

NOTICE OF REGULAR MEETING

Wednesday, April 27, 2022

Regular Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035

[Live Stream Video Link](#)

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. ADDITIONS TO THE AGENDA

IV. PUBLIC COMMENT FOR ITEMS ON AGENDA

For public comment, members of the public can attend the virtual meeting so they may have the opportunity to speak during the public comment period.

If you wish to speak during the virtual meeting, [click here to register](#).

Registrants will receive an email with meeting access information from it@pdhp.org.

Anyone wishing to speak during the public comment period of the virtual meeting will need to use the "Raise Hand" function in Zoom to indicate that they would like to speak. The Board President or Board Secretary will call on registrants who have activated the "Raise Hand" feature in alphabetical order.

V. CONSENT AGENDA

- A. Approval of the Minutes from the March 9, 2022 Workshop Meeting**
- B. Approval of the Minutes from the March 30, 2022 Regular Board Meeting**
- C. Approval of the 2022 Park Avenue Dredging Project**
- D. Approval of the 2022 Lakefront Security Services Request for Proposals**
- E. Approval of the 2022 Heller Nature Center Entrance Improvements Project Bid**
- F. Approval of the Recreation Center of Highland Park Mechanical Engineering Proposal**
- G. Bills and Payroll in the amount of \$1,779,324.50**

VI. FINANCIAL FORECASTS TREASURER'S REPORT

VII. UNFINISHED BUSINESS

- A. Consideration to approve the 2022 Park Avenue Breakwater and Boat Launch Improvements Bid**
- B. Consideration to approve of the SmithGroup Park Avenue Boat Launch Construction Administration Proposal**
- C. Consideration to approve the Moraine Park Path Improvement Project Rebid**

VIII. NEW BUSINESS

- A. Parks Foundation Update**
- B. Board Committee Updates**
- C. Director's Report**
- D. Board Comments**

IV. OPEN TO PUBLIC TO ADDRESS THE BOARD

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IX. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS

ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

VII. ACTION FROM CLOSED SESSION IF ANY

VIII. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
MARCH 9, 2022**

The meeting was called to order at 6:05 p.m. by President Ruttenberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Absent: None

Staff Present: Executive Director Romes; Director Smith; Director Voss; Director Peters; Director Gogola; Director Carr; Assistant Director Maliszewski; Assistant Director Murrin; General Manager/Superintendent of Golf Operations Ochs; Manager Johnson; Manager Schwartz

Guest Speakers: None

CLOSED SESSION

A motion was made by Commissioner Kaplan, seconded by Commissioner Bernstein to adjourn into Closed Session for discussion of Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 6:06 p.m.

The meeting reconvened into Open Session at 6:23 p.m.

ACTION FROM CLOSED SESSION IF ANY

President Ruttenberg reported that the Board met in Closed Session under Section 2(c)5 the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired.

No action was taken.

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

President Ruttenberg requested moving public comment for items on the agenda to the end of the meeting so that the public can hear tonight's presentation before providing comments. This section of public comments is for items not on tonight's Agenda. There will be a second opportunity at the end of the meeting for items on the agenda. This will allow the public to hear tonight's presentations before providing comments.

Rick Steinburg

2116 St. Johns, Highland Park

Always had a house and a wonderful garden. Came here expecting to get a garden plot to discover there are only 12 plots, so I am unable to purchase a plot. He thinks half of the community lives in apartments and condos, suggesting those property owners would like the opportunity to purchase garden plots. He recommends the Park District acquire more property for garden plots.

President Ruttenberg appreciated Rick's comment.

2022 PARK AVENUE BOAT LAUNCH IMPROVEMENTS BID

Director Smith reviewed the base bid which includes mobilization and site preparation, demolition and removal of barge breakwater and boat ramp, breakwater construction, boat ramp construction, installation of guide piles for a floating dock, and installation of limited bollards.

He shared an image of the site with an overlay of the proposed improvements.

Alternates were put in the bid, based on receiving IDNR grant funds, this includes solar flood lights and poles, solar navigation lights and poles, breakwater bollard and chain system, breakwater cleats, floating dock system, and temporary boat ramp repair removal.

Showed bid results from the six contractors. Lake & Rivers Contracting was the low bidder at \$2.5 million. Favorable references.

Financial Impact

Director Smith reported that staff budgeted \$2 million. Community raised \$361,881 in donations. IDNR boat access grant, if awarded would be \$200,000. As for expenses, the construction bid is \$2.5 million with a 5% contingency of \$129,120. The overall anticipated amount over budget is \$218,149.

Value Engineering

Staff has been working with SmithGroup and Lakes & Rivers to identify savings. As a result, the District could change the breakwater fill stone type for a savings of \$43,560. Floating dock piles could be reduced or the thickness of steel, for an estimated \$10,000 reduction if any. Staff is recommending bidding grant-related items separately, for an estimated \$32,000 reduction. Overall, possible savings is \$280,000.

Furthermore, IDNR confirmed they are understaffed so grants will not be awarded until the Fall or Winter of 2022, which impacts the project timeline.

Updated anticipated amount over budget by changing the breakwater stone fill type reduces the project to \$172,411 over budget.

If the District is not awarded the grant, solar flood lights, poles, and the crown wall bollards and chains along the east side could be removed, the length of the floating dock could be reduced, or the dock could be purchased in portions to spreading costs into future years for a \$125,000 savings. However, these projects would have to be bid out. Overall, the project would reduce to \$197,000 over budget.

Next steps

Staff will work with SmithGroup to fine-tune value engineering savings and work with Parks Foundation to raise additional funds. Staff will provide an update at the March Finance Committee meeting. The Park Board of Commissioners would have to approve the project at the April 27 Regular Board meeting in order to stay on schedule. If approved, construction begins September 6 after Labor Day. Hope to hear from IDNR regarding grant funds in the fall. Project completion is estimated for May of 2023.

Commissioner Kaplan would like to know the odds of getting the grant funds.

Director Smith reported that he feels the odds are in the District's favor but there is no guarantee. He is not in favor of making cuts. Overall, he would like to know how much the District has spent on this project.

Director Smith reported likely a couple hundred thousand.

President Ruttenberg agrees with Commissioner Kaplan that any reduction would have to be further discussed as reducing lights is a safety concern.

Vice President Grossberg would like to know if it's relatively easy to extend the floating docks in the future.

Director Smith reported that staff would like to further explore that option, however, the extension added in the future will come at a high cost.

Vice President Grossberg would like to know if all the lakeside bollards would be removed.

Director Smith reported that all the lakeside bollards would be removed.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Sam Keshy

184 Oak Mill Terrace, Highland Park

What are the consequences of not doing this project, and how will affect the water plant and shore erosion? Are there any options for a phased approach?

What is the 2023 capital budget? Are there options to fund more strategically?

Is the contingency budget a Park District requirement?

He feels contingency may not be necessary and would hate the project to falter because of the contingency costs.

Peter Mordini

1853 Shehan Court, Highland Park

Look around this room, we have gone very far in this endeavor spending almost \$200,000. He thanked everyone for helping us to get here. This is what realtors want, this is how we showcase Highland Park and the Park District. If we don't have eyes out there providing rescue support, it's a concern. It's been 7 years since these conversations started. Don't get frustrated, we're a team, we have to look forward to getting this done even with the challenges. I have not seen the District walk away from a project with a \$200,000 investment. I know there are ways to cut costs, he's here to help figure it out and get it done.

Steve Knapp

700 College Place, Highland Park

In the current state of the economy, there is a lot of inflation, we're only 10% over budget which is pretty impressive. He urges the Board to act now to avoid additional costs. If we have to cut, he feels all the boaters would support reducing the floating dock or removing floodlights. Aesthetics doesn't have a large impact if it prevents the project from moving forward. We could always add those items down the road when funds are available.

PARK AVENUE SITE PLAN

Manager Schwartz reported that The Park Avenue Site Plan is an initiative from the Lakefront Master Plan Update that consolidates the various lakefront planning efforts to develop a holistic, sustainable, conceptual site plan for Park Avenue Beach and Boating Facility. The plan considers access, boat storage and amenities, passive and active recreation, infrastructure repair and replacement and is also consistent with the District's Beach Management Plan. The Site Plan includes Concept Plan Drawings, but does not include specific engineering, architectural, or construction plans. Concept Plan Drawings provide the Park District support to apply for grant funds and budget for future projects.

The Park Avenue Concept Plan Drawings were presented to the Park Board at the August 10 Workshop for board discussion. They were also shared with the public at a community meeting on August 16 where over 90 people attended to provide feedback. The preferred concept plan was presented in August, so she is here this evening to represent the summary plan document. As a reminder, the Master Plan is an initiative from the Lakefront Master Plan, that consolidates planning efforts around Park Avenue. Phase 1 of the plan was submitted for OSLAD grant funds.

Summary plan highlights include observations, divided between north and south beaches, existing conditions, an overview of engagement efforts and comments heard, overview and explanation of the preferred site plan and phasing.

Shared an image of the preferred concept plan, which includes all three phases (north lot configurations with boardwalk, improved pedestrian access when traveling from the north to south beach, and south end storage configurations).

Commissioner Kaplan would like to know if the repairs to the south parking lot are included in this site plan.

Director Smith reported that the repairs to the south parking lot are a separate project which will be addressed at a future Lakefront, Parks, and Natural Areas Committee Meeting.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Elliot Rossen

791 Apple Tree Lane, Highland Park

He thinks the plan is wonderful. Is there an accommodation to address the adjacent boat ramp?

Executive Director Romes reported that staff are repairing the sand ramp and looking for long-term solutions.

Margaret Winker Cook

350 Willow Road, Winnetka

Would like to know if swimming will be possible along the north beach as well as kayak storage. She would like to know when erosion will be addressed.

Manager Schwartz reported that phase 3 of the site plan will address the bluff stabilization.

Executive Director Romes reported that the site plan is 40 pages. He will answer questions via email.

Steve Knapp

700 College Place, Highland Park

Seems like the south lot should be placed as a priority over the other items in this plan. Urges the Board to permit swimming at the north beach, suggesting swim at your own risk. There were discussions to expand the yacht club to 130 people, please provide an update, as he does not feel that upgrade is necessary. Lastly, he would like to know how the public can access the 50/50 lot.

REVIEW OF VOUCHERS

Director Peters reported that the District has received a GFOA Certificate of Excellence for the 2020 Financial Statements. Additionally, there were \$500,000 of expenditures last month.

President Ruttenberg commended staff.

ADJOURNMENT

A motion was made by Commissioner Kaplan and seconded by Commissioner Bernstein and approved by a unanimous vote. The Board Meeting adjourned at 7:12 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
MARCH 30, 2022**

The meeting was called to order at 6:02 p.m. by President Ruttenberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan,
Vice President Grossberg, President Ruttenberg

Absent: None.

Staff Present: Executive Director Romes; Director Smith; Director Voss; Director Peters;
Director Gogola; Director Kopka; Assistant Director Maliszewski; Assistant
Director Murrin; Manager Johnson; Coordinator Hejnowski

Guest Speakers: None.

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CLOSED SESSION

A motion was made by Commissioner Freeman and seconded by Vice President Grossberg to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President
Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

Meeting was adjourned into closed session at 6:04 p.m.

Meeting was reconvened into open session at 6:22 p.m.

ACTION FROM CLOSED SESSION IF ANY

President Ruttenberg reported that the Board met in Closed Session under Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body.

NO action was taken.

CONSENT AGENDA

President Ruttenberg requested that item F, Approval of Professional Services Agreement with Gewalt Hamilton Associates for Renovations to Larry Fink Baseball Field, be moved to Unfinished Business.

A motion was made by Commissioner Kaplan, seconded by Vice President Grossberg to approve the Minutes from the February 9, 2022 Workshop Meeting, the Minutes from the February 23, 2022 Policy Committee Meeting, the Minutes from the February 23, 2022 Regular Board Meeting, the Illinois Mutual Retirement Fund (IMRF) Authorized Agent Appointment to Christine Rohr Kopka and Supporting Resolution, the Dynegy Electric Service Agreement bid via Northern Illinois Municipal Electric Collaborative (NIMEC), the 2022 Preserve Ecological Management Bid, and Bills and Payroll in the amount of \$1,541,839.35

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER'S REPORT

Director Peters is pleased to report that President Ruttenberg, along with the rest of the Park Board of Commissioners, and the District received the award of Financial Reporting Achievement of Excellence from the Government Finance Officers Association.

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters reported that as of February 28, 2022, the Park District revenues are trending higher than budgeted. Likewise, expenses are less than budgeted, so the Park District has a year-to-date net difference of \$703,610.91. When compared to the three-year average, the District has a \$458,223.06 surplus.

Conclusion

As of February 28, 2022, West Ridge Center has a \$96,000 surplus due to early childhood enrichment programs, Centennial Ice Arena has a \$57,000 surplus, both gymnastics and ice programs surpassed budgeted enrollment figures by 100 participants, Athletics has a \$24,000 surplus due to travel baseball, Aquatics has a \$10,000 surplus due to swim lessons, and Recreation has a \$6,000 surplus due to open gym usage. Lastly, there is a \$178,000 savings in salaries and wages due to open positions, and \$37,000 savings from replacement taxes. Overall, the District has a \$400,000 surplus.

President Ruttenberg would like to know what a replacement tax is.

Director Peters reported that the Illinois constitution was re-written and passed in 1979 so that local governments could no longer impose or issue taxes on corporations, partnerships, and other business entities, that would fall under our domain in Highland Park. As a result, corporations pay a 2.5% replacement tax, Partnerships Trust Corporations pays a 1.5% replacement tax, and public utilities pay a 0.8% replacement tax on their Illinois income. Those replacement taxes are reallocated and distributed to local government entities.

UNFINISHED BUSINESS

A. Approval of Professional Services Agreement with Gewalt Hamilton Associates for Renovations to Larry Fink Baseball Field

Assistant Director Maliszewski provided an update on the Sports Field Master Plan to the Lakefront, Parks, and Natural Areas Committee on March 16, 2022. The update included a presentation of past Sports Field Master Planning efforts which began in 2018 identifying drainage, amenities, maintenance, complex infrastructure, and field playability as established priorities and a three-scenario approach, maintaining current infrastructure, implementing field-turf, and land acquisition to address those priorities. As a result, the Athletic Booster Club was created to enhance the experience for players and spectators by investing in the growth and development of Park District athletic facilities to better serve our community and attract new families to the area by raising funds to improve fields and ball diamonds. The Athletic Booster Club is working with the Parks Foundation of Highland Park and raise funds for the renovation project at Larry Fink Baseball Field.

Staff solicited Gewalt Hamilton Associates to put together a proposal for engineering and professional services including the installation of a synthetic turf field, improving drainage, laying a warning track and a removable outfield fence, enhancements to the bleachers and dugout, extending the concrete pad,

and developing a gathering space for spectators and media for \$84,900. The proposed schedule: schematic design occurs in May of 2022, geotechnical investigation/topography occurs in July 2022, design engineering in November of 2022, and permitting in December 2022. Bid out the project in April of 2023, award a contract in May of 2023, construction begins in July of 2023, substantial complete in October of 2023, the opening day would be April of 2024. The estimated timeline for planning, design, and permitting would begin in May of 2022, construction in July 2023, with an estimated completion of April 2024.

Commissioner Kaplan would like to know what the Park Board is being asked to approve this evening.

Assistant Director Maliszewski reported that staff are requesting approval from the Park Board permitting authorization for the Executive Director to enter into a professional services agreement with Gewalt Hamilton Associates to begin the planning, design, and permitting process. The schematic design will help fundraising efforts.

Commissioner Bernstein would like to know if irrigation is included in the plan.

Director Voss reported that irrigation is included in the form of sprinklers.

Commissioner Bernstein would like to know if the outfield fence could be installed in the flood plain.

Mr. Rychlik, Senior Engineer at Gewalt Hamilton Associates, reported that fixed features can be installed in a flood plain so long as they are outside of the floodway. However, Staff are proposing a free-standing fence, so there is no need for concern.

Commissioner Bernstein would like to know if the field turf is in the floodway.

Mr. Rychlik reported that none of the proposed fixtures are in the floodway. The difference between a floodway and a flood plain is that; the floodway is the channel in which the river flows when an area is flooded. The flood plain is the projection of crest and surges.

Commissioner Bernstein would like to know if the rubber materials used for the turf would negatively affect the flood plain.

Mr. Rychlik reported that several turf options can be installed on a flood plain. The rubber materials in the turf will not negatively affect the flood plain or end up in the river after severe storms.

Vice President Grossberg would like to confirm that there are options that do not contain carcinogens.

Mr. Rychlik reported that several turf options do not contain carcinogens.

Vice President Grossberg requested that the Park Board have these studies readily available to provide to sister governments to prove that the turf being installed is safe and will not negatively impact the flood plain, channel, or river.

Commissioner Bernstein would like to know if water drains through field turf.

Mr. Rychlik reported that much like permeable pavement water drains through field turf.

Commissioner Bernstein would like to know if this will improve drainage.

Mr. Rychlik reported that it will improve the drainage without affecting the flood plain.

President Ruttenberg would like to know if the scoreboard will be enhanced.

Assistant Director Maliszewski reported that the scoreboard will be replaced if the Athletic Booster Club is able to raise extra funds.

A motion was made by Commissioner Bernstein, seconded by Commissioner Kaplan, to approve authorization for the Executive Director to enter into a professional services agreement with Gewalt Hamilton Associates for renovations to Larry Fink Baseball Field in the amount of \$84,900.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

B. Approval of the 2022 Hidden Creek AquaPark Pool Shell Replacement Bid

Executive Director Romes reported that the District did not receive any bids for this project. This project will be re-bid in the Fall. Even though the pool shell has met its useful life, it will be safe for use this summer.

C. Approval of the Executive Director's Compensation

A motion was made by Commissioner Kaplan, seconded by Commissioner Freeman to approve the Executive Director's salary increase of 3% retroactive to January 1, 2022 to \$154,500.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

D. Approval of the Highland Park Giants CIA Locker Room License Agreement

Executive Director Romes asked if the Park Board of Commissioners has any questions regarding the license agreement.

Commissioner Bernstein would like to know if use of the licensed premises is included in the updated agreement.

Assistant Director Maliszewski reported that use of the licensed premise is on page 7 of the agreement.

President Ruttenberg requested that facility rules and regulations be included in the agreement.

Executive Director Romes reported that staff will update the agreement to include rules and regulations.

President Ruttenberg would like an initial down payment from the High School.

Commissioner Bernstein reported that the Highland Park Giants provide half the funds upon commencing construction and half upon substantial completion.

The Park Board of Commissioners supported Commissioner Bernstein's recommendation.

A motion was made by Commissioner Bernstein, seconded by Commissioner Kaplan to approve the Highland Park Giants CIA Locker Room License Agreement contingent upon the recommended changes to include rules and regulations and that the Highland Park Giants provide half the funds upon commencing construction and half upon substantial completion.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

NEW BUSINESS

A. Parks Foundation

Director Gogola reported that the Foundation amended its by-laws increasing the maximum number of Foundation members from 8 to 11. Additional members will help Board keep pace with the growth the Foundation has experienced over the past year. 3 new members will be considered for a vote to join the Board at the Annual Meeting in April. They are organizing their fundraising efforts into 2 buckets, separating fundraising campaigns for scholarships and fundraising campaigns to support Park District projects, such as the Park Avenue Breakwater and Boat Launch and the renovation of Larry Fink baseball field. Overall, their goal for 2022 is to raise \$50,000 outside of scholarships and campaigns for PDHP projects. They are working with the Non-Profit Coach to achieve this goal and identify donors.

B. Board Committee Updates

At the March 9 Facility and Recreation Committee Meeting, staff provided a capital planning update for the Recreation Center of Highland Park, reporting that since costs are increasing due to inflation, staff provided a phased recommended approach to address 2022 and 2023 capital projects at the RCHP. In 2022 the carpet and lockers will be replaced since these amenities have met their useful life. In 2023, staff will identify and improve areas to support utility savings and green initiatives while replacing tile and lighting fixtures and repainting. Staff will revisit the reconfiguration of the locker room and family changing area. The Committee supported staff's phased recommended approach.

Woodhouse Tinucci Architects presented two exterior concepts for the entry renovation, addressing function, operations, and long-term maintenance for the Centennial Ice Arena Building and Site Renovation Project. The first concept, new fascia, retains the vestibule with the glass box concept while replacing as much fascia as possible in the first phase and then planning for future work of replacing fascia. This could be completed in phases. The second option, a new fascia with a large canopy, the existing eifs fascia will be replaced with a metal screen. The Committee supports the second option, a new fascia with a large canopy.

At the March 16 Lakefront, Parks, and Natural Areas Committee Meeting staff provided an update on the Sports Field Master which Assistant Director Maliszewski provided follow-up this evening. Additionally, staff provided an update on the Moroney Park Playground Project reporting that the Weil Tot Lot playground at Moroney Park is identified in the Park District's Capital Plan and scheduled for replacement in 2022/2023. Based on 130 survey responses from the community, 70% of respondents support the Park District's consideration to explore relocation of the playground. Four options were presented, which includes an equipment replacement with ADA access, moving the tot lot to the north lot, expanding the existing playground footprint, and lastly, moving both playgrounds (2-5yrs and 5-12yrs) to the north. If approved construction would occur in March of 2023. The Committee supported replacing existing equipment. Anything beyond that, the Parks Foundation will need to raise funds.

At the March 16 Finance Committee Meeting staff provided a review of the Five-Year Capital Plan sharing the current Year-End Projection for all 2022 projects and highlighting how the cost increase in the Centennial Ice Arena Facility Renovation Project impacts the overall plan. The contribution from the Highland Park Giants has reduced the overall cost of the facility renovations at Centennial Ice Arena. Additionally, staff provided a review of the Ten-Year Funding Model and how staff plans to fast-track the completion goal for the athletic field renovation supported by the Athletic Booster Club at Larry Fink, reporting that \$1million would be pulled from 2025 and transferred into 2023 capital projects.

C. Director's Report

Executive Director Romes shared a list of upcoming events including the IJGA Tournament and Mad Hatter Tea Party this Saturday, April 2. The tournament is an 18-hole Individual Stroke Play Event with four divisions within the event: Sr. Boys (16-18), Jr. Boys (14-15), Sr. Girls (16-18), and Jr. Girls (14-15). The field of 72 players are competing for player of the year points. This will be the 3rd year that SVGC is hosting the tournament. The tea party is from 9:00 a.m. – 12:00 p.m. at West Ridge Center, where children will hop through our Spring Garden Storywalk and photo stations as you make your way into the Bunny Hut where you will find a delicious breakfast with Highland Park's favorite fluffy friend. On Saturday, April 9, staff are hosting a Doggie Egg Hunt, from 9:00 a.m. – 9:15 a.m. and the wonderland Egg Hunt from 10:00 a.m. – 11:15 a.m. at West Ridge Center. Your dog will sniff out eggs that are filled with treats special for pups! All dogs must remain on a leash for the entire event, be at least 4 months old, and wear a current rabies tag. After the event make sure to grab a picture with the Easter Bunny! Whereas the Wonderland Egg Hunt features scenes and characters from Alice's Adventures in Wonderland and over 60,000 plastic eggs filled with treats, the Wonderland Egg Hunt is family fun for children and their parents. This event for families is free, however, registration is required.

Summer Pass sales go on sale this week, which include lakefront parking decals for Rosewood and Park Avenue season or annual storage, season launch passes, and parking decals.

D. Board Comments

Commissioner Freeman has assumed the role of liaison to the Parks Foundation. Vice President Grossberg is no longer the liaison.

Commissioner Bernstein reported that he and several other Board Members received emails regarding NSSD112 potential sale of excess surplus property, specifically Olsen Park. He would like to know if the District has anything to add in response to those emails.

Executive Director Romes reported that he has received those same emails. The Park District does not own those properties, but the District does own the adjacent properties. There has not been any business conducted in regards to those properties. He personally has responded to emails from the community regarding their concerns.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

Councilwoman Lidawer

1707 St. Johns Avenue, Highland Park

The City of Highland Park does not own the properties which NSSD112 may sell. Likewise, the City Manager has responded to emails from the community regarding their concerns.

CLOSED SESSION

A motion was made by Commissioner Kaplan and seconded by Vice President Grossberg to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

Regular Board Meeting Minutes
March 30, 2022

Meeting was adjourned into closed session at 7:14 p.m.

Meeting was reconvened into open session at 7:43 p.m.

ACTION FROM CLOSED SESSION IF ANY

President Ruttenberg reported that the Board met in Closed Session under Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired.

No action was taken.

ADJOURNMENT

A motion was made by Commissioner Kaplan and seconded by Commissioner Freeman and approved by a unanimous vote. The Board Meeting adjourned at 7:44 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Park Board of Commissioners

From: Mike Evans, Landscape Architect; Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: April 27, 2022

Subject: **Approval of the 2022 Park Avenue Dredging Project**

Summary

The Park District of Highland Park received three (3) sealed bids on Friday, April 1, 2022, for materials and labor to complete the 2022 Park Avenue Dredging Project. The intent of this project is to address the build-up of sand located in the boat launch channel and surrounding boat access areas for boats to be able to launch. The scope of this project includes the removal of lake bottom sand in the affected areas and relocation into open water south of the dredging area per the Park District's IEPA and IDNR permit. The project is scheduled to take place from May 9 through May 13, 2022.

Bid Results

Company	Base Bid Item #1 Mobilization/Demobilization	Base Bid Item #2 Dredge/Transport/Place Material (Unit Cost per CY not to exceed 1,800)
John Keno and Company	\$12,500	\$22.25/CY
Kovilic Construction Company	\$10,000	\$25,000
Misfits Construction Company	\$98,500	\$65.00/CY

The lowest responsible bid is from John Keno and Company. This contractor has favorable references and experience working with the Park District of Highland Park.

Financial Impact

Total Approved budget	\$35,000
Total Cost (assuming anticipated 1,000 CY)*	\$34,250
Potential Amount Under Budget*	\$750

*The actual cost to dredge, transport, and place materials is based on a unit cost. While removal of approximately 1,000 CY of sand is anticipated based on past dredging amounts and current lake levels, the actual amount required to be dredged will not be known until the project is completed. The Park District's permit allows for a maximum of 1,800 cubic yards of sand to be dredged annually. Based on this amount, the maximum project cost is \$52,550.

Recommendation

Staff and the Park District Finance Committee recommend approval from the Park Board of Commissioners for base bid items 1 and 2 from John Keno and Company for the 2022 Park Avenue Dredging Project and authorize the Executive Director to enter into an agreement not to exceed \$52,550.



Memorandum

To: Park Board of Commissioners

From: Amy Murrin, Assistant Director of Recreation and Facilities; Mitch Carr, Director of Recreation and Facilities; Brian Romes, Executive Director

Date: April 27, 2022

Subject: **Approval of 2022 Lakefront Security Services Request For Proposals**

Summary/Background

The Park District of Highland Park contracts security services to patrol and secure our lakefront properties from 6:00 pm to Midnight, seven days a week from Memorial Day to Labor Day through September 25. One security officer is be positioned at Rosewood Beach and a second at Park Avenue Beach and Boating Facility with the ability to drive to other lakefront and park properties in marked vehicle.

Financial Impact

Staff received two proposals for 2022 Security Services. One of the two bids was incomplete. Staff budgeted \$37,500 for two security staff and one marked vehicle. The lowest responsible Bidder for this service was Securatex at a cost of \$39,096. This is approximately \$1,596 over the approved 2022 budget.

Recommendation

Staff and the Park District Finance Committee recommend approval from the Park Board of Commissioners to accept the RFP from Securatex in the amount of \$39,096.



Memorandum

To: Park Board of Commissioners

From: Mike Evans, Landscape Architect; Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: April 27, 2022

Subject: **Approval of 2022 Heller Nature Center Entrance Improvements Project Bid**

Summary

The Park District of Highland Park received four (4) sealed bids on Thursday, April 7, 2022 for materials and labor to complete the 2022 Heller Nature Center Entrance Improvements Project. The sidewalk at Heller Nature Center is constantly damaged by cars and requires regular maintenance. The intent of the project is to enhance the park visitor experience, ensure safe access and address long term maintenance of the sidewalk infrastructure.

The scope includes:

- Removal and replacement of entrance concrete walk
- Removal and installation of ADA stall signs/posts
- Installation of ADA detectable pads
- Installation of concrete curb
- Installation of depressed concrete curb

Bid alternates were also received including:

- Alternate 1 - Grind/resurfacing/stripping of asphalt front entrance parking area
- Alternate 2 - Grind/resurfacing/patching of designated driveway area
- Alternate 3 - Removal and replacement of front door entrance section walk and trench drains
- Alternate 4 - Removal of asphalt ADA stalls/aisles/hatch areas and replacement with concrete ADA stalls/aisles/hatch areas/stripping

Once approved by the Park Board of Commissioners, the project is scheduled to take place May 16 through June 3, 2022.

Bid Results

Company	Total Base Bid	Alt #1	Alt #2	Alt #3	Alt #4
Hacienda Landscaping, Inc.	\$40,409.00	\$30,817.00	\$5,512.00	\$4,080.00	\$40,409.00
Troch McNeil Paving Company	\$43,466.30	\$33,615.00	\$5,464.30	\$4,386.00	\$43,466.30
Chicagoland Paving Contractors, Inc.	\$46,935.50	\$30,700.50	\$9,010.00	\$7,225.00	\$46,935.50
Absolute Home Improvements, Inc.	\$54,145.83	\$41,943.83	\$7,102.00	\$5,100.00	\$54,145.83

The low bidder is Hacienda Landscaping, Inc. This contractor has favorable references and experience working with the Park District of Highland Park. Due to the budget overage, staff recommends proceeding only with the base bid. The improvements addressed through the alternates can be implemented in future years.

Financial Impact

Total Approved Budget	\$30,000
Bid Recommendation	\$40,409
Anticipated Amount Over Budget	\$10,409

Recommendation

Staff and the Park District Finance Committee recommend approval from the Park Board of Commissioners for base bid items 1,2, & 3 from Hacienda Landscaping, Inc. for the 2022 Heller Nature Center Entrance Improvements Project and authorize the Executive Director to enter into an agreement in the amount of \$40,409.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning and Projects Manager, Jeff Smith, Director of Planning and Projects, Brian Romes, Executive Director

Date: April 27, 2022

Subject: **Approval of the Recreation Center of Highland Park Mechanical Engineering Proposal**

Summary

The Dectron Mechanical System at the Recreation Center of Highland Park (RCHP) is a large mechanical unit that regulates the humidity in the pool room. The unit is approaching its useful life. A well-running system is critical to supporting the swim programs at the RCHP. The 2022 approved Capital Budget includes funding to engineer the replacement of the existing Dectron Mechanical Unit. The actual replacement is planned to take place in 2023.

The scope of work for this project is specialized. As such, the Park District requested a proposal from WT Group, LLC (WTG). WTG was the engineering firm that installed the current system when the RCHP was first built. WTG has positive references, experience working on similar project scopes and a good working relationship with the Park District.

The Engineering Proposal was discussed with the Finance Committee on April 20, 2022. The Committee requested information regarding the timing and coordination with the pool deck replacement project. Both projects are schedule to begin in August 2023 and take place simultaneously. The actual construction timeline will not be known until after engineering options are considered and completed. As planning progresses staff will update the Park Board on potential impacts to pool operations.

Financial Impact

The proposal includes costs for engineering and construction administration. Construction administration costs will not be incurred in 2022.

Cost for engineering services through the Bid/Award phase	\$24,200
Costs for construction administration <i>*2023 budget</i>	\$1,500
Total contract for engineering services (2022/2023)	\$25,700
Approved 2022 Budget	\$25,000
Anticipated costs to be incurred in 2022	\$24,200
Potential amount <i>under</i> approved 2022 budget	\$800
Construction administration to be budgeted in 2023	\$1,500

Recommendation

Staff and the Park District Finance Committee recommend approval from the Park Board of Commissioners to accept the proposal from WT Group, LLC for Recreation Center of Highland Park Mechanical Engineering and authorize the Executive Director to enter into an agreement in the amount not to exceed \$25,700.



