below the City of Highland Park's Base Flood Elevation. Our proposal assumes the City will not require an analysis of lost flood storage due to minor grading modifications necessary to correct slopes to be within accessibility standards. We think this is a reasonable assumption as the grade changes will be minor and the lost flood storage negligible. Similarly, due to the maintenance nature of the work, an Illinois Department of Public Health permit is not anticipated to be required.

## **II. Scope of Services**

The following is our proposed scope of services.

### **A. Existing Conditions Survey**

GHA will prepare a detailed survey of the deck and plaza areas. The survey will meet or exceed the Minimum Standards of Practice as set forth by Illinois Administrative Code for a Topographic Survey. Accordingly, we will provide the following services:

1. Obtain benchmark information (NAVD88) from USGS, Lake County, the City of Highland Park.
2. Horizontal coordinates shall be referenced to the State Plane Coordinate System, Illinois East Zone, NAD83 adjustment. Vertical elevations shall be referenced to the North American Vertical Datum of 1988 (NAVD88). All units shall be U.S. Survey feet and decimal parts thereof.
3. Establish two (2) permanent site benchmark (s) (i.e. crosses or boxes cut on concrete, flange bolts on fire hydrants, etc.) on site.
4. Contours will be provided at 1'-0" maximum vertical intervals; error shall not exceed one-half the contour interval.
5. The limits of the topography will correspond with the attached Limits of Survey Exhibit.
6. Spot elevations will be provided on the top of curbs, edge of pavements and concrete and at all sidewalk joints to evaluate and design for ADA compliance.
7. The survey will show the location of the visible, physical improvements on the site (e.g. structures, fencing, site furniture, walks, curbing, etc.).
8. The location of underground utilities, both observed and from available record information, will be provided, including location and size of water mains, fire hydrants and valves. The survey will show depth, size, and direction of flow for all sanitary, storm drains, and culverts serving the property. The location of all manholes, catch basins and all pipe inverts that are accessible will be depicted.
9. Location of private electrical lines within the survey zone will be performed by professional utility locating firm. Location of other "dry" utilities such as telephone, gas and cable T.V. lines, etc. will be depicted based on visual surface evidence and available utility atlas information from the respective utility companies.

10. Individual free-standing trees 2" caliper or greater will be shown as deciduous or coniferous. Tagging and species/condition report is not included. Groupings of trees or landscaped areas will be shown in mass.

B. Final Engineering / Construction Documents

GHA will prepare construction documents for the subject improvements. The approximate area of deck replacement is 19,000 sf. (See attached exhibit) The following work is anticipated:

1. Review of historical plans and details of the improvement zone
2. Site reconnaissance to inspect the condition of the concrete pavement.
3. Evaluation of the repair methodologies available and discussions with the District to determine the preferred methods. This work will include consultation and input from Water Technologies, Inc. We have budgeted \$2000 in consulting services from Water Technologies, Inc. which will be invoiced on a T & M basis to the District without markup.
4. Evaluation of the pavement slope and preparation of an exhibit depicting those areas outside of the recommended slope.
5. Preparation of final engineering plans to include the following:
  - a. Title Sheet, including vicinity map
  - b. Site Plan indicating improvement limits, site dimensions, etc.
  - c. Existing Conditions and Demolition Plan illustrating existing grades, utility locations, inverts, areas of pavement removal, curb removal, etc.
  - d. Grading and Drainage Plan showing proposed grades, and subgrades, site contours in turf areas, storm sewers / trench drains with inlet elevations. It is anticipated a detailed grading plan (scale of 1" = 10' or larger) of the deck will be needed to confirm compliance with accessibility standards.
  - e. Construction Detail Drawings of site work items.
  - f. General Notes Sheet identifying project specifications. (Narrative specifications are not anticipated to be needed and are not included.)
  - g. Stormwater Pollution Prevention Plan. Note that the area of disturbance will not require an IEPA-NPDES Construction Site Activities permit.
6. Preparation of a cost opinion for the proposed improvements.
7. A total of four meetings are included in the design phase. Two of the meetings may be at the project site. The remainder will be video meetings. One meeting with the Park Board is also included.

### C. Permitting Phase

Work in this phase will include submitting plans to the City of Highland Park for permit review. Our work includes responding to comments and one resubmission. No other permits are anticipated to be required or are included in our scope or fee.

### D. Bidding / Negotiation Phase

GHA will assist the District in preparation of the bid documents, contracts, and specification manual. Work in this phase will include:

1. Assist the District in preparation of the bid documents, contracts, and specification manual. GHA will utilize the front-end portion of the contract documents provided by the District.
2. Specifications will be included within the General Notes and Detail sheets. Individual Division 2 civil specifications will be minimized. If project specific specifications are needed, they will be included within the project specific bid book.
3. Assist the District in encouraging qualified contractors to bid the project.
4. Provide addenda and clarification related to civil site improvements, as needed.
5. Attend the bid opening and summarize the bids.
6. Review bid results and prepare a recommendation letter for submittal to the Board.
7. Prepare the contract award letter and supporting documents for the selected contractor.

## III. Services Not Included

- A. The following are not included in the Scope of Services. These services may be provided at the request of the Client as an additional service. Prior to commencing additional services, GHA will provide the Client with an estimate of the additional work scope and request authorization to proceed:
1. Construction administration or any construction phase services
  2. Land survey, ALTA/NSPS Land Title Survey, or other surveying services not specified in Section II. Scope of Services;
  3. Landscape design and preparation of a Landscape Plan; (not anticipated to be needed)
  4. Attendance at or preparation for public hearings or meetings beyond those noted;
  5. Preparation and submission of an environmental investigation, tree survey or inventory;
  6. Site lighting design;
  7. Retaining wall or other design requiring the services of a structural engineer;
  8. Irrigation system design or repair.
  9. Review of bid results or preparation of a recommendation letter for submittal to the Board.

10. Preparation of a contract award letter and/or supporting documents for the selected contractor.
11. Permit fees and review fees (responsibility of the Client);
12. IEPA NPDES permitting, SWPPP plan preparation and NPDES compliance monitoring (not anticipated to be required);
13. Illinois Department of Public Health permit (not anticipated to be needed)
14. Geotechnical testing (Client responsible for all earthwork operations, stone, concrete).

#### IV. Personnel and Schedule

Mr. Donald E. Matthews, P.E.,CFM will be the principal in charge for the project. Mr. Jonathan Past, PLS will coordinate the survey. Mr. Edward Speckart, P.E. will be the project engineer. Additional professional and technical staff will provide support as needed.

Upon authorization to proceed, we will require approximately six weeks to prepare the existing condition survey. Once the survey is complete, we estimate 75% construction documents will be available for client review in approximately six weeks. The schedule for completion of the final documents will be dependent on time frames of client reviews.

#### V. Compensation for Services

<b>Task</b>	<b>Fee</b>
Existing Condition Survey (includes electric line locating)	\$6,500.00
Final Engineering / Construction Documents	\$24,800.00
Permitting Phase	\$3,100.00
Bidding / Negotiation	\$5,200.00
Lump Sum Fee	\$39,600.00
Reimbursable Expenses	\$700.00
<b>Lump Sum + Reimbursables</b>	<b>\$40,300.00</b>
<b>Sub-Consultants</b>	<b>T&amp;M (NTE)</b>
Water Technology Inc.	\$2,000.00

Reimbursable expenses, including items such as printing, mileage, messenger service, record documents and other non-technical project related expenses, will be billed to the Client at cost.

Additional services requested and authorized by the Client, beyond those outlined in *Section II: Scope of Services*, will be billed on a time-and-materials (T&M) basis in accordance with the attached *GHA Hourly Rates*.

Invoices will be submitted monthly and will detail charges made against the project and services performed. This allows the Client to review the status of the work in progress and the charges made.

## VI. General Conditions

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and *Attachment A*, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below, you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.



Donald E. Matthews, P.E., CFM  
Vice President  
[DMatthews@GHA-Engineers.com](mailto:DMatthews@GHA-Engineers.com)

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Amalia Schwartz  
Planning and Projects Manager

Date:

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Park District of Highland Park

Encl.: Attachment A  
GHA Hourly Rates  
Survey Limit Exhibit  
Pool Deck Replacement Limits



**Hidden Creek Aquatic Park Pool Deck and Plaza Evaluation**  
**Highland Park, Illinois**  
**HCAC - Limits of Survey**





— Survey Limits

# Untitled Map

Write a description for your map.

## Legend

-  Hidden Creek Aquapark
-  Hidden Creek Aquapark

Google Earth

Skokie River

Deck Replacement Limits.  
(Highlighted yellow.)  
Approximately 19,000 sf.

200 ft



**GHA PROFESSIONAL SERVICES HOURLY RATE GUIDE:**  
**2022**

The following rates will remain in effect until December 31, 2022, at which time they are subject to an annual increase:

PRINCIPAL	\$ 240.00
CIVIL ENGINEER VI	\$ 205.00
CIVIL ENGINEER V	\$ 201.00
CIVIL ENGINEER IV	\$ 199.00
CIVIL ENGINEER III	\$ 178.00
CIVIL ENGINEER II	\$ 167.00
CIVIL ENGINEER I	\$ 146.00
LAND SURVEYOR IV	\$ 171.00
LAND SURVEYOR III	\$ 147.00
LAND SURVEYOR II	\$ 143.00
LAND SURVEYOR I	\$ 134.00
GIS PROFESSIONAL III	\$ 178.00
GIS PROFESSIONAL II	\$ 156.00
GIS PROFESSIONAL I	\$ 145.00
ENVIRONMENTAL CONS. II	\$ 151.00
ENVIRONMENTAL CONS. I	\$ 138.00
ENGINEERING TECHNICIAN V	\$ 199.00
ENGINEERING TECHNICIAN IV	\$ 151.00
ENGINEERING TECHNICIAN III	\$ 138.00
ENGINEERING TECHNICIAN II	\$ 121.00
ENGINEERING TECHNICIAN I	\$ 91.00
ADMINISTRATIVE I	\$ 73.00

Services provided under this Agreement will be billed according to the rates in effect at the time services are rendered.

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.  
PROFESSIONAL SERVICES AGREEMENT**

**1. Standard of Care.** The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

**2. Duration of Proposal.** The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

**3. Client Information.** Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

**4. Payment.** Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

**5. Instruments of Service.** The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

**6. Electronic Files.** The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

**7. Applicable Codes.** The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

**8. Utilities and Soils.** When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

**9. Opinion of Probable Construction Costs.** GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

**10. Contractor's Work.** Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

**11. Contractor Submittals.** Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

**12. Hazardous Materials.** Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

**13. Record Drawings.** If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

**14. Disputes.** Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

**15. Miscellaneous.** Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.



# Memorandum

**To:** Park Board of Commissioners

**From:** Jeff Smith, Director of Planning and Projects; Ryan Ochs, Superintendent of Golf Operations; Brian Romes, Executive Director

**Date:** May 18, 2022

**Subject:** **Sunset Valley Golf Club Bridge Replacement and Removal Project Update**

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## **Summary/Background**

Sunset Valley Golf Club has a total of ten bridges that are used by golfers to navigate the course during play across the Skokie River. Required inspection of these bridges revealed that eight of these bridges need replacement over the next several years. Staff have determined that two of the bridges are not necessary and can be removed.

Phase One of this replacement and removal project is nearing completion. Staff will provide a project update and discuss plans for Phase Two.



# Memorandum

**To:** Park Board of Commissioners

**From:** Ryan Ochs, General Manager & Superintendent of Golf, Jeff Smith, Director of Projects and Planning, Brian Romes, Executive Director

**Date:** May 18, 2022

**Subject:** **Phase One Cart Path Resurfacing Project Sunset Valley Golf Club**

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## **Summary**

Staff will provide an update on Phase One of the Cart Path Resurfacing Project at Sunset Valley Golf Club.



# Memorandum

**To:** Park Board of Commissioners

**From:** Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Planning and Projects Director; Brian Romes, Executive Director

**Date:** May 18, 2022

**Subject:** **Centennial Ice Arena Renovation Update**

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**Summary/Background**

Staff will provide an update on the Centennial Ice Arena Renovation Project and Timeline.





# Memorandum

**To:** Park Board of Commissioners

**From:** Chris Kopka, Director of Human Resources and Workforce Management; Brian Romes, Executive Director

**Date:** May 18, 2022

**Subject:** **Approval of the Revisions to Section 8.9 Participation in Programs and Use of Facilities in the Part-Time Employee Personnel Policy Manual**

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## **Summary/Background**

The employment market has yet to recover from the pandemic's impact. Many companies, including the Park District, are finding it more difficult to discover, hire, and keep talented staff. As an employee recruitment tool, and in effort to increase retention, reduce attrition and improve engagement, staff reviewed the Park District's "Employee Perks Program" (formally known as the "Employee Ambassador Program") and is proposing numerous updates.

Particular attention has been given to seasonal employees, specifically summer staff, to incentivize their return to the Park District each summer, in addition to refer other quality candidates. Changes proposed are as follows:

	Recommended Changes	Current Manual
8.9.1 – Part time Class 3 (under 20 hours a week)	Individual Core Membership for Recreation Center of Highland Park, to be used in non-peak hours	Two day passes for Recreation Center of Highland Park, to be used in non-peak hours
	Individual season pass for Hidden Creek Water Park	Two day passes for Hidden Creek Water Park
	2 rounds of golf with cart included at Sunset Valley Golf Club, Monday - Thursday after 4pm excluding	
	Individual Season Pass to Rosewood Beach	
8.9.4 – Part Time Class 1 (over 30 hours)	Core Recreation Center Membership extended to employee, spouse, and children (21 and under) residing at the same residence.	30% discount on the resident rate member at the Recreation Center of Highland Park. Discount applies to employee, spouse and children (21 and under)
	Seasonal Hidden Creek Water Park Pass extended to employee, spouse, and children (21 and under) residing at the same residence.	30% discount on the resident rate member at the Hidden Creek Water Park. Discount applies to employee, spouse and children (21 and under)
8.9.4 Seasonal	Individual Core Membership to Recreation Center of Highland Park, Memorial Day - Labor Day, to be used during non-prime hours	Two day passes for Recreation Center of Highland Park, to be used in non-core hours and 60 day summer seasonal membership at the Recreation Center of Highland Park for \$50
	Season pass for Hidden Creek Water Park	Two day passes for Hidden Creek Water Park
	2 rounds of golf with cart included at Sunset Valley Golf Course, Monday - Thursday after 4pm excluding holidays	
	Individual Season Pass to Rosewood Beach	

### Recommendation

Staff recommends approval from the Park Board of Commissioners the revisions to **Section 8.9 Participation in Programs and Use of Facilities** in the Part-Time Employee Personnel Policy Manual.