Memorandum

To: Board of Park Commissioners

From: Les Pauls - Temporary Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: April 27, 2022

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written March 25, 2022 through April 22, 2022 to be presented to the Board for approval on April 27, 2022.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
March 29, 2022 Emergency Checks	\$ 10,860.89
April 7, 2022	\$ 438,453.99
April 19, 2022 Emergency Checks	\$ 5,112.20
April 21, 2022	\$ 154,573.00
April 21, 2022	\$ 3,881.25
April 21, 2022 Void Reprint	\$ 318.32
Void Payments	\$ (318.32)
Bank Drafts	\$ 56,418.17
P-Card	\$ 129,647.89
TOTAL	\$ 798,947.39

PAYROLL DISBURSEMENTS

March 25, 2022	\$ 320,653.55
April 7, 2022	\$ 323,384.40
April 22, 2022	\$ 336,339.16
TOTAL	\$ 980,377.11

GRAND TOTAL	\$ 1,779,324.50
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To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 4-27-22 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____
Secretary



Park District of Highland Park, IL

Check Register

Packet: APPKT03080 - 03/29/22 Emergency Checks

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK						
19753	APEX SIGNS AND GRAPHICS	03/29/2022	Regular	0.00	10,812.50	187739
18474	LRS HOLDINGS, LLC	03/29/2022	Regular	0.00	48.39	187740

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	10,860.89
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	10,860.89

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2022	10,860.89
			<hr/>
			10,860.89



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19751	AMANDA MCCORMACK	04/07/2022	Regular	0.00	240.00	187741
1498881	Invoice	03/28/2022	Refund	0.00	240.00	
19755	ANDERSON BRIDGES LLC	04/07/2022	Regular	0.00	164,700.00	187742
821	Invoice	03/30/2022	SVGC Bridges	0.00	164,700.00	
19752	CINDY TALMADGE	04/07/2022	Regular	0.00	10.00	187743
1498956	Invoice	03/28/2022	Refund	0.00	10.00	
10502	CITY OF HIGHLAND PARK	04/07/2022	Regular	0.00	12,664.19	187744
040122 024593	Invoice	04/01/2022	1755 St Johns Ave 03/01/22-03/31/22	0.00	8.50	
040422 000592	Invoice	04/04/2022	1801 Sunset Rd 01/01/22-03/31/22	0.00	176.76	
040422 000795	Invoice	04/04/2022	1801 Sunset Rd 01/01/22-03/31/22	0.00	176.76	
040422 000810	Invoice	04/04/2022	2627 St Johns Ave 01/01/22-03/31/22	0.00	32.04	
040422 001725	Invoice	04/04/2022	0 Ravine Dr 01/01/22-03/31/22	0.00	62.69	
040422 002480	Invoice	04/04/2022	45 Roger Williams 01/01/22-03/31/22	0.00	318.19	
040422 005210	Invoice	04/04/2022	125 Central Ave 01/01/22-03/31/22	0.00	330.34	
040422 005221	Invoice	04/04/2022	1377 Deer Creek Pkwy 01/01/22-03/31/22	0.00	318.98	
040422 005222	Invoice	04/04/2022	1377 Deer Creek Pkwy 01/01/22-03/31/22	0.00	291.15	
040422 005246	Invoice	04/04/2022	1390 Sunset Rd 01/01/22-03/31/22	0.00	471.65	
040422 00573	Invoice	04/04/2022	1801 Sunset rd 01/01/22-03/31/22	0.00	1,134.74	
040422 007491	Invoice	04/04/2022	3100 Trailway 01/01/22-03/31/22	0.00	900.85	
040422 009806	Invoice	04/04/2022	1390 Sunset Rd 01/01/22-03/31/22	0.00	511.40	
040422 015005	Invoice	04/04/2022	486 Roger Williams Ave 01/01/22-03/31/22	0.00	25.50	
040422 015813	Invoice	04/04/2022	405 Prospect Ave 01/01/22-03/31/22	0.00	34.50	
040422 016770	Invoice	04/04/2022	1220 Fredrickson Pl 01/01/22-03/31/22	0.00	860.70	
040422 016772	Invoice	04/04/2022	2205 Skokie Valley Rd 01/01/22-03/31/22	0.00	749.34	
040422 016883	Invoice	04/04/2022	19 St Johns Ave 01/01/22-03/31/22	0.00	27.25	
040422 018000	Invoice	04/04/2022	1055 St Johns Ave 01/01/22-03/31/22	0.00	34.50	
040422 018647	Invoice	04/04/2022	3100 Trail Way 01/01/22-03/31/22	0.00	606.70	
040422 018829	Invoice	04/04/2022	2501 Sheridan Rd 01/01/22-03/31/22	0.00	299.82	
040422 019308	Invoice	04/04/2022	1377 Deer Creek Pkwy 01/01/22-03/31/22	0.00	291.15	
040422 021030	Invoice	04/04/2022	2900 Trail Way 01/01/22-03/31/22	0.00	86.33	
040422 022091	Invoice	04/04/2022	1301 Hilary Ln 01/01/22-03/31/22	0.00	34.50	
040422 0255539	Invoice	04/04/2022	040422 025539	0.00	406.43	
040422 026407	Invoice	04/04/2022	1207 Park Ave W 01/01/22-03/31/22	0.00	293.29	
040422 026425	Invoice	04/04/2022	31 Park Ave 01/01/22-03/31/22	0.00	276.70	
040422 026451	Invoice	04/04/2022	335 Roger Williams Ave 01/01/22-03/31/22	0.00	25.50	
040422 029312	Invoice	04/04/2022	885 Sheridan Rd 01/01/22-03/31/22	0.00	775.39	
040422 032271	Invoice	04/04/2022	1201 Park Ave W 01/01/22-03/31/22	0.00	888.13	
040422 032272	Invoice	04/04/2022	1201 Park Ave 01/01/22-03/31/22	0.00	1,562.74	
040422 05211	Invoice	04/04/2022	125 Central Ave 01/01/22-03/31/22	0.00	651.67	
	Void	04/07/2022	Regular	0.00	0.00	187745
	Void	04/07/2022	Regular	0.00	0.00	187746
10537	COMMONWEALTH EDISON COMPANY	04/07/2022	Regular	0.00	10,552.04	187747
031722 02032300...	Invoice	03/17/2022	1390 Sunset Rd 02/16/22-03/17/22	0.00	1,560.23	
032422 18122640...	Invoice	03/24/2022	636 Ridge Road 02/23/22-03/24/22	0.00	2,921.82	
032422 18147670...	Invoice	03/24/2022	ES Egandale 1 N Park 02/23/22-03/24/22	0.00	59.89	
032522 72610440...	Invoice	03/25/2022	1240 Frederickson 02/24/22-03/25/22	0.00	1,061.65	
032822 17303300...	Invoice	03/28/2022	NS Clavey 1E Rt 41 02/28/22-03/25/22	0.00	4,948.45	
10624	DANIEL CREANEY COMPANY	04/07/2022	Regular	0.00	9,810.00	187748
44718	Invoice	03/14/2022	Maraine Park Path Feb 2022	0.00	9,810.00	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19750	DANIELLE YUCHT	04/07/2022	Regular	0.00	234.00	187749
1498224A	Invoice	03/28/2022	Refund	0.00	117.00	
1498224B	Invoice	03/28/2022	Refund	0.00	117.00	
10642	DAVID LAYMAN	04/07/2022	Regular	0.00	5,296.00	187750
74_03_25_2022	Invoice	03/25/2022	Heller Center Design Consultant	0.00	5,296.00	
10643	DAVID MENSCH	04/07/2022	Regular	0.00	300.00	187751
032722	Invoice	03/27/2022	Basketball Official Feb 2022	0.00	300.00	
18562	DAVIS BANCORP INC	04/07/2022	Regular	0.00	1,406.00	187752
103317	Invoice	03/31/2022	Armored Transport March 2022	0.00	1,406.00	
19586	DONALD LIEBENSON	04/07/2022	Regular	0.00	270.00	187753
20	Invoice	04/04/2022	Getting back to Summer Fitness Activities	0.00	270.00	
10762	DUNLOP SPORTS GROUP AMERICAS	04/07/2022	Regular	0.00	1,162.51	187754
6843350 SO	Invoice	03/23/2022	432 TB Grand Prix	0.00	1,162.51	
10974	GEWALT HAMILTON ASSOCIATES INC	04/07/2022	Regular	0.00	21,624.00	187755
5121.250-13	Invoice	03/25/2022	SVGC Bridge Replacement 01/31/22-02/27/...	0.00	13,624.00	
5818.200-6	Invoice	03/23/2022	CIA Site Improvements 01/31/22-02/27/22	0.00	8,000.00	
17302	HEAD/PENN RACQUET SPORTS	04/07/2022	Regular	0.00	56.89	187756
5193386048	Invoice	03/11/2022	Synthetic Gut Set	0.00	56.89	
11183	ILLINOIS DEPARTMENT OF NATURAL R	04/07/2022	Regular	0.00	2,880.00	187757
040722	Invoice	04/07/2022	LCR-2022-113 Beach nourishment Permit	0.00	2,880.00	
11184	ILLINOIS DEPT OF AGRICULTURE	04/07/2022	Regular	0.00	105.00	187758
032322	Invoice	03/25/2022	2022/23/24 Herbicide Operator Renewal- Ri...	0.00	45.00	
033022	Invoice	03/30/2022	2022/23/24 Applicator License Fee R Grill	0.00	60.00	
14419	INVEX DESIGN	04/07/2022	Regular	0.00	3,264.00	187759
1979	Invoice	04/06/2022	Annual Maintenance PDHP Website	0.00	3,264.00	
19754	JAMIE MARTIN	04/07/2022	Regular	0.00	500.00	187760
032922	Invoice	04/01/2022	Children's musician deposit	0.00	500.00	
18848	JAMIE ZARANSKY	04/07/2022	Regular	0.00	287.00	187761
1500678	Invoice	03/30/2022	Refund	0.00	287.00	
19677	LASALLE NETWORK	04/07/2022	Regular	0.00	1,135.75	187762
508504	Invoice	03/14/2022	Temp Help Finance Dept	0.00	1,039.50	
509178	Invoice	03/21/2022	Temp Help Finance Dept	0.00	96.25	
19749	LAUREN SAMLAN	04/07/2022	Regular	0.00	28.18	187763
1495665	Invoice	03/23/2022	Refund	0.00	28.18	
18474	LRS HOLDINGS, LLC	04/07/2022	Regular	0.00	1,392.97	187764
0004912759	Invoice	02/28/2022	2205 Skokie Valley Rd March 2022	0.00	74.11	
0004944654	Invoice	03/31/2022	2205 Skokie Valley Rd April 2022	0.00	80.22	
0004944774	Invoice	03/31/2022	636 Ridge Rd April 2022	0.00	205.83	
0004944776	Invoice	03/31/2022	1390 Sunset Rd 03/07/22-04/22/22	0.00	235.79	
0004944778	Invoice	03/31/2022	Sled Hill Roll off container	0.00	419.18	
0004944779	Invoice	03/31/2022	Garbage and Recycling 1240 Fredrickson Apri..	0.00	377.84	
19542	MARI-LYNN PETERS - PETTY CASH	04/07/2022	Regular	0.00	331.92	187765
033022	Invoice	03/30/2022	Petty Cash Reimbursement	0.00	331.92	
19748	MICHAEL QUINN	04/07/2022	Regular	0.00	56.36	187766
1495659	Invoice	03/17/2022	Refund	0.00	28.18	
1495660	Invoice	03/23/2022	Refund	0.00	28.18	
17106	MISS CATHY MUSIC INC	04/07/2022	Regular	0.00	3,899.91	187767

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
033122	Invoice	03/31/2022	Winter 2022 Session Kindermusik	0.00	3,899.91	
17710	MNJ TECHNOLOGIES DIRECT, INC	04/07/2022	Regular	0.00	226.00	187768
0003836121	Invoice	03/30/2022	Microsoft Cloud Office 365	0.00	226.00	
16246	NANCY COOPER	04/07/2022	Regular	0.00	143.00	187769
1500790	Invoice	03/30/2022	Refund	0.00	143.00	
10006	NCPERS GROUP LIFE INSURANCE	04/07/2022	Regular	0.00	80.00	187770
032522	Invoice	03/25/2022	03/25/22 NCPERS Life Insurance	0.00	80.00	
13604	NORTH SHORE GAS	04/07/2022	Regular	0.00	7,347.40	187771
031722 06011450...	Invoice	03/17/2022	701 Deer Creek Pkwy 02/12/22-03/14/22	0.00	3,011.38	
031722 06011450...	Invoice	03/17/2022	1201 Park Ave 02/15/22-03/14/22	0.00	1,838.25	
031722 06011450...	Invoice	03/17/2022	1240 Fredrickson Pl 02/12/22-03/14/22	0.00	1,619.87	
031722 06024054...	Invoice	03/17/2022	2900 Trailway St 02/15/22-03/14/22	0.00	157.13	
031722 06024054...	Invoice	03/17/2022	701 Deer Pkwy 02/12/22-03/14/22	0.00	177.16	
031722 06024054...	Invoice	03/17/2022	3100 Trail Way 02/12/22-03/14/22	0.00	144.22	
031722 06024054...	Invoice	03/17/2022	1240 Fredrickson Pl 02/12/22-03/14/22	0.00	256.68	
032422 06081976...	Invoice	03/24/2022	1801 Sunset Rd 02/01/22-03/01/22	0.00	142.71	
11998	PARK DISTRICT RISK MGMT AGCY	04/07/2022	Regular	0.00	175,552.87	187772
0322133	Invoice	03/31/2022	Prop/Liab/WC/Emp/Pollution	0.00	24,117.57	
0322133H	Invoice	03/31/2022	Monthly Health Premium March 2022	0.00	151,435.30	
16344	PARKS FOUNDATION OF HIGHLAND P/	04/07/2022	Regular	0.00	6,318.00	187773
032922	Invoice	03/29/2022	Foundation Funds collected during March	0.00	6,318.00	
19733	PLAYGROUND GAMES	04/07/2022	Regular	0.00	3,385.55	187774
033122	Invoice	03/31/2022	Park School/CampSpecials/Camp Sunshine	0.00	3,385.55	
12211	RICOH USA, INC	04/07/2022	Regular	0.00	380.00	187775
1092012936	Invoice	03/31/2022	USB Readers for P-cards	0.00	380.00	
12703	UNITED WAY OF METRO CHICAGO	04/07/2022	Regular	0.00	26.00	187776
032522	Invoice	03/25/2022	03/25/22 United Way Contributions	0.00	26.00	
17301	WILSON SPORTING GOODS	04/07/2022	Regular	0.00	272.63	187777
4537481814	Invoice	03/29/2022	4 Tennis Raquets and accessories	0.00	272.63	
17515	WINDSTREAM HOLDINGS, INC	04/07/2022	Regular	0.00	2,515.82	187778
74671616	Invoice	03/22/2022	March 2022	0.00	2,515.82	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	89	36	0.00	438,453.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	89	38	0.00	438,453.99

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	438,453.99
			<u>438,453.99</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03089 - 04/19/22 Emergency Check

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19484	PLANSOURCE BENEFITS ADMINISTRAT	04/19/2022	Regular	0.00	5,112.20	187779

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	5,112.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	5,112.20

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	5,112.20
			<hr/>
			5,112.20



Park District of Highland Park, IL

Check Register

Packet: APPKT03096 - 042122 Check Print

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 10149	ANCEL,GLINK,DIAMOND,BUSH,DICIAN	04/21/2022	Regular	0.00	3,881.25	187810

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	3,881.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	3,881.25

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	3,881.25
			<hr/>
			3,881.25



Park District of Highland Park, IL

Check Register

Packet: APPKT03097 - Void Lost Refund Checks

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18989	BONNIE GARFIELD	04/21/2022	Regular	0.00	-193.32	185699
19388	ANGELA ROBIN	04/21/2022	Regular	0.00	-125.00	186408

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-318.32
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	0	2	0.00	-318.32

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	-318.32
			<hr/>
			-318.32



Park District of Highland Park, IL

Check Register

Packet: APPKT03098 - Reprint Void cheks

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19388	ANGELA ROBIN	04/21/2022	Regular	0.00	125.00	187811
1234335	Invoice	03/17/2021	Refund	0.00	125.00	
18989	BONNIE GARFIELD	04/21/2022	Regular	0.00	193.32	187812
1193735	Invoice	11/16/2020	Refund	0.00	193.32	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	318.32
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	318.32

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	318.32
			<hr/>
			318.32



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18139	AMERICAN BACKFLOW & FIRE PREVEN	04/21/2022	Regular	0.00	6,855.22	187780
1336	Invoice	01/18/2022	Annual Fire Alarm inspection	0.00	4,075.00	
1337	Invoice	01/18/2022	Annual Fire Alarm inspection	0.00	550.00	
3837	Invoice	04/19/2022	3 new Duct detectors	0.00	2,230.22	
19172	AQUAMOON LLC	04/21/2022	Regular	0.00	605.00	187781
22-0492	Invoice	03/31/2022	Aquarium Service	0.00	605.00	
10463	CHICAGO TRIBUNE	04/21/2022	Regular	0.00	430.01	187782
051398497000	Invoice	03/31/2022	Classified Listings on line Feb and March 2022	0.00	430.01	
14371	CHILDREN'S THEATRE COMPANY	04/21/2022	Regular	0.00	2,620.80	187783
041322	Invoice	04/13/2022	Winter 2022 Dance	0.00	2,620.80	
10502	CITY OF HIGHLAND PARK	04/21/2022	Regular	0.00	4.94	187784
041422	Invoice	04/14/2022	Jan, Feb, March 2022 Food and Bev Tax	0.00	4.94	
17122	DYNEGY ENERGY SERVICES	04/21/2022	Regular	0.00	26,728.35	187785
331665722031	Invoice	04/14/2022	Electric 02/24/22-03/24/22	0.00	26,728.35	
14204	ENVIRONMENTAL SERVICES FIRM INC	04/21/2022	Regular	0.00	3,975.00	187786
19261	Invoice	04/03/2022	Sand/ Water Analysis	0.00	3,975.00	
17719	EXELON CORPORATION	04/21/2022	Regular	0.00	10,519.94	187787
3452792	Invoice	04/14/2022	BG-7845 March 2022 1201 Park Ave	0.00	2,683.90	
3455712	Invoice	04/19/2022	BG-306015 March 2022	0.00	7,836.04	
17541	GOVTEMPS USA, LLC	04/21/2022	Regular	0.00	10,048.71	187788
3894996	Invoice	01/27/2022	H/R Temp Help ending 01/16/22	0.00	1,407.00	
3929101	Invoice	03/24/2022	Finance dept Temp Help ending 03/13,03/20...	0.00	4,378.50	
3937723	Invoice	04/07/2022	Finance Office Temp Help weeks end 03/27,...	0.00	4,263.21	
11106	HIGHLAND PARK FIELD HOUSE	04/21/2022	Regular	0.00	12,150.00	187789
041122	Invoice	04/11/2022	HP Fieldhouse Rental Jan-Mar 2022	0.00	12,150.00	
11125	HITCHCOCK DESIGN GROUP	04/21/2022	Regular	0.00	410.00	187790
27827	Invoice	03/31/2022	Sunset Woods Playground Renovation Final ...	0.00	410.00	
14419	INVEX DESIGN	04/21/2022	Regular	0.00	3,800.00	187791
1977	Invoice	04/06/2022	Web Trac Upgrade	0.00	3,800.00	
18561	J MILLER MARKETING INC	04/21/2022	Regular	0.00	2,690.00	187792
18593	Invoice	04/04/2022	April 2022 On Line management	0.00	2,690.00	
19757	LAKE FOREST GRADUATE SCHOOL OF I	04/21/2022	Regular	0.00	10,500.00	187793
IN001125154	Invoice	04/06/2022	Leadership Essentials 03/25/22	0.00	10,500.00	
18474	LRS HOLDINGS, LLC	04/21/2022	Regular	0.00	961.78	187794
00004944780	Invoice	03/31/2022	Garbage Dumpster for SS 1801 Sunset Rd	0.00	475.00	
0004945019	Invoice	03/31/2022	1201 Park Ave W April 2022	0.00	363.56	
PS446679	Invoice	04/07/2022	Pit Stop Rental 03/24/22-04/07/22	0.00	123.22	
19763	MICHAEL WEINBERG	04/21/2022	Regular	0.00	98.50	187795
1514368	Invoice	04/14/2022	Refund	0.00	98.50	
17710	MNJ TECHNOLOGIES DIRECT, INC	04/21/2022	Regular	0.00	2,079.80	187796
0003836970	Invoice	04/07/2022	Caitlin Tablet	0.00	957.06	
0003837364	Invoice	04/10/2022	Tablet Warranty for Caitlin	0.00	184.46	

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
0003837561	Invoice	04/11/2022	Amy + Caitlin	0.00	938.28	
11860	MUTUAL ACE HARDWARE	04/21/2022	Regular	0.00	28.64	187797
616098	Invoice	03/18/2022	Supplies	0.00	28.64	
13604	NORTH SHORE GAS	04/21/2022	Regular	0.00	412.32	187798
031722 06022257...	Invoice	03/17/2022	1390 Sunset Rd 02/12/22-03/14/22	0.00	101.09	
040722 06081976...	Invoice	04/07/2022	1801 Sunset Rd 03/02/22-04/01/22	0.00	311.23	
19758	NORTH SHORE UNIVERSITY HEALTH SY	04/21/2022	Regular	0.00	100.00	187799
1512034	Invoice	04/11/2022	Refund	0.00	100.00	
12015	PATCH 22 LTD.	04/21/2022	Regular	0.00	1,300.00	187800
041522	Invoice	04/15/2022	Ponies for pony rides	0.00	1,300.00	
19762	PROFESSIONAL GRAPHICS	04/21/2022	Regular	0.00	1,602.33	187801
A0009443	Invoice	04/11/2022	HNC Replace Panel	0.00	1,602.33	
19764	RYAN HERRICK	04/21/2022	Regular	0.00	125.00	187802
041522	Invoice	04/15/2022	Day of Yoga Music	0.00	125.00	
16459	SANTO SPORT STORE	04/21/2022	Regular	0.00	267.50	187803
707735	Invoice	03/24/2022	1 Short, 1 Demarini Bag	0.00	93.00	
707737	Invoice	03/24/2022	2 Hoodys, 1 Jersey	0.00	118.50	
707804	Invoice	03/31/2022	1 Hoody	0.00	56.00	
19759	SPENCER WELDING SERVICE	04/21/2022	Regular	0.00	95.00	187804
041422	Invoice	04/14/2022	Welding of RCHP Fitness cart	0.00	95.00	
18411	STUDIO E 16, LLC	04/21/2022	Regular	0.00	450.00	187805
SVGC_2022	Invoice	03/22/2022	2022 Sunset Valley TV Commercial	0.00	450.00	
18365	TA'AM TEVA	04/21/2022	Regular	0.00	250.00	187806
1514530	Invoice	04/14/2022	Refund	0.00	250.00	
19761	ULTIMATE SCHOOL OF GUITAR	04/21/2022	Regular	0.00	1,206.40	187807
720	Invoice	04/14/2022	Winter piano lessons	0.00	1,206.40	
17590	V3 CONSTRUCTION GROUP LTD	04/21/2022	Regular	0.00	1,110.00	187808
322271	Invoice	04/08/2022	Millard Bluff Final Design + Permit	0.00	1,110.00	
10650	WOODHOUSE TINUCCI ARCHITECTS LL	04/21/2022	Regular	0.00	53,147.76	187809
02-5278	Invoice	04/07/2022	Centennial Ice Arena Renovation Services	0.00	53,147.76	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	42	30	0.00	154,573.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	42	30	0.00	154,573.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	154,573.00
			<u>154,573.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03078 - Bank Draft 03/25/22 Payroll

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	03/25/2022	Bank Draft	0.00	350.00	DFT0003405
032522 ICMA Roth	Invoice	03/25/2022	03/25/22 ICMA ROTH	0.00	350.00	
11177	ILL MUNICIPAL RETIREMENT FUND	03/25/2022	Bank Draft	0.00	8,958.57	DFT0003406
032522 IMRF VOL...	Invoice	03/25/2022	03/25/22 IMRF VOL ADD'L	0.00	8,958.57	
11177	ILL MUNICIPAL RETIREMENT FUND	03/25/2022	Bank Draft	0.00	25,272.45	DFT0003407
032522 IMRF-EE	Invoice	03/25/2022	03/25/22 IMRF-EE	0.00	25,272.45	
11177	ILL MUNICIPAL RETIREMENT FUND	03/25/2022	Bank Draft	0.00	4,829.84	DFT0003408
032522 IMRF-ER	Invoice	03/28/2022	03/25/22 IMRF-ER	0.00	4,829.84	
11161	ICMA RETIREMENT TRUST #302037	03/25/2022	Bank Draft	0.00	4,332.30	DFT0003409
032522 ICMA 457	Invoice	03/25/2022	03/25/22 ICMA 457	0.00	4,332.30	
10058	AFLAC	03/25/2022	Bank Draft	0.00	478.80	DFT0003410
032522 AFLAC	Invoice	03/25/2022	03/25/22 AFLAC	0.00	478.80	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	6	6	0.00	44,221.96
EFT's	0	0	0.00	0.00
	6	6	0.00	44,221.96

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2022	44,221.96
			<hr/>
			44,221.96



Park District of Highland Park, IL

Check Register

Packet: APPKT03083 - 04/08/22 Payroll Bank Draft

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	04/08/2022	Bank Draft	0.00	350.00	DFT0003448
040822 ICMA Roth	Invoice	04/08/2022	ICMA Roth #705568	0.00	350.00	
11161	ICMA RETIREMENT TRUST #302037	04/08/2022	Bank Draft	0.00	4,335.92	DFT0003449
040822 ICMA 457	Invoice	04/08/2022	ICMA 457 #302037	0.00	4,335.92	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,685.92
EFT's	0	0	0.00	0.00
	2	2	0.00	4,685.92

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	4,685.92
			<hr/>
			4,685.92



Park District of Highland Park, IL

Check Register

Packet: APPKT03084 - 04/08/22 Bank Draft Quadient

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18904	QUADIENT FINANCE USA, INC	04/08/2022	Bank Draft	0.00	120.72	DFT0003450
032722- Equipme..	Invoice	04/08/2022	Quadient equipment Rental	0.00	120.72	
18904	QUADIENT FINANCE USA, INC	04/08/2022	Bank Draft	0.00	500.00	DFT0003451
032722	Invoice	04/08/2022	Quadient Payment postage	0.00	500.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	620.72
EFT's	0	0	0.00	0.00
	2	2	0.00	620.72

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	620.72
			<hr/>
			620.72



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	57.75	DFT0003453
3368204A	Invoice	04/14/2022	Health Equity HCFSA	0.00	57.75	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	11.55	DFT0003454
3368204C	Invoice	04/14/2022	Health Equity HCDCFSA	0.00	11.55	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	104.57	DFT0003455
3489223	Invoice	04/14/2022	04/14/22 Health Equity HCFSA	0.00	104.57	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	418.07	DFT0003456
3538026	Invoice	04/14/2022	04/14/22 Health Equity HCFSA	0.00	418.07	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	309.51	DFT0003457
3559543B	Invoice	04/14/2022	04/14/22 Health Equity DCFSA	0.00	309.51	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	98.00	DFT0003458
3559543A	Invoice	04/14/2022	04/14/22 Health Equity HCFSA	0.00	98.00	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	3.85	DFT0003459
3582270B	Invoice	04/14/2022	04/14/22 Health Equity DCFSA	0.00	3.85	
19658	HEALTHEQUITY INC	04/18/2022	Bank Draft	0.00	57.75	DFT0003460
3582270A	Invoice	04/14/2022	Health Equity HCFSA	0.00	57.75	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	11.55	DFT0003461
3582270C	Invoice	04/14/2022	04/14/22 Health Equity HCDCFSA	0.00	11.55	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	198.89	DFT0003462
3596122	Invoice	04/14/2022	04/14/22 Health Equity HCFSA	0.00	198.89	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	192.30	DFT0003463
3618699B	Invoice	04/14/2022	Health Equity DCFSA	0.00	192.30	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	32.12	DFT0003464
3618699A	Invoice	04/14/2022	04/14/22 Health Equity HCFSA	0.00	32.12	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	395.43	DFT0003465
3640957	Invoice	04/14/2022	Health Equity HCFSA	0.00	395.43	
19658	HEALTHEQUITY INC	04/14/2022	Bank Draft	0.00	3.85	DFT0003466
3368204B	Invoice	04/14/2022	04/14/22 Health Equity DCFSA	0.00	3.85	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	14	14	0.00	1,895.19
EFT's	0	0	0.00	0.00
	14	14	0.00	1,895.19

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	1,895.19
			<hr/>
			1,895.19



Park District of Highland Park, IL

Check Register

Packet: APPKT03090 - 04/18/22 Bank Draft Health Equity

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	04/18/2022	Bank Draft	0.00	192.31	DFT0003467
36666575A	Invoice	04/18/2022	04/18/22 Health Equity DCFSA	0.00	192.31	
19658	HEALTHEQUITY INC	04/18/2022	Bank Draft	0.00	238.02	DFT0003468
36666575B	Invoice	04/18/2022	04/18/22 Health Equity HCFS A	0.00	238.02	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	430.33
EFT's	0	0	0.00	0.00
	2	2	0.00	430.33

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	430.33
			<hr/>
			430.33



Park District of Highland Park, IL

Check Register

Packet: APPKT03091 - 04/20/22 Bank Draft-Sales Tax

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 11188	ILLINOIS DEPT OF REVENUE	04/20/2022	Bank Draft	0.00	145.00	DFT0003469

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	145.00
EFT's	0	0	0.00	0.00
	1	1	0.00	145.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	145.00
			<hr/>
			145.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03099 - 04/22/22 Bank Draft ICMA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	04/22/2022	Bank Draft	0.00	250.00	DFT0003470
042222 ICMA Roth	Invoice	04/22/2022	04/22/22 ICMA -Roth	0.00	250.00	
11161	ICMA RETIREMENT TRUST #302037	04/22/2022	Bank Draft	0.00	4,169.05	DFT0003471
042222 ICMA 457	Invoice	04/22/2022	04/22/22 ICMA 457	0.00	4,169.05	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,419.05
EFT's	0	0	0.00	0.00
	2	2	0.00	4,419.05

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2022	4,419.05
			<hr/>
			4,419.05

Vendor Name	Item Total	Item Description
AUTO PAYMENT DEDUCTIO	\$129,647.89	AUTO PAYMENT DEDUCTION - Credit
PP CHARMMDFOUN	\$500.00	Charmm'd Leadership Academy
THE HOME DEPOT #1926	\$72.11	Hardware for picnic tables
CRAFTWOOD LUMBER & H/	\$106.54	Floating Dock
AMZN MKTP US JQ5WS1ZY:	\$21.98	Flint and steel
CVS/PHARMACY #05960	\$16.96	Candy prizes
JEWEL OSCO 3459	\$38.43	Smores, gelatin
AMZN MKTP US 1W17G7YI1	\$47.64	compasses
AMZN MKTP US JQ5WS1ZY:	\$41.96	Water containers, tent stakes
FSP LEMONT QUARRIES AC	\$200.85	Climb and Zipline Activity
FH KOSIRS RAPID RAFTS	\$765.00	White Water Rafting and Camping Trip
CRAFTWOOD LUMBER & H/	\$7.98	Team Building exercise supplies
BURRIS EQUIPMENT CO.	\$222.07	Parts for Trackloader
BURRIS EQUIPMENT CO.	(\$222.07)	Parts for Trackloader
AMZN MKTP US 1I5MB4R32	\$9.99	Sanding belts
AMZN MKTP US 1W10N8MTI	\$20.46	safety glasses,work Gloves.
AMZN MKTP US 1I7MH7RV2	\$23.54	Gloves,Safety glasses
AMZN Mktp US 1W7R80SQ1	\$115.97	dog waste can
WM SUPERCENTER #1735	\$9.70	Art Room supplies
WM SUPERCENTER #1735	\$12.61	ParkSchool Art supplies
DOLLAR TREE	\$7.50	Amazing Art class supplies
MUTUAL ACE HARDWARE &	\$51.98	Fuel
MUTUAL ACE HARDWARE &	\$48.08	Fuel-chainsaw
MUTUAL ACE HARDWARE &	\$24.76	Mutual Purchase
DTV DIRECTV SERVICE	\$278.99	DTV DIRECTV SERVICE -Cable
IN SOUND OF MUSIC SYS	\$76.00	ASCAP Music License
AMZN MKTP US BQ20Q6V63	\$78.45	AMZN MKTP US BQ20Q6V63 - Office supplies
AMZN Mktp US 522R146Y3	\$24.98	AMZN Mktp US 522R146Y3 - Office supplies
AMAZON.COM 1I43G2AN1 A	\$8.78	AMAZON.COM office supplies colored paper
AMZN MKTP US 1W0FF2FJ0	\$176.77	Office supplies
AMAZON.COM 1W0D07690 /	\$44.18	office supplies
MARATHON SPORTSWEAR	\$375.00	Marathon Sportswear- Membership uniforms
MARATHON SPORTSWEAR	\$295.00	Marathon Sportswear - Trainer uniforms
IN THE MULCH CENTER L	\$240.00	Woodchip Disposal
CYGANY INC	\$496.00	Dog Bags
MARK VEND CO	\$15.18	Vending Machines - Parks
AMZN Mktp US Q52P32RE3	\$14.34	Notepads
NOR NORTHERN TOOL	\$39.99	Membership Renewal Fee
ULINE SHIP SUPPLIES	\$331.73	Garbage Pickers
THE HOME DEPOT #1926	\$50.80	Poles for Signs at Preserve
WWW.NORTHERNSAFETY.(\$257.88	Ear Plugs
AMAZON.COM DK0F99NO3 /	\$239.95	Chainsaw/Chipping Helmets
MARK VEND CO	\$5.07	Vending Machines - Golf
AMZN MKTP US GD2AY60F3	\$7.99	Dr Suess Birthday
AMAZON.COM EW69W2B63	\$127.99	Dr Suess Birthday
AMZN MKTP US BI0LD4DQ3	\$67.59	Office Supplies
AMZN MKTP US AMZN.COM,	(\$52.89)	Amazon Return
AMZN MKTP US 5Y8GF5FX3	\$66.59	Dr Suess Birthday
AMAZON.COM 1I78L1AZ0 A	\$12.96	Dr Suess Birthday
AMZN MKTP US 1I4O02JC2	\$34.09	Dr Suess Birthday
PARTY CITY 168	\$26.40	Dr Suess Birthday

MAIN EVENT-HOFFMAN EST	\$94.75	Adventure Camp
AMZN MKTP US 1W6FI2XW1	\$23.22	Mad Hatter Tea Party
MailChimp	\$265.00	monthly fee
ANIMOTO INC	\$264.00	annual fee
DROPBOX P2T5VGFVKGF4	\$11.99	monthly fee
IN THE LOCAL MOMS NET	\$150.00	online advertising
IN THE LOCAL MOMS NET	\$300.00	online advertising
IN THE LOCAL MOMS NET	\$600.00	online advertising
CVS/PHARMACY #04787	\$9.87	water
CVS/PHARMACY #04787	\$28.52	Water, Office supplies
AMAZON.COM 1W1EP7PG1	\$493.30	First aide
AMZN MKTP US 1W15X3J60	\$374.50	First aide
TEAMSNAP.COM	\$9.99	basketball scheduling
ONE DAY SHOOTOUTS	\$299.00	Travel Basketball
KESSEL HEAT	\$275.00	basketball Tournament
PIEROS PIZZA - MOTO	\$81.41	Pizza for basketball Party
CRAFTWOOD LUMBER & H/A	\$9.12	Hardware for installing Teak Benches
U OF I CROP SCIENCE	\$45.00	Herbicide License Training Rgrill
HEY AND ASSOCIATES INC	\$577.50	Construction Phase Services Preserve
CRAFTWOOD LUMBER & H/A	\$335.00	Blacktop Repair for Parking Lots
TLF LOCKERS FLOWERS	\$100.59	TLF LOCKERS FLOWERS - sympathy bouquet Dan Frid
TLF FLORAL GARDENS INC	\$104.99	TLF FLORAL GARDENS INC - sympathy bouquet Tom L
TLF FLORAL GARDENS INC	(\$7.04)	TLF FLORAL GARDENS INC - Credit for taxes
ILLINOIS ASSOC OF PARK	\$404.00	IAPD - L. Gogola & J. Freeman Legislative Conference
ILLINOIS ASSOC OF PARK	\$410.00	IAPD - B. Romes & J. Smith Legislative Conference
MARK VEND CO	\$228.00	MARK VEND CO - bulk coffee order - all staff wrc
AMZN MKTP US 1W79M6FP(\$177.52	AMZN MKTP - Office supplies for WRC
AMAZON.COM 1I89042O2 A	\$16.39	AMAZON.COM purchase - wrc office supplies
AMZN MKTP US 1W03P3E50	\$5.87	AMZN MKTP - purchase wrc office supplies
IPRA	\$279.00	IPRA - Membership Shelby Mephram
SUPREME COURTS	\$135.00	Shootout for Girls Feeder Basketball
JEWEL OSCO 3459	\$89.46	Gatorades for House Basketball
TARGET 00011684	\$51.92	Gatorades for House Basketball Leagues
JEWEL OSCO 3475	\$71.84	Gatorades for House Basketball Leagues
ULTIMATE NINJAS LIBERT	\$100.00	Field Trips Deposit-JV and Varsity Ult Ninjas
PARK DISTRICT OF HIGHL	\$1.00	POS Test
PARK DISTRICT OF HIGHL	\$1.00	POS Test
AMZN MKTP US 1I2A81PP2	\$85.96	USB-C Chargers (6) iPad Chargers (6)
AMAZON.COM 1I9AM7XI2 A	\$130.91	Keyboards (3) Webcam and speakers
AMZN MKTP US KH36G2LQ3	\$18.82	iPhone Case
AMZN MKTP US 5L54L39W3	\$11.04	iPhone Case
ZOOM.US 888-799-9666	\$114.95	Zoom Monthly
Chicago Communications	\$67.20	Avigilon License Upgrade
ZOHO-MANAGEENGINE SEF	\$239.50	Facility, Parks, Registration, IT Help Desk
GOOGLE GSUITE_pdhp.or	\$5.99	Google Apps - Monthly
IN STORMWIND LLC	\$2,490.00	Training Subscription - 2 Years (Bryant)
AMZN MKTP US 1I1XH7042	\$374.22	Monitors & Cables for Amalia
ZOHO-MANAGEENGINE SEF	\$95.80	Facility, Parks, Registration, IT Help Desk
Chicago Communications	\$604.80	Avigilon License Upgrade
ZOHO-MANAGEENGINE SEF	\$263.45	Facility, Parks, Registration, IT Help Desk
ANDERSON LOCK CO	\$1,293.35	POGO - Door Repaid
APPLE.COM/US	\$399.00	Ryca's MacBook Pro Warranty