## PARK DISTRICT OF HIGHLAND PARK

**DEPT:** Human Resources

**Policy #: 8.9**

**APPROVED:**

**Participation in Programs and Use of Facilities**

**REVISED:**

**8.9** The Park District has general guidelines for participation in Park District programs and facility usage. All employee perks are limited to Park District employees, their spouse, and dependent children. Dependent children are defined as children 21 years of age or younger, living in the same household.

All employee perks in the Employee Program are limited to the availability of Park District programs and facilities. Employees must follow the registration guidelines and not displace any Park District customers. Accessibility to programs and facility is based on registration enrollments and limits, and subject to the Park District's review. Please note that contractual programs offered by the Park District are not included. Contractual programs are defined as programs offered by the Park District and staffed with an independent contractor.

Discounts for items listed below are for employees only, unless otherwise stated.

**8.9.1** *Part-Time Class 3 (under 20 hours per week)*

- Individual Core Membership to Recreation Center of Highland Park
- Two (2) free ski rentals at Heller Nature Center, if available.
- Individual Seasonal Membership to Hidden Creek Aqua Park
- Two (2) free rounds of Golf with cart included at Sunset Valley Golf Club, Monday – Thursday after 4pm excluding holidays
- Individual Season Pass to Rosewood Beach
- 20% discount for open court time before 9am at Deer Creek Racquet Club.

**8.9.2** *Part-Time Class 2 (between 20 and 29 hours per week)*

- All perks listed for Part-Time Class 3 Employees, plus:
- 20% discount on programs at all facilities. Limited to the employee only and excludes contractual programs.

**8.9.3** *Part Time Class 1 (between 30 – 39 hours per week)*

- All perks provided to Part-Time Class 2 and Class 3, plus:
- Core Recreation Center Membership extended to employee, spouse, and children (21 and under) residing at the same residence.
- Seasonal Hidden Creek Water Park Pass extended to employee, spouse, and children (21 and under) residing at the same residence.

**8.9.4** *Seasonal Employees*

- Individual Core Membership to Recreation Center of Highland Park, Memorial Day – Labor Day, to be used during non-prime hours
- Individual Seasonal Membership to Hidden Creek Aqua Park
- Two (2) free rounds of Golf with cart included at Sunset Valley Golf Course, Monday – Thursday after 4pm excluding holidays



# Memorandum

**To:** Park Board of Commissioners

**From:** Chris Kopka, Director of Human Resources and Workforce Management; Brian Romes, Executive Director

**Date:** May 18, 2022

**Subject:** **Approval of the Revisions to Section 8.13 Participation in Programs and Use of Facilities in the Full-Time Employee Personnel Policy Manual**

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## **Summary/Background**

The employment market has yet to recover from the pandemic's impact. Many companies, including the Park District, are finding it more difficult to discover, hire, and keep talented staff. As an employee recruitment tool, and in effort to increase retention, reduce attrition and improve engagement, staff reviewed the Park District's "Employee Perks Program" (formally known as the "Employee Ambassador Program") and is proposing numerous updates.

Proposed additions for the Full Time Employee addressed expanding current employee benefits to their Spouse and Family Members (under 21) at: Deer Creek, the Recreation Center and Rosewood Beach. Language was also clarified in regard to the fee assessed for Facility Rentals (20%) and for classes in the event they are at maximum capacity (20%).

## **Recommendation**

Staff recommends approval from the Park Board of Commissioners the revisions to **Section 8.13 Participation in Programs and Use of Facilities** in the Full-Time Employee Personnel Policy Manual.

	<b>PARK DISTRICT OF HIGHLAND PARK</b>
<b>DEPT:</b> Human Resources	<b>Policy #: 8.13</b>
<b>APPROVED:</b>	<b>Participation in Programs and Use of Facilities</b>
<b>REVISED:</b>	

**8.13 Participation in Programs and Use of Facilities:** The Park District has general guidelines for participation in Park District programs and facility usage. All employee perks in the limited to Park District employees, their spouse, and dependent children. Dependent children are defined as children 21 years of age or younger, living in the same household.

All employee perks are limited to the availability of Park District programs and facilities. Employees must follow the registration guidelines and not displace any Park District customers. Accessibility to programs and facility is based on registration enrollments and limits, and subject to the Park District's review. Please note that contractual programs offered by the Park District are not included. Contractual programs are defined as programs offered by the Park District and staffed with an independent contractor.

Discounts for items listed below are not taxable to the employee, unless the discount exceeds the stated discount.

*8.13.1 District-wide program/camp registration and special events for non- contractual programs:* Employees can register for programs, camps, and special events at the resident rate. The resident rate is subject to employee and employer taxes, and includible in an employee's pay. Amounts will also be reported on the employee's annual W-2. The amount of the fee will be included as income on the employee's paycheck issued for the period in which the start date occurs.

The employee's enrollment will not be counted towards the minimum number of required participants to have a class run. Therefore, if without the employee's enrollment the required minimum is not met to either run a class (or an additional class or session) then the class will not run unless the employee pays for the full registration and thereby creates enough paid participants to meet the required minimum.

If program/class meets maximum capacity for the class or session and there is a waiting list for paying customers, then the employee is entitled to a 20% discount which is **not** taxed at resident rate.

*8.13.2 Food & Beverage Purchases:* 20% discount. Alcohol purchases are full price, per Illinois Liquor Commission.

8.13.3 *Pro Shop Sales:* 20% discount on purchases from the Pro Shops at Sunset Valley Golf Club, Deer Creek Racquet Club, and Centennial Ice Arena; excludes merchandise sales from third party vendors.

8.13.4 *Facility Rentals:* Facility rentals at no charge during non-prime hours. Non-prime hours are determined by facility. Resident Fee, with 20% discount, will be assessed for facility rentals during prime hours, discount is taxable and includible in an employee's pay.

8.13.5 *Recreation/Facility Discounts:*

- Centennial Ice Arena – 3100 Trail Way
  - Free admission for Public Skate.
  - Free skate rental (if available).
  
- Deer Creek Courts – 701 Deer Creek Parkway
  - Tennis and racquetball court time during non-prime hours. During prime-time hours, Full-Time Employees receive a 20% discount. Guests must pay their portion of the court cost.
  - Full-Time Employees receive a 20% discount for private tennis and group lessons.
  - Deer Creek Annual Membership extended to Employee, Spouse and Family members (under 21) residing in the same household
  
- Heller Nature Center – 2821 Ridge Road
  - Free cross-country ski rental for staff and family members (if available).
  - 20% discount on jars of Heller Honey.
  
- Hidden Creek Aqua Park – 1220 Fredrickson
  - Hidden Creek Seasonal Membership extended to Employee, Spouse and Family Members (under 21) residing in the same household
  
- Recreation Center – 1207 Park Avenue
  - Core Plus Annual Membership to Recreation Center extended to Employee, Spouse and Family members (under 21) residing in the same household; must be used during non-prime hours
  - Promotional Rate for personal training.
  - 20% discount on Small Group Training.
  
- Rosewood Beach – 883 Sheridan Road
  - Rosewood Beach Seasonal Pass, extended to Employee, Spouse and Family Members (under 21) residing in the same household.

- 20% discount on Fitness Classes.
- Sunset Valley Golf Course – 1390 Sunset Road
  - Free unlimited rounds of golf and cart rental during non-prime hours. Hours may vary from season to season. Contact Sunset Valley for details.
  - 20% discount on rounds of golf and cart rental during prime-time hours.
  - Tee times are not accepted for employees; paying customers will take precedent over employee or Park District rounds.
  - Holiday rates are defined as any date the golf charges weekend rates. If there is a doubt as to whether a date qualifies as a holiday, phone ahead to verify availability.
  - 20% discount on private or group lessons.
  - Discounts are valid for the employee only; guests must pay their portion of the course fees.
- Yacht Club – Park Avenue Beach
  - 20% discount on storage of non-motorized small watercraft, unless there is an open space.
  - Availability of storage will be determined on a season-by-season basis by the Facility Manager.



- 8.13. Participation in Programs and Use of Facilities:** The Park District has ~~an Employee Ambassador Program outlining~~ general guidelines for participation in Park District programs and facility usage. All employee perks in the ~~Employee Ambassador Program are~~ limited to Park District employees, their spouse, and dependent children. Dependent children are defined as children 21 years of age or younger, living in the same household.

All employee perks ~~in the Employee Ambassador Program~~ are limited to the availability of Park District programs and facilities. Employees must follow the registration guidelines and not displace any Park District customers. Accessibility to programs and facility is based on registration enrollments and limits, and subject to the Park District's review. Please note that contractual programs offered by the Park District are not included. Contractual programs are defined as programs offered by the Park District and staffed with an independent contractor.

Discounts for items listed below are not taxable to the employee, unless otherwise noted. -----  
~~Discounts for items listed below are not taxable to the employee, unless the discount exceeds the stated discount.~~

- 8.13.1.** *District-wide program/camp registration and special events for non-contractual programs:* Employees can register for programs, camps, and special events at the resident rate. The resident rate is subject to employee and employer taxes, and includible in an employee's pay. Amounts will also be reported on the employee's annual W-2. The amount of the fee will be included as income on the employee's paycheck issued for the period in which the start date occurs.

The employee's enrollment will not be counted towards the minimum number of required participants to have a class run. Therefore, if without the employee's enrollment the required minimum is not met to either run a class (or an additional class or session) then the class will not run unless the employee pays for the full registration and thereby creates enough paid participants to meet the required minimum.

If program/class meets maximum capacity for the class or session and there is a waiting list for paying customers, then the employee would pay for the full registration at resident rate

- 8.13.2.** *Food & Beverage Purchases:* 20% discount. Alcohol purchases are full price, per Illinois Liquor Commission.

8.13.3. *Pro Shop Sales:* 20% discount on purchases from the Pro Shops at Sunset Valley Golf Club, Deer Creek Racquet Club, and Centennial Ice Arena; excludes merchandise sales from third party vendors.

~~8.13.4. *Facility Rentals:* Facility rentals at no charge during non-prime hours. Non-prime hours are determined by facility. Resident Fee, with 20% discount. A fee will be assessed for facility rentals during prime hours, discount is which is taxable and includible in an employee's pay.~~

~~8.13.4.~~

8.13.5. *Recreation/Facility Discounts:*

- Centennial Ice Arena – 3100 Trail Way
  - Free admission for Public Skate.
  - Free skate rental (if available).
  
- Deer Creek Courts – 701 Deer Creek Parkway
  - Tennis and racquetball court time during non-prime hours. During prime-time hours, Full-Time Employees receive a 20% discount. Guests must pay their portion of the court cost.
  - ~~– Full-Time Employees receive a 20% discount for private tennis and group lessons.~~
  - Deer Creek Annual Membership extended to Employee, Spouse and Family members (under 21) residing in the same household
  
- Heller Nature Center – 2821 Ridge Road
  - Free cross-country ski rental for staff and family members (if available).
  - 20% discount on jars of Heller Honey.
  
- Hidden Creek Aqua Park – 1220 Fredrickson
  - ~~– Hidden Creek Seasonal Membership extended to Employee, Spouse and Family Members (under 21) residing in the same household~~
  - ~~– Free Family Pool Membership.~~
  - ~~– Free Pool Party. Guests must pay for admission at the party rate.~~
  
- Recreation Center – 1207 Park Avenue
  - Core Plus Annual Membership to Recreation Center extended to Employee, Spouse and Family members (under 21) residing in the same household; must be used during non-prime hours
  - ~~– Free Fitness Membership; must be used during non-prime hours.~~
  - Promotional Rate for personal training.
  - 20% discount on Small Group Training.
  
- Rosewood Beach – 883 Sheridan Road
  - Rosewood Beach Seasonal Pass, extended to Employee, Spouse

and Family Members (under 21) residing in the same household.

~~– 10 free guest passes to employee only~~

– 20% discount on Fitness Classes.

~~– Free beach equipment rentals (if available).~~

- Sunset Valley Golf Course – 1390 Sunset Road
  - Free unlimited rounds of golf and cart rental during non-prime hours. Hours may vary from season to season. Contact Sunset Valley for details.



# Memorandum

**To:** Park Board of Commissioners

**From:** Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

**Date:** May 18, 2022

**Subject:** **Approval of Ordinance 2022-04: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property**

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## **Summary**

Pursuant to 70 ILCS 1205/8-22 the Park District of Highland Park disposes of property it deems to be of no use to the Agency. With each item disposed of, the District will determine which method of disposal is in its best interests. As indicated in the ordinance, this could be through sale to the highest bidder, trade-in, or donation. Most of the property has some value, although in most cases it is minimal. If the property cannot be sold or donated, the District will dispose of it in the most economical method possible. Also, pursuant to 70 ILCS 1205/8-22 the District must pass the attached ordinance by approval of at least three-fifths of the Park Board.

## **Recommendation**

Staff recommends the Park Board of Commissioners approve Ordinance 2022-04: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, so that the Park District of Highland Park can dispose of surplus property as indicated in Addendum 1 of the Ordinance.