APPLE.COM/US	\$4,142.69	Ryca's MacBook Pro
ZOHO-MANAGEENGINE SEF	\$143.70	Facility, Parks, Registration, IT Help Desk
AMZN Mktp US QR5E797V3	\$1,385.98	Kris & Natalie - Electric Stand Up Desk
ZOHO-MANAGEENGINE SEF	\$455.05	Facility, Parks, Registration, IT Help Desk
ZOHO-MANAGEENGINE SEF	\$95.80	Facility, Parks, Registration, IT Help Desk
ZOHO-MANAGEENGINE SEF	\$95.80	Facility, Parks, Registration, IT Help Desk
APPLE.COM/US	\$609.00	iPad with Wifi & Cellular
APPLE.COM/US	\$609.00	iPad with Wifi & Cellular
APPLE.COM/US	\$69.00	iPad Apple Care
APPLE.COM/US	\$69.00	iPad Apple Care
APPLE.COM/US	\$609.00	iPad with Wifi & Cellular
APPLE.COM/US	\$609.00	iPad with Wifi & Cellular
APPLE.COM/US	\$609.00	iPad with Wifi & Cellular
APPLE.COM/US	\$69.00	iPad Apple Care
APPLE.COM/US	\$69.00	iPad Apple Care
APPLE.COM/US	\$609.00	iPad with Wifi & Cellular
APPLE.COM/US	\$69.00	iPad Apple Care
APPLE.COM/US	\$69.00	iPad Apple Care
APPLE.COM/US	\$1,158.00	iPad with Wifi & Cellular
APPLE.COM/US	\$118.00	iPad Apple Care
ZOHO-MANAGEENGINE SEF	\$23.95	Facility, Parks, Registration, IT Help Desk
ZOHO-MANAGEENGINE SEF	\$23.95	Facility, Parks, Registration, IT Help Desk
Chicago Communications	\$268.80	Avigilon License Upgrade
ZOHO-MANAGEENGINE SEF	\$23.95	Facility, Parks, Registration, IT Help Desk
APPLE.COM/US	\$1,347.00	iPads for Rosewood
APPLE.COM/US	\$177.00	iPad Apple Care
Chicago Communications	\$67.20	Avigilon License Upgrade
ZOHO-MANAGEENGINE SEF	\$23.95	Facility, Parks, Registration, IT Help Desk
Chicago Communications	\$67.20	Avigilon License Upgrade
ZOHO-MANAGEENGINE SEF	\$23.95	Facility, Parks, Registration, IT Help Desk
Chicago Communications	\$268.80	Avigilon License Upgrade
ZOHO-MANAGEENGINE SEF	\$167.65	Facility, Parks, Registration, IT Help Desk
ZOHO-MANAGEENGINE SEF	\$47.90	Facility, Parks, Registration, IT Help Desk
APPLE.COM/US	\$69.00	iPad Apple Care
APPLE.COM/US	\$479.00	iPad with Wifi
Chicago Communications	\$672.00	Avigilon License Upgrade
ZOHO-MANAGEENGINE SEF	\$47.90	Facility, Parks, Registration, IT Help Desk
Chicago Communications	\$3,696.00	Avigilon License Upgrade
ZOHO-MANAGEENGINE SEF	\$143.70	Facility, Parks, Registration, IT Help Desk
ZOHO-MANAGEENGINE SEF	\$95.80	Facility, Parks, Registration, IT Help Desk
ZOHO-MANAGEENGINE SEF	\$47.90	Facility, Parks, Registration, IT Help Desk
Chicago Communications	\$940.80	Avigilon License Upgrade
ZOHO-MANAGEENGINE SEF	\$119.75	Facility, Parks, Registration, IT Help Desk
APPLE.COM/US	\$1,347.00	iPads for Heller
APPLE.COM/US	\$177.00	iPad Apple Care
Chicago Communications	\$67.20	Avigilon License Upgrade
ZOHO-MANAGEENGINE SEF	\$143.70	Facility, Parks, Registration, IT Help Desk
APPLE.COM/US	\$479.00	iPad with Wifi & Cellular
APPLE.COM/US	\$69.00	iPad Apple Care
ZOHO-MANAGEENGINE SEF	\$71.85	Facility, Parks, Registration, IT Help Desk
CRAFTWOOD LUMBER & H/A	\$44.99	Paint for Garbage cans
SHERWIN WILLIAMS 70190	\$53.28	Paint for music room

JEWEL OSCO 3459	\$6.45	Saplings Supplies
JEWEL OSCO 3459	\$11.47	Saplings Supplies
JEWEL OSCO 3459	\$9.49	Saplings Supplies
TARGET 00011684	\$32.47	Saplings Supplies
AMAZON.COM PA0WH9293 ,	\$4.98	Saplings Supplies
AMZN MKTP US R07G34RF3	\$19.72	Saplings Supplies
HOBBY-LOBBY #0195	\$29.58	Saplings Supplies
STAPLES 00116616	\$9.79	Saplings Supplies
TARGET 00011684	\$20.78	Saplings Supplies
HOBBY-LOBBY #0195	\$27.41	Saplings Supplies
TARGET 00011684	\$6.87	Sapling Supplies
AMZN MKTP US 1B6TE32N2	\$28.97	Saplings Supplies
AMZN MKTP US AMZN.COM,	(\$9.86)	Saplings Supplies
AMZN MKTP US AMZN.COM,	(\$9.86)	Saplings Supplies
JEWEL OSCO 3459	\$13.96	Saplings Supplies
AMAZON.COM 1I3935810 A	\$54.26	Saplings Supplies
AMZN MKTP US 1W4450E11	\$32.44	Saplings Supplies
JEWEL OSCO 3459	\$25.82	Saplings Supplies
CRAFTWOOD LUMBER & H/	\$37.46	Reciprocating Blades wrench and bit holder
CRAFTWOOD LUMBER & H/	\$28.98	Paint Thinner
THE HOME DEPOT #1926	\$327.74	Lumber for Picnic Tables
THE HOME DEPOT #1926	\$34.55	Hardware for picnic tables
THE HOME DEPOT #1926	\$410.75	Lumber for picnic tables
THE HOME DEPOT #1926	\$490.32	Lumber for Picnic tables
MUTUAL ACE HARDWARE &	\$8.12	Split Lockwashers
THE HOME DEPOT #1926	\$97.96	Hardware for picnic tables
THE HOME DEPOT #1926	\$165.30	Hardware for picnic tables
THE HOME DEPOT #1926	\$118.26	Picnic Table Lumber
THE HOME DEPOT #1926	\$17.36	Lumber for picnic tables
READYREFRESH BY NESTLI	\$78.97	Water
MUTUAL ACE HARDWARE &	\$92.83	Picnic Table Hardware
THE HOME DEPOT #1926	\$266.72	Wood and Hardware for picnic tables
THE HOME DEPOT #1926	\$85.55	Wood and Hardware for Picnic Tables
MENARDS 3327	\$167.20	Floating Dock
CRAFTWOOD LUMBER & H/	\$6.19	Floating Dock
WWP SMITHEREEN PEST M	\$64.00	WWP SMITHEREEN PEST MA - Purchase pest control
JORSON AND CARLSON CO	\$39.26	JORSON AND CARLSON COM - Purchase - Zam blade
JORSON AND CARLSON CO	\$720.00	JORSON AND CARLSON COM - 3 replacement blades f
JORSON AND CARLSON CO	\$39.26	JORSON AND CARLSON COM - Purchase - Zam blade
AIRPHX.COM	\$844.85	AIRPHX.COM - Purchase- Annual tune-up kit for Airphx t
THE HOME DEPOT #1926	\$47.96	thermostats
THE HOME DEPOT #1926	\$104.48	gutter
CRAFTWOOD LUMBER & H/	\$17.18	water lines
MUTUAL ACE HARDWARE &	\$49.08	Solder
THE HOME DEPOT #1926	\$52.00	faucet
AMZN MKTP US 1I05A82D0	\$113.08	thermocouple
MUTUAL ACE HARDWARE &	\$12.93	lighters
AMZN MKTP US 1W1Q45X31	\$77.94	thermopile
THE TRANE COMPANY	(\$1,016.00)	THE TRANE COMPANY - Credit
THE HOME DEPOT #1926	\$26.54	6 inch round duct y
MUTUAL ACE HARDWARE &	\$50.84	4 inch b vent
AMAZON.COM NT9K75VM3 /	\$15.46	pressure gauge

MUTUAL ACE HARDWARE &	\$7.11	plug
MUTUAL ACE HARDWARE &	\$5.16	plug
GRAINGER	\$73.07	water fountain repair kit
AMZN MKTP US 5S3U64G23	\$169.95	heat cable
MENARDS 3327	\$77.88	sch 80 pipe
GRAINGER	\$66.16	pushbar
MUTUAL ACE HARDWARE &	\$25.86	keys
IDLEWOOD ELECTRIC SUPP	\$203.76	light bulbs
SUPPLYHOUSE.COM	\$22.83	capacitors
GRAINGER	\$685.76	filters
GRAINGER	\$170.05	motor
BATTERIES PLUS #0457	\$52.52	batteries
IPRA	\$80.00	Supervisor Symposium
AMZN MKTP US ZE9622SP3	\$49.95	Paper screens
BOUNDLESS ADVENTURES	\$358.70	BOUNDLESS ADVENTURES Trekkers
DNR LICENSE OR CAMP SA	\$62.35	Chain O'Lakes campsite
SQ WEST ROCK	\$250.00	West Rock Wake boarding
NRPA OPERATING	\$65.00	NRPA OPERATING - AMY MURRIN CPRP RENEWAL
CRAFTWOOD LUMBER & H/	\$7.17	CRAFTWOOD LUMBER & HAR FACILITY KEYS
MARIANOS #518	\$38.95	MARIANOS-STEPHANIE FAREWELL AND THANK YOU
POTBELLY #42	\$289.95	STEPHANIE THANK YOU - POTBELLY STAFF LUNCH
AMZN MKTP US 347BT8S93	\$23.49	Office supplies
AMZN MKTP US 1B8EW1181	\$45.63	Office supplies
AMZN MKTP US AMZN.COM,	(\$34.99)	Credit for returned supplies
AMZN MKTP US 1W20J7OD1	\$59.94	Office supplies
MICHAELS #9490	\$70.92	Frames for office
AMERICAN OUTFITTERS LT	\$42.00	Staff attire
AMERICAN OUTFITTERS LT	\$133.00	Staff attire
AMZN MKTP US 1B8EW1181	\$87.48	Piano Benches
AMZN MKTP US 9E2297243	\$26.97	Workshop supplies
AMZN MKTP US AMZN.COM,	(\$26.97)	Credit for return
PARTY CITY 168	\$74.51	Workshop supplies
BOUNDLESS ADVENTURES	\$907.55	Field Trip for Athletics
BOUNDLESS ADVENTURES	\$325.13	Field Trip for CIT
GK PREMIUM-ANNUAL	\$600.00	GreenKeeper Subscripction
U OF I CROP SCIENCE	\$45.00	Training General Standards Exam
PROCTORU INC.	\$12.00	General Standards Exam Staff
SITEONE LANDSCAPE SUPP	\$1,899.00	Spring Tulip Bulbs
SITEONE LANDSCAPE SUPP	\$294.57	Straw Blanket
NAPA AUTO PRTS HIGHLAN	\$83.70	Ball Washer Parts
REVELS TURF & TRACTOR	\$1,199.78	Equipment Maintenance Repair - John Deere
BURRIS EQUIPMENT CO.	\$320.45	Equipment Repair - Skid Steer
NAPA AUTO PRTS HIGHLAN	\$19.98	Oil Filter - Equipment Maintenance
NAPA AUTO PRTS HIGHLAN	\$169.57	Engine Oil - Equipment Maintenance
NAPA AUTO PRTS HIGHLAN	\$71.99	Tee Mower Battery - Equipment Maintenance
NAPA AUTO PRTS HIGHLAN	\$132.25	Greens Mower Hose - Equipment Repair
REINDERS SUSSEX CUSTO	\$1,939.34	Equipment Electrical Maintenance Repair - Toro 4500
REINDERS BUFFALO GROVI	\$652.10	Bedknives Blades for Greens Mower
SITEONE LANDSCAPE SUPP	\$537.67	Bentgrass Seed
SITEONE LANDSCAPE SUPP	\$1,850.00	Plant Protectant - Greens
SITEONE LANDSCAPE SUPP	\$1,975.00	Plant Protectant - Fairways and Tees
SAVATREE - TREE & L	\$850.00	Tree Pruning

ACUSHNET BILLTRUST	\$1,824.96	Golf Balls Pro Shop Resale
ACUSHNET BILLTRUST	\$2,065.31	Golf Balls Pro Shop Resale
REVELS TURF & TRACTOR	\$129.64	Equipment Parts - Rough Mower Range
Park District Risk Man	\$199.00	PDRMA Opland
MUTUAL ACE HARDWARE &	\$35.54	MUTUAL ACE HARDWARE & - Purchase
WWP ROSE PEST SOLUTIO	\$114.00	WWP ROSE PEST SOLUTION - Purchase
ZORO TOOLS INC	\$159.90	ZORO TOOLS INC - Purchase
GRAINGER	\$71.92	GRAINGER - Purchase
THE HOME DEPOT #1926	\$46.84	THE HOME DEPOT #1926 - Purchase
MUTUAL ACE HARDWARE &	\$19.41	MUTUAL ACE HARDWARE & - Purchase
MUTUAL ACE HARDWARE &	\$35.13	MUTUAL ACE HARDWARE & - Purchase
AMZN Mktp US AI6ZW9NO3	\$150.95	AMZN Mktp US AI6ZW9NO3 - Purchase
THE HOME DEPOT #1926	\$13.44	THE HOME DEPOT #1926 - Purchase
MUTUAL ACE HARDWARE &	\$9.39	MUTUAL ACE HARDWARE & - Purchase
ZORO TOOLS INC	\$140.25	ZORO TOOLS INC - Purchase
HALOGEN SUPPLY COMPAN	\$282.07	HALOGEN SUPPLY COMPANY - Purchase
HALOGEN SUPPLY COMPAN	\$676.08	HALOGEN SUPPLY COMPANY - Purchase
AT&T PAYMENT	\$49.98	Service from 02/05/22-03/04/22
AT&T PAYMENT	\$4.36	2/16/22-03/15/22
COMCAST BUSINESS	\$1,041.89	West Ridge
COMCAST CHICAGO	\$322.75	02/13/22-03/12/22 636 Ridge
AT&T PAYMENT	\$1.76	2/16/22-03/15/22
COMCAST BUSINESS	\$462.65	Planning
AVALON PETROLEUM	\$10,347.21	Fuel
AT&T PAYMENT	\$284.85	Service from 02/05/22-03/04/22
AT&T PAYMENT	\$4.83	2/16/22-03/15/22
COMCAST BUSINESS	\$1,019.69	Parks
COMCAST CHICAGO	\$233.70	701 Deer Creek Pkwy 01/20/22-03/19/22
BHFX #10	\$70.00	canon ipf8400
BHFX #10	\$20.00	Canon 8400 FMV Lease
BHFX #10	\$70.00	Ink Jet Service 01/01/22-01/31/22
AT&T PAYMENT	\$2.63	2/16/22-03/15/22
COMCAST BUSINESS	\$493.18	Comm
AT&T PAYMENT	\$655.30	Service from 02/05/22-03/04/22
AT&T PAYMENT	\$8.34	2/16/22-03/15/22
COMCAST BUSINESS	\$1,437.45	Rec Admin
AT&T PAYMENT	\$1.76	2/16/22-03/15/22
COMCAST BUSINESS	\$462.65	Registration
AT&T PAYMENT	\$15.40	Service from 02/05/22-03/04/22
AT&T PAYMENT	\$1.76	2/16/22-03/15/22
COMCAST BUSINESS	\$462.65	Athletics
AT&T PAYMENT	\$100.10	Service from 02/05/22-03/04/22
AT&T PAYMENT	\$0.44	2/16/22-03/15/22
COMCAST CHICAGO	\$299.85	service dates 02/09/22-03/08/22
COMCAST BUSINESS	\$330.80	Camps
AT&T PAYMENT	\$0.44	2/16/22-03/15/22
COMCAST BUSINESS	\$43.95	Special
AT&T PAYMENT	\$0.44	2/16/22-03/15/22
COMCAST BUSINESS	\$293.33	HCAP
AT&T PAYMENT	\$0.44	2/16/22-03/15/22
COMCAST BUSINESS	\$542.71	RW Interp
AT&T PAYMENT	\$0.44	2/16/22-03/15/22

COMCAST BUSINESS	\$542.71	RW Beach
COMCAST CHICAGO	\$209.90	8 Park Ave 01/19/22-03/18/22
AT&T PAYMENT	\$3.07	2/16/22-03/15/22
COMCAST BUSINESS	\$307.65	Centennial
AT&T PAYMENT	\$0.88	2/16/22-03/15/22
COMCAST BUSINESS	\$337.28	Golf Maint
MAGIC CARPET PRIDE	\$2,100.00	1390 Sunset Carpet, Tile and Grout
AT&T PAYMENT	\$0.88	2/16/22-03/15/22
COMCAST CHICAGO	\$151.85	Wifi Service 02/07/22-03/06/22
COMCAST BUSINESS	\$337.28	SVGC
AT&T PAYMENT	\$28.97	Service from 02/05/22-03/04/22
AT&T PAYMENT	\$2.63	2/16/22-03/15/22
COMCAST BUSINESS	\$862.21	Rec Center
AT&T PAYMENT	\$43.23	Service from 02/05/22-03/04/22
AT&T PAYMENT	\$1.76	2/16/22-03/15/22
COMCAST BUSINESS	\$375.31	RCHP Fitness
AT&T PAYMENT	\$0.88	2/16/22-03/15/22
COMCAST BUSINESS	\$287.40	RCHP Pool
COMCAST CHICAGO	\$57.88	701 Deer Creek Court 03/01/22-03/31/22
AT&T PAYMENT	\$2.19	2/16/22-03/15/22
COMCAST BUSINESS	\$1,217.29	Deer Creek
COMCAST CHICAGO	\$57.88	701 Deer Creek Pkwy 02/01/22-02/28/22
AT&T PAYMENT	\$71.05	Service from 02/05/22-03/04/22
AT&T PAYMENT	\$2.63	2/16/22-03/15/22
COMCAST BUSINESS	\$1,261.22	Heller
AT&T PAYMENT	\$69.09	Service from 02/05/22-03/04/22
AT&T PAYMENT	\$1.32	2/16/22-03/15/22
COMCAST CHICAGO	\$293.49	Service Dates 02/14/22-02/13/22 2205 SV Rd
COMCAST BUSINESS	\$131.85	HPGLC
IDLEWOOD ELECTRIC SUPP	\$22.64	POGO Light Bulbs
CRAFTWOOD LUMBER & H/	\$45.75	Sunset shelters and Timer Buttons
IDLEWOOD ELECTRIC SUPP	\$76.16	Rosewood IC Bath Light
CRAFTWOOD LUMBER & H/	\$27.07	Chiller and Water cooler repair
MUTUAL ACE HARDWARE &	\$23.12	CIA Electric Ballast
CRAFTWOOD LUMBER & H/	\$33.74	SV Light Install materials
IDLEWOOD ELECTRIC SUPP	\$66.20	Material for Rec center
IDLEWOOD ELECTRIC SUPP	\$672.00	Rec Center Stairwell lights
GRAINGER	(\$5.00)	GRAINGER - Credit
JEWEL OSCO 3459	\$47.98	Stephanie's Farwell Lunch
STARBUCKS STORE 02543	\$40.00	Mitch-Staff Development Workshop
AMZN MKTP US 1B9XH4IX1	\$35.99	Decal Box for PABF
MUTUAL ACE HARDWARE &	\$37.89	Supllies
MUTUAL ACE HARDWARE &	\$66.28	Supplies-Paint
NAPA AUTO PRTS HIGHLAN	\$29.38	Exact Fit Blade
AMZN MKTP US 1B8OL1GC2	\$75.03	Golf Learning center Supplies
AMZN Mktp US I41UT3G43	\$145.00	Coverall
AMZN Mktp US 1B5AA2II0	\$42.90	Golf Learning Center supplies
GROWER EQUIPMENT & SU	\$279.99	Echo Saw Sunset Valley
THE HOME DEPOT #1926	\$76.97	Tools Belt Sander and belts
CRAFTWOOD LUMBER & H/	\$5.60	Hardware for Preserve Water Caution
CRAFTWOOD LUMBER & H/	\$5.80	Hardware for Preserve Water Caution Signs
THE HOME DEPOT #1926	\$99.00	Cunniff Athletic Inside Kitchecn Faucet

HARBOR FREIGHT TOOLS 5	\$79.99	Ramp for stage West Ridge
CRAFTWOOD LUMBER & H/A	\$11.68	West Ridge Music Room Cove Base
MUTUAL ACE HARDWARE &	\$18.46	Shower Tower Fittings
NORTH SHORE FAUCETS	\$268.14	Rosewood Shower Tower
MENARDS 3327	\$664.54	Floating Dock Lumber
CRAFTWOOD LUMBER & H/A	\$8.84	Park Ave Floating dock
CRAFTWOOD LUMBER & H/A	\$51.61	Floating Dock
CRAFTWOOD LUMBER & H/A	\$20.89	Floating Dock
MENARDS 3327	\$225.54	Floating Dock
MENARDS 3327	\$29.99	Floating Dock
MENARDS 3327	\$279.70	Floating dock
NAPA AUTO PRTS HIGHLAN	\$74.95	Chainsaw Fuel Oil Mix
NAPA AUTO PRTS HIGHLAN	\$74.95	Chain Saws Gas
NAPA AUTO PRTS HIGHLAN	\$59.97	Oil Drain Tool
AMZN MKTP US FE7FD2063	\$53.52	Electric cords for garage
NAPA AUTO PRTS HIGHLAN	\$77.75	Tire Patches and Cement
NAPA AUTO PRTS HIGHLAN	\$57.87	Rubber Gloves
NAPA AUTO PRTS HIGHLAN	\$54.89	Rim Protector for Tire machine
NAPA AUTO PRTS HIGHLAN	\$70.82	Car Soap
NAPA AUTO PRTS HIGHLAN	\$51.54	All Trucks Antifreeze
NAPA AUTO PRTS HIGHLAN	\$43.66	Tools and Drill Bits
NAPA AUTO PRTS HIGHLAN	\$47.73	Truck #147 Taillight Left Side
NAPA AUTO PRTS HIGHLAN	\$30.78	Truck #820 Headlight
NAPA AUTO PRTS HIGHLAN	\$35.40	Truck #864 Wiper Blade
NAPA AUTO PRTS HIGHLAN	\$232.10	Truck #835 Oil and Filter
NAPA AUTO PRTS HIGHLAN	\$39.90	Truck #835 Rubber Sealant
NAPA AUTO PRTS HIGHLAN	\$34.68	Metal liquid Weld
NAPA AUTO PRTS HIGHLAN	\$35.99	Side Marker for big snow thrower
BURRIS EQUIPMENT CO.	\$148.58	Kubota Track Loader hydraulic fitting
AMZN Mktp US 6L0HW96M3	\$65.00	Kubota Truck Loader- Quick Coupler
AMZN Mktp US 0F1AK16W3	\$48.78	Carburetor for Grass seeder machine
AMZN MKTP US CE3GH52K3	\$66.99	Tool for Grass seeder machine
BURRIS EQUIPMENT CO.	\$133.94	Sod cutter Pulleys
NAPA AUTO PRTS HIGHLAN	\$32.87	Battery Filler
AMZN MKTP US 1I6GF22Z1	\$89.94	Echo String Trimmer Heads
AMZN MKTP US 1I6XV9QE2	\$36.96	John Deere Electric Gator Coil
NAPA AUTO PRTS HIGHLAN	\$67.22	Truck #128
NAPA AUTO PRTS HIGHLAN	\$45.30	Truck #828 Plow headlight
AMAZON.COM OX6ZP0E23 /	\$61.44	Light Bulbs for Revolving Lights
NAPA AUTO PRTS HIGHLAN	\$47.73	Back Light
NAPA AUTO PRTS HIGHLAN	\$154.47	Truck #131 Battery
NAPA AUTO PRTS HIGHLAN	\$147.43	Truck #130+128 Plow hose and oil
AMZN Mktp US PI6ZV9BE3	\$96.87	Plow Hoses
NAPA AUTO PRTS HIGHLAN	\$44.88	Truck #126 Wiper Blades
AMAZON.COM 1I9YQ6AZ0 A	\$53.10	Truck #126 Emergency Brake Tool
NAPA AUTO PRTS HIGHLAN	\$557.99	Truck #129 Front Wheel Bearings
AMAZON.COM 1B9Y74UF2 A	\$70.53	Tool for Truck #129
NAPA AUTO PRTS HIGHLAN	\$152.99	Truck # 129 Back Hub
NAPA AUTO PRTS HIGHLAN	\$143.19	Truck #129, 128 Taillights
NAPA AUTO PRTS HIGHLAN	\$47.73	Truck #129 Right Taillight
NAPA AUTO PRTS HIGHLAN	\$42.74	Truck #129 Sensor
NAPA AUTO PRTS HIGHLAN	\$93.64	Truck #124 V-Belt and Tensioner

AMZN Mktp US PS1F93VR3	\$63.96	PTO Belts ToroZ
AMZN Mktp US M200D8OU3	\$35.98	Deck Belts Toro Z
NAPA AUTO PRTS HIGHLAN	\$44.98	Toro Z Heat Coils
NAPA AUTO PRTS HIGHLAN	\$63.82	Toro Z
NAPA AUTO PRTS HIGHLAN	\$81.48	WD-40
JEWEL OSCO 3459	\$26.98	snacks for job fair
AEREX PEST CONTROL SEF	\$69.00	PEST CONTROL
AMZN MKTP US IA4IF5S53	\$35.00	ski boot insoles
AMAZON.COM 1B6010SS2 A	\$106.98	road sign
AMZN Mktp US 1B8651D92	\$59.99	road sign
AMZN MKTP US 1I0NE5B71	\$89.85	road sign
PROCTORU INC.	\$12.00	Proctor fee for herb test
ARTHUR CLESEN- LINCOLN	\$201.84	RoundUpCustom, Herb dye, herb flags
CRAFTWOOD LUMBER & H/	\$339.55	Blacktop Repair for Parking Lots
WPY National PELRA	\$230.00	Membership to PERLA for HR
COUNTRY KITCHEN	\$144.34	HR Director Interview/Lunch
MGMT ASSC OF IL	\$199.00	HR Source Training Conference
AMAZON.COM GT3BH4TX3 /	\$110.89	APPLE PENCIL (2ND GENERATION) PC
ILIPRA.ORG	\$305.00	ILIPRA.ORG -Job Posting Senior Accountant
NORTHSHORE PHYSICIAN	\$104.00	NORTHSHORE PHYSICIAN - pre employment screening
J2 EFAX SERVICES	\$16.95	EFAX SERVICES
USPS PO 1636120040	\$11.75	USPS Post office mailing of ACA forms
AMZN MKTP US 1I77K6WP0	\$21.99	AMZN - Office Folders
ILIPRA.ORG	\$305.00	ILIPRA.ORG - Job Posting Customer Experience Manag
ILIPRA.ORG	\$180.00	ILIPRA.ORG - Aquatics Supervisor Lakefront Post
OFFICESUPPLY.COM	\$263.72	Trash Bags,paper Towels,Toilet Paper CLR cleaner
OFFICESUPPLY.COM	\$351.53	Fabuloso,Gojo soap,Toilet Paper and Paper Towels
THINKVACUUMS.COM GROU	\$59.85	THINKVACUUMS.COM GROUT -Vacuum Bags
OFFICESUPPLY.COM	\$187.37	Floor pads and Trash Bags
OFFICESUPPLY.COM	\$328.91	Trash Bags, Multifold
OFFICESUPPLY.COM	\$61.82	Urinal Screens
OFFICESUPPLY.COM	\$52.86	Sign Holders
WAREHOUSE DIRECT	\$146.15	Custodial Supplies
WAREHOUSE DIRECT	\$183.30	Nitrile Gloves
WAREHOUSE DIRECT	\$362.63	Cleaning Supplies
STAPLES 00116616	\$15.58	Office Supplies
CRAFTWOOD LUMBER & H/	\$65.96	Pruning Tools
MUTUAL ACE HARDWARE &	\$77.67	Pruning shares
MUTUAL ACE HARDWARE &	\$38.83	Pruning Equipment
CRAFTWOOD LUMBER & H/	\$109.96	Pruning Tools
NAPA AUTO PRTS HIGHLAN	\$93.24	V-Belt and Tensioner
REINDERS SUSSEX CUSTO	\$390.38	Disc and Seal
AMAZON.COM HH3MD04R3	\$164.04	Carlisle Lawn and Garden Tire
NAPA AUTO PRTS HIGHLAN	\$40.36	Golf Course Cart parts
ABC PRINTING COMPANY	\$46.00	Employee Ambassador Printed Cards
WAVE - HARRIS CHAMBER	\$895.00	Ad Placement in Chamber Publication
THREADLESS	\$68.54	ParkShop Apparel Purchase
AMZN MKTP US VG6QN8M5:	\$81.54	Office Supplies - Standing Mats
CRAFTWOOD LUMBER & H/	\$2.39	Wire Brush
AMAZON.COM 1I9KF6DV2 A	\$99.37	landscape supplies
AMZN Mktp US 1I7BS22H2	\$36.50	landscape supplies
APPLE.COM/US	\$99.00	Apple store membership renewal for SVGC app

WWP ANDERSON PEST SOI	\$68.00	pest control
FOREUP - BILLING - MOT	\$590.00	POS software monthly payment
USPS PO 1636060035	\$23.20	stamps
EMPIRE COOLER SERVICE	\$150.00	monthly ice machine rental
The Webstaurant Store	(\$1.71)	glass for restaurant_credit
STAPLES 00116616	\$30.98	greeting card_card stock template
TLF SWANSONS BLOSSOM	\$75.00	flowers
AMZN MKTP US 1W1820IO1	\$22.09	picture frames for licenses
ANTIGUA ONLINE	\$906.40	staff outerwear
ACUSHNET BILLTRUST	\$231.91	golf club for pro shop
CALLAWAY	\$83.70	golf gloves for pro shop
ANTIGUA ONLINE	\$403.79	apparel for pro shop
COBRA-PUMA GOLF INC	\$639.50	apparel for pro shop
ACUSHNET BILLTRUST	\$136.71	golf bag for pro shop
ACUSHNET BILLTRUST	\$191.72	golf club for pro shop
CALLAWAY	\$167.40	golf gloves for pro shop
IN POWERBUG USA LLC	\$747.00	ball mark repair tool for pro shop
CALLAWAY	\$97.90	golf balls for pro shop
CALLAWAY	\$39.16	golf balls for pro shop
CALLAWAY	\$94.50	golf balls for pro shop
CALLAWAY	\$39.16	golf balls for pro shop
ACUSHNET BILLTRUST	\$912.48	gol
IN SIC PRODUCTS LLC	\$459.00	north shore amateur tee gift
IN SIC PRODUCTS LLC	\$1,500.00	north shore amateur tee gift
IN SIC PRODUCTS LLC	\$1,110.00	north shore amateur tee gift
DTV DIRECTV SERVICE	\$184.98	Direct TV
JEWEL OSCO 3459	\$38.20	Refreshments
AMZN MKTP US RF3IL1PW3	\$13.99	Wristbands
MEETMAKER COM	\$838.35	Gymnastics Meet Entry Fee
TARGET 00010702	\$24.16	Mighty Oaks Supplies
WAL-MART #3893	\$33.48	Mighty Oaks Supplies
AMAZON.COM 5P5SD6AS3 /	\$7.99	Saplings Supplies
AMAZON.COM 1I38M8AJ1 A	\$28.68	Mighty Oaks Supplies
TEACHERSPAYTEACHERS.(\$9.95	Mighty Oaks Supplies
AMZN MKTP US F325K58X3	\$41.99	Mighty Oaks Supplies
WAL-MART #3893	\$53.14	Mighty Oaks Supplies
DOLLAR TREE	\$48.75	Mighty Oaks Supplies
TEACHERSPAYTEACHERS.(\$8.95	Mighty Oaks Supplies
DOLLAR TREE	\$7.50	Mighty Oaks Supplies
AMZN MKTP US 1I15P4QN2	\$115.98	Mighty Oaks Supplies
AMZN MKTP US 1W0DW9V7	\$77.25	Mighty Oaks Supplies
AMZN MKTP US 1W09L2PI0	\$45.96	Saplings Supplies
TEACHERSPAYTEACHERS.(\$43.95	Mighty Oaks Supplies
PP CHARMMDFOUN	\$500.00	ASchwartz Prof Development Leadership Academy
MUTUAL ACE HARDWARE &	\$24.04	36" Pick Up tool
SCHWAAB AR	\$20.61	Name Plates
USPS PO 1636060035	\$49.00	New Res Packet Mailing
PARTY CITY 168	\$34.00	Website Launch
MARIANOS #533	\$14.97	Website Launch
JEWEL OSCO 3475	\$34.47	Website Launch
PARTY CITY 168	\$12.80	Website Launch
THREADLESS	\$125.00	Park Shop Samples