**PARK DISTRICT OF HIGHLAND PARK  
ORDINANCE #2022-04**

**AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR  
SALE OF SURPLUS PERSONAL PROPERTY OF THE PARK DISTRICT OF  
HIGHLAND PARK  
LAKE COUNTY, ILLINOIS**

**WHEREAS**, the Park District of Highland Park, Lake County, Illinois (“Park District”) owns personal property as described in Addendum A. hereinafter known as the “Property,” and

**WHEREAS**, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)(“Code”), the Park District is authorized to sell, convey or donate any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the Park District; and

**WHEREAS**, the Board of Park Commissioners (“Board”) has reviewed a staff report finding that the Property is no longer useful to the Park District and recommending its sale, donation or disposal and the Board concurs with that recommendation.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, as follows:

**Section 1.** The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them into this Ordinance by this reference.

**Section 2.** The Board finds that the Property is no longer necessary and useful to the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the Property in the following manner:

Sell the Property to the highest bidder

or

Trade-In the Property

or

Donate the Property to such person or entity that will make use of the equipment.

or

Dispose of the Property if the District is unable to sell or donate identified equipment.

**Section 3.** The seller, Park District of Highland Park, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. The Park District of Highland Park neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said items.

The buyer agrees to purchase said items in an “**as is**” condition with all faults. The buyer understands that the seller does not expressly or implicitly warrant that the said items meet or comply with any applicable safety standards (examples: ASTM, OSHA, CPSC). The buyer is solely responsible for determining that the said items are appropriate for any and all particular uses.

The buyer further agrees to indemnify, hold harmless and defend the Park District of Highland Park and its officers, agents and employees from any and all claims resulting from injuries, damages and losses arising out of, connected with, or in any other way associated with the use of said items.

**Section 4.** The Board authorizes and directs the Executive Director take such action necessary to sell, donate or dispose of the Property as herein authorized.

**Section 5.** This ordinance shall be in full force and effect from and after its adoption as provided by law.

Adopted this 18<sup>th</sup> day of May 2022.

Ayes: \_\_\_\_\_  
\_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Park Commissioners  
Park District of Highland Park

ATTEST:

\_\_\_\_\_  
Secretary, Board of Park Commissioners  
Park District of Highland Park

STATE OF ILLINOIS        )  
  )  
COUNTY OF LAKE        )        SS.

SECRETARY’S CERTIFICATE

I, Brian Romes, do hereby certify that I am Secretary of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, and as such official I am keeper of the records, ordinances, files and seal of said Park District; and,

**I HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of:

AN ORDINANCE authorizing and providing for the conveyance or sale of surplus personal property of the Park District of Highland Park, Lake County, Illinois

adopted at a duly called Workshop Meeting of the Board of Park Commissioners of the Park District, held by said District at 6:00 p.m. on the 18<sup>th</sup> day of May.

**I FURTHER CERTIFY** that the deliberations of the Board on the adoption of said Ordinance were conducted openly via an Internet-based video conference platform, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended by Public Act 101-640, and the order of the President of the Board of Park Commissioners, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Park District of Highland Park, Illinois this 18<sup>th</sup> day of May 2022.

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Brian Romes, Secretary  
Board of Park Commissioners  
Park District of Highland Park

(SEAL)

**Park District of Highland Park**  
**Ordinance 2022-04**  
**Surplus Property Ordinance**  
**Addendum 1**  
**List of Surplus Property**

ID	Brand	Description	Model	Serial No.	Condition	Location	Est. Value	Notes
1	Unsure	Giant Circus Balls	unsure	NA	used	CIA Storage		5 large, 1 XL
2	Unsure	Mini-trampoline	Pro incline	NA	used	CIA Storage		
3	Unsure	Poles and Rigging	unsure	NA	used	CIA Storage		
4	Unsure	Blue Boards for ring	handmade?	NA	used	CIA Storage		
5	Unistar CX	Unicycles	Torker or Schwinn	NA	used	CIA Storage		30 plus
6	Unsure/variety	Helmets	unsure	NA	used	CIA Storage		30 plus
7	Unsure	Stilts	unsure	NA	used	CIA Storage		30 plus and multiple sizes
8	Unsure	Clown Props	unsure	NA	used	CIA Storage		5 boxes
9	Unsure	Folding Mats	unsure	NA	poor/used	CIA Storage		12-15
10	Unsure	Safety Mats	unsure	NA	poor/used	CIA Storage		4
11	Unsure	rapeze/hoop/ring aerial equipmer	unsure	NA	used	CIA Storage		
12	Variety	Costumes	unsure	NA	used	CIA Storage		leotards and costumes for show
13	Cosom Cramer	Balance Boards	Cramer?	NA	used	CIA Storage		3 yellow boards



To: Board of Park Commissioners

From: Les Pauls -Temporary Accounts Payable Administrator  
Mari-Lynn Peters - Finance Director  
Brian Romes - Executive Director

Date: May 18, 2022

Subject: Bills presented for the Board's review on May 18, 2022.  
Checks written April 25, 2022 to May 05, 2022.

**BILLS**

<b><u>DATE</u></b>	<b><u>AMOUNT</u></b>
April 27,2022 Emergency Checks	\$ 23,507.26
May 4, 2022	\$ 595,781.66
Void Payments	\$ -
Bank Drafts	\$ 43,707.02
P-Card	\$ 159,587.53
<b>TOTAL</b>	<b>\$ 822,583.47</b>

**PAYROLL DISBURSEMENTS**

<b>TOTAL</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 822,583.47</b>



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
10006	NCPERS GROUP LIFE INSURANCE	04/27/2022	Regular	0.00	88.00	187813
<a href="#">01</a>	Invoice	04/22/2022	NCPERS Group Life Insurance	0.00	88.00	
14914	NORTH SHORE WATER RECLAMATION	04/27/2022	Regular	0.00	1,235.26	187814
<a href="#">4786453</a>	Invoice	04/16/2022	1240 Fredrickson Pl 08/16/21-11/16/21	0.00	107.86	
<a href="#">4786954</a>	Invoice	04/16/2022	1377 Deer Creek Pkwy 09/15/21-12/15/21	0.00	20.35	
<a href="#">4789105</a>	Invoice	04/16/2022	2205 Skokie Valley Road 09/15/21-12/15/21	0.00	69.19	
<a href="#">4789117</a>	Invoice	04/16/2022	1801 Sunset Rd 09/15/21-12/15/21	0.00	12.21	
<a href="#">4789460</a>	Invoice	04/16/2022	125 Central Ave 09/15/21-12/15/21	0.00	32.56	
<a href="#">4789483</a>	Invoice	04/16/2022	1201 Park Ave 09/15/21-12/15/21	0.00	472.12	
<a href="#">4789495</a>	Invoice	04/16/2022	1801 Sunset Rd 09/15/21-12/15/21	0.00	32.56	
<a href="#">4789651</a>	Invoice	04/16/2022	3100 Trailway 09/15/21-12/15/21	0.00	392.76	
<a href="#">4789672</a>	Invoice	04/16/2022	2700 Trailway 07/12/21-12/15/21	0.00	44.77	
<a href="#">4789723</a>	Invoice	04/16/2022	1377 Deer Creek Pkwy 09/15/21-12/15/21	0.00	50.88	
16344	PARKS FOUNDATION OF HIGHLAND P	04/27/2022	Regular	0.00	21,344.00	187815
<a href="#">042622</a>	Invoice	04/27/2022	Foundation Funds collected by PDHP-April 2...	0.00	21,344.00	
16409	TOTAL PARKING SOLUTIONS INC	04/27/2022	Regular	0.00	840.00	187816
<a href="#">105674</a>	Invoice	02/24/2022	Maintenance Contract 05/01/22-04/30/23	0.00	840.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	13	4	0.00	23,507.26
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>13</b>	<b>4</b>	<b>0.00</b>	<b>23,507.26</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	23,507.26
			<hr/>
			<b>23,507.26</b>



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
10034	ABSOLUTE HOME IMPROVEMENTS	05/04/2022	Regular	0.00	48,267.20	187817
<a href="#">4</a>	Invoice	04/04/2022	Sunset Woods Park GC	0.00	34,809.75	
<a href="#">Sunset Park 2</a>	Invoice	04/04/2022	Sunset Park Concrete /Masonry	0.00	13,457.45	
19424	ALPHA CLEANING COMPANY	05/04/2022	Regular	0.00	1,905.01	187818
<a href="#">6437</a>	Invoice	04/30/2022	1390 Sunset Rd Cleaning services	0.00	1,905.01	
16949	ANDERSON LOCK COMPANY LTD	05/04/2022	Regular	0.00	1,485.00	187819
<a href="#">7098775</a>	Invoice	04/29/2022	1220 Fredrickson Door Adj	0.00	1,089.00	
<a href="#">7098776</a>	Invoice	04/29/2022	Main Door Reader	0.00	396.00	
19765	CAROL MILLER	05/04/2022	Regular	0.00	100.00	187820
<a href="#">1519658</a>	Invoice	04/20/2022	Refund	0.00	100.00	
10502	CITY OF HIGHLAND PARK	05/04/2022	Regular	0.00	430.82	187821
<a href="#">050222 024593</a>	Invoice	05/02/2022	1755 St Johns Ave 04/01/22-04/30/22	0.00	8.50	
<a href="#">050322 003875</a>	Invoice	05/03/2022	0 Burton Ave 02/01/22-04/30/22	0.00	12.75	
<a href="#">050322 004546</a>	Invoice	05/03/2022	750 Lincoln Ave 02/01/22-04/30/22	0.00	143.91	
<a href="#">050322 005735</a>	Invoice	05/03/2022	0 Cavell Ave 02/01/22-04/30/22	0.00	38.48	
<a href="#">050322 006536</a>	Invoice	05/03/2022	1800 Spuce Ave 02/01/22-04/30/22	0.00	26.34	
<a href="#">050322 026496</a>	Invoice	05/03/2022	1160 Cavell Ave 02/01/22-04/30/22	0.00	149.84	
<a href="#">050322 026500</a>	Invoice	05/03/2022	1435 Arbor ave 02/01/22-04/30/22	0.00	25.50	
<a href="#">10502</a>	Invoice	05/03/2022	2255 Ridge Rd 02/01/22-04/30/22	0.00	25.50	
16752	COLUMBIA CASCADE COMPANY	05/04/2022	Regular	0.00	830.00	187822
<a href="#">54294-29</a>	Invoice	03/16/2022	Sunset Woods Bike rack	0.00	830.00	
10537	COMMONWEALTH EDISON COMPANY	05/04/2022	Regular	0.00	7,593.78	187823
<a href="#">041522 02032300...</a>	Invoice	04/15/2022	1390 Sunset Rd 03/17/22-04/15/22	0.00	1,113.54	
<a href="#">042222 18122640...</a>	Invoice	04/22/2022	636 Ridge Rd 03/24/22-04/22/22	0.00	2,752.53	
<a href="#">042222 18147670...</a>	Invoice	04/22/2022	ES Egandale 1 N Park 03/24/22-04/22/22	0.00	118.23	
<a href="#">042522 72610440...</a>	Invoice	04/25/2022	1240 Fredrickson 03/25/22-04/25/22	0.00	1,040.74	
<a href="#">042622 17303300...</a>	Invoice	04/26/2022	NS Clavey 1E	0.00	2,568.74	
18393	COPENHAVER CONSTRUCTION INC	05/04/2022	Regular	0.00	202,035.15	187824
<a href="#">CAP702</a>	Invoice	04/18/2022	Sunset Valley Golf Cart bridge Replacement	0.00	202,035.15	
18487	DAN PROCACCIO	05/04/2022	Regular	0.00	192.50	187825
<a href="#">040422</a>	Invoice	04/04/2022	03/21 Tennis Photos	0.00	192.50	
14938	DAVE HARACZ	05/04/2022	Regular	0.00	1,125.00	187826
<a href="#">1527459</a>	Invoice	04/29/2022	Refund	0.00	750.00	
<a href="#">157426</a>	Invoice	04/29/2022	Refund	0.00	375.00	
18562	DAVIS BANCORP INC	05/04/2022	Regular	0.00	1,406.00	187827
<a href="#">5074</a>	Invoice	04/30/2022	Armored Car Services	0.00	1,406.00	
17122	DYNEGY ENERGY SERVICES	05/04/2022	Regular	0.00	26,533.71	187828
<a href="#">331665722041</a>	Invoice	04/27/2022	Electric Service 03/24/22-04/21/22	0.00	26,533.71	
10974	GEWALT HAMILTON ASSOCIATES INC	05/04/2022	Regular	0.00	14,717.85	187829
<a href="#">5121.250-14</a>	Invoice	04/18/2022	SVGC Bridge Replacement 02/28-03/31/22	0.00	14,717.85	
15027	GOVHR USA, LLC	05/04/2022	Regular	0.00	8,622.00	187830
<a href="#">2-01-22-065</a>	Invoice	01/27/2022	Payment 2 Of 3 for Director of H/R Recruitm...	0.00	8,622.00	
11062	HALOGEN SUPPLY COMPANY, INC.	05/04/2022	Regular	0.00	7,872.72	187831