CRAFTWOOD LUMBER & H/	\$64.47	Velcro Supplies
AMZN MKTP US 1W9E39QI0	\$17.97	Camera Lens Cover
SCHWAAB AR	\$10.34	Name Plates
K & M PRINTING CO MOTO	\$37.14	Recruitment Table Top Boards Camp
K & M PRINTING CO MOTO	\$37.14	Recruitment Table Top Boards Hidden Creek
K & M PRINTING CO MOTO	\$37.14	Recruitment Table Top Boards RW
K & M PRINTING CO MOTO	\$37.16	Recruitment Table Top Boards Golf Maintenance
K & M PRINTING CO MOTO	\$37.14	Recruitment Table Top Boards SVGC
K & M PRINTING CO MOTO	\$37.14	Recruitment Table Top Boards Rec Center
K & M PRINTING CO MOTO	\$37.14	Recruitment Table Top Boards Heller
AMZN MKTP US 1I9ZN03N1	\$8.99	hand sanitizer
ZOOM.US 888-799-9666	\$14.99	ZOOM
IPRA	\$80.00	Supervisor Symposium Registration
AMAZON.COM 6M6YS2IY3 A	\$55.13	fabuloso
AMAZON.COM D17ED8OG3 .	\$47.40	toilet paper
AMAZON.COM LA1ZN7BF3 A	\$35.99	trash bags
TARGET 00011684	\$33.99	step stool
AMZN MKTP US OT12R3KZ3	\$15.29	latex gloves
AMZN MKTP US I17CE0QC1	\$210.12	cleaning supplies
AMAZON.COM 1I51002N1 A	\$47.47	fabuloso
WAREHOUSE DIRECT	\$79.97	cleaning supplies
HOUSE OF RENTAL	\$254.29	spotlight for super saturday/sunday
AMZN MKTP US OP9IK1RB3	\$94.28	office supplies
AMAZON.COM 1T3CW9TW3	\$28.94	first aid supplies
AMZN MktP US 0H4EP5QJ3	\$39.95	skate laces
AMAZON.COM 1166385H3 A	\$59.99	steamer for ice show costumes
WEISSMAN'S THEATRICAL	\$24.12	ice show costume
REVDANCE.TENTH HOUSE	\$59.48	ice show costume
TARGET 00011684	\$29.00	garment racks
AMZN DIGITAL 1W3TN81U0	\$1.29	ice show music
AMZN DIGITAL 1W7LB6ST1	\$1.29	ice show music
AMZN DIGITAL 1W5LK8SR1	\$7.99	ice show music
AMZN DIGITAL 1W17692C1	\$3.87	ice show music
AMZN MKTP US 0Z3126903	\$54.52	Sprouts supplies
WHOLEFDS DRF 10116	\$21.96	Sprouts supplies
HOBBY-LOBBY #0195	\$10.94	Sprouts supplies
HOBBY-LOBBY #0195	\$24.94	Sprouts supplies
WHOLEFDS DRF 10116	\$9.98	Sprouts supplies
JEWEL OSCO 3459	\$32.42	Sprouts supplies
DOLLARTREE	\$3.75	Sprouts supplies
JEWEL OSCO 3459	\$17.96	Sprouts supplies
HOBBY-LOBBY #0195	\$67.66	Sprouts supplies
DOLLARTREE	\$18.75	Sprouts supplies
DOLLARTREE	\$7.50	Saplings Supplies
MUTUAL ACE HARDWARE &	\$44.36	Paint Supplies for Garbage cans
RONDOUT SERVICE CENTE	\$106.50	Safety Inspection
AMZN MKTP US Q30VM7MQ	\$32.50	Bulletin Board
AMZN MKTP US J67P59SP3	\$28.79	Office shelves
DOMINO'S 9183	\$57.31	Dinner for Kids Night Out
PARTY CITY 168	\$24.00	HeArts & Crafts supplies
Park District Risk Man	\$60.00	PDRMA Fall Protection & Prevention training - 3 staff
Park District Risk Man	\$70.00	PDRMA Chipper Safety training - 2 staff

Park District Risk Man	\$500.00	PDRMA Chainsaw Safety & Skills Practice - 5 staff
Park District Risk Man	\$70.00	PDRMA Mower Operations training - 2 staff
Park District Risk Man	\$70.00	PDRMA Trailer Towing Safety - 2 staff
Park District Risk Man	\$70.00	PDRMA Trailer Towing Safety - 2 staff
Park District Risk Man	\$70.00	PDRMA Ladder Safety - 2 staff
CONSERV FS INC	\$2,791.74	bulk salt
Little Tommy's Plumbin	\$165.00	Centennial RPZ
WCI ACCURATEDOCDEST	\$157.93	First Quarter shredding - Accurate
SNAP SNAP ADS	\$10.69	SnapChat Ads (March 3, 2022)
IN THE LOCAL MOMS NET	\$550.00	North Shore Moms (March & April Social Ad & Newsletter)
SNAP SNAP ADS	\$6.80	SnapChat Ads (March 5, 2022)
SNAP SNAP ADS	\$5.74	SnapChat Ads (March 4, 2022)
SNAP SNAP ADS	\$10.27	SnapChat Ads (March 6, 2022)
SNAP SNAP ADS	\$10.06	SnapChat Ads (March 5, 2022)
SNAP SNAP ADS	\$10.40	SnapChat Ads (March 6, 2022)
SNAP SNAP ADS	\$10.16	SnapChat Ads (March 4, 2022)
SNAP SNAP ADS	\$10.34	SnapChat Ads (March 5, 2022)
SNAP SNAP ADS	\$10.06	SnapChat Ads (March 6, 2022)
SNAP SNAP ADS	\$10.03	SnapChat Ads (March 7, 2022)
FACEBK 9V34QAXEW2	\$500.00	Facebook - Camp General, Recruitment, Early Bird
FACEBK K75S3CTFW2	\$500.00	Facebook Ads - Camp
FACEBK 3YCJ2DKFW2	\$9.97	Facebook Ads - Recruitment, Early Bird
AMAZON.COM PO2HO5NJ3 ,	\$12.74	White Out
WAREHOUSE DIRECT	\$16.13	Cardstock Paper- OFFICE SUPPLIES
WAREHOUSE DIRECT	\$39.66	post its and binder clips
YOUR ADVANTAGE II LT	\$242.00	Stringing Service
	\$129,647.89	

sharpening.
for Zamboni.
sharpening.



Park District of Highland Park, IL

Income Statement

Current Period Ending 03/31/2022

DISTRICT WIDE

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	412,989.79	218,553.51	1,525,444.70	949,417.42	576,027.28	2,795,872.75	330,527.54	897,785.61
110 - CAMPS	5,740.00	4,500.00	5,757.00	4,500.00	1,257.00	1,960,724.10	4,210.00	4,290.00
120 - LESSONS	34,457.80	34,059.65	135,146.26	122,504.47	12,641.79	471,319.00	48,099.85	169,732.20
130 - SPECIAL EVENTS	975.55	-238.36	1,483.40	10,764.25	-9,280.85	118,640.00	1,217.00	1,241.00
410 - TAX	70,803.77	6,774.00	124,867.52	23,949.00	100,918.52	13,826,335.90	9,711.18	36,589.80
420 - FEES & CHARGES	58,658.71	43,433.12	164,059.82	125,357.48	38,702.34	2,426,544.00	101,213.26	160,750.65
440 - MEMBERSHIPS	43,857.54	79,522.41	110,891.09	223,203.62	-112,312.53	1,230,080.00	35,479.39	112,858.26
450 - RENTALS	79,250.64	78,471.41	284,452.89	292,549.78	-8,096.89	1,442,465.20	77,958.03	193,630.62
460 - MERCHANDISING	2,528.29	4,944.19	21,427.89	12,372.77	9,055.12	114,913.50	3,346.26	4,214.54
470 - INTEREST INCOME	-1,070.49	499.80	-2,076.17	1,499.40	-3,575.57	6,000.00	905.07	2,900.79
480 - MISCELLANEOUS INCOME	19,534.38	205,765.78	51,528.68	217,854.96	-166,326.28	793,776.00	7,877.36	42,196.92
510 - OTHER INCOME	53.53	0.00	53.53	0.00	53.53	106,724.58	18,540.79	19,678.42
520 - BOND/DEBT PROCEEDS	812.04	0.00	1,678.84	0.00	1,678.84	0.00	163.94	563.10
Total Revenue:	728,591.55	676,285.51	2,424,715.45	1,983,973.15	440,742.30	25,293,395.03	639,249.67	1,646,431.91
Expense								
100 - PROGRAMS	149,994.48	159,108.71	435,310.25	426,417.03	-8,893.22	1,559,749.95	139,275.35	269,230.84
110 - CAMPS	3,400.86	4,206.13	14,631.63	12,682.90	-1,948.73	1,126,808.01	0.00	7,735.81
120 - LESSONS	22,362.83	22,354.83	54,438.44	69,910.98	15,472.54	267,389.33	29,626.79	80,575.64
130 - SPECIAL EVENTS	10,108.85	8,101.85	16,561.87	26,434.61	9,872.74	146,101.52	1,082.53	6,065.72
440 - MEMBERSHIPS	8,424.29	10,705.92	25,026.11	32,117.76	7,091.65	157,219.17	0.00	0.00
610 - SALARIES & WAGES	519,567.67	594,106.68	1,380,971.70	1,644,280.97	263,309.27	8,363,084.03	456,054.26	1,280,173.03
620 - CONTRACTUAL SERVICES	191,934.77	251,722.50	422,327.08	949,731.31	527,404.23	4,471,645.39	102,110.38	585,306.75
630 - INSURANCE	-20,302.24	200,295.45	304,671.35	380,119.50	75,448.15	2,376,181.41	88,833.41	231,173.53
640 - MATERIALS & SUPPLIES	36,661.75	33,356.81	61,185.08	79,177.05	17,991.97	518,906.30	24,376.09	38,864.02
650 - MAINTENANCE & LANDSCAPING CONTRACTS	36,081.77	62,868.70	68,983.05	100,355.98	31,372.93	447,428.72	27,596.43	43,250.51
660 - UTILITIES	36,286.46	75,988.86	156,727.89	198,105.37	41,377.48	926,073.41	71,507.03	135,181.99
670 - PENSION CONTRIBUTIONS	42,251.85	50,880.28	116,601.30	140,210.02	23,608.72	719,322.10	47,750.98	135,598.25
680 - COST OF GOODS SOLD	8,060.05	11,071.76	10,990.89	12,615.28	1,624.39	54,765.00	1,316.67	2,324.60
710 - DEBT RETIREMENT	475.00	0.00	950.00	0.00	-950.00	3,315,035.00	475.00	950.00
720 - CAPITAL OUTLAY	206,133.94	301,969.65	461,629.27	385,364.30	-76,264.97	10,760,955.00	42,243.48	3,722.24
Total Expense:	1,251,442.33	1,786,738.13	3,531,005.91	4,457,523.06	926,517.15	35,210,664.34	1,032,248.40	2,820,152.93
Report Total:	-522,850.78	-1,110,452.62	-1,106,290.46	-2,473,549.91	1,367,259.45	-9,917,269.31	-392,998.73	-1,173,721.02

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	-233,859.36	-426,688.91	-798,938.26	-1,198,633.05	399,694.79	-126,867.61	-302,827.36	-776,492.74
25 - SPECIAL RECREATION	-240.00	0.00	-240.00	0.00	-240.00	517,482.58	0.00	-346,768.16
29 - RECREATION	-61,584.06	-462,720.56	172,250.11	-725,632.06	897,882.17	3,121,446.02	-61,857.61	-58,102.47
60 - DEBT SERVICE	-475.00	0.00	-950.00	0.00	-950.00	-1,664,375.30	-475.00	-950.00
70 - CAPITAL PROJECTS	-226,692.36	-221,043.15	-478,412.31	-549,284.80	70,872.49	-11,764,955.00	-27,838.76	8,592.35
Report Total:	-522,850.78	-1,110,452.62	-1,106,290.46	-2,473,549.91	1,367,259.45	-9,917,269.31	-392,998.73	-1,173,721.02

Special rec and debt service are trending as expected.

General has a positive variance due to replacement taxes coming in much larger than budgeted. Additionally, salary, wages and insurance are under budget in several areas, including finance, parks and HR, as PDHP continues to be understaffed with several open positions. Contractual services are under budget in several areas, including professional fees, the Albion project is under budget by \$22,000 and is a timing difference, training and education due to many staff not attending the IPRA annual conference, computer expense coming in light, and minimal maintenance costs and staff development coming through.

Recreation favorable variance is inflated by several things, however baseball boys travel, next month's end, should show a \$10,000 surplus. Basketball grade 3-4 is doing well; it is expected that the \$10,000 surplus will carry through the year. Martial Arts has a surplus of \$23,000. At CIA, recreation program fees are \$100,000 above budget due to skating school and gymnastics having greater than expected attendance. Childhood enrichment program has exploded with an \$79,000 positive variance. Adult art has a \$14,000 surplus. New programs also came in with a \$14,000 surplus. Lessons are showing a surplus of \$12,000 due to learn to swim. Fees and charges are showing a surplus. \$20,000 of the favorable variance in miscellaneous income is due to the advertising/sponsorship from Highland Park Bank & Trust. Salaries, wages, insurance and pensions are under budget in several areas as PDHP continues to be understaffed with several open positions. Turf supplies are also under budget due to a slow start of the season. Equipment expenditures are under budget by \$12,000.

Capital is under budget and this is a timing difference that should correct itself by year-end.



Park District of Highland Park, IL

Income Statement

Current Period Ending 03/31/2022

01 -GENERAL FUND

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	70,803.77	6,774.00	124,867.52	23,949.00	100,918.52	5,894,569.01	9,711.18	36,589.80
420 - FEES & CHARGES	2,048.46	2,092.50	6,554.14	6,231.00	323.14	27,600.00	1,381.97	4,161.99
460 - MERCHANDISING	0.00	36.23	0.00	88.89	-88.89	396.00	35.53	89.95
470 - INTEREST INCOME	-1,070.49	499.80	-2,076.17	1,499.40	-3,575.57	6,000.00	905.07	2,900.79
480 - MISCELLANEOUS INCOME	14,503.20	1,539.08	16,542.45	6,020.70	10,521.75	36,601.00	0.00	10,800.00
510 - OTHER INCOME	53.53	0.00	53.53	0.00	53.53	7,850.00	0.00	568.82
Total Revenue:	86,338.47	10,941.61	145,941.47	37,788.99	108,152.48	5,973,016.01	12,033.75	55,111.35
Expense								
610 - SALARIES & WAGES	194,845.62	220,459.64	517,013.91	613,488.51	96,474.60	2,941,016.42	172,191.05	494,278.53
620 - CONTRACTUAL SERVICES	83,449.29	67,204.80	152,500.79	297,504.83	145,004.04	1,223,602.24	34,590.74	92,801.84
630 - INSURANCE	-7,406.35	103,032.40	157,793.76	201,505.28	43,711.52	1,224,731.28	57,592.20	134,061.94
640 - MATERIALS & SUPPLIES	20,097.55	9,935.58	28,491.39	28,781.79	290.40	230,937.30	12,575.18	18,930.55
650 - MAINTENANCE & LANDSCAPING CONTRACTS	5,220.02	5,682.83	17,504.78	17,015.59	-489.19	92,920.04	4,890.93	11,612.49
660 - UTILITIES	8,047.39	13,002.57	27,659.89	27,146.99	-512.90	143,726.03	14,702.93	26,594.99
670 - PENSION CONTRIBUTIONS	15,944.31	18,312.70	43,915.21	50,979.05	7,063.84	242,950.31	18,318.08	53,323.75
Total Expense:	320,197.83	437,630.52	944,879.73	1,236,422.04	291,542.31	6,099,883.62	314,861.11	831,604.09
Report Total:	-233,859.36	-426,688.91	-798,938.26	-1,198,633.05	399,694.79	-126,867.61	-302,827.36	-776,492.74

Replacement taxes came in much larger than budgeted. Miscellaneous income came in greater than budgeted due to \$12,000 in advertising revenue from Highland Park Bank & Trust. Salary, wages and insurance are under budget in several areas, including finance, parks and HR, as PDHP continues to be understaffed with several open positions. Contractual services are under budget in several areas, including professional fees, the Albion project is under budget by \$22,000 and is a timing difference, training and education due to many staff not attending the IPRA annual conference, computer expense coming in light, and minimal maintenance costs and staff development coming through.



Park District of Highland Park, IL

Income Statement

Current Period Ending 03/31/2022

25 - SPECIAL RECREATION FUND

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	0.00	0.00	0.00	0.00	0.00	932,237.46	0.00	0.00
Total Revenue:	0.00	0.00	0.00	0.00	0.00	932,237.46	0.00	0.00
Expense								
620 - CONTRACTUAL SERVICES	240.00	0.00	240.00	0.00	-240.00	414,754.88	0.00	346,768.16
Total Expense:	240.00	0.00	240.00	0.00	-240.00	414,754.88	0.00	346,768.16
Report Total:	-240.00	0.00	-240.00	0.00	-240.00	517,482.58	0.00	-346,768.16

This fund is trending as expected.



Park District of Highland Park, IL

29 - RECREATION FUND

Income Statement

Current Period Ending 03/31/2022

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	412,989.79	218,553.51	1,525,444.70	949,417.42	576,027.28	2,795,872.75	330,527.54	897,785.61
110 - CAMPS	5,740.00	4,500.00	5,757.00	4,500.00	1,257.00	1,960,724.10	4,210.00	4,290.00
120 - LESSONS	34,457.80	34,059.65	135,146.26	122,504.47	12,641.79	471,319.00	48,099.85	169,732.20
130 - SPECIAL EVENTS	975.55	-238.36	1,483.40	10,764.25	-9,280.85	118,640.00	1,217.00	1,241.00
410 - TAX	0.00	0.00	0.00	0.00	0.00	5,348,869.73	0.00	0.00
420 - FEES & CHARGES	56,610.25	41,340.62	157,505.68	119,126.48	38,379.20	2,398,944.00	99,831.29	156,588.66
440 - MEMBERSHIPS	43,857.54	79,522.41	110,891.09	223,203.62	-112,312.53	1,230,080.00	35,479.39	112,858.26
450 - RENTALS	79,250.64	78,471.41	284,452.89	292,549.78	-8,096.89	1,442,465.20	77,958.03	193,630.62
460 - MERCHANDISING	2,528.29	4,907.96	21,427.89	12,283.88	9,144.01	114,517.50	3,310.73	4,124.59
480 - MISCELLANEOUS INCOME	5,031.18	4,226.70	34,986.23	11,834.26	23,151.97	57,175.00	7,877.36	31,396.92
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	58,874.58	0.00	568.81
Total Revenue:	641,441.04	465,343.90	2,277,095.14	1,746,184.16	530,910.98	15,997,481.86	608,511.19	1,572,216.67
Expense								
100 - PROGRAMS	149,994.48	159,108.71	435,310.25	426,417.03	-8,893.22	1,559,749.95	139,275.35	269,230.84
110 - CAMPS	3,400.86	4,206.13	14,631.63	12,682.90	-1,948.73	1,126,808.01	0.00	7,735.81
120 - LESSONS	22,362.83	22,354.83	54,438.44	69,910.98	15,472.54	267,389.33	29,626.79	80,575.64
130 - SPECIAL EVENTS	10,108.85	8,101.85	16,561.87	26,434.61	9,872.74	146,101.52	1,082.53	6,065.72
440 - MEMBERSHIPS	8,424.29	10,705.92	25,026.11	32,117.76	7,091.65	157,219.17	0.00	0.00
610 - SALARIES & WAGES	324,722.05	373,647.04	863,957.79	1,030,792.46	166,834.67	5,422,067.61	283,863.21	785,894.50
620 - CONTRACTUAL SERVICES	83,314.03	55,819.20	239,804.94	266,130.98	26,326.04	1,026,288.27	62,119.64	137,836.75
630 - INSURANCE	-12,895.89	97,263.05	146,877.59	178,614.22	31,736.63	1,151,450.13	31,241.21	97,111.59
640 - MATERIALS & SUPPLIES	16,564.20	23,421.23	32,693.69	50,395.26	17,701.57	287,969.00	11,800.91	19,933.47
650 - MAINTENANCE & LANDSCAPING CONTRACTS	30,861.75	57,185.87	51,478.27	83,340.39	31,862.12	354,508.68	22,705.50	31,638.02
660 - UTILITIES	28,239.07	62,986.29	129,068.00	170,958.38	41,890.38	782,347.38	56,804.10	108,587.00
670 - PENSION CONTRIBUTIONS	26,307.54	32,567.58	72,686.09	89,230.97	16,544.88	476,371.79	29,432.90	82,274.50
680 - COST OF GOODS SOLD	8,060.05	11,071.76	10,990.89	12,615.28	1,624.39	54,765.00	1,316.67	2,324.60
720 - CAPITAL OUTLAY	3,560.99	9,625.00	11,319.47	22,175.00	10,855.53	63,000.00	1,099.99	1,110.70
Total Expense:	703,025.10	928,064.46	2,104,845.03	2,471,816.22	366,971.19	12,876,035.84	670,368.80	1,630,319.14
Report Total:	-61,584.06	-462,720.56	172,250.11	-725,632.06	897,882.17	3,121,446.02	-61,857.61	-58,102.47

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
29 - RECREATION	-61,584.06	-462,720.56	172,250.11	-725,632.06	897,882.17	3,121,446.02	-61,857.61	-58,102.47
Report Total:	-61,584.06	-462,720.56	172,250.11	-725,632.06	897,882.17	3,121,446.02	-61,857.61	-58,102.47

Programs are doing well in March versus budget. Baseball boys travel is inflated as uniforms will not be paid for until April at a cost of \$30,000. Next month's end should show a \$10,000 surplus in this account. Basketball grade 3-4 is doing well. With an annual budget of \$62,000, and revenue at \$41,000, it is expected that the \$10,000 surplus will carry through the year, if fall performs as budgeted. Martial Arts has a surplus of \$23,000 as the program has rebounded with lessened COVID restrictions and a 2nd pre-karate class and fencing have been added to meet demand. At CIA, recreation program fees are \$100,000 above budget due to skating school having 434 participants vs. the budget of 250 participants and due to gymnastics having 295 participants vs. a budget of 192 participants. Youth and adult tennis show significant positive differences of \$315,000 due to timing difference. The variances will diminish over the next 2 months. Childhood enrichment program has exploded with consistent enrollment of participants causing an \$79,000 positive variance from budget. Adult art has a \$14,000 surplus, as 3/4 of the 8 classes are full and open studio has returned. New programs at WRC with a positive variance of \$14,000 are due to the addition of private piano lessons. Lessons are running greater than budget largely due to swim lessons continuing to do well with reduced COVID numbers to the tune of \$12,000. Fees and charges are showing a surplus due to open gyms with a \$9,000 surplus due to reduced mitigations and daily fees at CIA, with a surplus of \$13,000, is also showing greater attendance with less restrictions. January was budgeted for fitness's largest growth month in membership. Unfortunately, the Omicron variant caused delays and significant impact on new resident and group exercise memberships. Huge marketing campaign efforts are underway to attract older and new users. New memberships are occurring every day and anticipation is of a steady slow growth through the spring and summer months. All this combined has negatively impacted the budget by \$99,000. This has affected aquatics memberships as well, by \$8,000. \$20,000 of the favorable variance in miscellaneous income is due to the advertising/sponsorship from Highland Park Bank & Trust. Lessons expense salaries are under budget, as well as overall salaries, wages, insurance and pensions in several areas as PDHP continues to be understaffed with several open positions. Materials and supplies is \$18,000 under budget due to the timing of invoices versus budget allocation. Maintenance and landscaping contracts are under budget by \$32,000 due mostly to \$30,000 under budget in turf supplies with the slow start of the golf season due to poor weather. Utilities are under budget by \$42,000 largely due to timing differences at DCRC in the amount of \$17,000 and at the Rec center for \$13,000. Finally, capital outlay is under budget by \$11,000 due to equipment expenditures being under budget at Park Ave by \$5,000 and HCAP by \$7,000.



Park District of Highland Park, IL

Income Statement

Current Period Ending 03/31/2022

60 - DEBT SERVICE

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	0.00	0.00	0.00	0.00	0.00	1,650,659.70	0.00	0.00
Total Revenue:	0.00	0.00	0.00	0.00	0.00	1,650,659.70	0.00	0.00
Expense								
710 - DEBT RETIREMENT	475.00	0.00	950.00	0.00	-950.00	3,315,035.00	475.00	950.00
Total Expense:	475.00	0.00	950.00	0.00	-950.00	3,315,035.00	475.00	950.00
Report Total:	-475.00	0.00	-950.00	0.00	-950.00	-1,664,375.30	-475.00	-950.00

This fund is trending as expected.



Park District of Highland Park, IL

Income Statement

Current Period Ending 03/31/2022

70 - CAPITAL FUND

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
480 - MISCELLANEOUS INCOME	0.00	200,000.00	0.00	200,000.00	-200,000.00	700,000.00	0.00	0.00
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	40,000.00	18,540.79	18,540.79
520 - BOND/DEBT PROCEEDS	812.04	0.00	1,678.84	0.00	1,678.84	0.00	163.94	563.10
Total Revenue:	812.04	200,000.00	1,678.84	200,000.00	-198,321.16	740,000.00	18,704.73	19,103.89
Expense								
620 - CONTRACTUAL SERVICES	24,931.45	128,698.50	29,781.35	386,095.50	356,314.15	1,807,000.00	5,400.00	7,900.00
720 - CAPITAL OUTLAY	202,572.95	292,344.65	450,309.80	363,189.30	-87,120.50	10,697,955.00	41,143.49	2,611.54
Total Expense:	227,504.40	421,043.15	480,091.15	749,284.80	269,193.65	12,504,955.00	46,543.49	10,511.54
Report Total:	-226,692.36	-221,043.15	-478,412.31	-549,284.80	70,872.49	-11,764,955.00	-27,838.76	8,592.35

Significantly under budget are contractual services total costs as the budget was allocated roughly equally across the year. This is a timing difference that should correct itself by year-end. Capital outlay is trending over budget due to more work being performed in the winter than anticipated. Spending is a timing difference and will level out by year end.



RECREATION BY CENTER

Park District of Highland Park, IL

Y-T-D MARCH 2022

Account Type	2021 Total Budget	2021 YTD Activity	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity
Fund: 29 - RECREATION				
Center: 11 - ADMINISTRATIVE				
Revenue	5,389,431.98	570.81	5,390,269.73	125.18
Expense	4,665,661.35	378,072.57	5,420,948.66	438,408.58
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	723,770.63	(377,501.76)	(30,678.93)	(438,283.40)
Net Revenue:	13.43%	-66,134.40%	-0.57%	-350,122.54%
Center: 24 - WEST RIDGE CENTER				
Revenue	405,688.00	173,623.58	512,901.00	244,618.45
Expense	701,597.81	116,516.54	712,673.10	144,982.74
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	(295,909.81)	57,107.04	(199,772.10)	99,635.71
Net Revenue:	-72.94%	32.89%	-38.95%	40.73%
Center: 26 - ATHLETICS				
Revenue	466,340.00	250,980.28	1,011,527.00	433,963.65
Expense	604,355.11	162,118.13	963,107.28	249,014.82
Center: 26 - ATHLETICS Surplus (Deficit):	(138,015.11)	88,862.15	48,419.72	184,948.83
Net Revenue:	-29.60%	35.41%	4.79%	42.62%
Center: 28 - CAMPS				
Revenue	359,345.00	420.00	1,057,804.00	470.00
Expense	344,057.02	17,889.19	759,992.47	31,290.15
Center: 28 - CAMPS Surplus (Deficit):	15,287.98	(17,469.19)	297,811.53	(30,820.15)
Net Revenue:	4.25%	-4,159.33%	28.15%	-6,557.48%
Center: 29 - SPECIAL EVENTS				
Revenue	29,200.00	2,400.00	67,170.00	11,500.00
Expense	113,562.03	3,655.63	161,006.41	16,908.57
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	(84,362.03)	(1,255.63)	(93,836.41)	(5,408.57)
Net Revenue:	-288.91%	-52.32%	-139.70%	-47.03%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	269,500.99	455.86	398,865.00	535.30
Expense	413,114.97	22,362.97	543,764.76	32,113.74
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	(143,613.98)	(21,907.11)	(144,899.76)	(31,578.44)
Net Revenue:	-53.29%	-4,805.67%	-36.33%	-5,899.20%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	84,460.00	8,442.00	167,507.00	9,296.00
Expense	103,900.95	7,360.28	126,823.89	14,167.66
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	(19,440.95)	1,081.72	40,683.11	(4,871.66)
Net Revenue:	-23.02%	12.81%	24.29%	-52.41%

Account Type	2021 Total Budget	2021 YTD Activity	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	104,600.00	15,945.50	193,825.00	3,588.00
Expense	198,218.76	17,755.37	280,643.81	13,930.93
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	(93,618.76)	(1,809.87)	(86,818.81)	(10,342.93)
Net Revenue:	-89.50%	-11.35%	-44.79%	-288.26%
Center: 34 - PARK AVENUE				
Revenue	116,586.00	9,943.49	268,507.00	12,039.25
Expense	124,209.44	7,856.86	260,750.62	14,178.68
Center: 34 - PARK AVENUE Surplus (Deficit):	(7,623.44)	2,086.63	7,756.38	(2,139.43)
Net Revenue:	-6.54%	20.98%	2.89%	-17.77%
Center: 38 - ICE ARENA				
Revenue	1,033,532.85	263,719.54	1,068,717.20	426,544.30
Expense	880,069.25	140,481.03	883,225.72	202,837.25
Center: 38 - ICE ARENA Surplus (Deficit):	153,463.60	123,238.51	185,491.48	223,707.05
Net Revenue:	14.85%	46.73%	17.36%	52.45%
Center: 41 - MAINTENANCE				
Expense	755,106.50	88,993.15	834,343.54	115,082.72
Center: 41 - MAINTENANCE Total:	755,106.50	88,993.15	834,343.54	115,082.72
Net Revenue:				
Center: 42 - PRO SHOP				
Revenue	1,523,335.00	95,184.70	1,689,725.00	74,768.53
Expense	536,701.89	50,417.49	613,503.82	81,925.69
Center: 42 - PRO SHOP Surplus (Deficit):	986,633.11	44,767.21	1,076,221.18	(7,157.16)
Net Revenue:	64.77%	47.03%	63.69%	-9.57%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	53,972.00	(534.99)	100,827.50	35,447.95
Expense	571,214.56	94,025.03	732,834.67	130,052.98
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	(517,242.56)	(94,560.02)	(632,007.17)	(94,605.03)
Net Revenue:	-958.35%	17,675.10%	-626.82%	-266.88%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	760,761.00	133,277.48	1,360,180.00	149,348.67
Expense	698,385.79	101,781.48	854,874.59	123,327.41
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	62,375.21	31,496.00	505,305.41	26,021.26
Net Revenue:	8.20%	23.63%	37.15%	17.42%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	101,951.00	41,059.76	184,612.50	58,071.42
Expense	239,462.32	44,236.43	308,079.11	64,504.94
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	(137,511.32)	(3,176.67)	(123,466.61)	(6,433.52)
Net Revenue:	-134.88%	-7.74%	-66.88%	-11.08%

Account Type	2021 Total Budget	2021 YTD Activity	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity
Center: 55 - INDOOR TENNIS				
Revenue	966,750.50	521,311.21	1,278,727.00	771,643.65
Expense	941,006.58	217,745.27	1,063,959.35	242,221.18
Center: 55 - INDOOR TENNIS Surplus (Deficit):	25,743.92	303,565.94	214,767.65	529,422.47
Net Revenue:	2.66%	58.23%	16.80%	68.61%
Center: 56 - OUTDOOR TENNIS				
Revenue	261,680.25	120.00	263,561.10	-
Expense	192,786.66	6,757.49	204,743.97	6,545.23
Center: 56 - OUTDOOR TENNIS Surplus (Deficit):	68,893.59	(6,637.49)	58,817.13	(6,545.23)
Net Revenue:	26.33%	-5,531.24%	22.32%	0.00%
Center: 61 - HELLER NATURE CENTER				
Revenue	186,872.00	25,142.48	357,928.25	16,514.83
Expense	494,471.27	81,454.08	625,442.22	116,977.43
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	(307,599.27)	(56,311.60)	(267,513.97)	(100,462.60)
Net Revenue:	-164.60%	-223.97%	-74.74%	-608.32%
Center: 74 - HPCC LEARNING CENTER				
Revenue	443,830.00	25,468.97	585,953.00	28,619.96
Expense	440,395.37	56,662.44	538,786.24	61,439.24
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	3,434.63	(31,193.47)	47,166.76	(32,819.28)
Net Revenue:	0.77%	-122.48%	8.05%	-114.67%
Center: 76 - HPCC BUILDING				
Revenue	36,703.68	-	38,874.58	-
Expense	36,703.68	6,312.19	38,872.78	4,935.09
Center: 76 - HPCC BUILDING Surplus (Deficit):	-	(6,312.19)	1.80	(4,935.09)
Net Revenue:	0.00%	0.00%	0.00%	0.00%
Fund: 29 - RECREATION Surplus (Deficit):	(460,441.06)	(54,922.95)	69,104.85	172,250.11
Net Revenue:	-3.66%	-3.50%	0.43%	7.56%
Report Surplus (Deficit):	(460,441.06)	(54,922.95)	69,104.85	172,250.11
Net Revenue:	-3.66%	-3.50%	0.43%	7.56%



Sunset Valley Golf Course

	2021 Budget	2021 YTD Activity	2022 Budget	2022 YTD Activity
Revenue	1,523,335.00	95,184.70	1,689,725.00	74,768.53
Expense	1,291,808.39	139,410.64	1,447,847.36	197,008.41
Report Surplus (Deficit):	231,526.61	(44,225.94)	241,877.64	(122,239.88)

Recreation Center of HP

	2021 Budget	2021 YTD Activity	2021 Budget	2021 YTD Activity
Revenue	916,684.00	173,802.25	1,645,620.00	242,868.04
Expense	1,509,062.67	240,042.94	1,895,788.37	317,885.33
Report Surplus (Deficit):	(592,378.67)	(66,240.69)	(250,168.37)	(75,017.29)

Deer Creek Raquet Club

	2021 Budget	2021 YTD Activity	2021 Budget	2021 YTD Activity
Revenue	1,228,430.75	521,431.21	1,542,288.10	771,643.65
Expense	1,133,793.24	224,502.76	1,268,703.32	248,766.41
Report Surplus (Deficit):	94,637.51	296,928.45	273,584.78	522,877.24