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">00576218</a>	Invoice	03/04/2022	Hal o Chlor 1 Gal	0.00	157.44	
<a href="#">00576685</a>	Invoice	03/21/2022	Muriatic acid Pular tabs	0.00	964.08	
<a href="#">00577204</a>	Invoice	04/04/2022	Aboweld, Abocrete	0.00	780.57	
<a href="#">00577392</a>	Invoice	04/07/2022	Supplies	0.00	57.60	
<a href="#">00577763</a>	Invoice	04/15/2022	Supplies	0.00	3,357.48	
<a href="#">00578248</a>	Invoice	04/26/2022	Bond joint sealant	0.00	313.32	
<a href="#">00578249</a>	Invoice	04/26/2022	Diffuser Plate	0.00	94.32	
<a href="#">00578250</a>	Invoice	04/26/2022	1 Gal Zeron and epoxy	0.00	271.95	
<a href="#">00578500</a>	Invoice	04/29/2022	12 Gal Zeron Blue	0.00	1,875.96	
17302	HEAD/PENN RACQUET SPORTS	05/04/2022	Regular	0.00	838.08	187832
<a href="#">5193397250</a>	Invoice	04/11/2022	288 Tennis Balls	0.00	838.08	
16679	HIGHLAND PARK GIANTS HOCKEY	05/04/2022	Regular	0.00	420.00	187833
<a href="#">1530640</a>	Invoice	05/03/2022	Refund	0.00	420.00	
17708	INTEGRATED LAKES MANAGEMENT IN	05/04/2022	Regular	0.00	315.00	187834
<a href="#">INV15211</a>	Invoice	04/28/2022	Cunniff Park Aquatic Herbicide	0.00	315.00	
18665	KATHERINE GLASSER	05/04/2022	Regular	0.00	20.00	187835
<a href="#">1519693</a>	Invoice	04/20/2022	Refund	0.00	20.00	
18474	LRS HOLDINGS, LLC	05/04/2022	Regular	0.00	1,546.03	187836
<a href="#">0004976007</a>	Invoice	04/30/2022	883 Sheridan Rd April and May 2022	0.00	160.44	
<a href="#">0004976008</a>	Invoice	04/30/2022	2821 Ridge April and May 2022	0.00	160.44	
<a href="#">0004976009</a>	Invoice	04/30/2022	701 Deer Creek Pkwy April and May 2022	0.00	277.92	
<a href="#">0004976010</a>	Invoice	04/30/2022	636 Ridge Rd May 2022	0.00	205.83	
<a href="#">0004976014</a>	Invoice	04/30/2022	1240 Fredrickson Pl 05/01/22-05/31/22	0.00	377.84	
<a href="#">0004976253</a>	Invoice	04/30/2022	1201 Park Ave W May 2022	0.00	363.56	
19542	MARI-LYNN PETERS - PETTY CASH	05/04/2022	Regular	0.00	331.20	187837
<a href="#">050422</a>	Invoice	05/04/2022	Reimburse Petty Cash West Ridge	0.00	331.20	
19786	MISFITS CONSTRUCTION COMPANY	05/04/2022	Regular	0.00	44,726.05	187838
<a href="#">2221003-01</a>	Invoice	05/02/2022	2022 Park Avenue Temporary Boat Ramp Re...	0.00	44,726.05	
17710	MNJ TECHNOLOGIES DIRECT, INC	05/04/2022	Regular	0.00	1,949.11	187839
<a href="#">0003839037</a>	Invoice	04/20/2022	Lenovo Think book Tablet pen	0.00	48.10	
<a href="#">0003840036</a>	Invoice	04/26/2022	Zebra Barcode scanner	0.00	285.76	
<a href="#">0003841050</a>	Invoice	04/30/2022	7 Office 365	0.00	1,615.25	
11915	NICK STAMOS	05/04/2022	Regular	0.00	50.00	187840
<a href="#">042822</a>	Invoice	05/02/2022	Basketball Official	0.00	50.00	
13604	NORTH SHORE GAS	05/04/2022	Regular	0.00	4,863.87	187841
<a href="#">041822 06024054...</a>	Invoice	04/18/2022	2900 Trailway 03/15/22-04/12/22	0.00	122.77	
<a href="#">042022 06011450...</a>	Invoice	04/20/2022	1240 Fredrickson Pl 03/15/22-04/13/22	0.00	1,169.46	
<a href="#">042022 06011450...</a>	Invoice	04/20/2022	701 Deer Creek Pkwy 03/15/22-04/13/22	0.00	1,547.38	
<a href="#">042022 06011450...</a>	Invoice	04/20/2022	1201 Park Ave W 03/15/22-04/13/22	0.00	1,406.34	
<a href="#">042022 06022257...</a>	Invoice	04/20/2022	1390 Sunset Rd 03/15/22-04/13/22	0.00	122.40	
<a href="#">042022 06024054...</a>	Invoice	04/20/2022	701 Deer Creek Pkwy 03/15/22-04/13/22	0.00	123.58	
<a href="#">042022 06024054...</a>	Invoice	04/20/2022	3100 Trail Way 03/12/22-04/13/22	0.00	135.99	
<a href="#">042022 06024054...</a>	Invoice	04/20/2022	1240 Fredrickson Pl 03/15/22-04/13/22	0.00	235.95	
11998	PARK DISTRICT RISK MGMT AGCY	05/04/2022	Regular	0.00	154,930.69	187842
<a href="#">0422133H</a>	Invoice	04/30/2022	April 2022 Employee Health Insurance	0.00	154,930.69	
15146	PETER E HERNANDEZ	05/04/2022	Regular	0.00	285.00	187843
<a href="#">10503222022</a>	Invoice	03/22/2022	Deer Creek and Rosewood beach events	0.00	285.00	
14901	PLAYCORE WISCONSIN, INC	05/04/2022	Regular	0.00	19,596.41	187844
<a href="#">2103013</a>	Invoice	04/13/2022	Nursery Seat Old Elm Park	0.00	228.30	
<a href="#">PJI-0183037</a>	Invoice	04/21/2022	1801 Sunset Road Freestanding equipment	0.00	19,368.11	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
12090	POSSIBILITY PLACE NURSERY, INC	05/04/2022	Regular	0.00	377.50	187845
<a href="#">2362</a>	Invoice	04/26/2022	17 Trees	0.00	377.50	
12203	RICHMOND FISHERIES	05/04/2022	Regular	0.00	700.00	187846
<a href="#">042222</a>	Invoice	04/22/2022	Fink Park Fish Stocking	0.00	700.00	
16459	SANTO SPORT STORE	05/04/2022	Regular	0.00	19,092.75	187847
<a href="#">707646</a>	Invoice	04/12/2022	Travel Baseball Pants	0.00	307.50	
<a href="#">707768</a>	Invoice	04/14/2022	Baseball Uniforms	0.00	3,615.00	
<a href="#">707785</a>	Invoice	04/12/2022	Travel Baseball Pants	0.00	139.50	
<a href="#">707786</a>	Invoice	04/14/2022	Travel Baseball Cap	0.00	251.00	
<a href="#">707787</a>	Invoice	05/30/2022	Travel Baseball Uniforms	0.00	320.00	
<a href="#">707788</a>	Invoice	04/12/2022	Travel Baseball Pants	0.00	15.50	
<a href="#">707805</a>	Invoice	04/25/2022	Travel Baseball Uniforms	0.00	42.00	
<a href="#">707806</a>	Invoice	04/14/2022	Travel Baseball hoody and Jersey	0.00	1,263.50	
<a href="#">707825</a>	Invoice	04/14/2022	Baseball Uniforms	0.00	3,405.00	
<a href="#">707826</a>	Invoice	04/14/2022	Baseball uniform supplies	0.00	3,405.00	
<a href="#">707904</a>	Invoice	04/12/2022	Travel Basketball Hoody	0.00	60.00	
<a href="#">707909</a>	Invoice	04/20/2022	Baseball Uniforms	0.00	1,429.00	
<a href="#">707942</a>	Invoice	04/14/2022	Baseballs	0.00	2,148.00	
<a href="#">707978</a>	Invoice	04/20/2022	Giants softball Uniforms	0.00	2,515.00	
<a href="#">708001</a>	Invoice	04/20/2022	Giants softball Pants	0.00	150.75	
<a href="#">708038</a>	Invoice	04/18/2022	Travel baseball pants	0.00	26.00	
	**Void**	05/04/2022	Regular	0.00	0.00	187848
16076	SARAH KOKES	05/04/2022	Regular	0.00	100.00	187849
<a href="#">040922</a>	Invoice	04/09/2022	Fitness Center Images	0.00	100.00	
12393	SMITHGROUP, INC.	05/04/2022	Regular	0.00	20,289.23	187850
<a href="#">0161408</a>	Invoice	03/18/2022	Park Avenue Boat Launch 01/01/22-03/11/22	0.00	15,600.00	
<a href="#">0162288</a>	Invoice	04/27/2022	Rosewood Beach Protection Documents	0.00	2,626.73	
<a href="#">0162299</a>	Invoice	04/27/2022	Park ave Boat Launch 02/26/22-03/25/22	0.00	2,062.50	
18411	STUDIO E 16, LLC	05/04/2022	Regular	0.00	1,100.00	187851
<a href="#">PDHP_Preserve</a>	Invoice	05/02/2022	Preserve Video	0.00	650.00	
<a href="#">PDHP_SUM WEB</a>	Invoice	04/27/2022	Summer Hero video for Website	0.00	450.00	
19785	TODD SWEET	05/04/2022	Regular	0.00	148.00	187852
<a href="#">032222</a>	Invoice	03/22/2022	Basketball Official 4 games	0.00	148.00	
16409	TOTAL PARKING SOLUTIONS INC	05/04/2022	Regular	0.00	960.00	187853
<a href="#">105675</a>	Invoice	02/24/2022	Web Office CMS Monitoring	0.00	960.00	
12703	UNITED WAY OF METRO CHICAGO	05/04/2022	Regular	0.00	26.00	187854
<a href="#">042222</a>	Invoice	04/22/2022	United Way Employee Contributions	0.00	26.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	37	0.00	595,781.66
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>92</b>	<b>38</b>	<b>0.00</b>	<b>595,781.66</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2022	595,781.66
			<u>595,781.66</u>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03106 - 04/07/22 P-Card Payment

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10313	BOA P-CARD STATEMENTS	04/25/2022	Bank Draft	0.00	159,587.53	DFT0003484
<a href="#">40722</a>	Invoice	04/07/2022	P-Card with PA	0.00	159,587.53	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	159,587.53
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>159,587.53</b>



### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	159,587.53
			<u>159,587.53</u>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03109 - Bank Draft 042622 Sales Tax

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 11188	ILLINOIS DEPT OF REVENUE	04/26/2022	Bank Draft	0.00	3.00	DFT0003488

### Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	3.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>3.00</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	3.00
			<hr/>
			<b>3.00</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03107 - 04/25/22 Bank Draft SVG C License

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11176	ILL LIQUOR CONTROL COMMISSION	04/25/2022	Bank Draft	0.00	600.00	DFT0003485
<a href="#">_042522 1A-0020..</a>	Invoice	04/25/2022	SVG C License Renewal	0.00	600.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	600.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>600.00</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	600.00
			<hr/>
			<b>600.00</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03112 - 04/25/22 Bank Draft IMRF

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
11177	ILL MUNICIPAL RETIREMENT FUND	04/25/2022	Bank Draft	0.00	5,039.64	DFT0003489
<a href="#">042522 IMRF ER</a>	Invoice	04/25/2022	04/25/22 IMRF ER	0.00	5,039.64	
11177	ILL MUNICIPAL RETIREMENT FUND	04/25/2022	Bank Draft	0.00	26,370.26	DFT0003490
<a href="#">042522 IMRF EE</a>	Invoice	04/25/2022	04/25/22 IMRF EE	0.00	26,370.26	
11177	ILL MUNICIPAL RETIREMENT FUND	04/25/2022	Bank Draft	0.00	9,043.90	DFT0003491
<a href="#">042522 IMRF VOL</a>	Invoice	04/25/2022	04/25/22 IMRF VOL ADD'L	0.00	9,043.90	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	40,453.80
EFT's	0	0	0.00	0.00
	<b>3</b>	<b>3</b>	<b>0.00</b>	<b>40,453.80</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	40,453.80
			<hr/>
			<b>40,453.80</b>



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
19658	HEALTHEQUITY INC	05/02/2022	Bank Draft	0.00	3.85	DFT0003492
<a href="#">050222 HE DCFSA</a>	Invoice	05/02/2022	05/02/22 Health Equity DCFSA	0.00	3.85	
19658	HEALTHEQUITY INC	05/03/2022	Bank Draft	0.00	65.45	DFT0003493
<a href="#">050222 HE HCFSA</a>	Invoice	05/02/2022	05/02/22 Health Equity HCFSA	0.00	65.45	
19658	HEALTHEQUITY INC	05/02/2022	Bank Draft	0.00	11.55	DFT0003494
<a href="#">050222 HE HCDCF..</a>	Invoice	05/02/2022	05/02/22 Health Equity HCDCFSA	0.00	11.55	
19658	HEALTHEQUITY INC	05/02/2022	Bank Draft	0.00	1,730.73	DFT0003495
<a href="#">050222 HE DCFSA...</a>	Invoice	05/02/2022	05/02/22 Health Equity DCFSA	0.00	1,730.73	
19658	HEALTHEQUITY INC	05/02/2022	Bank Draft	0.00	307.60	DFT0003496
<a href="#">050222 HCFSA-1</a>	Invoice	05/02/2022	05/02/22 Health Equity HCFSA	0.00	307.60	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	5	0.00	2,119.18
EFT's	0	0	0.00	0.00
	<b>5</b>	<b>5</b>	<b>0.00</b>	<b>2,119.18</b>



### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2022	2,119.18
			<hr/>
			<b>2,119.18</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03108 - Bank Draft 04/25/22 Payroll Benefits

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
19658	HEALTHEQUITY INC	04/25/2022	Bank Draft	0.00	52.24	DFT0003486
10058	AFLAC	04/25/2022	Bank Draft	0.00	478.80	DFT0003487

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	531.04
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>531.04</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	531.04
			<hr/>
			<b>531.04</b>