Park District of Highland Park
Investment Schedule
March 1, 2022

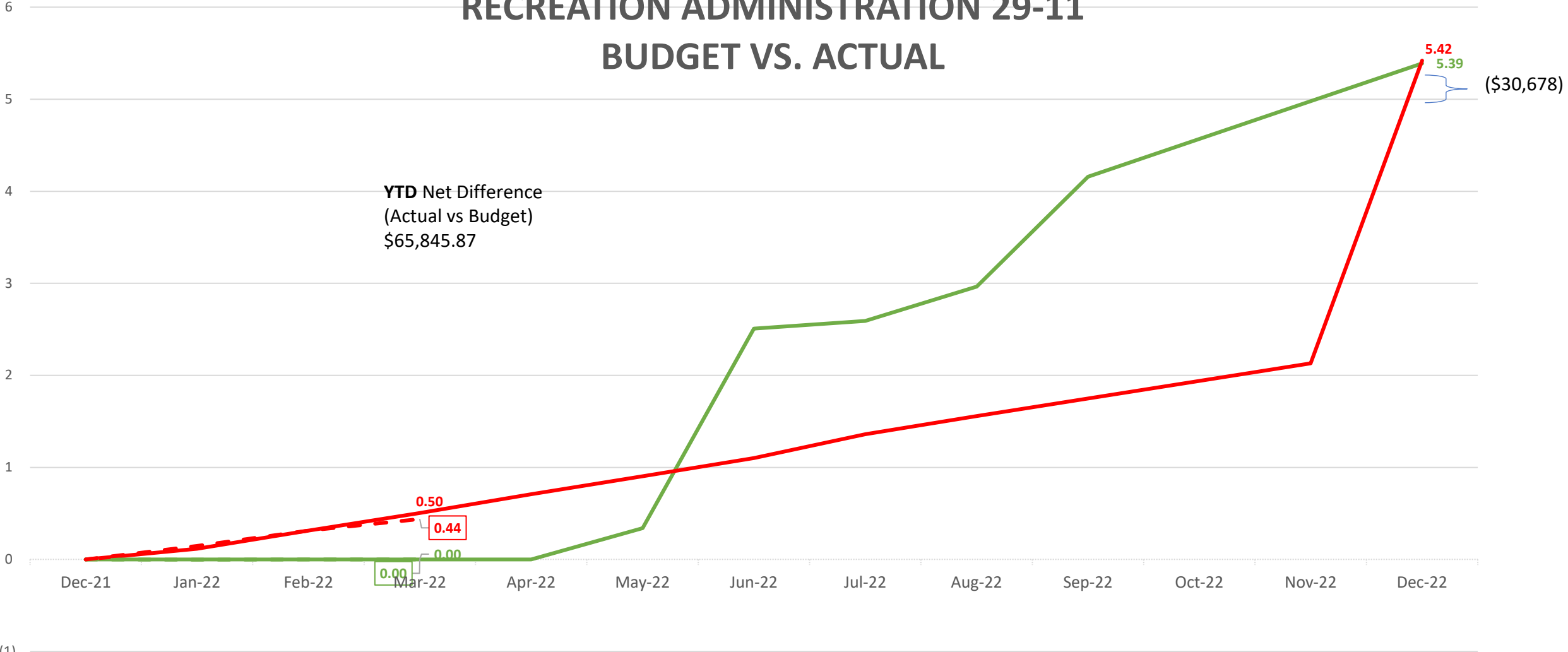
Security	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
First Bank of Highland Park	CD	1,000,000.00	7/25/21	6/26/22	0.35%	1,000,000.00	291.67	3,207.53
PMA Financial Securities	Limited Series	1,000,000.00	7/29/21	7/29/22	0.30%	1,000,000.00	250.00	(9,301.86)
		2,000,000.00				2,000,000.00	541.67	(6,094.33)



Revenue and Expense Charts by Center – March 2022

RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL



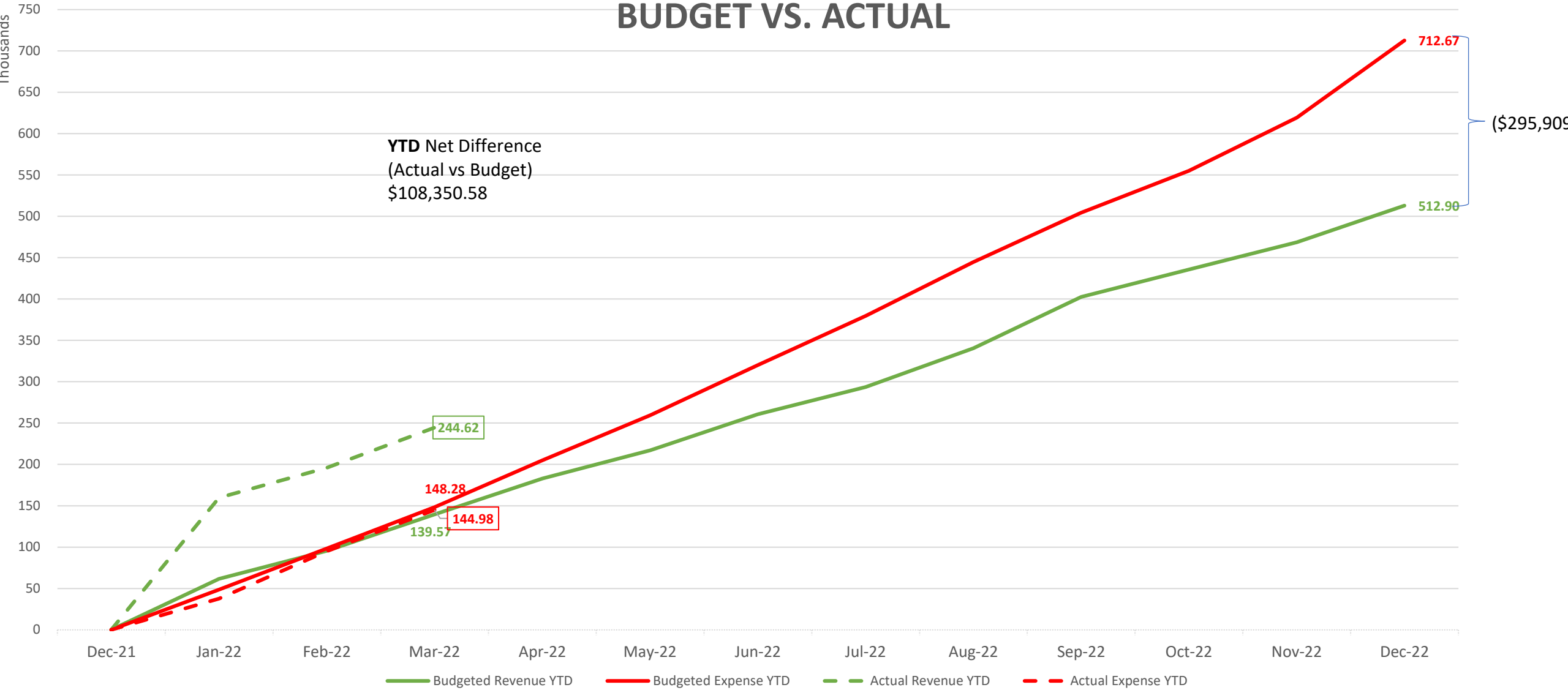
(\$30,678)

— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

(1)

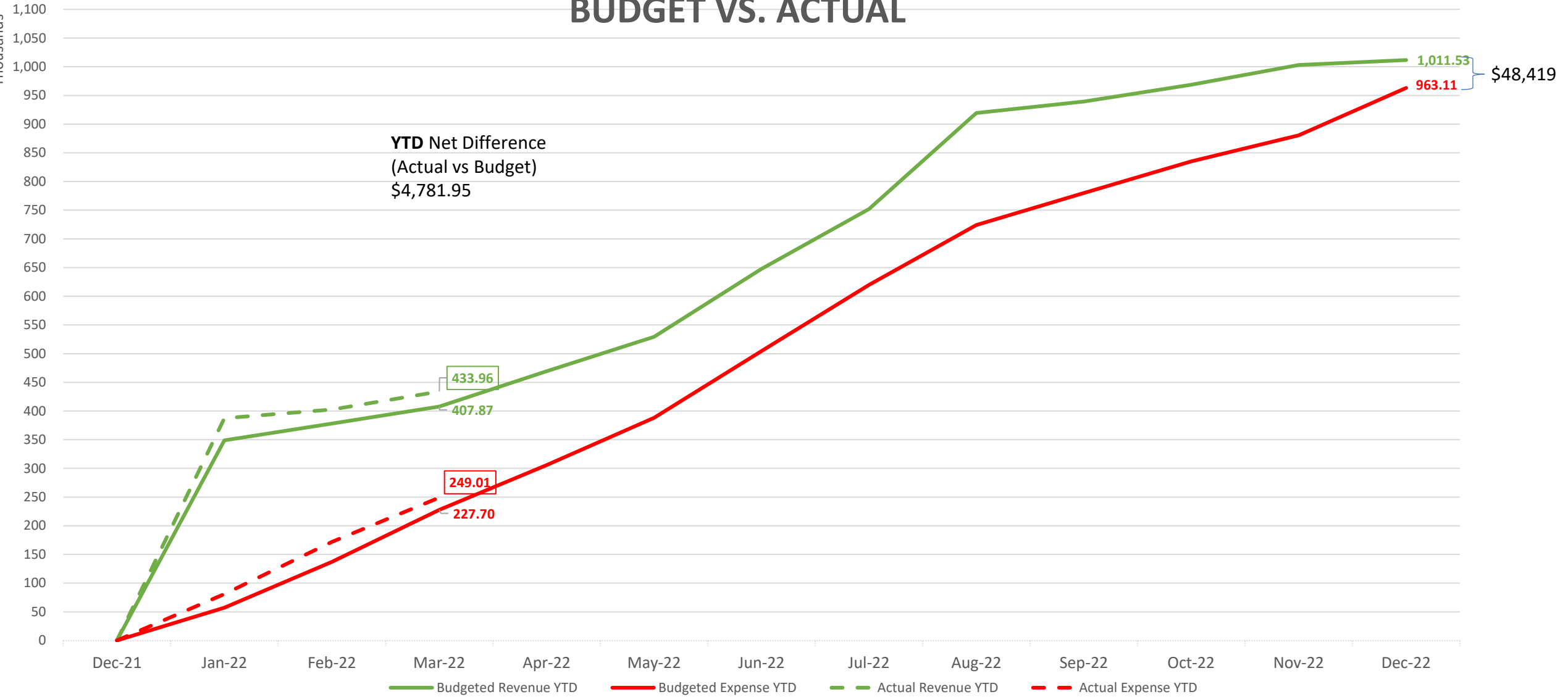
WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL

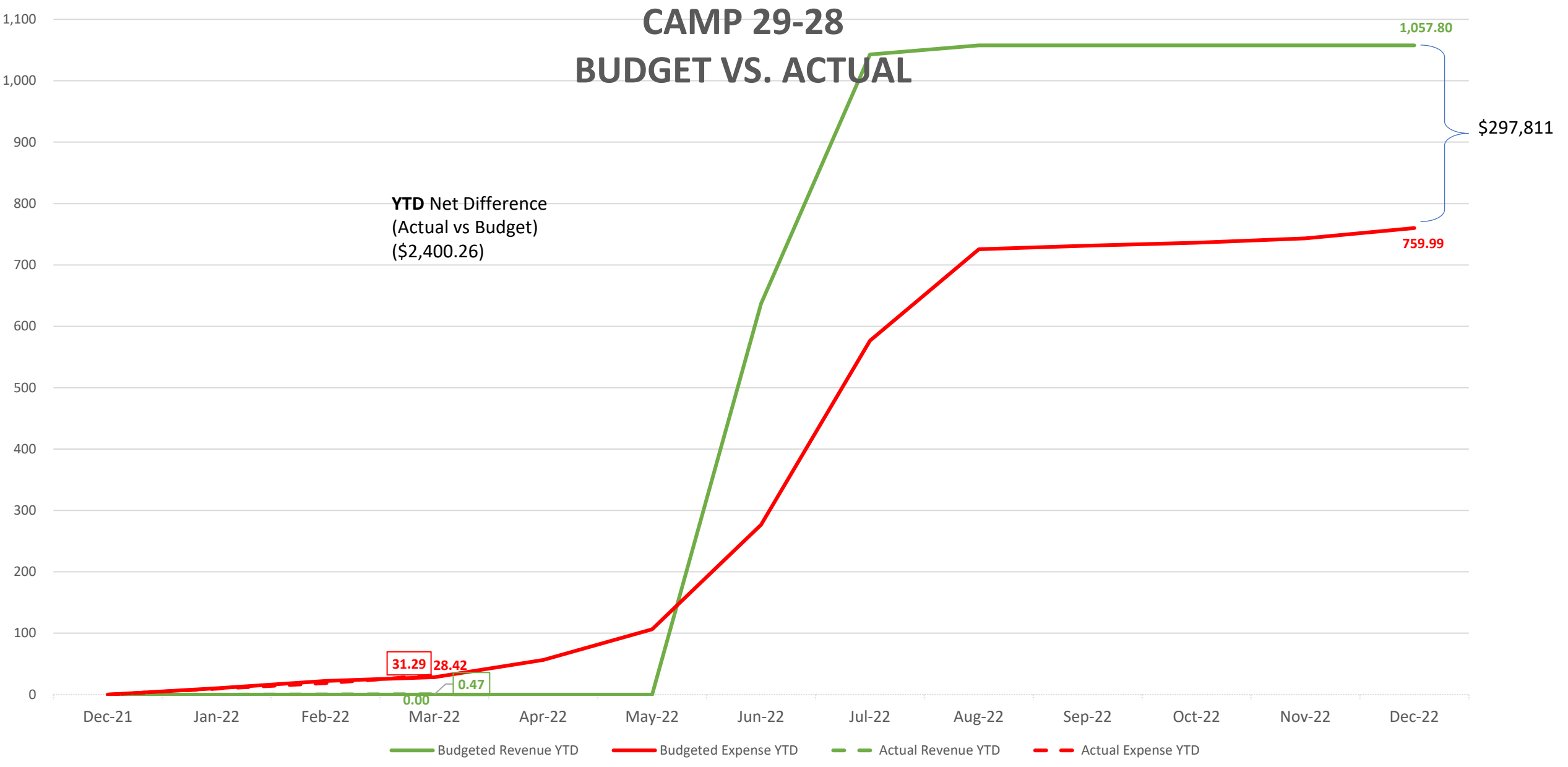


ATHLETICS 29-26

BUDGET VS. ACTUAL



CAMP 29-28 BUDGET VS. ACTUAL



YTD Net Difference
(Actual vs Budget)
(\$2,400.26)

\$297,811

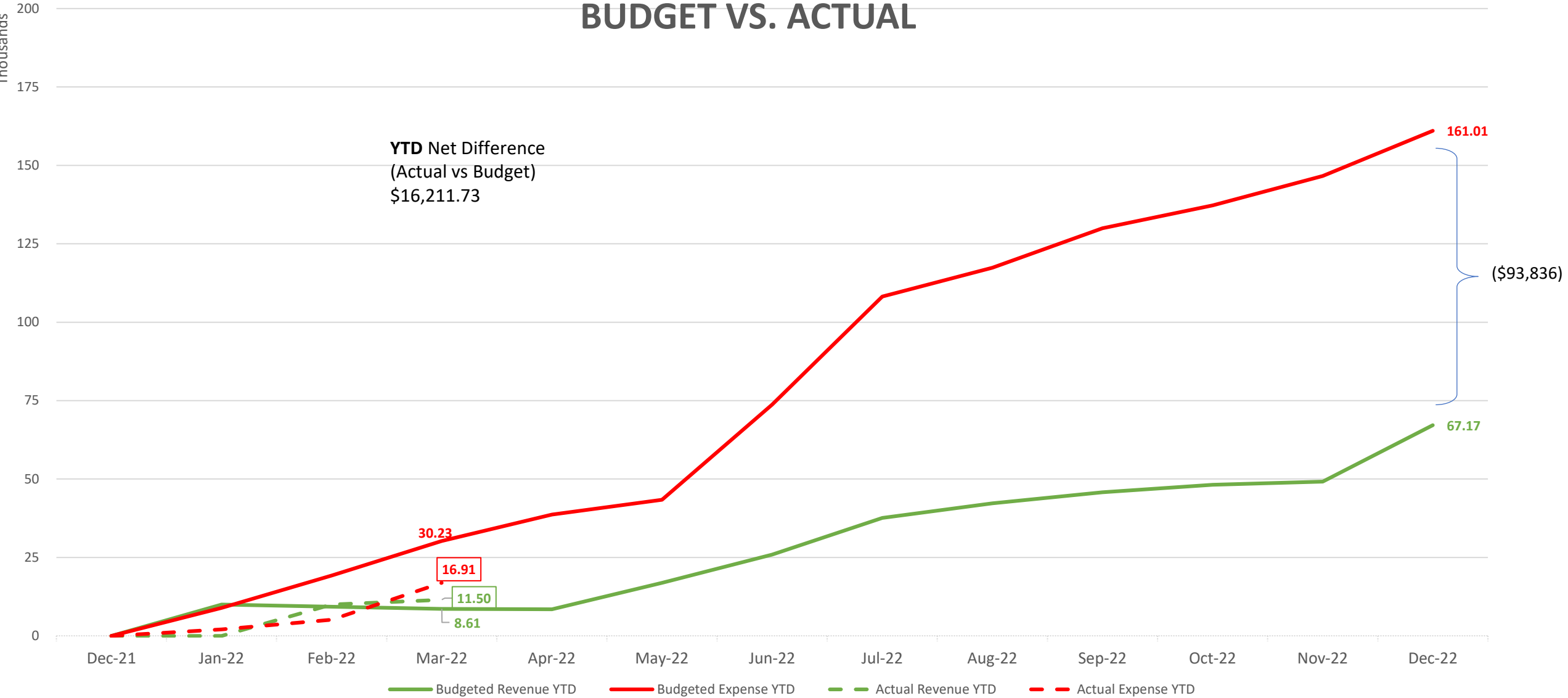
1,057.80

759.99

— Budgeted Revenue YTD — Budgeted Expense YTD - - Actual Revenue YTD - - Actual Expense YTD

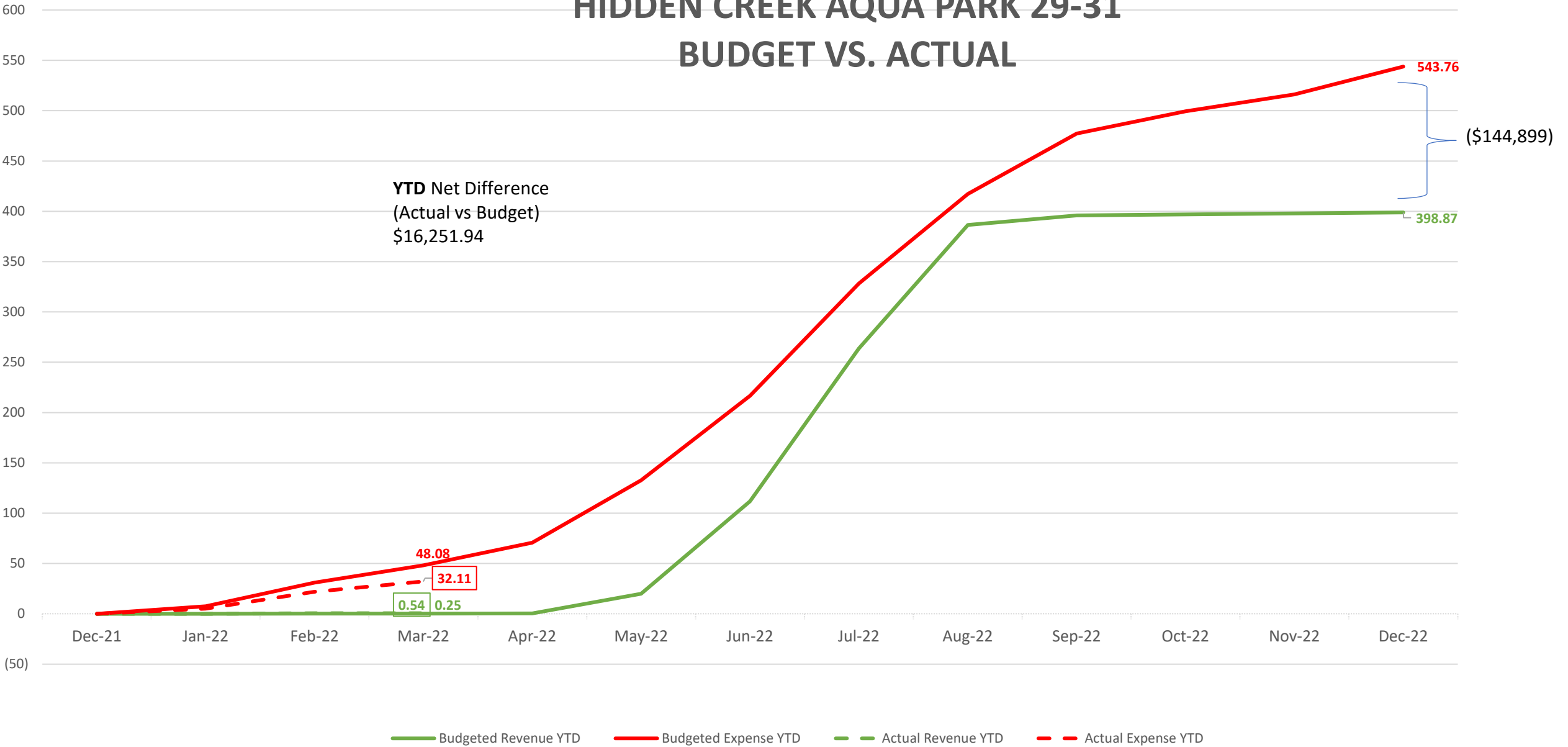
SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL



HIDDEN CREEK AQUA PARK 29-31

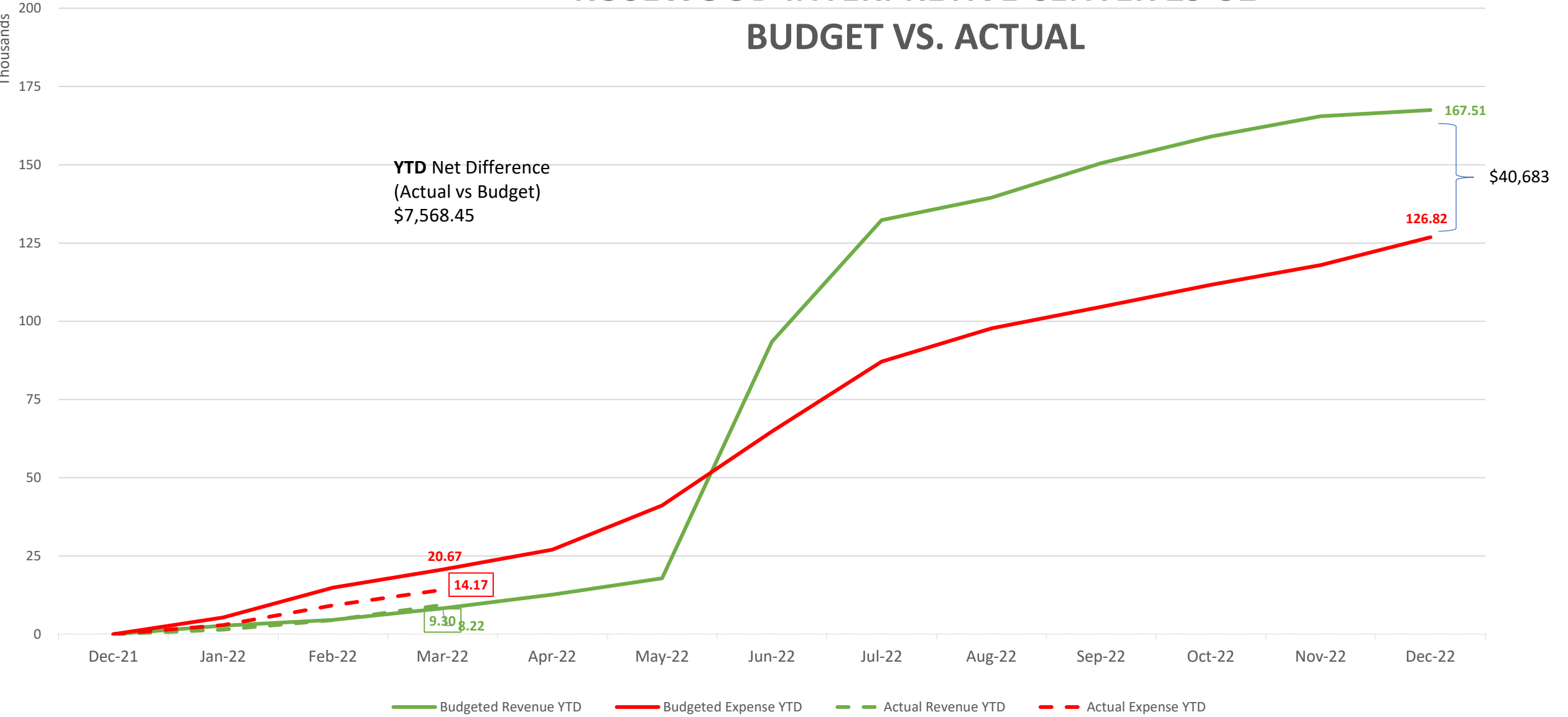
BUDGET VS. ACTUAL



ROSEWOOD INTERPRETIVE CENTER 29-32

BUDGET VS. ACTUAL

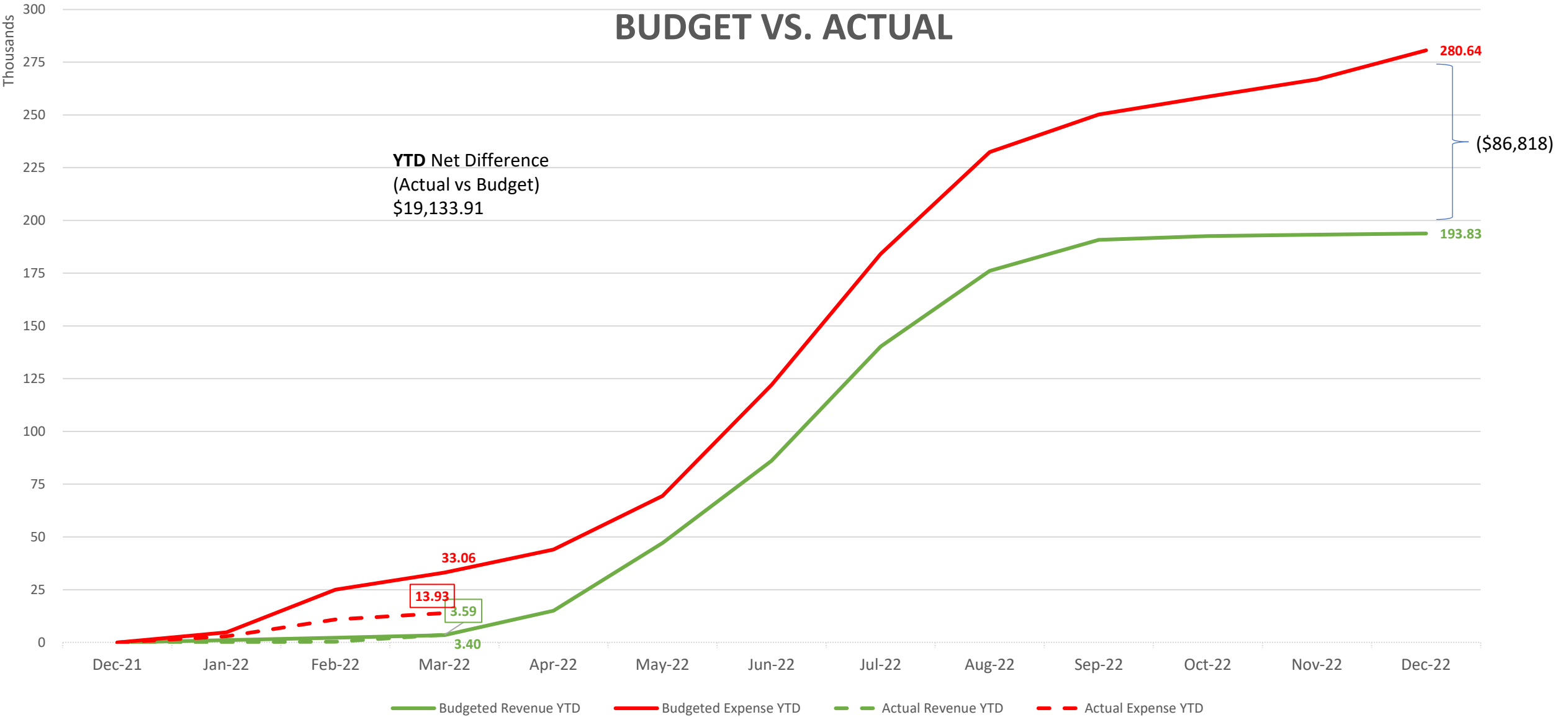
Thousands



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

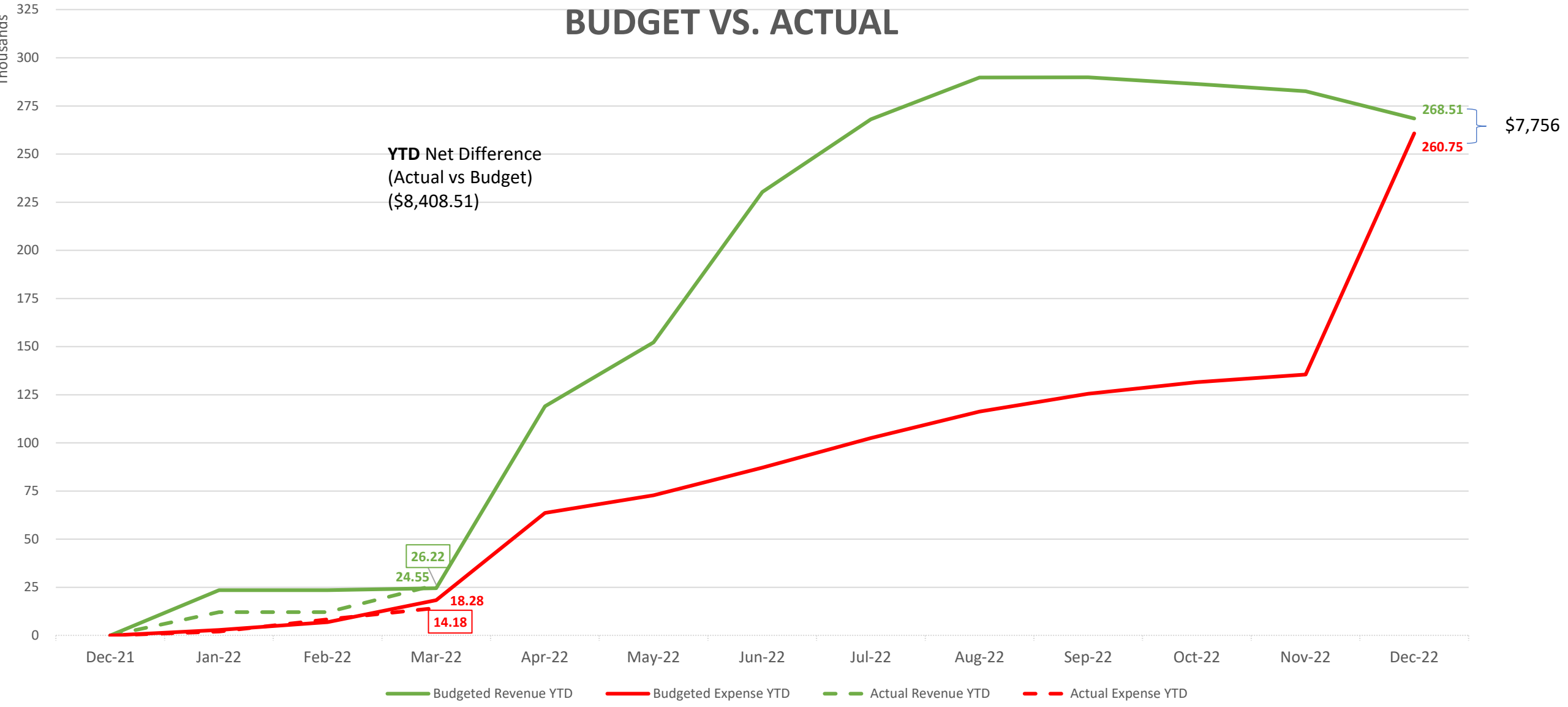
ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL



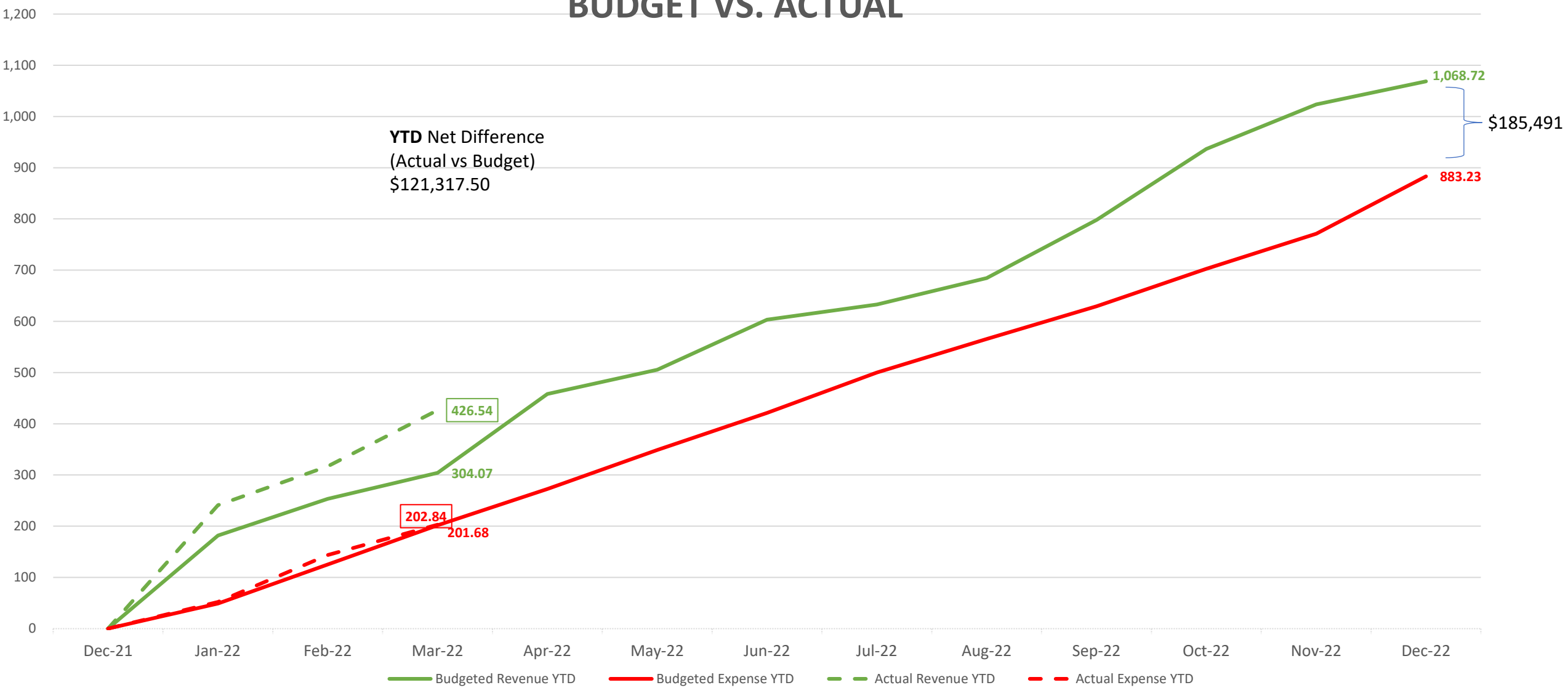
PARK AVENUE 29-34

BUDGET VS. ACTUAL



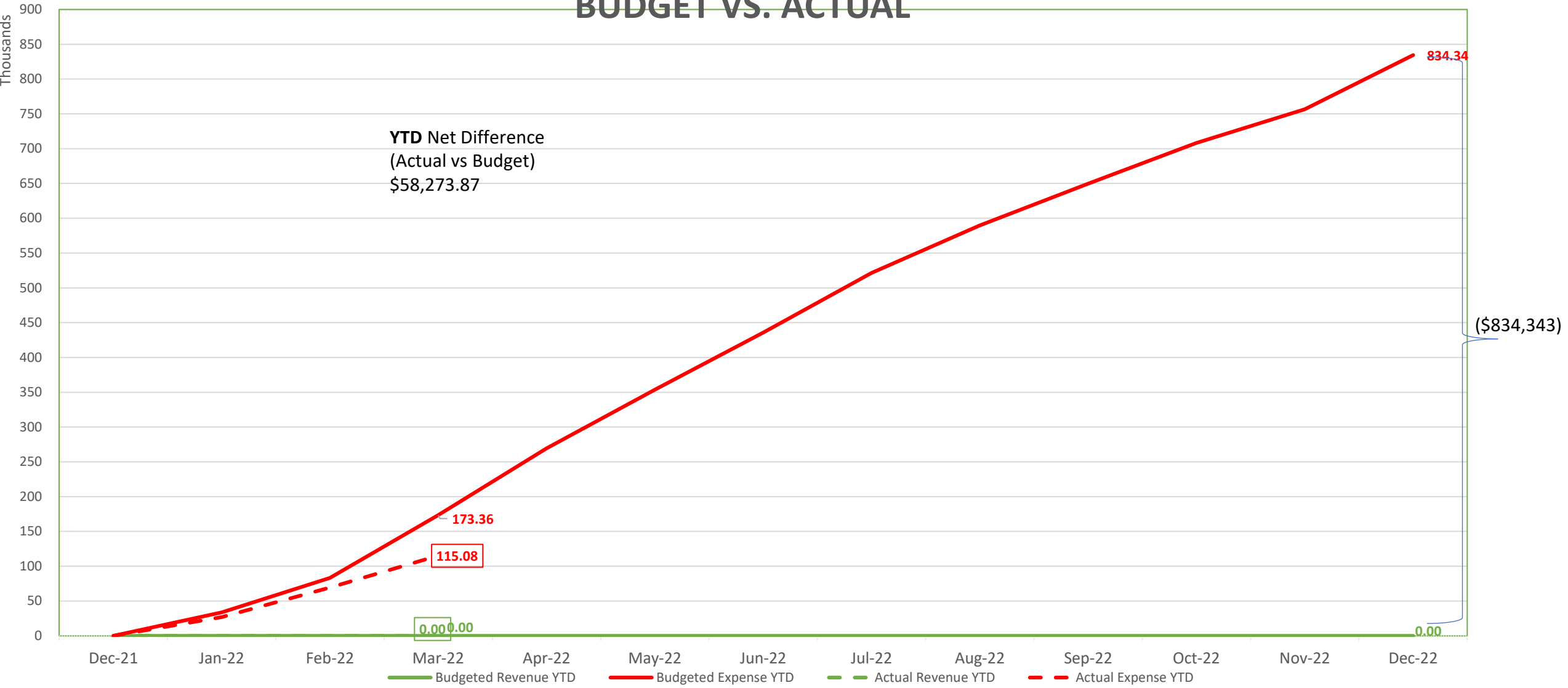
CENTENNIAL 29-38

BUDGET VS. ACTUAL



MAINTENANCE 29-41

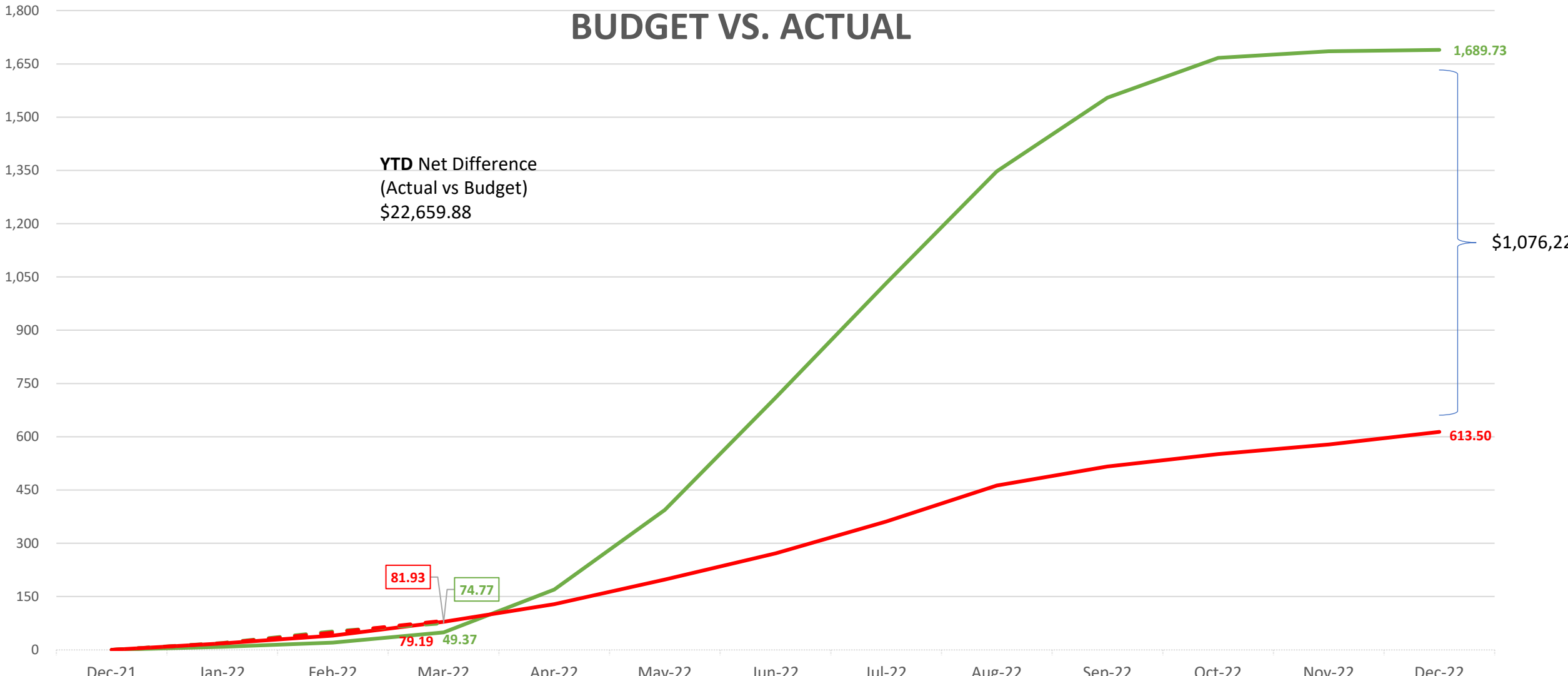
BUDGET VS. ACTUAL



SUNSET VALLEY 29-42

BUDGET VS. ACTUAL

Thousands



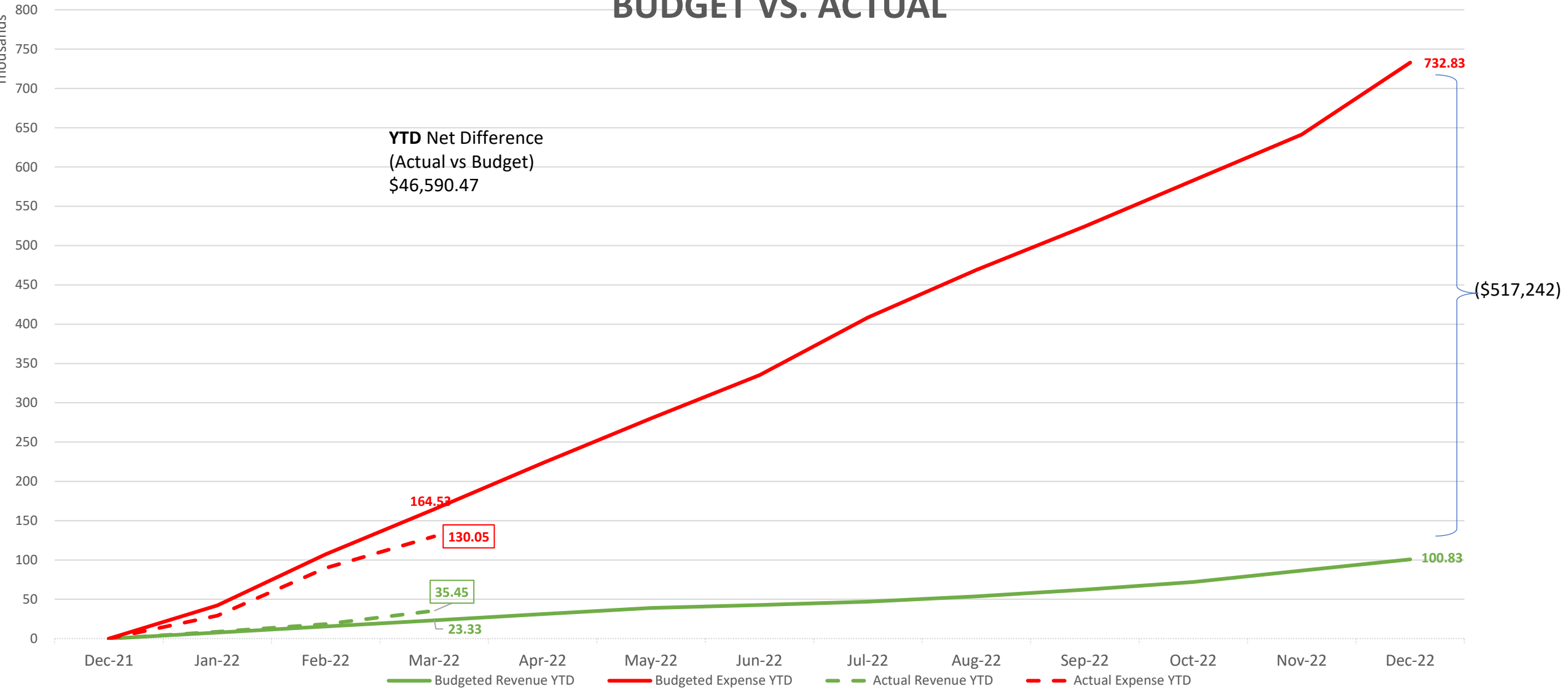
YTD Net Difference
(Actual vs Budget)
\$22,659.88

\$1,076,221

— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

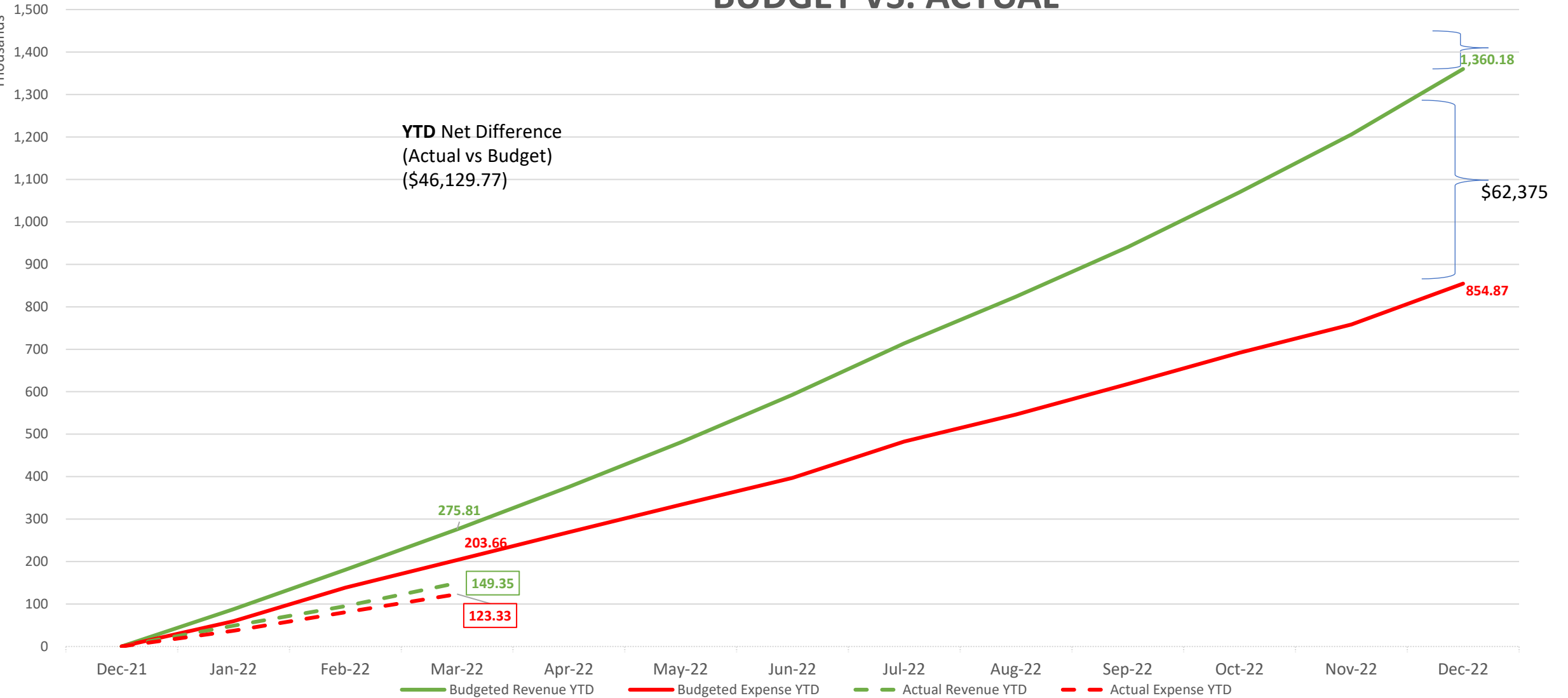
REC CENTER ADMIN 29-49

BUDGET VS. ACTUAL



RECREATION CENTER FITNESS 29-51

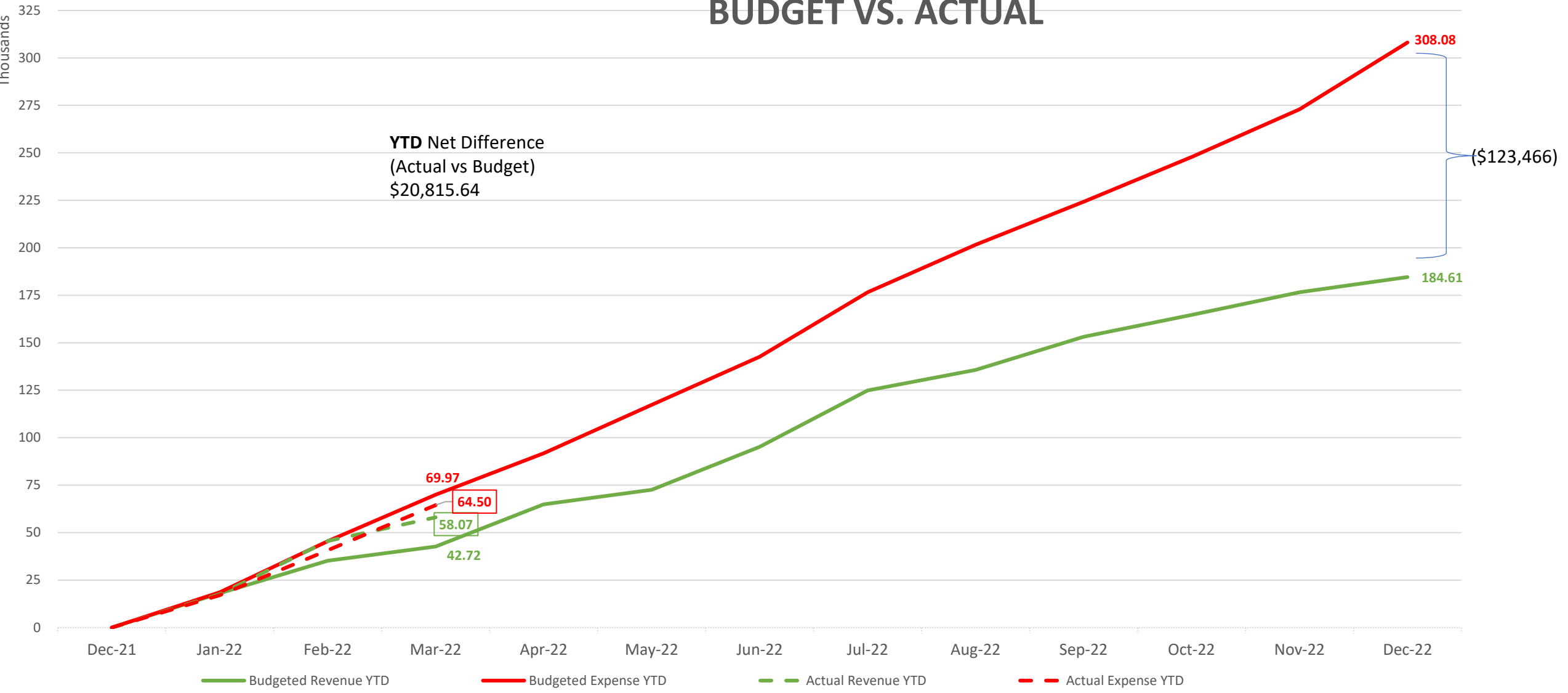
BUDGET VS. ACTUAL



RECREATION CENTER AQUATICS 29-53

BUDGET VS. ACTUAL

Thousands



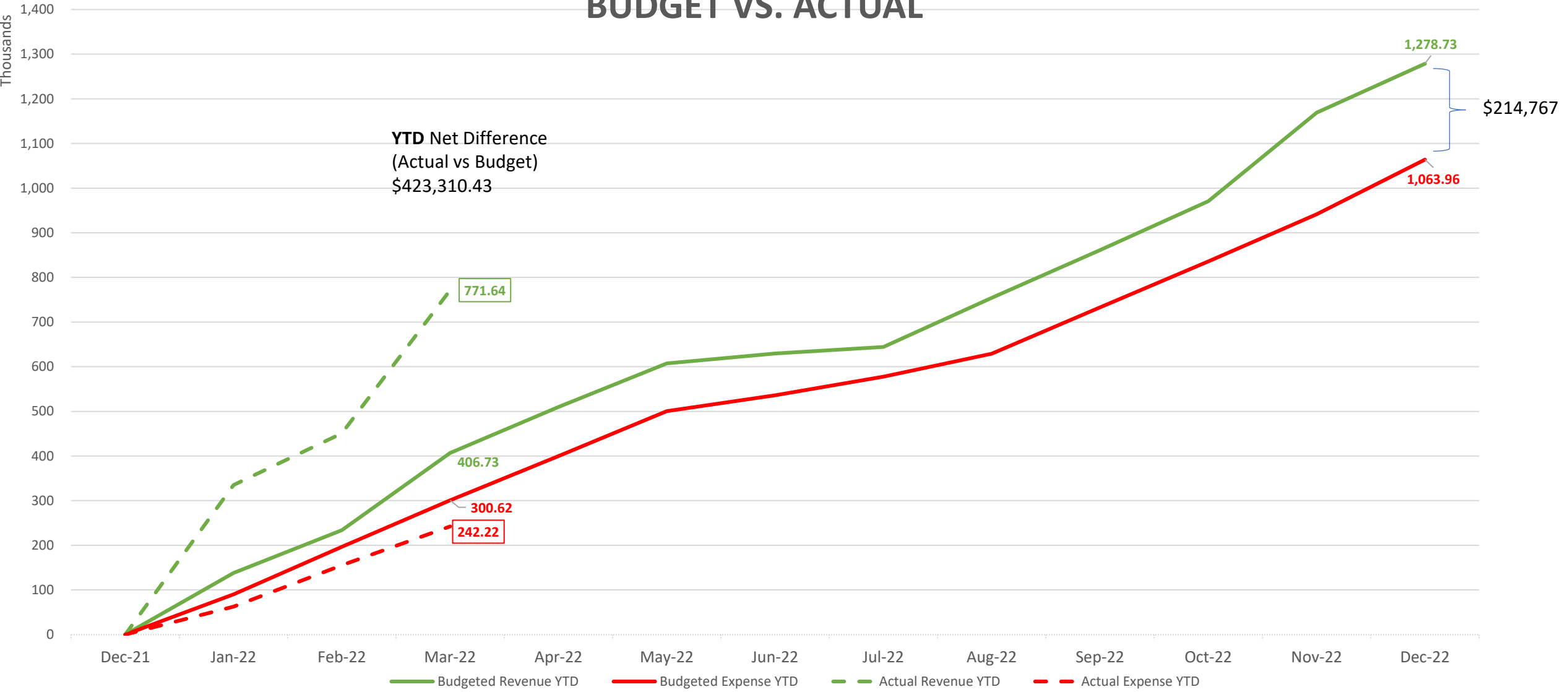
YTD Net Difference
 (Actual vs Budget)
 \$20,815.64

(\$123,466)