Vendor Name	Item Total
AUTO PAYMENT DEDUCTION	(\$129,647.89)
LCHD FINANCE	\$405.00
THE LIFEGUARD STORE, I	\$360.00
MARINE RESCUE PRODUCTS	\$148.75
MARINE RESCUE PRODUCTS	\$109.00
AMAZON.COM 1Z2JI5CY2 A	\$405.69
MARINE RESCUE PRODUCTS	\$156.25
THE LIFEGUARD STORE, I	\$1,166.62
THE LIFEGUARD STORE, I	\$315.00
MARINE RESCUE PRODUCTS	\$148.75
MARINE RESCUE PRODUCTS	\$156.25
THE LIFEGUARD STORE, I	\$491.63
WHENTOWORK INC	\$70.00
WHENTOWORK INC	\$69.00
WHENTOWORK INC	\$69.00
LCHD FINANCE	\$346.00
IPRA	\$80.00
IPRA	\$279.00
CRAFTWOOD LUMBER & HAR	\$8.29
THE HOME DEPOT #1926	\$53.36
AMZN MKTP US 1W41J9TW2	\$9.99
MI PARKS AND HARBORS W	\$36.00
MUSKEGON WINTERSPOR	\$100.00
DNR WS2 PRK PARKS EPAY	\$87.95
CRAFTWOOD LUMBER & HAR	\$5.98
Spotify USA	\$15.99
NIR ROOF CARE INC	\$419.00
MUTUAL ACE HARDWARE &	\$20.33
THE HOME DEPOT #1926	\$141.45
MUTUAL ACE HARDWARE &	\$11.06
AMZN MKTP US 1Z3AU3ZI1	\$177.23
AMZN Mktp US 1W4Y76EC2	\$90.20
MENONI & MOCOJNI, INC.	\$472.50
AMZN MKTP US 1N6W35L81	\$154.90
WALGREENS #4988	\$5.78
AMZN MKTP US 1W5AF1JO2	\$6.89
MICHAELS #9490	\$10.39
MENARDS 3327	\$79.88
MUTUAL ACE HARDWARE &	\$11.35
MUTUAL ACE HARDWARE &	\$31.43
MUTUAL ACE HARDWARE &	\$12.99
MUTUAL ACE HARDWARE &	\$31.44
BURRIS EQUIPMENT CO.	\$9.85
TRACTOR SUPPLY #2260	\$52.99
MUTUAL ACE HARDWARE &	\$26.80
MUTUAL ACE HARDWARE &	\$78.50
DTV DIRECTV SERVICE	\$278.99
IN SOUND OF MUSIC SYS	\$38.00
ATHLETIC BUSINESS MEDI	\$299.00
POWER SYSTEMS	\$611.92
AMZN MKTP US 1H7N524Z1	\$23.75

AMAZON.COM 168K19WN0 A	\$21.99
FITNESS PLUS EQUIPMENT	\$42.66
AMAZON.COM 1N7BM7FY0 A	\$230.86
MARK VEND CO	\$26.10
MENONI & MOCOJNI, INC.	\$490.56
MENONI & MOCOJNI, INC.	\$627.80
BANNER PLUMBING SUPPLY	\$319.94
IN FLUORECYCLE, INCOR	\$348.44
MARK VEND CO	\$8.70
CRAFTWOOD LUMBER & HAR	\$43.95
COMPLIANCE SIGNS	\$70.60
CLIFFORD WALD AND COMP	\$472.51
CLIFFORD WALD AND COMP	\$153.60
CLIFFORD WALD AND COMP	(\$626.11)
AMZN MKTP US 1W8XR6W50	\$25.55
PARTY CITY 168	(\$26.40)
PARTY CITY 168	\$24.00
AMZN MKTP US 1N5AJ3NW0	\$39.99
FSP LEMONT QUARRIES AD	\$669.50
SIX FLAGS GREAT AMERIC	\$363.89
FUN.COM	\$70.67
AMZN MKTP US 1Z6DY7102	\$170.60
TCT ANDERSON'S	\$82.47
AMZN MKTP US 166OT0IT1	\$175.18
AMZN MKTP US 1691G0UZ1	\$75.45
AMZN MKTP US 163GQ38U0	\$27.86
SKOKIE VALLEY CLEANERS	\$160.00
PARTY CITY 168	\$34.60
JEWEL OSCO 3459	\$85.87
HOBBY-LOBBY #0195	\$12.98
JEWEL OSCO 3459	\$36.00
EZCATERBABYCAKES GOUR	\$1,430.70
EZCATERBABYCAKES GOUR	(\$124.70)
AMZN MKTP US 1H3682R01	\$9.99
SHELL OIL 10089689003	\$63.26
CROWNE PLAZA SPRINGFIE	\$135.66
MailChimp	\$225.00
MARKETINGPROFS	\$195.30
COPYRIGHT OSP	\$6.00
DROPBOX G5FK8CVSQBXH	\$11.99
CVS/PHARMACY #04787	\$3.29
CVS/PHARMACY #04787	\$9.87
PIEROS PIZZA - MOTO	\$82.16
TEAMSNAP.COM	\$9.99
ONE DAY SHOOTOUTS	\$149.00
ONE DAY SHOOTOUTS	\$149.00
ONE DAY SHOOTOUTS	\$519.00
KESSEL HEAT	\$210.00
KEYTH TECHNOLOGIES	\$7.00
CRAFTWOOD LUMBER & HAR	\$138.58
ESRI	\$333.00
ESRI	\$22.49

ESRI	\$1,693.00
PROCTORU INC.	\$12.00
PROCTORU INC.	\$12.00
HEY AND ASSOCIATES INC	\$1,270.00
ILLINOIS ASSOC OF PARK	\$380.00
POTBELLY #8	\$63.36
CROWNE PLAZA SPRINGFIE	\$147.06
POTBELLY #42	\$289.95
PRC QUICKSCORES LLC	\$63.00
ONE DAY SHOOTOUTS	\$149.00
PRC QUICKSCORES LLC	\$70.00
ONE DAY SHOOTOUTS	\$149.00
DOMINO'S 2765	\$110.16
THE GRAPHIC EDGE INC	\$1,275.12
THE GRAPHIC EDGE INC	\$615.80
THE GRAPHIC EDGE INC	\$1,291.25
THE GRAPHIC EDGE INC	\$76.41
MUTUAL ACE HARDWARE &	\$39.77
PARK DISTRICT OF HIGHL	(\$1.00)
PARK DISTRICT OF HIGHL	\$1.00
PARK DISTRICT OF HIGHL	\$1.00
PARK DISTRICT OF HIGHL	\$1.00
PARK DISTRICT OF HIGHL	\$1.00
PARK DISTRICT OF HIGHL	\$1.00
AMZN MKTP US 1Z4WT7NR0	\$77.85
AMAZON.COM 1Z8BK5632 A	\$32.96
AMZN MKTP US 1N8QP21G1	\$26.99
AMZN MKTP US 169Y01P61	\$11.85
AMZN MKTP US 1N5G12IT2	\$15.79
BEST BUY MHT 00011650	\$19.98
AMZN Mktp US 168X95KK0	\$37.81
CRAFTWOOD LUMBER & HAR	\$14.29
CRAFTWOOD LUMBER & HAR	\$21.49
STAPLES 00116616	\$25.98
ZOOM.US 888-799-9666	\$114.95
APPLE.COM/US	(\$4.94)
AMZN MKTP US 1N9BM0Y71	\$116.18
ADOBE ACROPRO SUBS	\$60.88
DNH GODADDY.COM	\$90.00
GOOGLE GSUITE_pdhp.or	\$6.00
AMZN MKTP US 1N3VB1L21	\$86.99
DNH GODADDY.COM	\$36.00
DNH GODADDY.COM	\$98.99
APPLE.COM/US	(\$81.25)
APPLE.COM/US	(\$243.69)
AMZN MKTP US 1N4H29NU2	\$36.78
DNH GODADDY.COM	\$54.00
WEB NETWORKSOLUTIONS	\$100.00
DNH GODADDY.COM	\$170.99
DNH GODADDY.COM	\$36.00
DNH GODADDY.COM	\$36.00
AMZN MKTP US 169UC1FU2	\$266.31

DNH GODADDY.COM	\$9.00
DNH GODADDY.COM	\$9.00
DNH GODADDY.COM	\$9.00
AMZN MKTP US 169UC1FU2	\$88.77
DNH GODADDY.COM	\$9.00
DNH GODADDY.COM	\$9.00
DNH GODADDY.COM	\$63.00
DNH GODADDY.COM	\$18.00
POS PORTAL	\$1,241.99
AMZN MKTP US 169UC1FU2	\$29.59
DNH GODADDY.COM	\$18.00
DNH GODADDY.COM	\$54.00
DNH GODADDY.COM	\$36.00
DNH GODADDY.COM	\$18.00
Chicago Communications	\$590.00
DNH GODADDY.COM	\$45.00
AMZN MKTP US 169UC1FU2	\$88.77
DNH GODADDY.COM	\$54.00
AMZN MKTP US 162NI4PV0	\$30.64
AMZN MKTP US 169UC1FU2	\$29.59
DNH GODADDY.COM	\$27.00
CRAFTWOOD LUMBER & HAR	\$50.34
CRAFTWOOD LUMBER & HAR	\$101.80
ILIPRA.ORG	\$180.00
SUNSET FOODS #1	\$25.08
JEWEL OSCO 3459	\$4.49
JEWEL OSCO 3459	\$18.94
JEWEL OSCO 3459	\$46.01
SUNSET FOODS #1	\$13.09
JEWEL OSCO 3459	\$4.49
AMZN MKTP US 1H71144E1	\$20.95
AMAZON.COM 1679E27O0 A	\$69.98
AMAZON.COM 163A277K0 A	\$17.94
AMZN MKTP US 1H5C27FI2	\$24.74
TARGET 00011684	\$54.66
CRAFTWOOD LUMBER & HAR	\$15.47
CRAFTWOOD LUMBER & HAR	\$3.49
CRAFTWOOD LUMBER & HAR	\$27.69
CRAFTWOOD LUMBER & HAR	\$6.19
MENARDS 3327	\$378.23
MUTUAL ACE HARDWARE &	\$21.99
MUTUAL ACE HARDWARE &	\$16.06
MUTUAL ACE HARDWARE &	\$15.72
MUTUAL ACE HARDWARE &	\$45.55
MUTUAL ACE HARDWARE &	(\$34.16)
JEWEL OSCO 3459	\$15.33
READYREFRESH BY NESTLE	\$507.85
JJB JIBJAB ECARDS	\$24.00
MUTUAL ACE HARDWARE &	\$3.51
MUTUAL ACE HARDWARE &	\$36.98
CRAFTWOOD LUMBER & HAR	\$28.19
IN BULLDOG SECURITY,	\$300.00

IL FIRE MARSHAL FEE	\$143.15
BLT RESTAURANT SUPPLY,	\$4,334.00
IN BULLDOG SECURITY,	\$300.00
IN BULLDOG SECURITY,	\$150.00
WWP SMITHEREEN PEST MA	\$64.00
JORSON AND CARLSON COM	\$39.26
JORSON AND CARLSON COM	\$1,075.00
IN BULLDOG SECURITY,	\$150.00
IN BULLDOG SECURITY,	\$150.00
HOMEDEPOT.COM	\$135.15
AMAZON.COM 1Z6UX2QJ2 A	\$34.48
MUTUAL ACE HARDWARE &	\$21.24
THE HOME DEPOT #1926	(\$135.15)
AMZN Mktp US 1669T6FE2	\$46.32
THE HOME DEPOT #1926	\$15.94
CRAFTWOOD LUMBER & HAR	\$10.48
THE HOME DEPOT #1926	\$56.00
AMZN MKTP US 1Z0BB3MZ0	\$39.98
G&O THERMAL SUPPLY	\$27.00
AMZN MKTP US 1Z9I95MS2	\$14.97
SEARSPARTSDIRECT.COM	\$106.62
AMZN Mktp US 1A48B6CK1	\$59.68
MUTUAL ACE HARDWARE &	\$11.08
THE HOME DEPOT #1926	\$63.80
BATTERIES PLUS #281	\$544.41
BANNER PLUMBING SUPPLY	\$315.77
MUTUAL ACE HARDWARE &	\$6.47
G&O THERMAL SUPPLY	\$6.76
CRAFTWOOD LUMBER & HAR	\$20.17
IDLEWOOD ELECTRIC SUPP	\$101.04
AMZN Mktp US 1A8VN0C91	\$87.00
THE HOME DEPOT #1926	\$13.98
AMZN Mktp US 1N9H76YZ2	\$43.80
AMZN Mktp US 167BJ19Q1	\$34.00
AMZN MKTP US 167K98TI0	\$55.95
WORLD WATERPARK ASSOC	\$84.00
DOLLARTREE	\$18.75
JEWEL OSCO 3459	\$15.68
AMZN MKTP US 1W4QC9DD2	\$70.48
JEWEL OSCO 3459	\$15.69
AMZN MKTP US 1N6A23K30	\$51.96
AMZN MKTP US 1N2WA75N2	\$23.76
AMZN MKTP US 1N2WA75N2	\$8.99
AMZN MKTP US 1H4BT53B2	\$47.97
FSP GO APE BEMIS WOODS	\$667.00
Mobile Room Escape	\$310.00
AMZN MKTP US 1N1GR9C52	\$66.65
AMZN Mktp US 1N8WV0MA1	\$46.15
AMERICAN OUTFITTERS LT	\$49.58
AMZN Mktp US 1Z3469VS2	\$522.99
SIX FLAGS GREAT AMERIC	\$543.76
AMZN Mktp US 1Z2B625Z2	\$59.99