INDOOR TENNIS 29-55

BUDGET VS. ACTUAL

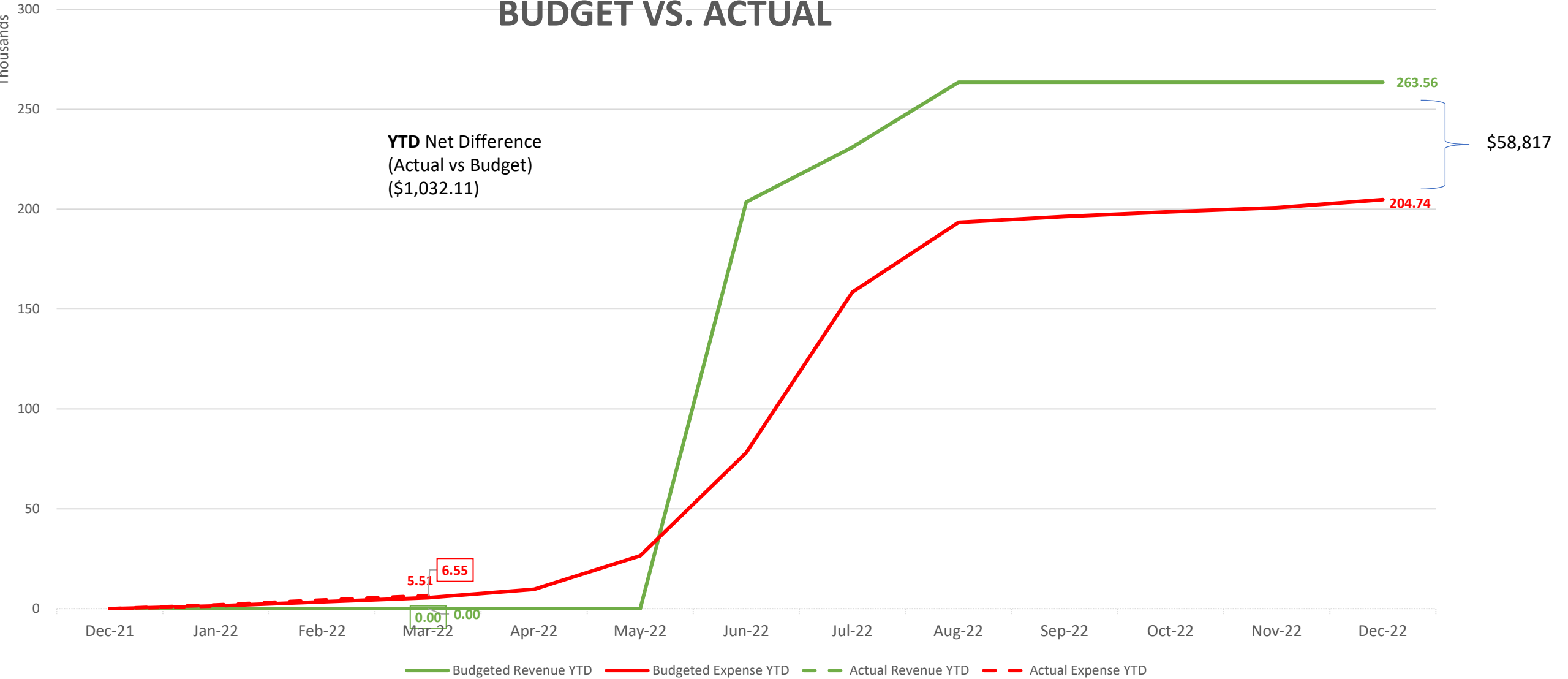
Thousands



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

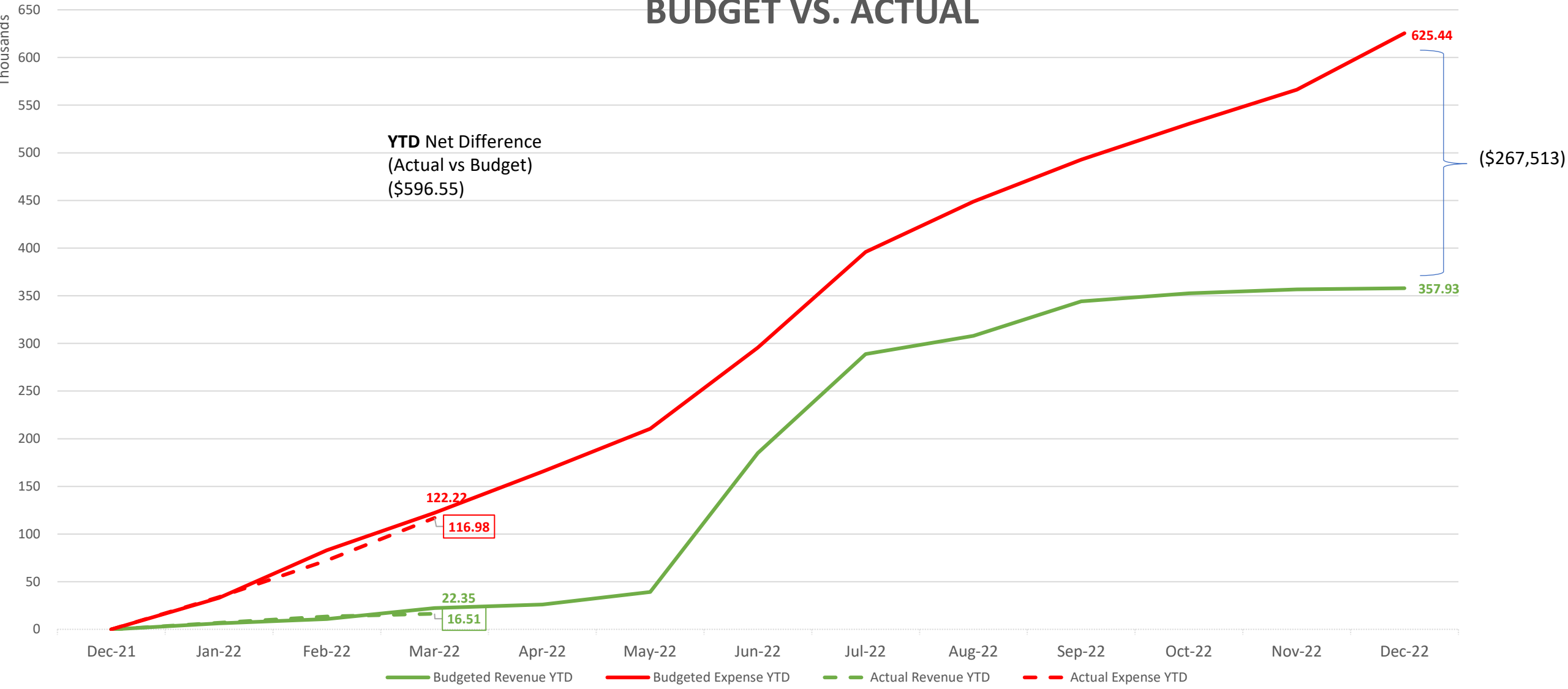
OUTDOOR TENNIS 29-56

BUDGET VS. ACTUAL



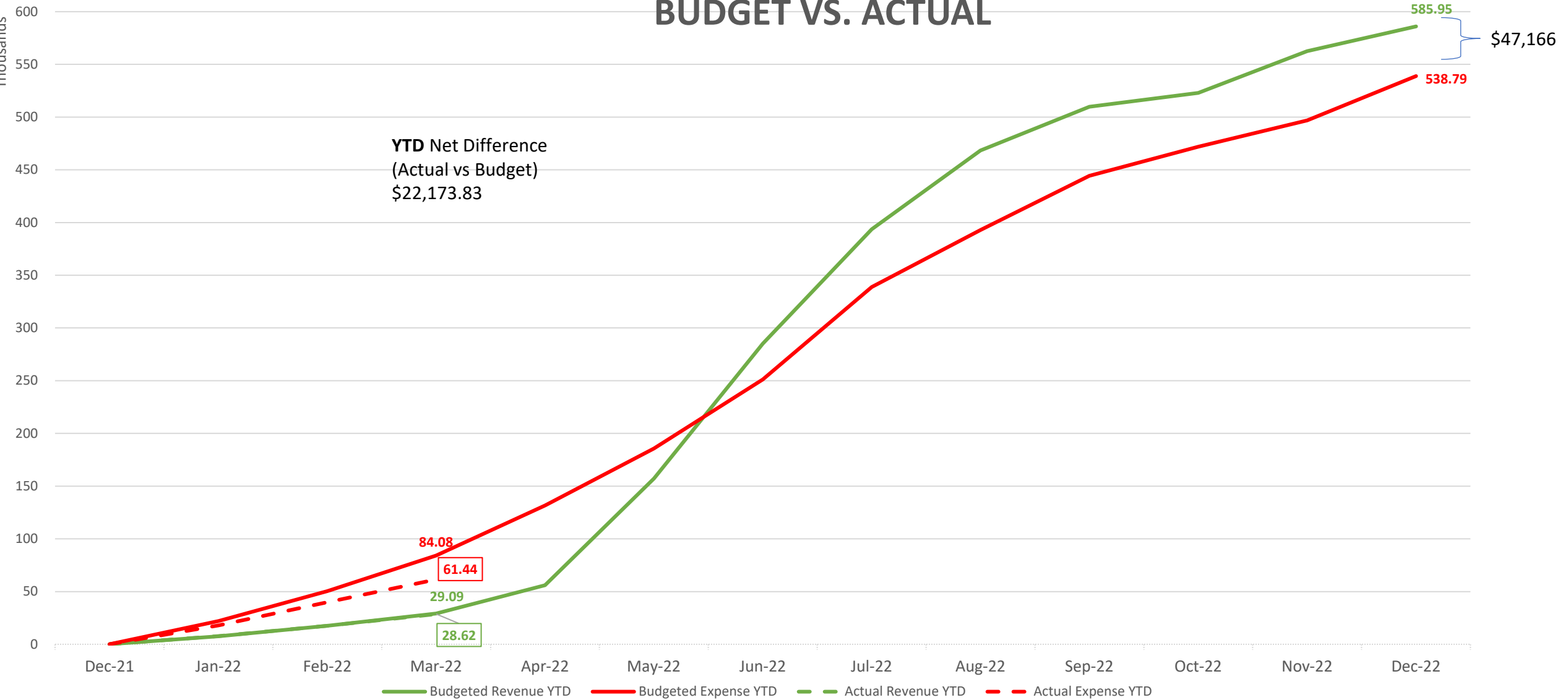
HELLER NATURE CENTER 29-61

BUDGET VS. ACTUAL



HPCC LEARNING CENTER 29-74

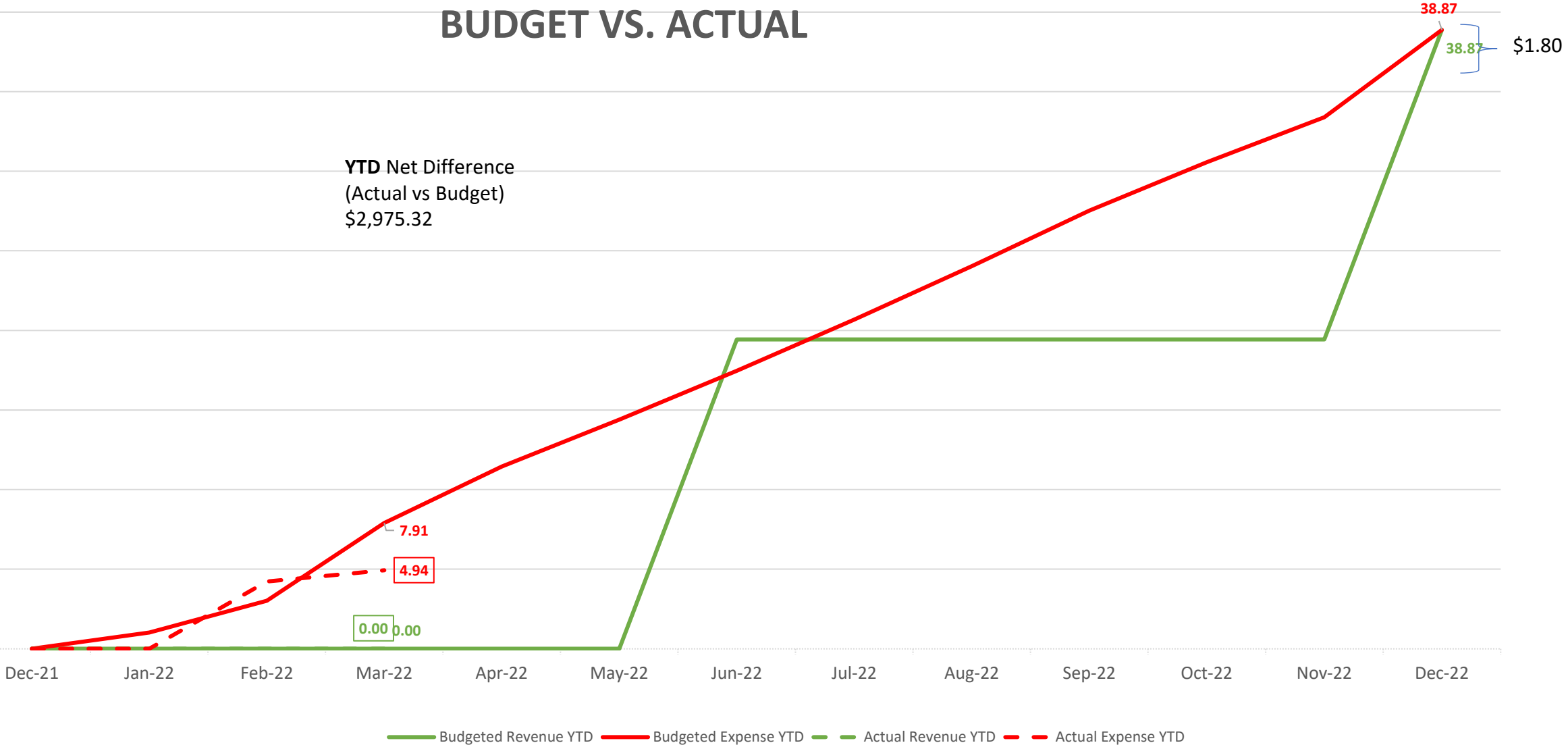
BUDGET VS. ACTUAL



HPCC BUILDING 29-76

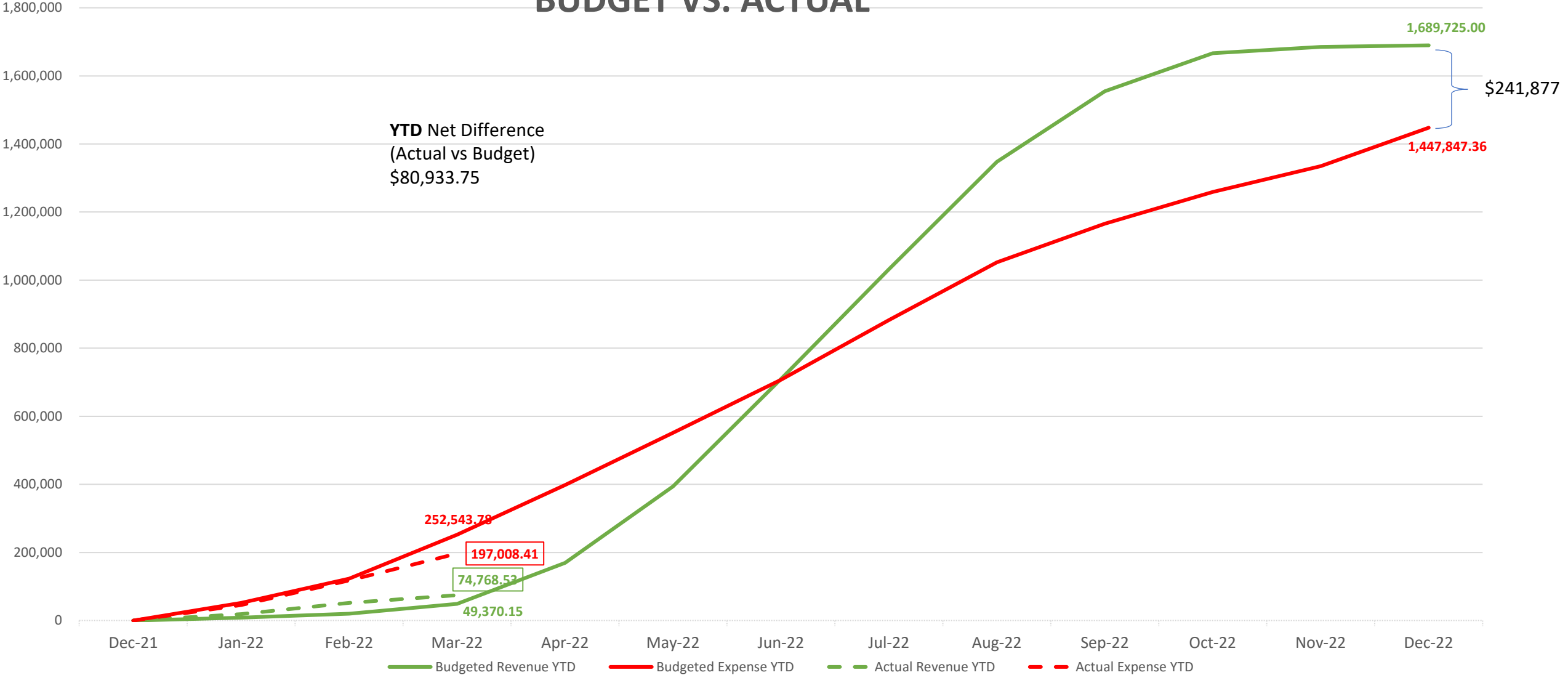
BUDGET VS. ACTUAL

YTD Net Difference
 (Actual vs Budget)
 \$2,975.32



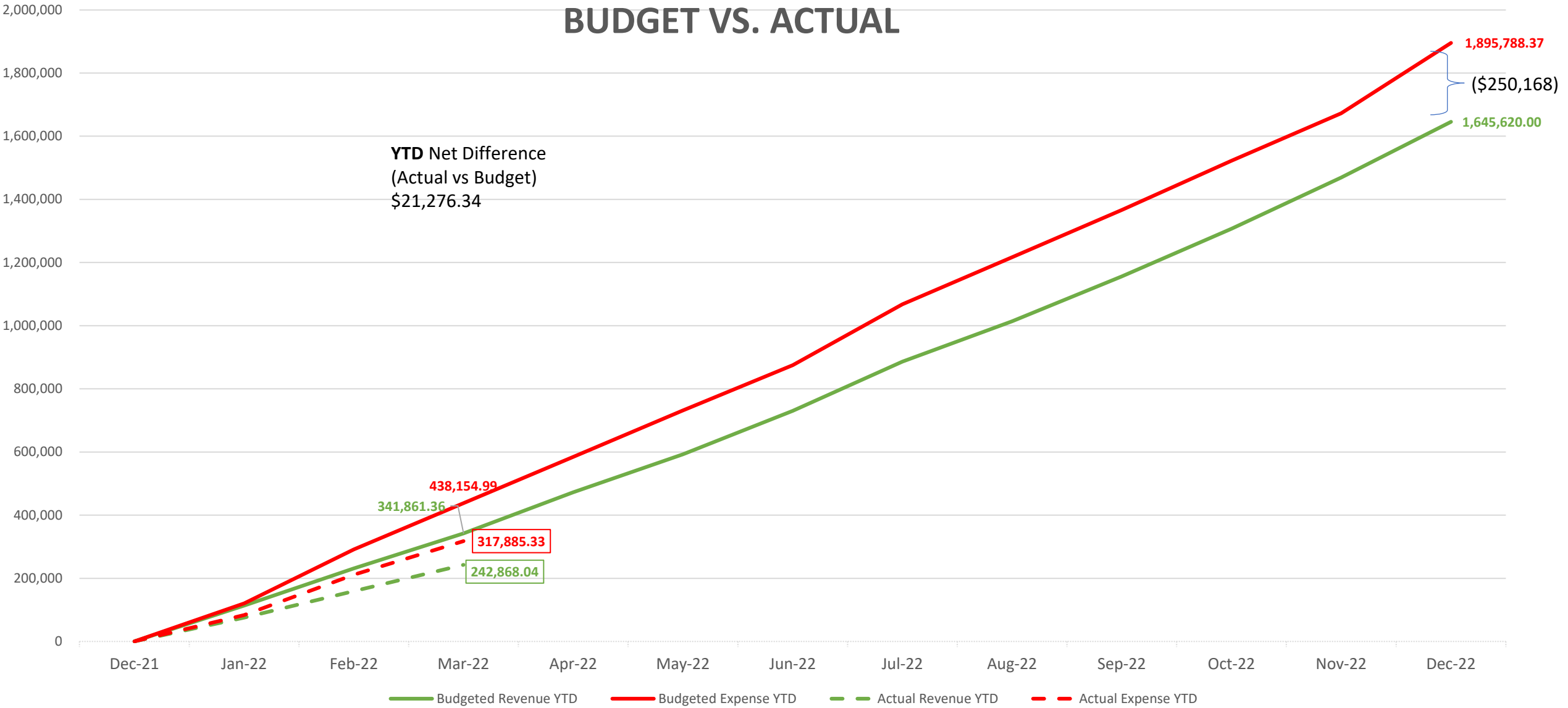
SUNSET VALLEY 29-41 and 42

BUDGET VS. ACTUAL



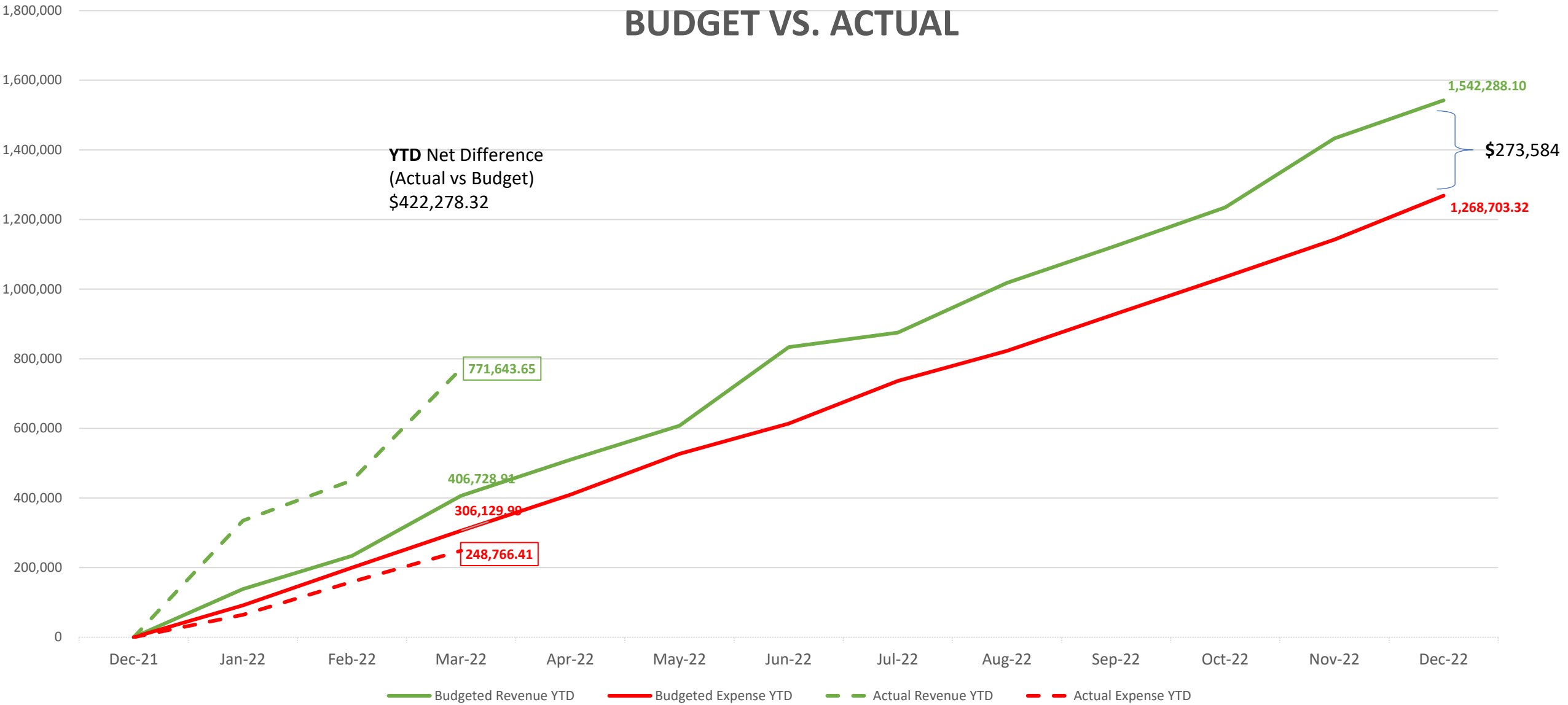
RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL



DEER CREEK RAQUET CLUB 29-55 and 56

BUDGET VS. ACTUAL



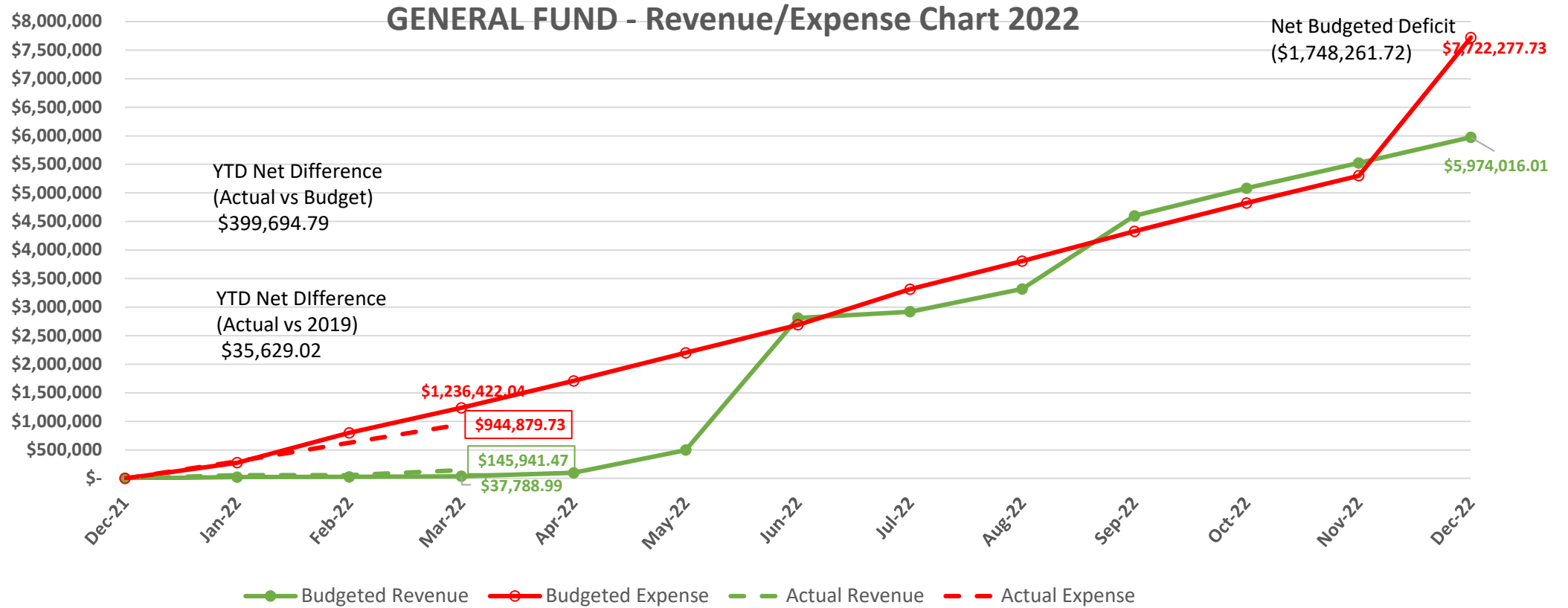


2022

**FINANCIAL
FORECASTS
AND
TREASURER'S
REPORT**

3 / 31 / 22

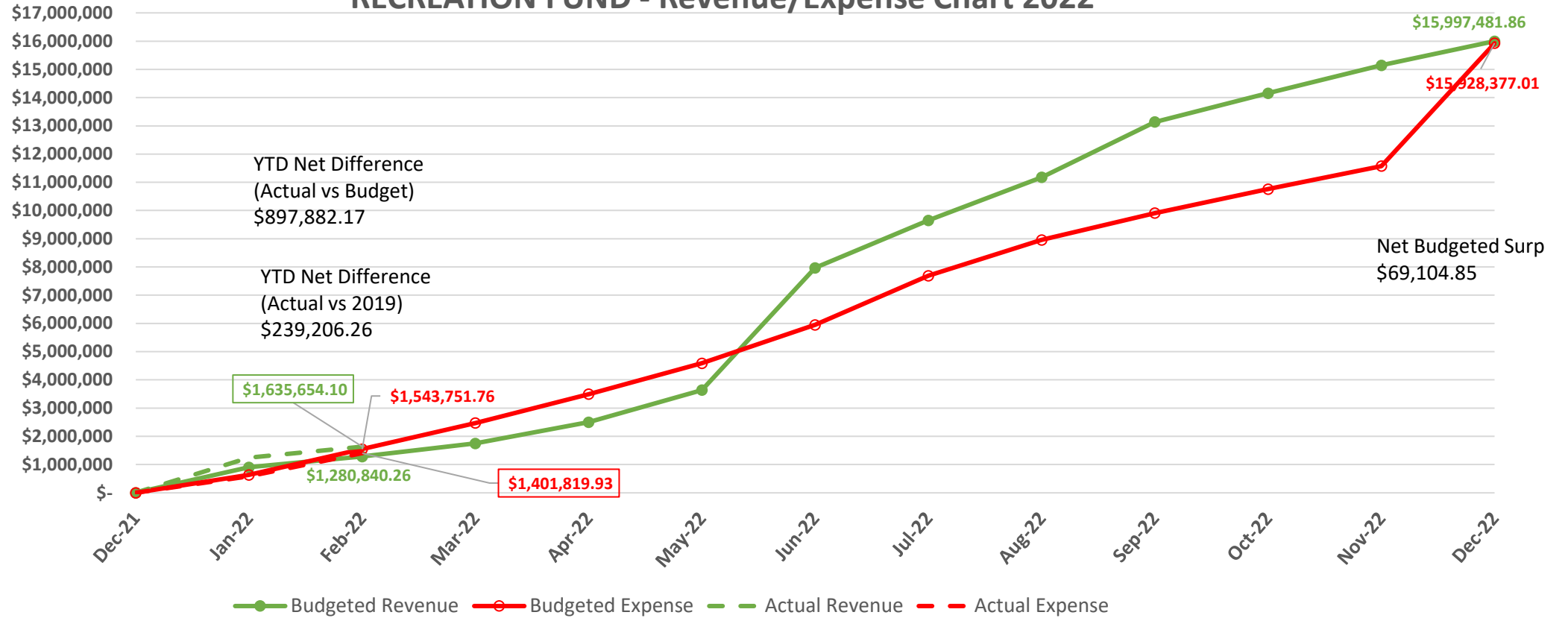
Actuals 3/31/22



Budgeted Revenue	-	22,966.67	26,847.38	37,788.99	98,114.44	497,621.28	2,809,701.68	2,920,106.96	3,318,110.04	4,597,819.02	5,082,545.88	5,524,117.79	5,974,016.01
Budgeted Expense	-	275,347.16	798,791.52	1,236,422.04	1,708,504.66	2,199,381.25	2,689,487.43	3,314,156.79	3,805,645.92	4,326,474.89	4,823,232.36	5,299,872.97	7,722,277.73
Actual Revenue	-	57,314.91	59,603.00	145,941.47	-	-	-	-	-	-	-	-	-
Actual Expense	-	298,383.06	624,681.90	944,879.73	-	-	-	-	-	-	-	-	-
2019 Actual Revenue		48,658.45	95,247.28	138,216.90	212,264.18	408,938.82	3,057,700.66	3,224,233.65	3,207,481.41	5,477,557.73	5,641,831.58	5,769,016.09	6,779,987.11
2019 Actual Expense		118,936.38	504,715.14	972,784.18	1,337,124.37	1,749,436.73	2,152,071.28	2,527,758.40	3,065,852.26	3,436,125.92	3,918,961.61	4,329,423.72	5,856,010.99

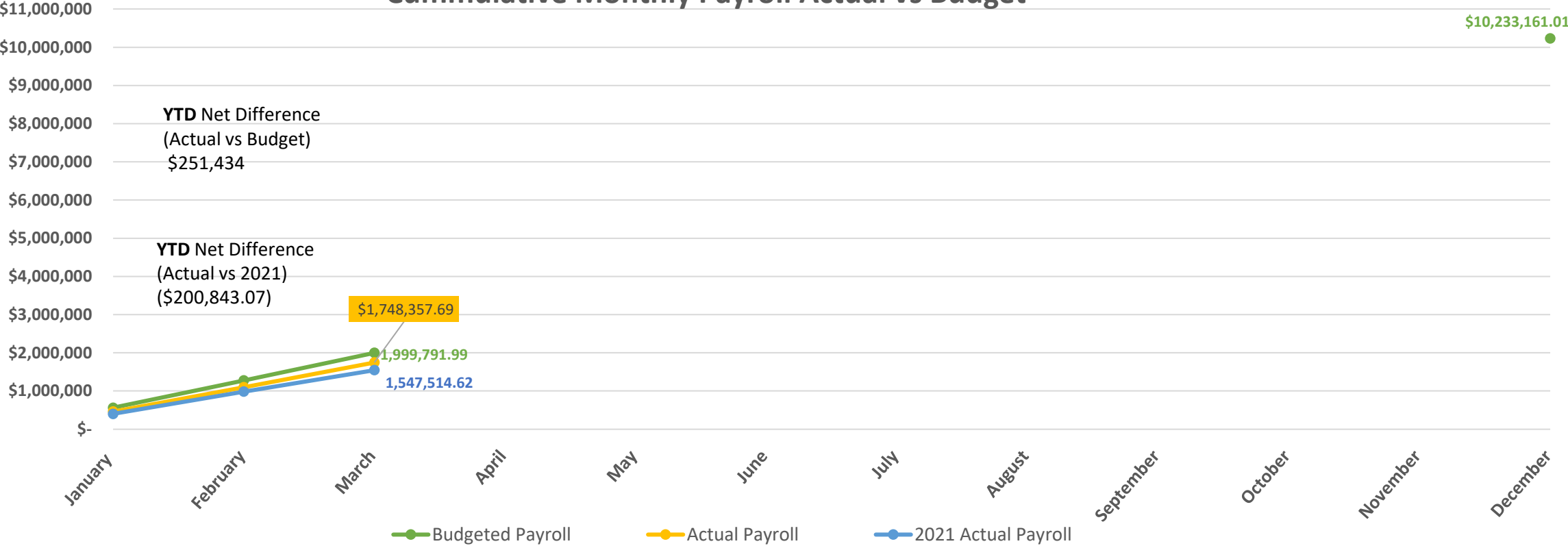
Actuals 3/31/22

RECREATION FUND - Revenue/Expense Chart 2022



Budgeted Revenue	-	903,970.89	1,280,840.26	1,746,184.16	2,500,006.26	3,635,747.11	7,966,968.57	9,650,384.43	11,176,145.14	13,139,563.20	14,153,873.13	15,146,274.04	15,997,481.86
Budgeted Expense	-	630,563.78	1,543,751.76	2,471,816.22	3,491,881.13	4,586,787.76	5,948,928.33	7,688,452.72	8,956,174.35	9,908,788.15	10,756,609.87	11,573,657.80	15,928,377.01
Actual Revenue	-	1,245,492.04	1,635,654.10	2,277,095.14	-	-	-	-	-	-	-	-	-
Actual Expense	-	586,944.39	1,401,819.93	2,104,845.03	-	-	-	-	-	-	-	-	-
2019 Actual Revenue	1,027,183.23	1,390,300.09	1,893,184.96	2,592,563.52	3,188,145.22	7,850,592.44	9,011,638.62	10,127,852.11	13,134,469.11	13,825,214.20	14,393,105.77	14,885,818.56	
2019 Actual Expense	259,055.89	979,216.09	1,960,141.11	2,746,195.98	3,652,206.23	4,691,070.11	5,883,548.70	7,416,436.29	8,347,106.21	9,223,077.02	10,020,795.25	14,830,318.77	

Cummulative Monthly Payroll Actual vs Budget



Total Payroll (Budget)	560,918.94	1,276,670.82	1,999,791.99	10,233,161.01
Payroll 1	143,939.11	324,477.42	328,846.24	
Payroll 2	316,121.07	314,320.30	320,653.55	
Payroll 3				
Total Payroll (Actual)	460,060.18	1,098,857.90	1,748,357.69	
2021 Payroll 1	148,568.50	293,469.53	281,263.43	
2021 Payroll 2	254,024.61	286,395.65	283,792.90	
2021 Payroll 3				
2021 Total Payroll (Actual)	402,593.11	982,458.29	1,547,514.62	



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: April 27, 2022

Subject: **Consideration to approve the 2022 Park Avenue Breakwater and Boat Launch Improvements Bid**

Summary

The Park District of Highland Park received six sealed bids on Wednesday, February 23, 2022, for materials and labor to complete the 2022 Park Avenue Breakwater and Boat Launch Replacement Project. The base scope of this project includes removal of the existing barge breakwater and boat ramp, stockpiling and salvaging existing breakwater fill and armor stone, construction of a new steel sheet pile breakwater with a concrete crown wall and construction of a new concrete boat launch. Alternate items included furnishing and installing site furnishings including bollards, chains, floating docks, lighting, and associated items. Bid results are listed below.

Company	Total Base Bid	TOTAL BID (With Alternates)
Lakes & Rivers Contracting	\$2,265,450.00	\$2,582,400.00
Rausch Infrastructure	\$2,434,000.00	\$2,694,560.00
John Keno & Company	\$2,685,302.00	\$2,925,662.00
Kovilic Construction Company	\$3,743,150.00	\$3,979,650.00
Michels Construction	\$4,009,382.53	\$4,392,664.88
Copenhaver Construction	\$4,186,505.00	\$4,621,705.00

The low bidder was Lakes and Rivers Contracting, Inc. This contractor has favorable references and extensive experience with this type of work.

Financial Impact

Capital Budgeted 2022	\$2,000,000
Donations (approximate as of 4/27/22)	\$400,000
Lakes & Rivers Construction Total Base Bid	(\$2,265,450)
Value Engineering	\$43,560
5% Contingency	(\$110,000)
SmithGroup Construction Phase Service	(\$68,000)
Anticipated Amount Under Budget	\$110

Construction costs, funding for the project and the project timelines was presented and discussed at the April 13 Regular Park Board Workshop Meeting. If the base bid is approved by the Park Board of Commissioners, construction is scheduled to begin September 6, 2022, and conclude by May 12, 2023. Staff is not recommending approval of alternate items at this time as the Park District has applied for a grant to support funding for these items in the amount of \$200,000 which will not be announced until Fall 2022. If the Base Bid is approved, Construction Alternates will need to be bid in in Fall 2022 and considered for approval by the Park Board in early 2023.

Recommendation

The Park Board of Commissioners will consider a motion to approve the base bid from Lakes and Rivers Contracting, Inc. for the 2022 Park Avenue Boat Launch Project and authorize the Executive Director to enter an agreement in the amount of \$2,221,890.



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: April 27, 2022

Subject: **Consideration to approve the SmithGroup Park Avenue Boat Launch Construction Administration Project Proposal**

Summary

At the April 27, 2022 Regular Board Meeting, the Park Board of Commissioners will consider a motion to approve the 2022 Park Avenue Breakwater and Boat Launch Improvement Project bid from Lakes and Rivers Contracting in the amount of \$2,221,890. Staff have received the attached proposal from SmithGroup to provide construction administration services for this project in the amount of \$68,000 if approved.

Financial Impact

Capital Budgeted 2022	\$2,000,000
Donations	\$400,000
Lakes & Rivers Construction Total Base Bid	(\$2,265,450)
Value Engineering	\$43,560
5% Contingency	(\$110,000)
SmithGroup Construction Phase Service	(\$68,000)
Anticipated Amount <u>Under</u> Budget	\$110

Recommendation

The Park Board will consider a motion to authorize the Executive Director to enter into an agreement with SmithGroup for the Park Avenue Boat Launch Construction Administration Project Proposal in the amount of \$68,000.

SMITHGROUP

LETTER FORM PROPOSAL (“AGREEMENT”)

Date: February 10, 2022 (REVISED April 20, 2022)

Transmitted – eMail

Jeff Smith, Director of Planning and Projects
Park District of Highland Park
West Ridge Center
636 Ridge Road
Highland Park, IL. 60035

RE: Park District of Highland Park, Park Avenue Boat Launch Project

Dear Mr. Smith:

On behalf of SmithGroup, Inc., (“SmithGroup”) I am pleased to submit this proposal for the Park Avenue Boat Launch Construction Administration Project to the Park District of Highland Park (The District). The following is our understanding of the services which are to be provided.

UNDERSTANDING OF THE PROJECT

SmithGroup has been previously authorized to complete preliminary and final engineering for the Park Avenue Boat Launch Project. The outcome of that effort was the recently bid construction project, for which bids were received on February 23, 2022, and construction is anticipated to commence on September 6, 2022. The project, which is fully described in the Contract Plans and Project Manual, comprises removal of the existing barge breakwater, demolition of the current damaged ramp, and construction of a new cast-in-place concrete boat ramp protected by a sheet pile structure with an accessible walking surface, and associated site furnishings. The Bid included base bid scope and 6 alternate items that may or may not be included in the contract. Construction is anticipated to be completed by May 2023.

SmithGroup will support the District by performing the limited Construction Administration Services listed below during the construction phase. Full-time on-site oversight of the construction is not required.

SCOPE OF SERVICES

Task 1 Pre-Construction Services

- Review construction administration procedures and communication protocols with the District;
- Review construction contract, proposed schedule of values, and other final documentation needed before construction commences; and
- Participate in a pre-construction meeting with the Contractor and the District to review project requirements, expectations, processes, and milestones.

Task 1 Deliverables

Park Avenue Boat Launch Project – Construction Administration
Highland Park, IL

SmithGroup
13258.00X

SMITHGROUP

- Review comments related to construction contract
- Meeting agenda and minutes from Pre-Construction Meeting

Task 2 Meetings

- Participation in 1 kick-off meeting with the District (assumed to be virtual)
- Participation in 1 pre-construction meeting with the District (assumed to be virtual)
- Participation in up to 3 telephone progress / coordination calls with the District.

Task 2 Base Scope Construction Administration Services

SmithGroup will support the construction of the base-bid items in the following manner:

- Review submittals and shop drawings;
- Review and respond to RFIs and assist the Client with field orders or contract modifications;
- Provide periodic on-site observation for the duration of construction process. This includes periodic representation for observation services during the main construction periods. Site visits may be performed by project manager, structural engineer, senior engineer, principal engineer, or other SmithGroup staff.
 - Prepare site observation reports. These will include:
 - Record progress of work;
 - Compliance with the drawings and specifications; and
 - Documentation of any unusual events.
- Review Contractor pay requests and provide recommendations to the Park District based on documented Contractor progress;
- Submit final completion documents to USACE upon completion of construction;
- Prepare punch lists, conduct a final walk through, review contract closeout documentation and recommend final payment to close out the construction contract.
- Provide the Park District with as-built record drawings and an electronic disk in AutoCAD and Adobe Acrobat format of the as-built record drawings. Note: Per EJCDC Documents, the Contractor is responsible for providing Record Documents to the Engineer for compilation into a Record set of documents for the Client. SG will not be re-surveying or taking field measurements of the constructed improvements.

Task 2 Deliverables

- Up to 15 RFI/Submittal Responses
- Up to 6 Pay Request Reviews
- Up to 3 Field Orders and/or Contract Modifications
- Site Observation Reports (numbered per site visit to correlate to contracted visits)
- Punchlist Documentation
- Record Drawing submittal
- Substantial Completion Review

Task 2 Meetings

- 16 Site Visits (this assumes a 30-week duration with a lull of construction activity in January & February)
 - Site visits will occur during times the contractor is completing work associated with:
 - Layout and Planning
 - Demolition
 - Pile Installation
 - Concrete Construction
 - Review of Test Sections and Mockups

Park Avenue Boat Launch Project – Construction Administration
Highland Park, IL

SmithGroup
13258.00X

SMITHGROUP

- 1 Punch-List Inspection
- 1 Final Inspection

Task 3 Alternate Scope Construction Administration Services

The scope of Task 3 is to cover the elements of the project contained within the alternate bid items, assuming they are performed by the same general contractor as the base bid scope. If the District awards all of the scope to the same general contractor in a single construction contract, then SmithGroup would perform Task 2 and 3 concurrently.

- Review submittals and shop drawings;
- Review and respond to RFIs and assist the Client with field orders or contract modifications;
- Provide periodic on-site observation for the duration of construction process. This includes periodic representation for observation services during the main construction periods. Site visits may be performed by project manager, structural engineer, senior engineer, principal engineer, or other SmithGroup staff.
 - Prepare site observation reports. These will include:
 - Record progress of work;
 - Compliance with the drawings and specifications; and
 - Documentation of any unusual events.
- Review Contractor pay requests and provide recommendations to the Park District based on Contractor progress;

Task 3 Deliverables

- Up to 15 RFI/Submittal Responses
- Up to 3 Pay Request Reviews
- Up to 3 Field Orders and/or Contract Modifications
- Site Observation Reports (numbered per site visit to correlate to contracted visits)
- Documentation pertaining to shop drawing review records, calculations, change-orders, pay estimates, punch-lists, record drawings and electronic files, and substantial completion certificate.

Task 3 Meetings

- Up to 8 Site Visits (this assumes approximately 8-week duration associated with the procurement and installation of the alternate bid items)
 - Site visits will occur during times the contractor is completing work associated with:
 - Floating Docks
 - Bollards
 - Lighting

OWNER RESPONSIBILITIES

- The Park District will designate a single representative to act on its behalf for the duration of the project. The park District representative shall review documents submitted by SmithGroup and shall render decisions pertaining thereto promptly to avoid unreasonable delay in the progress of SmithGroup's services.
- The District will be responsible for coordinating access to the project site.
- The District will be responsible for coordination with the City of Highland Park and utility companies or adjacent property owners.

SMITHGROUP

- District staff will be responsible for providing updates to the District Board, and for communicating Board decisions to SmithGroup. SmithGroup can participate in discussions with the Board if desired and as an additional service.

PREPARATION OF DIGITAL DATA

In the event SmithGroup is requested to prepare digital data for transmission to the Owner's consultants, contractors or other Owner authorized recipients ("Digital Data"), the Owner acknowledges that due to the limitations of the digital data software, not all elements of SmithGroup's services may be represented in the Digital Data, this being in the sole discretion of SmithGroup. Accordingly, although SmithGroup will endeavor to represent all material elements of SmithGroup's services in the Digital Data, any use shall not relieve the Owner's consultants, contractors, or other Owner authorized recipients or their respective obligations. The Owner agrees that it will include this provision in any agreements with its consultants, contractors, or other Owner authorized recipients, in which Digital Data is provided.

ASSUMPTIONS

- An average of up to 2 hours of travel time / observation visit will be required, and is included in the proposed fee.
- For each submittal or RFI, up to one round of comments and clarifications with the Contractor is assumed.

SCHEDULE

Assuming Notice-to-Proceed on or before May 15, 2022, SmithGroup will complete Tasks 1, 2, 3 and by June 30, 2023.

COMPENSATION or PROFESSIONAL SERVICES FEE

Park District of Highland Park shall compensate SmithGroup for the scope of services outlined above a fixed fee per the following schedule of values:

Task 1: \$7,900.00
Task 2: \$41,200.00
Task 3: \$18,900.00

Total of lump sum for all three tasks is \$ 68,000.00, inclusive of labor and direct expenses.

ADDITIONAL SERVICES

Requests for additional services or staff will be documented by SmithGroup (if given verbally), and the work will commence upon Park District of Highland Park approval of an estimated fee for that effort or, if not agreed otherwise, Park District of Highland Park shall reimburse SmithGroup on an hourly basis of SmithGroup's project staff actively engaged for all personnel hours worked on the project.

PAYMENTS

Invoices will be prepared monthly on the basis of percentage of completion.

Park Avenue Boat Launch Project – Construction Administration
Highland Park, IL

SmithGroup
13258.00X

SMITHGROUP

All payments due to SmithGroup shall be made monthly upon presentation of the statement of services rendered. All payments due SmithGroup under this Agreement shall bear interest at one-and one-half (1½%) percent per month commencing thirty (30) days after the date of billing.