AMZN MKTP US 1N4F25BA1	\$29.99
AMAZON.COM 1N8CC5SL1 A	\$62.99
MICHAELS #9490	\$2.76
MICHAELS #9490	\$11.04
MICHAELS #9490	\$98.77
AMZN MKTP US 1N8886EP0	\$440.54
MICHAELS #9490	\$8.30
AMERICAN CARNIVAL MART	\$374.00
GOODWILL RETAIL STORE	\$80.00
GOODWILL RETAIL #161	\$33.24
AMZN MKTP US 1H8XP8VY0	\$286.70
SITEONE LANDSCAPE SUPP	\$1,214.41
PROCTORU INC.	\$20.00
SITEONE LANDSCAPE SUPP	\$282.94
SITEONE LANDSCAPE SUPP	\$899.72
GROWER EQUIPMENT & SUP	\$623.98
SITEONE LANDSCAPE SUPP	\$561.00
SITEONE LANDSCAPE SUPP	\$1,737.00
SITEONE LANDSCAPE SUPP	\$348.00
SITEONE LANDSCAPE SUPP	\$1,975.00
SITEONE LANDSCAPE SUPP	\$815.37
SITEONE LANDSCAPE SUPP	\$1,320.00
SITEONE LANDSCAPE SUPP	\$852.85
SITEONE LANDSCAPE SUPP	\$182.50
GOLF ASSOCIATES ADVERT	\$1,969.00
Park District Risk Man	(\$199.00)
MUTUAL ACE HARDWARE &	\$59.17
WWP ROSE PEST SOLUTION	\$114.00
THE HOME DEPOT #1926	\$70.55
HD SUPPLY FACILITIES	\$131.62
MUTUAL ACE HARDWARE &	\$45.25
THE HOME DEPOT #1926	\$221.43
QUICK RESPONSE FIRE SU	\$18.83
DIGILOCK	\$54.85
MENARDS 3327	\$90.37
BATTERIES PLUS #0576	\$576.60
BIGTIMECLOCKS	\$197.43
MUTUAL ACE HARDWARE &	\$6.04
POWERMATION	\$25.42
POWERMATION	\$26.15
ZORO TOOLS INC	\$22.80
POWERMATION	\$10.35
POWERMATION	\$23.62
LIFE FITNESS LLC	\$125.00
POWERMATION	\$30.46
AMZN MKTP US 161LO5Q82	\$52.47
LIFE FITNESS LLC	\$223.75
LIFE FITNESS LLC	\$138.02
203 N LASALLE ONLINE	\$51.00
AT&T PAYMENT	\$49.94
AT&T PAYMENT	\$4.39
COMCAST CHICAGO	\$322.75

COMCAST BUSINESS	\$1,041.89
AT&T PAYMENT	\$1.76
COMCAST BUSINESS	\$462.65
AT&T PAYMENT	\$284.43
AT&T PAYMENT	\$4.83
COMCAST BUSINESS	\$1,019.65
COMCAST CHICAGO	\$111.85
COMCAST CHICAGO	\$57.88
AT&T PAYMENT	\$2.63
COMCAST BUSINESS	\$493.18
AT&T PAYMENT	\$122.58
AT&T PAYMENT	\$8.31
COMCAST BUSINESS	\$1,437.46
AT&T PAYMENT	\$1.76
COMCAST BUSINESS	\$462.65
AT&T PAYMENT	\$15.40
AT&T PAYMENT	\$1.76
COMCAST BUSINESS	\$462.65
AT&T PAYMENT	\$100.10
AT&T PAYMENT	\$0.44
COMCAST BUSINESS	\$330.80
AT&T PAYMENT	\$0.44
COMCAST BUSINESS	\$43.95
AT&T PAYMENT	\$0.44
COMCAST BUSINESS	\$293.33
AT&T PAYMENT	\$0.44
COMCAST BUSINESS	\$542.71
AT&T PAYMENT	\$0.44
COMCAST BUSINESS	\$542.71
COMCAST CHICAGO	\$99.95
AT&T PAYMENT	\$3.07
COMCAST CHICAGO	\$299.85
COMCAST BUSINESS	\$307.65
AT&T PAYMENT	\$0.88
COMCAST BUSINESS	\$337.28
AT&T PAYMENT	\$0.88
COMCAST CHICAGO	\$151.85
COMCAST BUSINESS	\$337.28
ATT BUS PHONE PMT	\$44.25
AT&T PAYMENT	\$207.32
AT&T PAYMENT	\$2.63
COMCAST BUSINESS	\$862.21
AT&T PAYMENT	\$43.23
AT&T PAYMENT	\$1.76
COMCAST BUSINESS	\$375.31
AT&T PAYMENT	\$0.88
COMCAST BUSINESS	\$287.40
AT&T PAYMENT	\$2.19
COMCAST BUSINESS	\$1,217.27
AT&T PAYMENT	\$93.02
AT&T PAYMENT	\$2.63
COMCAST BUSINESS	\$1,261.27

AT&T PAYMENT	\$119.63
AT&T PAYMENT	\$1.32
COMCAST BUSINESS	\$131.85
COMCAST CHICAGO	\$293.49
ATT BUS PHONE PMT	\$11.06
AMZN MKTP US 1N2QQ5IN1	\$7.99
AMZN MKTP US 1N0KI4II1	\$9.89
AMZN Mktp US 1N46P6L31	\$222.12
IDLEWOOD ELECTRIC SUPP	\$19.11
AMZN Mktp US	(\$222.12)
IDLEWOOD ELECTRIC SUPP	\$169.04
IDLEWOOD ELECTRIC SUPP	\$151.29
CRAFTWOOD LUMBER & HAR	\$19.05
IDLEWOOD ELECTRIC SUPP	\$61.62
BATTERIES PLUS #0576	\$52.32
IDLEWOOD ELECTRIC SUPP	\$134.32
IDLEWOOD ELECTRIC SUPP	\$176.00
IDLEWOOD ELECTRIC SUPP	\$151.62
MUTUAL ACE HARDWARE &	\$4.57
MUTUAL ACE HARDWARE &	\$18.48
CRAFTWOOD LUMBER & HAR	\$9.96
MUTUAL ACE HARDWARE &	\$11.09
AMAZON.COM 1657G4BT0 A	\$39.68
MUTUAL ACE HARDWARE &	\$24.33
SITEONE LANDSCAPE SUPP	\$1,471.66
SITEONE LANDSCAPE SUPP	\$1,391.80
CRAFTWOOD LUMBER & HAR	\$10.79
AMZN Mktp US 162NW4W82	\$43.62
CRAFTWOOD LUMBER & HAR	\$5.99
CRAFTWOOD LUMBER & HAR	\$17.29
CRAFTWOOD LUMBER & HAR	\$34.24
CRAFTWOOD LUMBER & HAR	\$34.24
AMAZON.COM 1H5G471P0 A	\$100.78
THE HOME DEPOT #1926	\$28.92
AMAZON.COM 1Z0KI91Z1 A	\$256.14
MENARDS 3327	\$49.16
MUTUAL ACE HARDWARE &	\$25.99
THE HOME DEPOT #1926	\$72.76
THE HOME DEPOT #1926	\$143.21
THE HOME DEPOT #1926	\$6.42
NAPA AUTO PRTS HIGHLAN	\$53.56
NAPA AUTO PRTS HIGHLAN	\$51.45
NAPA AUTO PRTS HIGHLAN	\$31.00
NAPA AUTO PRTS HIGHLAN	\$9.28
NAPA AUTO PRTS HIGHLAN	\$89.94
ULTIMATE SECURITY DEVI	\$71.25
AMAZON.COM 169H460I1 A	\$94.98
NAPA AUTO PRTS HIGHLAN	\$59.26
NAPA AUTO PRTS HIGHLAN	\$21.90
MID TOWN PETROLEUM ACQ	\$850.33
AMZN MKTP US 1W1OF6YF0	\$39.99
AMZN MKTP US 1W7N48HX2	\$34.99

NAPA AUTO PRTS HIGHLAN	\$199.00
NAPA AUTO PRTS HIGHLAN	\$46.50
NAPA AUTO PRTS HIGHLAN	\$76.01
NAPA AUTO PRTS HIGHLAN	\$68.45
AMZN Mktp US 1W7WG6632	\$69.29
NAPA AUTO PRTS HIGHLAN	\$66.46
NAPA AUTO PRTS HIGHLAN	\$106.10
NAPA AUTO PRTS HIGHLAN	\$59.37
NAPA AUTO PRTS HIGHLAN	\$119.15
NAPA AUTO PRTS HIGHLAN	\$21.47
AMZN Mktp US 1H8B61C72	\$62.99
NAPA AUTO PRTS HIGHLAN	\$193.12
AMZN MKTP US 1Z3NQ3AQ0	\$56.97
AMZN Mktp US 162G70CI0	\$60.52
NAPA AUTO PRTS HIGHLAN	\$168.14
NAPA AUTO PRTS HIGHLAN	\$56.12
AMZN MKTP US 1W2EI8WN0	\$71.96
NAPA AUTO PRTS HIGHLAN	\$106.63
AMZN MKTP US 1W8I56HQ2	\$29.97
AMZN Mktp US 1W60K5632	\$47.80
NAPA AUTO PRTS HIGHLAN	\$69.72
NAPA AUTO PRTS HIGHLAN	\$47.28
NAPA AUTO PRTS HIGHLAN	\$40.92
NAPA AUTO PRTS HIGHLAN	\$98.94
AMZN MKTP US 1Z1NQ3Y02	\$49.76
AMZN MKTP US 1N4VZ4NO2	\$59.96
NAPA AUTO PRTS HIGHLAN	\$88.63
AMZN MKTP US 165RG1X20	\$43.35
AMZN Mktp US 165XL9VJ0	\$79.96
NAPA AUTO PRTS HIGHLAN	\$25.40
NAPA AUTO PRTS HIGHLAN	\$143.97
NAPA AUTO PRTS HIGHLAN	\$437.37
NAPA AUTO PRTS HIGHLAN	\$67.98
NAPA AUTO PRTS HIGHLAN	\$106.63
AMZN Mktp US 1Z2CO6MB1	\$88.20
NAPA AUTO PRTS HIGHLAN	\$101.43
AMZN MKTP US 1N96F6V52	\$85.32
NAPA AUTO PRTS HIGHLAN	\$35.40
AMAZON.COM 1H65I0LK2 A	\$99.99
AEREX PEST CONTROL SER	\$69.00
MARIANOS #542	\$39.24
EXPERIENTIAL SYSTEMS	\$934.70
MUTUAL ACE HARDWARE &	\$3.68
CHICAGO TRIB SUBSCRIPT	\$15.96
ILLINOIS ASSOC OF PARK	\$6,944.17
CHICAGO TRIB SUBSCRIPT	\$15.96
MGMT ASSC OF IL	\$260.00
STARBUCKS STORE 11961	\$65.84
ILIPRA.ORG	\$305.00
NORTHSHORE PHYSICIAN	\$446.00
NORTHSHORE PHYSICIAN	\$212.00
NORTHSHORE PHYSICIAN	\$699.00

J2 EFAX SERVICES	\$16.95
AMZN MKTP US 1Z8XH5TJ0	\$9.99
VACUUMCLEANERMARK	\$39.96
OFFICESUPPLY.COM	\$215.42
OFFICESUPPLY.COM	\$258.47
VACUUMCLEANERMARK	\$39.98
OFFICESUPPLY.COM	\$306.72
OFFICESUPPLY.COM	\$185.74
OFFICESUPPLY.COM	\$240.92
JORGENSON LOCKERS	\$111.11
BODY ONE PRODUCTS	\$1,258.00
WAREHOUSE DIRECT	\$381.28
WAREHOUSE DIRECT	\$296.07
CRAFTWOOD LUMBER & HAR	\$38.13
CRAFTWOOD LUMBER & HAR	\$17.55
THE HOME DEPOT #1926	\$14.94
MUTUAL ACE HARDWARE &	\$7.98
CRAFTWOOD LUMBER & HAR	\$20.04
MUTUAL ACE HARDWARE &	\$20.29
THE LIFEGUARD STORE, I	\$64.40
CRAFTWOOD LUMBER & HAR	\$23.03
WHOLESALEMARINE.COM	\$88.97
MUTUAL ACE HARDWARE &	\$15.22
CRAFTWOOD LUMBER & HAR	\$16.45
AMAZON.COM 1Z2TV1MM2 A	\$99.00
AMZN MKTP US 1N8IG7R81	\$11.98
AMAZON.COM 1N0XT2IH2 A	\$13.58
AMZN MKTP US 1H8ST2GS0	\$66.48
THE HOME DEPOT #1926	\$75.00
AMZN Mktp US 1W2IA9R50	\$164.99
NAPA AUTO PRTS HIGHLAN	\$407.98
NAPA AUTO PRTS HIGHLAN	\$203.99
AMZN MKTP US 1Z7JE4LB0	\$121.31
NAPA AUTO PRTS HIGHLAN	\$20.94
NAPA AUTO PRTS HIGHLAN	\$68.93
REINDERS SUSSEX CUSTOM	\$381.33
AMZN MKTP US 1N9TB6LP1	\$71.75
AMAZON.COM 1648Q1OF2 A	\$138.84
BURRIS EQUIPMENT CO.	\$161.25
NAPA AUTO PRTS HIGHLAN	\$415.98
NAPA AUTO PRTS HIGHLAN	\$415.98
NAPA AUTO PRTS HIGHLAN	\$415.98
NAPA AUTO PRTS HIGHLAN	(\$135.00)
AMZN Mktp US 1W0VH25X2	\$109.99
NAPA AUTO PRTS HIGHLAN	\$88.46
HARRIS GOLF CARS - STU	\$126.91
HARRIS GOLF CARS - STU	\$125.81
HARRIS GOLF CARS - STU	(\$126.91)
MUTUAL ACE HARDWARE &	\$40.13
IPRA	\$80.00
THREADLESS	(\$4.04)
ABC PRINTING COMPANY	\$59.94