INTELLECTUAL PROPERTY

In rendering its Services, SmithGroup may create and provide to Park District of Highland Park documents which include (i) Park District of Highland Park internal data, analyses, recommendations, and similar items (collectively, "Client Data"), and (ii) data and/or recommendations that have been created by SmithGroup for the benefit of Park District of Highland Park as part of the Services (collectively, "SmithGroup Data"). In the development of SmithGroup Data, SmithGroup may use algorithms, software systems, plans, processes, tracking tools, contract assessment/ modeling tools, formulas, or data from third-party vendors, and other intellectual property owned by SmithGroup or which SmithGroup has the right to use as of or after the date hereof (including, without limitation, the format of SmithGroup's reports and any improvements or knowledge SmithGroup develops, whether alone or with others, in the performance of the Services) (collectively, "SmithGroup Tools"). Park District of Highland Park shall own, solely and exclusively, the Client Data delivered pursuant to this Agreement. Park District of Highland Park agrees that SmithGroup shall own, solely and exclusively, all SmithGroup Tools and all intellectual property rights therein whether or not registerable (including without limitation patents and inventions, trademarks, service marks, logos and domain names and all associated goodwill, copyrights and copyrightable works and rights in data and databases, and trade secrets, know-how and other confidential information). Park District of Highland Park acknowledges and agrees that SmithGroup may, and reserves the right to, use the Client Data and any information and data generated by the SmithGroup Tools solely in an aggregated, non-personally identifiable manner in order to create and improve the compilations, statistical analyses, or benchmarks provided by SmithGroup in any services (collectively, "Aggregate Data") as long as the resulting information does not identify Park District of Highland Park and Park District of Highland Park hereby grants to SmithGroup a perpetual, irrevocable, royalty-free license to use the Client Data, solely as described herein. All right, title and interest in and to the Aggregate Data shall inure to the sole and exclusive benefit of SmithGroup. With respect to any SmithGroup Data that is contained in any documents delivered by SmithGroup to Park District of Highland Park, SmithGroup grants Park District of Highland Park a royalty free, paid up, non-exclusive, perpetual license to use the SmithGroup Data solely in connection with Park District of Highland Park's internal use of the documents and for no other purpose. Park District of Highland Park acknowledges and agrees that all SmithGroup Data (including any advice, recommendations, information, or work product incorporated into the SmithGroup Data) provided to Park District of Highland Park by SmithGroup in connection with this Agreement is for the sole internal use of Park District of Highland Park, including all subsidiaries of Park District of Highland Park, and may not be used or relied upon by any third party; provided that Park District of Highland Park may incorporate into documents that Park District of Highland Park intends to disclose externally SmithGroup summaries, calculations or tables based on Park District of Highland Park information contained in Client Data, but not SmithGroup's recommendations or findings. SmithGroup retains all rights not expressly granted to Park District of Highland Park hereunder.

DELIVERY OF CADD GRAPHIC FILES

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Highland Park, IL

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Any electronic/data/digital files (Files) from SmithGroup shall be deemed Instruments of Service, and/or Work Product, as the case may be, for the Project identified above. Park District of Highland Park covenants and agrees that: 1) the Files are Instruments of Service of SmithGroup, the author, and/or Work Product of SmithGroup, as the case may be; 2) in providing the Files, SmithGroup does not transfer common law, statutory law, or other rights, including copyrights; 3) the Files are not Contract Documents, in whole or in part; and 4) the Files are not As-Built files. Park District of Highland Park agrees to report any defects in the Files to SmithGroup, within 45 days of the initial Files transmittal date (Acceptance Period). It is understood that SmithGroup will correct such defects, in a timely manner, and retransmit the Files. Park District of Highland Park further agrees to compensate SmithGroup, as Additional Services, for the cost of correcting defects reported to SmithGroup after the Acceptance Period. Park District of Highland Park understands that the Files have been prepared to SmithGroup's criteria and may not conform to Park District of Highland Park drafting or other documentation standards. Park District of Highland Park understands that, due to the translation process of certain CADD formats, and the transmission of such Files to Park District of Highland Park that SmithGroup does not guarantee the accuracy, completeness or integrity of the data, and that the Park District of Highland Park will hold SmithGroup harmless for any data or file clean-up required to make these Files usable. Park District of Highland Park understands that even though SmithGroup may have computer virus scanning software to detect the presence of computer viruses, there is no guarantee that computer viruses are not present in the Files, and that Park District of Highland Park will hold SmithGroup harmless for such viruses and their consequences, as well as any and all liability or damage caused by the presence of a computer virus in the Files. Park District of Highland Park agrees, to the fullest extent permitted by law, to indemnify and hold SmithGroup harmless from any and all damage, liability, or cost (including protection from loss due to attorney's fees and costs of defense), arising from or in any way connected with and changes made to the Files by Park District of Highland Park.

Under no circumstances shall transfer of Files to Park District of Highland Park be deemed a sale by SmithGroup. SmithGroup makes no warranties, express or implied, of merchantability or fitness for any particular purpose.

LIMITATION OF LIABILITY

NOTWITHSTANDING ANYTHING TO THE CONTRARY AND TO THE FULLEST EXTENT PERMITTED BY LAW, Park District of Highland Park AGREES THAT THE TOTAL LIABILITY OF SMITHGROUP IN CONNECTION WITH THIS AGREEMENT, WHETHER IN CONTRACT, TORT, NEGLIGENCE, BREACH OR OTHERWISE, SHALL NOT EXCEED AND SHALL BE LIMITED TO THE TOTAL COMPENSATION RECEIVED BY SMITHGROUP UNDER THIS AGREEMENT.

MISCELLANEOUS PROVISIONS

SmithGroup will use reasonable professional efforts and judgment in responding in the design to applicable federal, state and local laws, rules, codes, ordinances and regulations. Park District of Highland Park acknowledges that certain state and local laws, rules, codes, ordinances and regulations may reference standards that are outdated and/or contrary with today's industry requirements. SmithGroup cannot and does not warrant or guarantee that the Project will comply with all such outdated and/or contrary federal, state and local laws, rules, codes, ordinances and regulations

Notwithstanding anything to the contrary, nothing contained herein shall be construed: i) to constitute a guarantee, warranty or assurance, either express or implied, that the SmithGroup's Services will yield or accomplish a perfect outcome for this Project; or ii) to obligate the SmithGroup to exercise professional skill or judgment greater than the standard of care exercised by other similarly situated design professionals currently practicing in the same locale as

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Highland Park, IL

SmithGroup
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SMITHGROUP

this Project, under the same requirements of this Agreement; or iii) as an assumption by the SmithGroup of liability of any other party.

SmithGroup will use reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as applicable to this Project. Park District of Highland Park acknowledges that requirements of ADA, as well as other federal, state and local laws, rules, codes, ordinances and regulations, will be subject to various and possibly contradictory interpretations. SmithGroup cannot and does not warrant or guarantee that the Project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local laws, rules, codes, ordinances and regulations

Notwithstanding anything to the contrary in this Agreement, the Parties acknowledge that there may be delays in the performance of this Agreement for the period that such delay is due to causes beyond a Party's reasonable control, including but not limited to Acts of God, government regulations, orders or controls (including, but not limited to, shelter-in-place orders and construction moratoriums), quarantine, epidemic or pandemic. Both parties shall make reasonable efforts to notify the other Party if a force majeure event will delay performance. In the event of such delay, neither Party shall be liable to the other Party for delay or damage caused. SmithGroup's fees for the remaining services and the time schedules shall be equitably adjusted as mutually agreed between the Parties before services are resumed.

This document will serve as an agreement between us, and you may indicate your acceptance by signing in the space provided below and returning one (1) signed copy for our files.

SmithGroup (*Signature*)

Owner (*Signature*)

Mark Wagstaff, Principal
(*Printed name and title*)

(*Printed name and title*)

April 20, 2022
Date

Date

Park Avenue Boat Launch Project – Construction Administration
Highland Park, IL

SmithGroup
13258.00X



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: April 27, 2022

Subject: **Consideration to approve the Moraine Park Path Improvement Project Rebid**

Summary

On April 14, 2022, five (5) bids were received for the 2022 Moraine Path Improvement Project Rebid. The purpose of this project is to reopen the Moraine Park ravine path and permit lake access at this site. The path has been closed since spring 2019 due to failures of the path caused by record-setting, heavy rainfall. Work includes construction of a boardwalk along the path and stabilization work along the toe of the ravine slope. Bid results are listed below.

Company	Total Base Bid	Alt. 1 Helical Piles Additional Length	Alt.2 Helical Tie Backs Additional Length
Integral Construction	\$553,200	\$128	\$128
Team REIL	\$614,824	\$52	\$61
Misfits Construction Company	\$642,605	\$1,500	\$1,500
Foundation Mechanics	\$694,590	\$100	\$100
Kovilic Construction Company	\$1,030,500	\$50	\$50

Financial Impact

\$485,000 is budgeted in the 2022 Capital Plan for this project.

Recommendation

The Park Board of Commissioners will consider approval of the Bid Items 1, and 3 and Alternates 1 and 2 from the lowest responsible and responsive bidder.



Memorandum

To: Park Board of Commissioners
From: Brian Romes, Executive Director
Date: April 27, 2022
Subject: **Board Committee Updates**

Summary

Executive Director Romes will provide a summary of the items discussed at the April Committee Meetings.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

APRIL 27, 2022

UPCOMING MEETINGS

- Wednesday, May 11, 2022 / 5:00 p.m. / Facility & Recreation Committee Meeting
- Wednesday, May 11, 2022 / 6:00 p.m. / Workshop Meeting
- Wednesday, May 18, 2022 / 5:00 p.m. / Policy Committee Meeting
- Wednesday, May 18, 2022 / Finance Committee Meeting (*Immediately following the Committee Meeting*)
- Wednesday, May 25, 2022 / 6:00 p.m. / Annual Meeting
- Wednesday, May 25, 2022 / Regular Board Meeting (*Immediately following the Annual Meeting*)

UPCOMING EVENTS

- **HPFSC Skate-A-Thon, Sunday, May 1, from 3 – 5:00 p.m. at CIA**
The Highland Park Figure Skating Club (HPFSC) is holding its first annual Skate-a-thon fundraising event to raise money for lighting and other rink enhancements at Centennial Ice Arena. Skaters are raising funds by requesting pledges prior to the evening for each lap they skate (maximum 50 laps). Donors may give a pre-determined amount for each lap skated or a flat donation. If your skater can not attend the event, they can still participate by getting flat donations or they may skate the laps on their own time. The goal is to raise \$5,000. The skater who raises the highest amount will receive a prize.
- **Mother's Day Yoga and Mimosa, Sunday, May 8, from 8:30 – 12:00 p.m. at RIC**
Join us for a special Mother's Day yoga class celebrating all that mothers are and all they do. Bring the mom or moms in your life and let's celebrate everything that is amazing about them. Stick around after for mimosas and community time. Two classes available 8:30 – 10 a.m. or 10 – 12 p.m. Cost \$20/Adult.
- **Peace, Love, Skate Thursday, May 12 – Saturday, May 14 at CIA**
Over 75 performers of all ages perform in this annual event across all three days! Tickets go on sale in April.
 - Thursday, May 12, 6:30 – 8:30 p.m. - Skaters in Tot and Basic skills classes perform.
 - Friday, May 13, 7 – 9:00 p.m. - Skaters in Pre-Freeskate and up will perform.
 - Saturday, May 14, 11 – 1:00 p.m. Skaters in Pre-Freeskate and up will perform.
- **Gratitude Generation Teen Board Walk-A-Thon, Saturday, May 14, from 9 – 11:00 a.m. at the Preserve**
The Park District of Highland Park, the Parks Foundation of Highland Park and Gratitude Generation are hosting a walk-a-thon at The Preserve of Highland Park to raise funds for a tree-planting event!
- **Chicago River Day, Saturday, May 14, from 9 – 12:00 p.m. at the Preserve**
The health of the Chicago River system is improving, but litter continues to be dangerous to people and wildlife and diminishes the beauty of our region. You can make a difference by volunteering with Friends of the Chicago River on Chicago River Day, our fun, free, family-friendly annual cleanup.
- **Enchanted Forest, Saturday, May 21, from 1 – 4:00 p.m. at HNC**
Step into the majestic forest of fairies and gnomes. Set out on a pony ride, dance in the fairy circle, enjoy entertainment on the lawn, make a magical wand and go on a quest to find homes built for gnomes and fairies. Cost \$15 - \$30.

DEER CREEK RACQUET CLUB – MARCH 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Daily Court Rentals (Hours)			
Tennis	345	160	209
Racquetball	1	25	57
Private Lessons (Hours)	376.25	295	261.75
Drop-Ins	200	209	191
Memberships	285	384	580

News & Events

- Spring Break Camp was from 9:00 a.m. – noon, Monday thru Friday, with 81 participants.
- Customers continue to call regarding private lesson and court availability with lack of opportunities for customers to play

CENTENNIAL ICE ARENA – MARCH 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Daily Drop-in Fees			
Public Skate and Adult Skate	160 Spring Break Only		425
Freestyle and Package Ice	729		406
Open Hockey	86 with Spring Break		49
Open Gymnastics	N/A		72
Skate Rental	10 long term rentals 30 during Spring Break		377
Punches Passes Sold			
Public and Adult Skate	N/A		4.4
Freestyle	N/A		0
Skate Rental	N/A		0
Facility Rentals Total Hours	130.04	135	126.47

News & Events

- Staff held our Spring Skating Exhibition on March 4 with 46 solo skaters, 3 duets, 2 trios, and 4 groups of skaters.
- Winter session ended March 19.
- Spring session began March 28. Several gymnastics and skating classes have waitlists.
- Centennial was a popular place for spring break:
 - 66 participants in our open gymnastics' sessions
 - 160 skaters during public and adult skate
 - 33 skaters during open hockey
 - 66 skaters during our freestyle ice sessions
- Our competitive gymnastics team had 2 meets in March and continue to show nice improvement in their skills and routines. Between the 2 meets, we had 4 All-Around Champions and many top 10 individual awards.

RECREATION CENTER OF HIGHLAND PARK – MARCH 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Group Exercise Classes Conducted	103	208	164
Group Exercise Participation/Visits	915	1,664	1,712
Fitness Floor Visits	2,818	N/A	3,945
Track Visits	N/A	N/A	1,112
Personal Training Participation	350	475	481
Personal Training Sales (Units)	210.75	300	356.75
Personal Training Revenue	\$13,472.30	\$19,200.00	\$17,750.00
Private Swim Lesson Participation	124	98	87
Private Swim Lesson Sales (Units)	57	32	37
Private Swim Lesson Revenue	\$2960.00	\$3,236.50	\$5,612

MEMBERS	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Core	N/A	1209	588
Core Plus	N/A	252	143
Group Exercise only	N/A	391	97
Month to Month	(Added in Annual)	N/A	66
30 Day	(Added in Non-Annual)	10	16
Annual 2021	1,018	N/A	4
Non-Annual 2021	92	N/A	N/A
Total Members	1,110	1,862	914

Fitness and Membership

- Fitness Your Way Memberships increase daily. New and previous members are returning at a slow but steady stream. Marketing campaigns are making positive community awareness to our membership options.
- A Personal Training sales unit sales growth is a result of the PT Promo offer with each new membership. Trainers are retaining new clients resulting in additional training packages and retention.
- Group Exercise classes were reevaluated for March resulting in 2 less classes and higher daily class size averages.

Aquatics

- Aquatics has seen an increase in requests for prime instructors due to getting ready for the summer swim season.
- There was a slight decrease in private lessons in March due to clients and staff being out of town for spring break.

HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE – MARCH 2022

Community Programs

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Heller Nature Center			
Participants / Programs	190/11		80/6
Rosewood Interpretive Center			
Participants / Programs	61/3		51/6

News & Events

- On March 1 Cross Country Ski Rentals closed for the season.
- Spring break programs and Adventure Family programs were well attended.

SUNSET VALLEY GOLF CLUB - MARCH 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Golf Shop Sales			
Golf Balls	90	68	38
Accessories	66	37	35
Total Sales	156	105	73
Golf Rentals			
Carts	369	160	36
Golf Greens Fees			
Resident	310	0	70
Nonresident	730	0	182
Outing/Tournaments	0	0	0
Other	0	0	0
Total Green Fees	1,040	265	252
Misc. Sales			
Sapphire Club	88	40	45
Permanent Tee Time	133	30	41
Total Misc. Sales	221	70	86

News & Events

- Golf course opened March 20 for Walking Only. Carts unavailable until April 16.
- Fish Frys every Friday from 4:30 – 8:00 p.m. through April 15.
- Bridge renovation project ongoing. Anticipated complete date in late April.

HIGHLAND PARK LEARNING CENTER – MARCH 2022

Driving Range Monthly Sales Report (buckets sold)

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
January	333	543	428
February	494	750	567
March	521	848	585
April	1,514	1,390	
May	2,591	3,269	
June	2,942	3,632	
July	3,109	3,793	
August	2,635	3,462	
September	1,728	2,083	
October	732	693	
November	78	167	
December	315	292	
Totals	16,992	20,922	1.580

Mini Golf Monthly Sales Report (rounds sold)

	2021 ACTUAL	2021 BUDGET	2022 ACTUAL
March	-	-	
April	680	786	
May	1,152	1,357	
June	1,663	1,914	
July	2,054	2,143	
August	1,958	2,286	
September	1,316	1,514	
October	346	714	
November	0	0	
Totals	9,169	10,714	

News & Event

- Overall, there were more golfers in the fieldhouse this winter than last winter.
- Indoor golf ended on March 31.

DISTRICT WIDE RENTALS – MARCH 2022

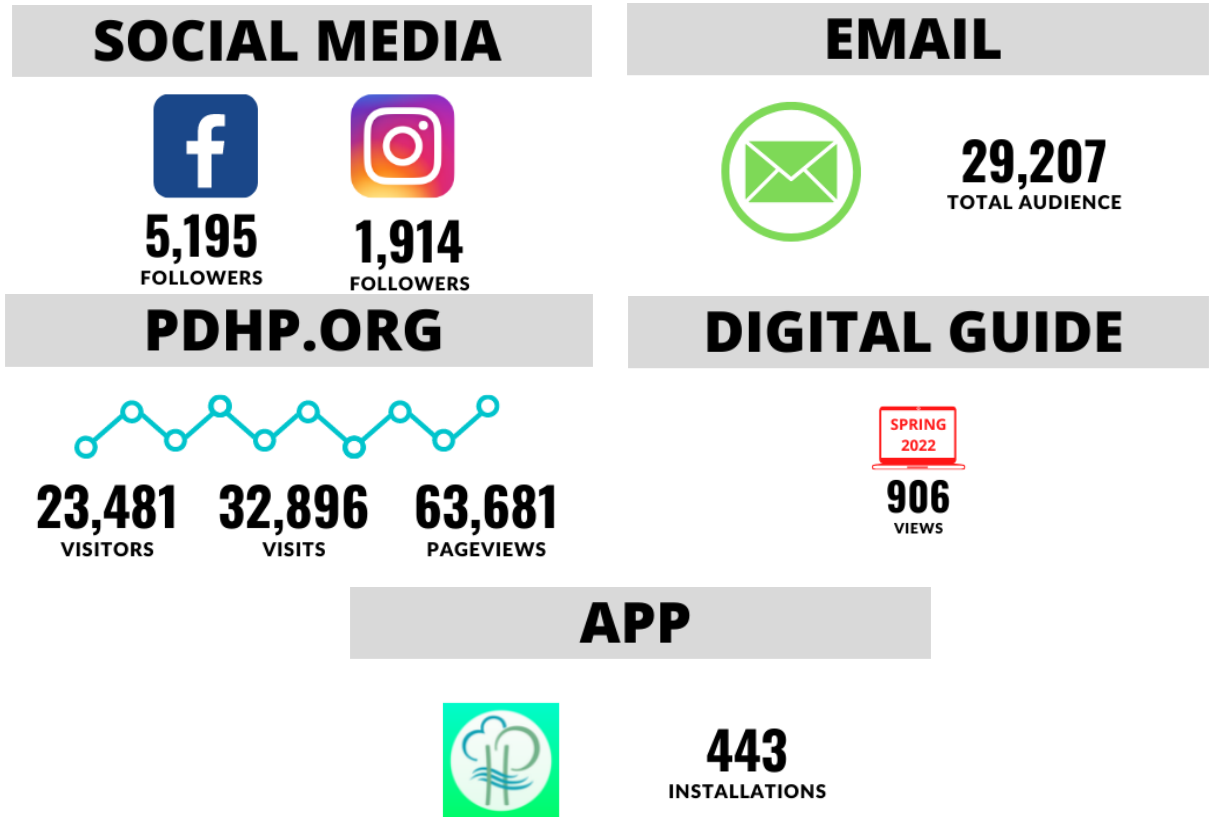
	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Heller Nature Center			
Rentals	0	2	8
Party Package	0	0	0
Rosewood Interpretive Center			
Rentals	0	3	4
Party Package	0	0	0
Recreation Center of Highland Park			
Rentals	0	72	41
Party Packages	0	1	3
Athletic Dept. Usage	0	32	41.75
West Ridge Center			
Rentals	0	20	8
Party Packages	0	0	0
Centennial Ice Arena			
Party Packages	0	0	0
Hidden Creek Aqua Park			
Party Packages	0	0	0
Park Avenue Yacht Club			
Rentals	0	0	0
Total Rentals	0	97	61
Total Party Packages	0	1	3

Rentals listed as number of rental hours; Party Packages listed as number of packages

News & Events

- Rentals at all facilities have seen an increase in bookings with Rosewood Interpretive Center becoming a highly sought-after rental venue. Athletic Parties at the Recreation Center have seen continuous growth.

Marketing Board Report (Mar 12 –April 11)



Updates

- Traffic to our website is up by 8% in visitors when compared to the previous month. When compared to last year there was an increase of 52% in visitors and 42% in visits.
- This month, we reached over 120,000 Facebook accounts with our content and had 6,100 engagements.
- Our Instagram content reached over 5,500 Instagram accounts.
- Since the release of the 2022 summer camp online guide, there have been 1,067 camp registrants.
- New advertising campaigns are running for summer camp, RCHP, summer recruitment, HCAP memberships, Deer Creek, HP Golf Learning Center, and Sunset Valley Golf Course. To date, there have been 523 HCAP memberships and 895 Fitness Your Way RCHP memberships.
- Wayfinding signage for The Preserve and new holes signs for the River's Edge Mini Golf Course were installed this month.
- Plans are in the works for the grand opening events for The Preserve and Sunset Woods Playground.
- Work with the Parks Foundation continues on phase 2 fundraising for the Park Avenue breakwater project to date, \$385,661 has been raised.

Highland Park Golf Learning Center

River's Edge Mini Golf

OPENS SATURDAY APRIL 2

Mad Hatter Tea Party

Sat, Apr 2 • 9am-Noon

West Ridge Center • 636 Ridge Rd

Don't Be Late!

Register today at pdp.org

Park News

FYI Learn-to-Swim Program Makes a Big Splash with Highwood Families

Highwood Park is a swimming community. The Park District's new outdoor swimming pool, the Highwood Family Swim Center, is a place where families can enjoy a fun and healthy activity together. The program is open to all ages and is a great way to spend time with your family. The pool is located at Highwood Park, 2205 S. Lake Street, and is open from 9am to 6pm, seven days a week. The program is free of charge and is a great way to spend time with your family. The pool is located at Highwood Park, 2205 S. Lake Street, and is open from 9am to 6pm, seven days a week. The program is free of charge and is a great way to spend time with your family.

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OPENING SUNDAY MARCH 20

SUNSET VALLEY golf club

Your Best Game Starts Here

Highland Park Golf Learning Center

2205 Siskiyew Valley Rd • Highland Park, IL

OPEN NOW!

it's a family thing

River's Edge Mini Golf

2205 Siskiyew Valley Rd • Highland Park, IL

now open!

FREE EVENT

Wonderland Egg Hunt

Sat Apr 9 • 10 - 11:15am

West Ridge Center • 636 Ridge Rd

More eggs than ever!

One special egg will hold a 2022 Hidden Creek Aquatics Family pass!

Don't Be Late! Register now!

Rosewood Beach Passes & Lakefront Parking Decals On Sale Now!

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12/22

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	63,681 % of Total: 100.00% (63,681)		
1. /	9,630 (15.12%)		22. /deer-creek-racquet-club/adult-tennis-programs/ 548 (0.86%)
2. /recreation-center-of-highland-park/	2,590 (4.07%)		23. /centennial-ice-arena/gymnastics-programs/ 532 (0.84%)
3. /get-involved/jobs/	1,760 (2.76%)		24. /contact/ 518 (0.81%)
4. /highland-park-golf-learning-center/	1,204 (1.89%)		25. /recreation-center-of-highland-park/learn-to-swim-programs/ 498 (0.78%)
5. /centennial-ice-arena/	1,179 (1.85%)		26. /centennial-ice-arena 490 (0.77%)
6. /recreation-center-of-highland-park/membership-passes/	1,102 (1.73%)		27. /recreation-center-of-highland-park 488 (0.77%)
7. /recreation-center-of-highland-park/group-exercise-2/	1,096 (1.72%)		28. /rosewood-beach/interpretive-center-rentals/ 479 (0.75%)
8. /2022-camps/	1,019 (1.60%)		29. /centennial-ice-arena/figure-skating-hockey-programs/ 465 (0.73%)
9. /event/wonderland-egg-hunt/	926 (1.45%)		30. /our-story/staff-directory/ 455 (0.71%)
10. /rosewood-beach/	920 (1.44%)		31. /rosewood-beach 440 (0.69%)
11. /recreation-center-of-highland-park/open-gym-2/	918 (1.44%)		32. /baseball-programs/ 432 (0.68%)
12. /spring-2022/	906 (1.42%)		33. /recreation-center-of-highland-park/lake-open-swim/ 432 (0.68%)
13. /events	902 (1.42%)		34. /projects 356 (0.56%)
14. /lakefront-parking-decals/	877 (1.38%)		35. /deer-creek-racquet-club/junior-tennis-programs/ 355 (0.56%)
15. /heller-nature-center/	824 (1.29%)		36. /heller-nature-center/nature-programs/ 342 (0.54%)
16. /rosewood-beach-passes/	794 (1.25%)		37. /hidden-creek-aquapark 317 (0.50%)
17. /deer-creek-racquet-club/	760 (1.19%)		38. /interactive-map/ 296 (0.46%)
18. /hidden-creek-aquapark/	702 (1.10%)		39. /west-ridge-center/ 296 (0.46%)
19. /bids-rfps/	673 (1.06%)		40. /event/enchanted-forest/ 291 (0.46%)
20. /rentals	612 (0.96%)		41. /government/board-of-park-commissioners-meetings/ 283 (0.44%)
21. /highland-park-golf-learning-center	599 (0.94%)		42. /project/sunset-woods-park-playground-renovation/ 268 (0.42%)
			43. /west-ridge-center/art-programs/ 264 (0.41%)
			44. /highland-park-golf-learning-center/golf-programs/ 258 (0.41%)
			45. /2022-camps/sports-camps/ 236 (0.37%)
			46. /events/ 231 (0.36%)
			47. /2022-camps/early-summer-camps/ 223 (0.35%)

DEER CREEK RACQUET CLUB – WINTER 2021/2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Adult Tennis			
1.0 Drill & Play/Start Restart	4	6	12
2.0 Drill & Play	2	12	4
2.5 Drill & Play	29	21	36
3.0 Drill & Play	42	60	58
3.5 Drill & Play	29	49	83
4.0 Drill & Play	21	24	30
4.5 Drill & Play	10	15	8
Leagues	20	85	117
Total Adult Tennis	157	272	348
Youth/Junior Tennis			
Red Ball 1	42	45	54
Red Ball 2	60	60	66
Orange Ball 1	28	25	29
Green Dot 1	19	19	30
JDP 1	34	32	45
JDP 2	37	37	70
JDP 3	38	33	50
Tournament Prep 1	15	17	39
Tournament Prep 2	38	40	45
High School	14	22	37
Junior Excellence	38	52	29
High School Excellence	53	35	70
Matchplay	33	45	54
Total Youth/Junior Tennis	449	462	618
Tennis Events			
Winter Break Camp	0	75	115
Total Tennis	606	809	1,081

Key Performance Highlights and Drivers

- Record breaking numbers for our Junior program with 618.
- Pickleball has contributed to the increase in adult participation along with additional tennis classes.

News & Events

- Winter Break Camp was back this year and as popular as ever.

CENTENNIAL ICE ARENA GYMNASTICS & SKATING

WINTER 2021/2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Gymnastics			
Adult / Child Gymnastics	11	40	80
Early Childhood Gymnastics	40	85	116
Youth Gymnastics	66	67	99
Total Gymnastics	117	192	295
Hockey & Figure Skating			
Little Falcons Hockey	15	25	25
Adult Skating	11	6	12
Basic Skills Skating	99	90	213
Early Childhood Skating	31	52	93
Freestyle Skating	30	28	32
Specialty Skating and Showcase Team	52	49	59
Total Hockey & Figure Skating	238	250	434
Total Gymnastics and Skating	355	442	729

Key Performance Highlights and Drivers

- Basic skills skating level more than doubled. Early Childhood in both skating and gymnastics saw a significant increase in participation. Parents were ready to get back to extra curriculars and are more comfortable with our safety measures. The mask mandate was a challenge for this facility.
- Covid mitigations were still in place, but people wanted to get out. The ice rink seemed safer than gymnastics room.

News and Events

- The Spring Skating Exhibition was on March 4 with 46 skaters and 2 Theatre on Ice Teams performing. Our spring break was popular at Centennial with 66 attending open gymnastics, 160 skaters for public and adult skate, 33 open hockey participants and 66 freestyle skaters.

RCHP FITNESS STATUS REPORT - WINTER 2021/2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Teen Fitness			
Jr Cardio Strength Conditioning	0	8	6
Youth Boot Camp	0	8	7
Yoga	0	6	0
Total Teen Fitness	0	22	13
Adult Fitness			
Total Adult Fitness	0	0	0
Total Fitness	0	22	13

Key Performance Highlights and Drivers

- N/A

News and Events

- N/A

RCHP AQUATICS STATUS REPORT - WINTER 2021/2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Early Childhood Aquatics			
Paddlers 1	10	12	47
Paddlers 2	5	12	52
Paddlers 3	1	12	16
Total Early Childhood Aquatics	16	36	115
Parent Tot Aquatics			
Parent Tot Aquatics	7	20	41
Youth Aquatics			
Little Swimmers 1	3	12	25
Little Swimmers 2	4	12	21
Little Swimmers 3	8	12	32
Junior Swim 1	0	5	15
Junior Swim 2	4	5	4
Stroke Development	7	12	15
Total Youth Aquatics	26	58	112
Total Aquatics	49	114	268

Key Performance Highlights and Drivers

- Due to the surge in COVID cases, the first session had lower participation, but aquatics was able to make up for that loss in the second winter session once the number of cases declined and the mask restrictions were lifted.

News and Events

- Aquatics will continue working with the FYI program to provide swim lessons through scholarships. There was a total of 20 participants in session 2 who received scholarships.

HELLER NATURE CENTER – WINTER 2021/2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Early Childhood Programs	5	0	0
Public Programs	157	160	146
After School Programs	39	8	0
Total Heller Programs	201	168	146

ROSEWOOD INTERPRETIVE CENTER – WINTER 2021/2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Early Childhood Programs	0	0	0
Public Programs	13	8	38
After School Programs	25	8	6
Total Heller Programs	38	16	44

Key Performance Highlights and Drivers

- Public programs at Rosewood increased by 30 participants.
- Families want to participate in outdoor activities and were looking for school's day out programs.

News and Events

- School's days out programs were successful, especially at Rosewood.

HIGHLAND PARK LEARNING CENTER – WINTER 2021/2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Ladies Golf			
Fieldhouse - Jan	2	4	0
Fieldhouse - Feb	3	4	3
Total Ladies Golf	5	8	3
Adult Golf			
Fieldhouse - Jan	0	4	0
Fieldhouse - Feb	0	4	0
Total Adult Golf	0	8	0
Senior Golf			
Fieldhouse - Jan	0	4	0
Fieldhouse - Feb	0	4	0
Total Senior Golf	0	8	0
Total HPGLC Programs	5	24	3

Key Performance Highlights and Drivers

- N/A

News and Events

- N/A

RECREATION – WINTER 2021/2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Adult Art			
Adult Ceramics	19	24	31
Childhood Enrichment Programs			
ParkSchool	193	207	233
Kindermusik	0	10	40
Fun With Phonics	11	0	0
Numbers Nonsense	10	0	0
Total Childhood Enrichment Programs	214	217	273
Performing Arts			
Youth Dance	4	18	16
Youth Theater	6	3	10
Private Piano Lessons	0	0	11
Total Performing Arts	10	21	37
Special Events			
Babysitting Certification Course	0	0	8
Harry Potter Trivia	0	0	19
HeARTS and Crafts	0	0	25
Lunar New Year Celebration	0	0	13
Total Special Events	0	0	65
Variety			
Amazing Minds	0	6	12
Coding	0	12	4
Design Club	5	0	0
Kids Night Out	0	8	10
Magic Class	6	10	16
Super Science Wizards	18	0	0
Total Variety	29	36	42
Youth Art			
Awesome Amazing Art	0	10	11
Clay Shop	0	5	10
Preschool Clay Play	0	5	7
Total Youth Art	0	20	28

Key Performance Highlights and Drivers

- Early Childhood Enrichment programs are performing at 126% of their budgeted numbers. This is attributed to the success of the ParkSchool program as well as a tremendous growth in Kindermusik.
- Another extraordinarily successful area is Performing Arts. Although the number of classes is small, the enrollment has been steady and outperforms expected budget at 176%.
- New to the Recreation Department are the Pop-Up Programs (one day programs designed for small groups). As a brand-new program, we captured 65 registrations over 4 events.
- All factors combined; winter recreation enrollment is trending at 150% of planned budget.
- Central to the success of the programs is creativity. The staff have been consistently thinking outside of the box on how to reach families and individuals now that COVID mitigations have made it possible to return to indoor group programs. Originally planned for the staff to learn more about the community by way of demographic study, the Pop Ups have been a great hit as families regain interest in recreation.

News and Events

- Taking our cues from the registrations, the staff will continue to offer expected and unexpected pop-up programs, as well as maximize our partnership with Kindermusik, expand the Open Studio hours for Adult Ceramicists, and aggressively revamp the Cultural and Performing Arts division for the Fall 2022.

ATHLETICS STATUS REPORT – WINTER 2021/2022

	2021 Actual	2022 Budget	2022 Actual
Baseball			
Hitting League Jan and Feb	124	114	200
Total Baseball	124	114	200
Basketball			
Little Dribblers	10	12	21
Parent-Tot Basketball	5	12	18
Winter House 1-6 (Covid Year, no leagues)	44	N/A	N/A
Winter All-Star Boys 1-2, Girls 3-4	N/A	42	54
Winter NCAA Boys 3-4	N/A	24	32
Total Basketball	59	90	125
Football			
Winter Football Clinic	29	54	53
Total Football	29	54	53
Marital Arts			
Tae Kwon Do	22	23	41
Karate	21	21	51
Fencing	N/A	5	30
Total Martial Arts	43	49	122
Athletics Total	255	307	500

Key Performance Highlights and Drivers

- N/A

News and Events

- N/A



Memorandum

To: Park Board of Commissioners

From: Julie Nichols, Program Manager, Chris Maliszewski, Assistant Director of Recreation and Facilities, Mitch Carr, Director of Recreation and Facilities, Brian Romes, Executive Director

Date: April 27, 2022

Subject: **ParkSchool and General Recreation Update**

Summary

Staff will provide an update on ParkSchool and General Recreation programming operations.