ANTIGUA ONLINE	\$446.11
RENTOKIL NA, INC	\$68.00
NATIONAL PEN CO., LLC	\$357.06
IN GALLUS GOLF LLC	\$1,475.00
FOREUP - BILLING - MOT	\$590.00
EMPIRE COOLER SERVICE	\$150.00
WAREHOUSE DIRECT	\$261.90
AMAZON.COM 1H9B985G1 A	\$21.99
IN SOUND OF MUSIC SYS	\$663.50
DTV DIRECTV SERVICE	\$242.98
COBRA-PUMA GOLF INC	\$799.19
TRAVISMATHEW.COM	\$331.58
HORNUNG S GOLF PRODS	\$504.16
ACUSHNET BILLTRUST	\$391.87
ACUSHNET BILLTRUST	\$643.89
TRAVISMATHEW.COM	\$334.43
ACUSHNET BILLTRUST	\$220.50
ACUSHNET BILLTRUST	\$313.68
ACUSHNET BILLTRUST	\$139.37
ACUSHNET BILLTRUST	\$292.37
ACUSHNET BILLTRUST	\$629.58
ACUSHNET BILLTRUST	\$136.71
ACUSHNET BILLTRUST	\$391.96
ACUSHNET BILLTRUST	\$88.20
ACUSHNET BILLTRUST	\$139.42
ACUSHNET BILLTRUST	\$139.42
TRAVISMATHEW.COM	\$454.00
ACUSHNET BILLTRUST	\$102.90
ACUSHNET BILLTRUST	\$397.69
ACUSHNET BILLTRUST	\$177.64
ACUSHNET BILLTRUST	\$40.41
ACUSHNET BILLTRUST	\$314.29
CALLAWAY	\$94.50
ACUSHNET BILLTRUST	\$446.69
ACUSHNET BILLTRUST	\$232.21
CALLAWAY	\$97.90
CALLAWAY	\$78.32
CALLAWAY	\$133.66
ACUSHNET BILLTRUST	\$888.23
CLEVELAND GOLF	\$336.00
CALLAWAY	\$196.91
CLEVELAND GOLF	\$804.00
CLEVELAND GOLF	\$1,113.60
CALLAWAY	\$140.65
CLEVELAND GOLF	\$921.60
CLEVELAND GOLF	\$336.00
CALLAWAY	\$263.28
CALLAWAY	\$168.78
CLEVELAND GOLF	\$220.80
CLEVELAND GOLF	\$336.00
BRIDGESTONE SPORTS USA	\$820.80
BRIDGESTONE SPORTS USA	\$341.34

BRIDGESTONE SPORTS USA	\$297.07
CLEVELAND GOLF	\$213.60
CLEVELAND GOLF	\$355.20
CALLAWAY	\$78.32
DTV DIRECTV SERVICE	\$184.98
MUTUAL ACE HARDWARE & FUN EXPRESS	\$14.40
TARGET 00010702	\$154.70
TARGET 00010702	\$34.71
AMZN MKTP US 1N0KO8U60	\$29.77
WM SUPERCENTER #3893	\$27.57
WM SUPERCENTER #3893	\$34.94
K & M PRINTING CO MOTO	\$345.00
USPS PO 1636060035	\$29.40
THREADLESS	\$120.58
ICM INSTANTCHECKMATE.C	\$3.99
ICM INSTANTCHECKMATE.C	\$1.00
CLIFFORD WALD AND COMP	\$626.11
CKO WWW.ISTOCKPHOTO.CO	\$136.00
AMZN MKTP US 1N1O87OQ1	\$43.88
CKO WWW.ISTOCKPHOTO.CO	\$176.00
STAPLES 00116616	\$60.00
STAPLES 00116616	\$72.00
FAST SIGNS	\$501.97
K & M PRINTING CO MOTO	\$420.00
Etsy.com - HouseOfRoun	\$1,613.52
Etsy.com - HouseOfRoun	(\$125.07)
AMAZON.COM 1Z0WB1A31 A	\$47.47
BOUNDLESS ADVENTURES	\$402.08
AMAZON.COM 1N4C67PN1 A	\$35.99
AMZN MKTP US 1N3LM2PV0	\$15.29
AMAZON.COM 1N9Q92QL0 A	\$49.39
AMAZON.COM 1N1O062Z0 A	\$154.74
AMAZON.COM 1611A5Z62 A	\$47.62
AMAZON.COM 1H1531C11 A	\$47.40
AMAZON.COM 1H2FX1YM1 A	\$43.62
AMZN MKTP US 160AY0RT1	\$53.16
AMZN MKTP US 1H3V01VR0	\$80.97
MUTUAL ACE HARDWARE & TARGET 00011684	\$229.42
TARGET 00011684	\$18.65
AMZN MKTP US 1H4NQ7VR0	\$22.95
AMZN MKTP US 1Z6VT6AD1	\$41.88
JEWEL OSCO 3459	\$9.62
HOBBY-LOBBY #0195	\$16.44
JEWEL OSCO 3459	\$6.00
HOBBY-LOBBY #0195	\$13.93
DOLLARTREE	\$10.00
DOLLARTREE	\$7.50
HOBBY-LOBBY #0195	\$10.28
AMZN MKTP US 1N3349UL1	\$27.12
HOBBY-LOBBY #849	\$27.43
JEWEL OSCO 3459	\$7.47
HOBBY-LOBBY #0195	\$39.89

DOLLARTREE	\$28.75
HOBBY-LOBBY #0195	\$34.82
JEWEL OSCO 3459	\$47.38
MUTUAL ACE HARDWARE &	\$27.74
MUTUAL ACE HARDWARE &	\$16.98
AMZN MKTP US AMZN.COM/	(\$33.93)
AMZN MKTP US AMZN.COM/	(\$28.79)
AMZN MKTP US AMZN.COM/	(\$28.99)
CERAMIC SUPPLY CHICAGO	\$21.00
SMITH-SHARPE FIRE BRIC	\$1,280.00
CERAMIC SUPPLY CHICAGO	\$257.00
SMITH-SHARPE FIRE BRIC	\$52.00
PARTY CITY 168	\$80.40
BOUNDLESS ADVENTURES	\$2,123.66
BOUNDLESS ADVENTURES	\$529.42
ENERGY PRODUCTIONS	\$2,137.50
Park District Risk Man	(\$60.00)
DAVEY RESOURCE	\$22,709.63
MUTUAL ACE HARDWARE &	\$28.56
THE HOME DEPOT #1926	\$54.80
MUTUAL ACE HARDWARE &	\$28.64
SNAP SNAP ADS	\$10.17
GOOGLE ADS6935529601	\$350.00
SNAP SNAP ADS	\$10.47
FACEBK LM7RNCFFW2	\$160.57
SNAP SNAP ADS	\$8.06
SNAP SNAP ADS	\$10.09
SNAP SNAP ADS	\$2.63
SNAP SNAP ADS	\$10.07
SNAP SNAP ADS	\$10.18
SNAP SNAP ADS	\$3.81
SNAP SNAP ADS	\$10.03
SNAP SNAP ADS	\$4.29
SNAP SNAP ADS	\$10.08
SNAP SNAP ADS	\$10.17
SNAP SNAP ADS	\$9.25
SNAP SNAP ADS	\$10.32
SNAP SNAP ADS	\$10.26
SNAP SNAP ADS	\$10.12
SNAP SNAP ADS	\$10.02
SNAP SNAP ADS	\$5.63
SNAP SNAP ADS	\$10.23
SNAP SNAP ADS	\$10.11
SNAP SNAP ADS	\$4.42
SNAP SNAP ADS	\$5.98
GOOGLE ADS6935529601	\$500.00
SNAP SNAP ADS	\$22.03
FACEBK W52SNC7FW2	\$157.15
SNAP SNAP ADS	\$22.56
SNAP SNAP ADS	\$23.62
SNAP SNAP ADS	\$28.08
SNAP SNAP ADS	\$24.34



SNAP SNAP ADS	\$23.83
FACEBK PWJQACPFW2	\$500.00
SNAP SNAP ADS	\$27.24
SNAP SNAP ADS	\$22.57
GOOGLE ADS6935529601	\$500.00
SNAP SNAP ADS	\$22.32
SNAP SNAP ADS	\$22.51
SNAP SNAP ADS	\$27.58
SNAP SNAP ADS	\$22.89
SNAP SNAP ADS	\$24.20
FACEBK V9BS3DFFW2	\$48.50
FACEBK LX9L8D3GW2	\$82.17
SNAP SNAP ADS	\$25.68
SNAP SNAP ADS	\$19.78
SNAP SNAP ADS	\$21.56
SNAP SNAP ADS	\$21.44
GOOGLE ADS6935529601	\$544.40
SNAP SNAP ADS	\$10.17
SNAP SNAP ADS	\$16.77
SNAP SNAP ADS	\$16.83
FACEBK 5F6FBDFFW2	\$91.01
SNAP SNAP ADS	\$15.03
SNAP SNAP ADS	\$12.57
SNAP SNAP ADS	\$13.63
FACEBK LM7RNCFFW2	\$153.16
FACEBK 5F6FBDFFW2	\$98.87
FACEBK W52SNC7FW2	\$118.44
FACEBK V9BS3DFFW2	\$60.56
FACEBK LX9L8D3GW2	\$102.47
FACEBK 5F6FBDFFW2	\$102.49
FACEBK 5F6FBDFFW2	\$42.41
FACEBK LM7RNCFFW2	\$120.91
FACEBK W52SNC7FW2	\$224.41
FACEBK V9BS3DFFW2	\$186.37
FACEBK LX9L8D3GW2	\$315.36
FACEBK 5F6FBDFFW2	\$165.22
FACEBK LM7RNCFFW2	\$65.36
AMAZON.COM 163F20322 A	\$53.43
AMZN Mktp US 1600F9IA0	\$34.64
USTA.COM	\$25.00
YOUR ADVANTAGE II LT	\$263.00
PICKLEBALLCENTRAL	\$107.99
<b>TOTAL</b>	<b>\$159,587.53</b>

Item Description  
AUTO PAYMENT DEDUCTION - Credit  
HCAP License  
Swim Supplies  
Fanny Packs- HCAP Guards  
Air Horns  
Massage Table  
Visors- HCAP Guards  
swim supplies  
Swim Supplies  
Fanny Packs- RWB Guards  
Visors- RWB Guards  
Swim Supplies  
when to work for registration  
When to work for fitness  
When to work for Aquatics  
RCHP License  
IPRA - Membership  
IPRA - Training Supervisor Symposium 4/8/2022  
Floating dock  
fLOATING dOCK  
balloons  
Michigan Parking Sticker  
Luge and zipline trip deposit  
Newport Campsite  
keys for HR office at WRC  
fraudulent charge  
Roof care inspection  
Wood chisel  
Cabin Log Door Repair  
Fasteners.  
cleaning supplies  
paper towels  
9-Grade Sand.  
Safety Shoes  
WALGREENS #4988 - Purchase  
Art class supplies  
Air Dry Clay for Preschool Clay Play  
MENARDS 3327 - Purchase  
Disposable Gloves-volunteers  
Air filters  
Grass Seeds  
Hearing Protection MLandry  
Air filter  
Pruning Saw  
Sharpening Tools  
Gloves  
DTV DIRECTV SERVICE - Purchase  
IN SOUND OF MUSIC SYS - Facility Music Subscription  
ATHLETIC BUSINESS Conference  
Fitness Floor Equipment  
Wall hook for Battle Rope Fitness Floor

Replacement pillow for stretching table  
Replacement seat for Airdyne PT Studio  
Ground Anchors, Pitching Mounds, Base Plugs  
Parks  
Screenings for Highmoor lot  
Screenings for Highmoor lot  
Faucet for POGO  
Lightbulb Recycling  
Golf  
CRAFTWOOD LUMBER & HAR -Marking Paint  
COMPLIANCE SIGNS - ADA replacement Restroom signs - Mooney Park  
CLIFFORD WALD AND COMP - Ryca's order 2  
CLIFFORD WALD AND COMP - Ryca's order 1  
CLIFFORD WALD AND COMP - Credit  
Office Bins  
Dr Suess  
Dr Suess  
MHTP  
Adventure Camp  
Adventure Camp  
MHTP  
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MHTP  
Legislative Conference - gas for van  
CROWNE PLAZA SPRINGFIE - Purchase  
MailChimp - Purchase  
MARKETINGPROFS - Purchase  
COPYRIGHT OSP - Purchase  
DROPBOX G5FK8CVSQBXH - Purchase  
24 Bottles Water  
Water  
Basketball Tournament  
Basketball Scheduleing software  
Basketball Tournament  
Basketball Shootout  
Basketball Tournament  
Basketball tournament  
Keyes  
Buckets  
ArcGIS licensing  
Collector\_M Landry\_prorated

ArcGIS licensing  
General Standards proctor fee rfg  
Proctor Fee Applicator\_rg  
Construction Phase Services  
ILLINOIS ASSOC OF PARK - Purchase  
POTBELLY #8 - Purchase dinner for March 9 Public Meetings  
CROWNE PLAZA SPRINGFIE - Hotel rooms for legislative conference  
POTBELLY - lunch for ft staff leadership essentials training  
PRC QUICKSCORES LLC - Girls Feeder  
Girls Feeder  
PRC QUICKSCORES LLC -Girls Feeder  
Girls Feeder  
Girls Feeder Pizza for year end Party  
Sluggers/Tball Shirts Graphic Edge  
Baseball Staff Shirts Graphic Edge Payment 1  
Sluggers/Tball Shirts Graphic Edge Payment 2  
Baseball Staff Shirts Graphic Edge Payment 2  
Measuring Tape  
POS Test  
POS Test  
POS Test  
POS Test  
POS Test  
POS Test  
OtterBox & USB-C Cables (3)  
Wireless Mouse &Keyboard (2)  
3.5mm to 2 RCA Splitter  
RJ 45 Connectors (Outdoor)  
RJ 45 Cat 6A Connectors  
RJ45 Adapters  
RJ11 Cable (150ft)  
Extension Cord( 15ft)  
Velcro Roll (5 YD)  
Copy Paper (8.5 x 14)  
Zoom Monthly  
Apple Tax Credit  
Keyboard for Nick & PCIe Adaptor for IT  
Adobe Pro - Nick (partial charge until PDHP account Renews)  
SSL Certificate for RecTrac - 2 Year  
Google Apps - Monthly  
Wireless Keyboard & Mouse  
SSL Certificate for RecTrac - 2 Year  
SSL Certificate for RecTrac - 2 Year  
Apple Tax Credit  
Apple Tax Credit  
USBC Multiport Adaptor  
SSL Certificate for RecTrac - 2 Year  
Preserve Domain Name - for its own website  
SSL Certificate for RecTrac - 2 Year  
SSL Certificate for RecTrac - 2 Year  
SSL Certificate for RecTrac - 2 Year  
iPad Cases

SSL Certificate for RecTrac - 2 Year  
SSL Certificate for RecTrac - 2 Year  
SSL Certificate for RecTrac - 2 Year  
iPad Cases  
SSL Certificate for RecTrac - 2 Year  
SSL Certificate for RecTrac - 2 Year  
SSL Certificate for RecTrac - 2 Year  
SSL Certificate for RecTrac - 2 Year  
SVGC Chip and Pin Readers  
iPad Case  
SSL Certificate for RecTrac - 2 Year  
SSL Certificate for RecTrac - 2 Year  
SSL Certificate for RecTrac - 2 Year  
SSL Certificate for RecTrac - 2 Year  
Replacement Security Camera  
SSL Certificate for RecTrac - 2 Year  
iPad Cases  
SSL Certificate for RecTrac - 2 Year  
Outdoor RJ45 Connectors  
iPad Case  
SSL Certificate for RecTrac - 2 Year  
Paint Suppliesfor Dan's office  
Primer and Paint supplies  
Job Posting IPRA Rec Supervisor WRC  
Saplings Supplies  
Saplings  
Saplings  
Saplings  
Saplings  
Saplings  
Saplings Supplies  
Saplings Supplies  
Saplings Supplies  
Saplings Supplies  
Saplings Supplies  
Phillips Bit set  
Phillips Impact  
Galvanixes screws  
Screw for Truck 150  
hockey boards  
Ace Scoop and Grain  
Washer Hex nut Gasket  
Washer Lock  
Floating Dock Repairs  
Floating dock Repairs  
Soda and water  
WRC Water  
Jib Jab Marketing.  
Fasteners  
Sod Staples and Rope  
Lumber for PA Dock  
IN BULLDOG SECURITY, - Alarm Monitoring

IL FIRE MARSHAL FEE - WRC Boiler Inspections  
Refrigerator Freezer combo  
IN BULLDOG SECURITY, - Alarm Monitoring  
IN BULLDOG SECURITY, - Alarm Monitoring  
Scheduled Pest control  
JORSON AND CARLSON COM - Purchase - Zam blade sharpening.  
JORSON AND CARLSON COM - 3 replacement blades for Zamboni.  
IN BULLDOG SECURITY, - Alarm Monitoring  
IN BULLDOG SECURITY, - Alarm Monitoring  
waterheater  
mixing valve  
Electrical elbow  
Water heater  
mixing valve  
Sink shut off valve  
Test plug  
brass caps  
hard start  
Nitrogen  
remote  
pcb for AC  
step down transformer  
spray foam  
Toilet diaphragm  
edger batteries  
flush body valves  
Battery  
bullet piercing valves  
5 to 4 reducer  
Light bulbs  
fan relay  
Ceiling paint  
First Aid HCAP  
First Aid HCAP  
First Aid RWB  
Worlds largest swimming lesson  
spring break supplies  
Kitchen Experiment supplies RW  
craft supplies  
Kitchen Experiment supplies HNC  
Fairy accessories  
Fairy garden accessories  
paper tags  
fairy wings and flowers  
Go Ape ziplining  
Mobile Axe Throwing  
Office supplies  
Office supplies  
Staff attire  
Special Event supplies  
CIT Field Trip  
Egg Hunt Supplies

Egg Hunt supplies  
Egg Hunt supplies  
Tea Party supplies  
Tea Party supplies  
Tea Party supplies  
Egg Hunt Supplies  
Tea Party supplies  
Egg Hunt supplies  
Tea Party supplies  
Tea Party supplies  
Egg Hunt supplies  
SITEONE LANDSCAPE SUPP - Purchase  
PROCTORU INC. - Purchase  
Seed Blanket - Golf Course  
Golf Course Drainage Supplies  
String Trimmer - Golf Course  
Hole Cup Changer - Golf Course Supplies  
White Prism Flag Sticks Golf Course  
Ball Mark Repair Tool  
Plant Protectant - Golf Course Greens  
Crystal BlueLinks Bentgrass Seed  
Plant Growth Regulator - Golf Course Fairways  
Native Detention Area Seed Mix - Golf Course Wetland Areas  
Starter Fertilizer - Golf Course  
New Scorecards Golf Course  
Park District Risk Man - Credit Opland  
MUTUAL ACE HARDWARE & - Purchase  
1207 W Park Ave Pest treatment  
THE HOME DEPOT #1926 - Purchase  
HD SUPPLY FACILITIES - Purchase  
MUTUAL ACE HARDWARE & - Purchase  
THE HOME DEPOT #1926 - Purchase  
QUICK RESPONSE FIRE SU - Sprinkler guards  
DIGILOCK - Purchase  
MENARDS 3327 - Purchase  
BATTERIES PLUS #0576 - Purchase  
Clock Service  
MUTUAL ACE HARDWARE & - Purchase  
POWERMATION - Purchase  
POWERMATION - Purchase  
ZORO TOOLS INC - Purchase  
POWERMATION - Purchase  
POWERMATION - Purchase  
LIFE FITNESS LLC - Purchase  
POWERMATION - Purchase  
AMZN MKTP US 161LO5Q82 - Purchase  
Field service labor charge  
arm rest pad  
parking for LaSalle partners recruiting training  
287270086723 02/05/22-03/04/22  
847Z99-0509 1848 02/17/22-03/16/22  
636 Ridge Rd 03/13/22-04/12/22

02/15/22 03/14/22  
847Z99-0509 1848 02/17/22-03/16/22  
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287270086723 02/05/22-03/04/22  
847Z99-0509 1848 02/17/22-03/16/22  
02/15/22 03/14/22  
701 Deer Creek 03/20/22-04/19/22  
701 Deer Creek Pkwy April 2022  
847Z99-0509 1848 02/17/22-03/16/22  
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847Z99-0509 1848 02/17/22-03/16/22  
02/15/22 03/14/22  
8 Park Ave 03/19/22-04/18/22  
847Z99-0509 1848 02/17/22-03/16/22  
3100 Trailway 03/09/22-04/08/22  
02/15/22 03/14/22  
847Z99-0509 1848 02/17/22-03/16/22  
02/15/22 03/14/22  
847Z99-0509 1848 02/17/22-03/16/22  
1390 Sunset Rd 03/07/22-04/06/22  
02/15/22 03/14/22  
02/05/22-03/04/22 HPCC  
287270086723 02/05/22-03/04/22  
847Z99-0509 1848 02/17/22-03/16/22  
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847Z99-0509 1848 02/17/22-03/16/22  
02/15/22 03/14/22  
2205 Skokie Valley 03/14/22-04/13/22  
02/05/22-03/04/22 HPCC  
Parks Tools Fuses  
Parks Misc Fuses  
Electrical Supplies  
Cunniff Maintenance  
Electrical Supplies  
West Ridge Electric Panel materials  
West Ridge New copier Feed  
West Ridge Electrical Feed  
West Ridge Electrical Panel  
Parts for light batteries  
CIA Motion Sensors  
CIA Breaker for lights  
Rec Center Stair lights  
Rec center stairwell light materials  
Rec center stairwell light materials  
Rec Center Stairwell light Electrical install  
Heller Power Surge feed  
Gorilla Tape  
Tape and Fasteners  
Landscape Supplies  
Landscape supplies  
Tape for Signage  
POGO Wall File Folder  
Masonry Bit  
Brown Elementary Playground  
Brown Elementary Playground  
Tot lot Roof Repair  
POGO Water Fountain Filters  
Copy room coverings  
Floating dock  
Floating Dock  
Preserve Bathroom Remodal Lights  
Fence around transformers  
Preserve Fencing  
Preserve Fencing post  
Van #104 #106 Filters  
Van #105 Sensor  
Wiper Blades  
Van #106 Oil Plug  
Chainsaw Oil  
Elevator Key set  
Scanner  
Hand Soap For garage  
Shop Towels  
55 Galon Drum oil Diesel 15W40  
Long Wrench Set  
Longer wrench set

Garage Floor Jack  
Van #106 Wiper Blades  
Truck #864 Fuel Pump Module  
Truck #143 Filters  
Truck #143 Driver's side floor moulding  
Truck #142 Cannister Purge Valve  
Truck #820 Filters  
Truck #143 New Top Light  
5220 5310 JD Filters  
#709 Trailer Thread Rod  
#709 Trailer Axle Shacklekit  
Tractor Snowblower  
carburetor for Stihl Rototiller  
Backhoe Wiper Blades  
#301 Skidster Filters  
#301 Skidster fuel filters  
Little Echo Rototiller Carburetor  
Battery for Golf cart  
EZ Go cart Oil Filters  
Rivet Washers for Golf Carts  
String Trimmer  
Fuel Filter Golf Cart  
Golf Cart Spark Plugs  
Kubota Filters  
Towing hooks Fence post puller  
Levogages for Kubota Mowers  
Battery Kubota Mower  
Honda Lawnmower Carburetor  
Honda Mower Blades  
Truck #129 Light Bulbs  
Truck #127 Trailer Ball Mount  
Truck #129,127 Tie Rod  
Toro Z Charger  
Toro Z  
24 inch chains for chainsaw  
Tire rim protector for tire machine  
Honda GX 240 Carburetor Water Pump  
Park Ave Golf Cart  
vacuum  
PEST CONTROL  
coffee, filters  
Teams Course Inspection  
pump parts  
CHICAGO TRIB SUBSCRIPT - Purchase  
ILLINOIS ASSOC OF PARK ANNUAL DUES  
CHICAGO TRIB SUBSCRIPT  
HR Source Benchmarking Analysis  
All day leadership training for managers supervisors department heads coffee  
ILIPRA.ORG - Accounts Payable Administrator  
NORTHSHORE PHYSICIAN -3 new hires pre employment screenings  
NORTHSHORE PHYSICIAN - pre employment screenings  
NORTHSHORE PHYSICIAN - Preemployment Screening

J2 EFAX SERVICES - Monthly Subscription  
Label Tape Replacement  
VACUUMCLEANERMARK - Vacuum Bags  
Toilet Paper, Paper Towels, Trash Bags  
Fabuloso, Coffee, Paper Towels, Toilet Paper  
Vacuum Bags  
Soap, Bags, paper towels  
Urinal screens, broom, Toilet seat covers and trash bags  
Facial Tissue, Multifold, Toilet Paper, Paper Towels  
JORGENSEN LOCKERS - Charges to open Lockers  
BODY ONE PRODUCTS - Gymwipes  
Trash Bags  
Paper towels and cleaners  
Supplies for outdoor grill clean up  
Chain for sunset Tennis Courts  
Flower for West Ridge Pot  
Westridge Painting Supplies  
Rosewood Bouy line seperator  
Rosewood Bouy line supplies  
Rosewood bouy line supplies  
Rosewood Bouy lines  
Snobber for bouy line  
Rosewood Buoy line supplies  
Rosewood Bouy line clamps  
Canon Printer  
Printer Cable  
Engine Degreaser  
Trimmer Line  
Club house supplies  
Pick Up Truck Golf Maintenance  
Golf Course Solo Cart  
Golf Course Solo Cart  
Tools and connectors  
Golf Course shop supplies  
Golf Courrse Trucks  
Greens Mower Parts  
Parts  
Lawn and Garden Tire  
Golf Course Case  
HPCC Range Cart  
Range Cart  
Range Cart  
Range items  
Lever  
HPCC Range Shop supplies  
HARRIS GOLF CARS - STU - Purchase  
Range Ball Picker Cart  
HARRIS GOLF CARS - STU - Credit  
Range Sprayer Parts  
IPRA Supervisors Symposium Sign Up Fee  
THREADLESS - Credit  
Business Cards - Shelby



golf balls for pro shop  
golf balls for pro shop  
golf balls for pro shop  
golf balls for pro shop  
Direct TV  
Tape and hooks  
Mighty Oaks  
Mighty Oaks  
Mighty Oaks Supplies  
Mighty Oaks Supplies  
Mighty Oaks Supplies  
Picnic Signage  
New Resident Mailing  
Promo items for advertising  
Looking up Past Board Members - VIP List  
VIP List Past Board Member Lookup  
Vinyl and paper order  
Marketing stock images  
Drone Replacement Wings  
Images for Marketing  
Egg Hunt Story Posters  
Lake front Passes and Decals  
banner for HP Field House  
Mini Golf Signage  
Etsy.com - HouseOfRoun - Purchase  
Etsy.com - HouseOfRoun - Credit  
AMAZON.COM 1Z0WB1A31 A - Purchase  
BOUNDLESS ADVENTURES - Purchase  
trash bags  
latex gloves  
fabuloso  
hand soap  
trash bags  
toilet paper  
fabuloso  
bunting  
craft supplies - gymnastics  
ice show prop and backdrop supplies  
painting supplies  
ziploc bags  
Sprouts supplies  
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Tool Replacements  
Custodial  
Refund- office supplies  
Return - office supplies  
Return - office supplies  
Ceramics supplies  
Kiln Shelves for Ceramics  
Pedal repair/supplies for Ceramics Wheel  
Glaze eraser Tool  
Leprechaun Hunt supplies  
SR Crew Field Trip  
Spotlighters Field Trip  
Daddy Daughter Dance - DJ Servcies  
PDRMA training cancellation  
Sunset Woods Albion Restoration  
Glue and Fasteners  
Picket Fence for Cunniffe Playground  
MUTUAL ACE HARDWARE & - Purchase  
SnapChat Ads (March 7, 2022)  
Google - RCHP & Recruitment  
SnapChat Ads - Recruitment  
Facebook - Recruitment  
SnapChat Ads - Recruitment  
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SnapChat Ads - Recruitment  
Facebook - Early Bird Camp  
Facebook Ads - Camp  
Facebook Recruitment  
Facebook - HCAP  
Facebook - HCAP  
Facebook Ads - Aquatics  
Facebook Ads - SVGC  
Facebook - Fitness  
Facebook Recruitment  
Facebook - Rec Center  
Facebook - Rec Center  
Facebook Ads - Rec Center  
Facebook - HCAP/Aquatics  
Tape & Kleenex  
Tape  
USTA Tournament  
Stringing Service  
Pickleball Balls